

ADVERTISEMENT

NOTICE OF REQUEST FOR PROPOSALS FOR JANITORIAL SERVICES

The New Jersey Schools Development Authority ("NJSDA") is seeking to engage the services of a consultant to provide cleaning services to the NJSDA's Main Office located at 1 West State Street, Trenton, NJ 08625.

The contract will be as follows.

Contract Number: PW1101

Program Name: Janitorial Services

Contract Duration: 2-year term; 1-year extension at NJSDA option

NJSDA Prequalification: None Required

[The RFP package is available on the NJSDA's website](#)

A mandatory site visit will be held on **Thursday, August 4, 2011, at 10:00 AM** at the NJSDA Main Office, 1 West State Street, Trenton, NJ 08625. All firms wishing to submit a proposal must attend the mandatory site visit. Questions and/or concerns relating to the RFP may be submitted via email to djohnson@njsda.gov by 5:00 PM on Friday, August 5, 2011.

In the event that the NJSDA determines, at its sole discretion, that additional site visits need to be held in order to increase the pool of bidders, it shall schedule subsequent site visits.

Responses to this RFP must be received by the NJSDA Main Office by 5:00 p.m. on Thursday August 18, 2011.

Proposing firms must submit a true copy of their valid business registration certificate issued by the New Jersey Division of Revenue and complete a Moral Integrity Questionnaire.

Evaluation Criteria: Submissions that are not responsive will be rejected without evaluation. Responsive submissions will be ranked pursuant to the following evaluation criteria:

1. Firm Janitorial Experience
 - Case Study 1
 - Case Study 2
 - Case Study 3
2. Approach to Providing the Scope of Services

In addition, to be selected, a firm must be approved for moral integrity, pursuant to a review by the NJ State Police, as set forth in the RFP.

Bidders must comply with the requirements of P.L. 2005, c. 51, and implementing rules.