



New Jersey Schools Development Authority  
32 East Front Street  
Trenton, NJ 08625  
Phone: 609-858-2915  
Fax: 609-656-7258

**DATE: June 24, 2019**

**PROJECT #: GP-0258-R01  
Legal Services**

**DESCRIPTION: Addendum #1**

This addendum shall be considered part of the Bid Documents issued in connection with the referenced project. Should information conflict with the Bid Documents, this Addendum shall supersede the conflicting information in the Bid Documents.

**A. CHANGES TO THE PROCUREMENT PROCESS:**

1. Not applicable.

**B. CHANGES TO THE PROCUREMENT DOCUMENTS:**

NOTE: Additions are shown in **bold and underline text**; deletions are shown in *strikethrough and italics*.

**1. Changes to the Request for Proposals ("RFP")**

- a. **MODIFY:** SECTION 3.0 DELIVERY/MAILING REQUIREMENTS for this Procurement shall be modified to change the number of bound copies, as follows:

The Firm must submit one (1) unbound original and **five (5)** ~~four (4)~~ bound copies of its Technical Proposal.

**2. Changes to the RFP Forms**

- a. Not applicable.

**C. BIDDER'S QUESTIONS, REQUESTS FOR INFORMATION AND SDA RESPONSES:**

1. Question: Did the NJSDA want the Moral Integrity Questionnaire in a separate sealed envelope and then placed in the same package containing the Technical Proposal?

Answer: No, the Moral Integrity Questionnaire should not be submitted in a separate sealed envelope. RFP SECTION 2.0 INSTRUCTIONS FOR SUBMITTING A TECHNICAL PROPOSAL prescribes the organization and presentation of the Technical Proposal submission.

2. Question: Can you advise is a separate proposal is required for each area of interest, or can we combine the various areas of interest into one (1) submission package?

Answer: A firm may combine the various legal specialty areas into one (1) submission package.

3. Question: We'd like to confirm whether we can submit one combined response for all seven (7) legal specialty areas, or if you prefer separate responses per specialty area?

Answer: See response to Question # 2 above.

4. Question: Does this contract happen to include, employee benefits within the employee law specialty law area?

Answer: It is unclear as to what "employee benefits" means in the context of this Procurement. However, it is the intent of this Procurement that any firm ultimately selected and awarded a contract under the Employment Law specialty will be able to provide legal advice and guidance relating to any employment issue that may arise during the term of the contract

5. Question: Does the Moral Integrity Questionnaire need to be in a separate sealed envelope or can it be made part of the submission as one document?

Answer: See response to Question #1 above.

**D. CHANGES TO THE PREVIOUS ADDENDA:**

1. Not applicable.





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**Acknowledgement of Receipt of Addendum**

Consultant must acknowledge the receipt of the Addendum by signing in the space provided below and returning via scanned copy ([Dkutch@njsda.gov](mailto:Dkutch@njsda.gov)) or fax (609-656-7258). Signed acknowledgement must be received prior to the Bid Due Date. Please include a copy of this signed acknowledgement form in the Technical Proposal Submission.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

Addendum: 1  
Project: GP-0258-R01  
Project Name: Legal Services

## ATTACHMENT 1.1

### “Notice of Intent to Participate” Contact List

Firm Name	Contact	Email
Archer & Greiner, P.C.	Laurie Reiss	<a href="mailto:lreiss@archerlaw.com">lreiss@archerlaw.com</a>
Bathgate, Wegener & Wolf, P.C.	Jan L. Wouters	<a href="mailto:jwouters@bathweg.com">jwouters@bathweg.com</a>
Biancamano & Di Stefano, P.C.	Robert Arce	<a href="mailto:r.arce@bdlawfirm.com">r.arce@bdlawfirm.com</a>
Carella, Byrne, Cecchi, Olstein, Brody & Agnello P.C.	Avram S. Eule	<a href="mailto:aeule@carellabyrne.com">aeule@carellabyrne.com</a>
Cohn Lifland Pearlman Herrmann & Knopf LLP	Matthew F. Gately	<a href="mailto:mfg@njlawfirm.com">mfg@njlawfirm.com</a>
Constangy Brooks, Smith & Prophete LLP	Stephanie Hendricks	<a href="mailto:shendricks@constangy.com">shendricks@constangy.com</a>
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