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NOTICE OF REQUEST FOR PROPOSALS FOR COST BENEFIT ANALYSIS SERVICES

The New Jersey Schools Development Authority (“SDA”) is seeking to engage the services of a consultant to provide cost benefit analyses toward the use of standardized design components in NJSDA’s school construction program. As part of the 2008 funding legislation, the New Jersey legislature requires the NJSDA to perform such an analysis.

The objective of this request for proposal is to determine, specifically, if a catalogue or menu of standardized design components (such as administrative offices, cafeteria, media/technology center, utility/bathroom, classroom cluster/pad, etc.) would demonstrate cost reduction in school design and construction and, if so, how and to what extent such savings could be realized.

The contract will be as follows.

Contract Number: PW0811

Program Name: Cost Benefit Analysis Services

Contract Duration: 14-week term; 1-month extension at NJSDA option

NJSDA Prequalification: None Required

[The RFP package is available on the NJSDA’s website.](#)

The NJSDA shall not hold a traditional pre-proposal conference for this procurement. All firms wishing to submit a proposal must sign in electronically by sending a mandatory e-mail Notice of Intent to Participate to Megan Cox at mcox@njsda.gov no later than 5:00 pm on Friday, November 21, 2008.

Firms may submit questions to the NJSDA by sending them by email to Megan Cox at mcox@njsda.gov no later than 5:00 pm on Friday, November 21, 2008. The questions and answers shall be provided electronically to each firm that submitted a timely e-mail Notice of Intent to Participate.

Responses to this RFP must be received by the NJSDA Main Office by 2:00 p.m. on Tuesday, December 2, 2008.

Proposing firms must submit a true copy of their valid business registration certificate issued by the New Jersey Division of Revenue.

Evaluation Criteria: Submissions that are not responsive will be rejected without evaluation. Responsive submissions will be ranked pursuant to the following evaluation criteria:

1. Firm Experience
2. Key Team Member Experience
3. Approach to Providing the Scope of Services
4. Price

In addition, to be selected, a firm must be approved for moral integrity, pursuant to a review by the New Jersey State Police, as set forth in the RFP.

Bidders must comply with the requirements of P.L. 2005, c. 51, and implementing rules.