



Addendum No. 2

New Jersey Schools Development Authority
Office of Procurement
1 West State Street
Trenton, NJ 08625
Phone: 609-341-5980
Fax: 609-656-4608

Date: May 23, 2013

PROJECT #: WT-0022-A01
Trenton Central High School Facility Conditions Project
Design Consultant Services

DESCRIPTION: Addendum No. 2

This addendum shall be considered part of the Procurement Documents issued in connection with the referenced project. Should information conflict with the Procurement Documents, this Addendum shall supercede the relevant information in the Procurement Documents.

A. CHANGES TO THE PROCUREMENT PROCESS:

1. Modifications to Request for Proposals:

- a. REVISE: Section 2.1 "Team Design Consultant Experience", Subsection C: The following language regarding the replacement of employees previously-identified as Key Team Members shall be added to **Subsection C of Section 2.1 of the RFP** as follows (additions in **bold**):

- C. Key Team Member List. Firms responding to this RFP must identify the Key Team Members, as defined in the Agreement who will be primarily responsible for performing and/or supervising the design services under the task order. The Key Team Members may include employees of the responding Firm, subconsultants and/or particular employees of named subconsultants, as applicable. Each responding Firm must complete and submit the Key Team Member List (NJSDA Form 201, provided in Attachment A), providing all the information requested on the form, continued onto additional sheets, if required. The proposed Key Team



Members shall be consistent with individuals identified in the Firm's proposal for Contract GP-0188-R01.

If employees originally named as Key Team Members in a Firm's proposal for Contract GP-0188-RO1 are no longer employed by the Firm, or are unavailable to provide services for this Task Order due to a leave of absence from employment, the Firm may identify replacement employees as Key Team Members for consideration and evaluation as part of the Firm's RFP response for this Task Order. If a Firm intends to make a replacement of employee Key Team Members, the Firm must clearly and specifically identify in the Key Team Member portion of the RFP response: 1) any replacement employee(s) that differ(s) from the Key Team Members originally identified in the Firm's proposal for Contract GP-0188-RO1; 2) the original named Key Team Member that each newly-identified employee is replacing; and 3) the justification for the replacement (cessation of employment or a leave of absence from employment). NOTE that unavailability due to other work commitments is NOT a valid or acceptable reason to justify the replacement of an employee originally named as a Key Team Member in the Firm's proposal for Contract GP-0188-RO1.

End of Addendum No. 2

NJSDA

5.23.13

Date



Addendum No.2

New Jersey Schools Development Authority
Office of Procurement
1 West State Street
Trenton, NJ 08625
Phone: 609-341-5980
Fax: 609-656-4608

Date: May 23, 2013

PROJECT #: WT-0022-A01
Trenton Central High School Facility Conditions Project
Design Consultant Services

DESCRIPTION: Addendum No. 2

Addendum No. 2

Acknowledgement of Receipt of Addendum

Contractor must acknowledge the receipt of the Addendum by signing in the space provided below and returning via fax to 609-656-4608, or in an attachment via E-mail to jmcelhenny@njsda.gov. Signed acknowledgement must be received prior to the Bid Due Date. Acknowledgement of the Addendum must also be made in the Technical Proposal Submission.

Signature

Print Name

Company Name

Date