



DMR Architects  
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**Date: July 15, 2010**

**PROJECT #: EP-0022-CO1**

**DESCRIPTION: Roof Replacement**

This addendum shall be considered part of the Bid Documents issued in connection with the referenced project. Should information conflict with the Bid Documents, this Addendum shall supercede the relevant information in the Bid Documents.

**1. DRAWINGS:**

- a. William B. Cruise Schools #11, The 2009-2010 Passaic School District Calendar on the drawing Sheet D-1 is replaced by the calendar listed below:

**Passaic Public Schools, Passaic, New Jersey**  
**Academic School Calendar 2010-2011**  
**Wednesday, September 1**  
**Opening of School for Teachers and Staff**  
**Thursday, September 2 First Day of School for Students**  
 One Session Day for all Students  
**Friday, September 3 One Session Day for all Students**  
**Monday, September 6 No School - Labor Day**  
**Tuesday, September 7 One Session Day for all Students**  
**Thursday, September 9 No School - Rosh Hashanah**  
**Monday, September 13 One Session Day for Students**  
 Schools 16,17, 19 Back to School  
**Tuesday, September 14 One Session Day for Students**  
 Schools 1,2,5,7,15 Back to School  
**Wednesday, September 15 One Session Day for Students**  
 Schools 3, 6, 11  
**Thursday, September 16 One Session Day for Students**  
 Schools 8, 9, 10 Back to School  
**Tuesday, September 21 One Session Day for Students**  
 Lincoln Middle School - Back to School  
**Thursday, September 23 One Session Day for Students**  
 Passaic High School - Back to School

**Monday, October 11**  
**No School for Students**  
**Professional Development Day**  
**Thursday, November 4 No School - N.J.E.A. Convention**  
**Friday, November 5 No School - N.J.E.A. Convention**  
**Monday, November 8 No School - Diwali Observance**  
**Thursday, November 11 No School - Veterans Day**  
**Wednesday, November 24 One Session Day for Students & Staff**  
**Thursday, November 25 No School - Thanksgiving Day**  
**Friday, November 26 No School for Students & Staff**  
**Thursday, December 23 One Session Day for Students & Staff**  
**Friday, Dec. 24 - Sunday, Jan 2 No School - Holiday Recess**  
**Monday, January 3 School Reopens**  
**Thursday, January 6 No School - Three Kings Day**  
**Monday, January 17 No School**  
**Dr. Martin Luther King Jr. Observance**  
**Monday, January 24 No School for Students**  
**Professional Development Day**  
**Friday, February 18 No School - President's Day Weekend**  
**Monday, February 21**  
**Friday, April 15 One Session Day for Students & Staff**  
**Mon. Apr. 18 - Fri. Apr.22 No School - Spring Recess**  
**Monday, May 30 No School - Memorial Day Observance**  
**Monday, June 20 182nd Day of School**  
**June 21, 22, 23 3 Additional Inclement Weather Day**  
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## 2. ADDITIONAL ITEMS

A. The following items are listed in the order they appear in the RFI "regarding the Passaic Public Schools Bid packages for Contracts EP-0022-CO1 (School 11); EP-0023-CO1 (School 1B) and EP-0024-CO1 (School 6)" received by fax on Wednesday, June 30, 2010 at 9:26 am from Sean R. Plower of United States Roofing Corporation.

1. *Please clarify the work times and schedule for these projects. The milestone dates were noted, but it is still not clarified exactly when we can physically start working. We must know a specified contract approval- all signatures completed, in order to figure a responsible competitive Bid. We must know if we can work during the summer prior to the start of school or if we must figure working during school hours or overtime.*

**Answer: To be answered in Addendum #4**

2. *Due to the size and complexity of these projects, the specified completion days do not seem realistic. Can the completion days be increased to a more realistic approach, especially since most of this work will be performed off hours?*

**Answer: To be answered in Addendum #4**

3. *Are the contractors to figure paying any fees for school a representative or custodian in order to gain access to and from the roof areas? If so, what times are we to figure having to pay for*

a representative and what is the rate per hour to figure? Will this include Saturdays and school Holidays also.

**Answer: Contractors must negotiate with the School District's Director of Facilities to provide coverage by school janitorial and security personnel. Generally speaking, if you do not need access to the inside of a building you can work without school personnel. It is not recommended to work on a Saturday without a person from the school district present. The rate that has been used previously is \$40.00 Per hour.**

4. What will be the daily work hours during school days? Is there a variance on the hours to work till 10:00 pm as stated during the pre-bid meeting?

**Answer: To be answered in Addendum #4**

5. For both school # 6 and # 11 please clarify the new insulation system. The specification and drawings are not clear as to what each bidder is to base their bid on. Are we to bid on a Full ¼"/ft tapered Iso system with 1" minimum, (school 11) and 2" minimum, (school 6) at the drains or are we to bid on flat insulation with ¼"/ft tapered insulation saddles between the roof drains/scuppers. There is obvious structural slope to these roof areas, but we as bidders for the project cannot be left responsible to design the slopes of the roof. In order for each bidder to submit a fair, responsible public bid for these projects, the design must be clearly identified as to what insulation system to bid on. If flat insulation, than what thickness?

**Answer: Insulation for both PS #6 and #11 should be as follows: 2" minimum flat insulation on all structurally sloped roofs, 1" minimum at all drains, tapered at structurally flat roofs and all crickets to achieve ¼" per 1'-0".**

6. Can all of the insulation on the concrete roof deck areas be set in hot asphalt?

**Answer: Installation of insulation should be executed as per the specifications Section 07552-3.4.**

7. Please clarify the use of the substrate board. What material is this board? It is written in the spec. sections to be mechanically fastened into the concrete and metal roof decks. Why is this required for the concrete deck, if required, can it be adhered? Why is it needed for the metal decks? The detail drawings conflict with one another, detail 10/A-2 does not show it but detail 3/A-3 does. And for school 6 detail 10/A-2 does not show it but detail 18/A-2 does.

**Answer: Base substrate board below the insulation is not required and can be eliminated from the roof system construction. Cover board on top of insulation is to remain as a part of the roof system.**

8. If the substrate board is required, is the "one lapped base-sheet course" required to be added to the substrate board prior to the new insulation. Please see section 07552-9, 3.4, B. Why is it to be mechanically fastened, if required should this be adhered?

**Answer: See answer for item 2/A.7 above.**

9. Please clarify the base flashing system, is it a two (2) ply system or a three (3) ply system?

**Answer: The base flashing is a three (3) ply system. See section 07552-2.2**

10. Are there asbestos containing roofing materials present in the roof system and flashings? If so where and can we have the reports?

**Answer: Building analysis reports for all three schools containing initial asbestos survey results are included with this addendum.**

11. Regarding school 11 at the parapet walls, should a surface mounted counter flashing be added under the coping stone cap in addition to the termination bar? Most roof manufacturers will require this to meet their 20 year warranty requirements.

**Answer: Any construction activity or supporting materials required by a manufacturer in order to maintain the integrity of the product (roof) warranty must be a part of the roof replacement.**

12. Please clarify the coping stone reseating. Are all of the stones to be reseated? This was mentioned at the meeting, but the plan notes show only the hatched stones to be reseated?

**Answer: For Contract EP-0022-CO1 (School 11) the coping stones should be reseated as indicated on sheet A-4. The Bidder should provide for the reseating of an additional 20 coping stones in case others are found to be loose in the course of construction.**

13. Are all stones to be reseated to have new SS flashing installed under the stone such as detail 6/A3 or no flashing such as detail 9/A3. Please clarify what stones are referenced for detail 6/A3.

**Answer: All stones to be reseated are to follow detail 6/A-3.**

14. What is the extent, LF and sqft, of brick wall repairs/rebuilding and parging removal. Is the brick to be removed from base of roof to the coping stone?

**Answer: The bidder is responsible for calculating the square footage necessary. Brick replacement/reconstruction on the southeast side (right side in the plan) of Roof 'C' is from the roof deck to the coping. The detail callout tag at this wall should read 9/A-3.**

B. The following items are listed in the order they appear in the RFI "regarding the Passaic Public Schools Bid packages for Contracts EP-0022-CO1 (School 11); EP-0023-CO1 (School 1B) and EP-0024-CO1 (School 6)" received by fax on Wednesday, June 30, 2010 at 11:27 am from Sean R. Plower of United States Roofing Corporation.

1. With the due dates of July 7<sup>th</sup> and 8<sup>th</sup> for the above referenced projects and the forthcoming holiday we are requesting a bid extension of at least to 7/16/10. Due to the previously asked questions, size of the projects and current time table for the bids we are requesting this extension in order to prepare a responsible bid. If no extension is granted we will, unfortunately, have to decline to bid these projects.

**Answer: The current due date is as provided in Addendum #2.**

C. The following items are listed in the order they appear in the RFI "regarding the Passaic Public Schools Bid packages for Contracts EP-0022-CO1 (School 11); EP-0023-CO1 (School 1B) and EP-0024-CO1 (School 6)" received by fax on Wednesday, June 30, 2010 at 12:11 pm from Sean R. Plower of United States Roofing Corporation.

1. Within the two-step process our firm submitted a project rating and is under contract with the SDA until 7/1/11. Therefore our rating was established. Can we request that the SDA apply that rating for these particular projects since there has been no change in our firm's business.

*At this point we will be submitting the price proposal and other required documents for the bids and not the project rating paper work. Is this correct?*

**Answer: As stated in the advertisement for this project, bidding for the work is limited to participants in the existing Expedited Roofing Pool Contract, who hold a valid "Inclusion Notice" for Contract No. GP-0095-C01 or GP-0095-C02. In order to obtain**

a valid "Inclusion Notice", firms were required to submit Project Rating Proposals which were then evaluated. Project Rating Limits were awarded to firms in writing for either Contract No. GP-0095-C01 or GP-0095-C02. In effect, receipt of a valid "Inclusion Notice" indicates that a firm has successfully completed the first step in a two step process. Those Project Rating Limits will apply to the present Emergent Work - Roof Replacement. A firm must make a timely report to the SDA of changes that bear on their Project Rating Limit, but only if such changes occur.

D. The following items are listed in the order they appear in the RFI labeled "RFI 1" for Passaic School #11 Roof received by fax on Wednesday, June 30, 2010 at 12:25 pm from Josh Grossman of Jottan, Inc.

1. Are the temporary trailer and telephone services required by the NJSDA and or Design Consultant on this project?

**Answer: Trailers are not required. If the contractor would like to place a container on site that will need to be coordinated with the Director of facilities for the Passaic District.**

2. Are Project Identification Signs required on this project?

**Answer: No**

3. What is the thickness of the flat insulation to be utilized on the project?

**Answer: See answer for item 2/A.5 above.**

4. Please specify the date, time and location as to where the "Project Rating Proposal" should be delivered to.

**Answer: The current delivery due date, time and location is as provided in Addendum #2.**

*Should the "Project Rating Proposal" and "Price Proposal" be in separate envelopes or one envelope? Please specify*

**Answer: See answer for item 2/C.1 above.**

E. The following items are listed in the order they appear in the RFIs labeled "RFI 2" for both Passaic School #6 and #11 Roofs received by fax on Wednesday, June 30, 2010 at 12:25 pm from Josh Grossman of Jottan, Inc. (The questions are identical for both RFIs)

1. The value of subcontractors will not meet the SBE 25% goal. Will SBE material suppliers be acceptable and/or meet the requirements of the SBE Opportunities?

**Answer: Properly qualified SBE material suppliers otherwise meeting specified requirements are acceptable. SBE firms must meet the requirements of the SBE Utilization Attachment (SB).**

2. Is this project subject to a PLA agreement?

**Answer: No**

3. What is the minimum thickness of the tapered insulation to be?

**Answer: See answer for item 2/A.5 above.**

4. Is a Construction Web Cam required for this project as per the General Conditions 6.20?

**Answer: Web Cam requirements have been deleted for emergent projects**

5. In RFI #1 (Jottan's received RFI #1) we requested if a trailer was required for this project.

a. If a construction trailer is required for this project is there any specialty equipment, material or facilities that we need to include?

**Answer: Trailers are not required. If the contractor would like to place a container on site that will need to be coordinated with the Director of facilities for the Passaic District.**

F. The following items are listed in the order they appear in the RFIs labeled "RFI 3" for both Passaic Schools #6 and #11 Roofs received by fax on Wednesday, June 30, 2010 at 13:17 pm from Josh Grossman of Jottan, Inc. (The questions are identical for both RFIs)

1. In the NJSDA Safety Manual Subpart M- Fall Protection it states personnel working at a level exposed to a fall distance of six (6) feet or greater (or less if a fall would result in the likely hood of a serious injury or death) shall be protected by the means of a personal fall protection system.

a. Please clarify as to what the NJSDA requires for a personal fall protection system?

b. Does the above statement require this project to be a 100% tie off?

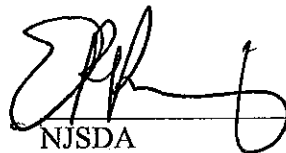
**Answer: This project is a 100% tie off project and the personal fall protection is a safety harness and safety lanyard.**

2. If you refer to General Conditions section 9.2.15 Self-Insured Retention: Any deductible or self-insured retention (SIR) applicable to the aforementioned insurance shall be declared to and approved by the Authority and written using ISO CG 03 00 (or a substitute providing equivalent terms and conditions). The Contractor shall not be permitted to have a SIR larger than \$100,000 unless it obtains the express, written consent of the Authority to the larger SIR. FAILURE TO COMPLY WITH SECTION 9.2.15 IS A MATERIAL BREACH OF CONTRACT.

a. Can you please elaborate on what the above statement means (we also have the questions into our insurance firm)?

**Answer: The SDA believes that GC Section 9.2.15 is self explanatory and requires no elaboration by the SDA. As you indicate, please consult with your insurance firm as needed.**

**End of Addendum No. 3**

  
NJSDA Date  
Ed Ramirez

Addendum No. 3

**Acknowledgement of Receipt of Addendum**

Contractor must acknowledge the receipt of the Addendum by signing in the space provided below and returning via fax to (201-288-2662). Signed acknowledgement must be received prior to the Bid Due Date. Acknowledgement of the Addendum must be made in Section E.6 of the Price Proposal Submission.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date