



Addendum #2

New Jersey Schools Development Authority
Office of Procurement
32 East Front Street
Trenton, NJ 08625
Phone: 609-858-2915

DATE: April 2, 2019
PROJECT #: GP-0257-R01
State-Wide Property Management and Maintenance Services
DESCRIPTION: Addendum #2

This addendum shall be considered part of the State-Wide Property Management and Maintenance Services Request for Proposals (“RFP”) issued in connection with the referenced project (“Project”). Should information contained in this Addendum conflict with the State-Wide Property Management and Maintenance Services RFP this Addendum shall supersede the relevant information in State-Wide Property Management and Maintenance Services RFP.

A. CHANGES TO THE PROCUREMENT PROCESS:

1. Not applicable.

B. CHANGES TO THE PROCUREMENT DOCUMENTS:

1. Modifications to the Advertisement, Request for Proposals and Associated Documents:
 - a. **MODIFY:** All references in the Project Advertisement and the RFP to the due date for submission of Technical and Fee Proposals shall be modified to extend the deadline until 2:00 PM Eastern Time on April 12, 2019
 - b. **DELETE and REPLACE:** In Attachment P to the RFP, “Fee Proposal Form” with a revised date of 4/1/19, shall be deleted in its entirety and replaced with the “Fee Proposal Form” with a revision date of 4/2/19 provided with this Addendum as Attachment 2.1.

2. Changes to the Agreement:

- a. Not applicable

C. BIDDER’S QUESTIONS, REQUESTS FOR INFORMATION AND RESPONSES:

1. Not applicable

D. CHANGES TO PREVIOUS ADDENDA:

NOTE that modifications to the following items will be shown as follows: additions in **bold and underlined** text; deletions in *strikethrough and italic* text.

1. **MODIFY:** In Section C of Addendum 1, Bidders Question, Request for Information and Responses, the answer to Question 2 shall be modified as follows:

2. Question: Do you want maintenance staff on our payroll?

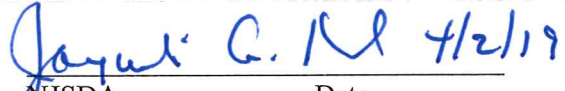
Answer: Yes. Property Management Services are to be performed by the Consultant. Routine Property Maintenance Services are to be performed by the Consultant or the Consultant's Routine Maintenance Subcontractor. Occasional Property Maintenance Services may be performed by employees of the Consultant or by a Subcontractor chosen by the Consultant. Other Property Maintenance Services shall be performed by Subcontractors to the Consultant. The Scope of Services, Appendix B of the Agreement (Attachment A to the RFP), defines the requirements of providing Property Management Services and Property Maintenance Services.

E. ATTACHMENTS:

1. Attachment 2.1 "Fee Proposal Form" with a revision date of 4/2/19

Refer all questions to NJSDA Procurement Staff. Any bidder attempting to contact government officials (elected or appointed), including NJSDA Board members, NJSDA Staff (except for Procurement), Selection Committee members, NJSDA Consultants, and School District officials for information relating to this project or in an effort to influence the selection process may be immediately disqualified.

End of Addendum No. 2


NJSDA Date

Addendum: 2

Project: GP-0257-R01

Project Name: State-Wide Property Management and Maintenance Services



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Acknowledgement of Receipt of Addendum

Consultant must acknowledge the receipt of the Addendum by signing in the space provided below and returning via scanned copy (Dkutch@njsda.gov). Signed acknowledgement must be received prior to the Bid Due Date. Acknowledgement of the Addendum must be made on the NJSDA Fee Proposal Form. Please include a copy of this signed acknowledgement form in the Technical Proposal Submission.

Signature

Print Name

Company Name

Date

Addendum: 2
Project: GP-0257-R01
Project Name: State-Wide Property Management and Maintenance Services

ATTACHMENT 2.1

FEE PROPOSAL FORM

Fee Proposal submitted by (name of firm): _____

Project Site	Property Management Lump Sum*	Routine Maintenance Lump Sum*
Camden Creative & Performing Arts	\$	\$
Irvington Middle School	\$	\$
Jersey City #13	\$	\$
Newark Franklin	\$	\$
Newark Gladys Hillman	\$	\$
Newark Harriet Tubman	\$	\$
Newark NE Hernandez Campus ES	\$	\$
Newark Ridge ES	\$	\$
Newark University	\$	\$
Orange Cleveland Street ES	\$	\$
Paterson New Union Avenue MS Swing Space	\$	Not Applicable
Trenton ECC	\$	\$
Union City Magnet	\$	Not Applicable
West New York PS #6	\$	\$
TOTALS	\$	\$

A -- Property Management Services Total Lump Sum \$ _____

B -- Routine Maintenance Services Total Lump Sum \$ _____

C -- Allowance for Occasional Property Maintenance Services \$ 200,000.00

D -- Allowance for Other Property Maintenance Services \$ 900,000.00

TOTAL BID AMOUNT (A+B+C+D) \$ _____

ATTACHMENT 2.1

* **NOTE:** The lump sum fee must be fully-loaded and all-inclusive and must reflect direct labor costs, including fringe benefits, materials, equipment, overhead and profit, and all other costs incurred in the course of performing the required services for the Term of the Agreement.

Addenda:

The Bidder acknowledges receipt and incorporation into this bid of the following Addenda:

Number: _____

Dated: _____

I am duly authorized to sign this Price Proposal on behalf of the named firm.

Firm: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____