

ADVERTISEMENT

NOTICE OF REQUEST FOR PROPOSALS NETWORK, HARDWARE & SOFTWARE MAINTENANCE SERVICES

The New Jersey Schools Development Authority ("NJSDA") seeks to engage a firm ("Consultant") to provide network, hardware and software maintenance services. Specifically, the Consultant will be required to perform the tasks necessary to maintain the NJSDA network software/hardware environment, which includes three (3) locations.

The contract will be as follows.

Contract Name:	Network, Hardware and Software Maintenance Services
Contract Duration:	3-year term with two 1-year extensions at NJSDA option
NJSDA Prequalification:	None Required

The RFP package is available at the following link: [Click here for electronic copies.](#)

The NJSDA shall not hold a traditional pre-proposal conference for this procurement. All firms wishing to submit a proposal must sign in electronically by sending a mandatory e-mail Notice of Intent to Participate to Susan Brown at sbrown@njsda.gov no later than 5:00 pm on Wednesday, September 17, 2008.

Firms may submit questions to the NJSDA by sending them by email to Susan Brown at sbrown@njsda.gov no later than 5:00 pm on Wednesday, September 17, 2008. The questions and answers shall be provided electronically to each firm that submitted a timely e-mail Notice of Intent to Participate.

Proposals must be received by **12:00 PM on Friday, September 26, 2008**, and may be mailed or hand delivered as set forth in the RFP.

Proposing firms must submit a true copy of their valid business registration certificate issued by the New Jersey Division of Revenue and complete a Moral Integrity Questionnaire.

Evaluation Criteria: Submissions that are not responsive will be rejected without evaluation. Responsive submissions will be ranked pursuant to the following evaluation criteria:

1. Firm's Understanding of the Project:
 - a. Understanding of the NJSDA's needs
 - b. Firm size & resources
2. Firm Experience:
 - a. General Relevant Experience
 - b. Case Study #1
 - c. Case Study #2
3. Experience of Key Team Members
4. Approach to Providing the Required Scope of Services:
 - a. Network and Hardware Maintenance
 - b. Universal Labor Plan
5. Approach to Service Level Agreement Performance

In addition, to be selected, a firm must be approved for moral integrity, pursuant to a review by the NJ State Police, as set forth in the RFP.

Bidders must comply with the requirements of P.L. 2005, c. 51, and implementing rules.