

ADVERTISEMENT

NOTICE OF REQUEST FOR QUALIFICATIONS FOR JANITORIAL SERVICES

The New Jersey Schools Development Authority (“SDA”) is seeking to engage the services of consultant to provide cleaning services to the NJSDA’s Main Office located at 1 West State Street, Trenton, NJ 08625.

The contract will be as follows.

Contract Number: PW0803
Program Name: Janitorial Services
Contract Duration: 3-year term; two 1-year extension at NJSDA option
NJSDA Prequalification: None Required

This RFQ is the first of a two-step process outlined below:

1. A firm must first respond to the items listed in Section 1 below. Shortlisted firms will be sent a Request for Proposals (RFP).
2. Request for Proposals (RFP). The SDA will issue an RFP to firms that are shortlisted through the RFQ process.

[The RFQ package is available on the NJSDA’s website](#)

A mandatory pre bid meeting will be held on Friday, June 27, 2008 at 10:00 AM at the NJSDA Main Office, 1 West State Street, Trenton, NJ 08625. All firms wishing to submit a proposal must attend the mandatory pre bid meeting. Questions and/or concerns relating to the RFQ may only be addressed at the pre-bid meeting.

Responses to this RFQ must be received by the NJSDA Main Office by 2:00 p.m. on Monday, July 7, 2008.

Proposing firms must submit a true copy of their valid business registration certificate issued by the New Jersey Division of Revenue and complete a Bureau of Fiscal Oversight Questionnaire.

Evaluation Criteria: Submissions that are not responsive will be rejected without evaluation. Responsive submissions will be ranked pursuant to the following evaluation criteria:

1. Firm Janitorial Experience
 - Case Study 1
 - Case Study 2
 - Case Study 3
2. Approach to Providing the Scope of Services

In addition, to be selected, a firm must be approved for moral integrity, pursuant to a review by the Bureau of Fiscal Oversight, as set forth in the RFQ.

Bidders must comply with the requirements of P.L. 2005, c. 51, and implementing rules.