

November 24, 2008

ADDENDUM No. 1

To

REQUEST FOR PROPOSALS

For

COST BENEFIT ANALYSIS SERVICES

for

**STUDY OF STANDARDIZED DESIGN COMPONENTS
IN SCHOOL FACILITIES PROJECTS**

ISSUED NOVEMBER 14, 2008

By

THE NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

PLEASE TAKE NOTICE:

PROPOSAL PACKAGES ARE DUE NO LATER THAN 2:00 PM on Tuesday, December 2, 2008, at the offices of the New Jersey Schools Development Authority located at 1 West State Street (the Wachovia Bank Building), 1st Floor, Trenton, New Jersey 08625-0991, and must be delivered in the manner set forth in the RFP.

This **ADDENDUM No. 1** includes questions submitted electronically by 5 PM on Friday, November 21, 2008, and answers thereto, RFP clarifications and a list of the intended proposing firms. Questions and answers may have been paraphrased in whole or in part. Terms in this Addendum shall have the same meaning as provided in Section 1 of the Agreement, except as otherwise provided herein.

A. FIRMS INTENDING TO PROPOSE

List attached.

B. TIMELY SUBMITTED ELECTRONIC QUESTIONS, AND NJSDA ANSWERS

- B.1 Question:** What is the timeline for notification on this contract? When will the contract start and end? The RFP states that it is 14 weeks, but there was also mention about a Feb 2009 report out. Please clarify.

Answer: It is NJSDA's intent to award this contract before the end of the year. The contract will start at the date of execution of the Notice to Proceed. A final report will be delivered to the NJSDA by February 13, 2009. Please see Section C.1 below for clarification.

- B.2 Question:** If a firm has submitted the application for NJ business registration, will NJSDA accept confirmation of the application or is it required that the firm have a copy of the certificate in the proposal?

Answer: The NJSDA will accept confirmation of the NJ business registration application. A firm must be in the process of receiving a NJ business registration from NJ Department of Treasury.

- B.3 Question:** Will there be a briefing session with NJSDA and other school leadership upon being awarded the project? Or does the awardee schedule those meetings as part of the scope of services?

Answer: There will be a kick off meeting between the NJSDA and the awardee after the Notice to Proceed is issued. NJSDA will be available to awardee as needed as work progresses.

C. CLARIFICATIONS TO THE RFP

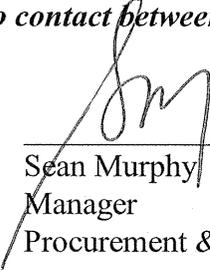
- C.1** Please make the following clarification to Section 2.0 of the RFP, Instructions for Submitting a Fee Proposal:

The firm must submit its Fee Proposal (NJSDA Form 301) based on a lump sum for all labor and other direct costs associated with the required services. The lump sum must include all required onsite and offsite labor, including home office support and all other direct costs, for the entire Team

that will apply to the ~~14-week~~ term, in providing the services required in the Scope of Services, as well to providing such services as may be required, pursuant to an amendment, in addition to those contained in the Scope of Services at the time of execution of the Agreement. Please provide a breakdown of the lump sum that details the costs associated with the required services. The lump sum fee for these services is expected to range between \$75,000 and \$100,000.

Please, there shall be absolutely no contact between our staff and you.

Issued by:



Sean Murphy
Manager
Procurement & Contract Services

Issued: November 24, 2008

ATTACHMENT A
FIRMS INTENDING TO PROPOSE

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