

ADVERTISEMENT

NOTICE OF REQUEST FOR QUALIFICATIONS ("RFQ") DESIGN CONSULTANT SERVICES FOR EMERGENT PROJECTS

The New Jersey Schools Development Authority ("NJSDA") is seeking to procure Design Consultant services that will provide viable, cost effective solutions to emergent facilities conditions in a number of schools in several districts. The Scope of Services to be provided are anticipated to include both design and construction administration, in accordance with the NJSDA's current Design Consultant Agreement. Project Scopes are anticipated to include multiple conditions at multiple school facilities as set forth in the RFQ.

RFQ Number: PW0809

RFQ Name: Design Consultant Services for Emergent Projects

The RFQ package is available at the following link: [Click here for electronic copies.](#)

Notice of Intent to Participate. Any firm wishing to submit a proposal must sign in electronically by sending a mandatory e-mail Notice of Intent to Participate to James McElhenny at jmcelhenny@njsda.gov no later than 5:00 PM Eastern Time on September 22, 2008.

Firms may submit questions to the NJSDA by sending them by e-mail to James McElhenny at jmcelhenny@njsda.gov no later than 5:00 PM Eastern Time on September 22, 2008. The questions and NJSDA answers will be provided electronically to each firm that submitted a timely e-mail Notice of Intent to Participate.

To participate in the selection process:

1. A firm must have a NJSDA minimum prequalification rating of \$10,000,000 in the ARCHITECTURE discipline. All joint venture firms must be separately prequalified and at least one of the joint venture firms must have a minimum prequalification rating of \$10,000,000 in the ARCHITECTURE discipline. If a firm is not prequalified, it may obtain information on becoming prequalified [here](#).

2. The Architectural prime consultant shall have in-house NJSDA prequalification or sub-consultants having NJSDA prequalification in the following required disciplines:

- HVAC Engineering
- Electrical Engineering
- Plumbing Engineering
- Structural Engineering
- Asbestos Design
- Asbestos Safety Control Monitoring

All firms (architectural prime consultant and named subconsultants in the required disciplines) must have a current NJSDA prequalification in the specialty discipline(s) for which it is named on the date Proposals are due, October 1, 2008.

If a firm or joint-venture entity submits a Preliminary Proposal as a prime consultant for this engagement, neither the firm nor members of the joint-venture entity shall submit or be named as a prime consultant, as a member of a joint-venture entity or as a subconsultant on any other Preliminary Proposal submitted for this engagement. The NJSDA will not permit a firm or joint-venture entity, who submits a Preliminary Proposal as a prime consultant for this engagement, to be named as a prime consultant, as a member of a joint-venture entity or as a subconsultant on any other Preliminary Proposal submitted for this engagement.

3. Bidders are required to comply with the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27), pertaining to affirmative action and equal employment opportunity.

4. The NJSDA requires the consultant to provide opportunities to SBE firms to participate in the performance of this engagement, consistent with NJSDA's SBE Set-Aside Goals of 25% (5% to Category 4, 10% to Category 5, and the remaining 10% to be allocated among Category 4 and/or Category 5).

5. As the first step in the selection process, interested, prequalified firms must submit one (1) original and five (5) copies of a PRELIMINARY PROPOSAL no later than **5:00 PM Eastern Time on October 1, 2008** as follows:

If submitting by hand or overnight delivery, at the:

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
Procurement & Contract Services
1 West State Street – 1st Floor
Trenton, New Jersey 08625-0991
Attention: James McElhenny, Senior Procurement Analyst
Subject: Design Consultant Services for Emergent Projects - PW0809**

If submitting by U.S. Mail, address packages to:

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
Procurement & Contract Services
P.O. Box 991
Trenton, New Jersey 08625-0991
Attention: James McElhenny, Senior Procurement Analyst
Subject: Design Consultant Services for Emergent Projects - PW0809**

IMPORTANT NOTE: Faxed or e-mailed Preliminary Proposals will not be accepted. Preliminary Proposals received after the above date and time will be returned unopened.

Responsive Preliminary Proposals will be evaluated by the Selection Committee. Non-responsive Preliminary Proposals will be rejected without evaluation. The Selection Committee will evaluate responsive Preliminary Proposals to determine the short-list of the most qualified firms. The evaluation for the short-list will be based on the following criteria:

- Team Design Consultant Experience (30 points)
- Team NJ School Experience (30 points)
- Team Governmental Experience (30 points)
- SBE Compliance (10 points)

It is expected that up to seven of the top-ranked firms will be short-listed.

After the contract(s) is awarded, all firms who submitted proposals may request a debriefing and will be afforded an opportunity to review all proposals and evaluation documents.

The NJSDA has no obligation to make an award and reserves the right to waive any non-material defects, reject any or all proposals for any reason and terminate the selection process at any time.

In addition to all other requirements listed above, the NJSDA requires all subconsultants of any tier in the DPMC Disciplines listed below, whose contract is in an amount which is equal to or greater than \$500,000, be pre-qualified by the NJSDA .

P001 Architecture
P002 Electrical Engineering
P003 HVAC Engineering
P004 Plumbing Engineering
P005 Civil Engineering
P007 Structural Engineering
P011 Environmental Engineering
P015 Land Surveying
P038 Asbestos Safety Control Monitoring
P051 Materials Testing Laboratories (P066 - P103)
01010 Construction Management

DATE ADVERTISED: September 12, 2008