



New Jersey Schools Development Authority  
32 East Front Street  
Trenton, NJ 08625  
Phone: 609-858-2915

**DATE:** July 6, 2022

**PROJECT:** HU-0029-M01 - Union City - New Grade 7 through 9 School – Construction Management Services

**DESCRIPTION:** Addendum #1

This addendum shall be considered part of the Request for Qualifications and Proposals (“RFQ/RFP”) issued in connection with the above-referenced project. Should information contained within this Addendum conflict with the RFQ/RFP, this Addendum shall supersede the relevant information in the RFQ/RFP.

**NOTE:** Additions are shown in **bold and underline text**; deletions are shown in *strikethrough and italics*.

**A. CHANGES TO THE PROCUREMENT PROCESS:**

**1. Modifications to the Advertisement**

- a. **MODIFY:** All references in the Bid Advertisement to the due date for submission of Qualifications and Technical Proposals and Price Proposals shall be modified to extend the deadline from July 18, 2022 at 2:00 PM until July 25, 2022 at 2:00 PM. See also Section B.1.f. below.
- b. **MODIFY:** All references in the Bid Advertisement to the date/time of the public opening and reading of Price Proposals shall be modified to change the date/time from August 2, 2022 at 2:00 PM to August 17, 2022 at 2:00 PM.

**B. CHANGES TO THE PROCUREMENT DOCUMENTS:**

**1. Modifications to the RFQ/RFP and Associated Documents**

- a. **MODIFY:** RFQ/RFP Section 2.2 - The Project Executive time commitment is modified as follows:

Project Executive: Supporting commitment (not required as a full-time requirement, but shall be on an as-needed basis and as per the CM proposal) from ~~Construction NTP~~ **NTP for CM Services** to Substantial Completion.

- b. **MODIFY:** RFQ/RFP Section 2.2 – The Project Manager time commitment is modified as follows:

Project Manager: Full-time commitment from the ~~first Construction NTP~~ **NTP for CM Services** to Substantial Completion; then four (4) months of full-time commitment from Substantial Completion to Project Closeout.

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Project Name: Union City - New Grade 7-9 School – Construction Management Services

- c. **MODIFY:** RFQ/RFP Section 2.2 – The Office Engineer time commitment is modified as follows:

Office Engineer: Full-time commitment from the ~~first Construction NTP~~ **NTP for CM Services** to Substantial Completion; then three (3) months of full-time commitment from Substantial Completion to Final Completion.

- d. **REPLACE:** The Certification of Non-Debarment Form originally dated October 18, 2021 shall be replaced with the Certification of Non-Debarment Form dated June 29, 2022 and included herewith as Attachment 1.1.
- e. **REPLACE:** The NJSDA Price Proposal Form originally dated June 15, 2022 shall be replaced with the NJSDA Price Proposal Form dated July 6, 2022 and included herewith as Attachment 1.2.
- f. **MODIFY:** All references in the the RFQ/RFP to the due date for submission of Qualifications and Technical Proposals and Price Proposals shall be modified to extend the deadline from July 18, 2022 at 2:00 PM until July 25, 2022 at 2:00 PM.

## 2. Modifications to the Agreement

- a. **MODIFY:** Appendix B, Project Description is modified as follows:

### **PROJECT DESCRIPTION:**

Construction Contract No.:	HU-0029-B01
Contract Name:	Union City New 7-9 School
Contractor:	TBD
District:	Union City
Anticipated NTP for Construction:	July 18, 2022
Anticipated NTP for CM Services:	<del>September 9</del> <b><u>October 7</u></b> , 2022

- b. **MODIFY:** Appendix B, Key Dates (Anticipated) is modified as follows:

### Key Dates (Anticipated):

The Project milestones listed below are anticipated at this time and subject to change:

NTP Construction & Sitework	July 18, 2022
NTP CM Services	<del>September 9</del> <b><u>October 7</u></b> , 2022
Substantial Completion:	June 18, 2025
Final Completion	September 15, 2025

## **C. BIDDER'S QUESTIONS, REQUESTS FOR INFORMATION AND RESPONSES:**

1. Question: Could we get clarification on information presented in Appendix B versus the RFP? From Appendix B: Construction NTP is July 18, 2022 and CM is NTP September 9, 2022. Yet the PEx, PM, and Office Engineer are slated to be a full time commitment starting with the first Construction NTP per the RFP. Should the information in the RFP be changed to starting work at the CM NTP?

Answer: See Sections B.1.a, B.1.b, B.1.c., B.2.a, and B.2.b above for changes to address the staffing requirements for the project.

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2. Question: The MEP Manager is to have a fulltime commitment from NJSDA's acceptance of the DB Final Design Documents for the first Partial Plan Release Package. When is that acceptance scheduled?

Answer: It is anticipated to be January 2023 at this time but is subject to change.

**D. CHANGES TO PREVIOUS ADDENDA:**

1. Not applicable.

**E. ATTACHMENTS:**

- Attachment 1.1 Certification of Non-Debarment Form, dated June 29, 2022  
Attachment 1.2 NJSDA Price Proposal Form, dated July 6, 2022

*Refer all questions to NJSDA Procurement Staff. Any bidder attempting to contact government officials (elected or appointed), including NJSDA Board members, NJSDA Staff (except for Procurement), Selection Committee members, NJSDA Consultants, and School District officials for information relating to this project or in an effort to influence the selection process may be immediately disqualified.*

**End of Addendum No. 1**

Addendum: 1

Project #: HU-0029-M01

Project Name: Union City - New Grade 7-9 School – Construction Management Services



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

32 E FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

New Jersey Schools Development Authority  
32 East Front Street  
Trenton, NJ 08625  
Phone: 609-858-2915

**DATE:** July 6, 2022  
**PROJECT:** HU-0029-M01 - Union City- New Grade 7 through 9 School – Construction Management Services  
**DESCRIPTION:** Addendum #1

### Acknowledgement of Receipt of Addendum

Consultant must acknowledge the receipt of the Addendum by signing in the space provided below and returning an electronic copy via email to Dave Kutch ([Dkutch@njsda.gov](mailto:Dkutch@njsda.gov)). Signed acknowledgement must be received prior to the Bid Due Date. Acknowledgement of the Addendum must be made on the NJSDA Price Proposal Form. Please include a copy of this signed acknowledgement form in the Technical Proposal Submission.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Addendum: 1  
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# NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

## CERTIFICATION OF NON-DEBARMENT FORM

NJSDA Contract No: \_\_\_\_\_

Contract Name: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

### CERTIFICATION

Pursuant to N.J.S.A. 52:32-44.1, I, the undersigned, being duly authorized to complete this certification on behalf of the above-named Contractor, do hereby certify and attest, under the pains and penalty of perjury, that:

- The Contractor is not debarred at the federal level from contracting with the federal government;
- None of the parent entities, subsidiaries, related entities or affiliates of the Contractor are debarred at the federal level from contracting with the federal government;
- I am authorized to execute this certification on behalf of the Contractor;
- I acknowledge that the New Jersey Schools Development Authority (NJSDA) is relying on the information contained herein;
- I acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contract(s) with NJSDA to notify NJSDA in writing of any changes to the information contained herein; and
- I acknowledge that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution, and such misrepresentation may be considered fraudulent, and/or a material breach of the Contractor's contract(s) with the NJSDA.

If the NJSDA finds a person or entity to be in violation of the law, it shall take action as may be appropriate and permitted by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and/or seeking debarment or suspension of the party.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT 1.2**

**NJSDA PRICE PROPOSAL FORM**

**DESIGN-BUILD CONSTRUCTION MANAGEMENT SERVICES**

**Contract No.: HU-0029-M01**

The Price Proposal submitted by (Name of Vendor) \_\_\_\_\_

This Price Proposal provides for a Total Compensation Amount as follows:

**A) Staffing Costs, Construction Phase**  
(estimated 34 Months Duration):

Note: The durations specified below are for bidding purposes only, and the actual project durations may vary. For non-Specified Sum Services, CM will be compensated based on the Monthly Rates for designated staff actually performing during the project duration.

1. Project Executive (As supporting commitment (not required as a full-time requirement, but shall be on an as-needed basis and as per the CM proposal) from the NTP for CM Services to Substantial Completion.)

Rate per Month \$ \_\_\_\_\_ x 34 Months = \$ \_\_\_\_\_

2. Project Manager (full-time commitment from the NTP for CM Services to Substantial Completion)

Rate per Month \$ \_\_\_\_\_ x 34 Months = \$ \_\_\_\_\_

3. Office Engineer (full-time commitment from the NTP for CM Services to Substantial Completion)

Rate per Month \$ \_\_\_\_\_ x 34 Months = \$ \_\_\_\_\_

4. Monthly Schedule Review (Monthly Cost to review Design-Builder's Schedule Updates, and provide recommendations on schedule, as well as cost and resource loading. Includes delay analysis, recovery schedule analysis and recommendations, and schedule improvement recommendations under Section 4.3.10.4 of the Agreement, and the CPM Schedule Reviewer obligations under Section 4.3.10.5 of Agreement.)

Rate per Month \$ \_\_\_\_\_ x 34 Months = \$ \_\_\_\_\_

5. MEP Manager (full time commitment from NJSDA Acceptance of Design-Builder's Final Design Documents for the first Partial Plan Release Package to Substantial Completion )

Rate per Month \$ \_\_\_\_\_ x 30 Months = \$ \_\_\_\_\_

**TOTAL SUBSECTION A (Sum of A.1 through A.5):**      \$ \_\_\_\_\_

**ATTACHMENT 1.2**

**NJSDA PRICE PROPOSAL FORM**

**DESIGN-BUILD CONSTRUCTION MANAGEMENT SERVICES**

**Contract No.: HU-0029-M01**

**B) Staffing Costs, Close-Out Phase**

(estimated 4 months duration to Project Closeout, or duration as otherwise noted below):

1. Project Manager (full-time commitment from Substantial Completion to Project Closeout)

Rate per Month \$ \_\_\_\_\_ x 4 Months = \$ \_\_\_\_\_

2. Office Engineer (3 months full-time commitment from Substantial Completion)

Rate per Month \$ \_\_\_\_\_ x 3 Months = \$ \_\_\_\_\_

3. MEP Manager (3 months full-time commitment from Substantial Completion)

Rate per Month \$ \_\_\_\_\_ x 3 Months = \$ \_\_\_\_\_

Note: The durations specified above are for bidding purposes only, and the actual project durations may vary. For non-Specified Sum Services, CM will be compensated based on the Monthly Rates for designated staff actually performing during the project duration.

**TOTAL SUBSECTION B** (Sum of B.1+B.2+B.3) = \$ \_\_\_\_\_

**C) Initial Schedule Review Amount** \$ \_\_\_\_\_

Initial Schedule Review Services are described in Section 4.3.10.1, 4.3.10.2 and 4.3.10.3 of the Agreement. This review shall include review of the Design-Builder's Initial Construction Schedule for compliance with contract requirements, review of schedule logic, including links between predecessor and successor activities, and preparation of recommendations for approval, rejection and/or modifications required for approval.

**D) Schedule Cost/Resource Review Amount:** \$ \_\_\_\_\_

Schedule Cost/Resource Review Services are described in Section 4.3.10.3 of the Agreement. This review shall include review of the Design-Builder's proposed Cost- and Resource-loaded Schedule for compliance with contract requirements, and for cost and resource loading information, as well as preparation of recommendations for approval, rejection and/or modifications required for approval of the proposed Cost and Resource-loaded Schedule.

**ATTACHMENT 1.2**

**NJSDA PRICE PROPOSAL FORM**

**DESIGN-BUILD CONSTRUCTION MANAGEMENT SERVICES**

**Contract No.: HU-0029-M01**

E) **Procurement of Special Inspectors Amount:** \$ \_\_\_\_\_

CM will be required to procure and engage special inspectors, and this may be called for prior to the issuance of a Notice to Proceed to the Design-Builder, and prior to the performance of any of CM's Construction Phase Services. This Amount is intended to compensate CM for the costs of procurement of special inspection services pursuant to Section 4.11.3 of the Agreement, whether such procurement occurs prior to issuance of a CM NTP for Construction Phase Services, or concurrent with any of CM's Construction Phase Services under the Agreement. This amount is NOT intended to compensate for the costs of Special Inspections themselves, which shall be compensated as Allowance Services under a separate Allowance Amount.

F) **Insurance Amount:** \$ \_\_\_\_\_

The Authority requires CM and its Subconsultants to secure and maintain the insurance coverage detailed in Section 10.1 of the Agreement. The Authority shall compensate CM and its Subconsultants for the cost of such required Insurance. CM's Price Proposal shall reflect CM's costs for Insurance for the Basic Services and any Contingent Additional Services identified at contract execution.

G) **Allowance for Testing and Inspection Services:** \$ 350,000

H) **Allowance for Cleaning Services:** \$ 20,000

I) **Allowance for Additional FFTE Services:** \$ 15,000

This Allowance is intended to compensate CM for FFTE-related services in excess of those FFTE coordination services specified in Section 4.10 of the Agreement, if such additional services are deemed necessary and are approved by the Authority.

**Total Compensation Amount**  
**(Sum of Subsections A through I):** \$ \_\_\_\_\_



**ATTACHMENT 1.2**

**NJSDA PRICE PROPOSAL FORM**

**DESIGN-BUILD CONSTRUCTION MANAGEMENT SERVICES**

**Contract No.: HU-0029-M01**

**Addenda:**

The Bidder acknowledges receipt and incorporation into this bid of the following Addenda:

Number: \_\_\_\_\_

Dated: \_\_\_\_\_

By submitting this Price Proposal, the Bidder agrees to hold this Price Proposal open and valid for a period of one hundred twenty (120) calendar days from the date of the public opening and reading of the Price Proposals, unless this time period is extended by mutual agreement of the Bidder and the NJSDA.

I am duly authorized to sign this Price Proposal on behalf of the named firm.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_