

**Addendum # 1**

New Jersey Schools Development Authority
32 East Front Street
P.O. Box 991
Trenton, NJ 08625
Phone: 609-858-2981
Fax: 609-656-4642
E-mail: djohnson@njsda.gov

Date: September 8, 2014

PROJECT #: GP-0217-R01
Relocation Consultant Services

DESCRIPTION: Addendum # 1

This addendum shall be considered part of the Request for Proposals issued in connection with the above-referenced project. Should information conflict with, this Addendum shall supersede the relevant information in the Request for Proposals.

A. CHANGES TO THE PROCUREMENT PROCESS:

1. Not applicable.

B. CHANGES TO THE PROJECT MANUAL:

1. Not applicable.

C. CHANGES TO THE DRAWINGS:

1. Not applicable.

D. BIDDER'S QUESTIONS, REQUESTS FOR INFORMATION AND RESPONSES:

1. **Question:** Does both the Prime and Sub-consultant submit an Attachment G: Moral Integrity Questionnaire" form?

Answer: Only the Prime Consultant is required to submit the Moral Integrity Questionnaire form.

2. **Question:** I wish to confirm that the primary function of the consultant is to acquire land for school sites as needed. Land acquisition.

Answer: Land Acquisition is not a function of this contract. We are looking for firms to provide Relocation Services only.

3. **Question:** Are there distinct characteristics of the target schools to be relocated?

Answer: No schools will be relocated.

4. **Question:** I wish to confirm that displacing sizeable communities of businesses or residents is to be avoided.

Answer: Displaced parties would consist of tenants and affected property owners on a case by case basis. The number of displacees may vary based on proximity to the site but does not consist of large scale communities.

5. **Question:** I wish to confirm that relocating displaced communities is part of the service to be offered.

Answer: Displaced parties would consist of tenants and affected property owners.

6. **Question:** If a firm's experience is primarily within the private domain, will they be less valued?

Answer: Please refer to RFP Section 4.3 – Firm Experience - Case Studies.

7. **Question:** I wish to confirm that project management for the above moves, along with the schools that may be relocated themselves, is a key service to be offered by the consultant.

Answer: Please refer to the RFP Attachment A – Relocation Services Agreement starting on page 33 -Scope of Services.

8. **Question:** As a real estate LLC registered with the Dept. of Banking and Insurance, are we also registered with the Dept. of the Treasury as an "SBE?"

Answer: Specific inquiries can be obtained through the Dept. of Treasury website <http://www.state.nj.us/treasury/index.shtml>

9. **Question:** Are there any considerations given for woman-owned firms?

Answer: No.

10. **Question:** Will smaller firms be at a disadvantage?

Answer: No.

11. **Question:** Is the consultant expected to receive sole remuneration from the State of New Jersey (unlike conventional practices of real estate whereby the property owner often pays a commission as the method of real estate practitioner compensation for services)?

Answer: Consultant will be contracted with and receive direct payment for services from NJSDA.

E. CHANGES TO PREVIOUS ADDENDA:

1. Not applicable

F. ATTACHMENTS:

1. List of Firms providing a Notice of Intent – Attachment 1

G. SUPPLEMENTAL INFORMATION:

1. Not applicable

Any bidder attempting to contact government officials (elected or appointed), including NJSDA Board members, NJSDA Staff, and Selection Committee members in an effort to influence the selection process may be immediately disqualified.

End of Addendum No. 1

Jayanti G. N 9/8/14
NJSDA Director Date

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Acknowledgement of Receipt of Addendum

Contractor hereby acknowledges the receipt of this Addendum by signing in the space provided below and returning via fax to (609-656-4642) or E-mail (djohnson@njsda.gov). Signed acknowledgements must be received prior to the Bid Due Date. Acknowledgement of the Addendum must be made in the Technical Proposal Submission.

Signature

Print Name

Company Name

Date

**GP-0204-L01
ADDENDUM #1
ATTACHMENT 1
FIRMS INTENDING TO PROPOSE**

Keith Radhuber
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