



Contract No.	Contract Name	School District
GP-0270-L01	Site Consultant Services for School Facilities Projects	State-Wide

### ADVERTISEMENT

The New Jersey Schools Development Authority (“NJSDA” or “Authority”) is seeking to procure Site Consultant Services to support school facilities projects. These support services may include predesign and site feasibility; environmental site review; early site development; site/civil planning and design; design-build construction administration; emergent projects; limited architectural and structural engineering and design services; and project closeout. This procurement is intended to create a selected pool of Site Consultants with relevant experience and qualifications to successfully complete these services. The NJSDA intends to award a contract to at least six (6) firms, and as many as twelve (12) firms, in accordance with the Request for Proposals (“RFP”).

**Request for Proposals:** A complete copy of the RFP, which outlines the steps required for participation in this procurement, may be obtained at [click here to view RFP](#). Proposals must be submitted in compliance with and subject to all terms set forth in the RFP.

**DPMC & NJSDA Prequalification Requirements:** Any firm responding to the RFP must be pre-qualified by both the Department of the Treasury-Division of Property Management and Construction (“DPMC”) and the NJSDA in either the Civil Engineering (P005) discipline or the Environmental Engineering (P011) discipline with a rating of \$10 million or greater as of the due date for responses to the RFP.

**Notice of Intent to Participate:** The NJSDA will not hold a traditional pre-proposal conference for this procurement. Any firm wishing to submit a proposal must sign-in electronically by sending a mandatory e-mail Notice of Intent to Participate to Dave Kutch at [dkutch@njsda.gov](mailto:dkutch@njsda.gov) no later than 2:00 PM Eastern Time on June 12, 2020.

**Questions from Interested Firms:** Firms may submit written questions regarding this procurement to the NJSDA by sending them by e-mail to Dave Kutch at [dkutch@njsda.gov](mailto:dkutch@njsda.gov) no later than 2:00 PM Eastern Time on June 12, 2020. The questions and NJSDA answers will be provided via an addendum to the RFP to each firm that submitted a timely e-mail Notice of Intent to Participate.

**Proposal Due Date:** Proposal must be received by the NJSDA no later than 11:00 AM Eastern Time on July 10, 2020 as set forth in the RFP.

**Evaluation Criteria:** Submissions that are not responsive will be rejected without evaluation. Responsive proposals will be scored pursuant to the following evaluation criteria:

1. Firm’s Site Consultant Experience (40 points);
2. Firm’s Approach to Providing Quality Deliverables (30 points); and
3. Firm’s Approach to Managing the Contract (30 points).

Firms are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

**Date Advertised:** May 29, 2020