

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, MAY 6, 2015 AT 9:00 A.M.
32 EAST FRONT STREET, TRENTON, N.J.
BOARD ROOM**

AGENDA

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of April 1, 2015
 - b. Board Executive Session Meeting Minutes of April 1, 2015
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Preliminary Project Charter – East Orange School District – New George Washington Carver ES
 - b. Release of Funds from Program Reserve – Plainfield City School District – Plainfield HS – Emergent Project - Window Replacement
 - c. Preliminary Project Charter – West New York School District – Harry L. Bain Renovations
 - d. Release of Funds from Program Reserve, Award of Contract and Approval of Final Charter – Bridgeton Public Schools – Broad Street ES – Emergent Project – Exterior Masonry & Structural Repairs
 - e. Award of Contract for Pre-Design Phase Services – Pemberton Public School District – Denbo-Crichton ES Design Consultant Procurement
 - f. Release of Funds from Program Reserve, Award of Contract and Approval of Final Charter – Vineland Public School District - Vineland HS South – Emergent Project - HVAC System Replacement
 - g. Approval of Award – State-Wide Property Management and Maintenance Services, GP-0175-R01
 - h. Final Adoption Without Change: Title 19, Chapter 39 – Affirmative Action Rules
- 6. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report

- iii. Project Status Reports
- iv. Contracts Executed Report/Amendments & Change Orders Executed Report
- v. Contract Terminations Report (*no activity*)
- vi. Settlement Activities Report (*no activity*)
- vii. Contractor and Workforce Compliance Report
- viii. Regular Operating District Grant Activity Report
- ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity*)
- x. Communications Report
- xi. Monthly Financial Report
- xii. Design Contract De-Obligations Report (*no activity*)

7. PUBLIC COMMENTS

8. EXECUTIVE SESSION

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report

9. ADJOURNMENT

APPROVAL OF MEETING MINUTES

APRIL 1, 2015 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, APRIL 1, 2015**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA” or “the Authority”) was held on Wednesday, April 1, 2015 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

- Edward Walsh, Chairman
- Maureen Hassett (NJEDA)
- Kevin Luckie (DCA)
- Matthew Murray (Treasury)
- Bernard Piaia (DOE)
- Kevin Egan
- Loren Lemelle
- Lester Lewis-Powder
- Michael Maloney
- Joseph McNamara
- Robert Nixon
- Mario Vargas

being a quorum of the Board. Mr. Egan, Ms. Lemelle, Mr. Lewis-Powder, Mr. McNamara, Mr. Murray, Mr. Piaia and Mr. Vargas participated in the meeting by telephone conference.

At the Chairman’s request, Charles McKenna, chief executive officer; Jason Ballard, chief of staff; Andrew Yosha, executive vice president; Jane F. Kelly, vice president & assistant secretary; Donald Guarriello, vice president and chief financial officer; Raymond Arcario, vice president; Albert Barnes, chief counsel; Sean Murphy, director; Gregory Voronov, managing

director and Ritchard Sherman, managing director of the SDA, participated in the meeting. Michael Collins of the Governor's Authorities Unit also participated in the meeting

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh presented for consideration and approval the Minutes of the Board's March 4, 2015 Open Session meeting. A copy of the minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Ms. Hassett and seconded by Mr. Luckie, the Open Session minutes of the March 4, 2015 meeting were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Resolution 3a*.

Authority Matters

CEO Report

Mr. Walsh asked Mr. McKenna to discuss recent SDA activities. Mr. McKenna provided the Members with an update regarding the Trenton Central High School project. He said that a Notice of Award was issued to USA Environmental Management, Inc. /Luzon, Inc. on March 18 for abatement and demolition of the existing building. He added that a Notice to Proceed (NTP) is anticipated to be issued on April 9 and then asbestos remediation work will begin. He noted that this work will be done in phases. Mr. McKenna then reported that SDA has developed a conceptual re-use plan for the salvaged items and the consultant has prepared a catalogue of

building photographs that were included in a survey prepared to finalize the EO 215 resubmission to the State Department of Environmental Protection (DEP).

Next, Mr. McKenna gave an update on projects in the Bridgeton School District. He said that work is going very well on the Buckshutem ES project with activities including roof work, interior masonry, and installation of ductwork hangers. In regard to the Quarter Mile Lane ES project, Mr. McKenna reported that footings and foundations are complete and a limited NTP has been issued to the design builder for the balance of building. He added that the construction of exterior and interior masonry walls continues and that underground utilities and site drainage work is nearly complete.

With regard to projects in the Elizabeth School District, Mr. McKenna said that, as the weather has moderated, the contractor has fully remobilized the workforce and work is progressing on schedule for the Academic HS project. He added that the advertisement for contract management (CM) services is anticipated to go out by the end of April for the Elizabeth New ES project.

Mr. McKenna then reported that all demolition work is complete and the perimeter site fence has been installed for the Garfield James Madison ES No. 10 project. He said that the procurement packages for construction services and CM services are being finalized, with advertisement anticipated during the second quarter of 2015.

In regard to the Gloucester ES/MS project, Mr. McKenna said that the design builder's first design package submission is anticipated by the end of April. He noted that the first construction NTP for underground utilities, footings, foundations and structural steel is anticipated to be issued during the 3rd quarter 2015.

Mr. McKenna informed the Members that the SDA Design Studio has initiated in-house design with the site/program/concept phase for the Harrison New Pre-K-1 ES project. He said

that the SDA anticipates the design builder's resubmission of the final design phase documents this month addressing all SDA and State Department of Community Affairs (DCA) comments.

Mr. McKenna then gave an update on the Keansburg Caruso ES project. He said that foundation footings are complete and that site work and installation of foundations is ongoing. He added that structural steel fabrication is also ongoing, with steel erection anticipated to begin in April. At this time Kevin Egan joined the meeting.

With regard to the addition and renovation project at the existing Millville HS, Mr. McKenna said that SDA anticipates issuing the NTP for schematic design by mid-April.

Turning to projects in the Newark School District, Mr. McKenna reported that interior masonry work is approximately 95% complete for the Elliot Street ES project. He noted that exterior masonry veneer work is progressing as weather permits. He added that roof installation work continues and ductwork and insulation installation continues throughout the building. In regard to the Oliver Street project, Mr. McKenna noted that masonry work is ongoing. He said that the contractor has significantly increased manpower now that the weather has moderated. He reported that all concrete slabs on grade and slabs on metal deck are complete and roofing installation is expected to begin by the end of April. Mr. McKenna then reported that environmental work has taken place on the South Street ES project and the SDA Design Studio has developed a schematic plan that is under review by the State Department of Education (DOE).

In continuing, Mr. McKenna provided an update on projects in the Orange School District. He said that design consultant technical and price proposals were received from 15 responsive firms for the Orange HS project. He reported that, following the selection committee's review and ranking, interviews were held on March 9 with the six highest ranked

firms. He noted that this matter is on today's agenda and staff will be discussing the details later in the meeting.

Next, Mr. McKenna reported that a site consultant has been engaged through the task order contract for the Orange Cleveland ES project to address necessary activities associated with the acquisition of properties adjacent to the existing school. He explained that the Authority will need to acquire these properties in order to comply with DOE requirements. He said the preparation of the procurement package for a design consultant is ongoing.

Mr. McKenna then reported, for the Passaic Henry Street ES project, that the design builder continues to work on interior finishes and installation of millwork with occupancy anticipated for September 2015

Next, Mr. McKenna discussed ongoing projects in the Paterson School District. He said that masonry work and mechanical/electrical/plumbing (MEP) work is ongoing for the Marshall Street ES project. He said that roof installation work has commenced and is ongoing. He added that, in coordination with New Jersey Transit, the pedestrian bridge erection/setting has been scheduled for April 16; however this date is somewhat "fluid" as various schedules must be considered and accommodated. In continuing, Mr. McKenna said that steel erection is nearing completion for the Paterson PS 16 project. He added that the contractor is preparing for concrete slab work and exterior masonry work as soon as the weather warms up. He noted that the design builder's final design submission is under review.

Mr. McKenna then reported that spray-on fireproofing work has been restarted and is progressing for the Phillipsburg HS project. He said that exterior masonry work has commenced and the contractor is mobilizing additional manpower. He added that masonry work is ongoing in interior areas and MEP work is ongoing throughout.

Mr. McKenna then provided an update regarding SDA's procurement activity. He reported that the construction procurement for roof, HVAC and masonry repairs for the Irvington HS project was advertised on February 11 and price proposals were received on March 26. He said that this matter will be discussed during Executive Session.

Next, Mr. McKenna advised the Members that management is recommending an award to Kliment Halsband Architects, LLP for design consultant services for the Orange HS project. He said that this matter is on today's agenda.

Mr. McKenna reported that the design procurement for the Pemberton Denbo-Crichton School Facility project was advertised on February 6. He said that technical and price proposals were received from 7 firms. He added that the procurement process is ongoing and an award recommendation will be presented for approval at the May 6 meeting of the Board.

Mr. McKenna reported that the procurement for State-Wide Property Management and Maintenance Services was advertised on February 26. He offered a brief description of the types of services that are typically provided by SDA's management and maintenance services contractor. He noted that technical and price proposals were received from 3 firms for this procurement. He added that the procurement process is ongoing and an award recommendation will be presented for approval at the May 6 board meeting.

Mr. McKenna informed the Members that the construction procurement for exterior masonry and structural repairs for the Bridgeton Broad Street ES emergent project was advertised on March 16. He said that price proposals are due April 21.

Next, Mr. McKenna reported that the construction procurement for the Vineland HS South HVAC system replacement emergent project was advertised on March 17, with price proposals due on April 23.

Mr. McKenna then discussed the Authority's upcoming events, outreach and other activity. He informed that Members that the SDA held a beam signing ceremony in Bridgeton at the Buckshutem Road and Quarter Mile Lane Schools.

Next, Mr. McKenna said that Communications staff is working on scheduling a beam signing ceremony for PS 16 in Paterson toward the end of April.

Mr. McKenna then reported that the SDA is more than half way through the fifth offering of the SMWBE contractor training program. He said that classes are underway at both SDA offices in Newark and in Trenton and that the program will conclude with a graduation/networking event here in Trenton on April 29.

Finally, Mr. McKenna reported that the Authority's Annual Report for 2014 has been prepared by management in compliance with the SDA bylaws and Executive Order No. 37. He said that the Annual Report includes, among other things, an identification of internal controls that govern expenditures, procurement and other financial matters and transactions. He noted that the financial statements will be presented to the Board for separate approval later in the meeting as part of the Audit Committee Report. Mr. McKenna said that management is recommending that the Board approve the Authority's 2014 Annual Report noting that, upon approval, the Annual Report will be forwarded to the Governor's Authorities Unit and posted on the SDA website.

A resolution pertaining to SDA's 2014 Annual Report had been provided to the Members in advance of the meeting. Upon a motion by Ms. Hassett, and seconded by Mr. Luckie, the SDA 2014 Annual Report was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Resolution 4ai*.

Audit Committee Report

The Chairman then requested that Mr. Nixon provide the report of the Audit Committee. Mr. Nixon reported that the Audit Committee met on March 16, 2015. He said that management had provided the Committee with the February 2015 New Funding Allocation and Capital Plan Update. He said that management reported that there were no changes in the Unforeseen Events Reserve, Planning Reserve or 2008 Capital Plan Emergent Projects reserve balances. He advised that there was a \$200,000 decrease in the 2011 Capital Plan Emergent Projects Reserve for the reporting period due to the release of funds for the Garfield Irving Elementary School and Wilson Elementary School emergent boiler replacement projects. He added that the reserve balance for the Regular Operating Districts ("RODs") increased by \$1.1 million during the reporting period due to a reduction in state share for grant projects nearing completion.

Next, Mr. Nixon reported that management presented the results of the Prompt Payment Compliance Act Audit (the Audit). He explained the scope of the Audit, noting that a sample of 50 invoices was selected out of a population of 325 invoices between July 1, 2013 through June 30, 2014. He said that the Audit showed that there were no instances of untimely payments. He reported that the Audit concluded that the SDA is complying with the requirements of the Prompt Payment Act.

In continuing, Mr. Nixon then reported that Ernst & Young (EY) had presented the Authority's 2014 Financial Statements (Financial Statements) and required communications to the Committee. He said that the auditor's report expressed an unmodified opinion, meaning that the 2014 financial statements present fairly, in all material respects, the financial position and changes in the financial position of the Authority, consistent with Generally Accepted Accounting Principles. He advised that EY reported that the financial statements contained no corrected misstatements or uncorrected misstatements. He said that EY further reported that

entity level and other internal controls over financial reporting are operating effectively. Mr. Nixon noted that this is the first year that EY is reporting utilizing Government Auditing Standards with regard to controls over financial reporting and testing of management's compliance with laws and regulations. He advised that EY noted the outstanding cooperation and assistance that SDA staff provided throughout the audit process. He said that EY also provided an overview of its Management Letter and reported that no issues rose to the level of either a material weakness or significant deficiency. Mr. Nixon then informed the Members that following the regular March Audit Committee meeting, the Committee met with EY without management present for a discussion. Mr. Nixon then invited Mr. Guarriello and EY to address any questions the Members might have regarding the Financial Statements. There being no questions, Mr. Walsh asked for a vote on the 2014 Financial Statements.

A resolution pertaining to the 2014 Financial Statements had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon and seconded by Ms. Hassett, the Authority's 2014 Financial Statements were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 5a*.

Next, Mr. Nixon reported that the Committee was provided with the February 2015 Monthly Financial Report. He said that, year to date, the Authority's operating expenditures total \$2.8 million which is \$451,000 lower than the operating budget for the corresponding period. He said that this is a \$56,000 decrease from actual expenses for the corresponding period in the prior year. He reported that, as of February 2015, year to date project expenditures are \$52.6 million, down \$13.4 million as compared to the 2015 Capital spending forecast for the corresponding period and \$19.3 million higher as compared to actual expenses in the corresponding prior year. He said that this is attributable to a \$12.4 million increase in spending

for construction costs, \$1.9 million associated with grant activity and \$5 million related to other project costs.

In concluding, Mr. Nixon noted that, since inception, 70.7% of the funds authorized for the SDA districts have been disbursed. He reported that 96% of all SDA disbursements relate to school facilities projects and 4% relate to program administrative and general expenses. Mr. Nixon advised the Board that the estimated value of current school facilities project activity is approximately \$2.2 billion.

School Review Committee

Award of Contract for Pre-Design Phase Services – Orange School District – Orange High School Addition and Renovation Project; Revised Program and Preliminary Charter – New Brunswick Public School District – Paul Robeson Community Elementary School; Preliminary Project Charter – Paterson School District – New Middle School

Mr. Walsh asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie informed the Members that the Committee met on March 16, 2015. He advised at the outset that, as had been previously mentioned by Mr. McKenna, the Irvington HS emergent project matter will be discussed in the Executive Session of the meeting.

Mr. Luckie discussed management's request to approve the contract award for pre-design phase services for the addition and renovation project at the Orange HS. He reported that the Orange HS is an 111,314 square foot facility educating 804 students in grades 10 to 12. Mr. Luckie said that, prior to inclusion of the project in the 2012 Capital Plan, a Working Group comprised of district, DOE and SDA staff was convened to review and validate the conditions deficiencies and to identify project scope items necessary to be addressed. He said that, upon identification of those deficiencies, the Working Group reviewed and collaborated on the conditions for inclusion in the project scope and the DOE performed an assessment of district enrollments and capacity. Mr. Luckie informed the Members that the DOE concluded that existing district facilities lack capacity for approximately 485 students in grades Pre-K to 12 and

SDA site visits to all district schools validated the existence of district-wide overcrowding. He said that it was determined to advance a project that would both address facilities conditions needs and alleviate district-wide overcrowding. He noted that the Working Group determined that the most efficient means of achieving this objective would be through the completion of an addition and renovation project at Orange HS. Mr. Luckie said that, towards this end, management recommends award of the engagement for design consultant pre-design phase services to Kliment Halsband Architects, LLP, for a total lump sum fee of \$412,070. Mr. Luckie said that the details of the contract award are in the packet of materials which was previously distributed to the Members. He asked if there were any questions. Mr. Walsh then asked Mr. Murphy to briefly review the procurement process that preceded the award recommendation. Referencing his memorandum, Mr. Murphy said that the procurement proceeded as a 2 step process. He then described that process in detail. Mr. Murphy said that, at the time of review, Kliment Halsband Architects, LLP confirmed that its fee proposal is inclusive of all pre-design scope elements contained in the contract documents.

Mr. Luckie said that the Committee recommends that the Board approve the award of a contact for pre-design phase services to Kliment Halsband Architects, LLP for the Orange HS addition/renovation project. He requested a vote on *Resolution 6b*.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made Mr. Nixon and seconded by Ms. Hassett, the contract award for pre-design services for the Orange HS addition/renovation project was approved with the Board's unanimous vote in favor of *Resolution 6b*.

Next, Mr. Luckie discussed management's request that the Board approve a revised project scope and preliminary charter for the Paul Robeson Community ES School in the New Brunswick School District. He reported that the DOE's 2010 Educational Facilities Needs

Assessment (EFNA) identified severe overcrowding in grades Pre-K to 5 in the New Brunswick Public School District. He said that on March 7, 2012 the Board approved the SDA's 2012 Capital Program which identified the New Brunswick Paul Robeson Community ES project as a project addressing high priority educational needs. Mr. Luckie informed the Members that, in June 2012, a Working Group comprised of district, DOE and SDA representatives reviewed and validated current district needs and determined to propose an addition/renovation project at the Paul Robeson Community ES. He said that, initially, the recommended project scope called for the construction of a 28,600 square foot addition along with selective renovation of the existing facility in order to educate 600 students in grades K-5. He added that the district thereafter requested, and the DOE subsequently approved, a revised programmatic model which incorporated 13 additional Pre-K classrooms as well as other program modifications. Mr. Luckie noted that the revised project scope consists of an approximately 57,580 square foot addition and selective renovations to the existing Robeson Community School Facility in order to educate 823 students in grades Pre-K to 5. Mr. Sherman offered additional comments, advising the Board that the budget is based on typical planning assumptions. He said that, given the renovation component, a fair amount of time has gone into holding detailed discussions with the district.

Mr. Luckie said that the Committee recommends that the Board approve the revised project scope and preliminary project charter for the Paul Robeson Community ES in the New Brunswick School District. He indicated that a vote on *Resolution 6c*. is in order.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made Mr. Maloney seconded by Mr. Lewis-Powder, and with Mr. Egan recused and abstaining, the revised project scope and preliminary charter for the Paul Robeson ES in the New Brunswick District were approved with the Board's vote in favor of *Resolution 6c*.

In continuing, Mr. Luckie discussed management's request that the Board approve the preliminary project charter for the New Middle School in the Paterson School District. Mr. Luckie reported that the State Department of Education's 2010 EFNA identified severe overcrowding in all grade levels in the Paterson Public School District. He said that, in March 2012, the Board approved the Authority's 2012 Capital Plan which identified a Paterson elementary school grade level project addressing high priority educational needs that required further discussion with the district. He explained that a Working Group comprised of district, DOE and SDA staff has reviewed and validated the district's needs. Mr. Luckie added that the Working Group recommends construction of an approximately 161,000 square foot new school facility to educate 996 students in grade levels 6 through 8. He said that the recommended project will utilize a standard SDA Kit of Parts programmatic model and design and will be delivered through in-house design with a design-build construction contract.

Mr. McKenna further discussed the overcrowding issue facing the Paterson School District. He said that SDA projects now underway in the Paterson School District will go a long way towards alleviating overcrowding problems there. He cited the Marshall Street, Paterson PS 16, Paterson Catholic and Middle School projects in Paterson – all of which SDA has undertaken in a relatively short period of time.

Mr. Luckie said that the Committee recommends that the Board approve the revised preliminary project charter for the New Middle School in the Paterson School District. He indicated that a vote on *Resolution 6d*. is in order.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made Mr. Nixon and seconded by Mr. Mr. Vargas, the preliminary project charter for the New Middle School in the Paterson School District was approved with the Board's unanimous vote in favor of *Resolution 6d*.

At the Chairman's request, Mr. Ballard then provide the Committee with an update relative to the ongoing project close-out initiative.

Public Comments

The Chairman then opened the Public Comments portion of the meeting. No member of the public came forward to address the Board.

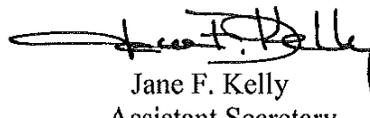
Mr. Walsh then asked for a motion to adjourn the meeting into Executive Session. Upon motion and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, upon motion duly made and seconded and with unanimous consent, the Board returned to Open Session.

A resolution to delegate authority to the CEO, Chairman of the Board and/or Vice Chairman of the Board and SRC Chairman to approve a release of funds from the program reserve, contract award, and final charter for the Irvington HS Emergent Project had been provided to the Members in advance of the meeting. Upon a motion by Mr. Luckie, and seconded by Mr. Nixon, the resolution attached hereto as *Exhibit A1*. was unanimously approved by the Board.

Mr. Walsh then asked for a motion to adjourn the meeting. Upon motion duly made and seconded and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its April 1, 2015 meeting.



Jane F. Kelly
Assistant Secretary

RESOLUTION—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the April 1, 2015 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on April 2, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's April 1, 2015 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: May 6, 2015

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

**PRELIMINARY PROJECT CHARTER - EAST ORANGE SCHOOL DISTRICT - NEW GEORGE
WASHINGTON CARVER ES**



MEMORANDUM

TO: Members of the Authority

FROM: Ritchard J. Sherman
Managing Director of Design

Gregory Voronov
Managing Director, Program Operations

DATE: May 6, 2015

SUBJECT: Preliminary Project Charter

RE: East Orange School District – New George Washington Carver Elementary School

INTRODUCTION

At the January 2, 2014 NJSDA Board Meeting, the Members approved the Authority's Amendment to the Capital Plan Portfolio. That Amendment identified the East Orange New George Washington Carver Elementary School project for validation and advancement into Pre-Development. We are writing to advise the Members of the results of that validation performed by SDA staff and to provide detail of recommended action for advancement of the above-identified project.

We are also writing to recommend approval by the Members of the attached Preliminary Project Charter, created by Program Operations staff, which details project advancement recommendations including estimated project costs for project completion. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Preliminary Project Charters require approval by the Members of the Authority.

BACKGROUND

Based upon the DOE's 2013 Educational Facilities Needs Assessment (EFNA), which identified Facilities Efficiency Standard (FES) Compliance needs in the East Orange Public School District, the NJSDA's Capital Plan Amendment identified the East Orange New George Washington Carver Elementary School project for validation and advancement. The DOE's EFNA identified FES Compliance needs in grades Pre-K to 5 based upon localized overcrowding in District facilities, facilities with classrooms that do not meet FES requirements and facilities providing less square feet per student than prescribed by the FES. Identification of the New George Washington Carver project as the solution to FES Compliance needs was based upon preliminary discussion between the District and SDA staff to prioritize and identify a potential project to address the identified needs.

Working Group Activities

Following approval of the SDA's Capital Plan Amendment, SDA staff commenced review and validation activities which included a review of the District's Long Range Facilities Plan (LRFP) and identification of existing and proposed school facilities included in that plan. The DOE's EFNA identified FES Compliance needs in grades Pre-K to 5. The District's LRFP calls for the demolition and construction of a new grade Pre-K to 5 elementary school, on the site of the old George Washington Carver School, to address FES compliance needs and localized overcrowding in the elementary school grade levels.

A Working Group comprised of District, DOE and SDA staff was convened to review and validate current District needs and discuss the proposed elementary school project. That validation process began with a review of current and projected District enrollments and current District educational capacity. This

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evaluation confirmed District-wide FES compliance needs and localized overcrowding in several schools serving grade levels Pre-K to 5.

Working Group discussions revealed that demolition of the currently vacant George Washington Carver ES and construction of a new educationally appropriate facility on its site would allow students that are currently housed in the SDA owned Glenwood Avenue School to be relocated to the new facility. Additionally, the SDA intends to transfer ownership of the Glenwood Avenue School to the East Orange School District for use by the District to implement additional necessary high school educational programs.

Through additional Working Group discussions, the District expressed its strong support to proceed with the New George Washington Carver Elementary School project based upon its location and its ability to address the District's educational and capacity needs.

Based upon this review and validation, the Working Group has confirmed that advancement of the East Orange New George Washington Carver Elementary School project would significantly address FES compliance needs, localized overcrowding and educational needs for all students in grades Pre-K to 5.

Prior Project Activity

In 2003 the NJSCC, predecessor to the SDA awarded a Design Consultant Agreement for design and construction administration services for construction of a new George Washington Carver School on the existing site. This agreement was suspended in September 2005 upon the completion of the Program Phase and subsequently terminated for convenience by the SDA.

Current Advancement Status

In May 2014, SDA staff undertook a preliminary environmental review of the proposed George Washington Carver Elementary School site which included review of environmental documents pertaining to the site to identify potential data gaps and identify a preliminary scope of work for closure of any identified gaps. This review identified scope appropriate for additional investigation through assignment to an engaged Site Environmental Consultant (SEC).

Upon approval of the Preliminary Project Charter, an SEC will be engaged through a task order assignment to complete site investigation activities necessary to support project advancement concurrently with other recommended design activities including development of design documents for the demolition of the existing facility and design work necessary to support the development of bridging documents.

RECOMMENDED PROJECT SCOPE:

NJSDA staff has developed a proposed project scope based on application of standard programmatic models and utilization of Kit of Parts components. Based on that analysis, the following project is being recommended for advancement to address District overcrowding and FES Compliance needs.

The recommended project scope calls for the demolition of the existing facility and construction of an approximately 71,300 SF new school facility on the District-owned George Washington Carver site. The facility will provide capacity to educate approximately 463 students in grades PK-5.

PROJECT DELIVERY RECOMMENDATIONS:

Alternatives for project delivery, including both Design-Build and Design-Bid-Build have been considered and analyzed by staff. Considerations in this regard have included the size, type, and complexity of the project as well as cost and schedule considerations and availability of SDA resources to support project advancement.

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The capacity and grade alignment of the proposed New George Washington Carver Elementary School align with standard SDA programmatic models and test fits of the existing George Washington Carver site have determined that Kit of Parts components may be utilized in the design of the project which will be all new construction. Advancement of this project was anticipated as part of Design Studio 2015 workload and staffing projections and sufficient resources exist to support its advancement through in-house design.

Therefore, it is recommended that this project be advanced utilizing in-house design staff and that bridging documents be prepared to support a Design-Build delivery process. The project budget which has been developed is reflective of the recommendation for Design-Build project delivery.

PROJECT BUDGET

By providing the New George Washington Carver Elementary School project, the District's capacity and FES Compliance needs in grades PK to 5 will be significantly addressed. The estimated cost of \$42 million for the project reflected in the Preliminary Project Charter is inclusive of all prior expenditures related to prior design work and prior expenditures associated with the Glenwood Avenue School, as well as estimated future costs necessary for advancement of the current project scope. The estimated costs are based upon the application of planning estimates to the current anticipated project scope.

RECOMMENDATION

The Members are requested to approve the Project Charter for the East Orange New George Washington Carver Elementary School project. In so doing, the Board is providing the Authority with approval to:

1. Proceed with in-house design activities.
2. Procure necessary professional and construction services in relationship to this project.

The Operating Authority will govern the award of all professional services and construction contracts and the Board's notification of the use of contingency monies.

Recommended by:

/s/ Ritchard J. Sherman

Ritchard J. Sherman, Managing Director, Design

/s/ Gregory Voronov

Gregory Voronov, Managing Director, Program Operations

Prepared by: H. Mike Wielage, Program Officer, Program Operations
 Reviewed and Recommended by: Paul Hamilton, Senior Program Officer, Program Operations
 Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations & Strategic Planning

New Jersey Schools Development Authority Project Charter - Summary

Charter Date
05/06/15
Supersedes Charter Dated
N/A

Region: Northern
District: East Orange
Project Name: New George Washington Carver ES
School Type: Elementary School
DOE # / Project #: 1210-060-02-0296
Project Type (New/Add/Reno): New
Project Location: 401 North Grove Street East Orange, NJ
Number of Students: 463

Land Acquisition Required? Yes No
Temporary Space Required? Yes No

Funding Source
SDA Capital Plan
Funding Allocated
\$41,954,670
District Local Share
\$0.00

Project Budget: \$ 41,954,670
Anticipated Substantial Completion Date: TBD
Anticipated School Occupancy Date: TBD
Project Team Leader: TBD / Ritchard Sherman
Project Initiation Date: May-15
SDA Board - Project Charter Approval Date: 05/06/15

Charter Version and Date	Project Summary
<input type="checkbox"/> Planning	New Elementary School facility on the District-owned George Washington Carver site to educate 463 students in grades PK-5.
<input checked="" type="checkbox"/> Preliminary 05/06/15	
<input type="checkbox"/> Final	
Purpose for Advancement of Current/Revised Project Charter	
Revision # and Date	Project advancement, including demolition of existing facility, in-house design and procurement of necessary professional and construction services for the project.
<input type="checkbox"/> One	District Project Goals A new school to address district wide Facilities Efficiency Standards (FES) Compliance needs and localized overcrowding in grades PK-5.
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	
<input type="checkbox"/> Four	
<input type="checkbox"/> Five	
<input type="checkbox"/> Six	

Recommendation

Program Director - Program Operations	Date	Managing Directors - Capital Planning / Design	Date
TBD		Gregory Voronov / Ritchard Sherman	
Vice President - Construction Operations	Date	EVP- Prog. Ops. and Strategic Planning	Date
Raymond Arcario		Andrew Yosha	

Approval

 Chief Executive Officer Date
 Charles McKenna

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method						Charter Date	
						05/06/15	
District / Project Name:		East Orange / New George Washington Carver ES					
DOE # / Project #:		1210-060-02-0296					
Project Milestones					Date		
School Occupancy Date					TBD		
DELIVERY METHOD				Design/Build			
Real Estate Services							
Feasibility	Start	Est.	Act.	Finish	Est.	Act.	
	Complete	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Complete	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Investigations	06/01/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	09/01/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Site Acquisition	NA	<input type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>	<input type="checkbox"/>	
Relocation	NA	<input type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>	<input type="checkbox"/>	
Demolition	TBD	<input type="checkbox"/>	<input type="checkbox"/>	TBD	<input type="checkbox"/>	<input type="checkbox"/>	
Early Site Package	TBD	<input type="checkbox"/>	<input type="checkbox"/>	TBD	<input type="checkbox"/>	<input type="checkbox"/>	
Deed Restriction Required?	TBD	Date					
District Notified?		<input type="checkbox"/>	<input type="checkbox"/>				
Classification Exception Area?	TBD						
District Notified?		<input type="checkbox"/>	<input type="checkbox"/>				
Special Considerations							
Design:							
Design Start (NTP)	Date	Est.	Act.				
	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Design Restart (if applicable)	NA	<input type="checkbox"/>	<input type="checkbox"/>				
Program Concept Phase	Start	Est.	Act.	Finish	Est.	Act.	
	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Schematic Design	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bridging Documents	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Design-Build Bid/Award	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Design-Build NTP	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Final Design	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Special Considerations							
The project is planned to be advanced through Design-Build approach and assumes that an early site package will be performed to demolish the existing facility and prepare the site for advancement of construction by the design builder. Advancement of in-house design will be coordinated to coincide with design activities and implementation of the early site package.							
Construction:							
Construction Start (NTP)	Date	Est.	Act.				
	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Substantial Completion (TCO)	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
School Occupancy Date	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Title Transfer	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Final Completion (C of O)	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Post Occupancy Walk Through	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Project Close-Out	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Special Considerations							

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		05/06/15
District / Project Name: East Orange / New George Washington Carver ES		
DOE # / Project #: 1210-060-02-0296		
Capital Plan Funding Allocation		\$ 41,954,670
Special Considerations:		
The project budget represented below is based upon the application of planning assumptions based upon the current project scope, as well as, prior expenditures related to prior engaged design services and prior expenditures associated with the Glenwood Avenue campus which currently houses the student population to be educated in the new facility.		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New	71,300	1.55
Addition	0	
Renovation	0	
Total Gross Building Area (GSF):		71,300
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$294.53	
Renovation Cost/GSF		
Design-Builder Costs		
Design	\$1,000,000	
Building Costs	\$17,500,000	
Site Costs	\$2,000,000	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 42 months at 5 % per year	\$3,500,000	
Design Contingency	\$2,400,000	
Construction Contingency	\$1,200,000	
Total Construction Costs		\$27,600,000
Pre-Development Costs:		
Consultant Services	\$1,156,000	
Early Site Package (Demolition/Remediation)	\$3,500,000	
Land Acquisition	\$0	
Relocation	\$0	
Property Maintenance/Carry Costs	\$0	
Total Pre-Development Costs		\$4,656,000
Other Costs:		
Design		%
Prior Design Services	\$121,855	
In-House Design	\$400,000	
Project Management (SDA Staff)	\$1,879,000	
PMF/CM	\$1,485,000	
FF&E	\$1,200,000	
Technology	\$1,000,000	
Commissioning	(Included in DB Scope)	
Temporary Space (Glenwood Avenue)	\$3,132,815	
Other Costs	\$480,000	
Total Other Costs		\$9,698,670
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources		\$0
Total Project Budget		\$41,954,670
Funding from Prior Allocation		\$3,254,845
Funding from Capital Plan		\$38,699,825

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

05/06/15

District / Project Name: East Orange / New George Washington Carver ES
DOE # / Project #: 1210-060-02-0296

Project Budget:

		Capital Plan Estimate	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:			1.55	
Gross Building Area (GSF):	New	N/A	71,300	
	Addition		0	
	Renovation		0	
Total Gross Area (GSF):		N/A	71,300	
Design-Builder Costs				
Design		N/A	\$1,000,000	N/A
Building Costs		N/A	\$17,500,000	N/A
Site Costs		N/A	\$2,000,000	N/A
Demolition		N/A	\$0	N/A
E-Rate (If separately bid)		N/A	\$0	N/A
Cost Escalation		N/A	\$3,500,000	N/A
Design Contingency		N/A	\$2,400,000	N/A
Construction Contingency		N/A	\$1,200,000	N/A
Total Construction Costs		N/A	\$27,600,000	N/A
Pre-Development Costs:				
Consultant Services		N/A	\$1,156,000	N/A
Early Site Package (Demolition/Remediation)		N/A	\$3,500,000	N/A
Land Acquisition		N/A	\$0	N/A
Relocation		N/A	\$0	N/A
Property Maintenance/Carry Costs		N/A	\$0	N/A
Total Pre-Development Costs		N/A	\$4,656,000	N/A
Other Costs:				
Design				
Prior Design Services		N/A	\$121,855	N/A
In-House Design		N/A	\$400,000	N/A
Project Management (SDA Staff)		N/A	\$1,879,000	N/A
PMF/CM		N/A	\$1,485,000	N/A
FF&E		N/A	\$1,200,000	N/A
Technology		N/A	\$1,000,000	N/A
Commissioning		N/A	(Included in DB Scope)	N/A
Temporary Space		N/A	\$3,132,815	N/A
Other Costs		N/A	\$480,000	N/A
Total Other Costs		N/A	\$9,698,670	N/A
Other Funding Sources				
Rebates & Refunds		N/A	\$0	N/A
District Local Share Funds		N/A	\$0	N/A
Total Other Funding Sources		N/A	\$0	N/A
Total Project Budget		N/A	\$41,954,670	N/A
Funding from Prior Allocation		N/A	\$3,254,845	N/A
Funding from Capital Plan		N/A	\$38,699,825	N/A

Budget Variance Analysis:

Schedule Variance Analysis:

Resolution—5a.

Approval of Preliminary Project Charter
New George Washington Carver Elementary School
East Orange School District

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve Preliminary Project Charters; and

WHEREAS, in January 2014, Members approved an amendment to the Capital Plan Portfolio which identified the New George Washington Carver Elementary School project (the Project) in the East Orange School District (District) for validation and advancement into pre-development; and

WHEREAS, a Working Group comprised of District, DOE and SDA staff was convened to review and validate current District needs and discuss the proposed elementary school project; and

WHEREAS, the validation process, which included a review of current and projected District enrollments and current District educational capacity, confirmed District-wide FES compliance needs and localized overcrowding in several schools serving grade levels Pre-K to 5; and

WHEREAS, following this review and validation process, the Working Group confirmed that advancement of the Project would significantly address FES compliance needs, localized overcrowding and educational needs for all District students in grades Pre-K to 5; and

WHEREAS, the project's background, prior activity and current advancement status along with a project scope, budget and delivery recommendations are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the Preliminary Project Charter for the Project is recommended to the Board for approval by the SDA's office of program operations and office of program operations and strategic planning.

NOW, THEREFORE, BE IT RESOLVED, that the Members hereby authorize and approve the Preliminary Project Charter for the New George Washington Carver Elementary School project in the East Orange School District as presented to the Board on this date.

BE IT FURTHER RESOLVED, that, in approving this Preliminary Project Charter, the Board hereby authorizes management to proceed with in-house design activities and to procure necessary professional and construction services in relationship to this Project.

BE IT FURTHER RESOLVED, that the SDA Operating Authority shall govern the award of all professional services and construction contracts and the Board's notification of the use of contingency monies.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Preliminary Project Charter, New George Washington Carver Elementary School, East Orange School District, dated May 6, 2015

Dated: May 6, 2015

**RELEASE OF FUNDS FROM PROGRAM RESERVE - PLAINFIELD CITY SCHOOL DISTRICT -
PLAINFIELD HS - EMERGENT PROJECT - WINDOW REPLACEMENT**



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

5

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov, Managing Director, Program Operations

RE: District: Plainfield City School District
 School: Plainfield High School
 Description: Emergent Project – Window Replacement
 Funding Requested: \$2,548,600

SUBJECT: Release of Funds from Program Reserve
 Plainfield City School District – Plainfield High School
 Emergent Project – Window Replacement

DATE: May 6, 2015

INTRODUCTION:

I am writing to recommend approval of the release of funds from the Program Reserve maintained for emergent projects and emergency situations to address an emergent condition at Plainfield High School in Plainfield. This project is being advanced pursuant to NJSDA delegation for District management consistent with statutory and regulatory provisions. The release of funding requested is \$2,548,600.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010 as amended on March 7, 2012, Board approval is required for the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000. The funding requested to address the emergent project at this school exceeds \$500,000.

BACKGROUND:

The Plainfield High School, built in 1913 with additions constructed in 1929 and 1969, is an approximately 276,000 square foot facility that educates 1,497 students in grades 9 to 12. As a result of joint NJSDA and NJDOE site visits conducted in the Plainfield City School District to review potential emergent conditions within the district, the NJDOE issued Pre-Construction Approval on July 18, 2012 for an emergent project to address conditions related to the building's windows in the 1913 and 1929 sections of the building. Considerations supporting the decision to delegate included the District's successful prior management of similar emergent projects and recognition of the lack of complexity of this project.

After receipt of Pre-Construction Approval from the NJDOE, the NJSDA issued a grant offer to the District to allow for the advancement of the project. Upon receipt of necessary documentation from the District the grant agreement was executed on March 7, 2013. The District has engaged Johnson Jones Architects-Planners to review the emergent condition and develop a scope of work to address conditions related to the windows. Due to the age and deteriorated condition of the existing windows in the 1913

Members of the Authority
 Release of Program Reserve
 Plainfield City School District – Plainfield High School – Emergent Project
 May 6, 2015
 Page 2

and 1929 sections, the architect's recommended scope calls for abatement, removal and replacement of all windows with new operable windows. The scope has been reviewed by NJSDA staff to ensure it adequately addresses the identified condition and does not include work above that required to remedy the condition. Based upon the construction cost estimate and estimated costs for professional services and other costs that have been reviewed by the NJSDA, the cost of the project including appropriate contingency is \$2,548,600:

Budget Summary

▪ Construction Costs	\$ 1,980,000
▪ Construction Contingency (15%)	\$ 297,000
▪ Design Costs	\$ 133,000
▪ Construction Administration/Management	\$ 39,600
▪ <u>Other Costs (5%)</u>	<u>\$ 99,000</u>
▪ Total	\$ 2,548,600

RECOMMENDATION:

The Members are requested to approve the release of \$2,548,600 from the Program Reserve to address the emergent window replacement project at the Plainfield City School District Plainfield High School.

/s/ Gregory Voronov

Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations & Strategic Planning

Resolution—5b.

Release of Funds from Program Reserve
Plainfield City School District - Plainfield High School
Emergent Project – Window Replacement

District:	Plainfield City School District
School:	Plainfield High School
Description:	Emergent Project – Window Replacement
Funding Requested:	\$2,548,600

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000; and

WHEREAS, the Plainfield High School, built in in the Plainfield City School District in 1913 with additions constructed in 1929 and 1969, is an approximately 276,000 square foot facility that educates 1,497 students in grades 9 to 12; and

WHEREAS, following joint site visits conducted by SDA and State Department of Education (DOE) staff to review potential emergent conditions in the Plainfield City School District, the DOE issued Pre-Construction Approval in July 2012 for an emergent project to address conditions related to the windows in certain sections of the building; and

WHEREAS, after receipt of Pre-Construction Approval from DOE, SDA issued a grant offer to the District to allow for the advancement of the Plainfield High School window replacement project and the grant agreement was executed in March 2013; and

WHEREAS, this project will advance pursuant to SDA delegation for district management consistent with statutory and regulatory provisions; and

WHEREAS, the background, scope and budget of this project are described in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the funding requested to address the emergent project at the Plainfield High School exceeds \$500,000 thus necessitating Board approval; and

WHEREAS, executive management and associated program staff recommend Board approval of the release of \$2,548,600 from the Program Reserve to address the window replacement project at the Plainfield High School in the Plainfield City School District.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the release of \$2,548,600 from the Program Reserve to address the emergent window replacement project at the Plainfield High School in the Plainfield City School District consistent with the memorandum presented to the Board on this date and incorporated herein.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Release of Funds from Program Reserve Plainfield City School District – Plainfield High School Emergent Project – Window Replacement, dated May 6, 2015

Dated: May 6, 2015

**PRELIMINARY PROJECT CHARTER - WEST NEW YORK SCHOOL DISTRICT - HARRY L. BAIN ES -
RENOVATIONS**



MEMORANDUM

TO: Members of the Authority

FROM: Thomas Schrum
Program Director, Program Operations

DATE: May 6, 2015

SUBJECT: Preliminary Project Charter

RE: West New York Harry L. Bain Elementary School – Renovations

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of the attached Preliminary Project Charter, created by Program Operations staff, which details a project scope and budget for renovations of the existing Harry L. Bain Elementary School (Harry L Bain) facility. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Preliminary Project Charters require approval by the Members of the Authority.

BACKGROUND

The Harry L Bain ES is a 102,335 square foot, three (3) story building educating 736 students in grades Pre-K through 6th. The building was constructed in 1915 and expanded in 1924 with the addition of an auditorium, additional gym and classrooms.

On March 2, 2011, the Board approved the 2011 Capital Program, which included the Harry L Bain project for advancement. At the time, the scope considered for advancement was that of a new school. As discussed below, collaborative review and analysis performed since then by the NJSDA, NJDOE and the District resulted in a determination that an appropriate and cost-effective scope is instead the renovation of the existing facility.

On August 7, 2011, a District/NJDOE/NJSDA Working Group was established to review the facility needs of the West New York District, to determine how those needs could be addressed in the most efficient and effective manner. This group confirmed the District's critical need for greater capacity for grades 9-12 (since addressed through turnover to the District of the SDA-acquired St. Joseph's High School) as well as for a viable facility in which to educate the students attending the Harry L. Bain School. To address the latter issue, the Working Group explored two options: to move forward with the construction of the Harry L. Bain replacement school or to address the facility needs at the existing Harry L. Bain facility. The Group conducted site visits, facilities condition assessments, and reviewed previous studies and a District-developed concept relating to the existing facility to determine the level of work that would be required to maintain the existing school building.

West New York School District
Harry L. Bain Elementary School Renovations
Preliminary Project Charter
May 6, 2015
Page 2 of 3

Based on the findings from their review and site visits, the Working Group concluded that the District could meet the educational needs of the students with the existing Harry L Bain School by addressing specific conditions at the facility. In order to continue the use of the school facility to meet the District's capacity needs for grades Pre-K through 6th, the Working Group identified portions of the building and its systems for rehabilitation that would extend the useful life of the building and provide a healthy, safe and educationally appropriate environment.

The NJSDA Project Team undertook a review of the findings and recommendations of the Working Group and prioritized the identified building conditions to be addressed, specifically those conditions that impacted the educational process, the health and safety of the building occupants, and the building's integrity and its operations. This prioritization determined the scope of work for the Harry L. Bain renovation project.

The NJSDA established the Design Consultant Services Task Order Contract for Emergent Projects, Capital Improvement Projects and Other School Facilities Projects (DC Task Order) in January 2013, which created a pool of design consultants for assignments of such projects. The RFP for design of the Harry L. Bain renovation project was advertised to all pool members pursuant to the NJSDA's DC Task Order on July 22, 2013.

On October 17, 2013, USA Architects, Planners + Interior Designers (USA Architects) was issued a Notice of Award for Task Order HU-0026-A01 for the pre-design, design and construction administration services for improvements to the Harry L Bain school building's exterior and interior systems. On October 21, 2013, USA Architects was issued a Limited Notice to Proceed (LNTP) for the pre-design phase services, authorizing USA Architects to conduct detailed investigations, enabling complete definition of the scope and budget required to address the conditions. The Pre-Design Phase was completed with NJSDA's acceptance of all pre-design phase deliverables on August 18, 2014.

Upon completion of Pre-Design activities, USA Architects was authorized to proceed with Design Services and will also perform Construction Administration services for the project.

PROJECT SCOPE

Based on USA's findings during the pre-design phase and the completion of the design documents, the facility improvements to be made for the Harry L Bain facility will encompass the following:

Exterior Work:

- Restoration of the exterior masonry including removal of cornice
- Installation of an Exterior Insulation and Finish System (EIFS) on courtyard side of building
- Total window replacement
- Structural steel repairs including window lintels

West New York School District
 Harry L. Bain Elementary School Renovations
 Preliminary Project Charter
 May 6, 2015
 Page 3 of 3

Interior Work:

- Replacement of HVAC units in all academic spaces
- Replacement of lighting in all academic spaces,
- Installation of ceilings in all academic spaces in coordination with HVAC and lighting work
- Repairs to damaged interior spaces from water infiltration

PROJECT BUDGET

The total project budget, of \$18.9 million, as reflected in the Preliminary Project Charter, is inclusive of all prior expenditures including USA Architect's pre-design services, and costs for scaffolding already installed to protect from falling masonry. The budget is also inclusive of estimated future costs necessary for the advancement of the recommended project scope. The estimated costs are based upon the design plans completed by USA Architects and the application of planning estimates for other anticipated project scope elements.

The budget represents an approximately \$8.7 million increase from the prior approved Planning Charter. The current budget is based upon more fully developed concept plans completed by USA Architects which more fully detail the scope of renovations necessary for the school facility. Further, those plans include a more detailed review of existing conditions and code requirements.

The renovation budget compares favorably with a projected estimate of approximately \$45 million to replace the Harry L Bain ES, with renovation delivering an educationally appropriate environment in a cost effective and efficient manner.

RECOMMENDATION

The Members are requested to approve the Preliminary Project Charter which details a project scope and budget for the Harry L Bain Renovations project.

Recommended by:

/s/ Thomas Schrum

Thomas Schrum, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations & Strategic Planning
 Reviewed and Recommended by: Raymond Arcario, Vice President, Construction Operations
 Reviewed and Recommended by: Gregory Voronov, Managing Director, Capital Planning

New Jersey Schools Development Authority Project Charter - Summary		Charter Date	
		05/06/15	
		Supersedes Charter Dated	
		10/15/13	
Region:	Northern		
District:	West New York		
Project Name:	Harry L. Bain Elementary School		
School Type:	Elementary School		
DOE # / Project #:	5670-100-12-OAEE		
Project Type (New/Addl/Reno):	Renovations		
Project Location:	6200 Broadway, West New York		
Number of Students	736		
Land Acquisition Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Funding Source	
Temporary Space Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2011 Capital Plan	
Project Budget:	\$ 18,914,686	Funding Allocated	
Anticipated Substantial Completion Date	01/04/17	\$10,171,316	
Anticipated School Occupancy Date	02/01/17		
Project Team Leader:	Clay Bramble	District Local Share	
Project Initiation Date:	10/15/13	\$0.00	
SDA Board - Project Charter Approval Date:	05/06/15		
Charter Version and Date	Project Summary		
<input type="checkbox"/> Planning	10/15/13	This renovation project of the existing Harry L. Bain Elementary School involves improvements to the school building's exterior and interior systems; including building envelope systems and components, replacement of classroom HVAC units; lighting systems upgrades; ceiling tiles replacement in coordination with HVAC & lighting work, and repairs to water infiltration-damaged interior spaces.	
<input checked="" type="checkbox"/> Preliminary	05/06/15		
<input type="checkbox"/> Final			
Revision # and Date		Purpose for Advancement of Current/Revised Project Charter	
<input type="checkbox"/> One		This Preliminary Charter is being advanced for approval, inclusive of actual costs for pre-design services, pre-development costs, and design costs; and estimated costs for construction, construction management services, appropriate contingencies and NJSDA staff costs.	
<input type="checkbox"/> Two			
<input type="checkbox"/> Three			
District Project Goals			
<input type="checkbox"/> Four			Address deteriorating conditions of the existing Harry L. Bain Elementary School facility.
<input type="checkbox"/> Five			
<input type="checkbox"/> Six			
Recommendation			
Program Director, Program Operations		Date	
Thomas Schrum			
Managing Director, Capital Planning		Date	
Gregory Voronov			
Vice President, Construction Operations		Date	
Raymond Arcario			
EVP, Prog. Ops & Strategic Planning		Date	
Andrew Yosha			
Approval			
Chief Executive Officer		Date	
Charles McKenna			

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method							Charter Date 05/08/15	
District / Project Name: West New York / Harry L. Bain Elementary School								
DOE # / Project #: 5670-100-12-OAEE								
Project Milestones							Date	
School Occupancy Date							02/01/17	
DELIVERY METHOD				Design/Bid/Build				
Real Estate Services		Start	Est.	Act.	Finish	Est.	Act.	
Feasibility		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
EO215 Requirements		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
Site Acquisition		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
Relocation		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
Demolition		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
Remediation		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
Deed Restriction Required?		N/A	Date					
District Notified?		N/A	<input type="checkbox"/>	<input type="checkbox"/>				
Classification Exception Area?		N/A						
District Notified?		N/A	<input type="checkbox"/>	<input type="checkbox"/>				
Special Considerations								
Design:		Date	Est.	Act.				
Design Start (NTP)		10/21/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
Design Restart (If applicable)		N/A	<input type="checkbox"/>	<input type="checkbox"/>				
		Start	Est.	Act.	Finish	Est.	Act.	
Program Concept Phase		10/21/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>	08/19/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schematic Design Phase		12/01/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/23/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Design Development Phase		N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	
Construction Documents Phase		03/26/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	06/08/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
DCA Review		06/09/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	08/18/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bid and Award		07/22/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12/17/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Special Considerations								
* Date under 'Design Start (NTP)' reflects Pre-Design NTP. Dates under 'Program Concept Phase' reflect dates for pre-design services.								
Construction:		Date	Est.	Act.				
Construction Start (NTP)		12/18/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Substantial Completion (TCO)		01/04/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
School Occupancy Date		02/01/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Title Transfer		N/A	<input type="checkbox"/>	<input type="checkbox"/>				
Final Completion (C of O)		01/04/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Post Occupancy Walk Through		11/28/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Project Close-Out		12/27/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Special Considerations								
* The Final Completion date represents the date that the Certificate of Approval will be issued. A Certificate of Occupancy is not required for this renovation project.								

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date 05/06/15
District / Project Name: West New York / Harry L. Bain Elementary School		
DOE # / Project #: 5670-100-12-OAEE		
2011 Capital Plan Funding Allocation	\$	10,171,316
Special Considerations:		
Budget for building costs reflects current CCE from 100% Schematic Design Submission. Budget for Design costs reflects actual dollar values for pre-design and design services and committed dollar values for construction administration services. Budget for Other Costs reflect both actual and estimated costs. All other costs are estimates.		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New	0	N/A
Addition	0	
Renovallon	102,335	
Total Gross Building Area (GSF):		102,335
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$0.00	
Renovallon Cost/GSF	\$121.48	
Construction Costs:		
Building Costs	\$11,981,310	
Site Costs	\$0	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 9 months at 5 % per year	\$450,000	
Design Contingency	\$1,198,131	
Construction Contingency	\$1,243,131	
Total Construction Costs	\$14,872,572	
Pre-Development Costs:		
Consultant Services	\$0	
Early Site Packages (Demolition/Remediation)	\$0	
Land Acquisition	\$0	
Relocation	\$0	
Property Maintenance/Carry Costs	\$0	
Total Pre-Development Costs	\$0	
Other Costs:		
Design	\$1,326,614	
Project Management (SDA Staff)	\$916,000	
PMF/CM	\$860,000	
FF&E	\$0	
Technology	\$0	
Commissioning	\$0	
Temporary Space	\$0	
Other Costs	\$939,500	
Total Other Costs	\$4,042,114	
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources	\$0	
Total Project Budget	\$18,914,686	
Funding from Prior Allocation	\$0	
Funding from 2011 Capital Plan	\$18,914,686	

New Jersey Schools Development Authority Project Charter - Budget Variance		Charter Date 05/06/15	
District / Project Name: West New York / Harry L. Bain Elementary School			
DOE # / Project #: 5670-100-12-OAEE			
Project Budget:			
	Planning Charter Budget	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	N/A	N/A	
Gross Building Area (GSF):	0		0
New Addition	0		0
Renovation	102,335	102,335	0
Total Gross Area (GSF):	102,335	102,335	0
Construction Costs			
Building Costs	\$4,813,207	\$11,981,310	(\$7,168,103)
Site Costs	\$0	\$0	\$0
Demolition	\$0	\$0	\$0
E-Rate (If separately bld)	\$0	\$0	\$0
Cost Escalation	\$439,123	\$450,000	(\$10,877)
Design Contingency	\$721,981	\$1,198,131	(\$476,150)
Construction Contingency	\$525,233	\$1,243,131	(\$717,898)
Total Construction Costs	\$6,499,544	\$14,872,672	(\$8,373,028)
Pre-Development Costs:			
Consultant Services	\$0	\$0	\$0
Early Site Packages (Demolition/Remediation)	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0
Relocation	\$0	\$0	\$0
Property Maintenance/Carry Costs	\$0	\$0	\$0
Total Pre-Development Costs	\$0	\$0	\$0
Other Costs:			
Design	\$1,242,164	\$1,326,614	(\$84,450)
Project Management (SDA Staff)	\$1,326,000	\$916,000	\$410,000
PMF/CM	\$662,948	\$860,000	\$2,948
FF&E	\$0	\$0	\$0
Technology	\$0	\$0	\$0
Commissioning	\$0	\$0	\$0
Temporary Space	\$0	\$0	\$0
Other Costs	\$240,660	\$939,500	(\$698,840)
Total Other Costs	\$3,671,772	\$4,042,114	(\$370,342)
Other Funding Sources			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds	\$0	\$0	\$0
Total Other Funding Sources	\$0	\$0	\$0
Total Project Budget	\$10,171,316	\$18,914,886	(\$8,743,370)
Funding from Prior Allocation	\$0	\$0	\$0
Funding from 2011 Capital Plan	\$10,171,316	\$18,914,886	(\$8,743,370)
Budget Variance Analysis:			
<p>The Preliminary Charter Budget represents an increase of approximately \$8.7 million from the prior approved Planning Charter budget of \$10,171,316. The current budget is based upon more fully developed concept plans completed by the Architect which more fully detail the scope of renovations necessary for the school facility. Further, those plans include a more detailed review of existing conditions and code requirements.</p>			
Schedule Variance Analysis:			

Resolution—5c.

Approval of Preliminary Project Charter
Harry L. Bain Elementary School – West New York School District
Renovations

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve Preliminary Project Charters; and

WHEREAS, the Harry L. Bain Elementary School, a 102,335 square foot, three (3) story building educating 736 students in grades Pre-K through 6 in the West New York School District (District), was constructed in 1915 and expanded in 1924; and

WHEREAS, in March 2011 the Members of the Authority approved the 2011 Capital Program, which included the Harry L. Bain Elementary School project for advancement as a new school construction project; and

WHEREAS, following collaborative review and analysis performed by the SDA, State Department of Education (DOE) and District (Working Group), a determination was made that an appropriate and cost-effective scope is, instead, the renovation of the existing Harry L. Bain Elementary School facility; and

WHEREAS, the Working Group identified portions of the building and its systems for rehabilitation work that would extend the useful life of the building and provide a healthy, safe and educationally appropriate environment; and

WHEREAS, a scope of work was subsequently determined and a design consultant was thereafter engaged; and

WHEREAS, details of the project scope and total project budget of \$18.9 million are set forth in the memorandum presented to the Board on this date and the Preliminary Project Charter attached thereto; and

WHEREAS, the renovation budget compares favorably with a projected estimate of approximately \$45 million to replace the Harry L. Bain Elementary School, with such renovation delivering an educationally appropriate environment in a cost effective and efficient manner; and

WHEREAS, the executive vice president of program operations and strategic planning, the vice president of construction operations, the director of program operations and managing director of capital planning recommend approval of the Preliminary Project Charter for the Harry L. Bain Elementary School renovation project by the Members of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the Preliminary Project Charter for the Harry L. Bain Elementary School renovation project in the West New York School District as presented to the Board on this date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Preliminary Project Charter, Harry L. Bain Elementary School, West New York School District, dated May 6, 2015

Dated: May 6, 2015

**RELEASE OF FUNDS FROM PROGRAM RESERVE, AWARD OF CONTRACT AND APPROVAL OF FINAL
CHARTER - BRIDGETON PUBLIC SCHOOLS - BROAD STREET SCHOOL - EMERGENT PROJECT -
EXTERIOR MASONRY & STRUCTURAL REPAIRS**



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

C. Aidita Milsted
Program Director, Program Operations

RE: District: Bridgeton Public Schools
School: Broad Street School
Description: Emergent Project – Exterior Masonry and Structural Repairs

Package No.: EP-0078-C01
CCE: \$1,899,366
Advertised CCE Range: \$1.4 Million to \$2.1 Million
Award: \$1,888,300
CM: NJSDA Self-Managed

DATE: May 6, 2015

SUBJECT: Release of Funds from Program Reserve, Award of Contract, and Approval of the Final Charter
Bridgeton Public Schools – Broad Street School
Emergent Project - Exterior Masonry and Structural Repairs

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of three (3) related actions to address an emergent condition at the Broad Street School in the Bridgeton Public School District:

1. The release of funds from the NJSDA Program Reserve, maintained for emergent projects;
2. The award of a construction contract; and
3. The Final Charter (copy attached) representing the project budget inclusive of dollar values for the award for construction, appropriate contingency, allowances, NJSDA staff

Members of the Authority

Release of Funds, Award of Contract, and Approval of Final Charter

Package No. EP-0078-C01

Bridgeton Public School District, Broad Street School, Exterior Masonry and Structural Repairs

May 6, 2015

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costs, other costs, and prior allocation of funds for the existing contract for design services.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the release of monies from the Program Reserve for emergent projects or emergency situations exceeding \$500,000. Further, Board approval is required for the award of construction contracts greater than \$500,000. Both the construction award amount and the release of funds from the reserve exceed \$500,000.

At its March 2, 2011 Board meeting, the Members approved the 2011 Capital Program which allocated \$100 Million to fund emergent projects in the 31 NJSDA Districts. A statewide effort identified emergent projects for advancement pursuant to this funding allocation, including one to address an emergent condition regarding water infiltration specifically related to the building envelope at the Broad Street School in the Bridgeton Public School District.

NJSDA staff shall provide Construction Management for the entirety of the project.

BACKGROUND

The first two phases of the Broad Street School were built in 1922 and 1929. An addition was built in 1981. The school currently educates 903 students in grades kindergarten through eight. The building is 121,500 square feet.

NJSDA staff developed a preliminary project scope of work to address water infiltration related to the building envelope based upon information initially received from the District followed by site visits and assessments performed by NJSDA staff. As discussed below, a final scope for the project was developed following a more comprehensive review of the emergent condition.

The NJSDA established the Design Consultant Services Task Order Contract for Emergent Projects, Capital Improvement Projects and Other School Facilities Projects (DC Task Order) in 2013, which created a pool of design consultants for emergent project assignments. The design package was issued to six randomly selected pool members in 2013 pursuant to the NJSDA's DC Task Order. Three of the selected pool members declined to participate in the procurement process; therefore, in order to increase participation, a random selection of three additional pool members was conducted.

A Limited Notice to Proceed (NTP) was issued on October 29, 2013 to Rivardo Schnitzer Capazzi dba RSC Architects (RSC) for Pre-Design activities, authorizing RSC to conduct detailed investigations, enabling complete definition of the scope and budget required to address the emergent condition. Upon completion of Pre-Design activities, RSC was authorized to proceed with Design Services and will also perform Construction Administration services for the project.

Members of the Authority
 Release of Funds, Award of Contract, and Approval of Final Charter
 Package No. EP-0078-C01
 Bridgeton Public School District, Broad Street School, Exterior Masonry and Structural Repairs
 May 6, 2015
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PROCUREMENT PROCESS

This construction package was advertised beginning on March 16, 2015 on the NJSDA website, NJ State website, and in selected newspapers for interested firms classified in General Construction (C006, C008 or C009) to participate in the bidding process.

A mandatory pre-bid conference and site visit was held on March 24, 2015.

Project Rating Proposals were received by March 30, 2015. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, five (5) bidders received a Project Rating Limit.

Requests for Information (RFIs) were received by March 30, 2015. The addendum containing the responses to the RFIs was issued to the bidders on April 7, 2015.

Price Proposals were received on April 21, 2015. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that two (2) bidders were responsive. The results of the review are listed below:

Contractor	Bid Amount	Comments
Duall Building Restoration, Inc.	\$1,790,000.00	Non-responsive bidder. Bid rejected.
Catcord Construction Company, Inc.	\$1,888,300.00	Qualified and responsive bidder.
Spartan Construction, Inc.	\$2,230,000.00	Qualified and responsive bidder.

The responsive low bidder was Catcord Construction Company, Inc. (Catcord).

The bid submitted by Catcord was 0.6% below the CCE of \$1,899,366 and within the advertised range of \$1.4 million to \$2.1 million. To ensure the contractor's Price Proposal was inclusive of all scope elements, a conference was conducted on April 22, 2015 with Procurement, Program Operations, Contract Management Division, the Design Consultant and Catcord to review the bid. At the time of review, it was determined that the Price Proposal was within an appropriate range, and Catcord confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Director and the Contract Management Director recommend award of the project to Catcord.

Members of the Authority
 Release of Funds, Award of Contract, and Approval of Final Charter
 Package No. EP-0078-C01
 Bridgeton Public School District, Broad Street School, Exterior Masonry and Structural Repairs
 May 6, 2015
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SCOPE OF WORK

The emergent project shall address the exterior masonry and structural repairs inclusive of the following scope of work to ensure a watertight building envelope:

1. Masonry restoration, masonry repointing, steel lintel replacement, parapet reconstruction and sealant replacement;
2. Replacement of two exterior masonry staircases; and
3. Hazardous materials abatement and code related work associated with the above scope of work.

FINAL BUDGET

Based on Catcord’s bid, the construction cost to address the emergent project is 1,888,300.00. The total funding, including design costs, construction costs, contingencies, allowances, and NJSDA staff costs is estimated at a value in the amount of \$2,631,413.00. The funding for the total project costs are reserved within the NJSDA Program Reserve maintained for emergent projects.

Budget Summary

▪ Construction Costs	\$1,888,300.00
▪ Construction Contingency (15%)	\$ 283,245.00
▪ Design Costs including (5%) Contingency	\$ 203,453.00
▪ Project Management (NJSDA staff)	\$ 162,000.00
▪ Other Costs (5%)	<u>\$ 94,415.00</u>
Total	\$2,631,413.00

SCHEDULE

Construction is anticipated to begin June, 2015. The schedule includes an overall construction duration of 180 calendar days. Substantial completion is anticipated to be reached in October, 2015.

RECOMMENDATION

The Members of the Authority are requested to approve the following:

1. The release of \$2,437,648 from the NJSDA Program Reserve to address the emergent project at Broad Street School in the Bridgeton Public School District. Prior funding in the amount of \$ 193,765 was approved for the existing contract for design services.

Members of the Authority

Release of Funds, Award of Contract, and Approval of Final Charter

Package No. EP-0078-C01

Bridgeton Public School District, Broad Street School, Exterior Masonry and Structural Repairs

May 6, 2015

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2. The award of the construction contract in the amount of \$1,888,300.00 to Catcord Construction Company, Inc.
3. The Final Charter for the Broad Street School Emergent Project in the Bridgeton Public School District.

/s/ Sean Murphy

Sean Murphy, Procurement Director

/s/ C. Aidita Milsted

C. Aidita Milsted, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer

Reviewed and Recommended by: Raymond A. Arcario, Vice President, Construction Operations

Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Vincent Lechmanick, Deputy Director, Program Operations

Prepared and Recommended by: Katherine Gallo, Sr. Program Officer, Program Operations

Prepared and Recommended by: Rob Daniel, Program Officer, Program Operations

New Jersey Schools Development Authority Emergent Project Charter - Summary

Charter Date
05/06/15
Supersedes Charter Dated
N/A

Region: Southern
District: Bridgeton City Public Schools
School Name: Broad Street School
Project Type: Emergent
DOE # / Project #: 0540-030-12-1400/ 0540-030-12-0ACJ
Project Location: 251 West Broad Street, Bridgeton, NJ 08302

Project Budget: \$ 2,631,413
Anticipated Construction NTP Date: 06/19/15
Anticipated Final Completion Date: 01/05/16
Project Initiation Date: 04/02/13

Funding Source
2011 Emergent Reserve

Charter Version and Date	Project Summary
<input checked="" type="checkbox"/> Final 05/06/15	Design and implement the necessary alterations to address water infiltration specifically related to the exterior masonry and structural elements, inclusive of masonry restoration, masonry repointing, steel lintel replacement, parapet reconstruction and sealant replacement. Design and replace two (2) exterior staircases. Perform testing and sampling of any materials that may be of environmental consequence, and perform Hazardous materials abatement necessary for implementation of the above described construction related scope of work. Implement any necessary code improvements which may be required due to the work.
Revision # and Date	
<input type="checkbox"/> One	
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	Purpose for Advancement of Emergent Charter
	To establish the budget for the project inclusive of dollar values for the award for design, construction, appropriate contingency, and estimated other costs.

Recommendation

Program Director - Project C. Aidita Milsted	Date	Managing Director - Program Operations Gregory Voronov	Date
VP - Construction Operations Raymond Arcario	Date	EVP - Prog. Ops. And Strategic Planning Andrew Yosha	Date

Approval

(If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

Chief Executive Officer: Charles McKenna **Date:**

**New Jersey Schools Development Authority
Emergent Project Charter
Project Budget**

District / Project Name:	Bridgeton City Public Schools/Broad Street School
DOE # / Project #:	0540-030-12-1400/ 0540-030-12-0ACJ
Charter Date:	05/06/15

Special Considerations:

Other Costs for projects range from 2% to 5% of Building Costs, with such costs for Emergent Projects budgeted at 5%. These costs are inclusive of projected DCA fees for permits and anticipated inspections. A construction allowance of \$150,000 has been included for unforeseen conditions related to face brick replacement, masonry repointing, limestone repairs and band replacement, steel lintel replacement, parapet reconstruction and roof scans.

Project Budget:

Construction Costs:	
Building Costs	\$1,888,300
Site Costs	\$0
Construction Contingency	\$283,245
Total Construction Costs	\$2,171,545
Other Costs:	
Design	\$203,453
Construction Admin	N/A
Project Management (SDA Staff)	\$162,000
Other Costs	\$94,415
Total Other Costs	\$459,868
PreDevelopment & Environmental Costs:	
PreDevelopment	\$0
Environmental/Remediation	
Total PreDevelopment & Environmental Costs	\$0
Total Project Budget	\$2,631,413
2011 Emergent Reserve Impact	
Prior Funding Approved	\$193,765
Current Funding Requested	\$2,437,648

Resolution—5d.

Release of Funds from Program Reserve, Award of Contract,
and Approval of Final Charter
Bridgeton Public Schools – Broad Street School
Emergent Project - Exterior Masonry & Structural Repairs

District:	Bridgeton Public Schools
School:	Broad Street School
Description:	Emergent Project – Exterior Masonry and Structural Repairs
Package No.:	EP-0078-C01
CCE:	\$1,899,366
Advertised CCE Range:	\$1.4 Million to \$2.1 Million
Award:	\$1,888,300
CM:	SDA Self-Managed

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000; and

WHEREAS, the Operating Authority further requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and final charters; and

WHEREAS, both the construction award amount and the release of funds from the program reserve in this matter before the Board exceed \$500,000; and

WHEREAS, the Bridgeton Broad Street School, built in phases in 1922, 1929 and 1981, currently educates 903 students in grades kindergarten through eight and is comprised of 121,500 square feet; and

WHEREAS, in March 2011, the Members approved the 2011 Capital Program which allocated \$100 Million to fund emergent projects in the 31 SDA Districts and a statewide effort identified emergent projects for advancement pursuant to this funding allocation, including one to address an emergent condition regarding water infiltration specifically related to the building envelope (the Project) at the Broad Street School in the Bridgeton Public School District; and

WHEREAS, SDA staff developed a preliminary project scope of work to address the Project based upon information initially received from the District and SDA staff site visits and assessments; and

WHEREAS, a final scope for the Project was developed following a more comprehensive review of the emergent condition and SDA engaged pre-design, design consultant and construction administration services through the SDA Design Consultant Services Task Order contract; and

WHEREAS, a construction package was advertised beginning on March 16, 2015 seeking the services of a contractor to address the emergent Project; and

WHEREAS, following completion of the procurement process, the program operations and contract management directors recommend award of the contract to Catcord Construction Company, Inc., whose price proposal in the amount of \$1,888,300, was determined to be inclusive of all scope elements contained in the contract documents; and

WHEREAS, the Project's background, a scope of work, and identified funding sources along with details as to the procurement process followed, the final project budget and project schedule are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the final charter, a copy of which is included in the meeting materials, represents the project budget inclusive of dollar values for the award for construction, appropriate contingency, allowances, SDA staff costs, other costs, and prior allocation of funds for predevelopment, and the existing contract for design services; and

WHEREAS, the total project funding, including design costs, construction costs, contingencies, allowances, and SDA staff costs is estimated at a value in the amount of \$2,631,413 and funding for the total project costs is reserved within the SDA Program Reserve maintained for emergent projects; and

WHEREAS, SDA staff shall provide construction management for the entirety of the Project; and

WHEREAS, project construction is anticipated to begin June 2015 and substantial completion is anticipated to be reached in October 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the release of \$2,437,648 from the SDA Program Reserve to address the emergent project at the Broad Street School in the Bridgeton Public School District, recognizing that prior funding in the amount of \$193,765 was approved for the existing contract for design services.

BE IT FURTHER RESOLVED, that Members of the Authority authorize and approve the award of the construction contract in the amount of \$1,888,300 to Catcord Construction Company, Inc. and the final charter for the Broad Street School emergent project in the Bridgeton Public School District as presented to the Board on this date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Release of Funds from Program Reserve, Award of Contract, and Approval of Final Charter, Bridgeton Public Schools – Broad Street School, Emergent Project – Exterior Masonry & Structural Repairs, dated May 6, 2015

Dated: May 6, 2015

**AWARD OF CONTRACT FOR PRE-DESIGN PHASE SERVICES - PEMBERTON PUBLIC SCHOOL
DISTRICT - DENBO-CRICHTON SCHOOL FACILITY PROJECT**



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

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MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Thomas Schrum
Program Director, Program Operations

RE: District: Pemberton Public School District
School: Denbo-Crichton School Facility Project
Description: Engagement of Design Consultant for Pre-Design
Phase Services
Package No.: WT-0023-A01
Award: \$507,825
CM: TBD

DATE: May 6, 2015

SUBJECT: Award of Contract for Pre-Design Phase Services
Pemberton Public School District – Denbo-Crichton School Facility Project

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of the award of a design contract for pre-design phase services for an elementary school level (Pre-K to 5) project in the Pemberton School District. At the NJSDA's option, we may elect to engage the design consultant for Design and Construction Phase Services.

At the January 2, 2014 NJSDA Board Meeting, the Members approved the Authority's Amendment to the Capital Plan Portfolio. That Amendment identified a project to address Facilities Efficiency Standards (FES) Compliance needs at the Pemberton School District's Alexander Denbo Elementary School (Denbo). Working with representatives of the Pemberton School District and the New Jersey Department of Education (NJDOE), NJSDA staff has reviewed and validated District needs and has preliminarily identified project scope options to address those needs. These options require a thorough evaluation, involving detailed facility assessment, additional program development and additional predevelopment activities.

BACKGROUND

The NJDOE identified FES Compliance needs in grades Pre-K to 5 in the Pemberton School District, based upon localized overcrowding in District facilities, facilities with classrooms that do not meet FES requirements and facilities providing less square feet per student than prescribed by the FES.

Members of the Authority
Pemberton Public School District – Denbo-Crichton School Facility Project
May 6, 2015
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Identification of the Denbo project as the solution to FES Compliance needs was made following preliminary discussion between the District and NJSDA staff to prioritize and identify a potential project.

The Denbo School shares a site with the Aletta Crichton Elementary School (Crichton). It was determined that further assessment of both facilities and their shared site is needed in order to appropriately define the project for advancement.

A Working Group comprised of District, NJDOE and NJSDA staff was convened to review and validate current District needs and discuss the proposed Denbo-Crichton project. Based upon enrollment projections, this evaluation identified that, in addition to existing FES compliance needs currently being experienced by the District, overcrowding of approximately 250 students in grade levels Pre-K to 5 will need to be addressed within the next 5 years.

The Working Group recognized that a complete evaluation of the options would require an assessment of the condition of the Denbo and Crichton facilities and preliminary program planning and preliminary pre-development activities, in order to consider potential scope, schedules and costs.

Steps taken to assess the options included:

- Site Visits: Joint NJDOE/NJSDA site visits to both schools found them to be in good repair with no major facility conditions deficiencies noted. Existing room inventories for each facility were also validated at that time.
- Program Planning: Potential target space programs were reviewed and utilized to assist the Working Group in determining the spaces needed for all options. The target space programs detail the number and types of spaces necessary to meet the District's educational program needs.
- Environmental Review: In March, 2014, NJSDA staff undertook a preliminary environmental review of the Denbo-Crichton site, which included a review of environmental documents pertaining to the site to identify potential data gaps and identify a preliminary scope of work for closure of any identified gaps. This review identified potential site development challenges, specifically limitations potentially imposed by Pinelands Commission requirements. While this challenge will need to be addressed through further assessment of the site, any potential impact will be included during the evaluation of the options being considered.

The Working Group recognized that a complete evaluation of the options would require a more detailed assessment of the condition of the existing facilities, additional program development and additional preliminary predevelopment activities.

SCOPE OF WORK

Development of the project scope will follow NJSDA review and analysis of the results of Pre-Design activities, and may include new construction, additions, alterations, and renovations to provide for a

Members of the Authority
 Pemberton Public School District – Denbo-Crichton School Facility Project
 May 6, 2015
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single school facility on the site which will efficiently address the educational program and other needs. At a minimum, consideration shall be given to each of the following alternative approaches to meeting project requirements:

- Selective demolition and reuse of some or all of both existing school facilities;
- Demolition of both existing school facilities and construction of an entirely new school facility on the existing site; or
- Demolition of one of the existing schools and reuse of some or all of the other.

The design engagement for this project shall be done in two phases: Pre-Design Phase Services and Design and Construction Administration Phase Services. The purpose of the Pre-Design phase is to conduct a detailed investigation and evaluation of the above alternative approaches to meeting project requirements, including development of project scope options, assessment of project delivery options, cost estimates, environmental considerations and schedule impacts for each identified option.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a two-step process for this procurement. The first step was to issue a Request for Proposals (RFP) and then review all responses in order to shortlist the top six (6) ranked firms. The second step was to interview the shortlisted firms.

The RFP was advertised on February 6, 2015 on the NJSDA website and the New Jersey State website. In addition, the advertisement was distributed to those firms that are pre-qualified in the area of Architecture (P0001) with an Unlimited Rating by both the Department of the Treasury-Division of Property Management and Construction and the NJSDA.

A Selection Committee consisting of three NJSDA staff members was established.

A mandatory pre-bid conference, held on February 19, 2015, was attended by twelve (12) prequalified architectural firms. Responsive proposals were received from six (6) firms by March 19, 2015. Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFP for this project. The three Committee members independently evaluated the Technical Proposals for Design Consultant Services based on the following criteria:

- Team Design Consultant Experience
- Key Team Member Qualifications
- Team Approach to Predesign Phase Services
- Team Approach to Design Phase Services
- Team Approach to Construction Phase Services
- Team Approach to Minimizing Potential for Change Orders
- Team Approach to Achieving LEED Certification

Each Selection Committee member evaluated each Technical Proposal, assigning a raw score for each

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 Pemberton Public School District – Denbo-Crichton School Facility Project
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criterion on a scale of 0 to 10 as follows:

- Outstanding (9–10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as follows:

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Team Design Consultant Experience	2.0	20
Key Team Members Qualifications	2.0	20
Team Approach to Predesign Phase Services	1.5	15
Team Approach to Design Phase Services	1.5	15
Team Approach to Construction Phase Services	1.0	10
Team Approach to Minimizing Potential for Change Orders	1.0	10
Team Approach to Achieving LEED Certification	1.0	10
Total Possible Points		100

For each firm's Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a Technical Proposal Score for that firm. The maximum Technical Proposal Score is 100. All of the scores awarded by the Selection Committee members to a particular firm's Technical Proposal were added together and averaged to arrive at a Final Technical Proposal Score for each firm. The responsive firms, their scores and rankings are listed in Table 1 below:

TABLE 1

Firm	Final Technical Proposal Score	Technical Proposal Rank
SSP Architectural Group	57.750	1
DIGroup Architecture + Planning	55.333	2
Fraytak Veisz Hopkins Duthie	50.167	3
Spiezle Architectural Group	50.000	4
Environetics Group Architects	39.083	5
SBLM Architects	38.750	6

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 Pemberton Public School District – Denbo-Crichton School Facility Project
 May 6, 2015
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The RFP stipulated that a shortlist of the six (6) highest-ranked firms would be determined based on the Final Technical Proposal Scores. Since responsive proposals were received from six (6) firms, all six (6) responding firms were shortlisted. The shortlisted firms participated in interviews with the Selection Committee on April 2, 2015. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for Design Consultant Services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. The maximum Interview Score is 100. All of the Interview Scores awarded to a particular firm by the Selection Committee members were added together and averaged to arrive at a Final Interview Score for each firm. The shortlisted firms, their scores and rankings are listed in Table 2 below:

TABLE 2

Firm	Final Interview Score	Interview Rank
SSP Architectural Group	72.833	1
DIGroup Architecture + Planning	65.167	2
Spiezle Architectural Group	47.500	3
Environetics Group Architects	44.333	4
Fraytak Veisz Hopkins Duthie	44.167	5
SBLM Architects	37.000	6

The Final Technical Proposal Score and the Final Interview Score assigned each shortlisted firm were added together and averaged to obtain the firm's Final Combined Score. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Table 3 below:

TABLE 3

Firm	Final Combined Score	Final Rank
SSP Architectural Group	65.292	1
DIGroup Architecture + Planning	60.250	2
Spiezle Architectural Group	48.750	3
Fraytak Veisz Hopkins Duthie	47.167	4
Environetics Group Architects	41.708	5
SBLM Architects	37.875	6

SSP Architectural Group (SSP) received the highest Final Combined Score.

Members of the Authority
 Pemberton Public School District – Denbo-Crichton School Facility Project
 May 6, 2015
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Once all the Final Combined Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Fee Proposals for Predesign Phase Services and reviewed them for responsiveness. The results of the NJSDA's review of the Fee Proposals are listed in Table 4 below:

TABLE 4

Firm	Predesign Fee	Allowance	Total Fee
Environetics Group Architects	\$161,655.00	\$200,000	\$361,655.00
Spiezle Architectural Group	\$224,226.00	\$200,000	\$424,226.00
Fraytak Veisz Hopkins Duthie	\$240,457.00	\$200,000	\$440,457.00
SSP Architectural Group	\$325,955.00	\$200,000	\$525,955.00
SBLM Architects	\$339,420.00	\$200,000	\$539,420.00
DIGroup Architecture + Planning	\$410,375.00	\$200,000	\$610,375.00

The firm receiving the highest Final Combined Score (SSP Architectural Group) proposed a lump sum fee of \$525,955 for the required Design Consultant Predesign Phase Services. NJSDA staff, in accordance with NJSDA regulations, reviewed the fees proposed by SSP, and conducted a detailed fee review with SSP. The deliverables were reviewed and the anticipated level of effort for each task was discussed comparing the effort SSP proposed to the effort NJSDA estimated each task would require. This discussion revealed a clearer understanding of the work effort required and it was established that certain economies that had not been anticipated earlier by SSP were available. Accordingly, SSP revised its fee in response to NJSDA comments resulting in a reduction of \$18,130 to arrive at a revised total lump sum fee of \$507,825 for Design Consultant Predesign Phase Services for the Denbo–Crichton School Facility Project. The negotiated fees are listed in Table 5 below:

TABLE 5

Firm	Predesign Fee	Allowance	Total Fee
SSP Architectural Group	\$307,825	\$200,000	\$507,825

SSP confirmed that its revised Fee Proposal is inclusive of all predesign scope elements contained in the Contract Documents. The Program Operations Director, Managing Director of Design and the Contract Management Director consider the negotiated fee to be fair and reasonable for the services to be provided and recommend award of the engagement for Design Consultant Predesign Phase Services to SSP.

Members of the Authority
Pemberton Public School District – Denbo-Crichton School Facility Project
May 6, 2015
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RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the firm with the highest Final Combined Score, SSP Architectural Group, for a total lump sum fee of \$507,825 for Predesign Phase Services for the Denbo-Crichton School Facility Project in the Pemberton Public School District. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy

Sean Murphy
Director, Procurement

/s/ Thomas Schrum

Thomas Schrum
Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning
Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer
Reviewed and Recommended by: Raymond Arcario, Vice President, Construction Operations
Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations
Reviewed and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations
Reviewed and Recommended by: Denise Petraglia, Program Officer, Program Operations
Prepared and Recommended by: Jeannette Thannikary, Program Officer, Program Operations

Resolution – 5e.Award of Contract for Pre-Design Phase Services
Pemberton Public School District – Denbo-Crichton School Facility Project

District: Pemberton Public School District
 School: Denbo-Crichton School Facility Project
 Description: Engagement of Design Consultant for Pre-Design
 Phase Services
 Package No.: WT-0023-A01
 Award: \$507,825
 CM: TBD

Resolution

WHEREAS, in January 2014, the Members of the New Jersey Schools Development Authority (SDA or the Authority) approved an amendment to the SDA Capital Plan Portfolio identifying a project to address Facilities Efficiency Standards (FES) compliance needs at the Pemberton Public School District's (District) Alexander Denbo Elementary School (Denbo); and

WHEREAS, working with representatives of the District and the New Jersey Department of Education (DOE) (Working Group), SDA staff has reviewed and validated district needs and has preliminarily identified project scope options to address those needs; and

WHEREAS, DOE identified FES compliance needs in grades Pre-K to 5 in the Pemberton Public School District, based upon localized overcrowding in district facilities, facilities with classrooms that do not meet FES requirements and facilities providing less square feet per student than prescribed by the FES; and

WHEREAS, based upon enrollment projections, the Working Group identified that, in addition to existing FES compliance needs currently being experienced by the District, overcrowding of approximately 250 students in grade levels Pre-K to 5 will need to be addressed within the next 5 years; and

WHEREAS, the Denbo School and Aletta Crichton Elementary School (Crichton) share a site in the District and it was determined that further assessment of both facilities and their shared site is needed in order to appropriately define the project for advancement; and

WHEREAS, the Working Group recognized that a complete evaluation of the options would require an assessment of the conditions of both facilities and preliminary program planning and preliminary pre-development activities, in order to consider potential scope, schedules and costs; and

WHEREAS, development of the project scope will follow SDA review and analysis of the results of pre-design activities, and may include new construction, additions, alterations, and renovations to provide for a single school facility on the site which will efficiently address the educational program and other needs; and

WHEREAS, it was determined that the design engagement for this project shall be done in two phases, the pre-design and design and the construction administration phase services respectively; and

WHEREAS, a competitive procurement process for pre-design phase design consultant services was advertised on February 6, 2015; and

WHEREAS, the project background, scope, and a detailed description of the procurement process followed are set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, upon completion of the competitive procurement process, the firm receiving the highest final combined score for the required design consultant pre-design phase services was determined to be SSP Architectural Group; and

WHEREAS, management recommends award of the engagement for design consultant pre-design phase services to SSP Architectural Group; and

WHEREAS, at the time of review, SSP Architectural Group confirmed that its fee proposal is inclusive of all pre-design scope elements contained in the contract documents and the program operations director, managing director of design and the contract management director consider the negotiated fee to be fair and reasonable for the services to be provided; and

WHEREAS, the program operations director, and the contract management director recommend Board approval of the contract award for design consultant pre-design phase services to SSP Architectural Group.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract to the firm with the highest final combined score, SSP Architectural Group, for a total lump sum fee of \$507,825 for pre-design phase services for the Denbo-Crichton School Facility Project in the Pemberton Public School District.

BE IT FURTHER RESOLVED, that, prior to execution of the contract, the contract and related documentation shall be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum- Award of Contract for Pre-Design Phase Services, Pemberton School District – Denbo-Crichton School Facility Project (Package No: WT-0023-A01), dated May 6, 2015

Dated: May 6, 2015

**RELEASE OF FUNDS FROM PROGRAM RESERVE, AWARD OF CONTRACT AND APPROVAL OF FINAL
CHARTER - VINELAND PUBLIC SCHOOL DISTRICT - VINELAND HS SOUTH - EMERGENT PROJECT -
HVAC SYSTEM REPLACEMENT**



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

C. Aidita Milsted
Program Director, Program Operations

RE: District: Vineland Public School District
School: Vineland High School South
Description: Emergent Project - HVAC System Replacement
Package No.: EP-0085-C01
CCE: \$6,932,953
Advertised CCE Range: \$5.5 Million to 7.5 Million
Award: \$8,600,000
CM: NJSDA Self-Managed

DATE: May 6, 2015

SUBJECT: Release of Funds from Program Reserve, Award of Contract, and Approval of the Final Charter
Vineland Public School District – Vineland High School South
Emergent Project - HVAC System Replacement

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of three (3) related actions to address an emergent condition at the Vineland High School South in the Vineland Public School District:

1. The release of funds from the NJSDA Program Reserve, maintained for emergent projects;
2. The award of a construction contract to the single responsive bidder, Falasca Mechanical, Inc., in the amount of \$8,600,000; and
3. The Final Charter (copy attached) representing the project budget inclusive of dollar values for the award for construction, appropriate contingency, allowances, NJSDA staff costs, other costs, and prior allocation of funds for the existing contract for design services.

Members of the Authority
Release of Funds, Award of Contract, and Approval of Final Charter
Package No. EP-0085-C01
Vineland Public School District – Vineland High School South - HVAC System Replacement
May 6, 2015
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Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the release of monies from the Program Reserve for emergent projects or emergency situations exceeding \$500,000. Further, Board approval is required for the award of construction contracts greater than \$500,000. Both the construction award amount and the release of funds from the reserve exceed \$500,000.

At its March 2, 2011 Board meeting, the Members approved the 2011 Capital Program which allocated \$100 Million to fund emergent projects in the 31 NJSDA Districts. A statewide effort identified emergent projects for advancement pursuant to this funding allocation, including one to address an emergent condition related to the HVAC System at Vineland High School South in the Vineland Public School District.

NJSDA staff shall provide Construction Management for the entirety of the project.

BACKGROUND

The Vineland High School South, built in 1963, with an addition completed in 1970, is a 231,000 square foot facility educating 1,300 students in grades 9 through 12.

NJSDA staff developed a preliminary project scope of work to address the HVAC system-related deficiencies based upon information initially received from the District followed by site visits and assessments performed by NJSDA staff. As discussed below, a final scope for the project was developed following a more comprehensive review of the emergent condition.

The NJSDA established the Design Consultant Services Task Order Contract for Emergent Projects, Capital Improvement Projects and Other School Facilities Projects (DC Task Order) in 2013, which created a pool of design consultants for emergent project assignments. The design package was advertised in 2013 to all pool members pursuant to the NJSDA's DC Task Order.

A Limited Notice to Proceed (NTP) was issued on September 20, 2013 to Manders Merighi Portadin and Farrell Architects, LLC (MMPF) for Pre-Design activities, authorizing MMPF to conduct detailed investigations, enabling complete definition of the scope and budget required to address the emergent condition. Upon completion of Pre-Design activities, MMPF was authorized to proceed with Design Services and will also perform Construction Administration services for the project.

PROCUREMENT PROCESS

This construction package was advertised beginning on March 17, 2015 on the NJSDA website, NJ State website, and in selected newspapers for interested firms classified in General Construction (C006, C008 or C009) or HVACR (C032) to participate in the bidding process.

Members of the Authority

Release of Funds, Award of Contract, and Approval of Final Charter

Package No. EP-0085-C01

Vineland Public School District – Vineland High School South - HVAC System Replacement

May 6, 2015

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A mandatory pre-bid conference and site visit was held on March 23, 2015.

Project Rating Proposals were received by March 27, 2015. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, four (4) bidders received a Project Rating Limit.

Requests for Information (RFIs) were received by March 30, 2015. The addendum containing the responses to the RFIs was issued to the bidders on April 8, 2015.

Price Proposals were received on April 23, 2015. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that one (1) bidder was responsive. The results of the review are listed below:

Contractor	Bid Amount	Comments
Falasca Mechanical, Inc.	\$8,856,000.00	Qualified and responsive bidder.
Surety Mechanical Services of NJ, LLC	\$9,537,000.00	Non-responsive bidder. Bid rejected.

The single responsive bidder was Falasca Mechanical, Inc. (Falasca).

After consultation with the Program Operations Team, the Office of Chief Counsel and the Executive Team, it was determined that NJSDA staff would negotiate with the single responsive bidder as authorized by the “Educational Facilities Construction and Financing Act” P.L. 2000, c.72, as enacted in July 2000 and as amended by Assembly Bill No. 4336 in August 2007. NJSDA’s “Negotiating Construction Contracts Standard Operating Procedures” provides procedural guidance in securing and negotiating contracts with contractors under conditions when there is no public bid (public exigency), when no bids have been received after having twice solicited (or when bids received are deemed unresponsive) or when only one responsive bid is secured. A “Request for Contract Negotiation Form” was approved by the Chief Financial Officer and Chief Counsel. This approval authorized NJSDA staff to initiate negotiations with Falasca.

Initial discussions with Falasca commenced on April 27, 2015 to negotiate the contract amount. Procurement, Program Operations, CMD and the Design Consultant negotiated a \$256,000 reduction to Falasca’s bid amount of \$8,856,000, thereby, reducing its price to \$8,600,000. Adjustments were obtained in the areas of the mechanical equipment, piping, and ductwork costs. Falasca confirmed that the negotiated contract price is inclusive of all scope elements contained in the Contract Documents. The negotiating team believes this is a fair and reasonable price provided the project’s scope of work.

Members of the Authority
 Release of Funds, Award of Contract, and Approval of Final Charter
 Package No. EP-0085-C01
 Vineland Public School District – Vineland High School South - HVAC System Replacement
 May 6, 2015
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Cost Analysis indicates that an alternative approach for project advancement would likely increase project costs.

The Program Operations Director recommends award of the project to Falasca.

SCOPE OF WORK

The emergent project shall address improvements to the HVAC system and components inclusive of the following scope of work:

1. Removal of three (3) steam boilers and associated piping, pumps and associated equipment;
2. Installation of new hot water distribution system including boilers, water source heat pumps and associated equipment;
3. Replacement of various mini-split ductless air conditioning systems and exhaust fans throughout the building;
4. Installation of Pneumatic control system and building management system; and
5. Hazardous materials abatement and code related work associated with the above scope of work.

The project includes an allowance for temporary heat if necessary.

FINAL BUDGET

Based on the negotiated contract price, the construction cost to address the emergent project is \$8,600,000. The total funding, including design costs, construction costs, contingencies, allowances, and NJSDA staff costs is estimated at a value in the amount of \$11,402,573. The funding for the total project costs are reserved within the NJSDA Program Reserve maintained for emergent projects.

Budget Summary

▪ Construction Costs	\$ 8,600,000
▪ Construction Contingency (15%)	\$ 1,290,000
▪ Design Costs including (5%) Contingency	\$ 823,573
▪ Project Management (NJSDA staff)	\$ 259,000
▪ Other Costs (5%)	<u>\$ 430,000</u>
Total	\$11,402,573

Members of the Authority
Release of Funds, Award of Contract, and Approval of Final Charter
Package No. EP-0085-C01
Vineland Public School District – Vineland High School South - HVAC System Replacement
May 6, 2015
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SCHEDULE

Construction is anticipated to begin June, 2015. The schedule recognizes the purchase of long-lead items and includes an overall construction duration of 552 calendar days. Substantial completion is anticipated to be reached in October, 2016.

RECOMMENDATION

The Members of the Authority are requested to approve the following:

1. The release of \$10,618,218 from the NJSDA Program Reserve to address the emergent project at Vineland High School South in the Vineland Public School District. Prior funding in the amount of \$784,355 was approved for the existing contract for design services.
2. The award of the construction contract to the single responsive bidder, Falasca Mechanical, Inc., in the amount of \$8,600,000.
3. The Final Charter for the Vineland High School South Emergent Project in the Vineland Public School District.

/s/ Sean Murphy
Sean Murphy, Procurement Director

/s/ C. Aidita Milsted
C. Aidita Milsted, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning
Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer
Reviewed and Recommended by: Raymond A. Arcario, Vice President, Construction Operations
Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations
Reviewed and Recommended by: Vincent Lechmanick, Deputy Director, Program Operations
Prepared and Recommended by: Katherine Gallo, Sr. Program Officer, Program Operations

New Jersey Schools Development Authority Emergent Project Charter - Summary

Charter Date
05/06/15
Supersedes Charter Dated
N/A

Region: Southern
District: Vineland City Schools
School Name: Vineland High School South
Project Type: Emergent
DOE # / Project #: 5390-050-12-1400 / 5390-050-12-0ACK
Project Location: 2880 East Chestnut Avenue, Vineland, NJ 08360

Project Budget: \$ 11,402,573
Anticipated Construction NTP Date: 06/19/15
Anticipated Final Completion Date: 12/13/16
Project Initiation Date: 03/27/13

Funding Source
2011 Emergent Reserve

Charter Version and Date	Project Summary
<input checked="" type="checkbox"/> Final 05/06/15	Design and provide improvements to the HVAC system and components including: a) Removal of three (3) steam boilers and associated piping, pumps and associated equipment; b) Installation of new hot water distribution system including boilers, water source heat pumps and associated equipment; c) Replacement of various mini-split ductless air conditioning systems and exhaust fans throughout the building; d) Installation of pneumatic control system and building management system; and e) Hazardous materials abatement and code related work associated with the above scope of work.
Revision # and Date	
<input type="checkbox"/> One	
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	
Purpose for Advancement of Emergent Charter	
To establish the budget for the project inclusive of dollar values for the award for design, construction, appropriate contingency, and estimated other costs.	

Recommendation

Program Director - Project C. Aidita Milsted	Date	Managing Director - Program Operations Gregory Voronov	Date
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VP - Construction Operations Raymond Arcario	Date	EVP - Prog. Ops. And Strategic Planning Andrew Yosha	Date
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Approval

(If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

Chief Executive Officer Charles McKenna	Date
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**New Jersey Schools Development Authority
Emergent Project Charter
Project Budget**

District / Project Name:	Vineland City Schools/Vineland High School South
DOE # / Project #:	5390-050-12-1400 / 5390-050-12-0ACK
Charter Date:	05/06/15

Special Considerations:

Other Costs for projects range from 2% to 5% of Building Costs, with such costs for Emergent Projects budgeted at 5%. These costs are inclusive of projected DCA fees for permits and anticipated inspections. A construction allowance of \$200,000 has been included in the event that temporary heat might be required, and an additional construction allowance of \$50,000 for unforeseen conditions related to asbestos containing material abatement.

Project Budget:

Construction Costs:	
Building Costs	\$8,600,000
Site Costs	\$0
Construction Contingency	\$1,290,000
Total Construction Costs	\$9,890,000
Other Costs:	
Design	\$823,573
Construction Admin	N/A
Project Management (SDA Staff)	\$259,000
Other Costs	\$430,000
Total Other Costs	\$1,512,573
PreDevelopment & Environmental Costs:	
PreDevelopment	\$0
Environmental/Remediation	
Total PreDevelopment & Environmental Costs	\$0
Total Project Budget	\$11,402,573
2011 Emergent Reserve Impact	
Prior Funding Approved	\$784,355
Current Funding Requested	\$10,618,218

Resolution –5f.

Release of Funds from Program Reserve
Award of Contract, Approval of Final Charter –
Vineland Public School District, Vineland High School South
Emergent Project – HVAC System Replacement

District:	Vineland Public School District
School:	Vineland High School South
Description:	Emergent Project - HVAC System Replacement
Package No.:	EP-0085-C01
CCE:	\$6,932,953.00
Advertised CCE Range:	\$5.5 Million to 7.5 Million
Award:	\$8,600,000
CM:	NJSDA Self-Managed

Resolution

WHEREAS, the Operating Authority adopted by the Members of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires Board approval for the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000, for the award of construction contracts greater than \$500,000 and for the approval of any project charter; and

WHEREAS, the Vineland High School South, built in 1963, with an addition completed in 1970, is a 231,000 square foot facility educating 1,300 students in grades 9 through 12; and

WHEREAS, in March 2011, the Members approved the 2011 Capital Program allocating \$100 Million to fund emergent projects in the 31 SDA Districts; and

WHEREAS, a statewide effort identified emergent projects for advancement pursuant to this funding allocation, including one to address an emergent condition related to the HVAC System at Vineland High School South in the Vineland Public School District; and

WHEREAS, SDA staff developed a preliminary project scope of work to address the HVAC system-related deficiencies and, following site visits and assessments and a more comprehensive review of the emergent condition, a final scope for the project was determined through utilization of the SDA Design Consultant Services Task Order contract; and

WHEREAS, a package was advertised beginning on March 17, 2015 seeking the services of a contractor to address the emergent project; and

WHEREAS, following completion of the procurement process, SDA management recommends award of the contract to Falasca Mechanical, Inc. whose price proposal in the amount of \$8,600,000 was determined to be inclusive of all scope elements contained in the contract documents; and

WHEREAS, the project's background, a scope of work, and identified funding sources along with details as to the procurement process followed, along with the final project budget and project schedule are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the final charter, a copy of which is included in the meeting materials, represents the project budget, inclusive of dollar values for the award, for construction, appropriate contingency, allowances, SDA staff costs, and other costs; and

WHEREAS, the total project funding, including design costs, construction costs, contingencies, allowances, and SDA staff costs is estimated at a value in the amount of \$11,402,573 and funding for the total project costs is reserved within the SDA Program Reserve maintained for emergent projects; and

WHEREAS, SDA staff shall provide construction management for the entirety of the project; and

WHEREAS, project construction is anticipated to begin June 2015 with substantial completion anticipated to be reached in October 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the release of \$10,618,218 from the SDA Program Reserve to address the emergent project at Vineland High School South in the Vineland Public School District, recognizing that prior funding in the amount of \$784,355 was approved for the existing contract for design services.

BE IT FURTHER RESOLVED, that the Members of the Authority authorize and approve the award of the construction contract in the amount of \$8,600,000 to Falasca Mechanical, Inc. and the Final Charter as presented for the Vineland High School South Emergent Project in the Vineland Public School District.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Release of Funds from Program Reserve, Award of Contract, and Approval of Final Charter, Vineland Public School District – Vineland High School South, Emergent Project - HVAC System Replacement, dated May 6, 2015

Date: May 6, 2015

**APPROVAL OF AWARD - STATE-WIDE PROPERTY MANAGEMENT AND MAINTENANCE SERVICES
GP-0218-R01**



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

DATE: May 6, 2015

SUBJECT: Approval of Award
Package No. GP-0218-R01
State-Wide Property Management and Maintenance Services

INTRODUCTION

The NJSDA previously procured State-Wide Property Management and Maintenance Services in 2008 and 2011. Since the current contract will expire in May 2015, the Members of the Authority are requested to approve the award of a contract to a firm with relevant experience and qualifications to successfully perform the required property management and maintenance services. The term of agreement for this contract is three years with an option by the NJSDA to extend the agreement for one additional year on such terms as the NJSDA and the Consultant may then agree. The negotiated total compensation for the three-year agreement for property management and maintenance services is \$2,165,000.

DESCRIPTION

The Consultant will be required to provide state-wide property management and maintenance services for NJSDA's owned and controlled real property sites located throughout the State of New Jersey. The NJSDA's current inventory of state-wide managed properties includes 21 real property sites consisting of vacant lots as well as occupied and unoccupied commercial and residential spaces. At any time during the three years of the engagement, or any such extended period, the NJSDA may issue a project assignment to perform property management and maintenance services anywhere in the State, and the Consultant shall be responsible for providing all specifically required services with respect to a project assignment until they are completed, even if such completion will occur after the end of the initial or extended engagement period.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a single-step process for this procurement, but retained the option to conduct interviews with the three highest-ranked firms.

The RFP was advertised beginning on February 26, 2015 on the NJSDA website and the New Jersey State website.

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 State-Wide Property Management and Maintenance Services
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A selection committee consisting of three NJSDA staff members was established.

Firms interested in submitting a proposal were required to send an e-mail giving Notice of Intent to Participate (NOI) by March 9, 2015. NOIs were received from seven firms. Responsive proposals were received from three firms by March 25, 2015. The Technical Proposals were evaluated by the Selection Committee based on the following criteria:

- Firm Relevant Experience Providing Property Management and Maintenance Services (Case Studies);
- Qualifications & Relevant Experience of Key Team Members;
- Approach to Providing the Scope of Services; and
- Approach to Budget and Scheduling.

Each Selection Committee member evaluated each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9–10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as follows:

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Firm Relevant Experience Providing Property Management and Maintenance Services (Case Studies)	4.0	40
Qualifications & Relevant Experience of Key Team Members	2.0	20
Approach to Providing the Scope of Services	2.0	20
Approach to Budget and Scheduling	2.0	20
Total Possible Points		100

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For each firm's Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a Technical Proposal Score for that firm. The maximum Technical Proposal Score is 100. All of the scores awarded by the Selection Committee members to a particular firm's Technical Proposal were added together and averaged to arrive at a Technical Proposal Score for each firm. The responsive firms, their scores and rankings are listed in Table 1 below:

TABLE 1

Firm	Technical Proposal Score	Technical Proposal Rank
Bluegrass Services	82.667	1
ACB Consulting Services, LLC	62.333	2
Pravco, Inc.	33.333	3

Members of the Selection Committee were satisfied that the information contained within the Technical Proposals was sufficient for their evaluations and determined that interviews would not be necessary. Accordingly, the Technical Proposal Rank became the Final Rank.

Fee Proposals for all three firms which had been kept separate and sealed were then opened on April 2, 2015. The fee schedule required that firms provide separate lump sum fees for Property Management Services and Routine Property Maintenance Services. In addition, the NJSDA established Allowances for Occasional Property Maintenance Services (\$150,000) and Other Property Maintenance Services (\$800,000) which were included on the NJSDA Fee Proposal Form. The results of the NJSDA's review of the Fee Proposals are listed in Table 2 below:

TABLE 2

Firm	Property Management Lump Sum Fee	Routine Property Maintenance Lump Sum Fee	Occasional Property Maintenance Allowance	Other Property Maintenance Allowance	Total Fee
Bluegrass Services	\$872,853.00	\$ 428,505.00	\$150,000.00	\$800,000.00	\$2,251,358.00
ACB Consulting Services	\$493,257.60	\$1,134,626.49	\$150,000.00	\$800,000.00	\$2,577,884.09
Pravco, Inc.	\$699,470.00	\$1,479,792.00	\$150,000.00	\$800,000.00	\$3,129,262.00

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Using the Fee Proposals as a guideline, NJSDA staff negotiated reductions to the lump sum fees proposed by the highest-ranked firm. The negotiated lump sum fees are listed in Table 3 below:

TABLE 3

Firm	Property Management Lump Sum Fee	Routine Property Maintenance Lump Sum Fee	Occasional Property Maintenance Allowance	Other Property Maintenance Allowance	Total Fee
Bluegrass Services	\$830,000.00	\$385,000.00	\$150,000.00	\$800,000.00	\$2,165,000.00

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the highest-ranked firm, Bluegrass Services, for the negotiated total compensation of \$2,165,000 for State-Wide Property Management and Maintenance Services for a three-year term commencing June 2015. The term of the agreement may be extended for one additional year on such terms as the NJSDA and Bluegrass Services may then agree. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
 Sean Murphy, Director, Procurement

Resolution—5g.

Approval of Award
Package No. GP-0218-R01
State-Wide Property Management and Maintenance Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the award of certain contracts for goods and services; and

WHEREAS, the SDA previously procured property management and maintenance services in 2008 and 2011; and

WHEREAS, the SDA's current contract for such services shall expire in May 2015; and

WHEREAS, such services are required for properties acquired and owned by the SDA, which inventory presently includes 21 real property sites consisting of vacant lots and occupied and unoccupied commercial and residential spaces; and

WHEREAS, as set forth in detail in the memorandum presented to the Board on this date, the SDA employed a competitive selection process to procure property management and maintenance services in accordance with applicable regulations; and

WHEREAS, upon completion of the procurement process, management is recommending award of the agreement for state-wide property management and maintenance services to the highest-ranked firm, Bluegrass Services; and

WHEREAS, the negotiated total compensation for the three-year agreement for property management and maintenance services is \$2,165,000; and

WHEREAS, the agreement will have a term of three years commencing June 2015, with an option by SDA to extend the agreement for one additional year on such terms as SDA and the consultant may then agree; and

WHEREAS, prior to execution of the contract, the contract and related documentation shall be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the SDA contracting with Bluegrass Services (Package No. GP-0218-R01) for a total lump sum amount of \$2,165,000, for property management and maintenance services for a three-year term commencing June 2015, consistent with the provisions of the memorandum presented to the Board on this date.

BE IT FURTHER RESOLVED, that the term of the agreement may be extended for one additional year on such terms as the SDA and Bluegrass Services may then agree.

BE IT FURTHER RESOLVED, that prior to execution, the contract and related documentation shall be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum: Approval of Award, Package No. GP-0218-R01, Statewide Property Management and Maintenance Services, dated May 6, 2015

Dated: May 6, 2015

FINAL ADOPTION WITHOUT CHANGE: TITLE 19, CHAPTER 39 AFFIRMATIVE ACTION RULES



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395**MEMORANDUM**

TO: Members of the Authority

FROM: Jane Kelly, Vice President
Division of Corporate Governance and Operations

DATE: May 6, 2015

RE: Final Adoption Without Change: Title 19, Chapter 39 Affirmative Action Rules

[NOTE: In order to preserve the opportunity to formally adopt the proposed Rules by their May 13, 2015 expiration date, and thereby maintain the efficacy of the existing Rules during the process of adopting the proposed Rules, this Memorandum has been drafted for submission to the May 6, 2015 Board Meeting and the April 20, 2015 Schools Review Committee Meeting, despite the fact that the public comment period for the proposed rules will not end until Saturday, April 18, 2015. Accordingly, this Memorandum, and the attached Notice of Readoption, have been drafted as if no comments were received during the comment period, as none have been received as of this date (April 6, 2015). Should any comments be received in the remaining days of the comment period, the Schools Review Committee will be advised of such comments at the April 20 meeting, and this Memorandum and the accompanying Notice of Readoption will be revised to address such comments, before submission to the Board at the May 6, 2015 meeting.]

On November 5, 2014, the Members of the New Jersey Schools Development Authority (“Authority” or “SDA”) approved for proposal and publication the readoption with amendments of SDA’s Affirmative Action Rules at Title 19, Chapter 39. Additionally, on January 7, 2015, the Members of the Board were presented with revisions to the proposed rule text made in response to comments from the Office of Administrative Law (OAL), and an informational memorandum describing the revisions which clarified the types of training programs to be funded and supported by the SDA.

Management of the Authority now seeks the Members’ approval to formally adopt the Rules as revised in response to OAL comments, in the form previously presented at the January 7, 2015 meeting of the Board, and subsequently published in the New Jersey Register. The proposed Notice of Readoption for the Rules is attached hereto, along with a copy of the proposed Rules as published in the New Jersey Register.

Prior Regulatory History

Chapter 39 was originally adopted on November 14, 2007 and was scheduled to expire on November 14, 2014. Upon submission of the readoption proposal to the Office of Administrative Law, the expiration period was extended by 180 days, until May 13, 2015.

The proposed Rules appeared in the New Jersey Register on February 17, 2015 at 47 N.J.R. 452(a), and were subject to a sixty (60) day public comment period. The official comment period ended April 18, 2015. No comments were received. Accordingly, the form of the Rules has not changed from the original proposal as published in the Register.

Description of Rules and Substantive Amendments

The Rules proposed for readoption with amendments address the equal employment opportunity and affirmative action requirements applicable to construction contractors and goods and services contractors and consultants engaged by SDA pursuant to the school construction program. The Rules proposed for readoption are intended to insure that contractors and consultants engaged by SDA for the school construction program comply with affirmative action requirements and employment goal obligations in connection with SDA school facilities projects. Additionally, the Rules as published describe the SDA's outreach and training programs in support of its affirmative action, equal employment opportunity and small business support goals.

Significant Amendments

The Rules were proposed for readoption with substantive amendments to incorporate applicable statutory and regulatory updates, to reflect changes in governmental entities with responsibilities for setting and monitoring equal opportunity and affirmative action goals, and to clarify the current nature of SDA's workforce training and development efforts.

The title of the chapter is proposed for modification from "Affirmative Action Rules" to "Equal Employment Opportunity and Affirmative Action Rules" to track the similar change made to the Department of Treasury's analogous regulations at N.J.A.C. 17:27-1.1 et seq.

Other amendments are intended to modify the defined document submission requirements of the rules to recognize the varied procurement methodologies currently used by SDA to advance its projects, including design-build, price and other factors construction procurement, and pool contracts for construction task orders, which procurements may have different document submission timing requirements.

The term "workforce compliance inspector" has been replaced with "compliance inspector" to recognize that SDA's inspection employees are responsible for monitoring both workforce issues and safety inspection issues. The rules as proposed for readoption are amended throughout to relieve individual compliance inspectors of the responsibility for making decisions regarding violations, sanctions and contractors' and consultants' good-faith efforts to comply with employment goals, in favor of placing such decision making authority in the hands of SDA management generally, in an effort to improve the consistency and centralization of such decision making.

Finally, as noted in the January 7, 2015 informational memorandum to the Board, changes were proposed to the "Training" section of the rules, to eliminate extraneous language regarding "optional" modes of training and outreach, in favor of revised language clarifying the SDA's current outreach and training focus on the development of a targeted scholarship program for New Jersey women and minority group members in fields of study relating to schools facility project construction, project management and design, as well as the establishment of an in-house training program for small business entities, minority-owned business entities, and women-owned business entities to improve business practices, develop familiarity with SDA contracting and procurement requirements, and to encourage SDA prequalification in order to participate in SDA procurements.

Requested Board Action

The Members of the Authority are requested to approve the proposed readoption of the Authority's Affirmative Action Rules, as well as the issuance of the attached Notice of Readoption, and the filing of the Notice with the Office of Administrative Law.

/s/ Jane F. Kelly
Jane F. Kelly, Vice President
Corporate Governance & Operations

Prepared by Cecelia Haney, Senior Counsel
JFK/ceh

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

Affirmative Action Rules

Proposed Readoption with Amendments: N.J.A.C. 19:39 1.1 through 5.1.

Proposed: February 17, 2015 at 47 N.J.R. 452(a)

Adopted: DATE by the New Jersey Schools Development Authority,

Charles B. McKenna, Chief Executive Officer

Filed: [DATE] as R. 2015 d.____, **without change**.

Authority: P.L. 2007, c.137, § 4k (N.J.S.A. 52:18A-238k; 52:18A-240) (rulemaking authority);

P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.); P.L. 2007, c.137, (N.J.S.A. 52:18A-235 et seq.);

N.J.S.A. 52:34-9.3 (enabling statutes)

Effective date: [PUBLICATION DATE], 2015;

Expiration date: [PUBLICATION DATE], 2022.

Federal Standards Statement

The rules proposed for readoption with amendments do not exceed analogous equal employment opportunity and affirmative action standards or requirements imposed by Federal law, such as Executive Order 11246 (1965), and 41 C.F.R. 60-1 et seq. It is noted that those contractors and vendors who contract with SDA but have a Federally approved affirmative action program are exempted from certain of the requirements set forth in these rules. See, N.J.A.C. 19:39-2.2(c); N.J.A.C. 19:39-2.3.

The Rules proposed for readoption implement State statutes, specifically P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.) and P.L. 2007, c.137, (N.J.S.A. 52:18A-235 et seq.). A Federal standards analysis is not required since there are no Federal standards or requirements governing the subject matter of these rules, in as much as the rules proposed for readoption with amendments apply only to contractors and vendors who are awarded contracts by the New Jersey Schools Development Authority, to be performed within the State of New Jersey.

Full text of the adoption follows:

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(a)

NEW JERSEY SCHOOLS DEVELOPMENT
AUTHORITY

Affirmative Action Rules

Proposed Readoption with Amendments: N.J.A.C.
19:39

Authorized By: New Jersey Schools Development Authority, Charles B. McKenna, Chief Executive Officer.

Authority: P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.) and P.L. 2007, c. 137 (N.J.S.A. 52:18A-235 et seq., specifically 52:18A-238.k and 52:18A-240).

Calendar Reference: See Summary below for explanation of exception to calendar requirement.

Proposal Number: PRN 2015-005.

Submit written comments via mail, e-mail, or facsimile by April 18, 2015, to:

Cecelia Haney, Administrative Practice Officer
New Jersey Schools Development Authority
PO Box 991
Trenton, NJ 08625-0991
Phone: 609-858-2968
Fax: 609-656-5076
chaney@njsda.gov

The agency proposal follows:

Summary

The New Jersey Schools Development Authority ("SDA" or "NJSDA") proposes to readopt with amendments N.J.A.C. 19:39, Affirmative Action Rules, and to change the heading of the chapter to "Equal Employment Opportunity and Affirmative Action Rules."

Chapter 39, which governs the SDA's affirmative action program, was previously readopted by the SDA with amendments on November 14, 2007, and is scheduled to expire on November 14, 2014. Since this notice of proposed readoption with amendments has been filed with the Office of Administrative Law prior to November 14, 2014, the expiration date of this chapter is extended 180 days to May 13, 2015, pursuant to N.J.S.A. 52:14B-5.1.c(2). The SDA has reviewed Chapter 39 and has determined that, with the addition of the proposed amendments, this chapter remains adequate, reasonable, and necessary for the purposes for which it was originally promulgated, which is to ensure that construction contractors and goods and services contractors comply with affirmative action requirements and employment goals in connection with the SDA's school facilities projects.

As the SDA has provided a 60-day comment period on this notice of proposal, this notice is excepted from the rulemaking calendar requirement pursuant to N.J.A.C. 1:30-3.3(a)5.

A summary of the rule proposed for readoption and substantive amendments follows.

Chapter Heading

An amendment is proposed to change the name of the chapter from "Affirmative Action Rules" to "Equal Employment Opportunity and Affirmative Action Rules" to track the similar change made to the Department of Treasury's analogous rules at N.J.A.C. 17:27.

N.J.A.C. 19:39-1.1 Purpose

N.J.A.C. 19:39-1.1, regarding the purpose of this chapter, to implement Section 6 (N.J.S.A. 18A:7G-6) of the Educational Facilities Construction and Financing Act (the Act), is proposed for readoption without amendment. The section sets forth that this chapter is intended to codify uniform rules and procedures to implement the Act's mandate of an affirmative action program for the schools construction program. This section also sets forth that the intention of the rules is to implement the mandate of Executive Order No. 71 (2003), which requires the allocation of 25 percent of the SDA's total purchases and contracts for construction and goods and services to small business enterprises (SBEs) and includes

a reference to Executive Order No. 34 (2006), in encouraging construction contractors and goods and services contractors that participate in the schools construction program to afford equal opportunity to minority- and women-owned business enterprises.

N.J.A.C. 19:39-1.2 Definitions

This section sets forth the meaning of the words and terms used throughout this chapter. Proposed amendments to the section include changes to previously defined terms, the addition of new terms, and the deletion of terms and definitions rendered obsolete by the proposed amendments, as set forth below.

The following new terms are proposed to be added: "Compliance inspector," which means an employee of the SDA who is responsible for monitoring compliance with the chapter; and

"SDA district," which refers to "a school district that received education opportunity aid or preschool expansion aid in the 2007-2008 school year" as defined at P.L. 2007, c. 260, § 39 (N.J.S.A. 18A:7G-3) and which replaces the former term "Abbott district" in accordance with a similar replacement of "SDA district" for "Abbott district" in the definition section of the Act (N.J.S.A. 18A:7G-3), as effected by the School Funding Reform Act of 2008, P.L. 2007, c. 260 § 39.

The following terms are proposed for modification:

"Act," which refers to the Educational Facilities Construction and Financing Act, is amended to include a reference to a recent public law amending the original law;

"Authority" which refers to the SDA, is amended to include a reference to the SDA's origination statute as codified, and to include a brief description of the mission of the SDA as an entity "statutorily charged with undertaking and funding school facilities projects, pursuant to the Act;"

"Construction contract" is amended to include references to statutory citations regarding the types of SDA construction contracts under various SDA rules, including price and other factors construction procurements under N.J.A.C. 19:38A, and design-build procurements under N.J.A.C. 19:36;

"Division" is amended to update the name of the relevant entity to the "Division of Public Contracts Equal Employment Opportunity Compliance" within the State of New Jersey Department of the Treasury;

"Goods and services contract" is amended to specify that the definition does not include construction services and materials in connection with a "construction" contract;

"Initial Project Workforce Report" is amended to add a hyphen to the form's numerical document designation;

"Minority-owned business enterprise" is amended for clarity and to correctly identify the name of the State entity that performs certification and registration of minority owned business enterprises as the Division of Revenue and Enterprise Services within the State of New Jersey Department of the Treasury;

"Monthly Project Workforce Report" is amended to add "AA" and a hyphen to the form's now alpha-numerical document designation;

"SBE Form C—Confirmation Statement of SBE Status" is amended to correctly identify the name of the State entity that performs certification and registration of small business enterprises as the Division of Revenue and Enterprise Services within the State of New Jersey Department of the Treasury;

"School construction program" is amended to conform the definition to that used in other recent SDA regulatory proposals;

"Small business enterprise" is amended for clarity and to correctly identify the name of the State entity that performs certification and registration of small business enterprises as the Division of Revenue and Enterprise Services within the State of New Jersey Department of the Treasury; and

"Women-owned business enterprise" is amended for clarity and to correctly identify the name of the State entity that performs certification and registration of women-owned business enterprises as the Division of Revenue and Enterprise Services within the State of New Jersey Department of the Treasury.

The following terms are proposed for deletion:

"Abbott district," which term is proposed for replacement by the term "SDA district," as described above;

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“Director” which referred to SDA’s former Director of Contractor and Workforce Compliance, a position that no longer exists within SDA; and “Workforce compliance inspector,” which is deleted in favor of the new term “compliance inspector,” in recognition that SDA field inspectors perform both safety compliance and workforce compliance inspection duties.

N.J.A.C. 19:39-2.1 Affirmative Action and Small Business Compliance

This section sets forth the requirements for compliance by construction and goods and services contractors, including the designation of an employee to serve as a liaison with the SDA’s compliance officers, and further provides that non-compliance with the requirements of this section shall result in the Authority’s rescission of the award of contract. The section is proposed for readoption with amendments to delete previously-specified deadlines for the submission of various cited forms in favor of requiring submission of such forms “as specified” by the SDA. This change is proposed to recognize that the increased diversity in types of project delivery methodologies and in the procurements managed by SDA, including pool contracts and design-build contracts, may require the submission of forms at different times in the procurement process than had been previously identified in the rule. An amendment is also proposed to correct the designation of the subcontractor projection report as form AA-201A.

N.J.A.C. 19:39-2.2 Contract Provisions

This section, which defines required language to be included in subcontracts for construction contracts and goods and services contracts, is proposed for readoption with an amendment to correct cross-references to Treasury rules at N.J.A.C. 17:27 that had been updated since this chapter was last readopted.

N.J.A.C. 19:39-2.3 Compliance with Affirmative Action Employment Goals for Minority and Women Workers by Goods and Services Contractors

This section sets forth the specific actions that constitute “good faith” compliance by a goods and services contractor with affirmative action hiring goals and specifically provides that these requirements shall not apply to any goods and services contractor performing under an existing Federally approved or sanctioned affirmative action program. An amendment to this section is proposed to correct the website address for the applicable county employment goals published by the Division of Public Contracts Equal Opportunity Compliance within the State of New Jersey Department of the Treasury.

N.J.A.C. 19:39-2.4 Compliance with Affirmative Action Employment Goals for Minority and Women Workers by Construction Contractors

This section sets forth the specific actions that constitute a construction contractor’s “good faith” compliance with affirmative action hiring goals and specifically provides that a contractor may be exempted from the good faith procedures enumerated therein, if the SDA is satisfied that the contractor is employing workers provided by a union, which produces evidence that its members who are minority and women workers are equal to or greater than the applicable county employment goals established pursuant to N.J.A.C. 17:27-7.3. An amendment is proposed to correct the website address for the applicable county employment goals published by the Division of Public Contracts Equal Opportunity Compliance within the State of New Jersey Department of the Treasury, and to replace references to the SDA’s workforce compliance inspector as the person determining exemption of a contractor from good faith compliance, in favor of a more general reference to SDA as the deciding entity, in order to support a more centralized and consistent decision making process.

N.J.A.C. 19:39-2.5 Set Asides and Goals for SBE Contractors on School Facilities Projects

This section sets forth that at the time a school facilities project is bid, the Authority shall announce the SBE requirements for the contract, and bidders shall be expected to make good faith efforts to comply fully with the SBE subcontracting goals. This section further provides that the Authority may set aside a contract for bid as an SBE contract, and when

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practicable, may bid several smaller contracts, in place of one large contract, in order to increase the ability of SBEs to bid on school facilities contracts. This section is proposed for readoption without amendment.

N.J.A.C. 19:39-2.6 Good Faith Efforts

This section sets forth the specific actions that constitute “good faith” compliance by contractors to meet the 25 percent SBE hiring goal on school facilities projects. An amendment is proposed to correctly identify the name of the State entity that performs certification and registration of small business enterprises as the Division of Revenue and Enterprise Services, rather than the Commerce, Economic Growth and Tourism Commission, and to replace a reference to the former SDA Director of Contractor and Workforce Compliance with a reference to SDA generally as the entity that decides whether a contractor has met its good faith obligation to meet the 25 percent SBE subcontracting goal.

N.J.A.C. 19:39-3.1 Monitoring Workforce Affirmative Action Compliance and Procedures

This section codifies the implementation of the SDA’s independent statutory authority, pursuant to N.J.S.A. 52:18A-240, to establish and enforce an affirmative action program for the hiring of minority and woman workers employed in the performance of construction contracts on school facilities projects, and further sets forth that the SDA’s compliance officers shall make field inspections of school construction project worksites and undertake other activities necessary to monitor the compliance of construction contractors with their affirmative action plans and the obligations of these rules, and further sets forth the process for determining if a construction contractor is in violation of its affirmative action plan or these rules. This section is proposed for readoption with amendments throughout to replace references to the “workforce compliance inspector” with references to the “compliance inspector.” An amendment is proposed in subsection (a) to refer to other SDA representatives, in addition to, or in place of, the compliance inspector, as participants in meetings to ensure contractor compliance with this chapter.

An amendment is proposed in subsection (c) to modify the reference to a “construction contractor’s affirmative action plan” to the more general “contractor’s affirmative action plan,” which can also refer to the plan of a goods and services contractor. A further amendment is proposed for this subsection to make the SDA responsible for determining whether a violation has occurred regarding this chapter or a contractor’s affirmative action plan, and for issuing the notice of violation, rather than placing the decision-making and notice issuing responsibility on the compliance inspector. This amendment is proposed in order to support a more centralized and consistent decision-making and notification process. Finally, an amendment is proposed to delete the requirement that the written alert notice “explain in sufficient detail” the alleged violation, and add a description that the alert notice “provide details of” the alleged violation, as this change avoids subjective judgments as to the sufficiency of the details of the alleged violation.

Subsection (d) is similarly proposed for amendment to eliminate references to “construction contractor” in favor of references to “contractor” in order to extend application to goods and services contractors. A further amendment is proposed to eliminate a requirement that a contractor’s corrective efforts must be satisfactory to the individual compliance inspector, in order to conform to other amendments that make SDA as a whole responsible for determining the occurrence of violations and the efficacy of corrective measures, rather than placing that responsibility on the compliance inspector. Additional amendments are proposed to clarify that a reference to “it” refers to the alert notice, to delete language making the compliance inspector responsible for issuing the violation notice, to language making the SDA as a whole responsible for issuance of the violation notice, and to replace the requirement that the written violation notice “explain in sufficient detail” the alleged violation, with a description that the alert notice “provide details of” the continuing violation, in order to avoid subjective judgments as to the sufficiency of the detail of the alleged violation.

Subsection (e) is proposed for amendment to delete references to the former SDA Director of Contractor and Workforce Compliance, a position that no longer exists within the SDA organization, and to make

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SDA as a whole responsible for determining the occurrence of violations rather than placing that responsibility on the compliance inspector, in order to support a more centralized and consistent decision making process. Finally, amendments are proposed to specify that the investigatory conference called for by the rules may involve interviews of relevant parties.

N.J.A.C. 19:39-3.2 Sanctions

This section defines the specific sanctions that can be imposed on a contractor if the SDA determines that the contractor is in violation of its obligations under this chapter or is in violation of its affirmative action plan. This section is proposed for amendment to delete references to the Director of Contractor and Workforce Compliance, and to make SDA as a whole responsible for determining the occurrence of violations and deciding the sanctions for such violations, rather than placing that responsibility on the compliance inspector, in order to support a more centralized and consistent decision making process.

N.J.A.C. 19:39-4.1 Subcontractor Replacement on School Facilities Projects

The section sets forth requirements governing subcontractor replacement on school facilities projects, and requires that a construction or goods and services contractor shall not replace an SBE subcontractor, except where such contractor is in breach of its subcontract and the SDA has provided the contractor its prior written consent to the replacement. This section is proposed for readoption with amendments to delete references to the former SDA Director of Contractor and Workforce Compliance, a position that no longer exists within the SDA, and to make SDA as a whole responsible for considering and approving a subcontractor replacement request, rather than placing that responsibility on the compliance inspector, in order to support a more centralized and consistent decision making process.

N.J.A.C. 19:39-5.1 Training

This section, which provides for the allocation of one-half of one percent of capital funds for approved school facilities projects to fund training for women and minority workers in life skills, pre-apprenticeship, and construction trades apprenticeship training, is proposed for readoption with amendments to add references to the outreach and training programs mandated by P.L. 2009, c. 313 (N.J.S.A. 52:38-7), and to amend categorization of SDA-sponsored outreach and training opportunities so as to conform to the programs and activities currently undertaken or contemplated by SDA at this time. An amendment is proposed to subsection (a) to replace "training for women and minority workers in life skills, pre-apprenticeship, and construction trades apprenticeship programs that are pertinent to school facilities projects construction" with "training and scholarship programs for minority group members and women in preparation for construction trade occupations or other occupations, including engineering and construction management occupations, that are pertinent to construction, design, and management of school facilities projects." This change is proposed to track the description of the outreach and training opportunities described in P.L. 2009, c. 313 (N.J.S.A. 52:38-7), and to reflect the SDA's development, in conjunction with the State Higher Education Student Assistance Authority, of a targeted scholarship program for women and minority group members directed toward fields of study relevant to occupations involved in school facilities project construction, management, and design.

Existing subsection (b), which provides that the SDA "may designate the Department of Labor and Workforce Development to administer and coordinate pre-apprenticeship and apprenticeship training programs and other construction related employment opportunities," and existing subsection (c), which defines the "pre-apprenticeship training" administered by the Department of Labor and Workforce Development, are proposed for deletion. SDA currently administers its own training and outreach programs for minority workers and women, in the form of a targeted scholarship program for minority group members and women involved or interested in construction related fields, and in the form of a small business enterprise/woman-owned business enterprise/minority-owned business enterprise (SBE/WBE/MBE) business development

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training program to encourage SBE/WBE/MBE participation in the SDA prequalification program.

Existing subsection (d) is proposed for amendment and recodification as subsection (b), and includes proposed amendments to change the language of the section from "SDA shall work with the State Apprenticeship Policy Committee established under N.J.S.A. 34:15E-1 et seq." to develop a comprehensive plan to "increase the numbers of women and minorities in the State's construction trades" to "SDA shall utilize such funds to work with the State Higher Education Student Assistance Authority to develop a targeted scholarship program for New Jersey women and minority group members, directed toward fields of study relevant to occupations pertinent to schools facility project construction, management and design." A further amendment regarding the intention "to increase the numbers of women and minorities in the State's construction trades" is proposed to add "and related professions." These proposed changes reflect SDA's current efforts to expand training opportunities to include higher education opportunities in support of increased participation of women and minority group members in professions that support schools facility construction, design, and construction management.

New subsection (c) is proposed to reflect SDA's commitment to mentoring and development of existing small business enterprises, women-owned business enterprises, and minority-owned business enterprises, by referencing SDA's use of training and outreach funds to create "an SBE/WBE/MBE training program to assist existing New Jersey SBE/WBE/MBE entities in trades or professions related to school facilities project design, management, and construction to further develop their business practices, become familiar with SDA contracting and procurement requirements, and to secure SDA prequalification to participate in SDA procurements."

Existing subsection (f) is proposed for readoption and recodification as new subsection (d) without change to the text of the rule.

Subsection (g), which described a list of optional additional uses for outreach and training funds, is proposed for deletion. SDA has eliminated this description of optional uses in favor of a definitive description of SDA's current funding of outreach and training programs.

Existing subsection (h) is proposed for deletion, as the expressed preference for location of training programs in the former Abbott districts (now SDA districts) is deemed no longer of primary importance, as the goals of increasing participation of women and minority group members in the construction trades and related professions is thought to be better served by siting training programs based upon economic and demographic data.

Existing subsection (i), which provides that SDA shall facilitate the placement of graduates of the life skills, pre-apprenticeship, and apprenticeship training previously described in subsection (a) into registered apprenticeship programs is proposed for deletion, as the underlying language regarding pre-apprenticeship and apprenticeship training has been proposed for deletion from subsection (a).

Existing subsection (j), which provides that SDA or its State partners shall undertake outreach to recruit trainees for apprenticeship programs and to inform residents of former Abbott districts (now SDA districts) of upcoming construction employment opportunities is proposed for deletion, as SDA is no longer pursuing such outreach efforts, in favor of funding and supporting the scholarship and SBE/WBE/MBE training efforts described in other amendments to N.J.A.C. 19:39-5.1.

Social Impact

The SDA believes that the rules proposed for readoption with amendments will have a positive social impact and that no negative impact will result. Small business enterprises will benefit through the enhancement of State contracting opportunities. Women and minority group members will benefit from equal employment opportunities in contracts for school facilities projects.

Economic Impact

The rules proposed for readoption with amendments will have a positive economic impact on the long-term economic growth of the State of New Jersey because the training opportunities provided under this chapter for minorities and women will help ameliorate the shortage of skilled workers in the construction industry. Thus, while the main

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economic impact of the rules proposed for readoption has not changed since the original promulgation of the rules, the new higher education scholarship program described in the amendments proposed to the training section (N.J.A.C. 19:39-5.1) is anticipated to increase the pool of workers in more highly-skilled roles in the construction industry and related fields, such as engineering and design. This will provide contractors, professional services consultants, and other construction industry entities with a pool of qualified skilled minorities and women tradespersons and assist them in fulfilling their equal employment opportunity obligations. Also, in addition to providing a much needed skilled workforce for construction contractors as noted above, the rules proposed for readoption with amendments will enable minorities and women to obtain training that qualifies them for high skill/high wage positions and enables them to sustain themselves and their families.

The rules proposed for readoption with amendments are also expected to improve the health and vitality of small businesses by increasing their opportunities to qualify for set-aside contracting and increasing the opportunity for them to compete for State contracts through participation of small businesses, women-owned businesses and minority-owned businesses in the new SBE/WBE/MBE training initiative described in the proposed amendments to the training section of the rules. Finally, the rules proposed for readoption with amendments continue to permit the imposition of monetary sanctions in the event of a contractor's noncompliance with its good faith obligations and/or with the requirements set forth in these rules.

Federal Standards Statement

The rules proposed for readoption with amendments implement State statutes, specifically P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.) and P.L. 2007, c. 137 (N.J.S.A. 52:18A-235 et seq.). A Federal standards analysis is not required since there are no Federal standards or requirements governing the subject matter of these rules, in as much as the rules proposed for readoption with amendments apply only to contractors and vendors who are awarded contracts by the New Jersey Schools Development Authority, to be performed within the State of New Jersey.

Nevertheless, the rules proposed for readoption with amendments do not exceed analogous equal employment opportunity and affirmative action standards or requirements imposed by Federal law, such as the obligations of Executive Order 11246 (1965) and 41 CFR 60-1. It is noted that those contractors and vendors who contract with SDA but who have a Federally approved affirmative action program are exempted from certain of the requirements set forth in these rules. See N.J.A.C. 19:39-2.2(c) and 2.3.

Jobs Impact

The rules proposed for readoption with amendments establish the SDA's affirmative action requirements for contracting, and detail the SDA's training efforts to increase participation by small businesses, women, and minority group members in contracting trades and related professions. As a result of the rules proposed for readoption with amendments, more New Jersey citizens and businesses will become eligible to participate in State contracting opportunities. Thus, to the extent the rules proposed for readoption with amendments have an effect on jobs, it will be to create jobs in New Jersey, primarily in the construction, consulting, and service sectors, rather than eliminate positions.

Agriculture Industry Impact

The rules proposed for readoption with amendments will have no impact on the agriculture industry.

Regulatory Flexibility Analysis

The rules proposed for readoption with amendments affect construction contractors and goods and services contractors and subcontractors who are awarded contracts by the NJSDA, some of which may be small businesses, as defined in the Regulatory Flexibility Act, N.J.S.A. 52:14B-16 et seq. The proposed amendments do not impose new reporting or recordkeeping requirements but rather continue existing reporting and recordkeeping requirements that are either mandated by N.J.S.A. 10:5-31 et seq., and necessary to ensure equal employment opportunity in public contracts, or small business enterprise participation

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reporting requirements that are necessary to comply with the small business participation goals of Executive Order No. 71 (2003).

All construction contractors desiring a contract with NJSDA are required to complete an Initial Project Workforce Report, Form AA-201, which indicates the number of workers per trade anticipated for minorities and women on the construction project. Construction contractors are also required to submit an SBE Form A listing all small business entities that will participate in the construction contract, as well as an SBE Form C, which provides proof of the subcontract values and SBE status of the firms named as SBE subcontractors on the SBE Form A. The contractor is then required to submit Monthly Project Workforce Reports, Form AA-202, to NJSDA indicating the actual number of work hours per trade actually worked by minorities and women on the construction project.

Similarly, all goods and services vendors who desire to sell goods and/or services to NJSDA are required to complete an Employee Information Report, Form AA-302, which indicates a breakdown of the goods and services vendor's workforce identifying women and minority employees. Additionally, goods and services vendors are required to submit an SBE Form B listing all small business entities that will participate in the goods and services contract, and an SBE Form C, which provides proof of the subcontract values and SBE status of the firms named as SBE subcontractors or subcontractors on the SBE Form B.

The compliance, reporting, and recordkeeping requirements set forth are necessary to comply with the obligations of N.J.S.A. 10:5-31 et seq. and Executive Order No. 71 (2003). Due to the need for equity, fairness, and consistency in the affirmative action program, no differentiation in the compliance, reporting, or recordkeeping requirements based on business size can be proposed. It is not anticipated that a construction contractor, goods and services vendor, or any of their subcontractors will be required to employ any professional consultants or contractors in order to meet the requirements of these rules proposed for readoption with amendments. Moreover, it is not anticipated that a construction contractor, goods and services vendor, or any of their subcontractors will incur any significant capital costs in complying with the rules proposed for readoption with amendments.

Housing Affordability Impact Analysis

The rules proposed for readoption with amendments address the affirmative action requirements for the SDA's contracting and, therefore, will not have an impact on affordable housing or evoke a change in the average costs of housing in the State of New Jersey.

Smart Growth Development Impact Analysis

The rules proposed for readoption with amendments govern the SDA's affirmative action requirements for the schools construction program. The rules proposed for readoption with amendments will have no impact on smart growth development because it is extremely unlikely that adoption of the rules proposed for readoption with amendments would evoke a change in the average price or availability of housing in the State of New Jersey, and unlikely that the rules proposed for readoption with amendments would in any way affect new construction in Planning Areas 1 or 2, or within designated centers, under the State Development and Redevelopment Plan.

Full text of the rules proposed for readoption may be found in the New Jersey Administrative Code at N.J.A.C. 19:39.

Full text of the proposed amendments follows (additions indicated in boldface **thus**; deletions indicated in brackets [thus]):

CHAPTER 39

EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION RULES

SUBCHAPTER 1. GENERAL PROVISIONS

19:39-1.1 Purpose

The purpose of this chapter is to implement section 6 of the Act, which mandates the adoption of rules to establish and provide for the administration and enforcement of an affirmative action program for the schools construction program. In addition, this chapter implements

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Executive Order No. 71[(2003)] (2003), which requires the Authority to set aside 25 percent of its total purchases and contracts for construction and goods and services for small business enterprises; and, in accordance with Executive Order No. 34 (2006), encourages every construction contractor and goods and services contractor to afford equal opportunity for minority- and women-owned business enterprises to participate in the purchasing and procurement opportunities available through the schools construction program.

19:39-1.2 Definitions

The following words and terms, when used in this chapter, shall have the following meanings unless the context clearly indicates otherwise:

["Abbott district" means an Abbot district as defined in section 3 of P.L. 1996, c.138 (N.J.S.A. 18A:7F-3).]

"Act" means the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72[,] (N.J.S.A. 18A:7G-1[.1] et seq.) [as amended], **P.L. 2007, c. 137, and P.L. 2008, c. 39.**

"Authority" or "SDA" means the New Jersey Schools Development Authority, established pursuant to section 3 of P.L. 2007, c. 137 (N.J.S.A. 52:18A-235 et seq.), the successor entity to the New Jersey Schools Construction Corporation. **The Authority is statutorily charged with undertaking and funding school facilities projects, pursuant to the Act.**

...
"Compliance inspector" means an employee of the Authority who is responsible for monitoring compliance with this chapter.

"Construction contract" means any contract between a firm and the Authority for the construction of a school facilities project [in accordance with], **and includes contracts procured pursuant to N.J.A.C. 19:36, 19:38, or 19:38B.**

...
 ["Director" means the Authority's Director of Contractor and Workforce Compliance.]

"Division" means the Division of [Contract Compliance and] **Public Contracts Equal Employment Opportunity** [in Public Contracts] **Compliance** established in the State of New Jersey, Department of the Treasury, or successor entity.

...
 "Goods and services contract" means any contract entered into by the Authority for fixtures, furnishings, equipment, and any other tangible items, and/or professional, technical, or other types of services, in accordance with N.J.A.C. 19:38D and/or 19:38C. For purposes of this definition, "goods and services" shall not include construction services and materials in connection with a **construction** contract.

...
 "Initial Project Workforce Report" means Form [AA201] **AA-201**, which is filed by the construction contractor and provides a projected breakdown of the number of all workers per trade and of minorities and women on a construction project.

"Minority-owned business enterprise" or "MBE" means a business that is certified as a **minority-owned business enterprise** by the New Jersey [Commerce and Economic Growth and Tourism Commission] **Department of the Treasury, Division of Revenue and Enterprise Services** or successor entity[, as a minority-owned business enterprise].

...
 "Monthly Project Workforce Report" means Form **AA-202**, which provides an analysis of a contractor's and its subcontractors' workforce.

...
 "SBE Form C—Confirmation Statement of SBE Status" or "Form C" means the form completed by a proposed subcontractor or goods and services provider that has been named in a construction or goods and services contractor's Form A or Form B, respectively, which identifies the subcontractor or goods and services provider as a proposed SBE on said school facilities project, specifies the subcontract bid amount and attaches a current and valid copy of that subcontractor's or goods and services provider's SBE registration form issued by the Department of [Commerce and Economic Growth and Tourism] **the Treasury, Division of Revenue and Enterprise Services**, or successor agency.

"School construction program" [refers to the overall program mandated by the Act for the design, renovation, repair and new

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construction of early childhood, primary and secondary public schools throughout the State, through the implementation of school facilities projects] **means the program of school facilities projects and related activities undertaken by the SDA pursuant to the Act.**

...
"SDA district" means a school district that received education opportunity aid or preschool expansion aid in the 2007-2008 school year, as defined at P.L. 2007, c. 260 (N.J.S.A. 18A:7G-3).

"Small business enterprise" or "SBE" means a business that is registered as a **small business enterprise** with the New Jersey [Commerce and Economic Growth and Tourism Commission (Commerce Commission) as a small business enterprise, or any other race and gender neutral business enterprise to be registered by the Commerce and Commission] **Department of the Treasury, Division of Revenue and Enterprise Services**, or successor entity.

...
 "Women-owned business enterprise" or "WBE" means a business that is certified as a **women-owned business enterprise** by the New Jersey [Commerce and Economic Growth and Tourism Commission] **Department of the Treasury, Division of Revenue and Enterprise Services**, or successor entity[, as a women-owned business enterprise].

["Workforce compliance inspector" means an employee of the Authority who is responsible for monitoring compliance with this chapter.]

SUBCHAPTER 2. REQUIREMENTS FOR CONTRACTOR COMPLIANCE

19:39-2.1 Affirmative action and small business compliance

(a) Each construction or goods and services contractor shall designate an employee who shall serve as a liaison with the Authority's [workforce] compliance inspector and who shall be responsible for coordinating the firm's affirmative action program, maintaining all records required by this chapter, and submitting the forms required by this chapter through the Authority's website, or as otherwise directed, to the SDA's designated employee or representative.

(b) Every construction contractor shall complete and submit the following forms at the times [indicated] **specified by the SDA in the procurement or contract documents for the construction contract:**

1. An SBE Form A, together with all SBE Forms C[, at the time of bid or at any other time prior to the Authority's execution of a construction contract, as specified by the Authority];

2. An initial project workforce report, Form AA-201[, upon notification of award, and prior to the Authority's execution of a construction contract];

3. A subcontractor projection report, Form AA-201A[, within seven business days of the Notice to Proceed issued to the construction contractor by the Authority, and as updated during the duration of the contract];

4. A monthly project workforce report, Form AA-202[, no later than the seventh business day of each month for the duration of the contract]; and

[5. A certified payroll report within 10 days of the end of each pay period.]

5. Certified payroll reports submitted with payment invoices as specified in the contract documents.

(c) Every goods and services contractor[, after notification of award, but prior to the Authority's execution of the goods and services contract,] shall submit to the Authority an SBE Form B and an SBE Form C, **at the times specified by the SDA**, as well as one of the following documents:

1.-3. (No change.)

(d)-(e) (No change.)

19:39-2.2 Contract provisions

(a) All goods and services contractors shall include in every subcontract the following mandatory language concerning affirmative action employment practices:

1. The affirmative action language set forth in N.J.A.C. 17:27-[3.4(a)2i through iv]**3.5(a)2i through iv**, as applicable; and

2. The employment goal compliance language set forth in N.J.A.C. 17:27-[3.6(a)2 through 4]**3.7(a)1 through 4**, as applicable.

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(b) All construction contractors shall include in every subcontract the following mandatory language concerning affirmative action employment practices:

1. The affirmative action language set forth in N.J.A.C. 17:27-[3.5(a)2i through iv]**3.6(a)2i through iv**, as applicable; and

2. The employment goal compliance language set forth in N.J.A.C. 17:27-[3.7(a)1 through 3]**3.8(a)1 through 3**, as applicable.

(c) Notwithstanding the mandatory subcontract language required in (b)1 above, if a subcontractor has a total workforce of four or fewer employees or is performing under an existing Federally-approved or sanctioned affirmative action program, the subcontract need only include the mandatory language set forth in N.J.A.C. 17:27-[3.5(a)2iv]**3.6(a)2iv**.

19:39-2.3 Compliance with affirmative action employment goals for minority and women workers by goods and services contractors

(a) The requirements of this section shall not apply to any goods and services contractor performing under an existing [Federally-approved] **Federally approved** or sanctioned affirmative action program, which is exempted from the affirmative action plan requirements under N.J.A.C. 17:27-4.3(a).

(b) A goods and services contractor will be considered to be in compliance with this chapter only if the contractor has acted in good faith to employ minority and women workers in each of the equal employment occupational categories in which the contractor has employees, in accordance with the applicable county employment goals, as established by the Division in accordance with N.J.A.C. 17:27-5.2, as updated from time to time by the Division and posted on its website at [www.state.nj.us/treas/contract-compliance] www.state.nj.us/treasury/contract-compliance/pdf/procurement_targets.pdf.

(c) (No change.)

19:39-2.4 Compliance with affirmative action employment goals for minority and women workers by construction contractors

(a) A construction contractor shall make good faith efforts to employ minority and women workers in each construction trade consistent with the applicable employment goals prescribed by N.J.A.C. 17:27-7.3, as updated from time to time by the Division and posted at its website at [www.state.nj.us/treas/contract-compliance] www.state.nj.us/treasury/contract-compliance/goals_construction_contractors.pdf. The goals are expressed as percentages of the total hours worked on the school facilities project in each trade. The SDA will make these goals available as part of each construction contract.

(b)-(c) (No change.)

(d) The [SDA's workforce compliance inspector] **SDA** may, in [his or her] **its** discretion, exempt a contractor from compliance with the good faith procedures prescribed by (b)1, 2, and 3 above, as long as the [workforce compliance inspector] **SDA** is satisfied that the contractor is employing workers provided by a union, which provides evidence, in accordance with standards prescribed by the Division, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the applicable employment goal established pursuant to N.J.A.C. 17:27-7.3[, as amended and supplemented from time to time,] and the contractor agrees to otherwise comply with the procedures set forth in this chapter.

19:39-2.6 Good faith efforts

(a) The good faith efforts of contractors to meet the 25 percent SBE goal on school facilities projects shall include, but not be limited to, the following measures:

1. Sending solicitation letters to SBE firms registered with the [Commerce, Economic Growth and Tourism Commission] **Division of Revenue and Enterprise Services** and to pre-qualified SBE firms on a list that is available from the SDA's website at www.njsda.gov;

2.-7. (No change.)

(b) If the [SDA's Director of Contractor and Workforce Compliance] **SDA** determines that a contractor has failed to comply with its good faith obligations to meet the 25 percent SBE subcontracting goal, [he or she] **it** may pursue any of the sanctions available pursuant to N.J.A.C. 19:39-3.2.

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SUBCHAPTER 3. ENFORCEMENT

19:39-3.1 Monitoring workforce affirmative action compliance and procedures

(a) A goods and services or construction contractor's employee liaison designated in accordance with N.J.A.C. 19:39-2.1(a) shall meet, when requested, with the SDA's [workforce] compliance inspector **and/or other SDA representatives** to ensure compliance with this chapter and the contractor's affirmative action plan.

(b) (No change.)

(c) The SDA's compliance inspector may investigate to determine if there is a violation of this subchapter or a [construction] contractor's affirmative action plan. If the [workforce compliance inspector] **SDA** determines there is substantial probability that a violation is occurring, [he or she] **SDA** may issue a written alert notice to a [construction] contractor. The written alert notice shall [explain in sufficient detail] **provide details of the alleged violation**.

(d) If the alleged violation explained in the alert notice has not been corrected [to the satisfaction of the SDA's workforce compliance inspector issuing the notice] within three business days after [it] **the alert notice** is received by the [construction] contractor, the [workforce compliance inspector] **SDA** shall issue a violation notice to the [construction] contractor. Said violation notice shall [explain, in sufficient detail, the facts] **provide details of the continuing violation**.

(e) After [issuing] **SDA's issuance of** a notice of violation, [the SDA's workforce compliance inspector shall notify] the alleged violator [that it] shall submit, within seven business days, a written statement explaining why it is not in violation of this subchapter or the affirmative action plan or an explanation of how it will correct any such violation. [The written statement shall be reviewed by the SDA's workforce compliance inspector and the Director. If the Director] **SDA shall review the written statement, and if the SDA** determines that the violator has not adequately explained why it is not in violation or determines that the violation is continuing to occur, then [said Director] **SDA** shall conduct an investigatory conference to determine whether there is a violation and/or if corrective measures must be taken. The conference may also be conducted to discuss and resolve issues before taking any action pursuant to N.J.A.C. 19:39-3.2. Such investigatory conference shall be conducted within 30 business days of the contractor's submission of its written statement. The [Director may conduct] **conference may involve interviews of relevant parties and SDA may** request from appropriate parties the submission of additional information as is considered necessary to determine whether the alleged violation has occurred.

19:39-3.2 Sanctions

(a) If the [Director] **SDA** determines that either a goods and services or construction contractor is in violation of this chapter or its affirmative action plan, [upon his or her recommendation to and approval by the Chief Executive Officer of the SDA, or his or her designee, he or she] **SDA** shall enforce the obligations of this chapter and the requirements of the affirmative action plan by any or all of the following actions:

1.-5. (No change.)

SUBCHAPTER 4. SUBCONTRACTOR REPLACEMENT

19:39-4.1 Subcontractor replacement on school facilities projects

(a) (No change.)

(b) A request for replacement shall be in writing, with complete justification for the request. The contractor must have the written approval of the [Director, or his or her designee,] **SDA** before such a replacement can be made, regardless of the reason for the replacement.

(c) (No change.)

SUBCHAPTER 5. WORKFORCE TRAINING

19:39-5.1 Training programs

(a) [The] **Pursuant to P.L. 2009, c. 313 (N.J.S.A. 52:38-7), the SDA** shall allocate one half of one percent of capital funds for approved school facilities projects to fund [training for women and minority workers in life skills, pre-apprenticeship, and construction trades apprenticeship programs] **training and scholarship programs for minority group members and women in preparation for construction trade**

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occupations or other occupations, including engineering and construction management professions, that are pertinent to construction, design, and management of school facilities projects [construction].

[(b) The SDA may designate the Department of Labor and Workforce Development to administer and coordinate pre-apprenticeship and apprenticeship training programs and other construction related employment opportunities. The Department of Labor and Workforce Development may retain vendors to provide the necessary services or may utilize the services of county vocational schools, community colleges, community-based organizations, private training entities, and Local Workforce Investment Boards. All such training providers must be located in New Jersey.

(c) Pre-apprenticeship training may include, but is not limited to, literacy training, basic skills instruction, related academic or remedial education programs, English as a Second Language, vocational training and other types of training that will prepare individuals for apprenticeships and occupations pertinent to school facilities project construction.]

[(d)] (b) The SDA shall **utilize the funds pursuant to (a) above** to work with the State [Apprenticeship Policy Committee established under N.J.S.A. 34:15E-1 et seq.] **Higher Education Student Assistance Authority** to [assist with the design and implementation of a comprehensive plan] **develop a targeted scholarship program for New Jersey women and minority group members, directed toward fields of study relevant to occupations pertinent to school facilities project construction, management, and design**, to increase the numbers of women and minorities in the State's construction trades **and related professions**.

[(e) All organizations providing training under this section must be approved by the New Jersey Department of Education, as provided by N.J.S.A. 18:54-1 et seq. or 18A:69 et seq. All apprenticeship programs supported by the SDA must be registered with the New Jersey Department of Education and the U.S. Department of Labor's Bureau of Apprenticeship and Training.]

(c) The SDA shall further utilize the funds pursuant to (a) above to create an SBE/WBE/MBE training program to assist existing New Jersey SBE/WBE/MBE entities in trades or professions related to school facilities project design, management, and construction to further develop their business practices, become familiar with SDA contracting and procurement requirements, and to secure SDA prequalification to participate in SDA procurements.

[(f)] (d) (No change in text.)

[(g) In addition to pre-apprenticeship training, the SDA may authorize the use of training funds for the following purposes:

1. Outreach to and recruitment of potential trainees;
2. Ancillary expenses of trainees, such as transportation, child/parental care, tools, work clothes and shoes;
3. Monitoring of training program participants and graduates; and
4. Retention support services.

(h) In establishing sites for its training programs, the SDA through its State partners shall, wherever possible, exercise a preference for locations within Abbott school districts in order to maximize opportunities for unemployed and underemployed women and minorities in those communities most affected by the school construction program.

(i) The SDA, through its State partners, shall facilitate the placement of graduates of the programs described in (a) above in appropriate registered apprenticeship programs.

(j) The SDA, either directly or through its State partners, shall undertake outreach efforts to recruit trainees and inform Abbott district residents of upcoming construction job opportunities through:

1. Notices to school districts;
2. Public presentations to community based, and faith based organizations;
3. Local newspaper advertisements;
4. The Workforce Investment Boards; and
5. Other such means.]

Resolution—5h.

Final Adoption Without Change:
Title 19 Chapter 39 Affirmative Action Rules

Resolution

WHEREAS, P.L. 2007, 137 (N.J.S.A. 52:18A-240) requires that the Members of the New Jersey Schools Development Authority (SDA) adopt rules and regulations to establish an affirmative action program for the hiring of minority workers on its school construction projects; and

WHEREAS, on November 14, 2007, Chapter 39 was originally adopted by the New Jersey Schools Construction Corporation (“SCC”) as a readoption and recodification of rules originally promulgated as N.J.A.C. 19:32-5 by the New Jersey Economic Development Authority to govern the affirmative action requirements for the statewide school construction program under the Educational Facilities Construction and Financing Act (“EFCFA”), P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.); and

WHEREAS, Chapter 39 was scheduled to expire on November 14, 2014; and

WHEREAS, with Board approval and upon submission of the readoption proposal to the Office of Administrative Law, the expiration period was extended by 180 days, until May 13, 2015; and

WHEREAS, the proposed Rules appeared in the New Jersey Register on February 17, 2015 and were subject to a sixty (60) day public comment period which ended on April 18, 2015 with no comments received; and

WHEREAS, the form of the Rules has not changed from that of the original proposal as published in the Register and previously approved for re-proposal by the Board; and

WHEREAS, these Rules proposed for readoption with amendments are intended to insure that contractors and consultants engaged by SDA for the school construction program comply with affirmative action requirements and employment goal obligations in connection with SDA school facilities projects; and

WHEREAS, the proposed substantive changes to the current regulations are intended to incorporate applicable statutory and regulatory updates, to reflect changes in governmental entities with responsibility for setting and monitoring equal opportunity and affirmative action goals, and to clarify the current nature of SDA’s workforce training and development efforts; and

WHEREAS, the memorandum and/or rules presented to the Board on this date set forth all proposed additions or deletions to the existing rules and the memorandum describes substantive, minor and other proposed amendments to the rules and/or the chapter title; and

WHEREAS, SDA management recommends that the Members approve the readoption of the Authority’s Affirmative Action Rules as presented.

NOW, THEREFORE, BE IT RESOLVED, that, consistent with the memorandum presented to the Board on this date, the Members of the Authority hereby authorize and approve the proposed final re-adoption of the Authority's Affirmative Action Rules, the issuance of the attached Notice of Readoption, and the filing of such Notice with the Office of Administrative Law.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Final Adoption Without Change: Affirmative Action Rules, Title 19
Chapter 39, dated May 6, 2015

Dated: May 6, 2015

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: May 6, 2015

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 4/22/15

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$23.3	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Elizabeth	Academic HS	9-12	1,091	\$64.1	Existing Design	Phase 2 Award approved Nov. 2012 Board (Patock Construction)	12/8/11 7/11/12
Jersey City	ES 3	PK-5	778	\$54.0	Kit of Parts/ Design-Build	Award for D-B approved May 2013 Board (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	\$48.2	Existing Design	Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	\$40.0	Existing Design	Construction Contract Approved Apr. 2012 Board (Terminal Construction).	12/20/11
New Brunswick	Redshaw ES	PK-5	906	\$51.2	Kit of Parts/ Design-Build	Award for D-B approved at Sep. 2012 Board (Hall Construction).	5/29/12
Newark	Oliver St. ES	PK-8	848	\$73.6	Kit of Parts/ Design-Build	Award for D-B approved Mar. 2013 Board. (Epic Management)	6/27/12 11/29/12
Paterson	Marshall St. ES	K-8	650	\$55.2	Existing Design	Construction Contract approved at May 2013 Board (Bock).	6/13/12 2/12/13
Paterson	PS 16	PK-8	705	\$62.4	Kit of Parts/ Design-Build	Award for D-B approved at Dec. 2013 Board (Hall Construction).	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	TBD	Design-Bid-Build	Preliminary Charter advancing to May 2015 Board.	2/27/12 4 QTR 15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 4/22/15

2012 Portfolio Projects - sorted by District

		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	\$63.9	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2014 Board (Terminal Construction).	3/4/14
Keansburg	Caruso ES	K-4	736	\$50.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2013 Board (Hall Construction).	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	\$17.5	Kit of Parts/ Design-Build	Planning Charter approved Oct. 2012 Board.	4 QTR 15
New Brunswick	Robeson ES	PK-5	823	\$39.8	Kit of Parts/ Design-Build	SDA In-House Design Underway. Revised Preliminary Charter approved Apr. 2015 Board.	Apr-15
Newark	Elliot Street ES	PK-8	848	\$46.7	Kit of Parts/ Design-Build	Award for D-B approved Apr. 2013 Board (Hall Construction).	12/27/12
Newark	South Street ES	PK-8	640	\$68.7	Kit of Parts/ Design-Build	Revised Preliminary Charter and ROA for Phase 1 Construction (USA Environmental) approved Nov. 2013 Board meeting.	6/28/13 Jun-15
Passaic	Dayton Ave. Campus	PK-8	2,741	\$209.5	Kit of Parts/ Design-Build	Project now sequenced with the advancement of the Leonard Place Project.	TBD
Phillipsburg	High School	9-12	1,846	\$127.5	Existing Design	Construction Contract Approved Apr. 2013 Board (Epic Management).	9/27/12
West New York	Memorial HS	9-12	1,859	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 4/22/15

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
East Orange	George Washington Carver ES	ES	TBD	TBD	TBD	Preliminary Charter advancing to May 2015 Board.	TBD
Elizabeth	New ES @ Halloran PS #22 ES Site	ES	860	\$55.3	Kit of Parts/ Design-Build	Award for D-B approved at Nov. 2014 Board (Torcon).	6/9/14
Garfield	James Madison ES	ES	275	\$28.0	Existing Design	Preliminary Charter Approved Aug. 2013 Board. Existing Building Demolition ongoing (Tricon).	2/11/14 Jun-15
Harrison	MS Grade Level	PK-1	392	\$33.5	Kit of Parts/ Design-Build	Preliminary Charter Approved Jan. 2015 Board	3 QTR 15 3 QTR 16
Irvington	Madison Avenue ES	PK-5	463	\$35.4	Kit of Parts/ Design-Build	Preliminary Charter approved at Dec. 2014 Board.	3 QTR 15 4 QTR 15
Millville	Senior HS Addition/Renovation	HS	2,026	\$110.0	Design-Build	Revised Preliminary Charter approved Jan. 2015 Board.	4 QTR 15
Passaic	New ES @ Leonard Place	K-5	628	\$56.2	Kit of Parts/ Design-Build	Preliminary Charter approved Sep. 2014 Board.	3 QTR 15
Paterson	New MS @ Union Ave.	6-8	996	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	TBD
Pemberton	Denbo ES	ES	TBD	TBD	TBD	ROA for Pre-Design Services advancing to May 2015 Board.	TBD
Perth Amboy	All Grade levels	All	TBD	TBD	TBD	SDA and District continue to work to identify an appropriate site to address needs at the high school and middle school grade levels.	TBD
	Seaman Avenue ES	K-5	700	\$56.8	Kit of Parts/ Design-Build	Preliminary Charter approved Aug. 2014 Board.	3 QTR 15
Plainfield	Woodland/Cook ES	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Vineland	New MS	6-8	620	\$49.4	Kit of Parts/ Design-Build	Preliminary Charter approved Aug. 2014 Board.	2 QTR 15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 4/22/15

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
Camden	High School	9-12	1,244	TBD	TBD	Advertisement for Design Services forecasted 2 QTR 15.	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	492	TBD	TBD	Advertisement for Design Services forecasted 2 QTR 15.	TBD
Orange	High School	9-12	1,048	TBD	TBD	Advertisement for Design Services 12/30/14.	TBD
Trenton	Central HS	9-12	1,850	\$138.8	Design-Build	Phase 1 Construction (Early-Site Package) advertised 12/19/14. ROA for Phase 1 Construction approved Mar. 2015 Board.	12/19/14 3 QTR 15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions utilized in the 2010 reassessment. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



**Active Project Status Report
Status as of 4/7/2015**

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Bridgeton	Buckshutem Road ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 23,253,232
2	Bridgeton	Quarter Mile Lane ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 39,043,619
3	Elizabeth	New Academic HS	New Construction	Construction	2Q 2016	On-target	Sep-16	On-target	\$ 64,061,687
4	Elizabeth	New ES	New Construction	Design-Build Design Phase	2Q 2017	On-target	Sep-17	On-target	\$ 55,312,580
5	Gloucester City	New ES/MS	New Construction	Design-Build Design Phase	1Q 2017	On-target	Sep-17	On-target	\$ 63,829,937
6	Jersey City	New ES #3	New Construction	Construction	2Q 2016	On-target	Sep-16	On-target	\$ 54,004,014
7	Jersey City	New PS #20	New Construction	Construction	1Q 2016	On-target	Sep-16	On-target	\$ 48,202,265
8	Keansburg	New Caruso ES	New Construction	Construction	3Q 2016	On-target	Sep-16	On-target	\$ 47,271,503
9	Newark	Elliott Street ES	New Construction	Construction	1Q 2016	On-target	Sep-16	On-target	\$ 46,678,296
10	Newark	Oliver Street ES	New Construction	Construction	4Q 2015	On-target	Sep-16	On-target	\$ 73,548,257
11	Passaic City	New Henry Street ES	New Construction	Construction	2Q 2015	On-target	Sep-15	On-target	\$ 55,023,004
12	Paterson	New Marshall Street ES	New Construction	Construction	1Q 2016	On-target	Sep-16	On-target	\$ 55,150,306
13	Paterson	New PS #16	New Construction	Construction	3Q 2016	On-target	Sep-16	On-target	\$ 62,347,275
14	Phillipsburg	New HS	New Construction	Construction	2Q 2016	On-target	Sep-16	On-target	\$ 127,508,125



**Active Project Status Report
Status as of 4/7/2015**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Irvington	Union Ave MS	Building Envelope	GC TO w/ Design	Nov-14	Achieved	May-15	On-Target	\$ 3,126,332
2	Irvington	University MS	Building Envelope	GC TO w/ Design	Nov-14	Achieved	Jun-15	On-Target	\$ 3,641,797
3	Orange	Preparatory Academy	Roof	Construction	Oct-14	Achieved	May-15	On-Target	\$ 1,554,349
4	Passaic City	School #11	Building Envelope	GC TO w/ Design	Oct-14	Achieved	Apr-15	On-Target	\$ 1,754,983
5	Passaic City	Passaic HS #12	Building Envelope	GC TO w/ Design	Sep-14	Achieved	Aug-15	On-Target	\$ 782,154
6	Salem City	Salem MS	Building Envelope	GC TO w/ Design	Nov-14	Achieved	Apr-15	On-Target	\$ 1,618,348

PROJECT CLOSEOUT STATUS REPORT



32 EAST FRONT STREET
 P.O. BOX 991
 TRENTON, NJ 08625-0991
 609-858-5395

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: May 6, 2015

Subject: Project Close-Out Status Report

6

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved building and/or land transfer to the district but also have outstanding open contracts. Finally, to emphasize the accomplishments of project close-out, we have included a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have already been closed.

We continue to advance projects and contracts through the close out process. The following projects have been closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
2009	0680-025-01-0929	Capital Plan	Camden	Camden ECDC	Closed
Legacy	2940-040-02-0798	Capital Plan	Manchester	Manchester Township High School	Closed

Prepared by: Ayisha Cooper
 Reviewed by: Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of April 1, 2015**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Burlington City				
2007	New HS	Land and/or School Transferred	12/29/11	Open contract(s)
Camden				
2007	Octavius V. Catto Community School - Demonstration Project	Land and/or School Transferred	01/09/12	Open contract(s)
2009	HB Wilson ES	Land and/or School Transferred	04/14/10	Open contract(s)
2009	Dudley ES	Land and/or School Transferred	02/06/12	Open contract(s)
2011	Morgan Village	Land and/or School Transferred	02/25/13	Open contract(s)
Cumberland				
2009	Cumberland Regional HS	Land and/or School Transferred	06/25/10	Open contract(s)
East Orange				
2008	Mildred Barry Garvin	Land and/or School Transferred	03/29/13	Open contract(s)
2009	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Land and/or School Transferred	12/01/09	Open contract(s)
2010	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12	Open contract(s)
Egg Harbor City				
2010	New MS	Land and/or School Transferred	01/01/12	Open contract(s)
Egg Harbor Township				
2011	Egg Harbor Township High School			
Elizabeth				
Legacy	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12	Open contract(s)
2009	New PreK-8 #28	Land and/or School Transferred	08/26/10	Open contract(s)
2013	Victor Mravlag ES # 21			
Garfield				
2007	Garfield MS	Land and/or School Transferred	06/25/09	Open contract(s)
Gloucester City				
Legacy	Cold Springs ES	Land and/or School Transferred	06/05/09	Open contract(s)
Greater Egg Harbor Township				
2010	Greater Egg Harbor HS (Cedar Creek HS)	Land and/or School Transferred	01/01/12	Open contract(s)
Harrison				
2007	New Harrison HS	Land and/or School Transferred	10/23/12	Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of April 1, 2015**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Jersey City				
Legacy	Freshman Academy - Lincoln HS			
Legacy	New ES #3 (Frank R. Conwell ES #3)			
Legacy	Jersey City MS # 4 (Frank R. Conwell MS # 4)			
2007	Heights MS # 7			
Long Branch				
2007	Gregory ES	Land and/or School Transferred	05/25/12	Open contract(s)
2008	Long Branch High School & Athletic Fields	Land and/or School Transferred	12/07/12	Open contract(s)
2014	George L. Catrambone ES			
New Brunswick				
2007	McKinley K Center #3	Land and/or School Transferred	07/09/12	Open contract(s)
2010	New Brunswick High School - Demonstration Project	Land and/or School Transferred	08/19/11	Open contract(s)
2014	A. Chester Redshaw Elementary School			
Newark				
Legacy	Science Park	Land and/or School Transferred	05/03/13	Open contract(s)
2007	1st Avenue ES	Land and/or School Transferred	09/28/11	Open contract(s)
2008	Central HS	Land and/or School Transferred	03/28/12	Open contract(s)
2009	Park ES (aka North Ward Park ES)	Land and/or School Transferred	02/24/10	Open contract(s)
2010	Speedway ES			
Orange				
2009	Park Ave ES	Land and/or School Transferred	07/19/12	Open contract(s)
2010	Lincoln Ave ES	Land and/or School Transferred	09/07/12	Open contract(s)
Paterson				
Legacy	Roberto Clemente ES	Letter sent to District - No Response		Unable to close due to upcoming repairs.
2008	International HS			
2008	#24 ES			
Pemberton				
2011	ECC	Land and/or School Transferred	02/01/13	Open contract(s)
Perth Amboy				
Legacy	ECC I - Ignacio Cruz	Land and/or School Transferred	06/17/10	Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of April 1, 2015**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Trenton				
2008	Daylight/Twilight Alternative School - Demonstration Project	Land and/or School Transferred	12/01/08	Open contract(s)
2010	MLK-Jefferson	Land and/or School Transferred	12/01/11	Open contract(s)
Union City				
2007	ECC @ JFK	Land and/or School Transferred	06/25/14	Open contract(s)
2009	Union City High School and Athletic Complex - Demonstration Project	Land and/or School Transferred	10/27/11	Open contract(s)
2012	Columbus Elementary School	Land and/or School Transferred	02/24/15	Open contract(s)
Vineland				
2007	Gloria M. Sabeter Elementary School - Demonstration Project	Land and/or School Transferred	05/06/11	Open contract(s)
West New York				
2009	ES #2	Land and/or School Transferred	05/14/13	
2012	West New York #3	Land and/or School Transferred	01/29/14	Open contract(s)
Capital and Demonstration Projects Totals				
Total Capital and Demonstration Projects				
		132		
Closed Capital and Demonstration Projects				
		84		
Capital and Demonstration Projects Not Closed				
		48		
	Capital and Demonstration Projects Not Closed, Land and/or School Transferred			
		36		
Emergent Projects				
Camden				
	East Camden Middle School			
Irvington				
	Irvington High School - Roof, HVAC, Bathroom			
	Union Avenue MS			
	University MS			

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of April 1, 2015**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Newark				
	Speedway			
	American History High School (Warren Street ES)			
Orange				
	Orange Middle School (Orange Preparatory Academy)			
Passaic				
	Number 11, Memorial Elementary School			
	Passaic City High School			
Salem				
	Salem Middle School			
Trenton				
	TCHS (Main Campus) - Original portion of building			
West New York				
	Public School #1			
	Public School #5			
Emergent Project Totals				
Total Emergent Projects		67		
Emergent Projects Closed		54		
Emergent Projects Not Closed		13		
	Emergent Projects Not Closed but Transferred	0		
Health and Safety Contract Totals				
Total Contracts		399		
# of Open Contracts		8		
# of Contracts Closed		391		
Open Design Contracts				
Total Contracts		106		
# of Open Contracts		10		
# of Contracts Closed		96		

PROJECT STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: May 6, 2015

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No new data to report

Projects Greater than 90 Days Behind Schedule:

No new data to report

Revisions to Project Charters:

No new data to report



Projects that have Expended 75% or More of Board Approved Contingency
 Reporting Period: Jan. 1, 2008 to March 31, 2015

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,814,403	\$16,587	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$3,163,271	\$51,729	98.4%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
Camden	Camden ECDC	\$11,314,645	\$9,942,247	\$1,372,398	87.9%	99%	1. Unforeseen soil remediation	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,978,583	\$636,417	88.7%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,616,120	\$0	100.0%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: March 2015

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: March 2015

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No Activity During the Reporting Period

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: May 6, 2015

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

No data to report for the period March 1 through March 31, 2015.

Noteworthy Items during the reporting period:

- Execution of the contract with Liberty Mutual Insurance Company for OCIP insurance for the period from March 1, 2015 through March 1, 2018 approved by the Members in December 2014 for \$18.2M.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period March 1 through March 31, 2015.

Noteworthy Items during the reporting period:

- Execution of 10 Design Contract Amendments totaling a credit of \$92k, of the 10 executed amendments none required board approval
- Execution of 17 Construction Services Change Orders totaling \$108k, of the 17 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



**New Jersey Schools Development Authority
Contracts Executed Report**

Report Period 3/1/15 through 3/31/15

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 1. Professional Services										
Passaic City	New ES at Henry St. (-x01)	New	Design	NT-0019-A01	STV Construction, Inc.		\$24,900	3/11/15	-	
Part 1. Professional Services							\$24,900			

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Report Period 3/1/15 through 3/31/15

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 4. Other Contracts & Services											
Furniture, Fixtures & Equipment											
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-F03	Wenger Corporation		\$26,150	3/25/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-F04	Wenger Corporation		\$38,639	3/25/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-K23	Diversant		\$437,526	3/24/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-Q25	Columbia Manufacturing Inc.		\$160,424	3/23/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-Q26	Grafco		\$73,398	3/25/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-Q27	Worden Company, The		\$184,299	3/25/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-Q28	Krueger International, Inc.		\$119,381	3/25/15	-		
Passaic City	New ES at Henry St. (-x01)	New	FFE	NT-0019-Q29	Krueger International, Inc.		\$176,678	3/31/15	-		
Furniture, Fixtures & Equipment											
Others											
Multi-District, Project, or Statewide	Broker and OCIP Administration Services	NA	General	GP-0208-R02	Liberty Mutual Insurance Company		\$18,153,477	3/1/15	-		
Others											
Part 4. Other Contracts & Services							\$19,369,972				

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Report Period 3/1/15 through 3/31/15

	Total Contract Award	Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined	\$19,394,872	10

** Contracts less than \$10,000 are not displayed

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Project Types Legend

HS	Health & Safety
New	New Construction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

Contract Types Legend

Acquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing
Title	Title Services
Utilities	Utilities Services

MWSBE Certifications

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



New Jersey Schools Development Authority
Amendments & Change Orders Report

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Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Design Consultant																
Camden City	Early Childhood Development Center #25	CA-0001-A01	12/31/03	8	Hillier Group Architecture, NJ, Inc.	3/6/15	\$1,927,753	\$615,726	5/30/07	\$-23,296			\$2,520,183	30.73%	\$1,927,753	4.37%
Camden City	H. B. Wilson E.S.	CA-0009-A01	6/13/03	29	Gensler and Associates/Architects, Inc.	3/19/15	\$3,088,000	\$1,522,303	6/3/09	\$-4,164			\$4,606,139	49.16%	\$3,088,000	9.14%
Elizabeth	Number 21, Victor Mravlag E.S.	EL-0016-A01	3/13/03	30	Perkins Eastman Architects PC	3/20/15	\$955,000	\$3,372,457	8/27/13	\$8,650			\$4,336,107	354.04%	\$955,000	4.63%
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-A01	5/28/03	13	Faridy Veisz Fraytak, P.C. Architects/Planners	3/2/15	\$1,139,765	\$1,314,889	8/7/13	\$4,975			\$2,459,629	115.80%	\$1,139,765	1.08%
Greater Egg Harbor Regional High School District	Cedar Creek High School	ET-0089-A01	6/1/06	7	Faridy Veisz Fraytak, P.C. Architects/Planners	3/31/15	\$3,709,385	\$506,368	3/4/09	\$-459			\$4,215,294	13.63%	\$3,709,385	3.42%
Greater Egg Harbor Regional High School District	Cedar Creek High School		6/1/06	8	Faridy Veisz Fraytak, P.C. Architects/Planners	3/31/15	\$3,709,385	\$505,909	3/4/09	\$-40,631			\$4,174,663	12.54%	\$3,709,385	2.33%
Manchester Township	Manchester Township H.S.	ET-0020-A01	1/14/03	8	Hillier Group Architecture, NJ, Inc.	3/6/15	\$874,340	\$-79,020		\$-81,124			\$714,196	-18.31%	\$795,320	-10.20%
Millville	High School Lakeside M.S.	ST-0046-A01	5/1/14	1	Rivardo Schnitzer Capazzi dba RSC Architects	3/2/15	\$698,500	\$0		\$1,430			\$699,930	0.20%	\$698,500	0.20%
Paterson	Marshall Street Elementary School	PA-0006-A01	5/1/03	14	_MultiVendor	3/2/15	\$1,525,855	\$1,285,919	3/7/12	\$26,935			\$2,838,709	86.04%	\$1,525,855	1.76%
Phillipsburg	New HS (-x01)	NT-0003-A01	3/22/04	13	_MultiVendor	3/10/15	\$5,781,326	\$2,725,589	9/4/13	\$15,958			\$8,522,873	47.42%	\$5,781,326	0.27%
Design Consultant																
Site Acquisition																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L08	4/15/05	74	Verizon of New Jersey, Inc.	3/26/15	\$1,399	\$5,180		\$69			\$6,648	375.32%	\$1,399	375.32%
Paterson	Marshall Street Elementary School	PA-0006-L36	12/14/06	7	New Jersey Transit Corporation	3/3/15	\$17,551	\$5,036		\$972			\$23,559	34.23%	\$17,551	34.23%
Paterson	New PS#16	PA-0024-L53	2/2/10	1	Wenstrom Company, LLC (The)	3/17/15	\$1,811,443	\$0		\$75,997			\$1,887,440	4.19%	\$1,811,443	4.19%
Site Acquisition																
Site Investigation																
Elizabeth	New ES	EL-0042-L02	4/23/14	2	Treasurer, State of NJ	3/12/15	\$8,000	\$850		\$4,165			\$13,015	62.68%	\$8,000	62.68%
Jersey City	Number 20 E.S.	JE-0010-L28	2/18/08	8	Treasurer, State of NJ	3/12/15	\$1,020	\$2,000		\$565			\$3,585	251.47%	\$1,020	251.47%
Jersey City	New ES #3	JE-0021-L02	3/12/14	1	Treasurer, State of NJ	3/12/15	\$0	\$0		\$1,800			\$1,800	0.00%	\$0	NA
Trenton	Trenton Central H.S.	GP-0171-L05	12/1/11	7	CB&I Government Solutions, Inc.	3/9/15	\$0	\$887,167		\$24,100			\$911,267	0.00%	\$0	NA



NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Site Investigation																
Elizabeth	New ES	GP-0171-L07	12/1/11	11	Brinkerhoff Environmental Services, Inc.	3/11/15	\$0	\$805,399		\$199,515			\$1,004,914	0.00%	\$0	NA
Newark	South Street E.S.	GP-0171-L13	12/1/11	12	CDI-Infrastructure, LLC dba L.R. Kimball	3/25/15	\$0	\$960,898		\$29,960			\$990,858	0.00%	\$0	NA
Paterson	Don Bosco Academy	GP-0204-L02	10/30/14	1	Brinkerhoff Environmental Services, Inc.	3/16/15	\$0	\$0		\$100,757			\$100,757	0.00%	\$0	NA
Passaic City	New ES at Henry St. (-x01)	NT-0010-L95	10/4/12	3	Treasurer, State of NJ	3/12/15	\$675	\$2,869		\$2,880			\$6,424	851.69%	\$675	851.69%
Site Investigation																
Relocation																
Multi-District, Project, or Statewide	Cooper's Poynt E.S. Dayton Ave. Ed Complex Don Bosco Academy ECC 13 Elementary School 02 Gladys Hillman-Jones M.S. Harriet Tubman E.S. Harry L. Bain E.S. James Madison School #10 (Most Holy Name) Magnet K-8 New Early Childhood Center New Early Childhood Center (-x02) New ES #3 New Franklin Elementary School Replacement New Middle School New North East ES (-x06) Ridge Street (Replacement) Roebing School Temporary ES- For Clinton (-x01) University H.S. West Side H.S.	GP-0175-R03	2/11/12	69	Bluegrass Hydroseeding, LLC	3/10/15	\$27,996	\$1,101,548		\$51,434			\$1,180,978	4,118.35%	\$27,996	4118.35%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval	
Professional Services & Grants																	
Relocation																	
Multi-District, Project, or Statewide	Cooper's Poynt E.S. Creative and Performing Arts H.S. Dayton Ave. Ed Complex Elementary School 02 Gladys Hillman-Jones M.S. Harriet Tubman E.S. Harry L. Bain E.S. James Madison School #10 (Most Holy Name) Magnet K-8 New Early Childhood Center New Early Childhood Center (-x02) New Franklin Elementary School Replacement New Middle School New North East ES (-x06) Ridge Street (Replacement) Roebing School University H.S. West Side H.S.	GP-0175-R03	2/11/12	70	Bluegrass Hydroseeding, LLC	3/25/15	\$27,996	\$1,152,982			\$26,668			\$1,207,646			
Relocation																	
Furniture, Fixtures & Equipment																	
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-F09	12/2/14	1	Jasper Seating Company, Inc.	3/23/15	\$3,501	\$0		\$-51			\$3,450	-1.46%	\$3,501	-1.46%	
Long Branch	George L. Catrambone E.S. (formerly Elberon)		12/2/14	2	Jasper Seating Company, Inc.	3/25/15	\$3,501	\$-51		\$0			\$3,450	-1.45%	\$3,501	-1.45%	
Passaic City	New ES at Henry St. (-x01)	NT-0019-F04	3/25/15	1	Wenger Corporation	3/30/15	\$38,639	\$0		\$6,116			\$44,755	15.82%	\$38,639	15.82%	
Furniture, Fixtures & Equipment																	
Others																	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L06	4/15/05	121	JCP&L	3/9/15	\$8,060	\$16,622		\$271			\$24,953	209.58%	\$8,060	209.58%	
Asbury Park	New Early Childhood Center (-x02)		4/15/05	122	JCP&L	3/9/15	\$8,060	\$16,893		\$145			\$25,098	211.37%	\$8,060	211.37%	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L16	8/2/11	43	New Jersey American Water	3/12/15	\$410	\$7,168		\$171			\$7,749	1,791.36%	\$410	1,791.36%	
Bridgeton	Buckshutem Road E.S. - G. Foster ECC	GB-0248-D01	3/22/13	2	District - Bridgeton	3/26/15	\$15,000	\$954,322		\$13,041			\$982,363				
Burlington City	Captain James Lawrence E.S.	GB-0221-D01	4/19/13	2	District - Burlington City	3/31/15	\$25,400	\$724,187		\$-66,834			\$682,753				
Cedar Grove Township	Cedar Grove (Memorial) H.S.	G5-4112-D01	5/9/12	1	District - Cedar Grove Township	3/12/15	\$3,332,656	\$0		\$-212,348			\$3,120,308	-6.37%	\$3,332,656	-6.37%	
East Windsor Regional	Hightstown H.S.	G5-6291-D01	6/17/14	1	District - East Windsor Regional	3/20/15	\$262,937	\$0		\$-51,943			\$210,994	-19.75%	\$262,937	-19.75%	

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
East Windsor Regional	Melvin H. Kreps M.S.	G5-6294-D01	6/17/14	1	District - East Windsor Regional	3/20/15	\$1,231,911	\$0		\$-185,144			\$1,046,767	-15.02%	\$1,231,911	-15.02%
East Windsor Regional	Perry L. Drew E.S.	G5-6295-D01	6/17/14	1	District - East Windsor Regional	3/20/15	\$51,332	\$0		\$-21,192			\$30,140	-41.28%	\$51,332	-41.28%
Elizabeth	Number 75, Battin M.S.	GB-0164-D01	5/12/09	1	District - Elizabeth	3/19/15	\$243,794	\$0		\$-21,349			\$222,445	-8.75%	\$243,794	-8.75%
Elizabeth	Number 3, Peterstown E.S. aka Nicholas Lacorte	GB-0167-D01	5/12/09	1	District - Elizabeth	3/19/15	\$1,404,900	\$0		\$-83,225			\$1,321,675	-5.92%	\$1,404,900	-5.92%
Elizabeth	Elizabeth HS	GB-0204-D01	5/18/09	1	District - Elizabeth	3/20/15	\$766,567	\$0		\$-27,343			\$739,224	-3.56%	\$766,567	-3.56%
Elizabeth	Number 72, Hamilton M.S.	GB-0205-D01	4/9/10	1	District - Elizabeth	3/20/15	\$870,697	\$0		\$-11,790			\$858,907	-1.35%	\$870,697	-1.35%
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	87	Public Service Electric and Gas Company	3/9/15	\$188	\$1,199		\$4			\$1,392	638.88%	\$188	638.88%
Hamilton Township - Atlantic	George L. Hess Educ Comp E.S.	G5-4235-D01	10/6/11	1	District - Hamilton Township - Atlantic County	3/4/15	\$31,631	\$0		\$-23,009			\$8,622	-72.74%	\$31,631	-72.74%
Hamilton Township - Atlantic	George L. Hess Educ Comp E.S.	G5-4236-D01	10/6/11	1	District - Hamilton Township - Atlantic County	3/4/15	\$26,777	\$0		\$-9,055			\$17,722	-33.81%	\$26,777	-33.81%
Hamilton Township - Atlantic	William Davies M.S.	G5-4239-D01	10/6/11	1	District - Hamilton Township - Atlantic County	3/4/15	\$138,993	\$0		\$-18,608			\$120,385	-13.38%	\$138,993	-13.38%
Hamilton Township - Mercer	Robinson E.S.	G5-4244-D01	5/17/12	2	District - Hamilton Township - Mercer County	3/25/15	\$434,935	\$-199,418		\$-8,063			\$227,454	-47.70%	\$434,935	-47.70%
Kingwood Township	Kingwood Township E.S.	G5-5213-D01	4/15/14	2	District - Kingwood Township	3/31/15	\$239,840	\$-45,304		\$1,310			\$195,846	-18.34%	\$239,840	-18.34%
Kingwood Township	Kingwood Township E.S.	G5-5214-D01	4/15/14	1	District - Kingwood Township	3/31/15	\$120,000	\$0		\$-35,060			\$84,940	-29.21%	\$120,000	-29.21%
Long Beach Island	Ethel A. Jacobsen E.S.	G5-5683-D01	6/17/14	1	District - Long Beach Island	3/4/15	\$346,754	\$0		\$-39,975			\$306,779	-11.52%	\$346,754	-11.52%
Manalapan-Englishtown Regional	Milford Brook E.S.	G5-1703-D01	4/16/04	1	District - Manalapan-Englishtown Regional	3/30/15	\$172,730	\$0		\$-26,122			\$146,608	-15.12%	\$172,730	-15.12%
Medford Township	Cranberry Pines E.S.	G5-4994-D01	5/12/14	1	District - Medford Township	3/25/15	\$18,327	\$0		\$0			\$18,327	0.00%	\$18,327	0.00%
Medford Township	Maurice & Everett Haines E.S.	G5-4995-D01	5/12/14	1	District - Medford Township	3/25/15	\$18,327	\$0		\$0			\$18,327	0.00%	\$18,327	0.00%
Medford Township	Milton H. Allen E.S.	G5-4999-D01	5/12/14	1	District - Medford Township	3/25/15	\$63,564	\$0		\$-4,873			\$58,691	-7.66%	\$63,564	-7.66%
Medford Township	Milton H. Allen E.S.	G5-5000-D01	5/12/14	1	District - Medford Township	3/25/15	\$93,580	\$0		\$-4,896			\$88,684	-5.23%	\$93,580	-5.23%
Medford Township	Milton H. Allen E.S.	G5-5001-D01	5/12/14	1	District - Medford Township	3/25/15	\$36,842	\$0		\$-6,202			\$30,640	-16.83%	\$36,842	-16.83%
Middletown Township	Ocean Avenue E.S.	G5-5504-D01	5/27/14	1	District - Middletown Township	3/25/15	\$221,860	\$0		\$-98,542			\$123,318	-44.41%	\$221,860	-44.41%
Middletown Township	New Monmouth E.S.	G5-5511-D01	5/27/14	1	District - Middletown Township	3/25/15	\$244,880	\$0		\$-96,788			\$148,092	-39.52%	\$244,880	-39.52%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Middletown Township	Port Monmouth E.S.	G5-5515-D01	9/18/14	1	District - Middletown Township	3/25/15	\$8,597	\$0		\$-2,186			\$6,411	-25.42%	\$8,597	-25.42%
Middletown Township	Middletown - South H.S.	G5-5996-D01	9/18/14	1	District - Middletown Township	3/25/15	\$52,965	\$0		\$-13,465			\$39,500	-25.42%	\$52,965	-25.42%
Middletown Township	Middletown - South H.S.	G5-5998-D01	5/27/14	1	District - Middletown Township	3/26/15	\$1,655,918	\$0		\$-12,523			\$1,643,395	-0.75%	\$1,655,918	-0.75%
Middletown Township	Bayshore M.S.	G5-5999-D01	9/18/14	1	District - Middletown Township	3/25/15	\$42,656	\$0		\$-10,845			\$31,811	-25.42%	\$42,656	-25.42%
Middletown Township	Thompson M.S.	G5-6002-D01	9/18/14	1	District - Middletown Township	3/25/15	\$23,182	\$0		\$-5,893			\$17,289	-25.42%	\$23,182	-25.42%
Middletown Township	Thorne M.S.	G5-6005-D01	9/18/14	1	District - Middletown Township	3/25/15	\$22,983	\$0		\$-5,843			\$17,140	-25.42%	\$22,983	-25.42%
Middletown Township	Fairview E.S.	G5-6008-D01	9/18/14	1	District - Middletown Township	3/25/15	\$9,988	\$0		\$-2,539			\$7,449	-25.42%	\$9,988	-25.42%
Middletown Township	Harmony E.S.	G5-6010-D01	9/18/14	1	District - Middletown Township	3/25/15	\$13,534	\$0		\$-3,441			\$10,093	-25.42%	\$13,534	-25.42%
Middletown Township	Middletown Village E.S.	G5-6011-D01	9/18/14	1	District - Middletown Township	3/25/15	\$10,382	\$0		\$-2,640			\$7,742	-25.42%	\$10,382	-25.42%
Middletown Township	Navesink E.S.	G5-6013-D01	9/18/14	1	District - Middletown Township	3/25/15	\$8,796	\$0		\$-2,236			\$6,560	-25.42%	\$8,796	-25.42%
Middletown Township	River Plaza E.S.	G5-6015-D01	9/18/14	1	District - Middletown Township	3/25/15	\$9,591	\$0		\$-2,438			\$7,153	-25.41%	\$9,591	-25.41%
Montgomery Township	Montgomery H.S.	G5-5809-D01	5/12/14	1	District - Montgomery Township	3/25/15	\$164,622	\$0		\$-22,274			\$142,348	-13.53%	\$164,622	-13.53%
Montgomery Township	Lower Middle School	G5-5810-D01	5/12/14	1	District - Montgomery Township	3/25/15	\$82,080	\$0		\$-11,691			\$70,389	-14.24%	\$82,080	-14.24%
Multi-District, Project, or Statewide	Adverts As Contracts	GP-0004-R01	4/12/01	65	NJ Advance Media	3/18/15	\$130,907	\$16,708		\$34			\$147,648	12.78%	\$130,907	12.78%
Multi-District, Project, or Statewide	Adverts As Contracts		4/12/01	66	NJ Advance Media	3/18/15	\$130,907	\$16,741		\$89			\$147,738	12.85%	\$130,907	12.85%
Multi-District, Project, or Statewide	Adverts As Contracts	GP-0004-R02	4/12/01	68	Times Newspaper (The)---(Adverts)	3/18/15	\$62,132	\$1,466		\$11			\$63,609	2.37%	\$62,132	2.37%
Multi-District, Project, or Statewide	Adverts As Contracts		4/12/01	69	Times Newspaper (The)---(Adverts)	3/18/15	\$62,132	\$1,477		\$27			\$63,637	2.42%	\$62,132	2.42%
Multi-District, Project, or Statewide	New PS#16 New Academic HS New HS (-x01) Paul Robeson Community E.S.	GP-0005-R10	7/3/02	43	Napco Copy Graphics Center Corp.	3/16/15	\$251,397	\$164,394		\$1,939			\$417,731	66.16%	\$251,397	66.16%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Paterson	New PS#16	GP-0089-R08	8/19/08	41	Hill Wallack, LLP	3/10/15	\$2,000	\$142,089		\$120			\$144,209			
Egg Harbor	New Davenport E.S. #2 New Slaybaugh E.S. #3	GP-0162-R13	10/20/11	28	Hill Wallack, LLP	3/10/15	\$0	\$146,043		\$200			\$146,243	0.00%	\$0	NA
Cumberland Regional	Cumberland Regional H.S.	GP-0162-R18	10/20/11	48	Dilworth Paxson LLP	3/10/15	\$0	\$378,567		\$380			\$378,947	0.00%	\$0	NA
Multi-District, Project, or Statewide	Cooper's Poynt E.S. Creative and Performing Arts H.S. Dayton Ave. Ed Complex Don Bosco Academy Elementary School 02 Gladys Hillman-Jones M.S. Harriet Tubman E.S. Harry L. Bain E.S. James Madison School #10 (Most Holy Name) Lorraine Place ES (formerly New Beachway ES) Magnet K-8 New Early Childhood Center New Early Childhood Center (-x02) New Franklin Elementary School Replacement New Middle School New North East ES (-x06) Ridge Street (Replacement) Roebing School Temporary ES- For Clinton (-x01) University H.S. West Side H.S.	GP-0175-R01	1/27/12	16	Bluegrass Hydroseeding, LLC	3/17/15	\$799,968	\$356,800		\$29,733			\$1,186,501			

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval	
Professional Services & Grants																	
Others																	
Multi-District, Project, or Statewide	New PS#16 A. Chester Redshaw E.S. Buckshutem Road E.S. - G. Foster ECC Dayton Ave. Ed Complex Elliott Street E.S. James Madison School #10 (Most Holy Name) New Caruso E.S. New ES New ES #3 New Middle School Oliver Street E.S. Paul Robeson Community E.S. Quarter Mile Lane E.S. Seaman Avenue School South Street E.S. Statewide Project ID Trenton Central H.S. Vineland New MS	GP-0195-R02	2/28/13	12	Banc3, Inc.	3/6/15	\$0	\$411,219			\$42,230			\$453,449	0.00%	\$0	NA
Multi-District, Project, or Statewide	Trenton Central H.S.	GP-0195-R06	2/28/13	9	Armand Corporation	3/6/15	\$0	\$94,563		\$9,662			\$104,225	0.00%	\$0	NA	
Multi-District, Project, or Statewide	New PS#16 A. Chester Redshaw E.S. Buckshutem Road E.S. - G. Foster ECC Elliott Street E.S. James Madison School #10 (Most Holy Name) New Caruso E.S. New ES New ES #3 New ES at Henry St. (-x01) New Middle School Oliver Street E.S. Quarter Mile Lane E.S. South Street E.S. Statewide Project ID	GP-0195-R07	2/28/13	12	Unique Advantage, LLC	3/9/15	\$0	\$92,352		\$14,998			\$107,350	0.00%	\$0	NA	
Camden City	Morgan Village M.S.	GP-0200-R07	11/14/13	7	Dilworth Paxson LLP	3/9/15	\$0	\$28,709		\$4,615			\$33,324	0.00%	\$0	NA	
Camden City	Morgan Village M.S.		11/14/13	8	Dilworth Paxson LLP	3/9/15	\$0	\$33,324		\$1,880			\$35,205	0.00%	\$0	NA	

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Jersey City	Lincoln H.S. Dr. C. T. Epps Freshman Academy	GP-0200-R10	11/14/13	5	Hill Wallack, LLP	3/6/15	\$0	\$32,931		\$320			\$33,251	0.00%	\$0	NA
Multi-District, Project, or Statewide	Legal Services	GP-0200-R13	11/14/13	9	Rabinowitz, Lubetkin & Tully, LLC	3/10/15	\$0	\$5,090		\$442			\$5,533	0.00%	\$0	NA
Multi-District, Project, or Statewide	Legal Services		11/14/13	10	Rabinowitz, Lubetkin & Tully, LLC	3/10/15	\$0	\$5,533		\$1,542			\$7,075	0.00%	\$0	NA
Multi-District, Project, or Statewide	Broker and OCIP Administration Services	GP-0208-R01	7/9/14	4	Turner Surety and Insurance Brokerage, Inc.	3/26/15	\$35,000	\$1,449,520		\$2,118,995			\$3,603,515			
New Brunswick	Temporary School	ET-0071-G01	9/7/12	31	30 Van Dyke Avenue, Urban Renewal	3/9/15	\$0	\$-2,174,667		\$-97,802			\$-2,272,469	0.00%	\$0	NA
Newark	West Side H.S.	NE-0008-L56	7/1/04	60	City of Newark	3/12/15	\$2,512	\$6,838		\$23			\$9,373			
Newark	West Side H.S.	NE-0070-L22	4/8/10	181	Public Service Electric and Gas Company	3/13/15	\$22	\$17,805		\$975			\$18,802			
Newark	West Side H.S.		4/8/10	182	Public Service Electric and Gas Company	3/27/15	\$22	\$18,781		\$-73			\$18,729			
North Plainfield Borough	North Plainfield H.S.	G5-5811-D01	7/11/14	1	District - North Plainfield Borough	3/4/15	\$719,609	\$0		\$-386,719			\$332,890	-53.74%	\$719,609	-53.74%
North Plainfield Borough	East End E.S.	G5-5815-D01	7/11/14	1	District - North Plainfield Borough	3/4/15	\$169,627	\$0		\$-59,561			\$110,066	-35.11%	\$169,627	-35.11%
North Plainfield Borough	Stony Brook E.S.	G5-5817-D01	7/11/14	1	District - North Plainfield Borough	3/4/15	\$185,992	\$0		\$-113,788			\$72,204	-61.17%	\$185,992	-61.17%
North Plainfield Borough	West End E.S.	G5-5822-D01	7/11/14	1	District - North Plainfield Borough	3/4/15	\$167,380	\$0		\$-57,314			\$110,066	-34.24%	\$167,380	-34.24%
Northvale	Nathan Hale M.S.	G5-4400-D01	2/23/11	1	District - Northvale	3/30/15	\$142,034	\$0		\$-27,621			\$114,413	-19.44%	\$142,034	-19.44%
Northvale	Thomas Jefferson E.S.	G5-4401-D01	2/23/11	1	District - Northvale	3/30/15	\$191,166	\$0		\$-35,666			\$155,500	-18.65%	\$191,166	-18.65%
Paterson	Marshall Street Elementary School	GP-0003-R07	10/29/07	5	Treasurer, State of NJ	3/18/15	\$13,000	\$2,950		\$2,880			\$18,830	44.84%	\$13,000	44.84%
Plainfield	Temporary ES- For Clinton (-x01)	ET-0011-L10	6/10/03	2	Public Service Electric and Gas Company	3/10/15	\$45,380	\$1,720		\$1,739			\$48,839	7.62%	\$45,380	7.62%
Plainfield	Temporary ES- For Clinton (-x01)		6/10/03	3	Public Service Electric and Gas Company	3/31/15	\$45,380	\$3,459		\$998			\$49,838	9.82%	\$45,380	9.82%
Trenton	Martin Luther King/Jefferson School	GP-0105-R01	5/20/08	24	First Environment, Inc.	3/6/15	\$113,566	\$258,042		\$17,388			\$388,995	242.52%	\$113,566	242.52%
Woodland Park	Beatrice Gilmore E.S.	G5-3529-D01	1/29/10	2	District - Woodland Park	3/25/15	\$79,167	\$-20,026		\$20,026			\$79,167	0.00%	\$79,167	NA
Others																
Professional Services										\$790,490						

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Construction Services																
Contractor																
Elizabeth	New Academic HS	EL-0006-C01	12/20/12	13	Patock Construction Co.	3/11/15	\$42,977,700	\$1,251,004	5/1/13	\$10,703			\$44,239,407	2.93%	\$42,977,700	0.88%
Elizabeth	New Academic HS		12/20/12	20	Patock Construction Co.	3/31/15	\$42,977,700	\$1,261,707	5/1/13	\$8,679			\$44,248,086	2.95%	\$42,977,700	0.90%
Elizabeth	New Academic HS		12/20/12	25	Patock Construction Co.	3/31/15	\$42,977,700	\$1,270,386	5/1/13	\$2,457			\$44,250,543	2.96%	\$42,977,700	0.91%
Elizabeth	New Academic HS		12/20/12	28	Patock Construction Co.	3/31/15	\$42,977,700	\$1,272,843	5/1/13	\$15,286			\$44,265,829	2.99%	\$42,977,700	0.95%
New Brunswick	A. Chester Redshaw E.S.	ET-0056-B01	10/9/12	6	Hall Construction Co., Inc.	3/11/15	\$34,872,000	\$48,255		\$15,088			\$34,935,344	0.18%	\$34,872,000	0.18%
Paterson	Marshall Street Elementary School	PA-0006-C04	6/18/13	14	Ernest Bock & Sons, Inc.	3/31/15	\$29,345,000	\$759,977		\$7,482			\$30,112,459	2.61%	\$29,345,000	1.34%
Phillipsburg	New HS (-x01)	NT-0003-C02	6/6/13	20	Epic Management, Inc.	3/2/15	\$80,490,000	\$1,098,711		\$4,952			\$81,593,663	1.37%	\$80,490,000	0.40%
Phillipsburg	New HS (-x01)		6/6/13	21	Epic Management, Inc.	3/2/15	\$80,490,000	\$1,103,663		\$28,721			\$81,622,384	1.40%	\$80,490,000	0.44%
Phillipsburg	New HS (-x01)		6/6/13	22	Epic Management, Inc.	3/2/15	\$80,490,000	\$1,132,384		\$9,977			\$81,632,361	1.41%	\$80,490,000	0.45%
Phillipsburg	New HS (-x01)		6/6/13	23	Epic Management, Inc.	3/2/15	\$80,490,000	\$1,142,361		\$1,549			\$81,633,910	1.42%	\$80,490,000	0.45%
Phillipsburg	New HS (-x01)		6/6/13	24	Epic Management, Inc.	3/31/15	\$80,490,000	\$1,143,910		\$2,776			\$81,636,686	1.42%	\$80,490,000	0.46%
Salem City	Salem M.S.	EP-0087-C01	7/29/13	4	Wu & Associates, Inc.	3/26/15	\$1,230,364	\$0		\$6,941			\$1,237,305	0.56%	\$1,230,364	0.56%
Salem City	Salem M.S.		7/29/13	1	Wu & Associates, Inc.	3/31/15	\$1,230,364	\$6,941		\$20,605			\$1,257,911	2.23%	\$1,230,364	2.23%
Salem City	Salem M.S.		7/29/13	2	Wu & Associates, Inc.	3/31/15	\$1,230,364	\$27,547		\$21,099			\$1,279,010	3.95%	\$1,230,364	3.95%
Salem City	Salem M.S.		7/29/13	3	Wu & Associates, Inc.	3/31/15	\$1,230,364	\$48,646		\$6,300			\$1,285,310	4.46%	\$1,230,364	4.46%
Salem City	Salem M.S.		7/29/13	5	Wu & Associates, Inc.	3/31/15	\$1,230,364	\$54,946		\$2,727			\$1,288,037	4.68%	\$1,230,364	4.68%
West New York	Number 1 E.S.	EP-0075-C01	4/15/13	1	TCI Construction & Management Co., Inc.	3/31/15	\$1,040,570	\$0		\$-57,755			\$982,815	-5.55%	\$1,040,570	-5.55%
Contractor																
Construction Services																
										\$107,587						

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Other Contracts & Services																
Furniture, Fixtures & Equipment																
New Brunswick	A. Chester Redshaw E.S.	ET-0056-Q21	10/23/14	1	Krueger International, Inc.	3/2/15	\$4,981	\$0		\$-53			\$4,928	-1.06%	\$4,981	-1.06%
Furniture, Fixtures & Equipment																
Other Contracts & Services																
										\$-53						

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 3/1/15 through 3/31/15

Grand Totals

Total Change Order Summary
\$898,024

Total Change Orders
119

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Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order
Cumulative CO %	Cumulative percentage change in contract value (excluding additional assignments) over the original contract award amount
RBC Value	Revised Basis Contract Value – This value is the Original Award amount for contracts executed after July 27, 2005 or contracts for which board approval has been required after July 27, 2005. Otherwise, this value is the contract value as of July 27, 2005.
Cumulative % since last Board Approval	Cumulative percentage change in contract value since either the later of July 27, 2005 or last board action date over the RBC Value. If the current change order received approval prior to July 27, 2005 this value is not applicable.

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS (*no activity*)

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: May 6, 2015

SUBJECT: Contractor and Workforce Compliance Monthly Update for February, 2015

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through February 28, 2015 was \$824,900. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$800,000 (including minorities and women). This represents 97% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 792,600	96.08%
Small/ Minority Business Enterprises	\$ -0-	0.00%
Small/Women Business Enterprises	\$ 7,400	0.90%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 800,000	96.98%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 May 6, 2015
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Ethnic Breakdown

For the month of February, 2015, the total SBE contracts awarded with minority participation were zero.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ -0-	0.00%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ -0-	0.00%

WORKFORCE COMPLIANCE MONITORING

For the month of February, 2015 there was a contractor workforce of 562 on SDA projects. This represents a total of 40,065 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	58	4,629	11.55%
Hispanic	74	4,570	11.41%
American Indian	2	120	0.30%
Asian	0	0	0.00%
Total Minority Participation	134	9,319	23.26%
Total Non-Minority Participation	428	30,746	76.74%

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 Contractor and Workforce Compliance Monthly Update
 May 6, 2015
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There was a contractor workforce of 85,867 total workforce hours and 328 total female workforce hours on SDA projects for the period of January 1, 2015 through February 28, 2015. The following table highlights the *Local County contractor workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	85,867	100.00%
*Total Local County Workforce Hours	12,589	14.66%
Total Local County Non-Minority Workforce Hours	6,775	7.89%
Total Local County Female Workforce Hours	-0-	0.00%
Total Local County Minority Workforce Hours	5,814	6.77%
**Local County Workforce Hours by Ethnicity:		
Black	3,632	4.23%
Hispanic	2,182	2.54%
American Indian	-0-	0.00%
Asian	-0-	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 May 6, 2015
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The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2015 through February 28, 2015. There was no reported activity for Emergent Projects in February, 2015.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
		Hours	Percentage	Hours	Percentage
Bridgeton, Buckshutem ES & Qtr. Mile	5,384	993	18.44%	521	9.68%
Elizabeth, New Academic HS	3,918	1,632	41.65%	3,918	100.00%
Jersey City, PS #20	11,306	3,460	30.60%	892	7.89%
Jersey City, ES #3	139	3	2.16%	32	23.02%
Keansburg, Caruso ES	3,775	651	17.25%	267	7.07%
Newark, Elliott Street ES	12,906	5,155	39.94%	2,012	15.59%
Newark, Oliver Street ES	5,138	1,251	24.35%	887	17.26%
Passaic, New Henry Street	12,574	1,057	8.41%	862	6.86%
Paterson, PS #16	5,012	1,363	27.19%	271	5.41%
Paterson, Marshall Street ES	8,566	3,125	36.48%	1,231	14.37%
Phillipsburg HS	16,682	1,800	10.79%	1,840	11.03%

Prepared by: Adele Bonar, CPA
 Vendor Analyst

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: May 6, 2015

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of March 2015. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No new grants were offered during the reporting period.
- 66 grants impacting 14 districts were executed during the reporting period representing \$64.4M in total project costs and state share of \$28.4M.
- 27 grant impacting 9 districts were closed out during the reporting period representing \$16.8M in total project costs and state share of \$5.3M.
- Since inception, over \$2.48B has been disbursed to over 515 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



Monthly Regular Operating District Grant Report - Summary
 March 2015

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ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	245	520	493	317
Number of Grant Projects	1,087	4,958	3,508	1,450
Total Project Cost Estimate	\$ 1,201,715,859	\$ 8,636,263,347	\$ 7,182,522,664	\$ 1,453,740,683
Grant Amount	\$ 476,608,868	\$ 2,870,414,849	\$ 2,301,501,823	\$ 568,913,027
Amount Disbursed	N/A	\$ 2,488,871,230	\$ 2,301,501,823	\$ 187,369,407

Total Funding Offered to School Districts via Grant Program	\$ 3,347,023,717
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Total ROD Grant Funding remaining for new Grant Projects	\$ 10,449,751
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1. Includes grants that have been offered to District's but have not yet been executed.

ROD Grant Summary - March 2015		
	Executed	Closed-Out
Districts Impacted	14	9
Number of Grant Projects	66	27
Total Project Cost Estimate	\$ 64,435,442	\$ 16,765,839
Grant Amount	\$ 28,398,219	\$ 5,328,601
Amount Disbursed	NA	\$ 5,328,601

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

March 2015

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County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Atlantic	Northfield City	Northfield Community E.S.	\$ 2,714,300	\$ 1,142,785	HVAC Upgrades and Replacement, Door Security Access Control Upgrades, and Ext. Door Replacement
Atlantic	Northfield City	Northfield Community M.S.	\$ 1,398,000	\$ 588,592	HVAC upgrades and replacement
Bergen	Woodcliff Lake	Dorchester E.S.	\$ 1,235,000	\$ 494,000	Air condition classrooms and gym
Burlington	Burlington Township	B. Bernice Young E.S.	\$ 2,230,553	\$ 1,104,619	Roof replacement, security door hardware, replace mechanical unit, new elect services, locking & emergency communication system.
Burlington	Burlington Township	BTMS @ Springside	\$ 196,000	\$ 97,064	Security locking systems & the emergency communication systems.
Burlington	Burlington Township	Fountain Woods E.S.	\$ 150,000	\$ 74,283	Security locking systems & the emergency communications system.
Burlington	Burlington Township	Thomas O. Hopkins M.S.	\$ 496,820	\$ 246,036	Mechanical Upgrades, Window Replacement, Security Upgrades, Communications
Camden	Haddon Township	Clyde S. Jennings E.S.	\$ 1,503,125	\$ 601,250	Exterior Closure, HVAC, Communications, Plumbing
Camden	Haddon Township	Haddon Township H.S.	\$ 11,925,050	\$ 4,770,020	Structure, Exterior Closure, Life Safety, HVAC, Electrical, Plumbing
Camden	Haddon Township	Stoy E.S.	\$ 2,743,474	\$ 1,097,390	Site Work, Exterior Closure, Electrical, Plumbing, HVAC, Communications
Camden	Haddon Township	Strawbridge E.S.	\$ 2,435,308	\$ 974,123	Exterior Closure, Electrical, Plumbing, HVAC, Communications
Camden	Haddon Township	Thomas A. Edison E.S.	\$ 1,458,750	\$ 583,500	Exterior Closure, Life Safety, HVAC, Communications, Plumbing
Camden	Haddon Township	Van Sciver E.S.	\$ 2,678,757	\$ 1,071,503	Exterior Closure, Electrical, Plumbing, HVAC, Communications
Gloucester	Delsea Regional High School District	Delsea Regional H.S.	\$ 10,821,875	\$ 5,602,799	Exterior Closure, Plumbing
Gloucester	Delsea Regional High School District	Delsea Regional M.S.	\$ 8,216,250	\$ 4,253,791	Exterior Closure
Gloucester	Logan Township	Logan E.S.	\$ 459,730	\$ 183,892	Boiler replacement
Gloucester	Logan Township	Logan E.S.	\$ 120,120	\$ 48,048	Exterior doors replacement
Mercer	Hamilton Township - Mercer	George E. Wilson E.S.	\$ 424,717	\$ 169,887	Site work and supply new barrier-free playground including sidewalks. Renovate one existing toilet room in K classroom and storage area to create an accessible toilet room. Install new cabinets in classroom and create a barrier free

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

March 2015

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Mercer	Hamilton Township - Mercer	University Hts./H.D. Morrison E.S.	\$ 424,717	\$ 169,887	Site work and supply new barrier(-)free playground including sidewalks. Renovate one existing toilet room in K classroom and storage area to create an accessible toilet room. Install new cabinets in classroom and create a barrier free
Middlesex	Old Bridge Township	Jonas Salk M.S.	\$ 704,596	\$ 281,838	Roof replacement
Middlesex	Woodbridge Township	Avenel M.S.	\$ 61,492	\$ 24,597	Replace unit ventilator controls
Middlesex	Woodbridge Township	Avenel Street E.S.	\$ 217,478	\$ 86,991	Condensing boiler replacement
Middlesex	Woodbridge Township	Avenel Street E.S.	\$ 50,405	\$ 20,162	Replace unit ventilator controls
Middlesex	Woodbridge Township	Claremont Avenue E.S.	\$ 34,604	\$ 13,842	Replace unit ventilator controls
Middlesex	Woodbridge Township	Colonia H.S.	\$ 673,513	\$ 269,405	Condensing boiler replacement
Middlesex	Woodbridge Township	Colonia H.S.	\$ 540,420	\$ 216,168	Window replacement
Middlesex	Woodbridge Township	Colonia H.S.	\$ 94,029	\$ 37,612	Replace unit ventilator controls
Middlesex	Woodbridge Township	Colonia M.S.	\$ 525,530	\$ 210,212	Condensing boiler replacement
Middlesex	Woodbridge Township	Colonia M.S.	\$ 128,438	\$ 51,375	Replace unit ventilator controls
Middlesex	Woodbridge Township	Ford Avenue E.S.	\$ 28,696	\$ 11,478	Replace unit ventilator controls
Middlesex	Woodbridge Township	Fords M.S.	\$ 53,984	\$ 21,594	Replace unit ventilator controls
Middlesex	Woodbridge Township	Indiana Avenue E.S.	\$ 351,296	\$ 140,518	Condensing boiler replacement
Middlesex	Woodbridge Township	Indiana Avenue E.S.	\$ 26,918	\$ 10,767	Replace unit ventilator controls
Middlesex	Woodbridge Township	Iselin M.S.	\$ 66,040	\$ 26,416	Replace unit ventilator controls
Middlesex	Woodbridge Township	J. F. Kennedy Memorial H.S.	\$ 743,215	\$ 297,286	Condensing boiler replacement
Middlesex	Woodbridge Township	J. F. Kennedy Memorial H.S.	\$ 88,090	\$ 35,236	Replace unit ventilator controls
Middlesex	Woodbridge Township	Kennedy Park E.S.	\$ 30,211	\$ 12,084	Replace unit ventilator controls
Middlesex	Woodbridge Township	Lafayette Estates E.S.	\$ 30,323	\$ 12,129	Replace unit ventilator controls
Middlesex	Woodbridge Township	Lynn Crest E.S.	\$ 296,289	\$ 118,516	Condensing boiler replacement
Middlesex	Woodbridge Township	Lynn Crest E.S.	\$ 40,868	\$ 16,347	Replace unit ventilator controls
Middlesex	Woodbridge Township	Matthew Jago E.S.	\$ 369,801	\$ 147,920	Condensing boiler replacement
Middlesex	Woodbridge Township	Matthew Jago E.S.	\$ 43,696	\$ 17,478	Replace unit ventilator controls

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

March 2015

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Middlesex	Woodbridge Township	Mawbey Street E.S.	\$ 32,508	\$ 13,003	Replace unit ventilator controls
Middlesex	Woodbridge Township	Menlo Park Terrace E.S.	\$ 31,180	\$ 12,472	Replace unit ventilator controls
Middlesex	Woodbridge Township	Oak Ridge Heights E.S.	\$ 303,608	\$ 121,443	Condensing boiler replacement
Middlesex	Woodbridge Township	Oak Ridge Heights E.S.	\$ 31,732	\$ 12,693	Replace unit ventilator controls
Middlesex	Woodbridge Township	Pennsylvania Avenue E.S.	\$ 39,084	\$ 15,634	Replace unit ventilator controls
Middlesex	Woodbridge Township	Port Reading E.S.	\$ 30,526	\$ 12,210	Replace unit ventilator controls
Middlesex	Woodbridge Township	Robert Mascenik E.S.	\$ 28,463	\$ 11,385	Replace unit ventilator controls
Middlesex	Woodbridge Township	Ross Street E.S.	\$ 348,300	\$ 139,320	Condensing boiler replacement
Middlesex	Woodbridge Township	Ross Street E.S.	\$ 36,477	\$ 14,591	Replace unit ventilator controls
Middlesex	Woodbridge Township	Woodbine Avenue E.S.	\$ 33,676	\$ 13,470	Replace unit ventilator controls
Middlesex	Woodbridge Township	Woodbridge H.S.	\$ 108,740	\$ 43,496	Replace unit ventilator controls
Middlesex	Woodbridge Township	Woodbridge M.S.	\$ 527,367	\$ 210,947	Condensing boiler replacement
Middlesex	Woodbridge Township	Woodbridge M.S.	\$ 75,843	\$ 30,337	Replace unit ventilator controls
Monmouth	Colts Neck Township	Cedar Drive M.S.	\$ 737,300	\$ 294,920	Boiler replacement
Monmouth	Colts Neck Township	Cedar Drive M.S.	\$ 258,000	\$ 103,200	Generator replacement
Monmouth	Colts Neck Township	Conover Road E.S.	\$ 258,000	\$ 103,200	Generator replacement
Morris	Randolph Township	Randolph M.S.	\$ 649,500	\$ 259,800	Exterior Closure
Morris	Randolph Township	Shongum E.S.	\$ 1,351,000	\$ 540,400	Exterior Closure, Communications, Life Safety
Passaic	Little Falls Township	Number 1 E.S.	\$ 500,000	\$ 200,000	Electrical upgrades
Passaic	Little Falls Township	Number 2 E.S.	\$ 550,000	\$ 220,000	Electrical upgrades
Passaic	West Milford Township	Paradise Knoll E.S.	\$ 793,046	\$ 317,218	boiler replacement
Passaic	West Milford Township	Westbrook E.S.	\$ 536,023	\$ 214,409	boiler replacement
Warren	Warren Hills Regional High	Warren Hills M.S.	\$ 41,702	\$ 17,118	Roof replacement
Warren	Warren Hills Regional High	Warren Hills Regional H.S.	\$ 300,889	\$ 123,513	Roof replacement
Grand Total			\$ 64,435,442	\$ 28,398,219	

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000
(no activity)

COMMUNICATIONS MONTHLY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: May 6, 2015

SUBJECT: Monthly Communications Report

Christie Administration Joins Keansburg Students for Beam Signing Event



On April 23, CEO Charles McKenna joined Keansburg students and local officials for a “beam signing” ceremony to highlight the progress of construction on the new Joseph C. Caruso Elementary School. The ceremony celebrated the ongoing construction of the school by signing a steel beam that will be hoisted into place as a permanent part of the new facility.

The new 122,000 square foot Joseph C. Caruso Elementary School will replace former school of the same name. The building will educate

approximately 750 students in kindergarten through the fourth grades with general education classrooms, kindergarten classrooms, self-contained special education classrooms, a cafetorium, gymnasium and media center

SMWBE Contractor Training Program

The SMWBE Contractor Training Program culminated with a Graduation Ceremony held at the SDA’s headquarters April 29. Sixteen small, minority and women-owned business enterprises headquartered throughout the State of New Jersey successfully completed this session of the SDA sponsored program.

The SMWBE Contractor Training Program enables small, minority and women-owned businesses to gain valuable knowledge on how to do business with the SDA. Participants receive instruction from SDA staff and subject matter experts on bidding, estimating, scheduling, budgeting, accounting, bonding and marketing.

The graduating firms are:

- Best Home Solutions
- D.K. Kline Mechanical, Inc.
- EMY Solutions, Inc.
- GG3 Development, LLC
- Gustavo’s Design and Landscape

Communications Report

May 6, 2015

Page 2 of 2

- JCMS, Inc.
- JHDS, LLC
- Jamshar Construction Consultants, LLC
- Job One Lawn and Landscape, LLC
- The Krydon Group, Inc.
- Mack Industries, Inc.
- Major Mechanical Services, Inc.
- Maysonet, LLC
- RM Painting
- Roof Maintenance Systems
- Saenz Contractors, Inc.

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Filming at Trenton Central High School



During the month of April, there were two separate production crews filming at Trenton Central High School. The DIY network show, *Salvage Dawgs*, recorded footage for two future episodes. The show chronicled the salvage efforts of Black Dog Salvage as they took various items from the high school including sinks, cabinets and the clock faces from the clock tower. Black Dog Salvage subcontracted with the SDA's contractor to perform salvage activities.

In addition, a documentary production specialist from Princeton University filmed the Trenton Central High School Building for use in a documentary film.

SDA Releases 2014 Annual Report

In compliance with Executive Order 37 (Corzine), the SDA submitted its Annual Report to the Governor's Authorities Unit on April 20, 2015 and placed it on the SDA website. The report discusses significant actions taken by the Authority in 2014 and includes the Board-approved SDA Financial Statements.

SDA Meets with Healthy Schools Now Coalition

On April 20, CEO Charles McKenna and SDA staff met with representatives of the Healthy Schools Now Coalition (HSNC). The meeting continued an ongoing dialogue with coalition representatives regarding school facility needs across the state. SDA provided HSNC representatives with an update on ongoing SDA projects.

Prepared by: Edye Maier

Reviewed by: Jane F. Kelly

MONTHLY FINANCIAL REPORT

MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
 Controller

DATE: May 6, 2015

SUBJECT: Monthly Financial Report – March 2015

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures, and headcount information. Page 3A contains an itemized breakdown of personnel costs that have been allocated to school facilities project costs from program general and administrative (“Operating”) expense. The basic financial statement and cash flow report follow.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For March 2015 year to date, Authority operating expenses, **\$6 million**, are **down \$995K** as compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$987K**. The Authority is currently 26 FTEs under budget.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For March 2015 year to date, project expenditures, **\$80.9 million**, are **down \$16.2 million** as compared to the capital spending forecast for the *corresponding period*. The variance is primarily due to lower than anticipated expenditures in construction activity **\$20.4M**, offset by increases in grant activity **\$2M**, and other related project costs **\$2.2M**.

Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For March 2015 year to date, project expenditures, **\$80.9 million**, have **increased by \$32.7M** as compared to the *corresponding prior year*. The year-over-year variance is attributable to increased spending in; construction activity **\$16.2M**, grant activity **\$6.1M**, project insurance **\$5.7M** (including the \$4.9M down payment for the 3 year OCIP renewal agreement, effective March 1, 2015), property acquisitions **\$3.6M** (including the \$3M down payment for the Paterson Catholic school), and other related project costs **\$1.1M**.

Other

Since program inception, 71% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to Operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment



**New Jersey Schools Development Authority
Monthly Financial Report**

March 2015

(Unaudited)



New Jersey Schools Development Authority
 Financial Summary
 March 31, 2015

To: The Audit Committee

From: Sherman E. Cole, Controller

The following unaudited financial statements (pages 5 & 6) and supplementary information is presented as of, and for the year-to-date ending, March 31, 2015.

Selected Financial Information:

► Overall **Cash and Cash Equivalents** has decreased by \$86 million to \$475 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	88,512
■ Miscellaneous revenue	27,797
■ Project costs	(80,845,293)
■ SDA operating expenses	(5,231,609)
■ SDA capital expenditures	-
■ Deposits (primarily district local shares)	(349,273)
Net Change in Cash	\$ (86,309,866)

► **Prepaid Expenses** total \$594,005 as follows:

- Prepaid insurance of \$368,193.
- Prepaid rents of \$100,169 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$85,748.
- Prepaid security deposits of \$10,938 for the Authority's leased swing space.
- Other prepaids of \$28,957.

► **Capital Assets** total \$.4 million (net of accumulated depreciation of \$6.5 million), consisting of leasehold improvements (SDA offices), capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$0 and **Depreciation Expense** is \$20,198.

► **Accrued Liabilities** total \$63.2 million, as follows:

- Accrued project costs of \$22.7 million consisting of unpaid invoices (\$11.4 million); retainage (\$11.3 million).
- Pollution remediation obligations (PRO) under GASB 49 net to \$18.2 million (PRO liability \$20.1 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$4.1 million (contractor claims \$4.1 million).
- Payroll related liabilities of \$1.5 million.
- Post-employment benefits obligation of \$16.5 million.
- Other accrued liabilities of \$.2 million.

► **Deposits** total \$3.9 million, as follows:

- \$3.9 million is held for local share agreements (pass-through item).

(Continued on Next Page)



New Jersey Schools Development Authority
Financial Summary
March 31, 2015

Financial Summary (Continued)

School Construction Highlights:

► **Bond Proceeds & School Facilities Project Disbursements**

- During the current year to date, the SDA has received \$0 bond and note proceeds. The total amount of proceeds received from program inception is \$9.605 billion.
- Project disbursements for the month and year-to-date periods total \$28.3 million and \$80.8 million, respectively, as follows:

Category	Month	Year-To-Date	From Inception
■ Construction	\$ 9,960,928	\$ 40,026,512	\$ 4,059,365,191
■ Design Services	384,613	953,325	403,658,530
■ PMF/CM Services	654,521	1,721,941	435,984,597
■ SDA Project Management	1,295,212	3,214,138	31,488,740
■ Property Acquisition, Relocation & Environmental	428,961	4,589,158	542,449,905
■ School Furniture, Fixtures & Equipment	127,494	225,469	105,842,603
■ Project Insurance	4,854,261	5,824,842	102,895,304
■ NJ State Inter-Agency Transfers	2,880	2,880	46,016,731
■ SDA District Grant & Funding Agreements	2,014,858	7,918,289	815,287,945
■ Regular Operating District Grant Agreements	8,182,051	15,476,553	2,497,533,869
■ Real-Time Project Audits	-	-	-
■ Property Management, Maintenance & Utilities	113,726	220,898	13,634,923
■ Legal & Claims Resolution Services	60,095	230,909	5,782,881
■ Other Project Costs	199,182	440,379	55,427,208
■ Project Credits	-	-	(54,902,944)
Total Project Expenditures	28,278,782	80,845,293	9,060,465,483
■ Less: Local Share Disbursements	-	-	(178,290,095)
Project Expenditures (State Share)	\$ 28,278,782	\$ 80,845,293	\$ 8,882,175,388
■ Invoice Accruals at Month End (not included above)	\$ 11,389,072	\$ 11,389,072	

► **Program Funding & Disbursements Allocation** (From Inception)

	Bonding Cap ¹	Available Funding ²	Paid to Date ³	% Paid to Date
■ SDA Districts	\$ 8,900,000,000	\$ 9,007,400,571	\$ 6,387,045,688	70.9%
■ Regular Operating Districts	3,450,000,000	3,492,887,913	2,792,263,372	79.9%
■ Vocational Schools	150,000,000	151,713,655	107,218,855	70.7%
Totals - State Share	\$ 12,500,000,000	\$ 12,652,002,139	\$ 9,286,527,915	73.4%

► **Procurement Activity** (Current Year)

- 1 construction contract has been awarded with an aggregate contract value of \$800,000.
- 1 NTE design contract has been awarded.
- 117 Section 15 Grant Agreements have been executed with an aggregate contract value of \$58,165,884 (State Share - Non-SDA Districts).
- 14 purchase orders has been issued for school furniture & technology (i.e., computers & related equipment) purchases with an aggregate contract value of \$ 1,820,086.

¹ Of the \$12.5 billion authorized for the school construction program, \$9,605,129,000 principal amount of bond and note proceeds have been received to date.

² Includes bonding cap amounts as well as other income and miscellaneous revenue earned to date, consisting primarily of interest income on invested funds and State appropriations.

³ These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$404,352,527.



New Jersey Schools Development Authority
Flash Operating Report
March 31, 2015

Authority Operating Expenses:	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget
				Actual vs. YTD Budget	Actual vs. Prior Yr	
Employee Salaries	\$ 4,274,095	\$ 4,941,597	\$ 4,492,692	\$ 667,502	\$ 218,597	\$ 19,766,360
Employee Benefits	3,857,609	4,143,272	3,796,032	285,663	(61,577)	10,265,797
Direct Hire Temporary Employee Costs	88,055	121,704	82,125	33,649	(5,930)	486,816
Total Employee Salaries & Benefits Costs	8,219,759	9,206,573	8,370,849	986,814	151,090	30,518,973
Less: Employee Salaries & Benefits Costs Charged to Projects	(3,214,138)	(3,770,235)	(3,357,214)	(556,097)	(143,076)	(15,080,941)
Operating Employee Salaries & Benefits Costs	5,005,621	5,436,338	5,013,635	430,717	8,014	15,438,032
Temporary Employees	-	32,499	7,764	32,499	7,764	130,000
Interagency Agreements	9,850	39,999	15,197	30,149	5,347	160,000
Other Contract & Professional Outside Services	55,341	85,299	83,427	29,958	28,086	199,500
Employee Expense Reimbursements	2,787	9,504	1,761	6,717	(1,026)	37,990
Training & Professional Development	7,605	28,491	7,727	20,886	122	113,895
Parking	26,919	27,000	12,240	81	(14,679)	108,000
Automobiles	16,524	24,750	17,114	8,226	590	99,000
Communications & Outreach	-	126	360	126	360	500
Management Information Systems	253,057	482,417	251,442	229,360	(1,615)	1,272,700
General Office & Facilities	624,603	732,380	631,812	107,777	7,209	2,929,500
Other General	1,719	6,000	2,935	4,281	1,216	24,000
Reserve for Unforeseen Events & New Initiatives	-	12,501	-	12,501	-	50,000
Total Non-Capitalized Operating Expenses	6,004,026	6,917,304	6,045,414	913,278	41,388	20,563,117
Capitalized Operating Expenses (Internal)	-	81,249	-	81,249	-	385,000
Total Authority Operating Expenses	\$ 6,004,026	\$ 6,998,553	\$ 6,045,414	\$ 994,527	\$ 41,388	\$ 20,948,117
Total Authority Operating Expenses Before Allocation of Salaries & Benefits Costs to Projects	\$ 9,218,164	\$ 10,768,788	\$ 9,402,628	\$ 1,550,624	\$ 184,464	\$ 36,029,058

(Continued on Next Page)



New Jersey Schools Development Authority
Flash Operating Report
March 31, 2015

	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget
				Actual vs. YTD Budget	Actual vs. Prior Yr	
Authority Project Management Expenses:						
Direct - Project Management Salaries & Benefits						
Design Studio - Employee Salaries	\$ 192,054	\$ 202,056	\$ 143,494	\$ 10,002	\$ (48,560)	\$ 808,222
Design Studio - Employee Benefits	77,656	85,590	60,782	7,934	(16,874)	342,363
Design Studio - Direct Hire Temps	81,822	78,000	72,811	(3,822)	(9,011)	312,000
Field Staff - Employee Salaries	644,149	1,038,720	768,992	394,571	124,843	4,154,877
Field Staff - Employee Benefits	260,459	440,001	325,733	179,542	65,274	1,760,006
Field Staff - Direct Hire Temps	-	-	-	-	-	-
Support Staff - Employee Salaries	284,927	430,716	283,218	145,789	(1,709)	1,722,867
Support Staff - Employee Benefits	115,211	182,451	119,970	67,240	4,759	729,807
Total Direct Project Management Salaries & Benefits	1,656,278	2,457,534	1,775,000	801,256	118,722	9,830,142
Indirect - Project Management Salaries & Benefits						
Indirect - Employee Salaries	1,109,907	922,101	1,111,078	(187,806)	1,171	3,688,396
Indirect - Employee Benefits	447,405	390,600	468,034	(56,805)	20,629	1,562,403
Indirect - Direct Hire Temps	548	-	3,102	(548)	2,554	-
Total Indirect Project Management Salaries & Benefits	1,557,860	1,312,701	1,582,214	(245,159)	24,354	5,250,799
Total Authority Project Management Expenses	\$ 3,214,138	\$ 3,770,235	\$ 3,357,214	\$ 556,097	\$ 143,076	\$ 15,080,941



New Jersey Schools Development Authority
Flash Operating Report
March 31, 2015

Flash Operating Report (Continued)

SDA Headcount by Division/Unit	<u>Current Month</u>	<u>EOY Budget</u>	<u>Variance</u>
Office of Chief Executive Officer (CEO)	3	3	-
COS, Program Assessment & Development	9	8	(1)
COS, Special Projects	8	10	2
Program Operations, Program Operations Management	5	6	1
Program Operations, Capital Planning & Grants Admin.	23	26	3
Program Operations, Safety	8	9	1
Program Operations - Design Studio	13	14	1
Program Operations, Project Teams	57	66	9
Corp Governance & Operations, Management	3	3	-
Corporate Governance & Operations, Human Resources	8	8	-
Corporate Governance & Operations, Chief Counsel	11	14	3
Corporate Governance & Operations, Information Systems	14	15	1
Corporate Governance & Operations, Facilities	6	6	-
Corporate Governance & Operations, Communications	9	11	2
Financial Operations, CFO Management	5	5	-
Financial Operations, Controller	12	12	-
Financial Operations, Contract Management	12	13	1
Financial Operations, Real Estate Services	6	6	-
Financial Operations, Procurement & Contract Services	9	10	1
Financial Operations, Risk Management & Vendor Services	10	12	2
Total Full-Time Employees	<u>231</u>	<u>257</u>	<u>26</u>
EOM Budget	<u>257</u>		



New Jersey Schools Development Authority
Statement of Net Position and General Fund Balance Sheet
March 31, 2015

	General Fund		Statement of Net Position	
	Total	Adjustments	Current Yr	Prior Yr End
ASSETS				
Cash and Cash Equivalents	\$ 474,548,719		\$ 474,548,719	\$ 560,858,585
Receivables	165,606	\$ 152,800	318,406	318,630
Prepaid Expenses	594,005		594,005	809,737
Capital Assets (Net of Accumulated Depreciation of \$6,472,850)		365,847	365,847	386,044
Total Assets	\$ 475,308,330	\$ 518,647	\$ 475,826,977	\$ 562,372,996
LIABILITIES				
Accrued Project Costs	\$ 22,681,684	\$ 22,319,743	\$ 45,001,427	\$ 73,327,553
Accrued Other Post-Employment Benefits Obligation		16,522,005	16,522,005	16,015,367
Other Accrued Liabilities	595,786	1,068,278	1,664,064	1,614,240
Deposits	3,945,495		3,945,495	4,294,768
Total Liabilities	27,222,965	39,910,026	67,132,991	95,251,928
FUND BALANCE/NET POSITION				
Invested in Capital Assets		365,847	365,847	386,044
Nonspendable:				
Prepaid Expenses	594,005	(594,005)		
Restricted:				
Schools Construction Build America Bond Program	-		-	-
Schools Construction Special Revenue Fund	447,491,360	(39,163,221)	408,328,139	466,735,024
Total Fund Balance/Net Position (Deficit)	448,085,365	(39,391,379)	408,693,986	467,121,068
Total Liabilities and Fund Balance/Net Position	\$ 475,308,330	\$ 518,647	\$ 475,826,977	\$ 562,372,996



New Jersey Schools Development Authority
Statement of Activities and General Fund Revenues, Expenditures and Changes in Fund Balances
March 31, 2015 Year-To-Date

	General Fund <u>Total</u>	<u>Adjustments</u>	Statement of Activities	
			<u>Current Yr</u>	<u>Prior Yr</u>
Revenues				
Program Revenues:				
Bond and Note Proceeds (Issued by EDA)	\$ -		\$ -	\$ -
Bidding Fees-Plans & Specs	-		-	-
General Revenues:				
Investment Earnings	88,512		88,512	37,580
Rental Income	27,797		27,797	33,941
Other Revenue-OPRA	-		-	-
Total Revenues	<u>116,309</u>	<u>-</u>	<u>116,309</u>	<u>71,521</u>
Expenditures/Expenses				
Administrative & General Expenses	5,497,389	\$ 506,637	6,004,026	6,045,414
Capital Expenditures	-		-	-
Capital Depreciation		20,198	20,198	28,719
School Facilities Project Costs	<u>52,519,167</u>	<u>-</u>	<u>52,519,167</u>	<u>18,467,507</u>
Total Expenditures/Expenses	<u>58,016,556</u>	<u>526,835</u>	<u>58,543,391</u>	<u>24,541,640</u>
Excess of Revenues Over Expenditures	(57,900,247)	(526,835)		
Change in Net Position			(58,427,082)	(24,470,119)
Fund Balance/Net Position (Deficit)				
Beginning of Year	<u>505,985,612</u>	<u>(38,864,544)</u>	<u>467,121,068</u>	<u>181,248,758</u>
End of Period	\$ <u>448,085,365</u>	\$ <u>(39,391,379)</u>	\$ <u>408,693,986</u>	\$ <u>156,778,639</u>

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



**New Jersey Schools Development Authority
Summary of Cash Receipts & Disbursements
March 31, 2015**

Cash Receipts - State Share

Cash Disbursements - State Share

Year	Principal Amount ¹ Bond Proceeds	Appropriations ² from State	Investment Earnings	Miscellaneous ³ Revenue	Project Costs	Operating Expenses	Gross Capital ⁴ Expenditures	Deposits ⁵	Totals
2000	-	\$1,510,975	\$5,013	-	-	\$639,406	\$1,150	-	\$875,432
2001	\$508,600,000	47,125,988	18,862,686	\$10	\$18,967,828	6,705,756	1,735,148	-	547,179,952
2002	629,400,000	(43,500,000)	9,991,010	221,897	460,970,915	11,318,973	1,440,184	\$11,453,239	133,836,074
2003	607,929,000	-	5,488,373	305,596	1,096,480,983	19,983,448	7,609,761	13,612,751	(496,738,472)
2004	1,700,000,000	-	8,098,130	356,167	1,289,801,167	28,882,347	844,489	6,299,119	395,225,413
2005	2,075,000,000	-	17,472,686	638,597	1,332,923,106	27,460,855	194,394	53,393,712	785,926,640
2006	600,000,000	-	39,701,591	446,994	1,069,330,378	30,483,062	349,158	(9,559,780)	(469,573,793)
2007	800,000,000	-	28,304,347	541,065	890,787,821	35,055,800	572,252	(24,223,201)	(121,793,662)
2008	450,000,000	-	13,584,070	837,796	880,936,507	39,760,922	940,178	12,538,723	(444,677,018)
2009	775,000,000	-	2,197,675	260,902	613,756,613	43,258,213	243,801	(40,375,956)	79,823,994
2010	499,200,000	-	(2,749,864)	171,035	282,888,651	41,612,847	82,769	(10,494,369)	161,542,535
2011	-	-	546,039	316,761	173,991,754	34,509,603	26,142	(1,490,714)	(209,155,413)
2012	375,000,000	-	204,840	230,997	189,648,010	32,441,010	54,142	(1,232,687)	152,059,988
2013	-	-	271,871	155,411	211,970,054	17,264,215	295,214	(3,519,847)	(232,622,048)
2014	585,000,000	-	170,381	116,791	288,876,308	15,240,748	114,931	(2,106,222)	278,948,963
2015	-	-	88,512	27,797	80,845,293	5,231,609	-	(349,273)	(86,309,866)
Totals	9,605,129,000	5,136,963	142,237,360	4,627,816	8,882,175,388	389,848,814	14,503,713	3,945,495	\$474,548,719
Cash & Cash Equivalents									\$474,548,719

1 Pursuant to the provisions of the Educational Facilities Construction and Financing Act (C.18A:7G-14a), as amended, the aggregate principal amount of bonds, notes or other obligations the EDA may issue to finance school facilities projects, and the costs related thereto, shall not exceed \$12.5 billion. This limitation excludes indebtedness incurred for refunding purposes.
 2 Represents funds received prior to the first bond issuance by the EDA in 2001.
 3 Consists of rental income and cash receipts for bidding fees and OPRA requests.
 4 Consists of leasehold improvements (SDA offices), capitalized software, furniture, fixtures & equipment for SDA operations.
 5 Consists primarily of deposits held for Section 13(B) Local Share Agreements (\$3,930,495).
 6 2010 Investment Earnings includes: 2009 New Brunswick legal settlement, \$144,736, and interest income \$1,299,176, offset by the Rebate Arbitrage payment of \$4,193,776



New Jersey Schools Development Authority
Interagency Agreements
March 31, 2015

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2014</u>	<u>Total Payments</u>
<u>Included in Project Costs:</u>				
Department of Community Affairs	Provide code inspections, plan reviews and permits for schools.	\$ -	\$ 19,477,895	\$ 19,477,895
Department of Labor and Workforce Development	Provide training in construction trades to women and minorities pursuant to the Educational Facilities Construction & Financing Act (EFCFA). Also, provide enforcement of prevailing wage requirements on SDA projects.	-	10,541,812	10,541,812
Office of the Attorney General - Division of NJ State Police (services formerly provided by the Bureau of Fiscal Oversight)	Perform prequalifying review and investigative services related to vendor integrity as required by the EFCFA.	-	5,902,958	5,902,958
Department of Education	Perform educational adequacy reviews for Abbott district schools.	-	3,276,059	3,276,059
New Jersey Institute of Technology	High Performance Schools guideline development and program implementation costs.	-	4,164,319	4,164,319
Rutgers University	Perform studies on the potential cost savings that could be realized through the use of standardized design elements, components, and construction materials. Also, includes fees paid to NJ Small Business Development Centers.	-	477,326	477,326
Department of Environmental Protection	Provide expedited environmental remediation review and support services.	2,880	1,638,055	1,640,935
Department of Transportation (terminated)	Provide relocation assistance services.	-	355,875	355,875
Other	Miscellaneous	-	179,552	179,552
Payments Included in Project Costs		<u>2,880</u>	<u>46,013,851</u>	<u>46,016,731</u>

(Continued on Next Page)



New Jersey Schools Development Authority
 Interagency Agreements
 March 31, 2015

Interagency Agreements (Continued)

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2014</u>	<u>Total Payments</u>
<u>Included in Administrative & General:</u>				
Office of the Attorney General - Division of Law (TRE009)	Provide legal services and contract reviews. Also, provide legal support for environmental cost recoveries.	6,919	9,796,417	9,803,336
Governor's Authorities Unit	Annual assessment (not all years)	-	109,388	109,388
Office of the Inspector General (TRE030) (terminated in 2010)	Salaries & benefits for Assistant Inspector Generals assigned to SDA.	-	858,872	858,872
Rutgers University, Center for Organizational Development and Leadership (RUT009) (terminated)	Assist SDA in the development of a mission statement, vision statement and statement of values.	-	8,300	8,300
Department of Community Affairs (terminated)	Salaries & benefits for DCA employee assigned to SDA.	-	349,471	349,471
Payments Included in Administrative & General		<u>6,919</u>	<u>11,122,448</u>	<u>11,129,367</u>
Total Interagency Payments		<u>\$ 9,799</u>	<u>\$ 57,136,299</u>	<u>\$ 57,146,098</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.