

CONTRACTOR & WORKFORCE COMPLIANCE
ATTN: Risk Management and Vendor Services Division
32 EAST FRONT STREET, P.O. BOX 991
TRENTON, NJ 08625-0991

INITIAL PROJECT WORK FORCE REPORT (AA201) - CONSTRUCTION

(Completed form must be returned with Form AA201a within seven (7) business days of Notice to Proceed. Instructions for completion are on the reverse side of this form.)

Fed ID or SSN #:	<input type="text"/>	NJSDA Contract #:	<input type="text"/>
Prime Contractor Name:	<input type="text"/>	Award Date:	<input type="text"/> Award Amt: <input type="text"/>
Address:	<input type="text"/>	School:	<input type="text"/>
City:	<input type="text"/>	Code: Project Labor Agreement (PLA):	<input type="checkbox"/> Yes <input type="checkbox"/> No
State:	<input type="text"/> Zip: <input type="text"/>	PMF/CM:	<input type="text"/>
Phone Number	<input type="text"/>		

Trade/Craft	Projected Total # of Employees			Projected Employees Minority			Projected Employees Female			Projected Phase - In Date	Projected Completion Date
	F	J	AP	F	J	AP	F	J	AP		
Asbestos Worker											
Bricklayer/Mason											
Carpenter											
Electrician											
Glazier											
HVAC Mechanic											
Ironworker											
Operating Engineer											
Painter											
Plumber											
Roofer											
Sheet Metal Worker											
Sprinkler Fitter											
Steamfitter											
Surveyor											
Tiler											
Truck Driver											
Laborer											
Other (Specify):											
Other (Specify):											

Signature _____
 Print Name _____
 Phone Number with Area Code and Extension _____

Title _____
 Date Submitted _____
 E-mail Address _____

NOTE: These numbers should represent the total of the Prime Contractor's workforce, plus workforces of all sub-contractors.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

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TRENTON, NJ 08625-0991**

Instructions for completing the Initial Project Work Force Report (AA201) – Construction Only

(THIS FORM MUST BE COMPLETED AND RETURNED WITH FORM AA201a WITHIN SEVEN (7) BUSINESS DAYS OF THE NOTICE TO PROCEED. MAKE A COPY FOR YOUR OWN RECORDS AND SEND THE ORIGINAL TO SDA.)

FED ID OR SSN#

The Federal Identification Number assigned by the US Internal Revenue Service. If an FID Number is not received or not required for your business, enter the Social Security Number for the owner, or for one partner if the business is a partnership.

NJSDA CONTRACT #

The Contract Number assigned by the NJ Schools Development Authority

AWARD DATE

The date the contract was awarded to the Prime Contractor

AWARD AMT

The amount for which the contract was awarded

PROJECT LABOR AGREEMENT

Is there a PLA in place?

PROJECT MANAGEMENT FIRM

Full name of PMF

PROJECTED TOTAL # OF EMPLOYEES

For each trade/craft listed, enter the number of employees and their level of expertise. ** These numbers should represent the **total** of the Prime Contractor's workforce, plus workforces of all sub-contractors.

Projected Employees

For each trade/craft listed, enter the total minority and female employees, and their level of expertise.

** Minority employees include Black, Hispanic, American Indian, Asian.

**F = Foreman, J = Journeyman, AP = Apprentice

These numbers should represent the total of the Prime Contractor's workforce, **plus workforces of all sub-contractors regardless of the tier.**

FORM SHOULD BE SIGNED BY PRIME CONTRACTOR REPRESENTATIVE WHO WILL BE RESPONSIBLE FOR SUPPLYING NJSDA WITH INFORMATION REGARDING MINORITY AND FEMALE EMPLOYEES.

(THIS FORM MUST BE COMPLETED AND RETURNED WITH THE NJSDA CONTRACT WITHIN SEVEN (7) BUSINESS DAYS OF THE NOTICE TO PROCEED.)