



Contract No.	Contract Name	School District
GP-0300-R01	Legal Services	N/A

ADVERTISEMENT

The New Jersey Schools Development Authority ("NJSDA") is seeking to engage a number of Firms to provide legal advice, consultative services, and, when required, formal representation of the NJSDA in the following six legal specialty areas: (1) Environmental Law; (2) Government Contracting; Bid Protests and Procurement; (3) Employment Law; (4) Professional Errors and Omissions and Cost Recovery; (5) Construction Litigation; and (6) Real Estate Law.

Three firms will be engaged in each of the following legal specialty areas:

- Employment Law; and
- Professional Errors and Omissions and Cost Recovery.

Five firms will be engaged in each of the following legal specialty areas:

- Government Contracting, Bid Protests and Procurement;
- Environmental Law;
- Construction Litigation; and
- Real Estate Law.

Request for Proposals ("RFP"): A complete copy of the RFP, which outlines the steps required for participation in this procurement, may be obtained at www.njsda.gov. Technical Proposals must be submitted in compliance with and subject to all terms set forth in the RFP.

DPMC & NJSDA Prequalification Requirements: Not applicable; however, to be selected, a Firm must be approved for moral integrity, as set forth in the RFP.

Notice of Intent to Participate: The NJSDA will not hold a traditional pre-proposal conference for this procurement. Any Firm wishing to submit a Technical Proposal must provide timely notice of their intent to participate in the procurement by sending an e-mail message indicating such intent to Dave Kutch at dkutch@njsda.gov no later than 2:00 PM Eastern Time on May 2, 2025.

Questions from Interested Firms: Firms may submit written questions regarding this procurement to the NJSDA by sending them by e-mail to Dave Kutch at dkutch@njsda.gov no later than 2:00 PM Eastern Time on May 2, 2025. The questions and NJSDA answers will be provided via an addendum to the RFP to each Firm that submitted a timely e-mail message to Dave Kutch at dkutch@njsda.gov indicating their intent to participate in the procurement. See RFP for details regarding advertisement and distribution of addenda.

Proposal Due Date: Technical Proposals must be received by the NJSDA at its office at 32 East Front Street, Trenton New Jersey, 08625, no later than 2:00 PM Eastern Time on May 21, 2025. Submissions will only be accepted when delivered to NJSDA's physical office by hand delivery or trackable courier services such as Federal Express, UPS or similar. Submission of proposals through USPS postal services is not permitted, as delivery will be made to a post office box and timely receipt cannot be validated.

Opening of Proposals: Technical Proposals will be publicly opened at the NJSDA office at 2:00 PM Eastern Time on May 21, 2025.

Evaluation Criteria: Submissions that are not responsive will be rejected without evaluation. Responsive Technical Proposals will be scored pursuant to the following evaluation criteria:

1. Firm Capabilities and Experience (20 points);
2. Team Structure and Key Team Member Experience and Qualifications (65 points); and
3. Approach to Providing the Scope of Services / Control of Schedule (15 points).

Following the scoring of the Technical Proposals, all responsive Firms will participate in interviews with the Selection Committee and will be separately scored on the basis of the interviews using the following evaluation criteria:

1. Demonstrated Knowledge of Specialty Area (80 points); and
2. Team Structure and Experience and Approach to Services (20 points).

The Final Technical Proposal Score for each Firm will be added to the Final Interview Score for such Firm, and the two scores will be averaged to arrive at a Final Combined Score for each Firm. For each legal specialty area, as discussed above, the Firms with the three (3) or five (5) highest Final Combined Scores will be awarded the engagement. In the event of a tie in Final Combined Scores for the final (third or fifth) Firm to be selected, all Firms with the tie Final Combined Scores will be awarded the engagement.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Date Advertised: April 22, 2025