



Addendum No. 1

NJSDA
32 East Front Street
Trenton, NJ 08625
Phone: 609-858-2982
Fax: 609-656-4608

Date: January 17, 2014

PROJECT No: ST-0046-A01

DESCRIPTION: Millville Senior High School and Lakeside Middle School

This addendum shall be considered part of the Bid Documents issued in connection with the referenced project. Should information conflict with the Bid Documents, this Addendum shall supersede the relevant information in the Bid Documents.

1. CHANGES TO THE PROCUREMENT PROCESS:

- Revise:** Page 11 of 18 of the RFP The List of Key Team Members (addition in **bold and underlined** text; deletions in *strikethrough and italics*):
E-Rate Specialist- Individual(s) responsible for E-Rate analysis and planning.

2. CHANGES TO THE PROJECT MANUAL:

- Not Applicable

3. CHANGES TO THE DRAWINGS:

- Not Applicable

4. BIDDER'S QUESTIONS, REQUESTS FOR INFORMATION AND RESPONSES:

- QUESTION:** Please clarify the E-Rate scope of work for the Bridging Architect, both at the Predesign Phase and at during the other phases of Bridging Services. The RFP documents do not clearly define the roles and responsibilities of the Bridging Architect vis-à-vis E-Rate, and in our review of a recent NJSDA Design-Build RFP we see that comprehensive E-Rate services were in the Design-Builder's contract.

ANSWER: The project approach and the roles and responsibilities of the Bridging Architect and the Design-Builder with respect to E-Rate will be established during the Project Requirements Review as defined in Paragraph 4.2.7 of Appendix B. An E-Rate Specialist is not required in

the Pre-Design Phase; see attached revised NJSDA FORM 201, Key 2.3A Key Team Member List. (Refer to item 1.1 above.)

2. **QUESTION:** Will Copies of the sign in sheet for the mandatory pre-bid meeting be distributed to the attendees?

ANSWER A list of meeting attendees is posted on the NJSDA website at: http://www.njsda.gov/Business/CV/ProjectPackageUnderReview/UnderReview_results1.asp?sec=&ContractID=ST-0046-A01&ProjectPackage=ST-0046

3. **QUESTION:** Is either school currently being used as an emergency shelter? If yes, is the intent to maintain being used as an emergency shelter? If no, is the SDA considering using the facility as an emergency shelter? This question is being asked of both MSHS and LMS.

ANSWER: The Lakeside Middle School is a county emergency site and also an evacuation center for the nursing center located next to the school. The Millville Senior High school is not an emergency shelter. There are no plans to change the status of either school.

4. **QUESTION:** What program spaces are located on the second floor of LMS?

ANSWER: Currently the second floor at Lakeside MS includes classrooms and administrative areas.

5. **QUESTION:** Is the development of any athletic fields to be considered as part of our scope?

ANSWER: Project scopes, for purposes of Predesign Services, are described in Appendix A. As indicated in Appendix A, no additional athletic/PE field development is anticipated as part of the Predesign project scope.

6. **QUESTION:** What is the benefit to the SDA and the public for obtaining a Pre-Design Services Architect and design team that may not necessarily be the design team that is responsible for bridging documentation? Wouldn't it be cost beneficial if a single architectural design entity were guaranteed responsibility for these tasks? Furthermore, wouldn't it be more prudent to treat this project as a true design/build and have the entire project completed in turn-key fashion, with a single architect and design team responsible for the complete feasibility, programming, pre-design, schematic design, design development, and construction documents and then have them team up with a contractor for the construction phase? It would seem that this method of selecting multiple design entities will not only add additional cost to the project but also cause delays, as the SDA will need to stop and pause and submit RFP's at each subsequent phase, rather than having a single responsible source for the entire project

duration, and without having to stop and pause at each phase, with the exception for brief review periods. The method being utilized by the SDA appears to be adding several months into the overall project schedule, which could come at a cost premium.

ANSWER: The Authority has structured this engagement of a Design Consultant to provide maximum flexibility in regard to project delivery, with the intent of identifying the most expeditious and efficient approach to meeting the needs of the District. See Appendix A Section 2.0.

7. **QUESTION:** Will the list of firms that submitted proposals from the previous RFP be made public

ANSWER: A list of firms that submitted proposals from the previous RFP is posted on the NJSDA website at:
http://www.njsda.gov/Business/CV/ProjectPackageUnderReview/UnderReview_results1.asp?sec=&ContractID=ST-0045-A01&ProjectPackage=ST-0045

8. **QUESTION:** Under the Answer to Question #7 in Exhibit No. 1, it states “Any SBE firm duly registered with the Department of Treasury, Department of Revenue that is engaged by the successful firm will be counted towards the SBE participation requirements or goals.” Are we limited to Categories 1-3 or may we also select from firms in Categories 4-6 to meet the mandatory SBE requirements?

ANSWER: A bidder will not be limited to Categories 1-3. It may select from firms in Categories 4-6 to meet the mandatory SBE goals.

9. **QUESTION:** In the event we do not meet the target goal of 5 % in any particular category, would we be disqualified? Or may we simply show a good faith effort in meeting a portion of that goal?

ANSWER: A bidder will not be disqualified for not meeting the target goal of 5% in a particular category. The attempt to meet the goal by demonstrating a good faith effort in meeting a portion of that goal will suffice. The integrity of the overall 25% of total contract value for SBE firms participating in the project becomes the overriding mission.

E. CHANGES TO PREVIOUS ADDENDA:

1. Not Applicable.

F. ATTACHMENTS


1. Attachment 1.1 **Revised NJSDA FORM 201, 2.3A Key Team Member List**

G. SUPPLEMENTAL INFORMATION

1. Not Applicable

Any bidder attempting to contact government officials (elected or appointed), including NJSDA Board members, NJSDA Staff, and Selection Committee members in an effort to influence the selection process may be immediately disqualified.

End of Addendum No. 1



NJSDA

1.17.14
Date
01/17/2014

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Acknowledgement of Receipt of Addendum

Contractor must acknowledge the receipt of the Addendum by signing in the space provided below and returning via fax to (609) 656-4608 or Email (jmcelhenny@njsda.gov). Signed acknowledgement must be received prior to the Bid Due Date. Acknowledgement of the Addendum must be made in the Technical Proposal Submission.

Signature

Print Name

Company Name

Date