



DMR Architects
777 Terrace Avenue, Suite 607
Hasbrouck Heights, NJ 07626
Phone: 201-288-2600
Fax: 201-288-2662

Date: July 21, 2010

PROJECT #: EP-0024-CO1

DESCRIPTION: Roof Replacement

This addendum shall be considered part of the Bid Documents issued in connection with the referenced project. Should information conflict with the Bid Documents, this Addendum shall supercede the relevant information in the Bid Documents.

1. BID PROPOSAL DUE DATE

- A. The date for the deadline for submittal of the proposed bid package will be set as **Tuesday, August 3, 2010**. Complete bid proposal packages to be delivered to **Trenton** on said date **no later than 2:00 pm**.

2. PROJECT MANUAL:

A. Section 01010 – SUMMARY OF WORK

- a) Replace **page 2** with the following (attachment #1):

1.4 ALLOWANCES
None

1.5 ALTERNATES
None

1.6 WORK SEQUENCE

- A. The Work will be done in one phases. **When school is in session in September work will need to be scheduled after the school day and at the contractor's discretion on Saturdays.**

1.7 CONTRACTOR USE OF PREMISES

- A. General: During the construction period, the Contractor shall have use of the premises for construction operations, including use of the site as limited by phased areas indicated on documents.
- B. Use of the Site: Confine operations to areas within phasing and contract limits indicated. Do not disturb portions of the site beyond the areas in which the Work is indicated.

1. Driveways and Entrances: Keep driveway and entrance serving the Project clear and available to the school, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

1.8 OCCUPANCY REQUIREMENTS

- A. Occupancy: The school may be occupied during the construction period. Cooperate with the Client School District staff during construction operations to minimize conflicts with their usage. Perform the Work so as not to interfere with the school's daily routine. No work will be allowed while the school is occupied. The contractor will schedule the work after the school day ends and at the discretion of the contractor on Saturdays. Follow the Available Days schedule provided by NJSDA in scheduling work time on site. The NJSDA will incur no additional cost for these scheduling aspects of the project.

1.9 PHOTOGRAPHS

- A. The Contractor shall take as many digital photographs of the overall project as necessary to record existing conditions within 48 hours after issuance of a Notice to Proceed.
- B. The Contractor shall take a minimum of 12 digital photographs on the 15th of each month. These photographs shall be submitted with the monthly pay applications.
- C. The Contractor shall take a minimum of 24 digital photographs upon Substantial Completion of his Contract.

3. PROCEDURES:

- A. A variance to the Noise Ordinance has been approved by the City of Passaic to allow for work to take place at night Monday through Friday between the hours of 6:00 PM and 10:00 PM and on Saturdays between the hours of 7:30 AM and 4:30 PM. The Contractor must coordinate with the Passaic City School District to schedule and provide payment for overtime incurred by the custodial staff to accommodate work for after staff normal working hours and Saturdays.

4. ADDITIONAL ITEMS

- A. The following items are listed in the order they appear in the RFI "regarding the Passaic Public Schools Bid packages for Contracts EP-0022-CO1 (School 11); EP-0023-CO1 (School 1B) and EP-0024-CO1 (School 6)" received by fax on Wednesday, June 30, 2010 at 9:26 am from Sean R. Plower of United States Roofing Corporation.
 1. *Please clarify the work times and schedule for these projects. The milestone dates were noted, but it is still not clarified exactly when we can physically start working. We must know a specified contract approval- all signatures completed, in order to figure a responsible competitive Bid. We must know if we can work during the summer prior to the start of school or if we must figure working during school hours or overtime.*

Answer: Section 01010 – SUMMARY OF WORK

- a) Replace **page 3** (attachment #2) with the following:

1.10 TEMPORARY FACILITIES

The General Contractor is responsible for identifying, documenting, applying, and paying for all permits for all temporary trailers and containers, including those used by all subcontractors, vendors and suppliers directly associated with the project whether trailers and containers are on the construction site or in adjacent areas.

PART 2 – PRODUCTS (Not Applicable)

PART 3 - EXECUTION

CONSTRUCTION MILESTONES

The construction milestones set forth below are of the essence. All efforts are to be made to complete portions of the work at intermediate dates and to complete all of the work as shown below.

Project Milestone - Activity	Milestone Dates
Anticipated contractor procurement/ Notice to proceed	8/23/10
Substantial Completion	80 calendar days from date of NTP
Final Completion	30 calendar days after Substantial Comp.

- Work may be arranged on Saturday's and after hours at the Contractors Labor Costs and at no additional cost to the owner with advance notification to the Architect/Owner.

The contractor shall prepare a construction schedule to demonstrate how he intends to meet the milestones set forth above. Failure to progress by the contractors in accordance with the schedule will be evidence of delay.

OTHER REQUIREMENTS

No tradesmen are allowed in the existing facilities during school hours without the express approval of the Owner.

Use of profanities within ear shot of occupants or neighboring residences is prohibited.

No alcoholic beverages or controlled substances allowed on or near the job site, including tradesmen under the influence of the same.

No indecent exposure.

Failure to comply with any of the above will lead to the immediate removal of the offending employees from the site at the prime contractor's expense. Determinations will be made by the Owner.

The work area must protect occupants at all times during construction and after hours. All materials must be secured at the end of each day and no loose materials can be left on the roof.

Material deliveries and staging **MUST** be scheduled and approved by the owner.

All utilities must be kept in operation.

2. *Due to the size and complexity of these projects, the specified completion days do not seem realistic. Can the completion days be increased to a more realistic approach, especially since most of this work will be performed off hours?*

Answer: See Schedule attached to this addendum. (attachment #3)

4. *What will be the daily work hours during school days? Is there a variance on the hours to work till 10:00 pm as stated during the pre-bid meeting?*

Answer: See Schedule and copy of approved variance request letter attached to this addendum. (attachment #3 & 4)

- B.** Substitute the SUPPLEMENTARY CONDITIONS pages 2 and 3 (attachment #5) to revise the following:

ARTICLE 5.0 PROJECT SCHEDULE AND PROGRESS

1. Add the following Section 5.2.1 (Specific Durations):

The durations listed below shall be incorporated into the Contractor's Schedule and shall be adhered to unless modified in writing by mutual agreement between the Contractor and the Authority. The only exceptions to these durations are defined in the General Conditions under 8.5 FORCE MAJEURE AND OTHER CHANGES WARRANTING AN ADJUSTMENT IN THE CONTRACT TIME.

- A. Commencement Date: The date set forth in the written Notice to Proceed issued by the Authority.
- B. Substantial Completion: To be achieved within 80 calendar days from date of Notice to Proceed.
- C. Final Completion: To be achieved within 30 calendar days from date of Substantial Completion

Attached to this addendum:

1. S-01010 SUMMARY OF WORK, pages 2
2. S-01010 SUMMARY OF WORK, pages 3
3. Schedule of available work days and times.
4. Variance request letter approved.
5. SUPPLEMENTARY CONDITIONS, pages SC-2,SC-3

End of Addendum No. 4

 7/21/10

NJSDA Date
Ed Ramirez

Addendum No. 4

Acknowledgement of Receipt of Addendum

Contractor must acknowledge the receipt of the Addendum by signing in the space provided below and returning via fax to (201-288-2662). Signed acknowledgement must be received prior to the Bid Due Date. Acknowledgement of the Addendum must be made in Section E.6 of the Price Proposal Submission.

Signature

Print Name

Company Name

Date

SECTION 01010 - SUMMARY OF WORK

1.4 ALLOWANCES

None

1.5 ALTERNATES

None

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- A. The Work will be done in one phase. When school is in session in September work will need to be scheduled after the school day and at the contractor's discretion on Saturdays.

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- C. The Contractor shall take a minimum of 24 digital photographs upon Substantial Completion of his Contract.

SECTION 01010 - SUMMARY OF WORK

D. The Authority and its representative shall be furnished with 2 prints and electronic file taken from each of the above required photographs.

1.10 TEMPORARY FACILITIES

The General Contractor is responsible for identifying, documenting, applying, and paying for all permits for all temporary trailers and containers, including those used by all subcontractors, vendors and suppliers directly associated with the project whether trailers and containers are on the construction site or in adjacent areas.

1.11 **NOTE: CONTRACTOR SHALL INCLUDE REPLACEMENT OF 500sf OF METAL ROOF DECKING ,WHERE NEEDED, IN THEIR BASE BID.**

PART 2 – PRODUCTS (Not Applicable)

PART 3 - EXECUTION

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No indecent exposure.

Failure to comply with any of the above will lead to the immediate removal of the offending employees from the site at the prime contractor’s expense. Determinations will be made by the Owner.

The work area must protect occupants at all times during construction and after hours. All materials must be secured at the end of each day and no loose materials can be left on the roof.

Martin Luther King Jr. School # 6

	8/23	8/24	8/25	8/26	9/27	9/28	9/29	8/30	8/31	9/1	9/2	9/3	9/4	9/5	9/6	9/7	9/8	9/9	9/10	9/11	9/12	9/13	9/14	9/15	9/16	9/17	9/18	9/19	9/20	9/21	9/22	9/23	9/24	9/25		
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Weekdays Available
 Not Available

 Weekend Satureday Available
 Holiday Available

Martin Luther King Jr. School # 6

10/1	10/2	10/3	10/4	10/5	10/6	10/7	10/8	10/9	10/10	10/11	10/12	10/13	10/14	10/15	10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27	10/28	10/29	10/30	10/31
6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50	

Martin Luther King Jr. School # 6

11/11	11/2	11/3	11/4	11/5	11/6	11/7	11/8	11/9	11/10	11/11	11/12	11/13	11/14	11/15	11/16	11/17	11/18	11/19	11/20	11/21	11/22	11/23	11/24	11/25	11/26	11/27	11/28	11/29	11/30
6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	12.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50		12.50	12.50		6.50	6.50

Martin Luther King Jr. School # 6

12/1	12/2	12/3	12/4	12/5	12/6	12/7	12/8	12/9	12/12	12/12	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25	12/26	12/27	12/28	12/29	12/30	12/31	1/1	1/2	1/3		
6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	12.50			6.50	6.50	6.50	6.50	6.50				6.50	

Martin Luther King Jr. School # 6

1/4	1/5	1/6	1/7	1/8	1/9	1/10	1/11	1/12	1/13	1/14	1/15	1/16	1/17	1/18	1/19	1/20	1/21	1/22	1/23	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31
6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.50		6.50	6.50	6.50	6.50	6.50	12.00		12.00	6.50	6.50	6.50	6.50	12.00		6.50



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

375 McCarter Highway
Newark, NJ 07104
973-648-8335

May 16, 2010

To: John Miskovsky
Construction Official
City of Passaic, NJ

Sgt. Robert Callaghan
City of Passaic
Police Department

From: Ed Ramirez
Project Manager
NJ School Development Authority

RE: Noise Ordinance Variance for Summer School Projects School Numbers 1, 6, and 11

Bob and John

This letter is to request a variance from the City of Passaic's Noise ordinance for school roofing projects this Fall. The projects entail the renovation and replacement of the roofs on Martin Luther King Jr. School # 6 and William B. Cruise School # 11 and the replacement of the Copper dome on Thomas Jefferson School # 1. Due to the short time frame to perform this work and the requirement that work be performed when the schools is not in session, the NJSEA is requesting a Variance to work from 3:30 PM to as late as 10:00 PM on week days and from 7:30 Am and 4:30 PM on Saturdays. It is our intention to begin work on or about the 15th of August 2010 and to be completed with the roofing work by November 30, 2010.

Thank you for your consideration

Ed Ramirez
Project manager
NJSDA
973 729-1842 Office
609 72911984 Cell

Approved, Sgt, Bob Callaghan
City of Passaic, Police Department.
Approved John Miskovsky
City of Passaic, Construction Official

not need to have his/her responsibilities on the Project limited to the QA/QC Compliance function, and thus that employee may have other, separate responsibilities on the Project. Accordingly, Section 4.5 shall be modified as follows (additions in **bold and underlined** text; deletions in *strikethrough and italics*):

As part of the Contractor's QA/QC Program, the Contractor shall designate one (1) full-time employee whose ~~sole~~ responsibility **it** is to maintain and monitor the Contractor's compliance with its accepted QA/QC Program.

3. In Section 4.7 (Monthly Status Report) the reference to the CM shall be deemed to refer to the Design Consultant, as follows (additions in **bold and underlined** text; deletions in *strikethrough and italics*):

On or before the tenth day of the month, the Contractor shall provide the Authority and the ~~CM~~ **Design Consultant** with a monthly status report detailing the progress of its Work, including (i) the actual progress of the Work for the prior month according to the Schedule; (ii) discrepancies, conflicts, or ambiguities that exist in the Contract Documents that require resolution; (iii) health and safety issues that exist in connection with the Work; (iv) notice of potential Claims; and (v) other items that require resolution in order that the Contractor can complete the Work within the Contract Time.

4. Section 4.8 (Site Utilization/Staging Plan) shall be modified as follows:

All references to "CM" in Section 4.8 shall be deemed to refer to the Authority.

The first sentence of the section shall be modified as follows (additions in **bold and underlined** text; deletions in *strikethrough and italics*):

~~Within ten days of the Preconstruction Conference~~ **The Contractor shall develop a Site Utilization/Logistics/Staging Plan ("Site Utilization Plan") for the entire Project Site, and shall submit the Site Utilization Plan at, or prior to, the Preconstruction Conference.**

ARTICLE 5.0 PROJECT SCHEDULE AND PROGRESS

1. Add the following Section 5.2.1 (Specific Durations):

The durations listed below shall be incorporated into the Contractor's Schedule and shall be adhered to unless modified in writing by mutual agreement between the Contractor and the Authority. The only exceptions to these durations are defined in the General Conditions under 8.5 FORCE MAJEURE AND OTHER CHANGES WARRANTING AN ADJUSTMENT IN THE CONTRACT TIME.

- | | |
|----------------------------|--|
| A. Commencement Date: | The date set forth in the written Notice to Proceed issued by the Authority. |
| B. Substantial Completion: | To be achieved within 80 calendar days from date of Notice to Proceed. |

C. Final Completion: To be achieved within 30 calendar days from date of Substantial Completion

2. In Section 5.4 (Schedule), all references to "CM" shall be deemed to refer to the Authority, unless otherwise noted below.

3. Replace the existing Section 5.4.1 with the following:

5.4.1 Scheduling of the Work is and shall be the Contractor's responsibility. The Contractor shall determine the most feasible order for the Work commensurate with the requirements of the Contract Documents. Within five (5) Days after the Commencement Date, the Contractor shall prepare and submit to the Authority a **Bar Chart Schedule** for the execution of the Work, for review and acceptance. The Bar Chart Schedule shall indicate: (1) the dates for the start and completion of the various stages of the Work, (2) Construction Milestones; (3) critical and certain non-critical activities, (4) dates that the Contractor is required to provide Submittals to the Design Consultant; and (5) dates when Authority and/or Design Consultant information or acceptances are required to enable the Contractor to achieve completion of the Work within the Contract Time. The proposed Schedule shall meet the format and content requirements for Bar Chart Schedules contained in Specification Section 1310 ("Schedules and Reports"). The Contractor shall include in the Schedule ample time for review of specific Deliverables by DOE and DCA, including time for receipt of comments from these entities, time for any modification of documents by the Contractor to accommodate such comments, and time for subsequent review by DOE or DCA of any modifications to the documents. Construction of the Project shall be undertaken and completed in accordance with the Project Schedule prepared by the Contractor and approved by the Authority. The Project Schedule shall, among other things, provide that Substantial Completion and Final Completion shall be achieved by the dates required by the Contract Documents.

4. Section 5.4.2 shall be modified as follows (additions in **bold and underlined** text; deletions in *strikethrough and italics*):

5.4.2 The ~~CM~~ **Authority** shall review the proposed Schedule submitted by the Contractor and ~~provide to the Authority written comments and recommendations for acceptance or rejection of the Schedule. The Authority~~ shall accept or reject the Schedule within ~~twenty-one (21)~~ **five (5)** Days of receipt of the proposed Schedule. Once accepted by the Authority, the Schedule shall be used by the Authority to monitor the Contractor's progress.

5. Section 5.4.3 shall be modified as follows (additions in **bold and underlined** text; deletions in *strikethrough and italics*):

5.4.2 If a Schedule is rejected, revisions are required or deficiencies are identified by the Authority, the Contractor shall revise and resubmit the Schedule within ~~seven (7)~~ **three (3)** Days of the rejection.

6. Section 5.4.4 shall be modified as follows (additions in **bold and underlined** text; deletions in *strikethrough and italics*):

5.4.4 The Contractor shall submit monthly Project Schedule updates to the ~~CM~~ **Design Consultant and the Authority** on the 10th day of each month. Such updates will be used