

Contract No.	Contract Name	School District
GP-0272-R01	Internal Audit Consulting Services	N/A

ADVERTISEMENT

The New Jersey Schools Development Authority (the "NJSDA") is seeking to engage the services of a firm ("Consultant") to assist the NJSDA's Division of Internal Audit with respect to, but not limited to, the assessment and auditing of NJSDA operations, business processes, financial and information systems, construction projects, and other services. Internal Audit Consulting Services will be assigned on an as-directed and as-needed basis by Task Order. Task Orders will define the specific services and deliverables expected from the Consultant. The Consultant will be required to submit a proposed budget for each Task Order assignment. The budget will be subject to NJSDA's approval and acceptance prior to commencement of services under the Task Order assignment. The Consultant will be selected through the process described in the Request for Proposals ("RFP").

Request for Proposals: A complete copy of the RFP, which outlines the steps required for participation in this procurement, may be obtained at [click here to view RFP](#). Proposals must be submitted in compliance with and subject to all terms set forth in the RFP.

DPMC & NJSDA Prequalification Requirements: Not applicable; however, to be selected, a firm must be approved for moral integrity as set forth in the RFP.

Notice of Intent to Participate: The NJSDA will not hold a traditional pre-proposal conference for this procurement. Any firm wishing to submit a proposal must sign-in electronically by sending a mandatory e-mail Notice of Intent to Participate to David Kutch at dkutch@njsda.gov no later than 2:00 PM Eastern Time on June 1, 2020.

Questions from Interested Firms: Firms may submit written questions regarding this procurement to the NJSDA by sending them by e-mail to David Kutch at dkutch@njsda.gov no later than 2:00 PM Eastern Time on June 1, 2020. The questions and NJSDA answers will be provided via an addendum to the RFP to each firm that submitted a timely e-mail Notice of Intent to Participate.

Proposal Due Date: Proposals must be received by the NJSDA no later than 11:00 AM Eastern Time on June 17, 2020 as set forth in the RFP.

Evaluation Criteria: Submissions that are not responsive will be rejected without evaluation. Responsive proposals will be scored pursuant to the following evaluation criteria:

1. Understanding of the Required Services, including Access to the Firm's Online Guidance and Audit Programs (20 points);
2. Approach to Providing the Scope of Services, including the Firm's Technique for Auditing and Reporting of Active Construction Projects (20 points);
3. Experience in Construction and Operational Audits, including Case Studies of Assignments (30 points); and
4. Resumes & Experience of Key Team Members (30 points).

Firms are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Date Advertised: May 15, 2020