

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, DECEMBER 5, 2012 AT 9:00 A.M.
ONE WEST STATE STREET, ONE WEST BOARD ROOM

AGENDA

1. NOTICE OF PUBLIC MEETING

2. ROLL CALL

3. APPROVAL OF MEETING MINUTES

- a. Board Open Session Meeting Minutes of November 7, 2012

4. AUTHORITY MATTERS

- a. CEO Report
- b. Chairman's Report

5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)

- a. Proposed 2013 Operating Budget

6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

- a. Change Orders/Amendments

1. COMPANY NAME: Ernest Bock & Sons, Inc.
DISTRICT: Elizabeth
CONTRACT NO: EL-0016-C03
PMF/CM: NJSDA-Self Managed
SCHOOL NAME: Victor Mravlag Elementary School, No. 21
CHANGE ORDER NO.: 109
RESOLVING C/O #: 110
REASON: Additional work
AMOUNT: \$265,000 (109) – Allowance (To fund costs associated with extended warranties/service agreements and to perform potential repairs)
\$127,425.58 (110) - CCD No. 29 \$0.00 + Resolving Change Order 110 for \$127,425.58
CONTRACT STATUS: 70% Paid to Date against the Current Contract Value
ANTICIPATED OCCUPANCY
DATE: April 2013

- b. Delegated Authority Award/Approval of Final Project Charter
 - i. NT-0003-C02 – Phillipsburg High School - Construction of New High School
- c. Approval of Award
 - i. PW1204 – Professional Staffing Services

7. MONTHLY REPORTS

- a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report

8. PUBLIC COMMENT(S)

9. REPORT OF THE REAL ESTATE COMMITTEE (TO BE PROVIDED IN EXECUTIVE SESSION)

10. EXECUTIVE SESSION

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

11. ADJOURNMENT

APPROVAL OF MEETING MINUTES

NOVEMBER 7, 2012 OPEN SESSION MINUTES

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING**

WEDNESDAY, NOVEMBER 7, 2012

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA”, “NJSDA” or “the Authority”) was held on Wednesday, November 7, 2012 at 9:00 A.M. at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman
Maureen Hassett (NJEDA)
Kevin Luckie (NJDCA)
James Petrino (Treasury)
Bernard Piaia (NJDOE)
Michael Capelli
Kevin Egan
Karim Hutson
Loren Lemelle
Lester Lewis-Powder
Joseph McNamara
Robert Nixon
Martin Perez

being a quorum of the Board. Mr. McNamara, Mr. Egan, Mr. Piaia, Mr. Hutson, Ms. Lemelle, Mr. Perez, Mr. Luckie, Mr. Capelli, Mr. Petrino and Mr. Lewis-Powder participated in the meeting via telephone conference.

At the Chairman’s request, Marc Larkins, chief executive officer; Jason Ballard, chief of staff; Jane Kelly, vice president & assistant secretary; Andrew Yosha, vice

president; Donald Guarriello, vice president and chief financial officer; Albert Barnes, acting chief counsel; Karon Simmonds, director; Cecelia Haney, senior counsel; Sean Murphy, director; and Corrado Minervini, program director, of the SDA participated in the meeting. Brett Tanzman of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Walsh. Mr. Walsh requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and that a meeting notice had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh then presented the minutes of the Open Session meeting of the Board held October 3, 2012 for consideration and approval. A copy of the minutes and resolution presented were provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Nixon, and seconded by Ms. Hassett, the October 3, 2012 Open Session meeting minutes were approved by the Board upon its vote in favor of the resolution attached hereto as *Exhibit 3a*.

Authority Matters

CEO Report

Mr. Walsh asked Mr. Larkins to provide the report of the CEO. Mr. Larkins reported that while Hurricane Sandy ("Hurricane") impacted many SDA employees, staff has continued to come to work through difficult circumstances. He noted that some staff reported to work as early as Tuesday to assess potential damage to SDA sites and schools

due to the Hurricane. Mr. Larkins reported that, other than damage to fences, SDA sites were not heavily impacted by the storm but that additional assessments are underway. He said that he would keep the Members apprised of any reported damage. Mr. Larkins informed the Members that many of the firms are back at work on the sites as well. He said that SDA staff has been in discussions with Department of Education (“DOE”) staff to assess how SDA school districts have been affected. He reported that several schools have regained power and that the children are back in school. Mr. Larkins said that, to date, it appears that SDA schools fared well but more information should be forthcoming. He said that DOE and SDA’s Communications staffs are making outreach to the districts. Mr. Larkins stated that, after Hurricane Irene in 2011, the SDA developed emergency procedures that have been shared with DOE and will be circulated to all the districts. He said that the procedures recommend the steps the districts should take in case of an emergency. Mr. Larkins stated that, while the SDA is not organized to serve as an emergency response organization, the SDA will assist the districts in any way possible. Mr. Larkins said that the SDA has updated its website advising the districts to contact SDA staff if they have experienced any issues related to the Hurricane. He said that the SDA will work with the DOE to ensure a coordinated effort in this regard.

Next, Mr. Larkins updated the Members regarding activity underway. He reported that in October a notice to proceed (“NTP”) was issued for the A. Chester Redshaw Elementary School (“Redshaw”) project in New Brunswick. Mr. Larkins also reported that the SDA held pre-bid meetings for the Phillipsburg High School (“Phillipsburg”) and the New Henry Street Elementary School (“Henry Street”) projects. He said that a dozen or so firms attended each pre-bid meeting. Mr. Murphy informed

the Members that proposals for Phillipsburg are due on December 6, with bid openings to take place on December 20; and that proposals for Henry Street are due on November 27 with bid openings to take place on December 14.

Mr. Larkins informed the Members that price proposals were opened for the Elizabeth Academic High School (“Academic”) project and that the construction award recommended for approval will be presented in today’s meeting. He noted that there is also an informational memorandum regarding the award that will be discussed later in the meeting.

Mr. Larkins informed the Members that other SDA work is ongoing and that, due to the Hurricane, some meetings with the districts regarding design and planning efforts are being rescheduled.

Mr. Larkins said that in the coming months, more projects will go out to bid, such as the Newark Oliver Street and Elliot Street projects, among others.

Mr. Larkins advised the Members that the 2013 budget will be presented next month and that a conference call can be scheduled if the Members have any questions. He said that the budget was distributed to the Audit Committee in October. Mr. Larkins also noted that the SDA Organizational Meeting will be held in January 2013.

Lastly, Mr. Larkins noted that the emergent projects are moving forward and that the SDA is coordinating another round of Regular Operating District grants (“RODs”) with the DOE and GAU. He then offered a brief update regarding a couple of the emergent projects noting, in particular, three boiler projects and an asbestos remediation project. Mr. Larkins said that the next major advertisement related to emergent projects is for an emergent architect pool. He reminded the Members that the SDA is looking to

establish a pool of architects for task order assignments as opposed to engaging in an individual procurement process in each instance. Mr. Larkins said that the Office of the State Comptroller has been informed of the advertisement. He noted that the “one-off” emergent projects are moving along. Ms. Hassett asked Mr. Larkins to update the Members regarding the SDA’s office space status and if this would impact the 2013 budget. Mr. Larkins said that because the leases expires end of 2013 it would impact the 2014 budget and that the SDA is continuing to meet with its respective landlords regarding the spaces occupied at West State Street and Front Street. Mr. Larkins noted that both landlords have presented proposals to the SDA and that staff is performing due diligence. He said that he will keep the Members informed of any developments going forward. He added that the SDA would like to retain a satellite office in the Newark area and would like to consolidate all Trenton staff, if possible, in one location. Ms. Hassett informed Mr. Larkins that the EDA is also looking at satellite office space in Newark and offered assistance to the SDA if needed. Mr. McNamara inquired as to whether the contractors bidding on SDA’s projects are the same contractors as in the past or if the SDA is receiving a broader mix of interest. Mr. Larkins replied that the SDA is receiving interest from a combination of contractors. He provided the Members with a brief update and noted that firms that were used in the past are coming back to bid on projects, which is a good thing.

Chairman’s Report

Mr. Walsh informed the Members that he and other Members would be meeting with Mr. Larkins regarding the 2013 Budget in the next two weeks. Mr. Guariello said that the Budget will be recirculated to the Members prior to the December Board

meeting. Mr. Walsh suggested that it be sent separately from the other Audit materials and that if any of the Members have questions they should contact him or Mr. Nixon.

Next, Mr. Walsh suggested that a total volume of all SDA activities anticipated for 2013 be provided to the Members and that they be categorized as, for example, pre-construction, construction, etc. He said that this will facilitate a review relating the projects to salaries and budget.

Audit Committee Report

Mr. Walsh then asked for the report of the Audit Committee. Mr. Nixon advised the Members that the Committee met on October 15, 2012. He said that, as part of the September 2012 New Funding Allocation and Capital Program update, management had reported no changes in the Unforeseen Events, Planning or Emergent Reserves. He informed the Members that the reserve balance for the Regular Operating Districts ("RODs") increased by \$5.1 million due entirely to a reduction in state share for projects nearing completion.

Mr. Nixon then reminded the Board that there have been significant changes in health benefits on both the state and local levels. He reported that management had advised the committee that the SDA will be providing the required resolution to the state Division of Pensions and Benefits for the SDA Health Benefit Plan indicating SDA's intent to maintain a level of benefits for its employees that is consistent with active State employees.

Mr. Nixon next reported on the Audit Committee's recommendation for renewal of the Authority's Business & Real Estate Property & Casualty Insurance Program for a one year policy term commencing December 14, 2012 at a cost not-to-exceed \$828,000.

He explained that the cost is inclusive of an approximate 5% allowance for potential exposure increases. He also noted that the renewal policies will be purchased pursuant to the 2nd year of a three (3) year term of a contract for broker services which the Board approved in November 2011. After discussion, Mr. Nixon asked if there were any further questions regarding the renewal. Hearing none, Mr. Walsh called for a vote to approve the renewal of the Authority's Business & Real Estate Property & Casualty Insurance Program.

A resolution pertaining to the proposed renewal of the Authority's Business & Real Estate Property & Casualty Insurance Program had been provided to the Members in advance of the meeting. Upon a motion by Ms. Hassett, and seconded by Ms. Lemelle the resolution attached hereto as *Exhibit 5a*, was unanimously approved by the Board.

In continuing, Mr. Nixon said that the management had advised the Committee of its intent to direct its Owner Controlled Insurance Program II ("OCIP II") broker to renew, for an additional one year term, the Authority's Builders Risk insurance program. He noted that the current insurers have agreed to offer an additional one year of coverage upon basically the same terms and conditions, as the SDA total inventory value is projected to remain lower than the minimum threshold. He advised that the renewal is not expected to result in a cost increase to the SDA and does not require a Board vote. Mr. Walsh asked when the insurance expires. Ms. Simmonds indicated that it will expire on December 31, 2012. Mr. Walsh said that he would like to review this insurance and others at the end of their terms to compare them to the then current SDA volume for possible changes to the policies. He asked what the cost ratio is related to volume. Mr. Larkins responded that there is a minimum premium requirement and provided additional

details regarding costs triggered by volume. Ms. Simmonds noted that, even with an additional \$500 million in construction next year, the SDA still will be below the 50% minimum threshold. Mr. Larkins explained that this insurance is tied in to the OCIP that was pre-purchased years ago. He agreed that it is a good idea to revisit the way the SDA addresses its insurance needs going forward. Mr. Nixon then reported that the Committee had received an update on internal and external audits. He advised that two (2) recommendations were completed, namely the SDA Design Consultant Allowances audit and the audit of DB Realty II charges for Operating Expenses. He said that management had also updated the Committee regarding four additional recommendations. Mr. Nixon then referenced the Draft 2013 Budget that Mr. Larkins had discussed in his CEO report. He noted that the draft will be further reviewed and discussed by the Members prior to the December Board meeting.

Mr. Nixon then reported that management had provided the Committee with the September 2012 Monthly Financial Report. He said that, as of September 2012, the Authority's operating expenditures were at \$26.4 million, which is \$4 million lower than budget for the period and a \$2 million decrease from the corresponding period in the prior year. He advised the Board that school facilities project expenditures total \$134 million, which is \$6 million higher than spending for the corresponding prior year period due largely to an increase in grant activity offset by a decrease in construction work and related project costs. He reported that, since inception, 96% of all SDA disbursements relate to school facilities projects and 4% relate to program administrative and general expenses. Mr. Nixon then advised that of the current year operating expenses of \$26.4 million, approximately \$11.8 million of personnel costs can be attributed to school

facilities projects. He reported that the estimated value of current school facilities project activity is approximately \$2.2 billion. In concluding his report, Mr. Nixon advised the Board that the EDA issued bonds on October 3, 2012 to provide another \$375 million in proceeds to the Authority.

Mr. Larkins then noted that the draft budget will be presented at the November Audit Committee Meeting. Mr. Walsh suggested that a detailed conversation take place regarding personnel costs as related to projects and total volume of work expected. He said that the budget review may need a special meeting and asked Mr. Nixon to forward all reports prior to the meeting.

Real Estate Committee Minutes

Mr. McNamara then gave the report of the Real Estate Committee. He advised that the Committee had met to start to establish a strategy/plan for SDA owned property. He commended Staff for compiling a comprehensive inventory of all properties noting the status and location of each property, work that has been completed on each property, and each property's overall condition for future use. He explained that part of the strategy would be determining how to deal with these properties in the most efficient way. He noted that some properties will be used for schools but, due to changing demographics and priorities, there may be, with the consent of the municipalities involved, some potential for other uses for certain of the properties. He said that preliminary discussions have been held with the EDA, Housing & Mortgage Finance Agency ("HMFA") and the New Jersey Redevelopment Agency to name a few. He added that the Authority also will be looking at the local municipalities and their economic development entities to put together a total strategy for the most efficient use of

the properties--whether this is as a school or another use that benefits both the state and the municipality. He advised that the creation of a strategy/plan is in its earliest stage and that over the coming months a more definitive strategy/plan will be established. Mr. Walsh asked that an update on the strategy/plan goals or a summary of same be provided at the January board meeting. Mr. McNamara said that he believes there could be a preliminary report available at the January meeting adding that he would advise the Board at the December meeting if a report will not be presented in January. Mr. Walsh then asked if the EDA was involved in the discussions. Mr. McNamara answered in the affirmative noting that he had attended a meeting which included EDA where efforts began to develop a pilot program. He noted that a preliminary approach may be to take a property where a municipality has indicated that its utilization in connection with a school facility is not desired and explore other uses. He explained that, once a pilot program is established, all the issues associated with the utilization of that property can be addressed. Ms. Hassett noted that the list represented a comprehensive effort by SDA staff. She said that the EDA Real Estate department scrubbed the list and conducted follow-up phone calls with HMFA in order to compile a list of select parcels for a pilot program. She said that there appear to be some exciting opportunities. Mr. Walsh asked how many properties comprise the list. Mr. Ballard said that the list was created from approximately fifteen (15) to twenty (20) projects that involve approximately 300 parcels. Mr. Walsh asked if there was more to report. Mr. McNamara said that his report was concluded.

School Review Committee Report

Change Orders/Amendments

URS Corporation; Tricon Enterprises, Inc.; Skanska USA Building, Inc.;

Mr. Walsh asked Ms. Hassett to provide the report of the School Review Committee ("SRC"). Ms. Hassett reported that the Committee met on October 15, 2012 and discussed various issues. She reported that the Committee was provided with a proposed credit amendment for URS Corporation ("URS") to de-obligate funds for unused professional services in the amount of \$299,436 for the Morgan Village Middle School project in the Camden City School District. Ms. Hassett provided the Members with a brief overview of the project and asked if there were any questions. There were none.

A resolution for approval of a credit amendment for URS had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon, and seconded by Ms. Hassett, with Mr. Perez abstaining, the credit amendment as presented was approved by the Board upon its vote in favor of the resolution attached hereto as *Exhibit 6a1*.

Ms. Hassett then reported that the Committee had discussed three (3) change orders, Change Orders 3, 4, and 5, for Tricon Enterprises, Inc. ("Tricon") for the South Street Elementary School ("South Street") project in the Newark School district for site remediation in the total amount of \$618,139.90. She then provided the Members with an overview of the project and asked if there were any questions. There were none.

A resolution pertaining to the approval of three (3) change orders for Tricon had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Piaia, and seconded by Mr. Nixon, the change orders as presented were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6a2*.

Ms. Hassett then reported that the Committee had discussed two (2) amendments for Skanska USA Building Inc. (“Skanska”) for the Henry Street Elementary School (“Henry Street”) project in the Passaic School District for extended and additional services in the amount of \$140,414 and to de-obligate unused funds in the amount of \$579,856.16 for a total credit amount of \$439,442.16. She provided the Members with a brief overview of the project and asked if there were any questions. There were none.

A resolution pertaining to the approval of two (2) amendments for Skanska had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon, and seconded by Ms. Hassett, the amendments as presented were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6a3*.

Construction Award

EL-0006-C01 - Elizabeth – Academic High School – New Construction

Ms. Hassett reported that the Committee was provided with a construction contract award in the amount of \$42,977,770 to Patock Construction Co., Inc. (“Patock”) and a final charter for the Academic Magnet High School (“Academic”) project in the Elizabeth School District. Mr. Murphy provided the Members with an overview of the project. Mr. Larkins discussed the Members’ concerns with regard to

resetting the dollar values in the final charter for purposes of change orders/amendments that need to be presented to the Members. He said that, upon approval of the final charter for projects, it would essentially reset old contract values that previously had been set as related to the Operating Authority (“OA”). Mr. Larkins said that the construction price for Academic is competitive and a good price for the state. He said that the cost of the school per square foot is \$233; Mr. Minervini noted that past costs were in the \$300 per square foot range. Mr. Larkins said that next steps would include a constructability review and ultimately getting shovels in the ground. Mr. Minervini outlined the project’s timeline and said that the project’s year of completion is 2016 with the school’s opening anticipated for September 2016.

A resolution pertaining to the construction contract award to Patock and final charter had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon, and seconded by Ms. Hassett, with Mr. Capelli abstaining, the construction contract award and final charter were approved by the Board upon its vote in favor of the resolution attached hereto as *Exhibit 6bi*.

Delegated Authority Award: EL – 0006-M02 – Elizabeth – Academic HS – Construction Management (*Informational Memorandum*)

Ms. Hassett then discussed an informational memorandum that had been previously provided to the Members for review regarding a delegated authority award for construction management of the Academic Magnet High School (“Academic”) project in the Elizabeth School District. The award in the amount of \$2,138,900 was approved for Greyhawk North America, LLC. (“Greyhawk”). Mr. Minervini gave a brief overview of the project.

Proposed Readoption of Regulations – N.J.A.C. 19:38B Procedures for Price and Other Factors Procurement of Construction Contracts for New School Facilities

Lastly, Ms. Hassett reported that the Committee discussed a proposal for the Readoption of Regulations – N.J.A.C. 19:38B Procedures for Price and Other Factors Procurement of Construction Contracts (“Rules”) for new school facilities. She noted that SDA staff informed the Committee that the process outlined in the proposed rules is working well to date pursuant to last year’s promulgation of these rules through a special rule adoption. Ms. Hassett noted that SDA staff will receive public comments regarding the proposal during the sixty (60) day comment period to be provided and will report back to the Committee with any updates.

A resolution pertaining to the Rules had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Ms. Hassett, and seconded by Mr. Nixon, the Rules were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6d*.

Reports

Referencing the project closeout report that had been provided to the Members in advance of the meeting, Ms. Hassett reported that Mr. Ballard had provided the Committee with a brief update regarding the status of project closeouts. Mr. Ballard reported that the SDA recently closed out Public School #3 (“PS#3”) in the West New York School District, giving the SDA an insurance cost savings of \$3,580. He said that, to date, the Authority’s total reduced insurance liability is \$102,000, which will translate to about \$140,000 of insurance savings to the SDA going forward in 2013.

Mr. Ballard then reported that, in reference to the Health & Safety Design Contracts, thirty-six (36) have been closed, which will essentially de-obligate \$527,000 which can go back into the school facilities program for other work. He reported that SDA staff is diligently working with DCA to closeout pre-existing health & safety construction contracts anticipated for closure by the end of the first quarter in 2013.

Next, Mr. Ballard reported that, with regard to the demonstration projects, a project in the Vineland School District will be the first project with respect to which the SDA will attempt to institute the shared savings policy.

Lastly, Mr. Ballard reported that, from a cost recovery perspective, there are tentatively two (2) settlements regarding two (2) schools that will be discussed with the Members moving forward. He said that the potential cost recovery is in the amount of approximately \$200,000 that will go back into the school facilities program.

Public Comments

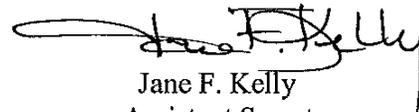
The Chairman, Mr. Walsh, then announced that the Public Comments portion of the meeting would begin. Mr. Walsh asked if there were any members of the public who wished to address the Board.

Debra Coyle of the New Jersey Work Environment Council asked if there was information being put out about schools and emergent projects in response to Superstorm Sandy. She asked if there were precautions in place as students and staff return to schools. Mr. Larkins said that he hesitated to answer as he was not sure what "precautions" Ms. Coyle was referencing. He advised that the SDA is not set up be an emergency response organization for the districts. He added that, technically, the law doesn't allow the SDA to utilize funding for emergency projects. He explained that each

individual school district is responsible for handling and stabilizing emergency situations. He said that when a situation like the Hurricane occurs the SDA will gather all possible resources it can to try to make sure first, that everyone is safe and second, that the buildings are still adequate for students to occupy. He said that the SDA is working with the DOE to determine which school districts have been hit the hardest and will provide whatever support is possible. He advised that there is not yet a clear picture of how individual districts have been impacted. He noted that this information will come from the DOE. Mr. Larkins said that people are working very hard to assess the situation and he doesn't believe that any student will be allowed to enter a school that is considered unsafe. Mr. Larkins stressed that the SDA does not make that determination, rather, there are other entities that determine if a building is safe or not. He said that, to date, he hasn't received any notice of damage at any current emergent project site.

Mr. Walsh then asked if there were any other members of the public present who wished to address the Board. Hearing none, upon a motion by Mr. Nixon, and seconded by Ms. Hassett and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its November 7, 2012 meeting.


Jane F. Kelly
Assistant Secretary

RESOLUTION—3a.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the November 7, 2012 Board meeting of the New Jersey Schools Development Authority, for the Open Session, was forwarded to the Governor on November 9, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's November 7, 2012 Open Session meeting is hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: December 5, 2012

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT

REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE

PROPOSED 2013 OPERATING BUDGET



1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

5

MEMORANDUM

TO: The Members of the Authority

FROM: Marc Larkins, Chief Executive Officer
Donald Guarriello, Chief Financial Officer

RE: Proposed 2013 Operating Budget

DATE: December 5, 2013

Pursuant to Article V, Section 5.1.B of the Authority's By-Laws, the Chief Executive Officer is required to prepare and submit a proposed annual budget for the Authority, for adoption by the Members. Accordingly, in support of the Authority's current and anticipated project activities and initiatives as described below, we are submitting to the Board of Directors for their consideration a calendar year 2013 Operating Budget of \$36.7 million (or \$20.1 million after the reclassification of certain employee costs to Project Costs), which represents a total expense reduction of \$2.9 million (7.4%) as compared to the current year budget. The 2013 Operating Budget includes a proposed headcount of 256 full-time equivalents (FTE), which is 4 FTEs lower than the current year budget. However, since the Authority currently has 20 fewer FTEs than the current year budget, the 2013 Operating Budget reflects an actual increase of 16 FTEs. On November 19, 2012, the Audit Committee considered the proposed 2013 Operating Budget and ultimately recommended that it be presented to the Board in December for approval.

Justification for Budget Request

The SDA's current portfolio of active school facilities projects is extensive, estimated at \$2 billion. This includes: (a) the 2011-2012 Capital Project portfolios, consisting of 27 new or addition/renovation school facilities projects, one which is currently in construction, as well as 5 other major projects that address serious facility deficiencies (more than \$1.5 billion); (b) two earlier capital plan projects, including one that is expected to be completed in 2013 (\$86 million); (c) dozens of emergent projects, many of which are managed by SDA staff (\$43 million); (d) several completed legacy projects with lingering issues requiring resolution; and (e) over 900 new Regular Operating District grants awarded since 2010 (\$338 million state share). Significant progress is being made with respect to the 2011-2012 Capital Projects as several are expected to begin construction in the approaching year. In this regard, in September 2012, Governor Christie announced that \$500 million in SDA construction projects statewide will commence within the next 6 months.

The Members of the Authority
December 5, 2012
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Recently the SDA implemented a more hands-on approach to project design and project management. For example, the new Design Studio, consisting of SDA employees, is developing education specifications, schematic design documents and performance specifications which, in combination with the SDA's Materials and Systems Standards, serve as the "bridging documents" to support the procurement of design-build services. Additionally, the SDA is no longer relying predominantly on professional consultants for providing direct project oversight, which has led to problems in the past. As a result, at least one SDA employee is now expected to be assigned full time to a job site during the construction phase.

Finally, in addition to the day-to-day activities that are required to run any business, the SDA is actively addressing a backlog of important initiatives. These initiatives include: (a) the pursuit of cost recoveries for design errors/omissions and/or construction defects, as well as for environmental remediation costs; (b) project and contract closeouts, including obtaining final certificates of occupancy and deed transfer; (c) the de-obligation of remaining contract balances for projects that have either been canceled or that have a different scope or alternative delivery; (d) contractor claims review and settlement activities; and (e) the development and implementation of new or enhanced computer systems to gain operating efficiencies and/or improve reporting.

Budget Approach

To appropriately assign accountability, all operating expenses are budgeted on a departmental basis. In developing the operating budget, coordinators were identified by each department and/or division, and materials were distributed for data input of expenses and headcount requirements along with instructions on how to enter the data.

Departmental budget information supplied to the budget team was eventually uploaded to a master spreadsheet and rolled up to arrive at divisional and Authority totals. Once approved, the budget will be calendarized for 2013 monthly reporting.

Prior to 2013 (forthcoming), all SDA salary and benefit costs were charged to operating expense in the Authority's financial statements. Since a large portion of the Authority's staff is responsible for the management and administration of school facilities projects, in 2013 the SDA will begin using time sheet information to allocate a portion of its salary and benefit costs to School Facilities Project Costs. Included in the attached materials is our estimate for those 2013 SDA Project Management Expenses (\$16.6 million), which are deducted from Total Salaries & Benefits Costs to arrive at 2013 "Authority Operating Expenses Exclusive of Employee Costs Charged to School Facilities Projects." Depending on job function, SDA Project Management Expenses may be charged directly to a specific school facilities project through an employee's time sheet reporting, or may be charged to "all projects" (i.e., indirect project cost), which SDA has determined indirect project costs will not be allocated to specific projects. To further illustrate, Project Team field employees will be expected to

charge their time directly to the specific project(s) they are assigned, while Accounts Payable staff will charge the majority of their time to “all projects” since it’s not practical for them to allocate time to specific projects.

Significant Budgetary Items

- The proposed 2013 Operating Budget reflects a headcount of 256 FTEs, as compared to 260 FTEs in the current year operating budget. The elimination of 4 FTEs will result in budgetary savings of \$256 thousand.

The line Total Salaries & Benefits Costs also includes the salaries of direct hire temporary employees (\$780k) to be used on an as needed basis throughout the year, primarily by the Design Studio and Emergent Project Team.

- The budget does not include an employee merit based compensation adjustment or cost of living adjustment.
- Employee benefit costs are \$2.2 million lower than the prior year. This is primarily due to lower Other Post Employment Benefit (OPEB) costs of \$1.6 million, and lower NJ unemployment expense of \$400 thousand. The Authority’s required contribution to the State pension system (PERS) is also lower by \$310 thousand, or 12%, from the prior year. Medical and Prescription Drug rates increased approximately 9% over the prior year, but that cost was partially offset by increased employee contributions. Benefits are estimated to comprise 42% of budgeted gross payroll expense in 2013, if you exclude the budgeted \$2 million non-cash accrual for OPEB.
- The allocation of employee salaries and benefits costs to School Facilities Projects is \$16.6 million. This is the first year such an allocation has been made. Operating Employee Salaries and Benefits Costs (exclusive of employee costs allocated to projects) for the 2013 Operating Budget is \$14 million.
- Cost reductions have been achieved in several areas including: interagency fees for DAG legal services; training & professional development costs; and General Office & Facilities expenses primarily due to lower office rent for the Front St. building. These decreases are offset by modest increases in internal audit fees, mileage and travel reimbursements due to increased project activity, and Other General Expenses due to increased recruitment expense.
- MIS expenses are \$743 thousand less than the prior year. This reflects the cost reduction for the DOE/LRFP system, budgeted at \$1.2 million last year; \$400 thousand is included in the 2013 Operating Budget for DOE/LRFP system enhancements and maintenance.

The Members of the Authority
December 5, 2012
Page 4

- Capital Expenditures are budgeted at \$54 thousand to replace SDA vehicles that are at the end of their useful life.
- A separate line item is included for contingency in the amount of \$75,000, or approximately 0.2% of the entire budget (excluding non-cash OPEB costs). Use of the contingency is at the CEO's discretion.

Accompanying Materials

Attached for your review and consideration is the proposed 2013 Operating Budget. The accompanying materials include: (1) budget summary and comparisons, (2) headcount by function and comparisons; and (3) budget line item detail.

Recommendation

The members of the Authority are recommended to approve the attached proposed 2013 Operating Budget.

2013 Budget vs. 2012 Budget Highlights

Salaries - \$ (255,607)

- -4 FTE's

Benefits - \$ (2,195,633)

- OPEB – (\$1.6m) lower than 2012 budget
- NJ Unemployment (\$400k)
- Pension (\$310k)
- Increase in Health, RX, Dental costs +100k

Direct Hire Temporary Employee Costs - \$730,463

- Includes 11 part-time temps and interns on SDA payroll

Interagency Agreements - \$ (95,000)

- DAG fees lower than 2012 budget

Other Contract & Professional Outside Services - \$ 30,120

- Internal Audit Fees +\$35k higher than 2012 budget due to required audits

Employee Expense Reimbursement – \$ 10,075

- Increased mileage and travel due to increased # of projects

Training & Professional Development - \$ (14,238)

- Lower HR Training Company Wide

Automobile - \$5,000

- Projected increase in State of NJ Motor Pool rates

Management Information Systems – \$ (743,100)

- DOE LRF \$800k lower than 2012 budget offset by:
- Workstation Purchases & Upgrades +\$40k

General Office & Facilities - \$ (434,424)

- Lower monthly rent for Front St. bldg. lease expiration (\$431k)
- Lower insurance premiums (\$43k)
- Fire and elevator upgrade payment plan expiration \$(27k) offset by:
- Moving – consolidation of Front/West State St. +\$25k
- CAM higher monthly fees for W. State St. bldg. +\$42k

Other General Expenses – \$ 13,000

- Recruitment Expense +\$6k
- Refreshment & Supplies +\$6k (previously budgeted in Stationary & Supplies)



New Jersey Schools Development Authority
Proposed 2013 Operating Budget Summary
Presentation to the Board of Directors

	Proposed 2013 Budget	2012 Budget	2012 Reforecast	Increase/(Decrease)	
				2013 Budget vs 2012 Budget	2013 Budget vs 2012 Reforecast
Authority Operating Expenses:					
Employee Salaries	\$ 19,375,713	\$ 19,631,320	\$ 18,614,393	\$ (255,607)	\$ 761,320
Employee Benefits	10,462,853 ^a	12,658,486	10,246,751	(2,195,633)	216,102
Direct Hire Temporary Employee Costs	780,463	50,000	50,000	730,463	730,463
Total Salaries & Benefits Costs	30,619,029	32,339,806	28,911,144	(1,720,777)	1,707,885
<u>Less: Employee Salaries & Benefits Costs Charged to Projects</u>	<u>(16,632,748) ^b</u>	<u>-</u>	<u>(15,736,668)</u>	<u>(16,632,748)</u>	<u>(896,080)</u>
Operating Employee Salaries & Benefits Costs	13,986,281	32,339,806	13,174,476	(18,353,525)	811,805
Temporary Staffing Services	100,000	100,000	100,000	-	-
Interagency Agreements	231,500	326,500	206,500	(95,000)	25,000
Other Contract & Professional Outside Services	440,520	410,400	437,400	30,120	3,120
Employee Expense Reimbursement	26,700	16,625	16,625	10,075	10,075
Training & Professional Development	65,492	79,730	38,500	(14,238)	26,992
Parking	52,500	51,000	51,000	1,500	1,500
Automobile	78,000	73,000	73,000	5,000	5,000
Communications & Outreach	500	1,000	1,000	(500)	(500)
Management Information Systems	1,555,900	2,299,000	1,776,334	(743,100)	(220,434)
General Office & Facilities	3,361,492	3,795,916	3,835,787	(434,424)	(474,295)
Other General Expenses	27,100	14,100	9,474	13,000	17,626
Sub-Total (Net)	\$ 19,925,985	\$ 39,507,077	\$ 19,720,096	\$ (19,581,092)	\$ 205,889
Reserve for Unforeseen Events	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -
SDA Capital Expenditures (Operations)	\$ 54,000	\$ 54,000	\$ 54,000	\$ -	\$ -
Authority Operating Expenses <u>Exclusive</u> of Employee Costs Charged to School Facilities Projects	\$ 20,054,985	\$ 39,636,077	\$ 19,849,096	\$ (19,581,092)	\$ 205,889
Authority Operating Expenses <u>Inclusive</u> of Employee Costs Charged to School Facilities Projects	\$ 36,687,733	\$ 39,636,077	\$ 35,585,764	\$ (2,948,344)	\$ 1,101,969
Total Employee Headcount	256	260	243	(4)	13

a Includes non-cash accrual of approximately \$2.0 million for other post retirement benefits (OPEB).

b A summary breakout of employee salaries & benefits costs charged to projects is provided on Page 3. This is the 1st year such allocation was made.



**New Jersey Schools Development Authority
Proposed 2013 SDA Employee Costs Charged to School Facilities Projects
Presentation to the Board of Directors**

	Proposed 2013 Budget	2012 Budget	2012 Reforecast	Increase/(Decrease)	
				2013 Budget vs 2012 Budget	2013 Budget vs 2012 Reforecast
Authority Project Management Expenses (Employees):					
Direct - Project Management Salaries & Benefits:					
Design Studio - Employee Salaries	\$ 701,229	\$ -	\$ 1,029,579	\$ 701,229	\$ (328,350)
Design Studio - Employee Benefits	297,041	-	281,037	297,041	16,004
Design Studio - Direct Hire Temps	386,978	-	-	386,978	386,978
Field Staff - Employee Salaries	3,319,462	-	3,349,845	3,319,462	(30,383)
Field Staff - Employee Benefits	1,406,124	-	1,330,370	1,406,124	75,754
Field Staff - Direct Hire Temps	221,129	-	-	221,129	221,129
Support Staff - Employee Salaries	1,997,630	-	1,890,009	1,997,630	107,621
Support Staff - Employee Benefits	846,196	-	800,608	846,196	45,588
Total Direct Project Management Salaries & Benefits	\$ 9,175,789	\$ -	\$ 8,681,448	\$ 9,175,789	\$ 494,341
Indirect - Project Management Salaries & Benefits:					
Unallocated - Employee Salaries	5,229,363	-	4,947,634	5,229,363	281,729
Unallocated - Employee Benefits	2,227,596	-	2,107,586	2,227,596	120,010
Total Indirect Project Management Salaries & Benefits	\$ 7,456,959	\$ -	\$ 7,055,220	\$ 7,456,959	\$ 401,739
Total Authority Project Management Expenses	\$ 16,632,748	\$ -	\$ 15,736,668	\$ 16,632,748	\$ 896,080
Project Management Employee Headcount ^a	202	-	192	202	10

a Represents the number of employees expected to have at least a portion of their salaries & benefits charged to projects.

Definitions:

Design Studio - SDA employees who are assigned to the Design Studio and are directly involved in the design of schools.

Field Staff - SDA employees who are assigned to job sites during the construction of schools. These employees have daily oversight responsibility for specific projects.

Support Staff - SDA employees with responsibilities directly attributable to the management/administration of projects, but not field or Design Studio.
Examples include CMD, Procurement, Claims, etc.

Unallocated - SDA employees indirectly involved with projects. Examples include Safety, Risk (OCIP), Grants, Payables, etc.



New Jersey Schools Development Authority
 Proposed 2013 Operating Budget Summary Comparison
 2013 - 2009

Authority Operating Expenses:	Proposed 2013 Budget	2012 Budget	2011 Budget	2010 Budget	2009 Budget
Employee Salaries	\$ 19,375,713	\$ 19,631,320	\$ 23,500,466	\$ 26,110,734	\$ 25,384,113
Employee Benefits	10,462,853 ^a	12,658,486	13,006,798	10,946,403	9,463,086
Direct Hire Temporary Employee Costs	780,463	50,000	50,000	70,000	65,000
Total Salaries & Benefits Costs	30,619,029	32,339,806	36,557,264	37,127,137	34,912,199
<u>Less:</u> Employee Salaries & Benefits Costs Charged to Projects	(16,632,748) ^b	-	-	-	-
Operating Employee Salaries & Benefits Costs	13,986,281	32,339,806	36,557,264	37,127,137	34,912,199
Temporary Staffing Services	100,000	100,000	150,000	680,000	490,000
Interagency Agreements	231,500	326,500	623,000	1,275,000	2,206,600
Other Contract & Professional Outside Services	440,520	410,400	3,336,000 ^c	5,490,500	6,425,500
Employee Expense Reimbursement	26,700	16,625	243,298	318,613	318,716
Training & Professional Development	65,492	79,730	158,109	333,271	427,796
Parking	52,500	51,000	63,000	394,700	409,175
Automobile	78,000	73,000	72,200	68,400	68,400
Communications & Outreach	500	1,000	14,704	34,450	59,081
Management Information Systems	1,555,900	2,299,000	2,410,000	1,739,536	2,208,200
General Office & Facilities	3,361,492	3,795,916	3,660,485	4,245,465	4,376,168
Other General Expenses	27,100	14,100	13,300	47,500	108,000
Sub-Total (Net)	\$ 19,925,985	\$ 39,507,077	\$ 47,301,360	\$ 51,754,572	\$ 52,009,835
Reserve for Unforeseen Events	\$ 75,000	\$ 75,000	\$ 125,000	\$ 250,000	\$ 500,000
SDA Capital Expenditures (Operations)	\$ 54,000	\$ 54,000	\$ -	\$ -	\$ 365,000
Authority Operating Expenses <u>Exclusive</u> of Employee Costs Charged to School Facilities Projects	\$ 20,054,985	\$ 39,636,077	\$ 47,426,360	\$ 52,004,572	\$ 52,874,835
Authority Operating Expenses <u>Inclusive</u> of Employee Costs Charged to School Facilities Projects	\$ 36,687,733	\$ 39,636,077	\$ 47,426,360	\$ 52,004,572	\$ 52,874,835
Total Employee Headcount	256	260	310	342	342

a Includes non-cash accrual of approximately \$2.0 million for other post retirement benefits (OPEB).
 b This is the 1st year such allocation was made.
 c Effective 1/1/2011, costs for outside legal & claims consulting services are accounted for in School Facilities Project Costs.



New Jersey Schools Development Authority
 Proposed 2013 Operating Budget Employee Headcount
 Budget Presentation to the Board of Directors

SDA Division/Unit	Employee Headcount			Proposed Headcount vs.	
	Proposed 2013 Budget	2012 Budget	Actual	2012 Budget	Actual
Office of Chief Executive Officer (CEO)	3	3	3	-	-
Program Assessment & Development	8	7	7	1	1
Special Projects	11	12	9	(1)	2
Program Operations–Mgmt (PO)	6	6	6	-	-
PO, Capital Plan/Grants	25	28	26	(3)	(1)
PO, Safety	10	10	10	-	-
PO, Project Teams	80	80	75	-	5
Corp Governance & Operations–Mgmt (GOV)	3	3	3	-	-
GOV, Human Resources	8	10	8	(2)	-
GOV, Chief Counsel	14	12	12	2	2
GOV, Information Systems	15	15	14	-	1
GOV, Facilities	6	6	6	-	-
GOV, Communications	10	10	10	-	-
Financial Operations, CFO–Mgmt (FO)	4	4	4	-	-
FO, Controller	12	12	12	-	-
FO, Contract Management	14	14	11	-	3
FO, RES	6	7	6	(1)	-
FO, Procurement	9	9	9	-	-
FO, Risk Management/Vendor Svcs	12	12	12	-	-
Total Full-Time Employees (FTEs)	256	260	243	(4)	13

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	2013 Proposed Operating Budget	Total 2012 Operating Budget
HEADCOUNT		
2012 Approved Headcount	260	260
Active	240	260
Open	16	0
Requested	0	0
Positions Eliminated	0	0
2013 Proposed Headcount	256	260
Increase/Decrease Headcount	(4)	0
PERSONNEL & USAGE		
Employee Salaries & Benefits		
Salaries Total	20,100,713	19,681,320
Employee Benefits Total	10,518,316	12,658,486
Employee Salaries & Benefits Total	30,619,029	32,339,806
Temporary Staffing Services	100,000	100,000
Automobile Total	78,000	73,000
Local Travel & Meetings		
Mileage Reimbursement	11,600	9,800
Travel Reimbursement	15,100	6,825
Local Travel & Meetings Total	26,700	16,625
Professional Development		
Publications & Subscriptions	20,492	22,850
Conference/Seminar/Outside Training	28,495	26,000
HR Training - Company Wide	10,000	25,000
Membership/License	6,505	5,880
Professional Development Total	65,492	79,730

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	2013 Proposed Operating Budget	Total 2012 Operating Budget
Parking Total	52,500	51,000
TOTAL PERSONNEL & USAGE	30,941,721	32,660,161
COMMUNICATIONS & OUTREACH		
SDA Events		
Events/Conferences	500	0
Total SDA Events	500	0
Promotional Materials		
Program Sheets-Design	0	500
Newsletter Production	0	500
Promotional Materials Total	0	1,000
TOTAL COMMUNICATIONS & OUTREACH	500	1,000
CONTRACT SERVICES		
Audit Fee		
External Audit Fee	94,020	92,900
Internal Audit Fee	250,000	215,000
Audit Fee Total	344,020	307,900
Interagency Services		
Interagency Svcs-Treasury-Perry St. Lot	31,500	31,500
Interagency Svcs Deputy Attorney General	200,000	295,000
Interagency Agreements Total	231,500	326,500

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	2013 Proposed Operating Budget	Total 2012 Operating Budget
Other Professional Services		
Consult-Actuary Services	0	10,000
Consult-Human Resources	0	5,000
Consulting-MIS	84,500	67,500
Other Professional Services Total	84,500	82,500
Other Contract Services		
Bank Service Charges	12,000	20,000
Agency/Trustee Fees	0	0
Other Contract Services Total	12,000	20,000
TOTAL CONTRACT SERVICES	672,020	736,900
INFORMATION SYSTEMS		
System Maintenance	598,000	640,000
DocuSafe	20,000	20,000
System Supplies		
General	30,000	30,000
Telecom	0	0
System Supplies Total	30,000	30,000
System Software		
General	64,000	20,000
VMWARE S/W	0	9,000
System Software Total	64,000	29,000

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	2013 Proposed Operating Budget	Total 2012 Operating Budget
System Hardware		
General	20,000	20,000
Server	38,000	38,000
Printers	6,000	6,000
Workstation Purchases/Upgrades		
Upgrades	80,000	40,000
New Purchases	0	0
Workstation Purchases/Upgrades Total	<u>80,000</u>	<u>40,000</u>
System Hardware Total	<u>144,000</u>	<u>104,000</u>
Projects		
CFO Projects	22,000	5,000
Disaster Recovery	70,000	60,000
DOE LRFP Project	400,000	1,200,000
Projects Total	<u>492,000</u>	<u>1,265,000</u>
External Services		
ADP	50,000	52,000
On-Line Subscription Services	36,000	45,000
On-Line Subscription Services-Board Books	14,000	14,000
Internet Provider-SNIP	100,000	100,000
External Services Total	<u>200,000</u>	<u>211,000</u>
Technical Training	7,900	0
TOTAL INFORMATION SYSTEMS	<u>1,555,900</u>	<u>2,299,000</u>

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	<u>2013 Proposed Operating Budget</u>	<u>Total 2012 Operating Budget</u>
OFFICE OPERATIONS		
Telephone		
State of NJ	180,000	168,000
Cellular	126,000	135,000
Phone Conference Calls	15,000	15,000
Telephone Total	<u>321,000</u>	<u>318,000</u>
Utilities		
Trenton 1 W.State St	168,000	160,000
Trenton Front St	25,000	30,000
Newark	30,000	37,000
Utilities Total	<u>223,000</u>	<u>227,000</u>
Postage & Delivery		
Meter Usage	11,000	11,000
Lockbox Rental	1,300	1,170
State of NJ	360	300
UPS	7,000	7,000
Federal Express	500	2,000
Postage & Delivery Total	<u>20,160</u>	<u>21,470</u>
Rent & Real Estate Taxes		
Trenton 1 W.State St	1,279,000	1,279,000
Trenton Front St	155,000	585,655
Newark	214,000	214,000
Rent Total	<u>1,648,000</u>	<u>2,078,655</u>
Moving Expense Total	<u>75,000</u>	<u>50,000</u>

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	2013 Proposed Operating Budget	Total 2012 Operating Budget
Insurance - Liability & Property		
Business Admin Package	46,139	43,009
Auto Insurance	28,085	24,201
Umbrella Liability	49,302	94,299
Public Officials Liability	209,872	209,872
Public Officials Liability-Excess	76,185	76,185
Umbrella Liability-Excess	19,474	25,225
Insurance - Liability & Property Total	429,057	472,791
Equipment Lease/Maintenance Total	50,000	30,000
Furniture/Equipment/Fixtures		
Furniture Purchases	5,000	5,000
Equipment Purchases	5,000	5,000
Equipment Leases	0	30,000
Fixtures & Tools	3,275	2,000
Furniture/Equipment/Fixtures Total	13,275	42,000
Stationary & Supplies		
Stationary & Supplies	25,000	35,000
I/S Paper	25,000	25,000
Toner	60,000	60,000
Business Cards	3,000	5,000
Printed (Stationary, Envelopes)	1,000	2,000
Computer Checks	1,000	1,000
Storage	55,000	41,000
Stationary & Supplies Total	170,000	169,000
TOTAL OFFICE OPERATIONS	2,949,492	3,408,916

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

2013 Proposed Operating Budget

	2013 Proposed Operating Budget	Total 2012 Operating Budget
FACILITIES MANAGEMENT		
Janitorial Total	90,000	80,000
Mechanical Maintenance		
Elevator Repairs & Maintenance	16,000	29,000
Repairs & Maintenance	40,000	40,000
Common Area Maintenance Fees	246,000	204,000
Fire Prevention	20,000	34,000
Mechanical Maintenance Total	322,000	307,000
TOTAL FACILITIES MANAGEMENT	412,000	387,000
TOTAL ADMINISTRATIVE EXPENSES	36,531,633	39,492,977
GENERAL		
Refreshments & Supplies	11,000	5,000
Water Cooler	5,100	5,100
Employee Services	2,000	2,000
Misc Expense	1,000	0
Recruitment Expense	8,000	2,000
TOTAL GENERAL EXPENSES	27,100	14,100
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	36,558,733	39,507,077
RESERVE FOR UNFORESEEN EVENTS	75,000	75,000
TOTAL BEFORE CAPITAL EXPENDITURES	36,633,733	39,582,077
TOTAL CAPITAL EXPENDITURES IN SUPPORT OF SDA OPERATIONS	54,000	54,000
GRAND TOTAL	36,687,733	39,636,077

RESOLUTION – 5a.**Resolution Approving the Fiscal Year 2013 Annual Operating Budget**

WHEREAS, the New Jersey Schools Development Authority (“SDA” or “the Authority”) was established by law pursuant to P.L.2007, C.137 (NJSA 52:18A-235 et. seq.) as an entity “in but not of” the New Jersey State Department of the Treasury; and

WHEREAS, pursuant to law, the Authority is authorized to “adopt bylaws for the regulation of its affairs and the conduct of its business” which bylaws were adopted by the Authority on August 15, 2007; and

WHEREAS, pursuant to Article IX of the Authority’s bylaws, there is established an Audit Committee, the duties and responsibilities of which are set forth in the Audit Committee Charter; and

WHEREAS, pursuant to Article VII, Section 7.1 of the Authority’s bylaws, “the fiscal year of the Authority shall commence on the first day of January of each calendar year and conclude on the last day of December of the same calendar year; and

WHEREAS, pursuant to Article V. Section 5.1B of the Authority’s bylaws, the Authority’s “Chief Executive Officer shall prepare and submit a proposed annual budget for the Authority for each ensuing year for adoption by the members of the Authority”; and

WHEREAS, pursuant to Article V. Section 5.1B of the bylaws of the Authority, the Chief Executive Officer has submitted to the Audit Committee for consideration a proposed operating budget for the Authority’s Fiscal Year 2013, and

WHEREAS, at its meeting on November 19, 2012, the Audit Committee met to review and discuss the budget proposal; and

WHEREAS, pursuant to Article VII A.1 of the Audit Committee Charter and following deliberations, the Audit Committee recommends the budget proposal for approval by the Members of the Authority and it is so presented; and

WHEREAS, the SDA’s Fiscal Year (FY) 2013 Budget represents an overall 7.4% reduction from the current FY 2012 Budget; and

WHEREAS, the FY 2013 Budget is as presented in the attachment hereto.

NOW THEREFORE BE IT RESOLVED, that the Board hereby approves the attached FY 2013 Annual Operating Budget for staffing, general and administrative expenses and capital expenditures in support of SDA operations totaling \$36,687,733 and authorizes the Chief Executive Officer to expend funds on behalf of the Authority pursuant to this budget as required.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Proposed FY 2013 Annual Operating Budget Memorandum and Attachment, dated
December 5, 2012
Dated: December 5, 2012

REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE

CHAIRMAN'S REPORT

OFFICE OF PROGRAM OPERATIONS - CHANGE ORDERS/AMENDMENTS

ERNEST BOCK & SONS, INC.



MEMORANDUM

TO: Members of the Authority
FROM: Corrado Minervini
 Program Director, Program Operations
DATE: December 5, 2012
SUBJECT: Change Orders – Ernest Bock & Sons, Inc.

COMPANY NAME: Ernest Bock & Sons, Inc.
 DISTRICT: Elizabeth
 CONTRACT NO: EL-0016-C03
 PMF/CM: NJSDA-Self Managed
 SCHOOL NAME: Victor Mravlag Elementary School, No. 21
 CHANGE ORDER NO.: 109
 RESOLVING CHANGE ORDER: 110
 REASON: Additional work
 AMOUNT: \$ 265,000.00 (109) - Allowance (To fund costs associated with extended warranties/service agreements and to perform potential repairs.)

 \$127,425.58 (110) - CCD No. 29 \$0.00 + Resolving Change Order 110 for \$127,425.58

 CONTRACT STATUS: 70% Paid to Date against the Current Contract Value
 ANTICIPATED OCCUPANCY
 DATE: April 2013

INTRODUCTION

I am writing to recommend approval by the Members of the Authority for Change Order No. 109 to establish an allowance in the amount of \$ 265,000.00 and Resolving Change Order 110 in the amount of \$127,425.58. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, a change order which singularly exceeds \$500,000 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority. These change orders, when aggregated with prior approved change orders, are each greater than 10% of the contract value.

Members of the Authority
Change Orders No. 109 and 110 – Ernest Bock & Sons, Inc.
Elizabeth – Victor Mravlag ES, No. 21
December 5, 2012
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BACKGROUND

Ernest Bock & Sons, Inc. was issued the Notice to Proceed on November 16, 2006 to provide construction services at the Victor Mravlag Elementary School, No. 21 in the Elizabeth School District. When completed, the Victor Mravlag Elementary School, No. 21 will be an 80,164 square foot facility designed to educate 500 students in grades Pre-K through Eight in the Elizabeth School District.

In July 2009, the Members of the Authority approved a revised Project Charter to reflect a change in project scope from addition/renovation to new construction and in anticipation of additional services to be provided by the General Contractor to effectuate that change in scope.

There has been significant prior change order activity on this engagement including the following:

- On January 5, 2011, the Members of the Authority approved Change Order No. 91 in the amount of \$3,100,000 for the Construction of Proposed Replacement Structure.
- On October 5, 2011, the Members of the Authority approved Change Order No. 92, in the amount of \$96,000 for Additional Costs associated with Insurance, Bond and Sub-Contractor Direct Costs.
- On February 1, 2012, the Members of the Authority approved Change Order No. 98, in the amount of \$128,421 for Extended and Additional Material and Equipment Storage Costs.
- On March 7, 2012, the Members of the Authority approved Change Order No. 102 in the amount of \$270,000 for Extended General Condition Costs.
- On April 4, 2012, the Members of the Authority approved Change Order No. 103 in the amount of \$14,299 for the removal and replacement of a concrete slab damaged by exposure to the elements resulting from project delays beyond the control of the general contractor.
- On July 5, 2012, the Members of the Authority approved Change Order No. 116 in the amount of \$43,766 for additional construction services to address life safety code deficiencies.

Members of the Authority
Change Orders No. 109 and 110 – Ernest Bock & Sons, Inc.
Elizabeth – Victor Mravlag ES, No. 21
December 5, 2012
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REASON FOR CHANGE ORDER 109

This change order is recommended to establish an allowance to fund the extension of warranties and performance of potential repairs. Additional construction may be necessary to repair rooftop HVAC equipment on an as needed basis due to potential damage incurred during the extended storage period of the units. Repairs may include cleaning debris collected inside the units during the storage period, replacement of unit belts, filters and the possible replacement of compressors, fans and electrical components. Replacement of the insulation in the rooftop unit curbs was performed in July 2012.

The nine (9) rooftop units were stored from October 2007 until being delivered to the site and installed in July 2012. The extended storage period was caused by prior project delays. At this time all manufacturers warranties associated with these HVAC units have lapsed. Although these HVAC units are designed for outside usage, the initial start-up has not occurred and it is anticipated that the units may need repairs due to the lengthy period of inactivity.

Contrary to the current change order process and contract language, removal and replacement of the rooftop unit curb insulation was performed in July 2012 by the GC without prior request, notification to NJSDA or receipt of direction from NJSDA. Although the GC proceeded at its own risk, the work was necessary to continue the orderly progression of the project and avoid potential costs brought about by opening the roof at a later date to access equipment needed for installation of the HVAC units. This work has been completed by the general contractor and was inspected by the commissioning agent.

Concord Engineering (the Mechanical Engineer and Commissioning Agent of Record) reviewed the installed units on August 9, 2012 and on October 4, 2012 and reported that necessary repair work is anticipated, but cannot be defined, detailed or specified until startup of the units. At startup, the manufacturer's representatives will need to inspect the units and determine if any repairs are necessary. While initial startup will reveal whether and what repairs and service may be needed, an estimate has been provided by the engineer of record inclusive of potential needed action.

In that the warranties have lapsed and we are seeking approval to fund potential repairs, we recognize the appropriateness of having in place extended warranties and/or service agreements from the manufacturer for these nine (9) rooftop units for an additional one (1) year full warranty, five (5) year compressor and fifteen (15) year coil warranty after substantial completion, as specified in the project documents. We are actively pursuing such extensions and ideally will have these in place prior to the performance of any potential repair work represented by Change Order No. 109. Startup and testing of the units is scheduled for mid-December in

Members of the Authority
 Change Orders No. 109 and 110 – Ernest Bock & Sons, Inc.
 Elizabeth – Victor Mravlag ES, No. 21
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order to fully assess the condition prior to receipt of a proposal for potential repairs and avoid further delays.

The anticipated costs associated with the potential repairs as well as those associated with the extended warranties/service agreements are represented by the recommended allowance value; payments shall be based upon actual time and material costs for the repair work and actual costs for the extended warranties/service agreements.

SUMMARY OF CHANGE

To establish an allowance from which to fund the costs associated with extended warranties/service agreements and the performance of potential repairs.

Total Allowance Value: \$ 265,000.00

Any repair work required to be advanced prior to having extended warranties/service agreements in place in order to minimize the NJSDA exposure to additional delays and associated costs will be invoiced on a time and material basis.

Estimated Costs of Potential Repair Work:

1) Replace damaged curb insulation	\$	5,000.00
2) Estimated unit repair cost	\$	50,000.00
3) Remove debris and clean all nine (9) units	\$	1,500.00
4) Overhead, Profit, Bond and Insurance	\$	8,500.00
	TOTAL \$	65,000.00

All documents supporting this change order have been reviewed by the associated NJSDA project team members as well as the Program Director, Deputy Program Director and the Contract Management Division (CMD) for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the change order is justified and that the amount is reasonable and appropriate.

Members of the Authority
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 Elizabeth – Victor Mravlag ES, No. 21
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REASON FOR CHANGE ORDER 110

This change order is for additional construction necessary to complete IT upgrades in accordance with current NJSDA, DOE and the District IT standards and are a modification to the contract documents. They include security and hardware changes incorporated into the construction documents, coordination and relocation of power and data for the change from ceiling-mounted LCD projectors to wall-mounted Interactive Boards and replacement of the analog telephone communication system with a Voice Over Internet Protocol (VOIP) telephone and intercom system.

SUMMARY OF CHANGE

This change order is required to conform to current IT standards, complete the project in accordance with currently approved and released DCA drawings, coordinate and relocate the data and power requirements of the NJSDA-supplied and installed technology equipment, and replace an obsolete security and communications system. The dollar value is inclusive of a credit representing the prior scope value.

1) Additional Scope: Door, Frame and Hardware Security	\$	5,495.32
2) Additional Scope: Electrical IT and Security	\$	111,194.78
3) Overhead, Profit, Bond and Insurance	\$	10,735.48
ADDITIONAL COSTS	\$	127,425.58

In accordance with the Operating Authority, all documents supporting this change order have been reviewed by the associated NJSDA project team members as well as the Program Director, Deputy Program Director and the Contract Management Division (CMD) for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the change order is justified and that the amount is reasonable and appropriate.

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 Elizabeth – Victor Mravlag ES, No. 21
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CALCULATIONS

a.	Original Contract Amount	\$	20,587,000
b.	Change Orders to Date (excluding proposed change order)	\$	7,709,123
c.	Proposed Change Order Amount	\$	392,426
d.	Total Change Orders to Date including this Change Order (Total of Line (b.) and Line (c.))	\$	8,101,548
e.	Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))		39%
f.	Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	28,688,548

RECOMMENDATION

The Members of the Authority are requested to approve Change Order No. 109 in the amount of \$ 265,000.00 and Change Order 110 in the amount of \$127,425.58. In accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, any change order which singularly exceeds \$500,000 or singularly or when aggregated is greater than 10% of the contract value requires approval by the Members of the Authority. These change orders, when aggregated with prior approved change orders, are greater than 10% of the contract value.

/s/ Corrado Minervini
 Corrado Minervini, Program Operations Director

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations
 Reviewed and Recommended by: Robert Ryan, Deputy Director, Program Operations
 Prepared and Recommended by: Gabriel Salas, Program Officer, Program Operations

Resolution—6a1.

COMPANY NAME: Ernest Bock & Sons, Inc.
 DISTRICT: Elizabeth
 CONTRACT NO: EL-0016-C03
 PMF/CM: NJSDA-Self Managed
 SCHOOL NAME: Victor Mravlag Elementary School, No. 21
 CHANGE ORDER NO.: 109
 RESOLVING CHANGE ORDER: 110
 REASON: Additional work
 AMOUNT: \$ 265,000.00 (109) - Allowance (To fund costs associated with extended warranties/service agreements and to perform potential repairs.)
 \$127,425.58 (110) - CCD No. 29 \$0.00 + Resolving Change Order 110 for \$127,425.58

CONTRACT STATUS: 70% Paid to Date against the Current Contract Value
 ANTICIPATED OCCUPANCY DATE: April 2013

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that a change order which singularly exceeds \$500,000 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority.

WHEREAS, Ernest Bock & Sons, Inc. (Bock) was issued a Notice to Proceed in November 2006 to provide construction services at the Victor Mravlag Elementary School, No. 21 (the Project) in the Elizabeth School District; and

WHEREAS, when completed, the Project will be an 80,164 square foot facility designed to educate 500 students in grades Pre-K through Eight in the Elizabeth School District; and

WHEREAS, in July 2009, the Members of the Authority approved a revised Project Charter to reflect a change in project scope from addition/renovation to new construction, anticipating additional services to be provided by the general contractor to effectuate that change in scope; and

WHEREAS, as set forth in detail in the memorandum presented to the Board on this date and incorporated herein, there has been significant prior change order activity associated with the Project; and

WHEREAS, Change Order No. 109, with a total allowance value of \$265,000 is recommended to establish an allowance to fund the extension of warranties and performance of potential repairs; and

WHEREAS, Resolving Change Order No. 110, in the amount of \$127,425.58, will facilitate the additional activities necessary to conform to current IT standards, complete the Project in

accordance with currently approved and released Department of Community Affairs (DCA) drawings, coordinate and relocate the data and power requirements of the SDA-supplied and installed technology equipment, and replace an obsolete security and communications system; and

WHEREAS, detailed background information regarding Change Order No. 109 and Resolving Change Order 110 was set forth in materials provided to the Board on this date and incorporated herein; and

WHEREAS, these change orders, when aggregated with prior approved change orders, are each greater than 10% of the contract value; and

WHEREAS, all documents supporting Change Order No. 109 and Resolving Change Order No. 110 have been reviewed by associated SDA project team members as well as the Program Director, Deputy Program Director and the Contract Management Division (CMD) for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that the Change Order and Resolving Change Order as presented are justified and their respective amounts are reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve Change Order No. 109 in the amount of \$ 265,000.00 and Resolving Change Order 110 in the amount of \$127,425.58 for Ernest Bock & Sons, Inc. (Contract No. EL-0016-C03) for the Victor Mravlag Elementary School No. 21 in the Elizabeth School District.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Ernest Bock & Sons, Inc., Change Order No. 109 and Resolving Change Order 110, (Contract No. EL-0016-C03), Victor Mravlag Elementary School No. 21, School District of Elizabeth, dated December 5, 2012

Dated: December 5, 2012

DELEGATED AUTHORITY AWARD/APPROVAL OF FINAL PROJECT CHARTER

**NT-0003-C02-PHILLIPSBURG HIGH SCHOOL -
CONSTRUCTION OF NEW HIGH SCHOOL**



MEMORANDUM SUPPLEMENT

6

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

RE: DISTRICT: Phillipsburg
SCHOOL: Phillipsburg High School
PACKAGE #: NT-0003-C02
WORK TO BE PERFORMED: Construction of New High School
CCE: \$87,097,636
CM: Heery International
DESIGN CONSULTANT: DIGroupArchitecture

DATE: December 5, 2012

SUBJECT: Delegated Authority to Award Construction Contract and Approve
Final Project Charter

Subsequent to submission of the attached procurement Board Memorandum for the Phillipsburg High School construction contract, SDA staff received numerous requests from potential bidders to extend the date for submission of Technical and Price Proposals as a result of time constraints experienced due to multiple holidays and impacts from Superstorm Sandy. Upon considering the bidders' requests and reviewing the project schedule, SDA staff determined that a one week extension for submission of Technical and Price Proposals was in the best interest of the SDA in order to ensure a competitive procurement.

Consequently, on November 28, 2012, an addendum was issued extending the date for submission of Technical and Price Proposals from December 6, 2012 to December 13, 2012. The scheduled bid opening date of December 20, 2012 currently remains unchanged, as does the schedule for the contract award date.



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

Thomas Schrum
Program Director, Program Operations

RE: DISTRICT: Phillipsburg
SCHOOL: Phillipsburg High School
PACKAGE #: NT-0003-C02
WORK TO BE PERFORMED: Construction of New High School
CCE: \$87,097,636
CM: Heery International
DESIGN CONSULTANT: DIGroupArchitecture

DATE: December 5, 2012

SUBJECT: Delegated Authority to Award Construction Contract and Approve
Final Project Charter

INTRODUCTION

We are writing to request that the Members of the Authority approve the delegation of authority to the Chief Executive Officer, the Chairman of the Board and Chair of the School Review Committee to award a contract for construction of the Phillipsburg High School (Phillipsburg HS) in the Phillipsburg School District.

We are also requesting that the Members approve the delegation of authority to the Chief Executive Officer, the Chairman of the Board and Chair of the School Review Committee to approve the Final Project Charter representing the project budget inclusive of dollar values for the award of construction, as well as a construction contingency which is intended to address any potential cost impact which may be identified during the constructability review. A draft version of the charter based upon the advertised construction cost estimate is attached.

Pursuant to the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000 and for the approval of the Final Project Charter. Further, the Operating Authority allows for the Members to provide contingent approval of a contract that does not exceed 110% of the anticipated or estimated contract cost through Board-approved delegation to the Chief Executive Officer. This request for delegated authority is being made to maintain the project schedule for the Phillipsburg HS.

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The contract for construction services for the Phillipsburg HS in the Phillipsburg School District was advertised on September 27, 2012 with technical and price proposals due on December 6, 2012.

BACKGROUND

Project Definition

When completed, the Phillipsburg HS will be a new 330,021 square foot facility designed to educate 1,846 students from grades nine through twelve in the Phillipsburg School District. The project includes a parking lot and storm water detention/filtration system on a 122-acre hilltop site.

At the March 7, 2012 NJSDA Board Meeting, the Members of the Board approved the Authority's 2012 Capital Plan. This Plan identified the Phillipsburg HS project as one of the projects for advancement.

Project History

The following synopsis, covering the period 2002 – present chronologically, discusses:

- Project scope revisions implemented to address changed district need,
- Value engineering efforts for cost effectiveness and efficiency, most recently with 2011-2012 review and validation of appropriateness, and
- Several important site work aspects that have already been advanced and/or delivered.

On December 20, 2002, NJSCC, now the New Jersey Schools Development Authority (NJSDA), purchased 122 acres of former farmland to serve as the new site for the Phillipsburg HS. In that same month, Heery International was issued a Notice to Proceed (NTP) to serve as the Project Management Firm for the project.

On March 22, 2004, NJK-12 Architects, LLC (since re-formed under the name "Design Ideas Group" and currently under "DIGroupArchitecture", or "DIG") was issued an NTP for design and construction administration services for the project. The project scope consisted of the construction of a school facility to educate 1,774 students in grades nine to twelve, as well as improvements to the county access road and intersection leading to the school, athletic fields, and a community bike path.

By 2005, DIG completed a design for this scope. In May of 2005, NJSDA proceeded with delivery of the athletic fields, an element of the overall site development. The athletic fields were completed in 2006 and have been in use by the Phillipsburg School District since then

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under a Use and Occupancy Agreement. The remainder of the project's advancement had been suspended in 2005.

In 2008, the Phillipsburg HS was identified for advancement as part of the NJSDA's 2008 Capital Plan. Upon the recommendation of the New Jersey Department of Education (NJDOE), the project scope was revised to accommodate 1,846 students in grades nine to twelve.

In 2009, DIG proceeded through an amendment with the re-design process to address the revised project scope. The re-design incorporated NJDOE programmatic revisions and several value management recommendations in order to achieve a more efficient school design. A re-design of the county access road to the school was also executed by DIG, with focus to reduce the impact on property owners with regard to Right of Way and additional property acquisitions.

In 2009, D&K Construction Company (D&K) was issued an NTP to undertake early site development of the school property. This work involved the removal of large rock outcroppings to facilitate the future construction of footings and foundations for the school and the grading of the soil on site to within one foot of final building elevation. In addition, the work included construction of soil retention barriers, soil runoff barriers, and other temporary work to assure site conditions on this hilltop property were within Warren County Soil Conservation District requirements for a construction site. The early site work began in September 2009 and was completed in December 2009, leaving the site prepared for construction.

In early 2010, severe winter weather conditions eroded or eliminated many of the measures constructed to maintain the site, resulting in major water runoff. To address these conditions, NJSDA authorized D&K to undertake short-term stabilization measures to slow down the flow of water from the site. NJSDA also authorized DIG, in November 2010, to proceed per amendment with design services for long-term stabilization of the site. Epic Management, Inc. was issued an NTP in October 2011 to serve as the general contractor to implement this long-term stabilization effort. Phase 1 of this construction was completed in December 2011. Phase 2 commenced in March 2012, and was completed on May 29, 2012.

In early 2011, DIG completed the design for the facility, with all prior design and value management revisions incorporated into the drawings. In May of that year, the revised project design received final release for construction from New Jersey Department of Community Affairs (NJCA).

As part of NJSDA's 2011 Capital Plan Review, a Phillipsburg HS project was assessed and ranked amongst the highest priorities in terms of educational needs throughout the State. Given the potential project's size, scope and significant delivery cost for the State, this project was not included in the 2011 Capital Plan portfolio. Instead, a review effort commenced immediately thereafter in order to satisfactorily consider the best method to address Phillipsburg District's high school educational needs and to consider any and all appropriate alternative approaches. The

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alternative approaches taken into consideration included the utilization of additions and renovations of the existing high school. The SDA performed a cost benefit analysis, analyzing the several alternative approaches, and considering all costs specific to each different approach. The SDA reviewed related schedule considerations as well, and any cost impact dictated by such schedule and logistical considerations. In conclusion, the analysis found that any anticipated cost reductions that might be achieved from pursuit of addition and renovation rather than new construction represented a difference of 6%, and therefore were not significant enough to outweigh the unknown cost and schedule impacts often inherent in renovating an existing structure.

After collaborative review with the school district, NJDOE and the NJSDA, and consideration of the results of the cost benefit analysis discussed above, it was determined that, while the educational needs could be satisfactorily addressed through an addition and renovation to the existing high school, such a scope would present significant logistical and perhaps schedule challenges without sufficiently meaningful or guaranteed cost reduction. Therefore, the review concluded, based upon the specific results of this analysis, that the best course of action is to construct a new high school. The current design, therefore, was reviewed to determine if any further cost reductions and facility maintenance efficiencies could be achieved. This review resulted in the identification of value management modifications that would align the project more closely with NJSDA's current materials and systems standards.

Based upon the results of this further review, the NJSDA recommended advancement of the project using the current design with the incorporation of the value management modifications. At the March 7, 2012 NJSDA Board Meeting, the Phillipsburg HS project was approved to advance as part of the Authority's 2012 Capital Plan, with the construction procurement to advance in 2012.

Subsequently, through an amendment approved by the Board in May 2012, DIG proceeded with the incorporation of the needed value management modifications to the project's current design. These design modifications were completed in September 2012.

PROCUREMENT PROCESS

This package was advertised as a "Price and Other Factors" solicitation on September 27, 2012 on the SDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. For this procurement, "Price" was weighted as significantly more important than all "Other Factors," with price equaling 90% of the overall weight, and all non-price factors having a combined weight of 10%.

A mandatory pre-bid conference was held on October 10, 2012.

In accordance with regulations, the SDA employed a two-step process for this procurement. The first step required interested bidders to submit a Project Rating Proposal, which was used by the

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SDA to determine each bidder’s Project Rating Limit, or maximum amount that a bidder may bid, for the project. Project Rating Proposals were received on October 16, 2012. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, twelve (12) bidders received a Project Rating Limit.

The Project Rating Limits resulting from the Project Rating Evaluations are listed below:

Contractor	Project Rating Limit
Dobco, Inc.	\$ 74,477,726
Epic Management, Inc.	\$ 231,312,160
Ernest Bock & Sons, Inc.	\$ 107,084,530
Hall Construction Co., Inc.	\$ 131,295,840
Hunter Roberts Construction Group, LLC	\$ 140,436,504
Joseph A. Natoli Construction Corp.	\$ 113,618,840
Prismatic Development Corp.	\$ 110,600,000
Terminal Construction Corp.	\$ 212,681,000
Thomas P. Carney, Inc.	\$ 50,744,440
Torcon, Inc.	\$ 223,440,000
Turner Construction Company	\$ 307,200,000
Walsh Construction Company	\$ 425,000,000

Requests for Information (RFI) were received by November 15, 2012. An addendum providing responses to RFIs was issued to the bidders on November 21, 2012.

The second step of the response requires bidders to simultaneously submit a Technical Proposal and a sealed Price Proposal. Technical and Price Proposals will be received on December 6, 2012. The Technical Proposal will provide information regarding the bidder’s past experience and qualifications as well as the bidder’s overall approach to the project and to the Constructability Review portion of the project. Members of the Selection Committee, comprised of two (2) SDA Program Operations representatives and one (1) Phillipsburg School District representative, will be responsible for independently evaluating and scoring the Technical Proposal submittals with respect to the non-price evaluation criteria. The proposals will be evaluated by the Selection Committee members based on the following criteria:

- Bidder’s experience on similar projects
- Experience of key team members on similar projects
- Bidder’s prior affirmative action experience
- Bidder’s schedule compliance on similar projects
- Bidder’s safety record
- Bidder’s history of claims on payment bond

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- Approach to project
- Approach to constructability review

Each Selection Committee member will evaluate each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- 9 - 10 points - outstanding response - offers significant advantages.
- 7 - 8 points - superior response - exceeds requirements with no deficiencies.
- 5 - 6 points - sufficient response - meets the requirements with no significant deficiencies.
- 3 - 4 points - minimal response - meets the requirements but contains some significant deficiencies.
- 1 - 2 points - marginal response - comprehends requirements, but contains many significant deficiencies.
- 0 points - unsatisfactory response - requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors will be applied to each of the Selection Committee member’s raw scores for each criterion to arrive at a total weighted score as follows:

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Bidder’s experience on similar projects	2.0	20
Experience of key team members on similar projects	1.5	15
Bidder’s prior affirmative action experience	0.5	5
Bidder’s schedule compliance on similar projects	1.0	10
Bidder’s safety record	0.5	5
Bidder’s history of claims on payment bond	0.5	5
Approach to project	2.5	25
Approach to constructability review	1.5	15
Total Possible Points		100

For each Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member will be added together to calculate a Total Non-Price Score for that Technical Proposal. The maximum Total Non-Price Score is 100. All of the Total Non-Price Scores awarded to a Technical Proposal by the Selection Committee members will be added together and averaged to arrive at a Final Non-Price Score for each Technical Proposal.

Once all the Technical Proposals are scored, the Authority will open the sealed Price Proposals and review them for responsiveness. The Price Proposals will be publicly opened on December

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20, 2012 and the bids will be read aloud as required by law.

The lowest responsive Price Proposal will be awarded the maximum number of points for the price component, which is 100. All other Price Proposals will be awarded points based on the percentage that each proposal exceeds the lowest bid.

After the Price Scores are determined for all responsive firms, the Price Scores will be adjusted by a weighting factor of 90%. The Non-Price Scores for “Other Factors” criteria will be adjusted by a weighting factor of 10%. The Price Score and Non-Price Score for each responsive firm will then be added together for a Final Combined Score. The maximum Final Combined Score is 100.

Once all the responsive firms’ Non-Price Scores and Price Scores are weighted and compiled, the NJSDA will prepare a final ranking and determine the firm with the highest Final Combined Score for price and the non-price “Other Factors” evaluative criteria, and will recommend that award be made to that firm.

FINAL PROJECT CHARTER

The attached draft Final Project Charter represents the project budget inclusive of the estimated value for the award of construction based upon the advertised Construction Cost Estimate, and actual values for pre-development expenses, engaged design and project management services, as well as estimated costs for future project scope elements such as FF&E, technology, and appropriate contingencies. The estimated project budget of \$134.32 million included in the draft Project Charter represents a decrease of approximately \$5.97 million from the funding allocated for the project within the 2012 Capital Plan due to the difference between planning assumptions in place at the time and current market conditions. The Final Project Charter will be updated to reflect the actual award for construction prior to approval by the Chief Executive Officer, the Chairman of the Board and Chair of the School Review Committee.

RECOMMENDATION

The Members are requested to approve the delegation of authority to the Chief Executive Officer, the Chairman of the Board and Chair of the School Review Committee to award this contract to the firm with the highest Final Combined Score provided the award amount does not exceed 110% of the estimated amount of \$87,097,636.

The Members of the Authority are also requested to approve the delegation of authority to the Chief Executive Officer, the Chairman of the Board and Chair of the School Review Committee to approve the Final Project Charter representing all expended and projected funds necessary for completion of the project. The Final Project Charter also serves to reestablish contract values for all existing engagements for the purpose of the application of ongoing Operating Authority

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requirements for those engagements. The reestablished values for this purpose shall be the contract values as of December 5, 2012.

The NJSDA’s Procurement and Program Operations Divisions will provide the Board, for informational purposes, after award, the results of the procurement process and the approved Final Project Charter.

/s/ Sean Murphy
Sean Murphy
Procurement Director

/s/ Thomas Schrum
Thomas Schrum
Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations
Reviewed and Recommended by: Greg Voronov, Managing Director, Program Operations
Reviewed and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations
Reviewed and Recommended by: Robert Schmidt, Program Officer, Program Operations
Reviewed and Recommended by: Aruna Reddy, Program Officer, Program Operations
Prepared and Recommended by: Jeannette North, Program Officer, Program Operations

DRAFT

New Jersey Schools Development Authority Project Charter - Summary

Charter Date
12/05/12

Supersedes Charter Dated
12/02/08

Region: Northern
District: Phillipsburg
Project Name: New High School
School Type: HS
DOE # / Project #: 4100-X01-99-0464 / NT-0003
Project Type (New/Add/Reno): New Construction
Project Location: 913 Belvidere Road, Phillipsburg, NJ
Number of Students: 1,846

Land Acquisition Required? Yes No
Temporary Space Required? Yes No

Funding Source
2012 Capital Plan

Project Budget: \$ 134,322,278

Funding Allocated
\$140,291,396

Anticipated Substantial Completion Date: 05/24/16

Anticipated School Occupancy Date: 08/19/16

Project Team Leader: Thomas Schrum

District Local Share
\$0.00

Project Initiation Date: May-01

SDA Board - Project Charter Approval Date: 12/05/12

Charter Version and Date	Project Summary
<input type="checkbox"/> Planning	The Phillipsburg New High School is a new 330,021 sf facility that will educate 1,846 students from 9th grade through 12th grade. The Contractor's scope of work includes performance of a constructability review prior to issuance of a NTP for construction
<input type="checkbox"/> Preliminary 12/02/08	
<input checked="" type="checkbox"/> Final 12/05/12	
Purpose for Advancement of Current/Revised Project Charter	
Revision # and Date	Establish Final Project Scope, Schedule and Budget based upon the award for construction.
<input type="checkbox"/> One	
<input type="checkbox"/> Two	District Project Goals
<input type="checkbox"/> Three	
<input type="checkbox"/> Four	
<input type="checkbox"/> Five	
<input type="checkbox"/> Six	Address overcrowding at the High School grade level.

Recommendation

Program Director - Program Operations _____ Date _____
 Thomas Schrum

Managing Director - Capital Planning _____ Date _____
 Gregory Voronov

Vice President - Program Operations _____ Date _____
 Andrew Yosha

Approval

Chief Executive Officer _____ Date _____
 Marc Larkins

DRAFT

**New Jersey Schools Development Authority
Project Charter - Milestones & Delivery Method**

Charter Date
12/05/12

District / Project Name:	Phillipsburg / New High School
DOE # / Project #:	4100-X01-99-0464 / NT-0003

Project Milestones	Date
School Occupancy Date	08/19/16

DELIVERY METHOD	Design/Bid/Build
------------------------	-------------------------

<u>Real Estate Services</u>	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Feasibility	02/13/02	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5/12/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>
EO215 Requirements	07/01/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>	07/04/09	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Acquisition	05/14/02	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12/20/02	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Relocation	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demolition	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Remediation	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Deed Restriction Required?	No	Date				
District Notified?	N/A		<input type="checkbox"/>	<input type="checkbox"/>		
Classification Exception Area?	No					
District Notified?	N/A		<input type="checkbox"/>	<input type="checkbox"/>		

Special Considerations

<u>Design:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>		<u>Est.</u>	<u>Act.</u>
Design Start (NTP)	03/22/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Design Restart (if applicable)	05/21/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
	Start	Est.	Act.	Finish	Est.	Act.
Program Concept Phase	03/22/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>	05/20/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schematic Design Phase	05/24/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>	07/20/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Design Development Phase	07/25/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11/20/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Construction Documents Phase	11/25/04	<input type="checkbox"/>	<input checked="" type="checkbox"/>	09/18/12*	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DCA Review	12/10/10	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5/27/2011**	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bid and Award	09/27/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/14/13	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

* Design was suspended in Construction Documents Phase (CD) - Sept. 2005. Project reinitiated as part of the 2008 Capital Plan. Design restarted April 2009. CD Phase completed and received DCA release for construction in May 2011. Project reinitiated as part of the 2012 Capital Plan. Design restarted in May 2012 to align the project design closely with the current SDA systems and materials standards.

** An amended DCA release is anticipated for current design revisions and also for potential constructability review design revisions.

<u>Construction:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>
Construction Start (NTP)	2/15/13*	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	05/24/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	08/19/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title Transfer	10/16/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	09/16/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	04/19/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	05/17/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

* Construction Start (NTP) represents the anticipated issuance of the NTP to initiate the Constructability Review. An Authorization-to-Proceed with construction to the General Contractor upon completion of the Constructability Review is anticipated for 05/24/13.

DRAFT	New Jersey Schools Development Authority Project Charter - Project Budget	Charter Date 12/05/12
District / Project Name: Phillipsburg / New High School		
DOE # / Project #: 4100-X01-99-0464 / NT-0003		
2012 Capital Plan Funding Allocation		\$ 140,291,396
Special Considerations: Building costs is based upon the advertised CCE for construction. This will be updated to reflect the award amount prior to advancement for final approval.		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New	330,021	1.58
Addition	_____	
Renovation	_____	
Total Gross Building Area (GSF):		330,021
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$263.92	
Renovation Cost/GSF	_____	
Construction Costs:		
Building Costs	\$81,027,013	
Site Costs	\$6,070,623	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 0 months at 5 % per year	\$0	
Design Contingency	\$0	
Construction Contingency	\$5,000,000	
Total Construction Costs		\$92,097,636
Pre-Development Costs:		
Consultant Services	\$272,499	
Early Site Packages (Demo/Remediation/Athletic Fields)	\$9,717,771	
Land Acquisition	\$2,921,387	
Relocation	\$0	
Property Maintenance/Carry Costs	\$95,128	
Total Pre-Development Costs		\$13,006,785
Other Costs:		
Design	\$9,365,466	
Project Management (SDA Staff)	\$1,352,000	
PMF/CM	\$5,829,661	
FF&E	\$4,456,486	
Technology	\$3,565,189	
Commissioning	\$0	
Temporary Space	\$2,907,103	
Other Costs	\$1,741,953	
Total Other Costs		\$29,217,857
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources		\$0
Total Project Budget		\$134,322,278
Funding from Prior Allocation		\$16,579,651
Funding from 2012 Capital Plan		\$117,742,627

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DRAFT

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

12/05/12

District / Project Name: Phillipsburg / New High School
DOE # / Project #: 4100-X01-99-0464 / NT-0003

Project Budget:

	2012 Capital Plan Estimate	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	1.58	1.58	0.00
Gross Building Area (GSF):			
New	330,021	330,021	0
Addition			
Renovation			
Total Gross Area (GSF):	330,021	330,021	0
Construction Costs			
Building Costs	\$90,346,760	\$81,027,013	\$9,319,747
Site Costs	\$4,755,093	\$6,070,623	(\$1,315,530)
Demolition	\$0	\$0	\$0
E-Rate (If separately bid)	\$0	\$0	\$0
Cost Escalation	\$1,981,447	\$0	\$1,981,447
Design Contingency	\$2,377,546	\$0	\$2,377,546
Construction Contingency	\$4,755,093	\$5,000,000	(\$244,907)
Total Construction Costs	\$104,215,939	\$92,097,636	\$12,118,303
Pre-Development Costs:			
Consultant Services	\$446,326	\$272,499	\$173,827
Early Site Packages (Demolition/Remediation)	\$7,708,926	\$9,717,771	(\$2,008,845)
Land Acquisition	\$2,751,552	\$2,921,387	(\$169,835)
Relocation	\$0	\$0	\$0
Property Maintenance/Carry Costs	\$132,121	\$95,128	\$36,993
Total Pre-Development Costs	\$11,038,925	\$13,006,785	(\$1,967,860)
Other Costs:			
Design	\$9,510,185	\$9,365,466	\$144,719
Project Management (SDA Staff)	\$1,352,000	\$1,352,000	\$0
PMF/CM	\$2,225,000	\$5,829,661	(\$3,604,661)
FF&E	\$4,854,165	\$4,456,486	\$397,679
Technology	\$2,912,499	\$3,565,189	(\$652,690)
Commissioning	\$350,000	\$0	\$350,000
Temporary Space	\$1,891,017	\$2,907,103	(\$1,016,086)
Other Costs	\$1,941,666	\$1,741,953	\$199,713
Total Other Costs	\$25,036,532	\$29,217,857	(\$4,181,325)
Other Funding Sources			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds	\$0	\$0	\$0
Total Other Funding Sources	\$0	\$0	\$0
Total Project Budget	\$140,291,396	\$134,322,278	\$5,969,118
Funding from Prior Allocation	\$16,579,651	\$16,579,651	\$0
Funding from 2011 Capital Plan	\$123,711,745	\$117,742,627	\$5,969,118

Budget Variance Analysis:

Current budget is based upon the advertised construction costs estimate which is less than the estimate at the time of establishment of the 2012 capital plan due to current market conditions versus planning assumptions utilized in development of the plan estimate.

Schedule Variance Analysis:

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Resolution—6bi

DISTRICT: Phillipsburg
 SCHOOL: Phillipsburg High School
 PACKAGE #: NT-0003-C02
 WORK TO BE PERFORMED: Construction of New High School
 CCE: \$87,097,636
 CM: Heery International
 DESIGN CONSULTANT: DIGroupArchitecture

Delegated Authority to Award Construction Contract and Approve
 Final Project Charter

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and the approval of Final Project Charters; and

WHEREAS, the SDA Operating Authority further allows for the Members of the Authority to provide contingent approval of a contract that does not exceed 110% of the anticipated or estimated contract cost through a Board-approved delegation to the SDA Chief Executive Officer; and

WHEREAS, when completed, the Phillipsburg HS (the Project) will be a new 330,021 square foot facility designed to educate 1,846 students from grades nine through twelve in the Phillipsburg School District; and

WHEREAS, in March 2012, the SDA Board approved the Authority’s 2012 Capital Plan, identifying the Project as one of the projects for advancement; and

WHEREAS, the contract for construction services for the Project was advertised on September 27, 2012 with technical and price proposals due on December 6, 2012; and

WHEREAS, a comprehensive project history and definition, along with a description of the procurement process followed consistent with applicable regulations for construction services for the Project, is set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, executive management requests and recommends that the Members of the Authority approve a delegation of authority to the Chief Executive Officer, Chairman of the Board and Acting Chair of the School Review Committee to award a contract for construction of the Project in order to maintain the Project schedule; and

WHEREAS, executive management further requests and recommends that the Members of the Authority approve a delegation of authority to the Chief Executive Officer and Acting Chair of the School Review Committee to approve the Final Project Charter representing the project budget inclusive of dollar values for the award of construction, as well as a construction contingency which is intended to address any potential cost impact which may be identified during the constructability review; and

WHEREAS, a draft version of the charter based upon the advertised construction cost estimate has been presented for Board review; and

WHEREAS, SDA's Procurement and Program Operations Divisions shall provide the Board, for informational purposes, after award, the results of the procurement process and the approved Final Project Charter.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve a delegation of authority to the Chief Executive Officer, the Chairman of the Board of Directors and the Acting Chair of the School Review Committee to award this contract to the firm with the highest Final Combined Score provided the award amount does not exceed 110% of the estimated amount of \$87,097,636.

BE IT FURTHER RESOLVED, that the Members of the Authority further authorize and approve a delegation of authority to the Chief Executive Officer, the Chairman of the Board of Directors and the Acting Chair of the School Review Committee to approve the Final Project Charter representing all expended and projected funds necessary for completion of this project, with the Final Project Charter also serving to reestablish contract values for all existing engagements for the purpose of the application of ongoing Operating Authority requirements for those engagements, which reestablished values for this purpose shall be the contract values as of December 5, 2012.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Delegated Authority to Award Construction Contract and Approve
Final Project Charter, Phillipsburg HS Project, Phillipsburg School District, dated
December 5, 2012

Dated: December 5, 2012

APPROVAL OF AWARD

PW1204-PROFESSIONAL STAFFING SERVICES



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955MEMORANDUM

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TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

DATE: December 5, 2012

SUBJECT: Approval of Award
Contract No. PW1204
Professional Staffing Services

INTRODUCTION

The Members of the Authority are requested to approve the award of contracts to seven firms for professional staffing services. The term of the engagements will be two years. The NJSDA shall have the option to extend the term for one additional year, exercisable by the NJSDA at its sole discretion. Compensation for the engagements, including all awardees, shall not exceed \$1.8 million in the aggregate for the initial two year term, and shall not exceed \$2.7 million if the option to extend for one year is exercised.

BACKGROUND

The NJSDA previously procured professional staffing services in 2008 and 2011.

In 2008, two consultants were engaged for a three year period based on Direct Labor Multipliers of 1.45 and 1.95, respectively. Billings for the 2008 procurement totaled approximately \$950,000.

In 2011, two consultants were engaged for a three year period based on a Direct Labor Multiplier of 1.90. Each consultant's contract has annual not-to-exceed values of: \$600,000 (year 1), \$400,000 (year 2), and \$200,000 (year 3). Billings for Year 1 of the 2011 procurement total approximately \$550,000 to date.

As a result of greater than anticipated temporary staffing needs, in particular, to meet the evolving workload demands of the NJSDA's Design Studio, the NJSDA advanced the current procurement to supplement the 2011 awards.

DESCRIPTION

The professional staffing services consultants will be required to provide the NJSDA with

Members of the Authority
Approval of Award
Contract No. PW1204
Professional Staffing Services
December 5, 2012
Page 2

supplemental staffing resources who are directly employed by the consultants and who shall be assigned on an as-needed basis to meet the evolving workload demands of the NJSDA.

The consultants' general role in performing staffing services is to provide NJSDA with temporary employees to perform professional services as required by the NJSDA on an as-needed basis. When the need for temporary staffing services arises, the NJSDA will request resumes and billing rates for a given job title from all firms, perform an evaluation of available candidates, and then select the candidate that will best serve the interests of the NJSDA. The NJSDA is under no obligation to order any particular number of assignments of employees.

The consultants must be willing to provide staffing services based on a Direct Labor Multiplier of 1.90. A temporary employee's individual hourly billing rate shall be multiplied by the Direct Labor Multiplier of 1.90 to arrive at a total hourly billing rate to be billed by the consultant. The NJSDA may, at its discretion, negotiate a lower total hourly billing rate with the consultant if the NJSDA believes the rate is not appropriate for the services being ordered.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a single-step process for this procurement, but retained the option to conduct interviews with all firms that submitted timely and responsive proposals.

The RFP was advertised beginning on October 10, 2012 on the NJSDA website, the New Jersey State website and the RFP Database website. A Selection Committee consisting of three NJSDA staff members was established.

Mandatory notices of intent to participate were received by October 19, 2012 from seventeen firms. Addenda responses to Requests for Information (RFIs) were issued on October 25 and November 1, 2012. Proposals were received from eight firms on November 8, 2012. The Selection Committee Members evaluated the proposals based on the following criteria:

- Team Technical Staffing Experience
- Team Overall Staffing Experience
- Key Team Member Experience and Qualifications
- Approach to Providing the Scope of Services
- Company Resources

Each Selection Committee Member evaluated each Technical Proposal with respect to each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.

Members of the Authority
 Approval of Award
 Contract No. PW1204
 Professional Staffing Services
 December 5, 2012
 Page 3

- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were then applied to each of the Selection Committee Member evaluations to arrive at a total weighted score as follows:

Criteria	Weighting Factor	Maximum Weighted Points
Team Technical Staffing Experience	2.0	20
Team Overall Staffing Experience	2.0	20
Key Team Member Experience and Qualifications	2.0	20
Approach to Providing the Scope of Services	2.0	20
Company Resources	2.0	20
TOTAL POSSIBLE POINTS		100

Each Technical Proposal could receive a maximum of 100 points per evaluator or 300 points total. The results of the Selection Committee’s review of the Technical Proposals are listed in Table 1 below:

TABLE 1

Firm	Proposal Score	Proposal Rank
Banc3, Inc.	258	1
URS Corporation	240	2
STV Incorporated / McCloud Group	228	3
Rotator Staffing Services, Inc.	226	4
Armand Corporation	218	5
Unique Advantage, LLC	208	6
Economic Project Solutions, Inc.	194	7
Jonathan Rose Companies, LLC	154	8

Members of the Selection Committee were satisfied that the information contained within the Technical Proposals was sufficient for their evaluations and determined that interviews would not be necessary. Accordingly, the Proposal Rank became the Final Rank.

Members of the Authority
Approval of Award
Contract No. PW1204
Professional Staffing Services
December 5, 2012
Page 4

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RECOMMENDATION

The Members of the Authority are requested to approve the NJSDA contracting with the top seven ranked firms, as listed in Table 1 above, to provide professional staffing services based on a Direct Labor Multiplier of 1.90. Each firm will be engaged for a two year term, with the NJSDA having the option to extend each engagement for an additional year. Compensation for the engagements, including all awardees, shall not exceed \$1.8 million in the aggregate for the initial two year term, and shall not exceed \$2.7 million if the option to extend for one year is exercised. Approval is conditioned upon moral integrity review and approval of the firms by the New Jersey State Police, and the Agreement and related documentation being reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
Sean Murphy
Procurement Director

Resolution—6ci

Approval of Award
Contract No. PW1204
Professional Staffing Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority requires that the Members of the Authority approve the award of certain contracts for professional services; and

WHEREAS, in 2008, the SDA procured professional staffing services, with two consultants engaged for a three year period with billings totaling approximately \$950,000; and

WHEREAS, in 2011, the SDA procured professional staffing services, with two consultants engaged for a three year period, with billings totaling \$550,000 to date; and

WHEREAS, the details of the 2008 and 2011 engagements are set forth in the memorandum presented to the Board on this date; and

WHEREAS, as SDA management has determined that greater than anticipated temporary staffing needs exist, the current procurement is advanced to supplement the 2011 awards; and

WHEREAS, the basis for the need and management's recommendation as well as the role of the consultants to be engaged and the terms of the proposed engagement are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, as detailed in the memorandum presented to the Board on this date, commencing on October 10, 2012, SDA conducted a process consistent with all applicable laws and regulations for this procurement; and

WHEREAS, upon completion of the procurement process, executive management and associated staff recommend that the Board approve the SDA engaging with the top seven ranked firms, as listed in, and consistent with, the memorandum presented to the Board on this date; and

WHEREAS, it is recommended that the term of the engagements be two years, with an SDA option to extend the term for one additional year, and with compensation for the engagements not to exceed \$1.8 million in the aggregate for the initial two year term, nor \$2.7 million if the option to extend for one year is exercised; and

WHEREAS, it is further recommended that Board approval be contingent upon approval of these firms by the New Jersey State Police, and approval of the agreement and related documentation by the SDA Office of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the SDA contracting with the recommended firms for professional staffing services consistent with the memorandum presented to the Board on this date and incorporated herein.

BE IT FURTHER RESOLVED, that such authorization is contingent upon approval of these firms by the New Jersey State Police, and approval of the agreement and related documentation by the SDA Office of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Approval of Award, Contract No. PW1204, Professional Staffing Services, dated December 5, 2012

Dated: December 5, 2012

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: December 5, 2012

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the 2011 & 2012 Capital Plans.

The 2nd part of the report displays project completion milestones for all other major capital projects and emergent projects.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/21/12

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$11.9	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved Aug. Board. Design Development.	2 QTR 13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$34.9	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved Aug. Board. Design Development.	2 QTR 13
Elizabeth	Academic HS	9-12	1,091	\$64.1	Existing Design	Phase 1 Construction completed July 2012. Phase 2 Award approved Nov. Board.	12/8/11 07/11/12
Jersey City	ES 3	PK-5	814	\$67.3	Kit of Parts Candidate/ Design-Build	Award for Phase 1 Construction approved at Sep. Board (Tricon). Design Development.	06/25/12
Jersey City	PS 20	K-5	628	\$54.6	Existing Design	Award for Phase 1 Construction approved at Jun. Board (Silverlands Services). Design Development.	04/17/12
Long Branch	Catrambone ES	PK-5	817	\$40.0	Existing Design	Construction Contract Approved April Board (Terminal Construction). Groundbreaking 9/24.	12/20/11
New Brunswick	Redshaw ES	K-5	670	\$49.3	Kit of Parts/ Design-Build	Award for D-B approved at Sep. Board (Hall Construction).	05/29/12
Newark	Oliver St. ES	PK-8	868	\$77.4	Kit of Parts Candidate/ Design-Build	Phase 1 Construction award sent 8/20/12. (Silverlands Services). Design Development. This projects overall schedule may be adjusted to stagger advertisement with Elliot Street.	06/27/12
Paterson	Marshall St. ES	K-8	650	\$42.5	Existing Design	Phase 1 Construction NTP August 2012 (Earle Asphalt). Design Development (revisions).	06/13/12
Paterson	PS 16	PK-8	651	\$61.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing. Land acquisition and related activities ongoing. Design Development. Award for Phase 1 Construction approved at May Board (Tricon).	03/27/12
West New York	Harry L. Bain PS 6	PK-6	736	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District). Award for Demolition of existing structure on SDA owned site approved at June Board. NTP 7/20/12 (Tricon).	02/27/12

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE #1 - Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups will impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 11/21/12

2012 Portfolio Projects - sorted by District

		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Middle School	4-8	811	\$75.7	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Keansburg	Caruso ES	K-4	736	\$46.7	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved October Board. Phase 1 Construction ongoing.	10/20/11
Keansburg	Port Monmouth Road School	PK	318	\$15.1	New Design Procurement	Planning Charter approved October Board. Site Investigation at Port Monmouth Road School ongoing.	3 QTR 15
New Brunswick	Robeson ES	1-5	599	\$29.9	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Newark	Elliot Street ES	PK-8	640	\$47.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing. Design Development. This projects overall schedule may be adjusted to stagger advertisement with Oliver Street.	Dec-12
Newark	South Street ES	PK-8	640	\$57.1	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	2 QTR 13
Passaic	Dayton Ave. Campus	PK-8	2,134	\$181.6	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Phillipsburg	High School	9-12	1,846	\$142.4	Existing Design	Construction Advertisement 9/27/12. Delegated approval of Award and Final Charter advancing to Dec. Board.	9/27/2012
West New York	Memorial HS	9-12	1,859	\$61.1	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS on-going. Scoping Conversations with Working Group regarding renovation scope. (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE #1 - Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups will impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 11/21/12

2012 Portfolio Projects (Educational Priority that require further conversations with District) - sorted by District

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Elizabeth	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Garfield	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Harrison	MS Grade Level	MS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Millville	HS Grade level	HS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Paterson	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Perth Amboy	All Grade levels	All	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	492	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	High School	9-12	1,048	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Trenton	Central HS	9-12	1,843	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

7



Active Project Status Report

Report Date: 11/2/12

Major Capital Projects

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	Occupancy Date	Status of Occupancy Date	Total Estimated Project Cost
1	Elizabeth	Victor Mravlag ES	New Construction	Construction	Apr-13	On-target	Sep-13	On-target	\$ 45,464,204
2	Long Branch	Catrambone ES	New Construction	Construction	Jun-14	On-target	Aug-13	On-target	\$ 40,026,889
3	New Brunswick	New Redshaw ES	New Construction	Design-Builder	May-15	On-target	Aug-15	On-target	\$ 51,204,641
4	Passaic City	New Henry Street ES	New Construction	Construction	Oct-14	On-target	Jan-15	On-target	\$ 40,250,458
5	Union City	New Columbus ES	New Construction	Complete	Aug-12	Achieved	Sep-12	Achieved	\$ 46,203,896
6	West New York	Public School #3	New Construction	Complete	Apr-12	Achieved	May-12	Achieved	\$ 66,303,105

Emergent Projects

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	East Camden M.S.	HVAC	Construction	Apr-13	On-Target	May-13	On-Target	\$ 3,379,097
2	Newark	Wilson Avenue School	Building Envelope	Construction	Mar-13	On-Target	May-13	On-Target	\$ 3,187,743
3	Paterson	PS #6	Windows	Construction	Apr-13	On-Target	May-13	On-Target	\$ 1,992,309
4	Trenton	Trenton Central HS	Roofing	Complete	Aug-12	Achieved	Nov-12	On-Target	\$ 431,857

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: December 5, 2012

Subject: Project Close Out Status Report

The attached report provides a listing of projects managed by the SDA, all of which have achieved school occupancy. The listing is further defined by District and year of occupancy, and details those projects that are fully closed out and those which achieved building and/or land transfer to the district.

We continue to advance projects and contracts through the close out process. The following projects have been transferred and/or closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
2007	1310-N02-05-0ADZ	Capital Plan	Egg Harbor	Davenport Elementary School	Transferred
2007	1310-N03-05-0AEA	Capital Plan	Egg Harbor	Slaybaugh Elementary School	Transferred
2007	2060-X01-01-0832	Capital Plan	Harrison	Harrison High School	Transferred
N/A	0680-250-08-0EAL	Emergent	Camden	R.C. Molina Elementary School	Transferred
N/A	3570-040-08-0GAA	Emergent	Newark	East Side High School	Transferred and Closed
N/A	4010-010-08-OHAP	Emergent	Paterson	Sage Adult High School	Closed
N/A	4010-200-08-OHAI	Emergent	Paterson	Public School #16	Closed
N/A	4010-140-08-OHAH	Emergent	Paterson	Public School #10	Closed
N/A	4010-070-08-OHAJ	Emergent	Paterson	Public School #3	Closed

Prepared by: Ayisha Cooper
Reviewed by: Carol Petrosino
Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Asbury Park					
Legacy	Bradley Primary	Closed		04/29/09	
2008	T. Marshall Primary	Closed		04/29/09	
Barnegat					
Legacy	Barnegat HS	Land and/or School Transferred	10/13/09		Open contract(s)
2007	Brackman MS	Land and/or School Transferred	09/23/09		Open contract(s)
2008	HS Addition	Land and/or School Transferred	10/13/09		Open contract(s)
2008	New Donahue, ES (aka Ronald Reagan)	Land and/or School Transferred	10/13/09		Open contract(s)
2008	Barnegat - Collins, ES	Land and/or School Transferred	07/12/10		Open contract(s)
2009	Barnegat - Dunfee, ES	Land and/or School Transferred	07/12/10		Open contract(s)
Bridgeton					
Legacy	Buckshutem Road ES	Closed		05/12/09	
2009	Bridgeton HS Media Center	Closed		02/23/12	
Buena					
Legacy	Cleary MS	Closed		06/02/09	
2010	Buena MS	Closed		02/23/12	
Burlington City					
Legacy	Burlington City - Samuel Smith ES	Closed		11/24/09	
2007	Wilbur Watt Intermediate School & Stadium Maintenance Bldg. (MB)	Land and/or School Transferred	07/01/11		Open contract(s)
2007	New HS	Land and/or School Transferred	12/29/11		Open contract(s)
Camden					
2009	Camden ECDC	Land and/or School Transferred	11/04/09		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2009	HB Wilson ES	Land and/or School Transferred	04/14/10		Open contract(s)
2009	Dudley ES	Land and/or School Transferred	02/06/12		Open contract(s)
2011	Morgan Village	Deed transferred to District 08/22/12			
Clark					
2007	Frank Hehny ES	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Carl Kumpf MS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Arthur Johnson HS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Valley Road ES	Land and/or School Transferred	06/03/10		Open contract(s)
Cumberland					
2009	Cumberland Regional HS	Land and/or School Transferred	06/25/10		Open contract(s)
East Orange					
Legacy	Wahlstrom ECC	Closed		06/30/12	
Legacy	New - Langston Hughes Replacement	Land and/or School Transferred	08/03/09		Open contract(s)
2010	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12		Open contract(s)
Legacy	East Orange HS				
2008	Campus #9 CJ Scott HS				
2008	Mildred Barry Garvin				
Egg Harbor City					
2009	Spragg ES	Closed		02/10/12	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Egg Harbor Township					
2007	Slaybaugh ES	Land and/or School Transferred	10/23/12		
2007	Davenport ES	Land and/or School Transferred	10/23/12		
2010	New MS	Land and/or School Transferred	01/01/12		Open contract(s)
2011	Egg Harbor Twp HS - Phase 1 (add/reno)				
2011	Egg Harbor Twp HS - Phase 2 (add/reno)				
Elizabeth					
Legacy	Albert Einstein #29	Closed		09/16/09	
Legacy	#44 aka #51	Closed		09/16/09	
Legacy	Dr. MLK Jr. # 52 aka ECC # 45*	Closed		6/13/2012*	
2008	Pre K-8 #27 Dr. Antonia Pontoja School	Closed		10/29/09	
Legacy	#31 Monsignor Joao Antao School	Land and/or School Transferred	07/09/12		Open contract(s)
Legacy	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12		Open contract(s)
Legacy	New ES	Land and/or School Transferred	09/23/09		Open contract(s)
2009	Elizabeth New PreK-8 #28	Land and/or School Transferred	08/26/10		Open contract(s)
Garfield					
Legacy	Garfield ECC	Land and/or School Transferred	04/23/09		Open Contract(s) DEP Action Required
2007	Garfield MS	Land and/or School Transferred	06/25/09		Open contract(s)
Gloucester City					
Legacy	Cold Springs ES	Land and/or School Transferred	06/05/09		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	JR SR HS	Letter sent to District - No Response			
Greater Egg Harbor Township					
2008	Oakcrest Regional, HS (Auditorium upgrade)	Land and/or School Transferred	06/02/09		All contracts at \$0, documentation in final review
2010	Greater Egg Harbor HS (Cedar Creek HS)	Land and/or School Transferred	01/01/12		Open contract(s)
Harrison					
2007	New Harrison HS	Land and/or School Transferred	10/23/12		Open contracts(s)
Hoboken					
2007	Calabro ES # 4	Closed		07/09/12	
Irvington					
2007	Augusta ES	Closed		03/13/09	
2007	Irvington - New Mt. Vernon, ES	Closed		03/13/09	
2007	University Six School	Closed		03/13/09	
Jersey City					
Legacy	ECC #9 - School Site only	Closed		05/24/10	
Legacy	ECC #9 - Parking lot only	Closed		05/24/10	
Legacy	Freshman Academy - Lincoln HS				
Legacy	New ES #3 (Frank R. Conwell ES #3)				
Legacy	Jersey City MS # 4 (Frank R. Conwell MS # 4)				
2007	Heights MS # 7				
2008	ES # 34				
Long Branch					
Legacy	New MS - Building	Closed		07/25/09	
Legacy	New Anastasia ES	Closed		10/23/09	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2007	Gregory ES	Land and/or School Transferred	05/25/12		Open Contract(s)
2008	Long Branch - Athletic Fields & High School	Deed transferred to District	02/03/12		
Manchester					
Legacy	Manchester - Manchester Township MS	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Whiting ES	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Manchester Township HS				
Millville					
Legacy	Millville ECC	Closed		06/19/09	
Legacy	Lakeside MS	Closed		07/08/09	
Neptune					
Legacy	Neptune ECC	Closed		10/31/06	
Legacy	Gables ES	Closed		04/30/09	
Legacy	Neptune MS	Closed		04/30/09	
Legacy	Summerfield ES	Closed		04/30/09	
Legacy	Shark River Hills ES	Closed		07/13/09	
Legacy	Neptune Township - Green Grove ES	Closed		11/27/09	
Legacy	HS Swing Space	Closed		10/21/11	
2008	Midtown Community ES & Parking	Closed		11/16/11	
2010	Neptune HS Aux. Gym	Closed		10/21/11	
New Brunswick					
2007	McKinley K Center #3	Land and/or School Transferred	07/09/12		Open contract(s)
Newark					
2009	Park ES (aka North Ward Park ES)	Land and/or School Transferred	02/24/10		Open contract(s)
2007	1st Avenue ES	Land and/or School Transferred	09/28/11		Open contract(s)
2008	Central HS	Land and/or School Transferred	03/28/12		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Science Park	Deed transferred to District 02/03/12			
2010	Speedway ES				
Orange					
Legacy	New Main St. ES	Closed		06/22/09	
2009	Park Ave ES	Land and/or School Transferred	07/19/12		
2010	Lincoln Ave ES	Land and/or School Transferred	09/07/12		Open contracts(s)
Passaic					
Legacy	# 7, Grant, ES	Letter sent to District - Documents needed			
2010	Daniel F Ryan #19 ES aka New ES Main Ave				
Paterson					
Legacy	Panther Academy	Closed		08/15/11	
2010	Roberto Clemente ES K-1 Center (Madison Avenue K Center) parking Lot	Land and/or School Transferred	11/09/11		Open contract(s)
Legacy	Roberto Clemente, ES	Letter sent to District - No Response			
2008	International HS				
2008	#24 ES				
Pemberton					
2011	ECC	Deed transferred to District 03/19/12			
Perth Amboy					
Legacy	ECC I - Ignacio Cruz	Land and/or School Transferred	06/17/10		Open contract(s)
Legacy	#10 ES - Dr. N. H. Ritchardson School	Letter sent to District - No Response			
2009	ECC #2 - Edmund Hmielseki ECC				
Phillipsburg					
Legacy	ECC	Closed		04/27/12	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Plainfield					
Legacy	Clinton ES - Site only	Land and/or School Transferred	05/06/10		Open contract(s)
Legacy	Hubbard MS				
2008	Emerson ES School Site only				
2009	Clinton ES - Parking/Playground only				
2009	Emerson ES - Parking/Playground only				
Trenton					
Legacy	Mott ES	Closed		05/07/09	
Legacy	P. J. Hill ES	Closed		05/07/09	
Legacy	Gregory ES	Closed		06/30/09	
Legacy	Joyce Kilmer	Closed		12/29/11	
Legacy	Columbus ES	Closed		02/02/12	
2007	Parker ES	Closed		03/13/09	
2010	MLK-Jefferson	Land and/or School Transferred	12/01/11		Open contract(s)
Union City					
Legacy	Jose Marti MS Jose Marti MS Athletic Field	Closed		08/25/11	
2007	ECC @ JFK - Phase I (School only)	Letter sent to District - Documents needed; Deed transferred to District 03/20/12			
2007	ECC @ JFK - Phase II (Schlemm) Parking/Playgrounds	Letter sent to District - Documents needed; Deed transferred to District 03/20/12			
2012	Columbus Elementary School				
Vineland					
Legacy	Petway - ES #1	Closed		03/12/09	
Legacy	MS #1 Thomas Wallace	Closed		03/12/09	
Legacy	Johnstone ES	Closed		05/20/09	
2007	Vets Memorial	Closed		03/13/09	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
West New York					
Legacy	West New York MS	Letter sent to District - Documents needed			
2007	#4	Letter sent to District - Received All Documents			
2009	ES #2				
2012	West New York #3	Deed transferred to District 09/11/12			
Woodlynne					
Legacy	Woodlynne ES	Closed		06/10/09	
Capital Projects Totals					
Total Capital Projects		126			
Closed Capital Projects		47			
Capital Projects Not Closed		79			
	Capital Projects Not Closed, Land & School Transferred	44			
*Dr. MLK Jr. Center for ECC School # 52 aka ECC # 45 (Legacy) has been closed although an NFA is still needed. The District fulfilled its obligations with the DEP 06/08/2011. The SDA has fulfilled all of its obligations regarding this project.					
Emergent Projects					
Camden					
	Broadway Elementary School	Closed		08/12/11	
	Lanning Square at Fetters Elementary School	Closed		11/02/11	
	Sharp Elementary School	Project Transferred	03/20/12		Open contract(s)
	Washington Elementary School	Project Transferred	03/20/12		Open contract(s)
	Molina Elementary School	Project Transferred	10/18/12		Open contract(s)
	East Camden Middle School				
	Camden High School				
East Orange					
	Hart Middle School	Closed		12/02/11	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Jackson Academy	Closed		12/14/11	
	Houston Elementary School	Project Transferred	05/07/12		Open contract(s)
	Warwick Elementary School	Project Transferred	05/07/12		Open contract(s)
	Cochran Academy	Project Transferred	05/07/12		Open contract(s)
	Louverture				
Irvington					
	Irvington High School - Roof, HVAC, Bathroom				
	Irvington High School - Physical Ed. Field				
	Union Avenue Middle School				
Newark					
	Branch Brook ES	Closed		11/09/11	
	Franklin ES	Closed		11/09/11	
	Sussex Avenue ES	Closed		11/09/11	
	Barringer High School	Closed		12/01/11	
	McKinley	Closed		12/02/11	
	Weequahic High School	Closed		04/02/12	
	South Street	Closed		04/30/12	
	East Side High School	Closed		10/31/12	
	Avon Avenue - Playground	Project Transferred	10/20/11		Open contract(s)
	Maple Avenue	Project Transferred	10/20/11		Open contract(s)
	13th Avenue - Boiler	Project Transferred	11/09/11		Open contract(s)
	Lafayette Street School	Project Transferred	11/09/11		Open contract(s)
	Avon Avenue - Roof				
	Bragaw				
	Horton				
	R. Clemente				
	Speedway				
	American History High School				
	Shabazz				
Passaic					
	School #1 T. Jefferson ES	Closed		10/07/11	
	School #6 MLK Jr.				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECT DIVISION
PROJECT STATUS REPORT - As of November 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	School #11 Memorial				
Paterson					
	Sage Adult School & Alternative MS/HS	Closed		05/23/12	
	Public School #3	Closed		04/30/12	
	Public School #10	Closed		05/23/12	
	Public School #16	Closed		04/30/12	
	Public School #6				
	Early Learning Center at 14th (aka Rutland Center)				
Trenton					
	Trenton Central HS	Closed		05/21/12	
	TCHS (Main Campus) - Original portion of building				
Emergent Project Totals					
Total Emergent Projects		46			
Emergent Closed Out		18			
Emergent Not Closed		28			
	Emergent Projects Not Closed but Transferred	10			
Health and Safety Contract Totals					
# of Contracts Closed		385			
# of Contracts Open		14			
Total Contracts		399			



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

To: Members of the Authority
From: /s/ Jason E. Ballard, Chief of Staff
Date: December 5, 2012
Subject: Demonstration Projects - Close Out Status

We continue to work to advance the close out of the Demonstration Projects; however, there is no significant activity to report this month.

Prepared by: Bruce Lieblich
Reviewed by: Carol Petrosino
Bridget Capasso

PROJECT STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: December 5, 2012

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No new data to report

Projects Greater than 90 Days Behind Schedule:

No new data to report.

Revisions to Project Charters:

No new data to report.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to October 23, 2012

District	Project ¹	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ²	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

Elizabeth	Number 21, Victor Mravlag E.S.	\$8,240,000	\$6,840,119	\$1,399,882	83.0%	65%	1. Unforeseen asbestos abatement 2. Unforeseen structural integrity issues. 3. Project changed from addition/renovation to new construction.	Revised Charters were approved by the Board in accordance with the Operating Authority adding a total of \$8.4M against a total project budget of \$31.9M. Close monitoring of the projected costs will continue. The project is scheduled for completion to allow for occupancy in September 2013.
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,785,094	\$45,896	99.7%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Camden	Dudley E.S.	\$3,215,000	\$3,189,804	\$25,196	99.2%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Camden	Camden ECDC	\$11,314,645	\$9,916,987	\$1,397,658	87.6%	99%	1. Unforeseen soil remediation	Project complete and building occupied. Open contract with GC being addressed to advance project to final close-out.
Camden	HB Wilson E.S.	\$3,097,150	\$3,097,150	\$0	100.0%	99%	1. Installation of centralized water filtration system 2. Installation of IT/AV systems	New school project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out. Demolition of existing school adjacent to school building being advanced. Additional funding for demolition will require a charter revision.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,355,778	\$73,854	94.8%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Egg Harbor City	New M.S.	\$1,058,907	\$1,006,608	\$52,299	95.1%	99%	1. Delays caused by design errors and extreme weather	Project substantially complete and building occupied. Open issues with GC regarding site drainage and punchlist items being addressed prior to advancement of project to final close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,826,000	\$0	100.0%	99%	1. Removal of unforeseen impacted materials	Project substantially complete and building occupied. Open issues with GC regarding change orders and punchlist items being addressed prior to advancement of project to final close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,926,196	\$688,804	87.7%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to October 23, 2012

District	Project ¹	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ²	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
Passaic	E.S. at Main Avenue	\$9,548,320	\$8,259,178	\$1,289,142	86.5%	99%	1. Atrium design changes required by code 2. Unforeseen subsurface sewage line work 3. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Paterson	International H.S. Academy	\$5,039,000	\$4,269,125	\$769,875	84.7%	98%	1. Installation of two foot soil cap required to meet DEP regulations 2. Modifications to smoke evacuation system	Project substantially complete and building occupied. Open issues regarding smoke evacuation system being addressed prior to advancement of project to final close-out.
Paterson	E.S. #24	\$4,616,120	\$4,535,861	\$80,259	98.3%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Perth Amboy	ECC II	\$2,604,619	\$2,033,074	\$571,545	78.1%	99%	1. Removal of unsuitable soils 2. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Open contract with GC being addressed to advance project to final close-out.

¹ * Indicates Final Project Charter Revision

² Does not include expended contingency or contingency funds allocated for change orders, amendment



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: October 2012

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No New Data to Report



Revisions to Project Charters

Reporting Period: October 2012

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No New Data to Report

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: December 5, 2012

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of contracts executed during the period October 1 through October 31, 2012.

Noteworthy Items during the reporting period:

- Execution of 1 professional services contract for CM Services for the Elizabeth New Academic HS project to Greyhawk North America LLC for \$2,138,900.
- Execution of 2 contracts for construction:
 - Design-Build Contract for the New Brunswick A. Chester Redshaw project to Hall Construction Co., Inc. for \$34,872,000
 - Early Site Preparation Contract for the Jersey City New ES #3 project to Tricon Enterprises, Inc. for \$1,869,000.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period October 1 through October 31, 2012.

Noteworthy Items during the reporting period:

- Execution of 2 Design Amendments totaling \$134k. Of the 2 executed amendments none required board approval.
- Execution of 1 Construction Services Change Order totaling a credit of \$23k which did not require board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No data during the reporting period.



New Jersey Schools Development Authority
Contracts Executed Report

Report Period 10/1/12 through 10/31/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 1. Professional Services										
Others										
Elizabeth	New Academic HS	New	ConstrMgmt	EL-0006-M02	GREYHAWK North America LLC		\$2,138,900	10/4/12	-	
Others										
Part 1. Professional Services							\$2,138,900			N/A

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Report Period 10/1/12 through 10/31/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 2. Construction Services											
Contractor											
New Brunswick	A. Chester Redshaw E.S.	New	DB	ET-0056-B01	Hall Construction Co., Inc.		\$34,872,000	10/9/12	41,411,806	\$41,411,806	
Jersey City	New ES #03 (-x23)	New	Demolition-PM	JE-0021-N01	Tricon Enterprises, Inc.	WS	\$1,869,000	10/10/12	-	\$2,776,200	
Contractor											
Part 2. Construction Services							\$36,741,000				
									\$44,188,006		

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Report Period 10/1/12 through 10/31/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 3. Land Acquisition Services										
Relocation										
Paterson	New PS# 16	New	Relocation	PA-0024-L93	Victor Nieves		\$27,510	10/1/12	-	
Paterson	New PS# 16	New	Relocation	PA-0024-L96	Angel Serrano		\$37,367	10/6/12	-	
Relocation										
Part 3. Land Acquisition Services							\$64,877			

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Report Period 10/1/12 through 10/31/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 4. Other Contracts & Services											
Furniture, Fixtures & Equipment											
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-F11	Haworth Inc		\$19,599	10/16/12	-		
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-F12	Haworth Inc		\$19,599	10/16/12	-		
Furniture, Fixtures & Equipment											
Part 4. Other Contracts & Services							\$39,198				

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Report Period 10/1/12 through 10/31/12

	Total Contract Award	Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined	\$38,983,975	7

** Contracts less than \$10,000 are not displayed

Project Types Legend

HS	Health & Safety
New	New Construction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

Contract Types Legend

Acquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing

MWSBE Certifications

M = Minority Business Enterprise
W = Women Business Enterprise
S = Small Business Enterprise

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



New Jersey Schools Development Authority
Amendments & Change Orders Report

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Design Consultant																
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-A01	7/8/04	12	Becica Associates LLC	10/18/12	\$1,341,025	\$1,880,926	7/9/12	\$39,345			\$3,261,296	143.19%	\$1,341,025	2.93%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-Z01	9/24/03	15	Rivardo Schnitzer Capazzi dba RSC Architects	10/1/12	\$1,574,845	\$706,396	6/22/12	\$95,000			\$2,376,241	50.88%	\$1,574,845	6.03%
Design Consultant																
Site Acquisition																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L08	4/15/05	45	Verizon of New Jersey, Inc.	10/26/12	\$1,399	\$3,230		\$63			\$4,692	235.48%	\$1,399	235.48%
Elizabeth	Monsignor Joao S. Antao School No. 31	EL-0010-L01	7/1/03	1	Chicago Title Insurance Company	10/19/12	\$16,280	\$0		\$118			\$16,398	0.72%	\$16,280	0.72%
Newark	Mt. Vernon E.S.	UO-0004-L01	8/14/04	2	Ukranian Catholic Church	10/18/12	\$1,710,000	\$90,786		\$-4,186			\$1,796,601	5.06%	\$1,710,000	5.06%
Site Acquisition																
Site Investigation																
Keansburg Borough	Lorraine Place ES (formerly New Beachway ES)	ET-0030-L10	9/7/12	1	Treasurer, State of NJ	10/16/12	\$0	\$0		\$10,900			\$10,900	0.00%	\$0	NA
Long Branch	New H.S. (-x03)	GP-0084-L02	2/14/08	43	French & Parrello Associates, P.A.	10/24/12	\$0	\$1,125,482		\$46,946			\$1,172,428	0.00%	\$0	NA
Long Branch	George L. Catrambone E.S. (formerly Elberon)	NT-0015-L04	9/8/03	7	Maser Consulting P.A.	10/24/12	\$775,189	\$274,044		\$58,110			\$1,107,343	42.84%	\$775,189	42.84%
Site Investigation																
Relocation																

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board	
Professional Services & Grants																	
Relocation																	
Multi-District, Project, or Statewide	New PS# 16 A. Chester Redshaw E.S. Creative and Performing Arts H.S. Dayton Avenue Middle School ECC 03 ECC 13 Elementary School 02 Elliott Street E.S. Gladys Hillman-Jones M.S. Harriet Tubman E.S. Lanning Square Lorraine Place ES (formerly New Beachway ES) Magnet K-8 New ECC PK-2 (Caruso) New ES at Henry St. (-x01) New Franklin Elementary School Replacement New Middle School Number 1, Thomas Jefferson E.S. Number 21, Victor Mravlag E.S. Ridge Street (Replacement) South Street E.S. Temporary School University H.S. West Side H.S.	GP-0175-R03	2/11/12	13	Bluegrass Hydroseeding, LLC	10/15/12	\$27,996	\$295,705			\$14,447			\$338,149	1,107.83%	\$27,996	1107.83%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board	
Professional Services & Grants																	
Relocation																	
Multi-District, Project, or Statewide	New PS# 16 Cooper's Poynt E.S. Creative and Performing Arts H.S. Dayton Avenue Middle School ECC 03 ECC 13 ECC Leonard Place & Madison St Elementary School 02 Harriet Tubman E.S. James Madison School #10 (Most Holy Name) Magnet K-8 Marshall Street Elementary School New Early Childhood Center New Early Childhood Center (-x02) New ES at Henry St. (-x01) New Middle School Number 1, Thomas Jefferson E.S. Number 10, Roosevelt E.S. Number 21, Victor Mravlag E.S. Oliver Street E.S. Roebing School South Street E.S. University H.S. West Side H.S.	GP-0175-R03	2/11/12	14	Bluegrass Hydroseeding, LLC	10/22/12	\$27,996	\$310,152			\$12,185			\$350,334	1,151.36%	\$27,996	1151.36%
Relocation																	
Others																	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L06	4/15/05	66	JCP&L	10/15/12	\$8,060	\$10,307		\$214			\$18,581	130.53%	\$8,060	130.53%	
Asbury Park	New Early Childhood Center (-x02)		4/15/05	67	JCP&L	10/15/12	\$8,060	\$10,521		\$69			\$18,650	131.38%	\$8,060	131.38%	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L09	4/15/05	38	Asbury Park Sewer Department	10/19/12	\$13,452	\$29,903		\$80			\$43,435	222.89%	\$13,452	222.89%	
Asbury Park	New Early Childhood Center (-x02)		4/15/05	39	Asbury Park Sewer Department	10/19/12	\$13,452	\$29,983		\$1,800			\$45,235	236.27%	\$13,452	236.27%	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L16	8/2/11	14	New Jersey American Water	10/19/12	\$410	\$2,073		\$171			\$2,654	547.86%	\$410	547.86%	
Bridgeton	Bridgeton Senior H.S.	GB-0172-D01	4/21/09	1	District - Bridgeton	10/22/12	\$115,000	\$0		\$104,575			\$219,575	90.93%	\$115,000	90.93%	
Elizabeth	New Academic HS	EL-0006-N01	4/16/12	1	Luzon, Inc.	10/15/12	\$1,587,500	\$0		\$-18,837			\$1,568,663	-1.18%	\$1,587,500	-1.18%	
Elizabeth	New Academic HS		4/16/12	2	Luzon, Inc.	10/18/12	\$1,587,500	\$-18,837		\$-200,000			\$1,368,663	-13.78%	\$1,587,500	-13.78%	
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	37	Public Service Electric and Gas Company	10/24/12	\$188	\$708		\$7			\$903	379.25%	\$188	379.25%	

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	38	Public Service Electric and Gas Company	10/24/12	\$188	\$714		\$22			\$924	390.78%	\$188	390.78%
Hazlet Township	Sycamore Drive	G5-3809-D01	8/20/10	1	District - Hazlet Township	10/15/12	\$164,334	\$0		\$-870			\$163,464	-0.52%	\$164,334	-0.52%
Hunterdon Central Regional	Hunterdon Central H.S.	G5-4295-D01	4/14/11	1	District - Hunterdon Central Regional	10/26/12	\$39,360	\$0		\$-3,023			\$36,337	-7.68%	\$39,360	-7.68%
Multi-District	New PS# 16 A. Chester Redshaw E.S. ECC 03 Elliott Street E.S. George L. Catrambone E.S. (formerly Elberon) New Academic HS New ES at Henry St. (-x01) New High School Number 20 E.S. Oliver Street E.S. Roberto Clemente E.S. Sussex Avenue E.S. West Side H.S.	GP-0183-R01	11/21/11	11	Banc3, Inc.	10/3/12	\$0	\$303,681		\$21,214			\$324,894	0.00%	\$0	NA
Multi-District	Temp Staffing		11/21/11	12	Banc3, Inc.	10/18/12	\$0	\$324,894		\$14,560			\$339,454	0.00%	\$0	NA
Multi-District	A. Chester Redshaw E.S. Hawkins Street E.S. Oliver Street E.S.	GP-0184-R01	11/21/11	5	Hill International, Inc.	10/17/12	\$0	\$46,923		\$14,735			\$61,658	0.00%	\$0	NA
Multi-District	New PS# 16 A. Chester Redshaw E.S. New ES at Henry St. (-x01) Number 20 E.S. Sussex Avenue E.S.		11/21/11	6	Hill International, Inc.	10/17/12	\$0	\$61,658		\$7,002			\$68,659	0.00%	\$0	NA
Livingston Township	Hillside E.S.	G5-3447-D01	1/29/10	1	District - Livingston Township	10/16/12	\$1,986,748	\$0		\$-249,538			\$1,737,210	-12.56%	\$1,986,748	-12.56%
Livingston Township	Mt. Pleasant E.S.	G5-3448-D01	1/29/10	1	District - Livingston Township	10/16/12	\$1,529,482	\$0		\$-336,149			\$1,193,333	-21.97%	\$1,529,482	-21.97%
Livingston Township	Riker Hill E.S.	G5-3449-D01	1/29/10	1	District - Livingston Township	10/16/12	\$2,510,834	\$0		\$-416,437			\$2,094,397	-16.58%	\$2,510,834	-16.58%
Livingston Township	Heritage M.S.	G5-3825-D01	1/29/10	1	District - Livingston Township	10/16/12	\$5,209,127	\$0		\$-813,330			\$4,395,797	-15.61%	\$5,209,127	-15.61%
Mahwah Township	Mahwah H.S.	G5-4332-D01	6/26/12	1	District - Mahwah Township	10/16/12	\$296,638	\$0		\$-100,658			\$195,980	-33.93%	\$296,638	-33.93%
Mahwah Township	Betsy Ross E.S.	G5-4333-D01	6/26/12	1	District - Mahwah Township	10/16/12	\$172,451	\$0		\$-45,669			\$126,782	-26.48%	\$172,451	-26.48%
Mahwah Township	George Washington E.S.	G5-4334-D01	6/26/12	1	District - Mahwah Township	10/16/12	\$89,722	\$0		\$-31,649			\$58,073	-35.27%	\$89,722	-35.27%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
Montague	Montague E.S.	G5-3115-D01	5/27/10	1	District - Montague	10/17/12	\$158,050	\$0		\$-50,903			\$107,147	-32.20%	\$158,050	-32.20%
Montclair	Watchung E.S.	G5-2469-D01	4/15/05	1	District - Montclair	10/15/12	\$48,092	\$0		\$-21,021			\$27,071	-43.70%	\$48,092	-43.70%
Montclair	Montclair High School/George Inness H.S. Annex	G5-2474-D01	4/15/05	1	District - Montclair	10/15/12	\$18,066	\$0		\$-8,089			\$9,977	-44.77%	\$18,066	-44.77%
Montclair	Watchung E.S.	G5-2814-D01	2/6/06	1	District - Montclair	10/15/12	\$33,601	\$0		\$-6,123			\$27,478	-18.22%	\$33,601	-18.22%
Multi-District, Project, or Statewide	Insurance As Contracts	GP-0001-R03	1/13/04	7	Willis of New Jersey	10/10/12	\$69,157,792	\$-25,021,942		\$366,749	Yes	10/1/12	\$44,502,599	-35.65%	\$69,157,792	-35.65%
West New York	Harry L. Bain E.S.	GP-0005-R06	6/14/02	9	American Reprographics Company, LLC dba ARC	10/3/12	\$570,325	\$25,517		\$571			\$596,413	4.57%	\$570,325	4.57%
Multi-District, Project, or Statewide	Burlington City H.S. Cedar Creek High School New HS (-x01) New Science Park HS	GP-0005-R10	7/3/02	16	Napco Copy Graphics Center Corp.	10/4/12	\$251,397	\$56,511		\$3,345			\$311,253	23.80%	\$251,397	23.80%
Multi-District, Project, or Statewide	Multi-District, Project, or Statewide	GP-0063-R03	7/13/06	2	_MultiVendor	10/3/12	\$1,379,846	\$20,000		\$94,000			\$1,493,846	8.26%	\$1,379,846	8.26%
Newark	West Side H.S.	GP-0089-R09	9/2/08	25	Riker, Danzig, Scherer, Hyland & Perretti LLP	10/3/12	\$0	\$396,351		\$120			\$396,471	0.00%	\$0	NA
Newark	West Side H.S.		9/2/08	26	Riker, Danzig, Scherer, Hyland & Perretti LLP	10/24/12	\$0	\$396,471		\$322			\$396,793	0.00%	\$0	NA
Multi-District, Project, or Statewide	New - Langston Hughes Replacement (-x07) New Barnegat High School Performing Arts School Statewide Signage	GP-0089-R11	8/26/08	54	Sterns & Weinroth	10/10/12	\$148,910	\$436,070		\$29,670			\$614,650	312.76%	\$148,910	312.76%
Multi-District, Project, or Statewide	New Barnegat High School Performing Arts School		8/26/08	55	Sterns & Weinroth	10/25/12	\$148,910	\$465,740		\$12,370			\$627,020	321.07%	\$148,910	321.07%
West New York	Memorial H.S. Annex (St. Joe's)	GP-0162-R10	10/20/11	3	Brown & Connery, LLP	10/24/12	\$0	\$9,127		\$1,190			\$10,317	0.00%	\$0	NA
Phillipsburg	New HS (-x01)	GP-0162-R17	10/20/11	4	DeCotiis, FitzPatrick & Cole, LLP	10/3/12	\$0	\$3,182		\$120			\$3,302	0.00%	\$0	NA

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
Camden	Early Childhood Development Center #25	GP-0162-R18	10/20/11	2	Dilworth Paxson LLP	10/10/12	\$0	\$910		\$1,720			\$2,630	0.00%	\$0	NA
Camden	Early Childhood Development Center #25		10/20/11	1	Dilworth Paxson LLP	10/15/12	\$0	\$0		\$910			\$910	0.00%	\$0	NA
Camden	Dudley E.S.	GP-0187-R01	11/1/11	2	Services Environmental, Inc.	10/10/12	\$0	\$33,813		\$1,500			\$35,313	0.00%	\$0	NA
Multi-District, Project, or Statewide	10 Region PMF Selection	PM-0019-P01	12/5/02	7	Heery International, Inc.	10/12/12	\$8,750,420	\$1,993,194	11/5/09	\$881,516	Yes	9/5/12	\$11,625,130	32.85%	\$8,750,420	10.07%
New Brunswick	Temporary School	ET-0071-G01	9/7/12	2	30 Van Dyke Avenue, Urban Renewal	10/16/12	\$0	\$-174,638		\$-49,487			\$-224,126	0.00%	\$0	NA
New Brunswick	Temporary School	ET-0071-L04	1/17/12	7	Verizon of New Jersey, Inc.	10/3/12	\$100	\$607		\$103			\$810	710.67%	\$100	710.67%
Newark	ECC Leonard Place & Madison St	GP-0047-L07	9/1/04	55	Carella, Byrne, Cecchi, Olstein, Brody & Agnello	10/24/12	\$1,443,843	\$635,721		\$2,235			\$2,081,799	44.18%	\$1,443,843	44.18%
Newark	ECC Leonard Place & Madison St New Franklin Elementary School Replacement		9/1/04	54	Carella, Byrne, Cecchi, Olstein, Brody & Agnello	10/25/12	\$1,443,843	\$637,956		\$4,455			\$2,086,254	44.49%	\$1,443,843	44.49%
Newark	New Science Park HS	GP-0100-R06	4/1/09	1	Keefe Bartels	10/19/12	\$6,000	\$0		\$-1,745			\$4,256	-29.07%	\$6,000	-29.07%
Newark	Performing Arts School	NE-0002-G01	4/2/12	5	Legal Settlements	10/23/12	\$0	\$-800,000		\$-12,453			\$-812,453	0.00%	\$0	NA
Newark	West Side H.S.	NE-0008-LS6	7/1/04	31	City of Newark	10/15/12	\$2,512	\$5,077		\$50			\$7,640	204.07%	\$2,512	204.07%
Newark	West Side H.S.	NE-0070-L22	4/8/10	92	Public Service Electric and Gas Company	10/24/12	\$22	\$7,221		\$143			\$7,386	34,156.21	\$22	34,156.21%
Newark	West Side H.S.		4/8/10	93	Public Service Electric and Gas Company	10/26/12	\$22	\$7,364		\$16			\$7,402	34,230.75	\$22	34,230.75%
Paramus	West Brook M.S.	G5-1351-D01	11/7/03	1	District - Paramus	10/4/12	\$103,680	\$0		\$-55,499			\$48,181	-53.52%	\$103,680	-53.52%
Paramus	Midland Elementary School	G5-1353-D01	11/7/03	1	District - Paramus	10/4/12	\$120,000	\$0		\$-26,627			\$93,373	-22.18%	\$120,000	-22.18%
Paterson	New International High School Academy	PA-0008-R04	3/1/09	20	Paterson Public Schools	10/17/12	\$177,221	\$168,256		\$4,008			\$349,484	97.20%	\$177,221	97.20%
Paterson	New International High School Academy		3/1/09	21	Paterson Public Schools	10/17/12	\$177,221	\$172,263		\$10,036			\$359,520	102.86%	\$177,221	102.86%
Paterson	New International High School Academy		3/1/09	22	Paterson Public Schools	10/24/12	\$177,221	\$182,300		\$5,986			\$365,506	106.24%	\$177,221	106.24%
Paterson	New PS# 16	PA-0024-L80	1/20/10	9	City of Paterson	10/4/12	\$255	\$59		\$-27			\$287	12.74%	\$255	12.74%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
Penns Grove-Carneys Point Regional	Penns Grove H.S.	G5-4421-D01	8/29/12	1	District - Penns Grove-Carneys Point Regional	10/16/12	\$2,207,310	\$0		\$-251,393			\$1,955,917	-11.38%	\$2,207,310	-11.38%
Rahway	Rahway H.S.	G5-3353-D01	11/17/09	1	District - Rahway	10/16/12	\$598,758	\$0		\$-69,563			\$529,195	-11.61%	\$598,758	-11.61%
Ridgefield	Stocum/Skewes School E.S.	G5-2871-D01	7/19/06	1	District - Ridgefield	10/3/12	\$50,023	\$0		\$-14,509			\$35,514	-29.00%	\$50,023	-29.00%
Somers Point	Jordan Road E.S.	G5-4509-D01	4/7/11	2	District - Somers Point	10/15/12	\$259,877	-\$70,712		-\$4,138			\$185,027	-28.80%	\$259,877	-28.80%
Somers Point	Jordan Road E.S.	G5-4510-D01	4/7/11	2	District - Somers Point	10/15/12	\$798,182	-\$103,960		-\$9,648			\$684,574	-14.23%	\$798,182	-14.23%
Somers Point	Jordan Road E.S.	G5-4515-D01	4/7/11	1	District - Somers Point	10/15/12	\$176,616	\$0		-\$57,707			\$118,909	-32.67%	\$176,616	-32.67%
Trenton	Martin Luther King/Jefferson School	GP-0105-R01	5/20/08	3	First Environment, Inc.	10/24/12	\$113,566	\$11,418		\$3,038			\$128,021	12.72%	\$113,566	12.72%
Trenton	Roebling School	WT-0008-L06	2/3/04	129	Public Service Electric and Gas Company	10/22/12	\$30,574	\$16,719		\$31			\$47,324	54.78%	\$30,574	54.78%
Trenton	Martin Luther King/Jefferson School	WT-0011-R05	12/1/06	3	Gibbons P.C.	10/24/12	\$359,274	\$33,285		\$10,000			\$402,559	12.04%	\$359,274	12.04%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-R03	3/20/12	2	United Water New Jersey	10/5/12	\$3,576	-\$3,576		\$11,146			\$11,146	211.69%	\$3,576	211.69%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		3/20/12	3	United Water New Jersey	10/10/12	\$3,576	\$7,570		\$420			\$11,566	223.45%	\$3,576	223.45%
Wallington	Wallington H.S.	G5-2931-D01	3/17/08	2	District - Wallington	10/17/12	\$2,032,044	-\$179,504		\$179,504			\$2,032,044	0.00%	\$2,032,044	NA
West Amwell Township	West Amwell Township E.S.	G5-3947-D01	7/2/10	1	District - West Amwell Township	10/26/12	\$62,400	\$0		-\$37,601			\$24,799	-60.25%	\$62,400	-60.25%
West Amwell Township	West Amwell Township E.S.	G5-4590-D01	8/2/12	1	District - West Amwell Township	10/26/12	\$47,110	\$0		-\$10,669			\$36,441	-22.64%	\$47,110	-22.64%
West Windsor-Plainsboro Regional	W.W.P.H.S.-South Campus	G5-4597-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$18,000	\$0		-\$5,593			\$12,407	-31.07%	\$18,000	-31.07%
West Windsor-Plainsboro Regional	W.W.P.H.S.-North Campus	G5-4600-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$27,800	\$0		-\$8,441			\$19,359	-30.36%	\$27,800	-30.36%
West Windsor-Plainsboro Regional	Dutch Neck E.S.	G5-4608-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$7,008	\$0		-\$2,818			\$4,190	-40.21%	\$7,008	-40.21%
West Windsor-Plainsboro Regional	Thomas R. Grover M.S.	G5-4609-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$16,352	\$0		-\$5,569			\$10,783	-34.05%	\$16,352	-34.05%
West Windsor-Plainsboro Regional	Maurice Hawk E.S.	G5-4618-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$10,888	\$0		-\$3,939			\$6,949	-36.18%	\$10,888	-36.18%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
West Windsor-Plainsboro Regional	John V.B. Wicoff E.S.	G5-4620-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$7,800	\$0		\$-3,087			\$4,713	-39.57%	\$7,800	-39.57%
West Windsor-Plainsboro Regional	Town Center ES @ Plainsboro	G5-4625-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$33,192	\$0		\$-10,537			\$22,655	-31.74%	\$33,192	-31.74%
West Windsor-Plainsboro Regional	Community M.S.	G5-4626-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$16,352	\$0		\$-5,569			\$10,783	-34.05%	\$16,352	-34.05%
West Windsor-Plainsboro Regional	Millstone River ES	G5-4630-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$13,970	\$0		\$-4,830			\$9,140	-34.57%	\$13,970	-34.57%
West Windsor-Plainsboro Regional	Village E.S.	G5-4635-D01	2/6/12	1	District - West Windsor-Plainsboro Regional	10/22/12	\$33,192	\$0		\$-10,537			\$22,655	-31.74%	\$33,192	-31.74%
Others																
Professional Services										\$-901,628						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Construction Services																
Contractor																
Phillipsburg	New HS (-x01)	NT-0003-C04	10/20/11	1	Epic Management, Inc.	10/17/12	\$667,040	\$0		\$-23,437			\$643,603	-3.51%	\$667,040	-3.51%
Contractor																
Construction Services										\$-23,437						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Other Contracts & Services																
Others																
Camden City	Dudley E.S.	CA-0005-L02	3/28/03	2	Fidelity National Title Insurance Company	10/15/12	\$4,163	\$4,820		\$148			\$9,131	119.33%	\$4,163	119.33%
Union City	Union City Early Childhood Center	GP-0041-L04	5/28/04	12	Chicago Title Insurance Company	10/3/12	\$20,217	\$13,807		\$108			\$34,132	68.82%	\$20,217	68.82%
Pemberton Township	Pemberton ECC #1	WT-0006-L03	11/12/02	1	Chicago Title Insurance Company	10/3/12	\$60	\$0		\$210			\$270	350.00%	\$60	350.00%
Others																
Other Contracts & Services																
										\$466						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 10/1/12 through 10/31/12

Total Change Order Summary

Total Change Orders

Grand Totals

\$-924,599

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Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order
Cumulative CO %	Cumulative percentage change in contract value (excluding additional assignments) over the original contract award amount
RBC Value	Revised Basis Contract Value – This value is the Original Award amount for contracts executed after July 27, 2005 or contracts for which board approval has been required after July 27, 2005. Otherwise, this value is the contract value as of July 27, 2005.
Cumulative % since last Board Approval	Cumulative percentage change in contract value since either the later of July 27, 2005 or last board action date over the RBC Value. If the current change order received approval prior to July 27, 2005 this value is not applicable.

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CONTRACT TERMINATIONS REPORT

(no activity)

SETTLEMENT CLAIMS

Settled Claims Log

Contract #	School Name	Claimant	Type of Claim	Settlement Date	Claim Amount (Per SDA Form 505)	Settlement
ET-0008-C01	Perth Amboy #10 ES	Bergen Engineering	Extended General Conditions	3/13/2012	\$500,575	\$278,775
ET-0008-C01	Perth Amboy #10 ES	Bergen Engineering	Acceleration for Phase 1 Occupancy	3/13/2012	\$122,052	\$58,266
ET-0065-C01	Collins, Dunfee, Horbelt	Hessert Corp.	Extended Gen. Conditions - Dunfee	6/13/2012	\$518,959	\$131,589
ET-0065-C01	Collins, Dunfee, Horbelt	Hessert Corp.	Window Fix - Horbelt ES	6/13/2012	\$123,843	\$53,162
NE-0001-C01	Science Park HS	Hunt Construction	Delay Claim	6/13/2012	\$20,218,213	\$4,400,000
NE-0001-C01	Science Park HS	Hunt Construction	Intercom Wiring Claim	6/13/2012	\$2,576,439	\$300,000
ET-0002-M01	Barnegat HS	Armand Corp.	Extended Services	11/7/2012	\$16,165	\$7,744
ET-0064-M01	Donohue ES	Armand Corp.	Extended Services	11/7/2012	\$82,251	\$34,409
			TOTAL FOR NOVEMBER, 2012		\$24,158,497	\$5,263,944

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: December 5, 2012

SUBJECT: Contractor and Workforce Compliance Monthly Update for September, 2012

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE REVIEW

Project Approvals:

Two emergent construction projects were verified to be compliant with SBE requirements by the Contractor Compliance Coordinator.

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, general contractors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total SDA contract dollars awarded from January 1 through September 30, 2012 was \$45,265,263.83.

- The total contract dollars awarded to all SBE contractors (January 1 through September 30, 2012), was \$18,572,656.20 (including minorities and women). This represents 41.03% of all SDA contracts.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 5, 2012
 Page 2 of 3

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$11,658,685.20	25.76%
Small/ Minority Business Enterprises	\$3,248,489.00	7.18%
Small/Women Business Enterprises	\$3,665,482.00	8.10%
Small/Minority/Women Business Enterprises	\$-0-	0.00%
TOTAL SBE CONTRACTS	\$18,572,656.20	41.03%

Ethnic Breakdown

The total SBE contracts awarded with minority participation were \$3,248,489.00 equaling 7.18% (includes S/MBEs and S/M/WBEs as shown below).

Ethnicity	Contract Amount	Percentage
Native American	\$-0-	0.00%
Asian	\$3,215,173.00	7.11%
Black	\$-0-	0.00%
Hispanic	\$33,316.00	0.07%
Total	\$3,248,489.00	7.18%

WORKFORCE COMPLIANCE MONITORING

For the month of September, 2012 there was a contractor workforce of 132 on SDA projects. This represents a total of 10,011 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	7	753	7.52%
Hispanic	41	3,540	35.36%
American Indian	0	0	0.00%
Asian	0	0	0.00%
Total Minority Participation	48	4,293	42.88%
Total Non-Minority Participation	73	5,718	57.15%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 5, 2012
 Page 3 of 3

There was a contractor workforce of 93,959 total workforce hours and 2,263 total female workforce hours on SDA projects for the period of January 1, 2012 through September 30, 2012. The following table highlights the Local County contractor workforce participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	96,222	100.00%
*Total Local County Workforce Hours	8,831	9.18%
Total Local County Non-Minority Workforce Hours	3,009	3.13%
Total Local County Female Workforce Hours	264	0.30%
Total Local County Minority Workforce Hours	5,822	6.05%
**Local County Workforce Hours by Ethnicity:		
Black	734	0.76%
Hispanic	5,088	5.29%
America Indian	0	0.00%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor and female workforce for all SDA active capital projects and all active and completed emergent projects for the period of January 1, 2012 through September 30, 2012.

SDA Managed Project	Total Workforce Hours	Local County Workforce Hours & Percentage	
Elizabeth, Victor Mravlag E.S.	32,753	3,924	11.98%
Union City, Columbus E.S.	39,297	358	0.91%
West New York, Number 3 E.S.	3,390	312	9.20%
West New York, Harry L. Bain P.S. 6	841	0	0.00%
Elizabeth, Academic H.S.	1,252	0	0.00%
Jersey City, P.S. 20	375	0	0.00%
Paterson, Marshall Street E.S.	0	0	0.00%
All Emergent Projects (YTD)	2,625	301	11.47%
Totals	73,366	3,691	5.03%

Prepared by: Lorena Young, Contractor Compliance Analyst
 Nicholas Torrens, Vendor Analyst

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: December 5, 2012

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of October 2012. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- 13 grants impacting 3 districts were executed during the reporting period representing \$5.9M in total project costs and state share of \$2.4M.
- 35 grants impacting 13 districts were closed out during the reporting period representing \$13.1M in total project costs and state share of \$5.0M.
- Since inception, over \$2.2B has been disbursed to over 500 regular operating districts through the grant program.
- Since inception \$2.9B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



Monthly Regular Operating District Grant Report - Summary

As of 10/31/2012

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	151	505	467	252
Number of Grant Projects	514	3,947	2,891	1,056
Total Project Cost Estimate	\$ 685,732,424	\$ 8,057,827,047	\$ 5,915,703,386	\$ 2,142,123,660
Grant Amount	\$ 236,132,536	\$ 2,612,217,593	\$ 1,908,110,370	\$ 704,107,223
Amount Disbursed	N/A	\$ 2,288,869,005	\$ 1,908,110,370	\$ 380,758,635

Total Funding Offered to School Districts via Grant Program	\$ 2,848,350,129
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Total ROD Grant Funding remaining for new Grant Projects	\$ 352,544,281
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1. Includes grants that have been offered to District's but have not yet been executed.

ROD Grant Summary - October 2012		
	Executed	Closed-Out
Districts Impacted	3	13
Number of Grant Projects	13	35
Total Project Cost Estimate	\$ 5,911,210	\$ 13,078,795
Grant Amount	\$ 2,437,934	\$ 5,039,875
Amount Disbursed	NA	\$ 5,039,875

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

October 2012

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Ocean	Brick Township	Brick Township High School	\$ 2,690,249	\$ 1,076,100	Science Room Renovations
Ocean	Brick Township	Brick Township High School	\$ 991,250	\$ 396,500	Window Replacement
Ocean	Brick Township	Brick Township High School	\$ 739,708	\$ 295,883	HVAC Server Rooms & Exterior Doors
Ocean	Brick Township	Brick Township Memorial High School	\$ 234,914	\$ 93,966	Replace gym lockers
Ocean	Brick Township	Brick Township Memorial High School	\$ 216,943	\$ 86,777	HVAC for Serve Rooms
Ocean	Brick Township	Lake Riviera Middle School	\$ 161,450	\$ 64,580	Window Balancers
Ocean	Brick Township	Lake Riviera Middle School	\$ 156,837	\$ 62,735	Gym Lockers
Ocean	Brick Township	Veteran's Memorial Middle School	\$ 127,465	\$ 50,986	Emergency Lighting & Exits
Ocean	Brick Township	Veteran's Memorial Elementary School	\$ 58,214	\$ 23,286	HVAC for Serve Rooms
Ocean	Brick Township	Brick Township Memorial High School	\$ 50,230	\$ 20,092	Emergency Lighting
Salem	Penns Grove-Carneys Point Regional	Paul W. Carleton E.S.	\$ 125,000	\$ 91,971	Construction of new staff and visitor parking lot for 20 spaces. Storm water improvements as required
Salem	Penns Grove-Carneys Point Regional	Lafayette-Pershing E.S.	\$ 93,750	\$ 68,978	Construction of new staff and visitor parking lot for 15 spaces. Storm water improvements as required
Morris	West Morris Regional High School District	West Morris Central High School	\$ 265,200	\$ 106,080	Partial roof replacement.
Grand Total		Grants Executed - 13	\$ 5,911,210	\$ 2,437,934	

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NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000

(NO ACTIVITY)

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: December 5, 2012

SUBJECT: New Jersey Schools Development Authority
Monthly Communications Report

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Governor's "Season of Service" Initiative



As part of the Christie Administration's second annual "Season of Service" initiative, CEO Marc Larkins participated in the distribution of packaged Thanksgiving dinners to New Jerseyans at the Lowe's in Howell, New Jersey on November 21. Christie Administration officials volunteered to package together and distribute Thanksgiving meals prepared by Boston Market for New Jersey families and residents in need, especially those New Jerseyans affected by Hurricane Sandy.

CEO Marc Larkins Presents at Construction Forecast Seminar

On November 30, 2012, SDA CEO Marc Larkins joined other state officials at the New Jersey Alliance for Action 28th Annual Construction Forecast Seminar to

Members of the Authority
Communications Report
December 5, 2012
Page 2 of 2

provide an overview of upcoming opportunities to participate in the State's school construction program.

SDA Joins Keansburg Officials to Open Time Capsule



The SDA joined Gerald North, Superintendent of the Keansburg School District, and other district officials to unveil the contents of a time capsule found during the demolition of the former Joseph C. Caruso Elementary School. The small metal box was found encased in the cornerstone, dated 1921, as it was removed from the building.

Inside the time capsule, a variety of items were found. Among the items were six "one cent" coins dating back to the early 1800's, a copy of *The Keansburg Beacon* dated December 15, 1921, a few photos and a program from the Dedication Ceremony at which the time capsule was originally placed in the cornerstone.

Authority Distributes ROD Grant Press Release

The SDA has continued executing state grants across New Jersey through its Regular Operating District (ROD) grant program, furthering the Governor's commitment to providing the state's children with modern and efficient schools.

In November, the SDA distributed a press release for a grant executed for West Morris Regional High School with a state share of \$106,080.

Report Prepared by: Edye Maier

MONTHLY FINANCIAL REPORT



1 WEST STATE STREET
P.O. BOX 991
MANTON, NJ 08625-0991
609-943-5955

MEMORANDUM

TO: The Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
Controller

DATE: December 5, 2012

SUBJECT: Monthly Financial Report – October 2012

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures and headcount information. The basic financial statements and cash flow report follow.

Authority Operating Expenses (Actual vs. Budget)

For the October 2012 year to date period, Authority operating expenses total \$29.2 million which is **\$4.2 Million lower** than budget for the corresponding period. The variation of actual expenses versus budget is mainly due to:

- Personnel Expense has a **\$3.1M** positive variance because the Authority is currently 21 FTEs under budget;
- Contract and Professional Outside Services, **\$187K**, Spending has yet to occur as anticipated for; interagency DAG legal fees, and MIS/Project Service consulting fees,
- Management Information System, **\$765K**, anticipated expenditures for the DOE Long Range Facility Project, through October 2012, is \$1M, while actual spending is only \$239K.

Members of the Authority
December 5, 2012
Page 2

Authority Operating Expenses (Actual vs. Prior Year)

For the October 2012 year to date period, Authority operating expenses (\$29.2 million) have **decreased \$2.3M** as compared to the corresponding prior year. The decrease in expenses year-over-year is due to:

- Personnel Expense has a **\$2.9M** positive variance due to; 20 fewer FTEs. Partially offsetting the positive variance is an increase in MIS spending \$239K for the DOE Long Range Facility Project, and \$182K for system hardware purchases.

School Facilities Project Expenditures (Actual vs. Prior Year)

For the October 2012 year to date period, project expenditures total \$149 million which is **\$7 million higher** than the spending for the corresponding prior year. The variance is associated with a \$7M decrease in construction work, and related project cost \$14M, offset by a \$28M increase in grant activity.

Other

Since program inception, 65.9% of the funds authorized for the SDA Districts have been disbursed. Additionally, since inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to program general and administrative expense.

Included in the program general and administrative expense is an estimate of \$13.1M in personnel costs, that can be attributable to school facilities projects.

The estimated *value* of current school facilities project activity is approximately \$2.2B.

On October 3, 2012, the Economic Development Authority issued \$375M in bond proceeds to the Authority.

Attachment



**New Jersey Schools Development Authority
Monthly Financial Report**

October 2012

(Unaudited)



New Jersey Schools Development Authority
 Financial Summary
 October 31, 2012

To: The Audit Committee

From: Sherman E. Cole, Controller

The following unaudited financial statements (pages 5 & 6) and supplementary information is presented as of, and for the year-to-date ending, October 31, 2012.

Selected Financial Information:

► Overall **Cash and Cash Equivalents** has decreased by \$199 million to \$562 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 375,000,000
■ Investment earnings	121,592
■ Miscellaneous revenue	206,751
■ Project costs	(148,743,270)
■ SDA operating expenses	(26,763,341)
■ SDA capital expenditures	(26,142)
■ Deposits (primarily district local shares)	(339,865)
Net Change in Cash	<u>\$ 199,455,725</u>

► **Prepaid Expenses** total \$349,178 as follows:

- Prepaid insurance of \$98,287.
- Prepaid rents of \$170,737 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$49,476.
- Prepaid security deposits of \$10,937 for the Authority's leased swing space.
- Other prepaids of \$19,741.

► **Capital Assets** total \$.8 million (net of accumulated depreciation of \$13.1 million), consisting of leasehold improvements (SDA offices), capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$26,142 and **Depreciation Expense** is \$738,586.

► **Accrued Liabilities** total \$125.7 million, as follows:

- Accrued project costs of \$22 million consisting of unpaid invoices (\$12.0 million); retainage (\$10 million).
- Pollution remediation obligations (PRO) under GASB 49 net to \$36.1 million (PRO liability \$37.9 million, offset by expected cost recoveries of \$1.8 million).
- Estimated liability for loss contingencies totaling \$54.6 million (contractor claims \$54.6 million).
- Payroll related liabilities of \$1.6 million.
- Post-employment benefits obligation of \$11.1 million.
- Other accrued liabilities of \$.3 million.

► **Deposits** total \$10.8 million, as follows:

- \$10.7 million is held for local share agreements (pass-through item).
- \$.1 million is for other deposits (pass-through item).

(Continued on Next Page)



New Jersey Schools Development Authority
Financial Summary
October 31, 2012

Financial Summary (Continued)

School Construction Highlights:

▶ **Bond Proceeds & School Facilities Project Disbursements**

- During the current year to date, the SDA has received \$375 million in bond and note proceeds. The total amount of proceeds received from program inception is \$9.020 billion.
- Project disbursements for the month and year-to-date periods total \$14.8 million and \$148.7 million, respectively, as follows:

<u>Category</u>	<u>Month</u>	<u>Year-To-Date</u>	<u>From Inception</u>
■ Construction Contracts	\$ 1,166,347	\$ 30,657,032	\$ 3,705,288,410
■ Grant Agreements	11,448,248	104,606,063	2,374,476,160
■ Site Acquisition Contracts	302,533	4,524,083	571,620,316
■ Demonstration Projects	-	(408,124)	629,142,771
■ Project Management & Construction Management Firms	122,188	3,189,996	424,633,030
■ Design/Architect Contracts	254,342	2,747,415	395,161,877
■ Project Insurance	396,533	(2,844,109)	93,655,103
■ School Furniture & Technology Purchases	860,454	4,272,730	111,398,351
■ Interagency Agreements	-	296,921	44,987,087
■ Temporary Classroom Units (SDA owned)	-	-	34,157,261
■ Funding Agreements	20,204	111,122	29,587,072
■ Outside Legal & Claims Consulting Services	168,122	1,423,585	2,462,786
■ Other Project Costs	61,529	500,541	56,319,111
■ Project Credits	-	(797)	(40,147,371)
Total Project Disbursements	14,800,500	149,076,458	8,432,741,964
■ Less: Local Share Disbursements	-	(333,188)	(173,162,971)
Total Project Disbursements - State Share	\$ 14,800,500	\$ 148,743,270	\$ 8,259,578,993
■ Invoice Accruals at Month End (not included above)	\$ 12,005,611	\$ 12,005,611	

▶ **Program Funding & Disbursements Allocation** (From Inception)

	<u>Bonding Cap</u> ¹	<u>Available Funding</u> ²	<u>Paid to Date</u> ³	<u>% Paid to Date</u>
■ SDA Districts	\$ 8,900,000,000	\$ 9,006,647,988	\$ 5,935,433,002	65.9%
■ Regular Operating Districts	3,450,000,000	3,492,709,379	2,587,159,616	74.1%
■ Vocational Schools	150,000,000	151,706,515	97,486,516	64.3%
Totals - State Share	\$ 12,500,000,000	\$ 12,651,063,882	\$ 8,620,079,134	68.1%

▶ **Procurement Activity** (Current Year)

- 16 construction contracts have been awarded with an aggregate contract value of \$80,606,312.
- 1 design contract was awarded with an aggregate contract value of \$200,000 (CCE \$1,320,200).
- 163 Section 15 Grant Agreements have been executed with an aggregate contract value of \$60,453,784 (State Share - Non-SDA Districts).
- 72 purchase orders have been issued for school furniture & technology (i.e., computers & related equipment) purchases with an aggregate contract value of \$3,029,148.

¹ Of the \$12.5 billion authorized for the school construction program, \$9,020,129,000 principal amount of bond and note proceeds have been received to date.

² Includes bonding cap amounts as well as other income and miscellaneous revenue earned to date, consisting primarily of interest income on invested funds and State appropriations.

³ These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$360,500,141.



New Jersey Schools Development Authority
Flash Operating Report
October 31, 2012

	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget
				Actual vs. YTD Budget	Actual vs. Prior Yr	
Authority Operating Expenses:						
Salaries	\$ 15,438,149	\$ 16,409,430	\$ 16,634,138	\$ 971,281	\$ 1,195,989	\$ 19,681,320
Employee Benefits	8,978,353	11,003,744	10,666,652	2,025,391	1,688,299	12,658,486
Total Salaries & Benefits	24,416,502	27,413,174	27,300,790	2,996,672	2,884,288	32,339,806
Temporary Employees	-	83,330	-	83,330	-	100,000
Interagency Agreements	121,027	272,080	247,140	151,053	126,113	326,500
Other Contract & Professional Outside Services	276,119	312,000	71,951	35,881	(204,168)	410,400
Employee Expense Reimbursements	12,616	13,800	7,047	1,184	(5,569)	16,625
Training & Professional Development	19,566	64,670	19,174	45,104	(392)	79,730
Parking	41,556	42,500	46,080	944	4,524	51,000
Automobiles	52,679	60,830	50,384	8,151	(2,295)	73,000
Communications & Outreach	-	840	232	840	232	1,000
Management Information Systems	1,159,219	1,924,510	742,192	765,291	(417,027)	2,299,000
General Office & Facilities	3,048,662	3,163,064	2,979,950	114,402	(68,712)	3,795,916
Other General	9,325	11,670	9,248	2,345	(77)	14,100
Total Authority Operating Expenses	29,157,271	33,362,468	31,474,188	4,205,197	2,316,917	39,507,077
Reserve for Unforeseen Events & New Initiatives	-	62,500	-	62,500	-	75,000
SDA Capital Expenditures (Internal)	26,142	54,000	-	27,858	(26,142)	54,000
Total Authority Operations	\$ 29,183,413	\$ 33,478,968	\$ 31,474,188	\$ 4,295,555	\$ 2,290,775	\$ 39,636,077

(Continued on Next Page)



New Jersey Schools Development Authority
Flash Operating Report
October 31, 2012

Flash Operating Report (Continued)

SDA Headcount by Division/Unit	Current Month	EOY Budget	Variance
Office of Chief Executive Officer (CEO)	3	3	-
COS, Program Assessment & Development	8	7	(1)
COS, Special Projects	9	12	3
Program Operations, Program Operations Management	6	6	-
Program Operations, Capital Planning & Grants Admin.	22	28	6
Program Operations, Safety	10	10	-
Program Operations, Project Teams	74	80	6
Corp Governance & Operations, Management	3	3	-
Corporate Governance & Operations, Human Resources	8	10	2
Corporate Governance & Operations, Chief Counsel	13	12	(1)
Corporate Governance & Operations, MIS/Project Services	14	15	1
Corporate Governance & Operations, Facilities	5	6	1
Corporate Governance & Operations, Communications	10	10	-
Financial Operations, CFO Management	4	4	-
Financial Operations, Controller	12	12	-
Financial Operations, Contract Management	11	14	3
Financial Operations, Real Estate Services	6	7	1
Financial Operations, Procurement & Contract Services	9	9	-
Financial Operations, Risk Management & Vendor Services	12	12	-
Total Full-Time Employees	239	260	21
EOM Budget	260		



New Jersey Schools Development Authority
Statement of Net Position and General Fund Balance Sheet
October 31, 2012

			Statement of Net Position	
			Current Yr	Prior Yr End
	<u>General Fund</u>	<u>Adjustments</u>		
	<u>Total</u>			
ASSETS				
Cash and Cash Equivalents	\$ 561,927,407		\$ 561,927,407	\$ 362,471,682
Receivables	165,462	\$ 558,297	723,759	2,417,841
Prepaid Expenses	349,178		349,178	965,346
Capital Assets (Net of Accumulated Depreciation of \$13,085,224)		757,059	757,059	1,469,503
Total Assets	<u>\$ 562,442,047</u>	<u>\$ 1,315,356</u>	<u>\$ 563,757,403</u>	<u>\$ 367,324,372</u>
LIABILITIES				
Accrued Project Costs	\$ 22,012,868	\$ 90,710,671	\$ 112,723,539	\$ 166,084,100
Accrued Other Post-Employment Benefits Obligation		11,132,412	11,132,412	9,545,523
Other Accrued Liabilities	822,129	1,012,091	1,834,220	1,634,528
Deposits	10,813,659		10,813,659	11,153,524
Total Liabilities	<u>33,648,656</u>	<u>102,855,174</u>	<u>136,503,830</u>	<u>188,417,675</u>
FUND BALANCE/NET POSITION				
Invested in Capital Assets		757,059	757,059	1,469,503
Nonspendable:				
Prepaid Expenses	349,178	(349,178)		
Restricted:				
Schools Construction Build America Bond Program	159,069,593		159,069,593	258,299,957
Schools Construction Special Revenue Fund	369,374,620	(101,947,699)	267,426,921	(80,862,763)
Total Fund Balance/Net Position (Deficit)	<u>528,793,391</u>	<u>(101,539,818)</u>	<u>427,253,573</u>	<u>178,906,697</u>
Total Liabilities and Fund Balance/Net Position	<u>\$ 562,442,047</u>	<u>\$ 1,315,356</u>	<u>\$ 563,757,403</u>	<u>\$ 367,324,372</u>



New Jersey Schools Development Authority
Statement of Activities and General Fund Revenues, Expenditures and Changes in Fund Balances
October 31, 2012 Year-To-Date

	General Fund <u>Total</u>	<u>Adjustments</u>	Statement of Activities	
			<u>Current Yr</u>	<u>Prior Yr</u>
Revenues				
Program Revenues:				
Bond and Note Proceeds (Issued by EDA)	\$ 375,000,000		\$ 375,000,000	\$ -
Bidding Fees-Plans & Specs	29,575		29,575	3,879
General Revenues:				
Investment Earnings	121,592		121,592	522,202
Rental Income	163,046		163,046	272,963
Other Revenue-OPRA	14,130		14,130	2,700
Total Revenues	<u>375,328,343</u>	<u>-</u>	<u>375,328,343</u>	<u>801,744</u>
Expenditures/Expenses				
Employee Salaries & Benefits	22,829,613	\$ 1,586,889	24,416,502	27,300,790
Administrative & General Expenses	4,740,769		4,740,769	4,173,398
Capital Expenditures	26,142	(26,142)	-	-
Capital Depreciation		738,586	738,586	861,497
School Facilities Project Costs	105,964,494	(8,878,884)	97,085,610	95,981,460
Total Expenditures/Expenses	<u>133,561,018</u>	<u>(6,579,551)</u>	<u>126,981,467</u>	<u>128,317,145</u>
Excess of Revenues Over Expenditures	241,767,325	6,579,551		
Change in Net Position			248,346,876	(127,515,401)
Fund Balance/Net Position (Deficit)				
Beginning of Year	<u>287,026,066</u>	<u>(108,119,369)</u>	<u>178,906,697</u>	<u>369,703,884</u>
End of Period	\$ <u>528,793,391</u>	\$ <u>(101,539,818)</u>	\$ <u>427,253,573</u>	\$ <u>242,188,483</u>



New Jersey Schools Development Authority
Financial Summary
October 31, 2012

Cash Receipts - State Share

Cash Disbursements - State Share

Year	Principal Amount ¹ Bond Proceeds	Appropriations ² from State	Investment Earnings	Miscellaneous ³ Revenue	Project Costs	Operating Expenses	Gross Capital ⁴ Expenditures	Deposits ⁵	Totals
2000	-	\$1,510,975	\$5,013	-	-	\$639,406	\$1,150	-	\$875,432
2001	\$508,600,000	47,125,988	18,862,686	\$10	\$18,967,828	6,705,756	1,735,148	-	547,179,952
2002	629,400,000	(43,500,000)	9,991,010	221,897	460,970,915	11,318,973	1,440,184	\$11,453,239	133,836,074
2003	607,929,000	-	5,488,373	305,596	1,096,480,983	19,983,448	7,609,761	13,612,751	(496,738,472)
2004	1,700,000,000	-	8,098,130	356,167	1,289,801,167	28,882,347	844,489	6,299,119	395,225,413
2005	2,075,000,000	-	17,472,686	638,597	1,332,923,106	27,460,855	194,394	53,393,712	785,926,640
2006	600,000,000	-	39,701,591	446,994	1,069,330,378	30,483,062	349,158	(9,559,780)	(469,573,793)
2007	800,000,000	-	28,304,347	541,065	890,787,821	35,055,800	572,252	(24,223,201)	(121,793,662)
2008	450,000,000	-	13,584,070	837,796	880,936,507	39,760,922	940,178	12,538,723	(444,677,018)
2009	775,000,000	-	2,197,675	260,902	613,756,613	43,258,213	243,801	(40,375,956)	79,823,994
2010	499,200,000	-	(2,749,864)	171,035	282,888,651	41,612,847	82,769	(10,494,369)	161,542,535
2011	-	-	546,039	316,761	173,991,754	34,509,603	26,142	(1,490,714)	(209,155,413)
2012	375,000,000	-	121,592	206,751	148,743,270	26,763,341	26,142	(339,865)	199,455,725
Totals	9,020,129,000	5,136,963	141,623,348	4,303,571	8,259,578,993	346,434,573	14,065,568	10,813,659	\$561,927,407

Cash & Cash Equivalents

1 Pursuant to the provisions of the Educational Facilities Construction and Financing Act (C.18A:7G-14a), as amended, the aggregate principal amount of bonds, notes or other obligations the EDA may issue to finance school facilities projects, and the costs related thereto, shall not exceed \$12.5 billion. This limitation excludes indebtedness incurred for refunding purposes.
 2 Represents funds received prior to the first bond issuance by the EDA in 2001.
 3 Consists of rental income and cash receipts for bidding fees and OPRA requests.
 4 Consists of leasehold improvements (SDA offices), capitalized software, furniture, fixtures & equipment for SDA operations.
 5 Consists of deposits held for Section 13(B) Local Share Agreements (\$10,683,929); and other deposits (\$129,730)
 6 2010 Investment Earnings includes: 2009 New Brunswick legal settlement, \$144,736, and interest income \$1,299,176, offset by the Rebate Arbitrage payment of \$4,193,776



New Jersey Schools Development Authority
Interagency Agreements
October 31, 2012

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2011</u>	<u>Total Payments</u>
<u>Included in Project Costs:</u>				
Department of Community Affairs	Provide code inspections, plan reviews and permits for schools.	\$ -	\$ 19,093,688	\$ 19,093,688
Department of Labor and Workforce Development	Provide training in construction trades to women and minorities pursuant to the Educational Facilities Construction & Financing Act (EFCFA). Also, provide enforcement of prevailing wage requirements on SDA projects.	-	10,541,812	10,541,812
Office of the Attorney General - Division of NJ State Police (services formerly provided by the Bureau of Fiscal Oversight and, prior to that, the Office of Government Integrity)	Perform prequalifying review and investigative services related to vendor integrity as required by the EFCFA.	224,873	5,038,478	5,263,351
Department of Education	Perform educational adequacy reviews for Abbott district schools.	-	3,276,059	3,276,059
New Jersey Institute of Technology	High Performance Schools guideline development and program implementation costs.	48,024	4,116,295	4,164,319
Rutgers University	Perform studies on the potential cost savings that could be realized through the use of standardized design elements, components, and construction materials. Also, includes fees paid to NJ Small Business Development Centers.	-	477,326	477,326
Department of Environmental Protection	Provide expedited environmental remediation review and support services.	24,024	1,611,081	1,635,105
Department of Transportation (terminated)	Provide relocation assistance services.	-	355,875	355,875
Other	Miscellaneous	-	179,552	179,552
Payments Included in Project Costs		<u>296,921</u>	<u>44,690,166</u>	<u>44,987,087</u>

(Continued on Next Page)



New Jersey Schools Development Authority
 Interagency Agreements
 October 31, 2012

Interagency Agreements (Continued)

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2011</u>	<u>Total Payments</u>
<u>Included in Administrative & General:</u>				
Office of the Attorney General - Division of Law (TRE009)	Provide legal services and contract reviews. Also, provide legal support for environmental cost recoveries.	140,316	9,484,870	9,625,186
Governor's Authorities Unit	Annual assessment (not all years)	-	109,388	109,388
Office of the Inspector General (TRE030) (terminated in 2010)	Salaries & benefits for Assistant Inspector Generals assigned to SDA.	-	858,872	858,872
Rutgers University, Center for Organizational Development and Leadership (RUT009) (terminated)	Assist SDA in the development of a mission statement, vision statement and statement of values.	-	8,300	8,300
Department of Community Affairs (terminated)	Salaries & benefits for DCA employee assigned to SDA.	-	349,471	349,471
Payments Included in Administrative & General		<u>140,316</u>	<u>10,810,901</u>	<u>10,951,217</u>
Total Interagency Payments		<u>\$ 437,237</u>	<u>\$ 55,501,067</u>	<u>\$ 55,938,304</u>

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.