

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD MEETING  
WEDNESDAY, SEPTEMBER 5, 2012 AT 9:00 A.M.  
ONE WEST STATE STREET, ONE WEST BOARD ROOM

AGENDA

**1. Notice of Public Meeting**

**2. Roll Call**

**3. Approval of Meeting Minutes**

- a. Board Open Session Meeting Minutes of August 1, 2012

**4. Authority Matters**

- a. CEO Report
- b. Chairman's Report

**5. Report and Recommendations of the Audit Committee (Chairman's Report)**

- a. Extension of MOA for Vehicle Use with Department of Treasury

**6. Report and Recommendations of the School Review Committee (Chairman's Report)**

- a. Change Orders/Amendments

<b>1. COMPANY NAME:</b>	EI Associates Architects and Engineers, PA
<b>DISTRICT:</b>	East Orange
<b>CONTRACT NO:</b>	EP-0047-A01
<b>PMF/CM:</b>	None
<b>SCHOOL NAME:</b>	Ecole Toussaint Louverture
<b>AMENDMENT NO:</b>	1
<b>REASON:</b>	Additional Design, and Bid and Contract Award Services
<b>AMOUNT:</b>	\$ 12,000.00
<b>CONTRACT STATUS:</b>	55.14 % Paid to Date against the Current Contract Value
<b>DELIVERY DATE:</b>	June 7, 2013
<b>2. COMPANY NAME:</b>	Heery International, Inc.
<b>DISTRICT:</b>	Phillipsburg
<b>CONTRACT NO:</b>	PM-0019-P01
<b>SCHOOL NAME:</b>	New Phillipsburg High School
<b>AMENDMENT NO.:</b>	7
<b>REASON:</b>	Additional Pre-Construction and Construction Administration Services
<b>AMOUNT:</b>	\$881,516
<b>CONTRACT STATUS:</b>	80% Paid to Date against the Current Contract Value
<b>ANTICIPATED OCCUPANCY DATE:</b>	July, 2016

3. COMPANY NAME: Design Ideas Group, LLC  
DISTRICT: Phillipsburg  
CONTRACT NO: NT-0003-A01  
PMF/CM: Heery International Inc.  
SCHOOL NAME: New Phillipsburg High School  
AMENDMENT NO.: 10  
REASON: Additional Pre-Construction  
and Extended Construction Administration Services  
AMOUNT: \$123,942  
CONTRACT STATUS: 88% Paid to Date against the Current Contract Value  
ANTICIPATED  
OCCUPANCY DATE: July, 2016

- b. Approval of Awards
  - i. ET-0056-B01 - New Brunswick – A. Chester Redshaw ES – New Construction
  - ii. JE-0021-N01 - Jersey City – ES No. 3 – Early Site Package
- c. Delegation of Authority
  - i. EL-0006-M02 – Elizabeth Academic HS - Construction Management Services

**7. Monthly Reports**

- a. *For Informational Purposes*
  - i. Active Projects Report
  - ii. Project Close Out Status Report
  - iii. Project Status Reports
  - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
  - v. Contract Terminations Report
  - vi. Settlement Activities Report
  - vii. Contractor and Workforce Compliance Report
  - viii. Regular Operating District Grant Activity Report
  - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000  
(no activity to report)
  - x. Communications Report
  - xi. Monthly Financial Report

**8. Public Comment**

**9. Executive Session**

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)  
CCD Report (no activity)

**10. Adjournment**

**APPROVAL OF MEETING MINUTES**

**AUGUST 1, 2012 OPEN SESSION MINUTES**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 1, 2012**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA”, “NJSDA” or “the Authority”) was held on Wednesday, August 1, 2012 at 9:00 A.M. at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman  
Maureen Hassett (NJEDA)  
Kevin Luckie (NJDCA)  
James Petrino (State Treasury)  
Bernard Piaia (NJDOE)  
Michael Capelli  
Kevin Egan  
Lester Lewis-Powder  
Michael Maloney  
Joseph McNamara  
Robert Nixon  
Mario Vargas

being a quorum of the Board. Mr. Egan, Mr. Petrino, Mr. Piaia, Mr. Capelli, Mr. McNamara and Mr. Lewis-Powder participated in the meeting via telephone conference.

At the Chairman’s request, Marc Larkins, chief executive officer; Jason Ballard, chief of staff; Jane Kelly, vice president & assistant secretary; Andrew Yosha, vice president; Donald Guarriello, vice president and chief financial officer; Albert Barnes, senior counsel; Joanne Walsh, director; Thomas Schrum, program director; James

Adams, program director; Ritchard Sherman, program director; and Sean Murphy, director, of the SDA participated in the meeting. Kerstin Sundstrom of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Walsh. Mr. Walsh requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and that a meeting notice had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

### *Approval of Meeting Minutes*

Mr. Walsh then presented the minutes of the meetings of the Board held July 5, 2012 for consideration and approval. He noted that presented for Board consideration were the minutes of the Board's July 5, 2012 Open and Executive Session meetings. A copy of the minutes and resolutions for Board consideration and approval were provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie, and seconded by Mr. Vargas, the July 5, 2012 Open and Executive Session meeting minutes were approved by the Board upon its vote in favor of the resolution attached hereto as *Exhibit 3a./3b.*

### *Authority Matters*

#### *CEO Report*

Mr. Walsh asked Mr. Larkins to provide the report of the CEO. Mr. Larkins updated the Members regarding program activity underway. He reported that on July 11 the Authority advertised a construction procurement for the Academic Magnet High School ("Academic") in the Elizabeth School District. Mr. Larkins stated that the

proposals are due on September 13, noting that the project was advertised with a construction cost estimate (“CCE”) of \$53 million. He said that the pre-bid conference was held and that there was good attendance. Mr. Larkins also noted that, so far, there are eight (8) responsive project rating proposals (“PRPs”). He noted that the proposal will proceed under the price and other factors category with a ninety-ten (“90-10”) ratio. In addition to the Academic project, Mr. Larkins reported that the Authority advertised for procurement of construction management (“CM”) services, noting that the proposals are due on August 13. He advised that the expectation is to procure a CM firm that would ultimately participate in the constructability review, which would occur after the award of the general construction contract. Mr. Larkins said that the Members will be kept apprised as to how that procurement process advances.

Next, Mr. Larkins reported that an extension has been granted regarding the procurement for the A. Chester Redshaw Elementary School (“Redshaw”) in the New Brunswick school district. He noted that the proposals were due today, but an additional one week extension was granted based on additional requests for information and questions that were received during the procurement process. Mr. Larkins stated that the new due date is August 8. He said that following the procurement process the SDA will report back to the School Review Committee (“SRC”) and the full Board with a recommendation for award.

In terms of other Capital Program projects, Mr. Larkins reported that there are site packages for which we anticipate proposals in the next couple of days, specifically Jersey City Elementary School No. 3 (“JC ES No. 3”) in the Jersey City School District and the Oliver Street Elementary School (“Oliver Street”) in the Newark School District. He

noted that the two (2) projects are actively in design phase for schematics and will go out to bid in the next few months.

Next, Mr. Larkins provided the Members with an update regarding active construction projects. He reported that he and Mr. Ballard visited the Columbus Elementary School site in the Union City School District and met with the contractor and Mr. Schrum's team and discussed a path to completion in time for school occupancy in September 2012. Mr. Larkins said that a site visit for interested Board Members will be planned in the coming weeks.

Next, Mr. Larkins recognized Mariela Velasquez, an SDA Grant Analyst, for her outstanding work. He said that the Authority recently received an email from the Paramus Business Administrator/Board Secretary. Mr. Larkins read that letter to the Members, which noted Ms. Velasquez's dedication and persistence in aiding the Paramus District in moving through the grant process. He noted that Ms. Velasquez was instrumental in guiding the district through the grant process by ensuring that the necessary documentation was completed.

Mr. Walsh asked Mr. Larkins to provide a status update regarding the emergent projects. Mr. Larkins reported that nine (9) delegation letters have been sent to districts and that the SDA is awaiting responses as to whether the districts will accept the delegation of their projects. He noted that two (2) emergent projects in Newark have been assigned through the general contractor ("GC") task order pool and will be moving forward in the next couple of weeks. Mr. Larkins reported that there are a number of emergent projects that preceded the announcement in March that will be advertised for advancement in the next month or two. Mr. Larkins also reported that the emergent

project pool is now at approximately sixty-nine (69) emergent projects. He said that a number of those projects need design work and further scoping efforts. Mr. Larkins also informed the Members that there will be more activity in the next couple of months in terms of advertising for design work on some of those emergent projects.

Mr. Walsh then focused on the New Brunswick Redshaw project and the design/build process and inquired about next steps after bids have been received relative thereto. Mr. Yosha explained that next steps would entail price and technical proposals which would be due on August 8. He said that the price proposals are expected to be opened on August 23 and that the award recommendation would be presented to the Board in September. Mr. Walsh inquired as to whether there would be any discussion regarding the price proposals at the next SRC meeting. Mr. Yosha replied that discussion would take place at the next Board meeting where the Members would be asked to approve the charter and funding authorization. Mr. Walsh asked to be provided any pertinent information regarding the charter and final authorization prior to the next Board meeting. Mr. Larkins explained to the Members that in order to keep the project on schedule, the charter would not be ready in time for the next SRC meeting. He said that, if needed, a special teleconference meeting could be held prior to the next Board meeting. Mr. Walsh also requested a meeting immediately after this morning's Board meeting regarding the CM's role in the context of the design/build job.

#### ***Audit Committee Report***

Mr. Walsh then asked for the report of the Audit Committee. Mr. Nixon advised the Members that the Committee met on June 18, 2012. He said that, as part of the May 2012 New Funding Allocation and Capital Program update, management had reported a

\$700,000 decrease in commitments for the Emergent Project Reserve and no change in either the Unforeseen Events or Planning Reserves. He informed the Members that the reserve balance for the Regular Operating Districts (“RODs”) increased by \$1.7 million due entirely to a reduction in state share for projects nearing completion. Mr. Nixon then advised the Members that there is a need to take action on adopting procedures related to post issuance tax compliance to fulfill federal Internal Revenue Service (“IRS”) requirements. He explained that the issuing Economic Development Authority (“EDA”) is required to file certain forms with the federal IRS on school refinancing bonds to preserve the bonds’ tax exempt status and must show that it has written procedures in place. He noted that the SDA, as the conduit borrower, must show its own similar written procedures. He said that this is an IRS requirement and that the Attorney General’s Office has advised that the Board take the action presented. Mr. Petrino then offered additional details. He said the Department of the Treasury is proceeding similarly with all Authority recipients of bond proceeds. He added that this action is to demonstrate to the IRS that written procedures are in place for monitoring and maintaining compliance with the tax code. He explained that prior to this action all of the guidance was obtained in tax certificates that were signed by the bond issuer. He said that the guidance today is much more detailed. He noted that many of the regulatory agencies are looking at these types of assurances to further ensure that the municipal bond market and all of the bond issuers maintain compliance. He stated that the Attorney General’s Office (“AG”) opined that post issuance tax compliance should be a board action. Ms. Hassett added that the EDA took similar action last month. On a related issue, she advised the Board that this week the EDA board approved \$425 million in new

funding in order for the SDA to forge ahead with its school program. After discussion, Mr. Walsh asked if there were any further questions regarding the proposed resolution on Post Issuance Tax Compliance. There were none.

A resolution pertaining to the proposed EDA/School Facilities Construction Bonds — Post Issuance Tax compliance had been provided to the Members in advance of the meeting. Upon a motion by Ms. Hassett, and seconded by Mr. Vargas, the resolution attached hereto as *Exhibit 5a*, was unanimously approved by the Board.

In continuing, Mr. Nixon advised the Board that management had reported on two (2) audit recommendations. He advised that files were reviewed by the Special Projects Division's Cost Recovery Unit regarding Design Consultant Allowances for potential duplicate payments. He said that next steps will be determined and reported at the August Committee meeting. He said that several audits also recommended establishment of a centralized filing system for the Authority. He reported that members of the centralized file working group met on June 26 to review and develop a plan of action to address this recommendation.

Mr. Nixon reported that the Committee had also received the results of one audit and one assessment. He outlined the key points in the PMF Insurance Audit. He said that the objective is to identify which PMFs included insurance as an "Other Direct Cost" when billing. He noted that the potential for cost recovery was first identified by Experis Finance, an SDA third party internal audit consulting firm. He explained that the Audit covered a review of three (3) PMF Pilot Contracts and three (3) rounds of PMF procurements comprising 21 contracts executed between 2001 and 2003. He reported that the two recommendations from the Audit were: 1) that the twelve (12) contracts

identifying insurance as an "Other Direct Cost" be sent to SDA Cost Recovery Unit for evaluation; and 2) that SDA's Chief Counsel, in concert with the NJ Division of Law, consider modifying the contract for CM Services to explicitly itemize "Supplemental Insurance" as a compensatory line item in the Total Lump Sum Price.

In continuing, he discussed the assessment of the Trenton Early Childhood Center ("ECC") as presented to the Committee, noting that it is statutorily mandated as it is a project over \$10 million. He noted that the objective of the assessment was to make sure that State funds utilized for the project were expended in accordance with contractual terms, SDA practices, and New Jersey state rules and regulations. He reported that the assessment covered the time period from January 1, 2000 through May 31, 2012. He noted that approximately \$2.5 million has been spent on the project with the majority of the expenses for site investigation and design. He explained that the project was on the 2008 Capital Plan but not included in the 2011 or 2012 Capital Program and advised that there remains a balance of \$461,622 on three (3) contracts. He emphasized that the three (3) recommendations were all low risk and included closing out the three (3) open contracts and closing out the Projects by de-obligating the funds.

In continuing, Mr. Nixon reported that management had provided the Committee with the June 2012 Monthly Financial Report. He said that, as of June 2012, the Authority's operating expenditures were at \$18.6 million, which is \$2.6 million lower than budget for the period and a \$1.5 million decrease from the corresponding period in the prior year. He advised the Board that school facilities project expenditures total \$81 million, which is \$11 million lower than spending for the corresponding prior year period due largely to the decrease in construction work and other project costs.

*School Review Committee Report***Preliminary Project Charter – Bridgeton School District – Buckshutum Road and Quarter Mile Lane Schools**

Mr. Walsh asked Ms. Hassett to provide the report of the School Review Committee (“SRC”). Ms. Hassett reported that the Committee met on July 16, 2012 and discussed various issues. She said that the Committee was provided with a preliminary project charter regarding the Buckshutum Road and Quarter Mile Lane Schools in the Bridgeton School District. She provided the Members with an overview of the matter, noting that the plan was originally to construct a new school for the district. She said that, following a review involving the SDA, the school district and the DOE, it was determined that advancing a new school would not address the overcrowding issue in the district. Ms. Hassett commended SDA staff and DOE for working with the district to identify a different approach, which entails additions at the two aforementioned schools. She noted that there is a \$9 million increase in the overall budget, but that the project is much needed in order to address the overcrowding issue.

A resolution for approval of a preliminary project charter for the Buckshutum Road and Quarter Mile Lane Schools had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Vargas and seconded by Mr. Luckie, the Board approved the preliminary project charter for the Bridgeton School District upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6ai*.

**Change Orders/Amendments: Tricon Enterprises, Inc.; Silverlands Services Inc.; Banc3, Inc. and Hill International, Inc.**

Ms. Hassett then reported that the Committee had discussed a resolving change order in the amount of \$180,000 for Tricon Enterprises, Inc., (“Tricon”) for a change in

the scope of work for the Joseph C. Caruso Elementary School (“Caruso”) in the Keansburg school district. Ms. Hassett gave a brief overview of the demolition project. Mr. Adams explained that asbestos containing material, not identified in the original scope of work, must be removed in order to complete the demolition project.

A resolution pertaining to the approval of Resolving Change Order No. 2 for Tricon Enterprises, Inc. had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Luckie, and seconded by Mr. Vargas, Resolving Change Order No. 2 for Tricon Enterprises, Inc. was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6b1*.

Next, Ms. Hassett presented a credit change order for Silverlands Services Inc. (“SSI”) for the Ecole Toussaint Louverture in the East Orange School District in the amount of \$177,653.40 for de-obligation of unused funds for work no longer to be performed by SSI. She noted that the project began as an emergent project for roof repairs due to a water infiltration issue.

A resolution pertaining to the approval of a credit change order for Silverlands Services, Inc. had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon, and seconded by Ms. Hassett, the credit change order for Silverlands Services, Inc. was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6b2*.

Ms. Hassett then presented an amendment for a professional staffing services contract for Banc3, Inc. and Hill International, Inc. (“Hill”) for reallocation of funds and revision of annual contract limits for professional staffing services to accommodate accelerated supplemental staffing needs. Ms. Hassett asked Ms. Walsh to provide an

overview to the Members. Ms. Walsh reported that the Members are being asked to approve an amendment to the contracts for Banc3 and Hill by reallocating an additional \$200,000 to Year 1 of each contract from the not-to-exceed amount previously allocated to the Year 3 option. She said that it would reduce the Year 3 option to \$200,000 per contract but would not change the aggregate Board approved amount of \$1.2 million. In continuing, Ms. Walsh reported that, so far in Year 1, the SDA has expended \$286,000 toward the original \$400,000 maximum on the Banc3 contract, and at the current level of expenditures SDA would be unable to continue the services through the end of the first year of the contract without the proposed reallocation of funding. Ms. Walsh noted that a new procurement for additional professional services will be undertaken which should sufficiently cover the SDA's need for additional staffing services moving forward.

A resolution pertaining to the approval of an amendment for professional staffing services (Amendment No. 1) for Banc3, Inc. and Hill International, Inc. had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Vargas, and seconded by Mr. Nixon, Amendment No. 1 to the contracts for professional staffing services was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6c1*.

**Approval of Contract Awards –Paterson International HS; PS No. 6; Frank R. Conwell ES No 3 and Frank R. Conwell MS No. 4.**

Ms. Hassett next presented an approval of a contract award for the Paterson International High School in the Paterson School District for an emergent project involving smoke control system modifications. She reported that the CCE was in the amount of \$496,858. Ms. Hassett provided a brief description of the contract award, referencing the memorandum that had been previously provided to the Members and

noted that the proposed contract award is to Hall Building Corporation in the amount of \$546,000. Mr. Murphy noted that the notice to proceed (“NTP”) would be issued in September following expiration of the Governor’s Veto period.

A resolution pertaining to the approval of the contract award had been provided to the Members in advance of the meeting. Upon a motion by Ms. Hassett and seconded by Mr. Vargas, the approval of the proposed contract award for the Paterson International High School emergent project in the Paterson School District was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *6di*.

Next, Ms. Hassett presented an approval of a contract award, charter and release of program reserve for the PS. No. 6 School in the Paterson school district for an emergent project for window replacement. She gave a brief overview of the project and noted that cost recovery is being pursued in the matter. Ms. Hassett said that the Board is being asked to approve the charter, release of \$1,892,855 from the program reserve and the contract award to Catcord Construction Company, Inc. in the amount of \$1,483,300.

A resolution pertaining to the approval of the contract award, charter and release of program reserve had been provided to the Members in advance of the meeting. Upon a motion by Mr. Nixon and seconded by Mr. Vargas, the approval of the proposed contract award, charter and release of program reserve for the PS No. 6 School emergent project in the Paterson school district was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *6dii*.

Ms. Hassett then presented a recommendation for approval of an award for the Frank R. Conwell Elementary School No. 3 and the Frank R. Conwell Middle School No. 4 in the Jersey City school district. She provided a brief overview of the matter

referencing the memorandum that had previously been distributed to the Members. Ms. Hassett informed the Members that the highest technical bidder was Heritage Architecture LLC (“Heritage”), but when SDA staff undertook price negotiations, Heritage would not reduce their fees, so staff negotiated with the number two firm and awarded the contract to Purcell Architects, P.C. in the amount of \$200,000 for design consultant services.

A resolution pertaining to the approval of the design consultant services contract award had been provided to the Members in advance of the meeting. Upon a motion by Ms. Hassett and seconded by Mr. Nixon, the proposed design consultant services contract award for the Frank R. Conwell Elementary School No. 3 and the Frank R. Conwell Middle School No. 4 in the Jersey City School District was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *6diii*.

**Delegated Authority to Award Construction Contract – Oliver Street ES – Early Site Preparation**

Ms. Hassett then presented the recommendation for Board approval of a delegation of authority to the CEO and SRC Chair to approve the award of a contract for early site preparation work for the Oliver Street Elementary School in the Newark School District. She provided the Members with a brief overview of the project, noting that the bid opening is scheduled for Thursday, August 2. Ms. Hassett further reported that the project will advance in two (2) phases and that the contract for this phase is for excavation and disposal of impacted soil as well as the removal of an underground storage tank. Mr. Larkins noted that he would report back to the Members upon his and the SRC Chairperson’s exercise of the delegation authority. Mr. Walsh requested that

Mr. Murphy also send him a copy of the delegation upon submitting it to the CEO and SRC Chair. Mr. Murphy agreed to do so.

A resolution pertaining to the approval of the delegation of authority to the SDA CEO and SRC Chair had been provided to the Members in advance of the meeting. Upon a motion by Mr. Vargas and seconded by Ms. Hassett, the proposed delegation of authority for the Oliver Street Elementary School in the Newark School District was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *6e*.

Ms. Hassett commended SDA staff for their work in achieving the transfer of properties to the districts. She also noted that the invoices for the demonstration projects for the Trenton and Vineland districts had been received. Finally, Ms. Hassett, echoed by Mr. Walsh, commended staff for their efforts regarding cost recovery.

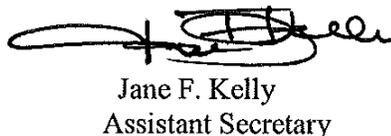
### **Reports**

Mr. Walsh then asked if there were any questions regarding the monthly reports. There were no questions. Mr. Ballard noted that his team is actively closing out the demonstration projects and that four remain. He said that closeout efforts are ongoing and gave a brief update to the Members regarding the process. Mr. Ballard then reported that there are a couple of deeds scheduled to be transferred to the districts shortly. With regard to cost recovery, Mr. Ballard reported that there are between seven (7) and nine (9) active cost recovery issues with which the SDA is currently dealing.

### Public Comments

The Chairman, Mr. Walsh, then announced that the Public Comments portion of the meeting would begin. Mr. Walsh asked if there were any other members of the public who wished to address the Board. Hearing none, upon a motion by Mr. Nixon, and seconded by Mr. Vargas, and with unanimous consent, the meeting was adjourned.

**Certification:** The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its August 1, 2012 meeting.



Jane F. Kelly  
Assistant Secretary

**RESOLUTION—3a.****Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the August 1, 2012 Board meeting of the New Jersey Schools Development Authority, for the Open Session, was forwarded to the Governor on August 3, 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's August 1, 2012 Open Session meeting is hereby approved.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: September 5, 2012

## AUTHORITY MATTERS

**CEO REPORT (*ORAL*)**

**CHAIRMAN'S REPORT**

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE**

**EXTENSION OF MOA FOR VEHICLE USE WITH DEPARTMENT OF TREASURY**



1 WEST STATE STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

**MEMORANDUM**

To: Members of the Authority

From: Karon L. Simmonds, Director /s/ Karon Simmonds  
Risk Management and Vendor Services

Re: Extension of Memorandum of Agreement (“MOA”) Between the Schools Development Authority (“SDA”) and the Department of the Treasury Transportation Services (“Treasury”) for SDA Fiscal Budget Years 2013 and 2014

Date: September 5, 2012

**Background**

The attached represents an extension of the MOA for the SDA’s continued use of State-owned vehicles and for the Department of the Treasury, Transportation Services (“Transportation Services”) to continue to provide fueling, maintenance, and repair services for these vehicles.

For reference, I am also attaching a copy of the original MOA approved by the Board of Directors on October 5, 2011. The initial term was for one year from July 1, 2011 through June 30, 2012. The MOA allows for an extension by mutual consent pursuant to an SDA approved budget.

**Recommendation**

The SDA continues to rely on Transportation Services for its specialized automotive services. To that end, the Members are asked to approve an extension of the MOA with the Department of the Treasury for two and half (2 ½) years; the requested half year (instead of just two years) aligns the end of the MOA term with the corresponding SDA annual operating budgets. As alluded to above, the MOA shall remain effective for the entire two and half year term so long as the SDA Board continues to fund the associated costs in subsequent annual operating budgets. Additionally, the annual not-to-exceed amounts (\$73,000 for 2012) shall be determined in the Board approved annual operating budgets for 2013 and 2014.

Prepared by: Jeanell Newmuis-Haley



1 WEST STATE STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

[ DATE ]

David Ridolfino  
Director and Chief Financial Officer  
New Jersey Department of Treasury  
Division of Administration  
PO Box 211  
Trenton, NJ 08625-0211

RE: Extension of Memorandum of Agreement for SDA Fiscal Budget Years 2013 and 2014

The New Jersey Schools Development Authority (“SDA”) and the New Jersey Department of Treasury, Division of Administration, Transportation Services (“Treasury”) have worked together to ensure that the fleet of vehicles assigned to the SDA have received various automotive services from Treasury.

To that end, a Memorandum of Agreement (the “MOA”) between the SDA and the Treasury was executed after receiving approval by the SDA Board of Directors on October 5, 2011. Pursuant to the MOA, the Treasury has performed various services for vehicle management, operation and repair on behalf of the SDA, subject to reimbursement for the cost thereof. The initial term was for one year from July 1, 2011 through June 30, 2012. The MOA allows for an extension by mutual consent. By counter signature of this letter, I request your written confirmation of consent for the extension of the MOA for two and half (2 ½) years through the end of the SDA’s Fiscal Budget Year, December 31, 2014. The MOA shall remain effective for the entire two and half year term so long as the SDA Board continues to approve the associated costs in subsequent annual operating budgets.

I appreciate your courtesy in this matter. As always, please contact me with any questions or concerns.

Sincerely yours,

Marc Larkins  
Chief Executive Officer  
New Jersey Schools Development Authority

Extension of Memorandum of Agreement for SDA Fiscal Budget Years 2013 and 2014  
[ DATE ]  
Page 2 of 2

\_\_\_\_\_  
Date: \_\_\_\_\_  
David Ridolfino  
Director and Chief Financial Officer  
New Jersey Department of Treasury  
Division of Administration

**Reviewed and approved as to form:**

\_\_\_\_\_  
Date: \_\_\_\_\_  
Cecelia Haney  
Senior Counsel, NJSDA

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
New Jersey Department of Treasury  
AND THE  
New Jersey Schools Development Authority**

This Memorandum of Agreement (MOA) is made this <sup>TH</sup> 17 Day of May 2012 by and between the New Jersey Department of Treasury, Division of Administration, Transportation Services (the "Treasury"), located at PO Box 211, Trenton, New Jersey 08625-0211, and the New Jersey Schools Development Authority (the "SDA"), located at One West State Street, PO Box 991, Trenton, New Jersey 08625.

**WHEREAS** the SDA acknowledges the need for automobiles for use in its daily operations; and currently has a fleet of vehicles; and

**WHEREAS** the Treasury is highly experienced in providing various services for vehicle management, operation and repair; and currently holds the titles to the SDA's vehicles; and

**WHEREAS** it has been determined that such services are germane to the duties of the SDA and can be done on behalf of the SDA, subject to reimbursement for the cost thereof; and

**WHEREAS** interagency cooperation is permitted by N.J.S.A. 52:14-1 et seq.; and

**WHEREAS** under Executive Order 24, the SDA is authorized to call upon any department, office, or agency of State government to provide information, resources or other assistance to discharge its responsibilities, and each department, officer, division and agency of this State is required to cooperate with the SDA and to furnish it with necessary assistance; and

**WHEREAS** the SDA will provide funding for the performance of "specialized services" by the Treasury in connection with vehicle management, operation and repair; and

**WHEREAS** the Treasury has agreed to provide the SDA with the desired assistance, subject to the terms and conditions set forth below; and

**NOW, THEREFORE**, the SDA and Treasury do hereby agree to the following:

1. Purpose of the MOA. The purpose of this MOA is to obtain Treasury's assistance in accessing cost effective vehicle repairs, which will be performed by State employees in State facilities, and assistance in accessing the State's in-house fueling facilities, so the SDA can fuel its vehicles at the State bulk fuel prices.
2. Compensation. In return for the services set forth in Attachment A of this Agreement and in accordance with the 2012 estimated budget, the SDA shall pay a sum not to exceed \$73,000 per year. Treasury shall submit invoices monthly with an itemization of the costs for services rendered to the SDA. In order to ensure that the broad purposes of the MOA are achieved, the Treasury will work closely with the SDA's Vehicle Coordinator. Treasury will maintain a computerized database to provide the SDA complete maintenance histories, fuel usage reports, mileage utilization reports, maintenance reports, and inventory reports on an as needed basis.

These records will be available for review by staff of the SDA or their designated representatives at mutually agreeable times. The invoices submitted by the Treasury to the SDA for the aforementioned costs are for the performance of routine maintenance only. Any repair costs associated with accidents, vandalism, and driver abuse, which is in excess of the aforementioned amounts, shall be the responsibility of the SDA.

3. Scope of Services. For the Period of July 1, 2011 through June 30, 2012, Treasury shall perform or oversee services described in Attachment A and in paragraph 2 above.

4. Performance Standards. Treasury shall perform all services required under this MOA in a good, skillful and prompt manner, consistent with the level of care ordinarily exercised by members of their respective professions currently practicing under similar circumstances.

5. Termination for Convenience. The SDA or the Treasury may terminate this MOA for their mutual convenience on thirty (30) days written notice to the other party. In the event of such termination, Treasury shall be entitled to payment for services rendered as of the effective date of termination, which shall include non-cancelable expenses incurred as of the effective date of the termination.

6. Termination for Cause. The SDA or the Treasury may terminate this MOA for cause, including, but not limited to, breach of the terms of this MOA, on thirty (30) days written notice to the other party to this MOA. In the event of a termination for cause, Treasury shall be entitled to payment for services rendered as of the effective date of termination, which payment shall not include non-cancelable expenses incurred as of the effective date of the termination for cause. The SDA or the Treasury may avoid termination if, within seven (7) days of the notice of termination for cause, it commences action to correct the matter noticed as the cause for the termination, fully curing same within the time prescribed by the other party in the notice; failure to do so will result in termination of the MOA.

7. Operation of Treasury Beyond Expiration or Termination of this MOA. It is the intent of both parties that Treasury succeed in accomplishing the mission set forth herein. The parties understand and agree that continuation of Treasury's efforts beyond the expiration date of this MOA may depend on a mutually written agreement at the relevant time between the SDA and Treasury for further services and funding. Any services to be rendered by the Treasury in the years following the end of Fiscal Year 2012 shall be pursuant to an SDA approved budget.

8. Disclosure of Information. The parties to this MOA acknowledge that they will be sharing government records which may be protected from disclosure to third parties under N.J.S.A. 47:1A-1 et seq., the New Jersey Open Public Records Act (OPRA). That is, certain shared government records and/or information contained within those records may fall within one of the enumerated exceptions to the "readily accessible for inspection, copying or examination by citizens of this State" rule set forth within OPRA. In the event that either party receives a request from a third party for access to a shared government record, the party to whom the request has been submitted shall respond to the request in accordance with the provisions of OPRA and shall provide timely notice to the other party of both the request for access and the disposition of that request.

9. Amendment. This MOA may be amended only by mutual consent of the parties. Any amendment shall be memorialized in writing.

10. Effective Date and Duration. Treasury shall perform services set forth in this MOA for the period of July 1, 2011 through June 30, 2012. The period of performance may be extended by mutual consent of the Treasury and the SDA.

11. Notices. Any notice given under this MOA shall be a written communication directed by one party to the other party at the following respective addresses:

SDA: New Jersey Schools Development Authority  
1 West State Street  
P.O. Box 991  
Trenton, NJ 08625-0991  
Attn: Donald Guarriello, Vice-President and Chief Financial Officer

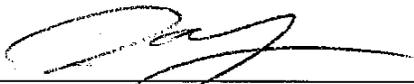
Treasury: New Jersey Department of Treasury  
Division of Administration  
P.O. Box 211  
Trenton, NJ 08625-0211  
Attn: David Ridolfino, Director and Chief Financial Officer

12. Assignment. This MOA may be assigned by the SDA to another department, agency, or authority of the State of New Jersey to which the statutory responsibilities assigned to the SDA have been transferred, in which event the Treasury shall remain bound to the terms of this MOA with respect to such assignee party. Treasury may not assign this MOA to another party except to the extent such assignment may be to another department, agency or authority of the State of New Jersey.

13. Authority. By execution this MOA, the parties represent that they are duly authorized and empowered to enter into this MOA and to perform all duties and responsibilities established within.

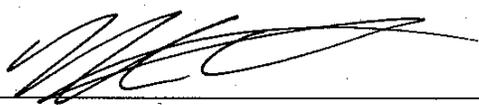
14. Signatures. By execution of this MOA, the undersigned duly authorized representatives of the SDA and the Treasury hereby agree that the parties shall in good faith abide by and fulfill both the spirit and letter of this MOA.

**For the New Jersey Department of Treasury, Division of Administration:**

  
\_\_\_\_\_  
David Ridolfino  
Director and Chief Financial Officer

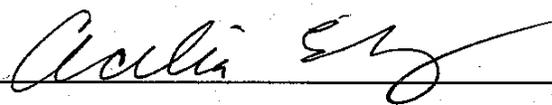
Date: 5-15-12

**For the New Jersey Schools Development Authority:**

  
\_\_\_\_\_  
Marc Larkins  
Chief Executive Officer

Date: 5-17-12

**Reviewed and approved as to form:**

  
\_\_\_\_\_  
Cecelia Haney  
Senior Counsel, NJSDA

Date: 5-17-12

**ATTACHMENT A****SCOPE OF SERVICES****Responsibilities of the New Jersey Schools Development Authority**

The New Jersey Schools Development Authority ("SDA") will:

- 1) Abide by Treasury Circular Letter 10-05-ADM, which outlines the rules and regulations concerning the assignment and use of State vehicles.
- 2) Abide by all other Treasury and Fleet Management Circulars.
- 3) Complete ADMV-103 Driver Assignment forms, and keep them updated if assignment information changes through the life of the vehicles.
- 4) Appoint a Vehicle Coordinator. The Vehicle Coordinator is the single point of contact between SDA and Transportation Services. All correspondence to/from Transportation Services will be with this individual.
- 5) Abide by Transportation Services preventative maintenance schedules, which currently are: eight months or 7,500 miles whichever occurs first. SDA will contact the designated Transportation Services repair facility several weeks prior to reaching this threshold to schedule an appointment for service.
- 6) Pay to Transportation Services a monthly maintenance fee for each vehicle. This fee will be based on the class of vehicle and the average miles driven per month. The vehicles will initially be placed in class 1, sedan; mileage category, medium. After six months the average mileage of each vehicle will be reviewed to determine if the correct monthly rate is being billed. Adjustments will be made accordingly.
- 7) Agree that this monthly maintenance fee is for the performance of routine maintenance only, and that all repair costs associated with accidents, vandalism, and driver abuse will be charged back to SDA.
- 8) Continue to make their own purchasing decisions, but will turn over the Manufacturers' Statement of Origin, MSA, to Treasury/Transportation Services so Transportation Services can title and register the vehicle.
- 9) Agree to utilize the State's vast in-house fueling infrastructure whenever possible, and not to rely on more costly commercial fuel vendors.
- 10) Provide to Transportation Services as much maintenance history on the vehicles as possible.
- 11) Agree to ultimate financial responsibility for any and all vehicle summons issued to the vehicles.
- 12) Be responsible for MVS inspections.

**Responsibilities of the Department of Treasury/Transportation Services**

Department of the Treasury, Treasury, will:

- 1) Provide SDA with a valid registration, State insurance identification card, and a State fuel card.
- 2) Issue SG license plates for SDA vehicles for tracking and inventory purposes, but the vehicles will be plated with non-SG, VIP tags. VIP tags are standard issue NJ license plates. The vehicles will not be marked with vehicle abuse bumper stickers, or State government decals.
- 3) Provide as much training and support as needed to SDA Vehicle Coordinator in all areas of Treasury's policies, procedures, vehicle forms, etc. Transportation Services will provide to SDA information as to repair locations, fuel locations, State contract car wash and towing vendors, and the numbers to call in emergency situations.
- 4) Maintain a computerized database listing of SDA vehicles with complete maintenance histories.
- 5) Provide maintenance, both scheduled and emergency service, to SDA vehicles when needed.
- 6) Provide to SDA fuel usage reports, mileage utilization reports, maintenance reports, and inventory reports on an as needed basis.
- 7) Make available to SDA rental vehicles for short-term use or as temporary replacement vehicles for vehicles that are in for service. The prevailing rental rate will apply. The current rate is for \$30.00 per day.
- 8) Provide to SDA all registration and insurance identification card renewals in a timely manner so not as to render a vehicle unusable.
- 9) Upon notification from the manufacturer, forward to SDA any recall or special service notices, and perform those repairs in-house if possible.
- 10) In conjunction with Treasury/Fiscal and Resources, provide SDA a monthly statement listing all the charges for each vehicle in SDA's fleet. Treasury/Fiscal and Resources will bill the charges to an NJCFS account number, which will be provided. SDA has the option of paying by Authority check or payment voucher.

**Resolution – 5a.**

Extension of Memorandum of Agreement  
SDA and New Jersey Department of the Treasury  
Transportation Services

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires that the Members of the Authority approve the execution and extension of Memoranda of Agreement between the SDA and other state agencies; and

**WHEREAS**, interagency cooperation is permitted by N.J.S.A. 52:14-1 et seq.; and

**WHEREAS**, pursuant to Executive Order No. 24 (2002), the SDA is authorized to call upon any department, office, or agency of State government for assistance in the discharge of its responsibilities; and

**WHEREAS**, SDA maintains a fleet of vehicles for the use of SDA employees in traveling to and from its various project sites and otherwise in connection with SDA business; and

**WHEREAS**, title to SDA vehicles is currently held by the New Jersey Department of the Treasury (“Treasury”); and

**WHEREAS**, SDA previously identified a need for vehicle management, operation and repair services and desired to utilize State fueling stations in connection with its vehicles; and

**WHEREAS**, Treasury is highly experienced in providing vehicle management, operation and repair services and maintains fueling stations for state vehicles; and

**WHEREAS**, it was determined that such services can be efficiently and economically provided by Treasury for the benefit of SDA, subject to reimbursement of the cost therefor by SDA; and

**WHEREAS**, SDA and Treasury outlined in detail the terms of an agreement for the provision of such services by Treasury to the SDA which agreement was approved by the Board on October 5, 2011; and

**WHEREAS**, as authorized by the Board, the provision of such services by Treasury to SDA were authorized by the Board for the period between July 1, 2011 and June 30, 2012 for an amount not to exceed \$73,000; with the potential for future extensions, and

**WHEREAS**, it has now been determined necessary and appropriate to extend the agreement between Treasury and SDA for such services for a period of two and one-half years, aligning the end of the term with the corresponding SDA annual operating budgets; and

**WHEREAS**, the terms of the extension are outlined in a memorandum presented to the Board on this date and incorporated herein.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Members of the Authority hereby authorize and approve an extension of the SDA's Memorandum of Agreement with the New Jersey Department of the Treasury/Transportation Services for SDA vehicle maintenance and fuel upon terms consistent with the Memorandum of Agreement approved by the Board on October 5, 2011 as supplemented by the memorandum presented to the Board on this date.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum- Extension of Memorandum of Agreement between the NJSDA and the Department of the Treasury Transportation Services dated September 5, 2012 for SDA Fiscal Budget Years 2013 and 2014

Dated: September 5, 2012

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE**

**CHAIRMAN'S REPORT**

**OFFICE OF PROGRAM OPERATIONS - CHANGE ORDERS/AMENDMENTS**

**EI ASSOCIATES ARCHITECTS AND ENGINEERS, PA**



### MEMORANDUM

**TO:** Members of the Authority

**FROM:** Manuel Da Silva  
Program Director, Program Operations

**DATE:** September 5, 2012

**SUBJECT:** Amendment – EI Associates, PA

---

COMPANY NAME:	EI Associates Architects and Engineers, PA
DISTRICT:	East Orange
CONTRACT NO:	EP-0047-A01
PMF/CM:	None
SCHOOL NAME:	Ecole Toussaint Louverture
AMENDMENT NO:	1
REASON:	Additional Design, and Bid and Contract Award Services
AMOUNT:	\$ 12,000.00
CONTRACT STATUS:	55.14 % Paid to Date against the Current Contract Value
DELIVERY DATE:	June 7, 2013

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of a contract amendment to EI Associates Architects and Engineers, PA (EI Associates) in the amount of \$12,000.00. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an amendment valued in excess of \$100,000 or 10% of the contract value, requires approval by the Members of the Authority. Funding for the amendment is available within the Project Charter Budget, in accordance with the most recent Project Charter, dated July 5, 2011. This amendment exceeds 10% of the contract value.

### BACKGROUND

Built over 100 years ago, Ecole Touissant Louverture (Louverture) is a 60,000 square foot facility educating 500 students in grades Pre-Kindergarten through 5. On April 17, 2008 a joint site visit was conducted by the NJSDA and DOE. Based on that site visit, it was determined by DOE that an emergent project existed related to ceiling and associated roof areas. NJSDA engaged consultants who performed detailed investigations and design, enabling definition of the necessary scope of work to address the emergent project.

Members of the Authority  
Amendment – EI Associates, PA  
East Orange – Ecole Toussaint Louverture  
September 5, 2012  
Page 2

EI Associates was engaged to provide the design activities required to address the emergent ceiling and roof condition at Louverture and was issued the Authorization to Proceed on December 21, 2009.

The Notice to Proceed for construction was issued to Silverlands Services, Inc. (SSI) on July 6, 2011 with the project scheduled to be substantially completed in the summer of 2011. During the contractor's pre-construction activities, EI Associates and its environmental consultant, Brinkerhoff Environmental Services, Inc., performed a general inspection of the site. This inspection revealed the potential of airborne asbestos containing materials (ACM) in the areas to be repaired in the Auditorium, resulting from the deteriorated conditions in the plaster ceilings and walls. The conditions found in the Auditorium occurred after bidding and contract award and were previously unreported to the NJSDA.

The District was notified of the inspection observations and was directed to complete the removal of the ACM in the areas in question as a condition for advancement of the emergent project at the school. To allow the District the time to complete the abatement, NJSDA suspended SSI on August 8, 2011 and subsequently issued a Notice and Order of Termination for Convenience to SSI on September 8, 2011.

On May 19, 2012, the District notified the NJSDA that the abatement work was completed. NJSDA staff, EI Associates and District staff performed a site visit to Louverture on June 11, 2012 and determined that the scope of work that had originally been drafted to address the emergent conditions now required some adjustment. During the abatement phase, to ensure an asbestos-free environment, the District completed a comprehensive asbestos abatement inclusive of the removal of the entire auditorium ceiling and the removal of the plaster finish from the south wall. When exposing the brick on the wall, an additional source of water infiltration was revealed, impacting the condition of the window sills, caulking and a small area of the masonry on the south wall in the area of the auditorium windows. This is scope appropriate to include in the emergent project. A further scope adjustment is appropriate in recognition that the District repaired the ceilings in the two stair wells, thus eliminating this portion of the work from the scope.

#### REASON FOR CHANGE

This Amendment is to provide additional funds for EI Associates to provide additional design, and bid and contract award phase related activities of this project to address the revised scope of work. In redesigning and modifying the bidding documents, EI Associates will incorporate scope elements to eliminate water infiltration issues in the area of the auditorium and to replace the ceiling in the auditorium that was damaged by water infiltration, as well as eliminate stairwell ceiling repairs.

Members of the Authority  
 Amendment – EI Associates, PA  
 East Orange – Ecole Toussaint Louverture  
 September 5, 2012  
 Page 3

SUMMARY OF CHANGE

This amendment is required to revise the plans and specifications to incorporate new work and to delete work that has been performed by the District. The value of these services for the additional design, and bid and contract award phase related activities has been negotiated by SDA staff and EI Associates for the recommended lump sum of \$12,000.00.

All documents supporting this amendment have been reviewed by the associated project team members as well as the Program Director, Deputy Director and the NJSDA Contract Management Division (CMD) for adherence to current NJSDA policy and procedure. All reviewing NJSDA staff members, including CMD and Office of Chief Counsel have determined that the amendment is justified and that the amount is reasonable and appropriate.

CALCULATIONS

a.	Original Contract Amount	\$55,240.00
b.	Amendments to Date	\$ 0.00
c.	Proposed Amendment Amount	\$12,000.00
d.	Total Amendments To Date (Total Line (b) and (c))	\$12,000.00
e.	Percentage Change to Original Contract (Line (d) represents a percent of Line (a))	21.7%
f.	Proposed Adjusted Contract Price (Line (a) plus Line (d))	\$67,240.00

RECOMMENDATION

The Members of the Authority are requested to approve the amendment in the amount of \$12,000.00. In accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012 any amendment which exceeds \$100,000 or 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds 10% of the contract value.

/s/ Manuel Da Silva  
 Manuel Da Silva, Director Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
 Reviewed and Recommended by: Katherine Gallo, Program Officer, Program Operations  
 Prepared and Recommended by: Theresa Dunn Egan, Program Officer, Program Operations

**Resolution—6a1.**

COMPANY NAME: EI Associates Architects and Engineers, PA  
 DISTRICT: East Orange  
 CONTRACT NO: EP-0047-A01  
 PMF/CM: None  
 SCHOOL NAME: Ecole Toussaint Louverture  
 AMENDMENT NO: 1  
 REASON: Additional Design, and Bid and Contract Award Services  
 AMOUNT: \$ 12,000.00  
 CONTRACT STATUS: 55.14 % Paid to Date against the Current Contract Value  
 DELIVERY DATE: June 7, 2013

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that an amendment valued in excess of \$100,000 or 10% of the contract value, requires approval by the Members of the Authority; and

**WHEREAS**, the Ecole Toussaint Louverture (Louverture) in the East Orange School District (District) is a 60,000 square foot facility educating 500 students in grades Pre-Kindergarten through 5; and

**WHEREAS**, in April 2008, following a joint site visit conducted by SDA and State Department of Education (DOE) staff, it was determined by DOE that an emergent project existed related to ceiling and associated roof areas; and

**WHEREAS**, EI Associates was engaged to provide the design activities required to address the emergent ceiling and roof condition at Louverture; and

**WHEREAS**, as set forth in detail in the memorandum presented to the Board on this date and incorporated herein, the need for additional design activities beyond the original scope was identified during the pre-construction phase; and

**WHEREAS**, the value of these services has been negotiated by SDA staff and EI Associates for the recommended lump sum of \$12,000; and

**WHEREAS**, funding for the amendment is available within the Project Charter Budget, in accordance with the most recent Project Charter, dated July 5, 2011; and

**WHEREAS**, this amendment exceeds 10% of the contract value and thus requires approval by the Members of the Authority; and

**WHEREAS**, all documents supporting this amendment have been reviewed by the associated project team members as well as the Program Director, Deputy Director, Division of Chief Counsel and the SDA Contract Management Division (CMD) for adherence to current NJSDA

policy and procedure and all reviewing staff members have determined that the amendment is justified, that it is reasonable and appropriate, and that Board approval is recommended.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve a contract amendment in the amount of \$12,000 to EI Associates Architects and Engineers, PA (Contract No. EP-0047-A01) for additional design, and bid and contract award services at Ecole Touissant Louverture (Louverture) in the East Orange School District

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment No. 1, EI Associates Architects and Engineers, PA  
(Contract No. EP-0047-A01), Ecole Touissant Louverture, E. Orange School District,  
dated September 5, 2012

Dated: September 5, 2012

**HEERY INTERNATIONAL, INC.**



## MEMORANDUM

6

**TO:** Members of the Authority  
**FROM:** Thomas Schrum  
 Program Director, Program Operations  
**DATE:** September 5, 2012  
**SUBJECT:** Amendment – Heery International, Inc.

---

COMPANY NAME: Heery International, Inc.  
 DISTRICT: Phillipsburg  
 CONTRACT NO: PM-0019-P01  
 SCHOOL NAME: New Phillipsburg High School  
 AMENDMENT NO.: 7  
 REASON: Additional Pre-Construction and Construction Administration Services  
 AMOUNT: \$881,516  
 CONTRACT STATUS: 80% Paid to Date against the Current Contract Value  
 ANTICIPATED  
 OCCUPANCY DATE: July, 2016

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of Amendment #7 to Heery International, Inc. (Heery), in the amount of \$881,516. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an amendment valued in excess of \$100,000 or 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.

At the March 7, 2012 NJSDA Board Meeting, the Members approved the Authority's 2012 Capital Plan. This Plan identified the Phillipsburg HS project as one of the projects for advancement. Amendment #7 is for modified and additional services necessary to advance the project into construction. Funding for the amendment is available within the Project Charter, approved by the Board on December 2, 2008.

### BACKGROUND

#### Project Definition

The Phillipsburg HS project is a 330,021 square foot facility to educate 1,846 students from grades nine to twelve in the Phillipsburg District. The school project includes a parking lot and a storm water detention/filtration system on a 122 acre hilltop site.

Members of the Authority  
 Amendment No. 7 – Heery International, Inc.  
 Phillipsburg – New High School  
 September 5, 2012  
 Page 2 of 6

### Project History

Relevant project history dates to 2002. Since that time, the project has experienced scope revisions implemented to address changed district need, value engineering efforts for cost effectiveness and efficiency – most recently with 2011-2012 review and validation of appropriateness – and several important site work aspects that have already been advanced and/or delivered. Heery has been involved with the project since 2002:

- 2002 Heery was issued NTP for Regional Project Management Services, inclusive of Phillipsburg HS among initial project assignments  
 NJSCC purchased site for new Phillipsburg HS
- 2004 NJK-12 Architects LLC (now “DIG”) was issued NTP for design and construction administration for the following scope for Phillipsburg HS:
  - 1,774 student facility, grades 9 through 12
  - Athletic fields
  - Community bike path
  - Improvements to access road
- 2005 Design completed  
 Work on athletic fields began (completed 2006)  
 Remainder of project’s advancement was suspended
- 2008 2008 SDA Capital Plan approved, inclusive of Phillipsburg HS  
 Project scope revised and advancement plan modified:
  - 1,846 student facility, grades 9 through 12
  - Early site development work to precede construction of facility
- 2009 Heery was issued amendment for revised project scope and advancement plan  
 Early site development work was performed:
  - Removal of large rock outcroppings
  - Grading of soil to within one foot of final building elevation
  - Construction of oil retention and runoff prevention system
- 2010 Severe winter weather eroded/eliminated runoff prevention measures  
 Short-term stabilization undertaken  
 Heery was authorized to provide construction management services for short-term stabilization
- 2011 Contractor was engaged to perform long-term site stabilization (completed 2012)  
 Heery was authorized to provide construction management services for long-term stabilization  
 Thorough Working Group assessment performed – including SDA cost benefit analysis - to consider appropriate alternative approaches and identify best method to address educational need

Members of the Authority  
 Amendment No. 7 – Heery International, Inc.  
 Phillipsburg – New High School  
 September 5, 2012  
 Page 3 of 6

2012 Working Group efforts concluded, recommending revisions to the existing design, incorporating efficiencies and value management modifications  
 NJSDA Board approved 2012 Capital Plan, inclusive of Phillipsburg HS  
 NJSDA issued amendment to DIG to incorporate design modifications

### CURRENT PROJECT STATUS

The NJSDA has approved and executed an amendment to DIG to make several design modifications and make the documents ready for bidding in the Fall of 2012. These design modifications and the document review are ongoing. Heery's input and participation in these activities are required.

By this amendment, Heery's contractual role and responsibilities as a Project Management Firm (PMF) will be modified to match the NJSDA's new position on the role of Construction Manager (CM) on projects. To determine these modifications, the NJSDA project team conducted a review of Heery's PMF agreement in comparison with the current NJSDA's guidelines for Construction Management Services and Scope, and identified the need for the following revisions:

- Reduction of services and staffing under the Bid and Award Phase and Construction Administration (CA) Phase,
- Modifications in the remaining CA services,
- Replenishment of CA service fees that were expended for site stabilization work,
- Addition of service to participate in the general contractor's constructability review process,
- Conversion of the dollar value allocated to commissioning services from a lump sum fee to an allowance, with utilization based upon a scope of work being defined for these services.

### REASON FOR CHANGE

This amendment is for modifications to Heery's scope of services, in order to redefine its role as the CM for the Phillipsburg HS project and to adjust to current NJSDA requirements for the management of construction. These modifications are required in the following three areas:

- Bid and Award Phase Services:
  - Modification to assist in the Pre-Bid Conference and Bid Review, instead of leading the process.
  - Elimination of the following services: development of bidder interest, bidder advertisement, issuance of documents to bidders, and receipt of bids.
- Constructability Review Services:  
 The NJSDA is now requiring a constructability review to be part of the pre-construction process for projects, in an effort to minimize potential future change orders. This review is to be performed by the general contractor awarded the project. Heery will be required to participate in the constructability review process, to review the contractor's final

Members of the Authority  
 Amendment No. 7 – Heery International, Inc.  
 Phillipsburg – New High School  
 September 5, 2012  
 Page 4 of 6

constructability report, make recommendations on the constructability report and assist in the processing of any change orders associated with this review.

- Construction Administration (CA) Services:
  - Reduction of the following services: Program scheduling, cash flow reports, website updates and compliance management.
  - Reduction of staffing for CA services, from 4 full-time to 3 full-time personnel.
  - Modification regarding level of responsibility in handling Labor Relations disputes, from serving as the lead to assisting NJSDA in these matters.
  - Utilization of the NJSDA's Database.
  - Replenishment of CA service fees, expended on early site work contracts and the athletic fields.

The Amendment will also serve to define two allowance categories, as follows;

- Testing Allowance: This allowance will be for the required code testing to be provided by a licensed third party for concrete placement, concrete reinforcing steel, steel fabrication and erection and soil compaction at foundations and other areas.
- Commissioning Allowance: This allowance will be for the systematic documenting that specific assemblies, components and systems are installed and started up properly, and that their functions are checked and performance tests are conducted to verify proper operation and capacity through all modes and conditions. In addition, commissioning services will assure that the owner's personnel are trained and final project operations and maintenance documents are reviewed for completeness.

In light of the above modifications, an accounting of all contract expenditures and remaining balances was undertaken on a line item by line item basis to determine funding requirements needed to complete this project. This review determined the following:

- Bid and Award Services: There are sufficient funds remaining in the contract to cover the balance of the bid and award services required for the project. While the two site stabilization bid and award services had been added to Heery's scope without corresponding funding adjustment to the contract, sufficient funds remain due to the reduction of the Heery level of effort to be expended on the bid and award of the High School project.
- Construction Administration Services: Replenishment of CA services to the original contract will be required. The original Heery contract included CA services for the school construction and the athletic fields which were to be done simultaneously. Actual CA services, however, were expended for needed early site work that was not in the original contract and for the athletic fields, during project's periods of suspension. The contract's CA funds require replenishment for the expenditures that were not part of the original contract. This replenishment will be offset partly with the reduction in Heery's role in the project to a Construction Manager, which will reduce the level of CA services and staffing required going forward.

Members of the Authority  
 Amendment No. 7 – Heery International, Inc.  
 Phillipsburg – New High School  
 September 5, 2012  
 Page 5 of 6

- **Constructability Review:** These additional fees will be for the participation in the constructability review as per the approach to constructability review. The dollar value for this scope of work is represented as an allowance.
- **Testing Allowance:** An allowance will be established in the contract for the code testing required to be provided by a licensed third party for concrete placement, concrete reinforcing steel, steel fabrication and erection and soil compaction at foundations and other areas.
- **Commissioning Allowance:** The Heery engagement includes a requirement for Heery to provide these services, along with an associated dollar value. This Amendment will convert the dollar value from a lump sum to an allowance, which will be utilized to support the scope of work for these services presently undergoing definition and refinement. No additional funding is needed for this adjustment to the contract.

SUMMARY OF CHANGE

Amendment #7, for a total additional value of \$881,516, is required to modify Heery’s scope of services to redefine its role as the CM for the Phillipsburg HS project and to adjust to the latest SDA requirements for the management of construction. A breakdown of this additional dollar value is as follows:

Construction Administration Services - Replenishment	\$ 421,516.00
Construction Administration Services - Escalation	\$ 150,000.00
Constructability Review Services (Allowance)	\$ 60,000.00
Testing Allowance	\$ 250,000.00
Total	\$ 881,516.00

All documents supporting this amendment have been reviewed by the associated project team members, as well as the Program Director, Deputy Program Director, the NJSDA Contract Management Division (CMD), and the Division of Chief Counsel for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the amendment is justified and that the amount is reasonable and appropriate.

Members of the Authority  
 Amendment No. 7 – Heery International, Inc.  
 Phillipsburg – New High School  
 September 5, 2012  
 Page 6 of 6

CALCULATIONS\*

a.	Original Contract Amount (base contract including allowances, if applicable)	\$ 8,750,420.00
b.	Amendments to Date (excluding proposed Amendment)	\$ 1,226,632.32
c.	Proposed Amendment Amount	\$ 881,516.00
d.	Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	\$ 2,108,148.32
e.	Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))	24 %
f.	Proposed Adjusted Contract Price ( Line (a.) plus Line (d.))	\$ 10,858,568.32

\*Contract calculations values are inclusive of the entire Project Management Firm contract for multiple projects including Phillipsburg High School

RECOMMENDATION

The Members of the Authority are requested to approve Amendment #7, in the amount of \$881,516. In accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, any amendment which exceeds \$100,000 or 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.

/s/ Thomas Schrum  
 Thomas Schrum, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
 Prepared and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations  
 Prepared and Recommended by: Robert Schmidt, Program Officer, Program Operations  
 Prepared and Recommended by: Jeannette North, Program Officer, Program Operations

***Resolution—6a2.***

COMPANY NAME: Heery International, Inc.  
 DISTRICT: Phillipsburg  
 CONTRACT NO: PM-0019-P01  
 SCHOOL NAME: New Phillipsburg High School  
 AMENDMENT NO.: 7  
 REASON: Additional Pre-Construction and Construction Administration Services  
 AMOUNT: \$881,516  
 CONTRACT STATUS: 80% Paid to Date against the Current Contract Value  
 ANTICIPATED  
 OCCUPANCY DATE: July, 2016

**Resolution**

**WHEREAS**, the Operating Authority adopted by the Members of the New Jersey Schools Development Authority (“SDA” or “Authority”) on December 1, 2010, as amended March 7, 2012, provides that an amendment valued in excess of \$100,000 or 10% of a contract’s value, requires Board approval; and

**WHEREAS**, the Phillipsburg High School project is a 330,021 square foot facility designed to educate 1,846 students from grades nine through twelve in the Phillipsburg School District and includes a parking lot and a storm water detention/filtration system on a 122-acre hilltop site (the “Project”); and

**WHEREAS**, in 2002, Heery International, Inc. (“Heery”) was issued a Notice to Proceed (“NTP”) for Regional Project Management Services, which included the Phillipsburg High School Project; and

**WHEREAS**, since 2002, the Project has experienced scope revisions implemented to address changes to the District’s need, value engineering efforts for cost effectiveness and efficiency, and several important site work revisions that have been advanced and/or delivered, all as set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

**WHEREAS**, in 2012 the Members of the Board approved the Authority’s 2012 Capital Plan, which included the Phillipsburg High School Project; and

**WHEREAS**, following the Board’s approval of the Authority’s 2012 Capital Plan, the SDA issued an amendment to Design Ideas Group, LLC (“DIG”) to incorporate Project design modifications and to have the documents ready for bidding in the Fall of 2012 ; and

**WHEREAS**, through Amendment No. 7, Heery’s contractual role and responsibilities as a Project Management Firm (“PMF”) will be modified to match the SDA’s new position on the role of Construction Manager (“CM”) on SDA projects; and

**WHEREAS**, after a review of Heery's PMF agreement in comparison with the current SDA guidelines for Construction Management Services and Scope, Heery's agreement requires modifications in the areas of Bid and Award Phase Services, Constructability Review Services and Construction Administration ("CA") Services, as set forth in detail in the memorandum presented to the Board on this date; and

**WHEREAS**, the modifications to Heery's agreement will require additional funding in the amount of \$881,516 which is available within the Project Charter approved by the Board on December 2, 2008; and

**WHEREAS**, the Members of the Authority are now requested to approve Amendment No. 7, in the amount of \$881,516 in accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012; and

**WHEREAS**, all documents supporting this Amendment have been reviewed by the associated project team members, as well as the Program Director, Deputy Program Director, the SDA Contract Management Division (CMD), and the Division of Chief Counsel for adherence to current SDA policy and procedures, and all reviewing SDA staff members, including CMD, have determined that the amendment is justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Amendment No. 7 in the amount of \$881,516 to Heery International, Inc. (Contract No. PM-0019-P01) to include Bid and Award Phase Services, Constructability Review Services and Construction Administration Services for the New Phillipsburg High School project in the Phillipsburg School District consistent with the materials presented to the Board on this date.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment - Heery International, Inc. (Contract No. PM-0019-P01),  
New Phillipsburg High School, Phillipsburg School District, dated September, 2012

Dated: September 5, 2012

**DESIGN IDEAS GROUP, LLC**



## MEMORANDUM

6

**TO:** Members of the Authority  
**FROM:** Thomas Schrum  
 Program Director, Program Operations  
**DATE:** September 5, 2012  
**SUBJECT:** Amendment – Design Ideas Group, LLC

---

COMPANY NAME: Design Ideas Group, LLC  
 DISTRICT: Phillipsburg  
 CONTRACT NO: NT-0003-A01  
 PMF/CM: Heery International Inc.  
 SCHOOL NAME: New Phillipsburg High School  
 AMENDMENT NO.: 10  
 REASON: Additional Pre-Construction  
 and Extended Construction Administration Services  
 AMOUNT: \$123,942  
 CONTRACT STATUS: 88% Paid to Date against the Current Contract Value  
 ANTICIPATED  
 OCCUPANCY DATE: July, 2016

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of Amendment #10 to Design Ideas Group (DIG), in the amount of \$123,942. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an amendment valued in excess of \$100,000 or 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.

At the March 7, 2012 NJSDA Board Meeting, the Members approved the Authority's 2012 Capital Plan. This Plan identified the Phillipsburg HS project as one of the projects for advancement in 2012. Amendment #10 is for additional design consultant services necessary to advance the project into construction and for extended construction administration (CA) services. Funding for the amendment is available within the Project Charter, approved by the Board on December 2, 2008.

### BACKGROUND

#### Project Definition

The Phillipsburg HS project is a 330,021 square foot facility to educate 1,846 students from grades nine to twelve in the Phillipsburg District. The school project includes a parking lot and a storm water detention/filtration system on a 122 acre hilltop site.

Members of the Authority  
Amendment No. 10 – Design Ideas Group, LLC (DIG)  
NT-0003-A01  
September 5, 2012  
Page 2 of 6

### Project History

The following synopsis, covering the period 2002 – present chronologically, discusses:

- Project scope revisions implemented to address changed district need,
- Value engineering efforts for cost effectiveness and efficiency, most recently with 2011-2012 review and validation of appropriateness, and
- Several important site work aspects that have already been advanced and/or delivered.

On December 20, 2002, NJSCC, now the New Jersey Schools Development Authority (NJSDA), purchased 122 acres of former farmland to serve as the new site for the Phillipsburg HS. In that same month, Heery International was issued a Notice to Proceed (NTP) to serve as the Project Management Firm for the project.

On March 22, 2004, NJK-12 Architects, LLC (since re-formed under the name “Design Ideas Group”, or “DIG”) was issued an NTP for design and construction administration services for the project. The project scope consisted of the construction of a school facility to educate 1,774 students in grades nine to twelve, as well as improvements to the country access road and intersection leading to the school, athletic fields, and a community bike path.

By 2005, DIG completed a design for this scope. In May of 2005, NJSDA proceeded with delivery of the athletic fields, an element of the overall site development. The athletic fields were completed in 2006 and have been in use by the Phillipsburg School District since then under a Use and Occupancy Agreement. The remainder of the project’s advancement had been suspended in 2005.

In 2008, the New Phillipsburg HS was identified for advancement as part of the NJSDA’s 2008 Capital Plan. Upon the recommendation of the New Jersey Department of Education (NJDOE), the project scope was revised to accommodate 1,846 students in grades nine to twelve.

In 2009, DIG proceeded per amendment with the re-design process to address the revised project scope. The re-design incorporated NJDOE programmatic revisions and several value management recommendations in order to achieve a more efficient school design. A re-design of the county access road to the school was also executed by DIG, with focus to reduce the impact on property owners with regard to Rights of Way and additional property acquisitions.

In 2009, D&K Construction Company (D&K) was issued an NTP to undertake early site development of the school property. This work involved the removal of large rock outcroppings to facilitate the future construction of footings and foundations for the school and the grading of the soil on site to within one foot of final building elevation. In addition, the work included construction of soil retention barriers, soil runoff barriers, and other temporary work to assure site conditions on this hilltop property were within Warren County Soil Conservation District requirements for a construction site. The early site work began in September 2009 and was completed in December 2009, leaving the site prepared for construction.

Members of the Authority  
Amendment No. 10 – Design Ideas Group, LLC (DIG)  
NT-0003-A01  
September 5, 2012  
Page 3 of 6

In early 2010, severe winter weather conditions eroded or eliminated many of the measures constructed to maintain the site, resulting in major water runoff. To address these conditions, NJSDA authorized D&K to undertake short-term stabilization measures to slow down the flow of water from the site. NJSDA also authorized DIG, in November 2010, to proceed per amendment with design services for long-term stabilization of the site. Epic Management, Inc. was issued an NTP in October 2011 to serve as the general contractor to implement this long-term stabilization effort. Phase 1 of this construction was completed in December 2011. Phase 2 commenced in March 2012, and was completed on May 29, 2012.

In early 2011, DIG completed the design for the facility, with all prior design and value management revisions incorporated into the drawings. In May of that year, the revised project design received final release for construction from New Jersey Department of Community Affairs (NJDOA).

As part of NJSDA's 2011 Capital Plan Review, a Phillipsburg HS project was assessed and ranked amongst the highest priorities in terms of educational needs throughout the State. Given the potential project's size, scope and significant delivery cost for the State, this project was not included in the 2011 Capital Plan portfolio. Instead, a review effort commenced immediately thereafter in order to satisfactorily consider the best method to address Phillipsburg District's high school educational needs and to consider any and all appropriate alternative approaches. The alternative approaches taken into consideration included the utilization of additions and renovations of the existing high school. The SDA performed a cost benefit analysis, analyzing the several alternative approaches, and considering all costs specific to each different approach. The SDA reviewed related schedule considerations as well, and any cost impact dictated by such schedule and logistical considerations. In conclusion, the analysis found that any anticipated cost reductions that might be achieved from pursuit of addition and renovation rather than new construction represented a difference of 6%, and therefore were not significant enough to outweigh the unknown cost and schedule impacts often inherent in renovating an existing structure.

After collaborative review with the school district, NJDOE and the NJSDA, and consideration of the results of the cost benefit analysis discussed above, it was determined that, while the educational needs could be satisfactorily addressed through an addition and renovation to the existing high school, such a scope would present significant logistical and perhaps schedule challenges without sufficiently meaningful or guaranteed cost reduction. Therefore, the review has concluded, based upon the specific results of this analysis that the best course of action is to construct a new high school. The current design therefore was reviewed to determine if any further cost reductions and facility maintenance efficiencies could be achieved.

Based upon the results of this further review, the NJSDA recommended advancement of the project. At the March 7, 2012 NJSDA Board Meeting, the Phillipsburg HS project was approved to advance as part of the Authority's 2012 Capital Plan, with the construction procurement to advance in 2012.

Members of the Authority  
Amendment No. 10 – Design Ideas Group, LLC (DIG)  
NT-0003-A01  
September 5, 2012  
Page 4 of 6

### CURRENT PROJECT STATUS

NJSDA conducted a review and validation of the project's current design, the work completed to date and the drawings' compliance with NJSDA materials and systems standards. Based upon this review, the project team recommended advancing the project using its current design with the incorporation of NJSDA's value management modifications, in order to align the project more closely with NJSDA's current materials and systems standards. Amendment #9 to DIG's contract was issued to allow DIG to incorporate the needed value management modifications into the project's current design. Amendment #9 was approved by the Members of the Authority on May 2, 2012 and an NTP was issued on May 21, 2012.

### REASON FOR CHANGE

The additional services within Amendment #10 relate to updating of bid documents, participation in the constructability review process, and construction administration, as follows:

- **Review and Update of Contract Documents:**  
DIG will be required to prepare bid set documents. This preparation will include a review and update of the technical specifications in the contract documents to ensure that specified manufacturers, products, and materials are current. DIG has provided a cost proposal for this additional service.
- **Constructability Review Services:**  
The NJSDA is now requiring a constructability review to be part of the pre-construction process for projects, in order to identify any design issues before NTP of construction. This review is to be conducted by the contractor awarded the project. DIG will be required to participate in the constructability progress and final review meetings, review the contractor's final constructability report, and make design modifications where needed. Amendment #10 does not include scope for any potential adjustments and design modifications that may be needed as a result of the constructability review.
- **Construction Administration (CA) Services:**  
The duration of the school's construction was originally established at 791 calendar days, which is included in DIG's contract. After a review of the project and the scope of work involved, the construction duration has been extended to a total of 1095 calendar days or (3) years. DIG has provided a cost proposal for the additional 304 calendar days in the project's duration.

Members of the Authority  
 Amendment No. 10 – Design Ideas Group, LLC (DIG)  
 NT-0003-A01  
 September 5, 2012  
 Page 5 of 6

SUMMARY OF CHANGE

The purpose of Amendment #10 is to address needed additional and extended services by DIG for the pre-construction and construction phases of the Phillipsburg HS project, specifically, to review and update contract documents for construction bidding, participate in the constructability review process, and provide CA services for 1,095 day construction duration. As discussed below, the net value of Amendment #10 is \$ 123,942.

This dollar value recognizes a credit for a double payment that was discovered during the review of the contract in preparation for this amendment, inclusive of a review of Amendments #1, #2 and #3:

- Amendment #1 was for the review of project delivery methodology of design build vs. design. This Amendment was executed on March 16, 2009 with funds allocated from the construction administration line item of the base contract.
- Amendment #2 was for the revised schematic design work which modified the original design for the new school program. This Amendment, executed on May 5, 2009, was also executed with funds allocated from the base contract construction administration line item.
- Amendment #3 was for re-design services, and for reimbursement of the base contract construction administration line item funds that had been utilized to fund Amendments # 1 and # 2. The original contract, however, was not reimbursed as planned.

During the course of the re-design, DIG invoiced on Amendments #1, 2, and 3, resulting in a double-payment of \$478,000. Amendment #10 recognizes this double-payment and corrects the accounting by crediting the \$478,000 that was incorrectly billed and paid.

The fees for these additional and extended services are as follows:

Review & Update of Contract Documents	\$ 48,970.00
Constructability Review Services	\$ 82,972.00
Extension of Construction Administration Services	\$ 470,000.00
Correction of Double Payment	\$(478,000.00)
Total	\$ 123,942.00

All documents supporting this amendment have been reviewed by the associated project team members, as well as the Program Director, Deputy Program Director, the NJSDA Contract Management Division (CMD), and the Division of Chief Counsel for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the amendment is justified and that the amount is reasonable and appropriate.

Members of the Authority  
 Amendment No. 10 – Design Ideas Group, LLC (DIG)  
 NT-0003-A01  
 September 5, 2012  
 Page 6 of 6

CALCULATIONS

a.	Original Contract Amount (base contract including allowances)	\$5,781,326.00
b.	Amendments to Date (excluding proposed Amendment) **	\$2,399,356.64
c.	Proposed Amendment Amount	\$ 123,942.00
d.	Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	\$2,523,298.64
e.	Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))	44%
f.	Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$8,304,624.64

\*\* Prior amendment activity includes the following:

- \$1,850,000 - Design and construction services and project delivery studies, specifically: Analysis of design build vs. design bid build approach; Traffic study; Design of early site development package (not in original contract); and Re-design of school facility incorporating NJDOE programmatic revisions, value management recommendations and code updates.
- \$215,810 - Design and engineering services for the re-design of the county access road to the school.
- \$150,000 - Independent testing and inspection services during design and Athletic Field construction.
- \$36,707 - Design and construction administration services for site stabilization work and water runoff control measures.
- \$146,840 - Design services for design modifications to align with 2012 NJSDA standards.

RECOMMENDATION

The Members of the Authority are requested to approve Amendment #10, in the amount of \$123,942. In accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an amendment valued in excess of \$100,000 or 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.

/s/ Thomas Schrum  
 Thomas Schrum, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
 Prepared and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations  
 Prepared and Recommended by: Robert Schmidt, Program Officer, Program Operations  
 Prepared and Recommended by: Jeannette North, Program Officer, Program Operations

***Resolution—6a3.***

COMPANY NAME: Design Ideas Group, LLC  
 DISTRICT: Phillipsburg  
 CONTRACT NO: NT-0003-A01  
 PMF/CM: Heery International Inc.  
 SCHOOL NAME: New Phillipsburg High School  
 AMENDMENT NO.: 10  
 REASON: Additional Pre-Construction  
 and Extended Construction Administration Services  
 AMOUNT: \$ 123,942  
 CONTRACT STATUS: 88% Paid to Date against the Current Contract Value  
 ANTICIPATED  
 OCCUPANCY DATE: July, 2016

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that an amendment valued in excess of \$100,000 or 10% of the contract value requires approval by the Members of the Authority.

**WHEREAS**, at the March 7, 2012 meeting of the SDA Board, the Members approved the Authority’s 2012 Capital Plan and, in so doing, authorized the new Phillipsburg HS project (the Project) for advancement in 2012; and

**WHEREAS**, the Project is a 330,021 square foot facility to educate 1,846 students from grades nine to twelve in the Phillipsburg School District; and

**WHEREAS**, as set forth in detail in materials presented to the Board and incorporated herein, Amendment No. 10 is for additional design consultant services necessary to advance the Project into construction and for extended construction administration (CA) services; and

**WHEREAS**, the Project background, history, status and proposed schedule, along with the basis for the particulars of the proposed Amendment No. 10 are set forth in detail in the memorandum presented to the Board and incorporated herein; and

**WHEREAS**, funding for the amendment, which exceeds \$100,000, is available within the Project Charter, approved by the Board on December 2, 2008.

**WHEREAS**, all documents supporting this amendment have been reviewed by the associated project team members, as well as the Program Director, Deputy Program Director, the NJSDA Contract Management Division (CMD), and the Division of Chief Counsel for adherence to current NJSDA policy and procedures and all reviewing NJSDA staff members have determined that the amendment is justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Amendment #10, in the amount of \$123,942 for Design Ideas Group, LLC (Contract No. NT-0003-A01) for additional pre-construction and extended construction administration services for the New Phillipsburg High School in the Phillipsburg School District.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment No. 10, Design Ideas Group, LLC (Contract No. NT-0003-A01), New Phillipsburg High School, Phillipsburg School District dated September 5, 2012

Dated: September 5, 2012

**OFFICE OF THE CHIEF FINANCIAL OFFICER - APPROVAL OF AWARDS**

**ET-0056-B01-NEW BRUNSWICK-A. CHESTER REDSHAW ES-NEW CONSTRUCTION**

**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy  
 Director, Procurement

James Adams  
 Director, Program Operations

RE: District: New Brunswick  
 School: A Chester Redshaw E.S.  
 Description: Design-Build  
 Package No.: ET-0056-B01  
 CCE: \$41,411,806  
 Award: \$34,872,000  
 CM: Epic Management, Inc.

DATE: September 5, 2012

SUBJECT: Design-Build Award and Approval of Final Project Charter

**INTRODUCTION**

We are writing to recommend approval by the Members of the Authority of the award of a contract in the amount of \$34,872,000 to Hall Construction Co., Inc.<sup>1</sup> for Design-Build services for the new A. Chester Redshaw Elementary School in the New Brunswick School District. The Design-Build Team will complete the design for the facility utilizing SDA-developed documents and will also provide construction and construction administration services, including securing of all required permits and approvals, for a new three story, Pre-K through grade five school facility. The form of contract for this engagement is a Design Build contract with the general contractor as the lead and with relevant trades and design disciplines serving a subcontractor and subconsultant role.

We are also recommending approval by the Members of the attached final Project Charter representing the project budget inclusive of dollar values for the award of the design-build package.

Pursuant to the SDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000 and for the approval of the Final Project Charter.

**BACKGROUND**

The A. Chester Redshaw Elementary School will be a new 135,000 square foot facility designed to educate 906 students in grades pre-kindergarten through five in the New Brunswick School District. The project was originally transmitted to the SDA by the DOE in 2003, albeit for different grade levels and student capacity. Based upon that original transmittal, a design consultant was engaged, resulting in a

---

<sup>1</sup> Hall Construction Co., Inc. listed the following subcontractors for the required trades in its Price Proposal: Preferred Mechanical, Inc. (HVAC), Brooks Mechanical Consultants, Inc. (Plumbing), Beach Electric Co., Inc. (Electrical), and Weir Welding Co., Inc. (Structural Steel & Ornamental Iron). Hall Construction Co., Inc. also listed a design consultant team lead by Paulus, Sokolowski & Sartor Engineering, PC (Architecture), and including Paulus, Sokolowski & Sartor, LLC (HVAC Engineering, Electrical Engineering, Plumbing Engineering and Structural Engineering) and Van Note-Harvey Associates, P.C. (Civil Engineering).

Members of the Authority  
Approval of Award  
Package No. ET-0056-B01  
A. Chester Redshaw E.S. – Design-Build  
September 5, 2012  
Page 2

6

design for a facility to educate 678 students from grades one to five. That design reached completion of the Construction Document phase in 2008, but did not advance into construction.

A review of that design by the SDA in 2008/2009 revealed that the design was inefficient and included costly systems and an inappropriate selection of materials. For these and other reasons, the engagement was terminated for convenience in 2009 and the SDA retained the right to utilize the work product. The results of the earlier review were confirmed during the course of the 2008 Capital Plan Review effort performed in 2010, concluding that utilization of that earlier design would require major revision.

At the March 2, 2011 SDA Board Meeting, the Members approved the Authority's 2011 Capital Plan. That Plan included the new A. Chester Redshaw E.S. project in New Brunswick as a project for advancement to address a high educational priority need. Further, the 2011 Capital Plan identified the Redshaw E.S. project as an appropriate candidate for pursuit of the application of standardization.

Activities that followed included development by the SDA of a Kit of Parts for elementary schools (including prototypical designs for standardized core facility components), and Material and Systems standards for use on all SDA projects. Through the efforts of a Working Group including District participation, the SDA Design Studio applied those general standards to the Redshaw project and developed an educational program and schematic design, both accepted by the District and approved by the Department of Education, along with other project requirements and site details for the engagement of a Design build Team to develop final design documents and to construct the facility.

The final Project Charter presented for review and consideration by the Members includes:

- Design costs expended for the earlier design engagement
- The Design Builder award amount (inclusive of both the design and construction values represented by the awardee's lump sum amount)
- Construction Management costs based upon a conversion of the contract with the prior PMF to a CM

### PROCUREMENT PROCESS

This package was advertised as a design-build solicitation on May 30, 2012 on the SDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. For this procurement, "Price" was weighted as more important than all "Other Factors," with price equaling 60% of the overall weight, and all non-price factors having a combined weight of 40%.

A mandatory pre-bid conference was held on June 6, 2012.

In accordance with regulations, the SDA employed a two-step process for this procurement. The first step required interested bidders to submit a Project Rating Proposal, which was used by the SDA to determine each bidder's Project Rating Limit, or maximum amount that a bidder may bid, for the project. Project Rating Proposals were received on June 13, 2012. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, twelve (12) bidders received a Project Rating Limit.

Members of the Authority  
 Approval of Award  
 Package No. ET-0056-B01  
 A. Chester Redshaw E.S. – Design-Build  
 September 5, 2012  
 Page 3

The Project Rating Limits resulting from the Project Rating Evaluations are listed in Table 1 below:

**TABLE 1**

<b>Contractor</b>	<b>Project Rating Limit</b>
Benjamin R Harvey Co., Inc.	\$ 36,500,000
Dobco, Inc.	\$ 74,477,726
Ernest Bock & Sons, Inc.	\$ 107,084,530
Hall Building Corporation	\$ 50,248,578
Hall Construction Co., Inc.	\$ 88,358,280
Hunter Roberts Construction Group, LLC	\$ 121,329,494
Patock Construction Company, Inc.	\$ 61,717,772
Prismatic Development Corp.	\$ 110,600,000
Terminal Construction Corp.	\$ 212,681,000
T.N. Ward Company	\$ 616,142,812
Torcon, Inc.	\$ 223,440,000
Whiting-Turner Contracting Company	\$ 276,870,144

Requests for Information (RFI) were received until July 20, 2012. Addenda responses to RFI’s were issued to the bidders on June 7, June 25, July 12, July 20 and July 27, 2012.

The second step of the response required bidders to simultaneously submit a Technical Proposal and a sealed Price Proposal. Technical and Price Proposals were received on August 8, 2012 from nine (9) bidders. The Technical Proposal provided information regarding the bidder’s past experience and qualifications as well as the bidder’s overall approach to the project and to the Design portion of the project. Interviews were held with each of the nine (9) Design-Build teams at SDA offices in Trenton on August 20 and 21, 2012, affording members of the Selection Committee an opportunity to obtain any additional information from each team as needed to complete their evaluations of the Technical Proposals.

Members of the Selection Committee, comprised of two (2) SDA Program Operations representatives and one (1) New Brunswick School District representative, were responsible for independently evaluating and scoring the Technical Proposal submittals with respect to the non-price evaluation criteria. The proposals were evaluated by the Selection Committee members based on the following criteria:

- Bidder’s experience on similar projects (25 points)
- Experience of Bidder’s Design Consultant on similar projects (15 points)
- Bidder’s prior affirmative action experience (5 points)
- Approach to Project (30 points)
- Approach to Schedule (10 points)
- Approach to LEED requirements (15 points)

The following ratings index was used for the evaluations:

- 9 - 10 points - outstanding response - offers significant advantages.
- 7 - 8 points - superior response - exceeds requirements with no deficiencies.
- 5 - 6 points - sufficient response - meets the requirements with no significant deficiencies.
- 3 - 4 points - minimal response - meets the requirements but contains some significant deficiencies.

Members of the Authority  
 Approval of Award  
 Package No. ET-0056-B01  
 A. Chester Redshaw E.S. – Design-Build  
 September 5, 2012  
 Page 4

- 1 - 2 points - marginal response - comprehends requirements, but contains many significant deficiencies.
- 0 points - unsatisfactory response - requirements not addressed and lack of detail precludes adequate evaluation.

For each Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a total non-price score for that Technical Proposal. All of the total non-price scores awarded to a Technical Proposal by the Selection Committee members were added together and averaged to arrive at a final non-price score for each Technical Proposal. The maximum total non-price score is 100.

The results of the Selection Committee’s review of the Technical Proposals are listed in Table 2 below:

**TABLE 2**

<b>Contractor</b>	<b>Raw Non-Price Score</b>	<b>Non-Price Rank</b>
Hall Construction Co., Inc.	81.333	1
Terminal Construction Corp.	74.333	2
Prismatic Development Corp.	60.000	3
Dobco, Inc.	59.500	4
Patock Construction Company, Inc.	58.833	5
T.N. Ward Company	53.833	6
Hall Building Corporation	50.333	7
Ernest Bock & Sons, Inc.	50.167	8
Torcon, Inc.	46.667	9

Once all the Technical Proposals were scored, the Authority opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on August 23, 2012 and the bids were read aloud as required by law.

The lowest responsive Price Proposal was awarded the maximum number of points for the price component, which is 100. All other Price Proposals were awarded points based on the percentage that each proposal exceeded the lowest bid.

The results of the SDA’s review of the Price Proposals are listed in Table 3 below:

**TABLE 3**

<b>Contractor</b>	<b>Bid Amount</b>	<b>Raw Price Score</b>	<b>Price Rank</b>
<b>Qualified and Responsive Bidders</b>			
Patock Construction Company, Inc.	\$33,577,700	100.000	1
Hall Construction Co., Inc.	\$34,872,000	96.145	2
Dobco, Inc.	\$37,228,500	89.127	3
Hall Building Corporation	\$37,232,000	89.117	4
T.N. Ward Company	\$37,770,000	87.515	5
Ernest Bock & Sons, Inc.	\$37,910,200	87.097	6
Terminal Construction Corporation	\$37,969,000	86.922	7
Prismatic Development Corporation	\$38,963,000	83.962	8
Torcon, Inc.	\$41,741,400	75.687	9

Members of the Authority  
 Approval of Award  
 Package No. ET-0056-B01  
 A. Chester Redshaw E.S. – Design-Build  
 September 5, 2012  
 Page 5

Before being combined with the non-price scores, the price scores for all bidders were adjusted by a weighting factor of 60%, and the scores for the non-price “Other Factors” criteria were adjusted by a 40% weighting factor.

The combined scores and final rankings are listed in Table 4 below:

**TABLE 4**

Contractor	Raw Non-Price Score	Weighted Non-Price Score	Raw Price Score	Weighted Price Score	Combined Score	Final Rank
<b>Qualified and Responsive Bidders</b>						
Hall Construction Co., Inc.	81.333	32.533	96.145	57.687	90.221	1
Patock Construction Co., Inc.	58.833	23.533	100.000	60.000	83.533	2
Terminal Construction Corp.	74.333	29.733	86.922	52.153	81.887	3
Dobco, Inc.	59.500	23.800	89.127	53.476	77.276	4
Prismatic Development Corp.	60.000	24.000	83.962	50.377	74.377	5
T.N. Ward Company	58.833	23.533	87.515	52.509	76.042	6
Hall Building Corporation	50.333	20.133	89.117	53.470	73.603	7
Ernest Bock & Sons, Inc.	50.167	20.067	87.097	52.258	72.325	8
Torcon, Inc.	46.667	18.667	75.687	45.412	64.079	9

The highest ranked bidder was Hall Construction Co., Inc.

As itemized in Table 3, eight of the nine bidders submitted Price Proposals that were below the CCE, ranging from 5.9% to 18.9% lower. Since the bid submitted by Hall Construction Co., Inc. was 15.8% below the CCE, a conference was conducted with Procurement, Program Operations, Contract Management Department and Hall Construction Co., Inc. on August 28, 2012 to review the bid of Hall Construction Co., Inc. Based on that review, it was determined that the major differentials between the CCE and the bid price were due to:

- In general, in arriving at the CCE, SDA included a 5% overall project contingency to account for any unforeseeable costs associated with process and program changes in this design build project. Hall Construction Co., Inc.’s Price Proposal did not include any unforeseen costs.
- Compared to SDA’s estimate, Hall Construction Co., Inc. received lower pricing from subcontractors for various components of work including site preparation, foundations, furnishings and interior finishes. The lower pricing accounts for approximately 5%-7% of the variance. One major component of the pricing difference was Hall’s identification of lower soil disposal rates.
- Another difference accounting for some of the variance was Hall Construction Co., Inc.’s proposal of a shorter schedule duration than was included in the RFP. While the price impact is not readily identifiable, the shorter duration inevitably results in reduced associated project costs.
- Hall Construction Co., Inc.’s Price Proposal is also reflective of current market conditions which are below historical trends that formed the basis for SDA’s estimate.

At the time of review, Hall Construction Co., Inc. confirmed that its price proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Deputy Director, the Program Operations Director and the Contract Management Deputy Director recommend award of the project to Hall Construction Co., Inc.

Members of the Authority  
Approval of Award  
Package No. ET-0056-B01  
A. Chester Redshaw E.S. – Design-Build  
September 5, 2012  
Page 6

6

#### FINAL PROJECT CHARTER

The attached Final Project Charter represents the project budget inclusive of actual dollar values for the award of construction, pre-development expenses, design and construction management services, as well as estimated costs for future project scope elements such as FF&E, technology, and appropriate contingencies.

#### RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the highest ranked bidder, Hall Construction Co., Inc., for Contract No. ET-0056-B01 in the amount of \$34,872,000. Such approval is conditioned upon the agreement and related documentation being reviewed and approved by the SDA Division of Chief Counsel.

The Members of the Authority are also requested to approve the attached Final Project Charter representing all expended and projected funds necessary for completion of the project.

/s/ Sean Murphy

Sean Murphy, Director, Procurement

/s/ James Adams

James Adams, Director, Program Operations

## New Jersey Schools Development Authority Project Charter - Summary

<b>Charter Date</b>
09/05/12
<b>Supersedes Charter Dated</b>
11/06/08

**Region:** Northern  
**District:** New Brunswick  
**Project Name:** Chester A. Redshaw ES  
**School Type:** Elementary School  
**DOE # / Project #:** 3530-060-03-1032  
**Project Type (New/Add/Reno):** New Construction  
**Project Location:** 216 Livingston Ave, New Brunswick, NJ  
**Number of Students:** 906

**Land Acquisition Required?**  Yes  No  
**Temporary Space Required?**  Yes  No

<b>Funding Source</b>
2011 Capital Program
<b>Funding Allocated</b>
\$49,259,259
<b>District Local Share</b>
\$0.00

**Project Budget:** \$ 51,204,641  
**Anticipated Substantial Completion Date:** 05/20/15  
**Anticipated School Occupancy Date:** 07/31/15  
**Project Team Leader:** James Adams  
**Project Initiation Date:** March-11  
**SDA Board - Project Charter Approval Date:** 09/05/12

Charter Version and Date	Project Summary
<input type="checkbox"/> Planning	New elementary school to be constructed on the District owned site of the former Redshaw ES to educate 906 students in grades Pre-K through Five.
<input type="checkbox"/> Preliminary 11/06/08	
<input checked="" type="checkbox"/> Final 09/05/12	
<b>Purpose for Advancement of Current/Revised Project Charter</b>	
<b>Revision # and Date</b>	Approval of the Final Charter inclusive of the final budget and schedule for the project based upon the award of the Design-Build Contract.
<input type="checkbox"/> One	<b>District Project Goals</b> Construction of a new school to address overcrowding in grades Pre-K through Five.
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	
<input type="checkbox"/> Four	
<input type="checkbox"/> Five	
<input type="checkbox"/> Six	

### Recommendation

**Program Director - Program Operations** \_\_\_\_\_ **Date** \_\_\_\_\_  
 James Adams \_\_\_\_\_ Gregory Voronov \_\_\_\_\_  
**Managing Director - Capital Planning** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Vice President - Program Operations** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Andrew Yosha \_\_\_\_\_

### Approval

\_\_\_\_\_ **Date** \_\_\_\_\_  
**Chief Executive Officer**  
 Marc Larkins

6

## New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

<b>Charter Date</b>
09/05/12

<b>District / Project Name:</b>	New Brunswick / Chester A. Redshaw ES
<b>DOE # / Project #:</b>	3530-060-03-1032

<b>Project Milestones</b>	<b>Date</b>
<b>School Occupancy Date</b>	07/31/15

<b>DELIVERY METHOD</b>	<b>Design/Build</b>
------------------------	---------------------

<u>Real Estate Services</u>	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Feasibility	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Site Investigations	10/17/11	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12/30/11	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Acquisition	NA	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Relocation	NA	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Demolition	NA	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Remediation	NA	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
<b>Deed Restriction Required?</b>	Yes	<b>Date</b>				
<b>District Notified?</b>	Yes	04/26/07	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>Classification Exception Area?</b>	No					
<b>District Notified?</b>	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>		

**Special Considerations**

<u>Design:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Design Start (NTP)	NA	<input type="checkbox"/>	<input type="checkbox"/>						
Design Restart (if applicable)	NA	<input type="checkbox"/>	<input type="checkbox"/>						
Program Concept Phase	10/17/11	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11/22/11	<input type="checkbox"/>	<input type="checkbox"/>	11/22/11	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schematic Design	11/16/11	<input type="checkbox"/>	<input checked="" type="checkbox"/>	05/25/12	<input type="checkbox"/>	<input type="checkbox"/>	05/25/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bridging Documents	12/05/11	<input type="checkbox"/>	<input checked="" type="checkbox"/>	04/11/12	<input type="checkbox"/>	<input type="checkbox"/>	04/11/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Design-Build Bid/Award	05/29/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	08/23/12	<input type="checkbox"/>	<input type="checkbox"/>	08/23/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Design-Build NTP	10/18/12	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
Final Design	10/18/12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	09/12/13	<input checked="" type="checkbox"/>	<input type="checkbox"/>	09/12/13	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Special Considerations**

Dates are reflective of the advancement of the project via in-house design utilizing the Kit-of-Parts / Design-Build model.

<u>Construction:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>
Construction Start (NTP)	05/07/13	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	05/20/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	07/31/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title Transfer	09/17/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	08/17/15	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	04/14/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	05/12/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Special Considerations**

<b>New Jersey Schools Development Authority Project Charter - Project Budget</b>		<b>Charter Date</b>
		09/05/12
<b>District / Project Name:</b>	New Brunswick / Chester A. Redshaw ES	
<b>DOE # / Project #:</b>	3530-060-03-1032	
<b>2011 Capital Plan Funding Allocation</b>	<b>\$</b>	<b>49,259,259</b>
<b>Special Considerations:</b>		
Design-Builder Costs are based upon the price proposal and bid breakdown received from the Design-Builder awardee.		
<b>Project Budget:</b>		
<b>Gross Building Area (GSF):</b>		<b>Grossing Factor:</b>
New	135,000	1.53
Addition	_____	
Renovation	_____	
<b>Total Gross Building Area (GSF):</b>	<b>135,000</b>	
<b>Estimated Building Cost / GSF</b>		
New Construction Cost/GSF	\$245.12	
Renovation Cost/GSF	_____	
<b>Design-Builder Costs</b>		
Design	\$1,781,000	
Building Costs	\$31,096,500	
Site Costs	\$1,994,500	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 0 months at 5 % per year	\$0	
Construction Contingency	\$3,487,200	
<b>Total Construction Costs</b>	<b>\$38,359,200</b>	
<b>Pre-Development Costs:</b>		
Consultant Services	\$843,039	
Early Site Package (Demolition/Remediation)	\$2,074,881	
Land Acquisition	\$545	
Relocation	\$0	
Property Maintenance/Carry Costs	\$73,547	
<b>Total Pre-Development Costs</b>	<b>\$2,992,013</b>	
<b>Other Costs: %</b>		
Design		
Prior Design Services	\$1,318,841	
In-House Design	\$438,417	
Project Management (SDA Staff)	TBD	
PMF/CM	\$2,274,600	
FF&E	\$1,275,750	
Technology	\$1,134,000	
Commissioning	\$350,000	
Temporary Space	\$2,400,000	
Other Costs	\$661,820	
<b>Total Other Costs</b>	<b>\$9,853,428</b>	
<b>Other Funding Sources</b>		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
<b>Total Other Funding Sources</b>	<b>\$0</b>	
<b>Total Project Budget</b>	<b>\$51,204,641</b>	
<b>Funding from Prior Allocation</b>	<b>\$5,206,417</b>	
<b>Funding from 2011 Capital Plan</b>	<b>\$45,998,224</b>	

**New Jersey Schools Development Authority  
Project Charter - Budget Variance**

**Charter Date**  
09/05/12

**District / Project Name:** New Brunswick / Chester A. Redshaw ES  
**DOE # / Project #:** 3530-060-03-1032

**Project Budget:**

	2011 Capital Program Estimate	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	1.58	1.53	0.05
Gross Building Area (GSF):	102,225	135,000	(32,775)
Total Gross Area (GSF):	102,225	135,000	(32,775)
<b>Design-Builder Costs</b>			
Design	\$0	\$1,781,000	(\$1,781,000)
Building Costs	\$29,348,796	\$31,096,500	(\$1,747,705)
Site Costs	\$3,260,978	\$1,994,500	\$1,266,478
Demolition	\$0	\$0	\$0
E-Rate (If separately bid)	\$0	\$0	\$0
Cost Escalation	\$2,100,040	\$0	\$2,100,040
Construction Contingency	\$1,482,263	\$3,487,200	(\$2,004,937)
<b>Total Construction Costs</b>	<b>\$36,192,076</b>	<b>\$38,359,200</b>	<b>(\$2,167,124)</b>
<b>Pre-Development Costs:</b>			
Consultant Services	\$481,346	\$843,039	(\$361,693)
Early Site Package (Demolition/Remediation)	\$2,326,175	\$2,074,881	\$251,294
Land Acquisition	\$545	\$545	\$0
Relocation	\$0	\$0	\$0
Property Maintenance/Carry Costs	\$54,968	\$73,547	(\$18,579)
<b>Total Pre-Development Costs</b>	<b>\$2,863,034</b>	<b>\$2,992,013</b>	<b>(\$128,979)</b>
<b>Other Costs:</b>			
Design			
Prior Design Services	\$2,964,525	\$1,318,841	\$1,645,684
In-House Design	\$0	\$438,417	(\$438,417)
Project Management (SDA Staff)	TBD	TBD	\$0
PMF/CM	\$1,550,000	\$2,274,600	(\$724,600)
FF&E	\$952,359	\$1,275,750	(\$323,391)
Technology	\$952,359	\$1,134,000	(\$181,641)
Commissioning	\$350,000	\$350,000	\$0
Temporary Space	\$2,800,000	\$2,400,000	\$400,000
Other Costs	\$634,906	\$661,820	(\$26,914)
<b>Total Other Costs</b>	<b>\$10,204,149</b>	<b>\$9,853,428</b>	<b>\$350,721</b>
<b>Other Funding Sources</b>			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds	\$0	\$0	\$0
<b>Total Other Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Project Budget</b>	<b>\$49,259,259</b>	<b>\$51,204,641</b>	<b>(\$1,945,382)</b>
Funding from Prior Allocation	\$5,206,417	\$5,206,417	\$0
Funding from 2011 Capital Plan	\$44,052,842	\$45,998,224	(\$1,945,382)

**Budget Variance Analysis:**

Increased project costs are due to the inclusion of additional Pre-K and Kindergarten classrooms that were added to the project to address additional identified high educational priority needs represented by the new K-Center and K-Center 2 projects that were included in the 2011 Statewide Prioritization.

**Schedule Variance Analysis:**

**Resolution—6bi.**

District:	New Brunswick
School:	A. Chester Redshaw E.S.
Description:	Design-Build
Package No.:	ET-0056-B01
CCE:	\$41,411,806
Award:	\$34,872,000
CM:	TBD

Design-Build Award and Approval of Final Project Charter

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority authorize and approve the award of construction contracts greater than \$500,000; and

**WHEREAS**, the Operating Authority further requires that the Members of the Authority authorize and approve Final Project Charters; and

**WHEREAS**, the A. Chester Redshaw Elementary School (Redshaw) will be a new 135,000 square foot facility designed to educate 906 students in grades pre-kindergarten through five in the New Brunswick School District (the District); and

**WHEREAS**, in March 2011, the Members of the Authority approved the SDA’s 2011 Capital Plan which included the new Redshaw project as a project for advancement to address a high educational priority need; and

**WHEREAS**, the 2011 Capital Plan identified the Redshaw E.S. project as an appropriate candidate for pursuit of the application of standardization; and

**WHEREAS**, the background and history relevant to the new Redshaw project, including the design review process and SDA’s development of Materials and Systems standards and Kit of Parts, along with related past activities are set forth in detail in the materials presented to the Board on this date and incorporated herein; and

**WHEREAS**, commencing on May 30, 2012 with an advertisement for design-build services, SDA conducted a procurement process consistent with all applicable laws, rules and regulations as set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

**WHEREAS**, for this procurement, “price” was weighted as more important than all “other factors,” with price equaling 60% of the overall weight, and all non-price factors having a combined weight of 40%; and

**WHEREAS**, following conclusion of the procurement process, executive management, the Program Operations Deputy Director, the Program Operations Director and the Contract Management Deputy Director recommend that the Members of the Authority approve the award of the contract for design-build services for the new A. Chester Redshaw Elementary School in the New Brunswick School District to Hall Construction Company, Inc. (Contract No. ET-0056-

B01) in the amount of \$34,872,000 as reasonable, appropriate and in the best interest of the Authority and the state's taxpayers; and

**WHEREAS**, the services to be provided by Hall Construction Company, Inc. are set forth in detail in the materials presented to the Board on this date and incorporated herein; and

**WHEREAS**, approval by the Members of the Authority shall be conditioned upon review and approval of the agreement and related documentation by the SDA Division of Chief Counsel; and

**WHEREAS**, the attached Final Project Charter for the Redshaw project is described in detail in the materials presented to the Board on this date and represents the project budget inclusive of dollar values for the award of the design-build package; and

**WHEREAS**, executive management and all associated program staff recommend that the Members of the Authority approve the final Project Charter for the Redshaw project as presented to the Board on this date.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the award of a contract to the highest ranked bidder, Hall Construction Company, Inc. for Contract No. ET-0056-B01 in the amount of \$34,872,000 for the A. Chester Redshaw Elementary School project in the New Brunswick School District, with such approval conditioned upon the agreement and related documentation being reviewed and approved by the SDA Division of Chief Counsel.

**BE IT FURTHER RESOLVED**, that the Members of the Authority authorize and approve the attached Final Project Charter presented to the Board on this date and attached hereto representing all expended and projected funds necessary for completion of the project.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Design Build Award and Approval of Final Charter, A. Chester Redshaw Elementary School Project (Contract No. ET-0056-B01), New Brunswick School District, dated September 5, 2012

Dated: September 5, 2012

**JE-0021-N01-JERSEY CITY ES NO. 3 -EARLY SITE PACKAGE**

**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy  
 Director - Procurement

RE: District: Jersey City  
 School: ES No. 3 Elementary School  
 Description: Early Site Package  
 Package No.: JE-0021-N01  
 CCE: \$ 2,776,200.00  
 Award: \$ 1,869,000.00  
 CM: NJSDA Self-Managed (Phase I)  
 Design Consultant: The Louis Berger Group, Inc. (Phase I)

DATE: September 5, 2012

SUBJECT: Construction Award

**INTRODUCTION**

I am writing to recommend the Members of the Authority approve the award of a contract in the amount of \$1,869,000.00 to Tricon Enterprises, Inc. for Early Site Preparation work for ES No. 3 Elementary School in the Jersey City School District, the first phase of construction for a project that will advance in two phases. The work consists of clearing the site, removal of sub-surface footings and foundations, removal of slabs and unsuitable soils, remediating areas of concern, removal of Underground Storage Tanks (USTs) and importation of clean fill to be placed, compacted and graded.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000. Funding for the contract is available within the Project Charter Budget, in accordance with the most recent Project Charter, dated January 9, 2009.

**BACKGROUND**

The Jersey City ES No. 3 Elementary School is a new 111,420 square foot facility designed to educate 848 students from pre-kindergarten through grade five.

Following Board approval of the 2011 Capital Program in March 2011, NJSDA staff undertook a final review and validation of the design of the Jersey City ES No. 3 Elementary School project, inclusive of design documents relative to site development and environmental considerations, to ensure conformance with the current required approach. The review identified some design modifications to more closely conform to current standards and determined that project cost and schedule efficiencies would be supported by a two phase construction process: Phase I: Early Site Preparation and Phase II: Construction of ES No. 3 Elementary School.

Members of the Authority  
 Approval of Award  
 Package No. JE-0021-N01  
 ES No. 3 – Early Site Package  
 September 5, 2012  
 Page 2

On April 25, 2011, the NJSDA issued a Task Order assignment to the Louis Berger Group, Inc. under an existing Task Order Contract to perform additional Environmental and Site Investigation activities, to develop site preparation plans and specifications, and to provide Bid and Award Phase Services, Construction Administration Services and Close-Out Services for the Phase I: Early Site Preparation Package. The SDA Design Studio is currently preparing the Schematic Design for the Phase II (Design/Build) portion of the project.

**PROCUREMENT PROCESS**

This package was advertised beginning June 25, 2012 on the NJSDA website, NJ State website, and in selected newspapers for interested firms registered as Small Business Enterprises (SBE) to participate in the bidding process. A mandatory pre-bid conference was held on July 9, 2012.

Project Rating Proposals were received on July 12, 2012. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, eleven (11) bidders received a Project Rating Limit.

Price Proposals were received on August 1, 2012. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that seven (7) bidders were responsive. The results of the review are listed below:

<b>Contractor</b>	<b>Bid Amount</b>	<b>Comments</b>
Tricon Enterprises, Inc.	\$1,869,000.00	Qualified and responsive bidder.
USA Environmental Management, Inc.	\$1,947,080.00	Qualified and responsive bidder.
Silverlands Services, Inc.	\$2,074,444.00	Qualified and responsive bidder.
SMAC Corp.	\$2,544,505.00	Qualified and responsive bidder.
Delric Construction Co., Inc.	\$2,587,000.00	Qualified and responsive bidder.
Bismark Construction Corp.	\$2,681,396.00	Qualified and responsive bidder.
Slavco Construction, Inc.	\$2,799,000.00	Bid rejected. Non-responsive bidder.
CAP Services, Inc.	\$2,865,935.00	Qualified and responsive bidder.

The responsive low bidder was Tricon Enterprises, Inc.

Since the bid submitted by Tricon Enterprises, Inc. was 32.68% below the CCE, a conference was conducted on August 7, 2012 with Procurement, Program Operations, Contract Management Department, the Design Consultant and Tricon Enterprises, Inc. to review the bid. It was determined that the major differentials between the CCE and the bid price were due to:

Members of the Authority  
Approval of Award  
Package No. JE-0021-N01  
ES No. 3 – Early Site Package  
September 5, 2012  
Page 3

6

- The Contractor's ability to self-perform the majority of construction activities, including excavation, demolition and disposal of concrete and soil debris, thereby affording pricing lower than the NJSDA estimate.
- The Contractor's cost for disposal of regulated material is lower than the SDA estimate based on the contractor's utilization of an out of state facility for this purpose, and recognizes differing state standards and space availability.
- The Contractor's value for the removal of non-hazardous impacted materials is lower than the NJSDA's estimate.
- The Contractor's value for the purchase, placement and testing of certified clean fill materials is lower than the NJSDA's estimate.

At the time of review, Tricon Enterprises, Inc. confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents. The Program Operations Deputy Director, the Program Operations Director, the Contract Management Deputy Director, the Contract Management Director and the Design Consultant recommend award of the project to Tricon Enterprises, Inc.

#### RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the responsive low bidder, Tricon Enterprises, Inc., for Package No. JE-0021-N01 in the amount of \$1,869,000.00. Such approval is conditioned upon the agreement and related documentation being reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy  
Sean Murphy, Director - Procurement

***Resolution—6bi.***

District:	Jersey City
School:	ES No. 3 Elementary School
Description:	Early Site Package
Package No.:	JE-0021-N01
CCE:	\$ 2,776,200.00
Award:	\$ 1,869,000.00
CM:	NJSDA Self-Managed (Phase I)
Design Consultant:	The Louis Berger Group, Inc. (Phase I)

Construction Award

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the award of construction contracts greater than \$500,000.

**WHEREAS**, the Jersey City ES No. 3 Elementary School (the Project) is a new 111,420 square foot facility designed to educate 848 students from pre-kindergarten through grade five; and

**WHEREAS**, following Board approval of the 2011 Capital Program in March 2011, SDA staff undertook a final review and validation of the design of the Project and identified needed design modifications; and

**WHEREAS**, following additional environmental and site investigation activities, and the development of site preparation plans and specifications, the need for a procurement to obtain early site package services was determined; and

**WHEREAS**, funding for the contract is available within the Project Charter Budget, in accordance with the most recent Project Charter, dated January 9, 2009.

**WHEREAS**, on June 25, 2012, a procurement process for an early site preparation package was commenced and conducted consistent with all applicable laws and regulations; and

**WHEREAS**, a comprehensive description of the procurement process and the scope of services to be provided is set forth in the materials presented to the Board on this date and incorporated herein; and

**WHEREAS**, following the procurement process, the Program Operations Deputy Director, the Program Operations Director, the Contract Management Deputy Director, the Contract

Management Director and the Design Consultant recommend award of the contract for early site preparation work to Tricon Enterprises, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the award of a contract in the amount of \$1,869,000 for early site preparation work to Tricon Enterprises, Inc. (Package No. JE-0021-N01) for the ES No. 3 Elementary School in the Jersey City School District, with such approval conditioned upon the agreement and related documentation being reviewed and approved by the SDA Division of Chief Counsel.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Tricon Enterprises, Inc., (Package No. JE-0021-N01), ES No. 3 Elementary School, Jersey City School District, dated September 5, 2012

Dated: September 5, 2012

**DELEGATION OF AUTHORITY**

**EL-0006-M02-ELIZABETH ACADEMIC HS - CONSTRUCTION MANAGEMENT SERVICES**



## MEMORANDUM

6

TO: Members of the Authority

FROM: Sean Murphy  
Procurement Director

RE: District: Elizabeth  
School: Academic High School  
Description: Construction Management Services  
Package No: EL-0006-M02  
Estimated Fee: \$2,184,746

DATE: September 5, 2012

SUBJECT: Delegated Authority to Award Consultant Contract

### INTRODUCTION

I am writing to request that the Members of the Authority approve the delegation of authority to the Chief Executive Officer and Chair of the School Review Committee to award a contract for Construction Management (CM) Services. This contract is for services to manage the construction of the new Academic High School located in the Elizabeth School District.

This request for delegated authority is being made to benefit the project by providing additional time between CM engagement and initiation of construction services. Bovis Lend Lease, (Bovis), had been engaged on July 2, 2009 to provide CM services for construction of this new facility, an engagement that was terminated for convenience on July 11, 2012. Bovis had performed pre-construction phase services other than those related to construction bidding, but had not yet performed other contract services. A solicitation for CM services was initiated July 23, 2012. Funding for the contract is available within the Project Budget, in accordance with the most recent Project Charter approved by the Members on December 2, 2008.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of consultant contracts greater than \$100,000. Further, the Operating Authority allows for the Members to provide contingent approval of a contract that does not exceed 110% of the anticipated or estimated contract cost through Board-approved delegation to the Chief Executive Officer.

Members of the Authority  
Delegated Authority - Consultant Award  
Package No. EL-0006-M02  
Elizabeth School District - New Academic High School  
September 5, 2012  
Page 2

## BACKGROUND

The Elizabeth Academic High School is a new 183,822 square foot facility to educate 1091 students from grades nine to twelve. The project is anticipated to be substantially completed and occupied in March 2016.

At the March 2, 2011 NJSDA Board Meeting, the Members approved the Authority's 2011 Capital Plan that resulted from a reassessment of the 2008 Capital Plan. Following Board approval of the 2011 Capital Plan, which identified the Elizabeth Academic High School project for final validation and advancement into construction, NJSDA staff undertook a review and validation of the project. That review identified some design modifications to more closely conform to current standards, and determined that project cost and schedule efficiencies would be supported by a two-phase construction process: Early Site Preparation (Phase I) and Construction of Academic High School (Phase II). It was also determined to include performance of a constructability review by the Phase II contractor prior to initiation of construction.

An award for Early Site Preparation Services (Phase I) was approved by the Members on March 7, 2012. The Early Site Preparation work (Phase I) was completed on July 17, 2012. On July 11, 2012, the Bid Advertisement was issued for the Construction of Academic High School (Phase II). An award recommendation is anticipated in November for Board consideration.

## PROCUREMENT PROCESS

This package was advertised as a "Price and Other Factors" solicitation beginning on July 23, 2012 on the NJSDA website and on the State of New Jersey Business Opportunities website. For this procurement, price shall be weighted as 40% of the overall weight, and all non-price factors shall have a combined weight of 60%.

The solicitation required interested firms to simultaneously submit a Technical Proposal and a sealed Price Proposal. Technical and Price Proposals were received on August 13, 2012 from nine (9) firms. The Technical Proposal provided information regarding the firm's past experience and qualifications as well as the firm's overall approach to the project.

A Selection Committee consisting of three NJSDA staff members will evaluate the Technical Proposals. The evaluations will be based upon the information provided by the firms in response to the RFQ/RFP for this project. The three committee members will independently evaluate the Technical Proposals for Construction Management Services based on the following criteria:

- Firm's CM Experience on Similar Projects
- Staffing Proposal
- Key Team Members' Experience on Similar Projects

Members of the Authority  
 Delegated Authority - Consultant Award  
 Package No. EL-0006-M02  
 Elizabeth School District - New Academic High School  
 September 5, 2012  
 Page 3

- Approach to Project

Each Selection Committee member will evaluate each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFQ/RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFQ/RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFQ/RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFQ/RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors will be applied to each of the Selection Committee member’s raw scores for each criterion to arrive at a total weighted criteria score as follows:

<b>Criteria</b>	<b>Weighting Factor (Applied to Raw Score)</b>	<b>Maximum Weighted Points</b>
Firm’s CM Experience on Similar Projects	1.0	10
Staffing Proposal	3.0	30
Key Team Members’ Experience on Similar Projects	3.0	30
Approach to Project	3.0	30
<b>Total Possible Points</b>		<b>100</b>

For each firm’s Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member will be added together to calculate a score for that Technical Proposal. The maximum score for a Technical Proposal is 100.

All of the scores awarded by the Selection Committee members to a particular firm’s Technical Proposal will be added together and averaged to arrive at a Final Technical Proposal Score for each firm. The responding firms will be ranked based on their Final Technical Proposal Scores, and a shortlist of the six (6) highest-ranked firms shall be determined. The shortlisted firms will be notified to participate in interviews with the Selection Committee. The interviews will allow the firms to expand and detail their firm and team experience with respect to NJSDA requirements for construction management services. Interviews will be held on September 5, 2012.

The Selection Committee will interview each of the shortlisted firms and evaluate each firm on Interview Criteria and Weighting Factors that are the same as those used in the evaluation of the Technical Proposals, as detailed above.

Members of the Authority  
Delegated Authority - Consultant Award  
Package No. EL-0006-M02  
Elizabeth School District - New Academic High School  
September 5, 2012  
Page 4

The individual criteria scores awarded by a particular Selection Committee member will be added together to calculate an Interview Score for that firm. The maximum Interview Score is 100.

All of the Interview Scores awarded to a particular firm by the Selection Committee members will be added together and averaged to arrive at a Final Interview Score for each firm. The Final Interview Score for each firm will be added to the Final Technical Proposal Score for such firm, and the two scores will be averaged to arrive at a Non-Price Score for each firm. The maximum Non-Price Score is 100.

Once all the Non-Price Scores for all shortlisted firms have been calculated, the NJSDA will open the sealed Price Proposals and will review them for responsiveness, and determine a Price Score for each responsive Price Proposal.

The lowest responsive Price Proposal shall be scored by awarding the maximum number of points for the price component, which shall be 100. All other Price Proposals shall be scored by awarding points based on the percentage that each proposal exceeds the lowest Price Proposal.

After the Price Scores are determined for all responsive firms, the Price Scores will be adjusted by a weighting factor of 40%. The Non-Price Scores for "Other Factors" criteria will be adjusted by a weighting factor of 60%. The Price Score and Non-Price Score for each responsive firm will then be added together for a Final Combined Score. The maximum Final Combined Score is 100.

Once all the responsive firms' Non-Price Scores and Price Scores are weighted and compiled, the NJSDA shall prepare a final ranking and determine the firm with the highest Final Combined Score for price and the non-price "Other Factors" evaluative criteria, and will recommend that award be made to that firm.

#### RECOMMENDATION

The Members are requested to approve the delegation of authority to the Chief Executive Officer and Chair of the School Review Committee to award this contract to the firm with the highest Final Combined Score provided the award amount does not exceed 110% of the estimated construction management fee of \$2,184,746.

The NJSDA's Procurement Division will provide the Board, for informational purposes, after award, the results of the procurement process.

---

Sean Murphy, Procurement Director

**Resolution—6ci**

District:	Elizabeth
School:	Academic High School
Description:	Construction Management Services
Package No:	EL-0006-M02
Estimated Fee:	\$2,184,746

Delegated Authority to Award Consultant Contract

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the award of consultant contracts greater than \$100,000 be approved by the Members of the Authority; and

**WHEREAS**, the Operating Authority allows the Members of the Authority to provide contingent approval of a contract that does not exceed 110% of the anticipated or estimated contract cost through a Board approved delegation of authority to the SDA Chief Executive Officer; and

**WHEREAS**, the Elizabeth Academic High School (the Project) is a new 183,822 square foot facility to educate 1091 students from grades nine to twelve in the Elizabeth School District (District); and

**WHEREAS**, in March 2011, the Members of the Authority approved the SDA’s 2011 Capital Program which identified the Project for final validation and advancement into construction; and

**WHEREAS**, SDA staff undertook a review and validation of the project and identified some design modifications to more closely conform to current standards; and

**WHEREAS**, it was determined that project cost and schedule efficiencies would be supported by a two-phase construction process, specifically Early Site Preparation (Phase I) and Construction of Academic High School (Phase II) along with the performance of a constructability review by the Phase II contractor prior to initiation of construction; and

**WHEREAS**, an award for Early Site Preparation Services (Phase I) was approved by the Members on March 7, 2012 and the work was completed on July 17, 2012; and

**WHEREAS**, on July 11, 2012, the Bid Advertisement was issued for the Project’s Phase II, with an award recommendation anticipated in November 2012 for Board consideration; and

**WHEREAS**, a solicitation for CM services was initiated July 23, 2012 and a procurement process commenced consistent with all applicable laws and regulations as set forth in detail in the materials presented to the Board on this date and incorporated herein; and

**WHEREAS**, this request for delegated authority to the SDA CEO and Chair of the School Review Committee is recommended to benefit the Project by providing additional time between CM engagement and initiation of construction services; and

**WHEREAS**, funding for the contract is available within the Project Budget, in accordance with the most recent Project Charter approved by the Members on December 2, 2008; and

**WHEREAS**, all associated procurement and program staff and executive management recommend the proposed delegated authority as reasonable and appropriate and request its approval by the Members of the Authority; and

**WHEREAS**, after exercise of the delegated authority and award, the SDA's Procurement Division will provide the Board, for informational purposes, with the results of the procurement process.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve a delegation of authority to the SDA Chief Executive Officer and Chair of the School Review Committee to award a contract for Construction Management (CM) Services (Package No. EL-0006-M02) for Academic High School in the Elizabeth School District to the firm with the highest Final Combined Score provided the award amount does not exceed 110% of the estimated construction management fee of \$2,184,746.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Delegated Authority to Award Consultant Contract (Package No. EL-0006-M02), Academic High School, Elizabeth School District, dated September 5, 2012

Dated: September 5, 2012

**MONTHLY REPORTS**  
**(For Informational Purposes)**

**ACTIVE PROJECTS STATUS REPORT**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

---

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: September 5, 2012

SUBJECT: Active Project Status Report  
(For Informational Purposes Only)

---

The 1<sup>st</sup> section of the report includes an Activities Summary of projects identified for advancement in the 2011 & 2012 Capital Plans.

The 2<sup>nd</sup> part of the report displays project completion milestones for all other major capital projects and emergent projects.

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**



**2011 & 2012 Portfolio Projects Activities Summary**

as of 8/22/12

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$11.9	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved August Board	1 QTR 13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$34.9	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved August Board	1 QTR 13
Elizabeth	Academic HS	9-12	1,091	\$81.5	Existing Design	Award for Phase 1 approved at March 2012 Board. Construction Advertisement for Phase 2 -7/11/12. Bids Due September, 2012.	12/8/2011 7/11/12
Jersey City	ES 3	PK-5	814	\$67.3	Kit of Parts Candidate/ Design-Build	Design Development. Advertisement for Phase 1 - 6/25/12. Bids received 8/1/12. Anticipated Board Action - September Board.	06/25/12
Jersey City	PS 20	K-5	628	\$54.6	Existing Design	Design Development. Early Site Preparation ROA approved at June Board -Silverlands Services. NTP - July, 2012.	04/17/12
Long Branch	Catrambone ES	PK-5	817	\$40.0	Existing Design	Construction Contract Approved by Members at April 2012 Board Meeting - Terminal Construction. Constructability NTP sent 5/31/12.	12/20/11
New Brunswick	Redshaw ES	K-5	670	\$49.3	Kit of Parts/ Design-Build	Design-Build Advertisement 5/29/12. Anticipated Board Action - September Board.	05/29/12
Newark	Oliver St. ES	PK-8	868	\$77.4	Kit of Parts Candidate/ Design-Build	Advertisement for Phase 1 - 6/27/12. Bids received 8/2/12. Design Development. This projects schedule may be adjusted to stagger advertisement with Elliot Street.	06/27/12
Paterson	Marshall St. ES	K-8	650	\$42.5	Existing Design	Design Development. Advertisement for Phase 1 - 6/13/12. Bids received 7/11/12. Forecasted Phase 1 NTP by 8/31/12.	06/13/12
Paterson	PS 16	PK-8	651	\$61.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing. Land acquisition and related activities ongoing. Design Development. Award for Phase 1 approved at May Board.	03/27/12
West New York	Harry L. Bain PS 6	PK-6	736	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District). Demolition of existing structure - Original advertisement 2/27/12 cancelled. Re-advertised 5/8/12. Bids received 6/1/12. Award approved at June Board.	02/27/12

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.  
NOTE #1 - Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups will impact this information in the future.



**2011 & 2012 Portfolio Projects Activities Summary**

as of 8/22/12

**2012 Portfolio Projects - sorted by District**

**1**

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Middle School	4-8	811	\$75.7	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Keansburg	Caruso ES	PK-4	1,054	\$79.3	Kit of Parts Candidate/ Design-Build	Demolition of Existing School On-Going Working Group has identified Potential Proposed Projects at two sites, Caruso Site and Port Monmouth Road School. Site Investigation at Port Monmouth Road School ongoing.	10/20/11
New Brunswick	Robeson ES	1-5	599	\$29.9	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Newark	Elliot Street ES	PK-8	640	\$47.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing. Design Development. This projects schedule may be adjusted to stagger advertisement with Oliver Street.	4 QTR 12
Newark	South Street ES	PK-8	640	\$57.1	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	4 QTR 12
Passaic	Dayton Ave. Campus	PK-8	2,134	\$181.6	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Phillipsburg	High School	9-12	1,846	\$142.4	Existing Design	In Design (Value Management Design revisions).	Sep-12
West New York	Memorial HS	9-12	1,859	\$61.1	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS on-going. Scoping Conversations with Working Group regarding renovation scope. (DOE/SDA/District).	TBD

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.  
 NOTE # 1 - Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups will impact this information in the future.

7



**2011 & 2012 Portfolio Projects Activities Summary**

as of 8/22/12

**2012 Portfolio Projects (Educational Priority that require further conversations with District) - sorted by District**

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Elizabeth	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Garfield	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Harrison	MS Grade Level	MS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Millville	HS Grade level	HS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Paterson	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Perth Amboy	All Grade levels	All	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

**2012 Portfolio Projects (Facilities Deficiencies) - sorted by District**

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	492	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	High School	9-12	1,048	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Trenton	Central HS	9-12	1,843	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

7



**Active Project Status Report**

Report Date: 8/8/12

**Major Capital Projects**

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	Occupancy Date	Status of Occupancy Date	Total Estimated Project Cost
1	Elizabeth	Victor Mravlag ES	New Construction	Construction	Apr-13	On-target	Sep-13	On-target	\$ 45,464,204
2	Passaic City	New Henry Street ES	New Construction	Construction	Oct-14	On-target	Jan-15	On-target	\$ 40,250,458
3	Union City	New Columbus ES	New Construction	Construction	Aug-12	On-target	Sep-12	On-target	\$ 46,203,896
4	West New York	Public School #3	New Construction	Complete	Apr-12	Achieved	May-12	Achieved	\$ 66,303,105

**Emergent Projects**

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	Molina ES	HVAC & Roofing	Complete	Oct-11	Achieved	Jul-12	Achieved	\$ 3,110,783
2	Camden City	East Camden M.S.	HVAC	Construction	Jan-13	On-Target	Mar-13	On-Target	\$ 3,379,097
3	Newark	Wilson Street School	Building Envelope	Construction	Mar-13	On-Target	May-13	On-Target	\$ 3,187,743
4	Paterson	PS #6	Windows	Construction Procurement	Apr-13	On-Target	May-13	On-Target	\$ 1,992,309
5	Trenton	Trenton Central HS	Roofing	Construction	Aug-12	On-Target	Sep-12	On-Target	\$ 431,857

**PROJECT CLOSEOUT STATUS REPORT**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

To: Members of the Authority  
From: /s/ Jason E. Ballard, Chief of Staff  
Date: September 5, 2012  
Subject: Project Close Out Status Report

The attached report provides a listing of projects managed by the SDA, all of which have achieved school occupancy. Please note the status report format has changed slightly for greater ease of use. The listing is defined by district and details those projects that are fully closed out and those which achieved building and/or land transfer to the district.

We continue to advance projects and contracts through the close out process. There has been significant progress with the close out of Health and Safety contracts. Thirty (30) Design consultant contracts for completed Health and Safety work have been closed resulting in the de-obligation of approximately \$450,000 in unused funds. This money will be used in support of ongoing or new project work undertaken by the Authority.

Prepared by: Ayisha Cooper  
Reviewed by: Carol Petrosino  
Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Asbury Park</b>					
Legacy	Bradley Primary	Closed		04/29/09	
2008	T. Marshall Primary	Closed		04/29/09	
<b>Barnegat</b>					
Legacy	Barnegat HS	Land and/or School Transferred	10/13/09		Open contract(s)
2007	Brackman MS	Land and/or School Transferred	09/23/09		Open contract(s)
2008	HS Addition	Land and/or School Transferred	10/13/09		Open contract(s)
2008	New Donahue, ES (aka Ronald Reagan)	Land and/or School Transferred	10/13/09		Open contract(s)
2008	Barnegat - Collins, ES	Land and/or School Transferred	07/12/10		Open contract(s)
2009	Barnegat - Dunfee, ES	Land and/or School Transferred	07/12/10		Open contract(s)
<b>Bridgeton</b>					
Legacy	Buckshutem Road ES	Closed		05/12/09	
2009	Bridgeton HS Media Center	Closed		02/23/12	
<b>Buena</b>					
Legacy	Cleary MS	Closed		06/02/09	
2010	Buena MS	Closed		02/23/12	
<b>Burlington City</b>					
Legacy	Burlington City - Samuel Smith ES	Closed		11/24/09	
2007	Wilbur Watt Intermediate School & Stadium Maintenance Bldg. (MB)	Land and/or School Transferred	07/01/11		Open contract(s)
2007	New HS	Land and/or School Transferred	12/29/11		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Camden</b>					
2009	Camden ECDC	Land and/or School Transferred	11/04/09		Open contract(s)
2009	HB Wilson ES	Land and/or School Transferred	04/14/10		Open contract(s)
2009	Dudley ES	Land and/or School Transferred	02/06/12		Open contract(s)
2011	Morgan Village				
<b>Clark</b>					
2007	Frank Hehnly ES	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Carl Kumpf MS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Arthur Johnson HS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Valley Road ES	Land and/or School Transferred	06/03/10		Open contract(s)
<b>Cumberland</b>					
2009	Cumberland Regional HS	Land and/or School Transferred	06/25/10		Open contract(s)
<b>East Orange</b>					
Legacy	Wahlstrom ECC	Closed		06/30/12	
Legacy	New - Langston Hughes Replacement	Land and/or School Transferred	08/03/09		Open contract(s)
Legacy	East Orange HS				
2008	Campus #9 CJ Scott HS				
2008	Mildred Barry Garvin				
2010	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Egg Harbor</b>					
2007	Slaybaugh ES	Letter sent to District - No Response			
2007	Davenport ES	Letter sent to District - No Response			
2008	Oakcrest Regional, HS (Auditorium upgrade)	Land and/or School Transferred	06/02/09		All contracts at \$0, documentation in final review
2009	Spragg ES	Closed		02/10/12	
2010	New MS	Land and/or School Transferred	01/01/12		Open contract(s)
<b>Egg Harbor Township</b>					
2011	Egg Harbor Twp HS - Phase 1 (add/reno)				
2011	Egg Harbor Twp HS - Phase 2 (add/reno)				
<b>Elizabeth</b>					
Legacy	Albert Einstein #29	Closed		09/16/09	
Legacy	#44 aka #51	Closed		09/16/09	
Legacy	Dr. MLK Jr. # 52 aka ECC # 45*	Closed		6/13/2012*	
Legacy	#31 Monsignor Joao Antao School	Land and/or School Transferred	07/09/12		Open contract(s)
Legacy	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12		Open contract(s)
Legacy	New ES	Land and/or School Transferred	09/23/09		Open contract(s)
2008	Pre K-8 #27 Dr. Antonia Pontoja School	Closed		10/29/09	
2009	Elizabeth New PreK-8 #28	Land and/or School Transferred	08/26/10		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

<b>Year of Occupancy</b>	<b>School</b>	<b>Disposition</b>	<b>Land &amp; School Transferred Date</b>	<b>Date Full Project Close Out</b>	<b>Outstanding Issues remaining for complete close out</b>
<b>Garfield</b>					
Legacy	Garfield ECC	Land and/or School Transferred	04/23/09		Open Contract(s) DEP Action Required
2007	Garfield MS	Land and/or School Transferred	06/25/09		Open contract(s)
<b>Gloucester City</b>					
Legacy	Cold Springs ES	Land and/or School Transferred	06/05/09		Open contract(s)
Legacy	JR SR HS	Letter sent to District - No Response			
<b>Greater Egg Harbor Township</b>					
2010	Greater Egg Harbor HS (Cedar Creek HS)	Land and/or School Transferred	01/01/12		Open contract(s)
<b>Harrison</b>					
2007	New Harrison HS	Letter sent to District - No Response			
<b>Hoboken</b>					
2007	Calabro ES # 4	Closed		07/09/12	
<b>Irvington</b>					
2007	Augusta ES	Closed		03/13/09	
2007	Irvington - New Mt. Vernon, ES	Closed		03/13/09	
2007	University Six School	Closed		03/13/09	
<b>Jersey City</b>					
Legacy	ECC #9 - School Site only	Closed		05/24/10	
Legacy	ECC #9 - Parking lot only	Closed		05/24/10	
Legacy	Freshman Academy - Lincoln HS				
Legacy	New ES #3 (Frank R. Conwell ES #3)				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Jersey City MS # 4 (Frank R. Conwell MS # 4)				
2007	Heights MS # 7				
2008	ES # 34				
<b>Long Branch</b>					
Legacy	New MS - Building	Closed		07/25/09	
Legacy	New Anastasia ES	Closed		10/23/09	
2007	Gregory ES	Land and/or School Transferred	05/25/12		Open Contract(s)
2008	Long Branch - Athletic Fields & High School				
<b>Manchester</b>					
Legacy	Manchester - Manchester Township MS	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Whiting ES	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Manchester Township HS				
<b>Millville</b>					
Legacy	Millville ECC	Closed		06/19/09	
Legacy	Lakeside MS	Closed		07/08/09	
<b>Neptune</b>					
Legacy	Neptune ECC	Closed		10/31/06	
Legacy	Gables ES	Closed		04/30/09	
Legacy	Neptune MS	Closed		04/30/09	
Legacy	Summerfield ES	Closed		04/30/09	
Legacy	Shark River Hills ES	Closed		07/13/09	
Legacy	Neptune Township - Green Grove ES	Closed		11/27/09	
Legacy	HS Swing Space	Closed		10/21/11	
2008	Midtown Community ES & Parking	Closed		11/16/11	
2010	Neptune HS Aux. Gym	Closed		10/21/11	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>New Brunswick</b>					
2007	McKinley K Center #3	Land and/or School Transferred	07/09/12		Open contract(s)
<b>Newark</b>					
2009	Park ES (aka North Ward Park ES)	Land and/or School Transferred	02/24/10		Open contract(s)
2007	1st Avenue ES	Land and/or School Transferred	09/28/11		Open contract(s)
2008	Central HS	Land and/or School Transferred	03/28/12		Open contract(s)
Legacy	Science Park				
2010	Speedway ES				
<b>Orange</b>					
Legacy	New Main St. ES	Closed		06/22/09	
2009	Park Ave ES				
2010	Lincoln Ave ES	Deed Transferred to District 06/11/12			
<b>Passaic</b>					
Legacy	# 7, Grant, ES	Letter sent to District - Documents needed			
2010	Daniel F Ryan #19 ES aka New ES Main Ave				
<b>Paterson</b>					
Legacy	Panther Academy	Closed		08/15/11	
2010	Roberto Clemente ES K-1 Center (Madison Avenue K Center) parking Lot	Land and/or School Transferred	11/09/11		Open contract(s)
Legacy	Roberto Clemente, ES	Letter sent to District - No Response			
2008	International HS				
2008	#24 ES				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Pemberton</b>					
2011	ECC	Deed transferred to District 03/19/12			
<b>Perth Amboy</b>					
Legacy	ECC I - Ignacio Cruz	Land and/or School Transferred	06/17/10		Open contract(s)
Legacy	#10 ES - Dr. N. H. Ritchardson School	Letter sent to District - No Response			
2009	ECC #2 - Edmund Hmielseki ECC				
<b>Phillipsburg</b>					
Legacy	ECC	Closed		04/27/12	
<b>Plainfield</b>					
Legacy	Clinton ES - Site only	Land and/or School Transferred	05/06/10		Open contract(s)
Legacy	Hubbard MS				
2008	Emerson ES School Site only				
2009	Clinton ES - Parking/Playground only				
2009	Emerson ES - Parking/Playground only				
<b>Trenton</b>					
Legacy	Mott ES	Closed		05/07/09	
Legacy	P. J. Hill ES	Closed		05/07/09	
Legacy	Gregory ES	Closed		06/30/09	
Legacy	Joyce Kilmer	Closed		12/29/11	
Legacy	Columbus ES	Closed		02/02/12	
2007	Parker ES	Closed		03/13/09	
2010	MLK-Jefferson	Land and/or School Transferred	12/01/11		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Union City</b>					
Legacy	Jose Marti MS Jose Marti MS Athletic Field	Closed		08/25/11	
2007	ECC @ JFK - Phase I (School only)	Letter sent to District - Documents needed			
2007	ECC @ JFK - Phase II (Schlemm) Parking/Playgrounds	Letter sent to District - Documents needed			
<b>Vineland</b>					
Legacy	Petway - ES #1	Closed		03/12/09	
Legacy	MS #1 Thomas Wallace	Closed		03/12/09	
Legacy	Johnstone ES	Closed		05/20/09	
2007	Vets Memorial	Closed		03/13/09	
<b>West New York</b>					
Legacy	West New York MS	Letter sent to District - Documents needed			
2007	#4	Letter sent to District - Received All Documents			
2009	ES #2				
<b>Woodlynne</b>					
Legacy	Woodlynne ES	Closed		06/10/09	
<b>Capital Projects Totals</b>					
<b>Total Capital Projects</b>		<b>124</b>			
<b>Closed Capital Projects</b>		<b>47</b>			
<b>Capital Projects Not Closed</b>		<b>77</b>			
<b>Projects Not Closed, Land &amp; School Transferred</b>		<b>39</b>			

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Emergent Projects</b>					
<b>Camden</b>					
	Broadway Elementary School	Closed		08/12/11	
	Lanning Square at Fetters Elementary School	Closed		11/02/11	
	Sharp Elementary School	Project Transferred	03/20/12		Open contract(s)
	Washington Elementary School	Project Transferred	03/20/12		Open contract(s)
	East Camden Middle School				
	Camden High School				
	Molina Elementary School				
<b>East Orange</b>					
	Hart Middle School	Closed		12/02/11	
	Jackson Academy	Closed		12/14/11	
	Houston Elementary School	Project Transferred	05/07/12		Open contract(s)
	Warwick Elementary School	Project Transferred	05/07/12		Open contract(s)
	Cochran Academy	Project Transferred	05/07/12		Open contract(s)
	Louverture				
<b>Irvington</b>					
	Irvington High School				
	Irvington High School				
	Irvington High School				
	Union Avenue Middle School				
<b>Newark</b>					
	Branch Brook ES	Closed		11/09/11	
	Franklin ES	Closed		11/09/11	
	Sussex Avenue ES	Closed		11/09/11	
	Barringer High School	Closed		12/01/11	
	McKinley	Closed		12/02/11	
	Weequahic High School	Closed		04/02/12	
	South Street	Closed		04/30/12	
	Avon Avenue (1)	Project Transferred	10/20/11		Open contract(s)
	Maple Avenue	Project Transferred	10/20/11		Open contract(s)
	13th Avenue (1)	Project Transferred	11/09/11		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Lafayette Street School	Project Transferred	11/09/11		Open contract(s)
	Avon Avenue (2)				
	13th Avenue (2)				
	Bragaw				
	Horton				
	R. Clemente				
	Speedway				
	American History High School (Formerly				
	East Side High School				
	Shabazz				
<b>Passaic</b>					
	School #1-T. Jefferson ES	Closed		10/07/11	
	School #6-MLK Jr.				
	School #11				
<b>Paterson</b>					
	Sage Adult School & Alternative MS/HS	Project Transferred	04/30/12		Open contract(s)
	Public School #3	Project Transferred	04/30/12		Open contract(s)
	Public School #10	Project Transferred	04/30/12		Open contract(s)
	Public School #16	Project Transferred	04/30/12		Open contract(s)
	Public School #6				
	Early Learning Center at 14th (aka Rutland				
	Public School #4				
<b>Trenton</b>					
	Trenton Central HS	Closed		05/21/12	
	TCHS (Main Campus) - Original portion of				
<b>Emergent Project Totals</b>					
<b>Total Emergent Projects</b>		<b>49</b>			
<b>Emergent Closed Out</b>		<b>13</b>			
<b>Emergent Not Closed</b>		<b>36</b>			
	<b>Emergent Projects Not Closed, but Transferred</b>	<b>13</b>			

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of August 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Health and Safety Contract Totals</b>					
<b># of Contracts Closed</b>		<b>385</b>			
<b># of Contracts Open</b>		<b>14</b>			
<b>Total Contracts</b>		<b>399</b>			
*Dr. MLK Jr. Center for ECC School # 52 aka ECC # 45 (Legacy) has been closed although an NFA is still needed. The District fulfilled its obligations with the DEP 06/08/2011. The SDA has fulfilled all of its obligations					



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

1 WEST STATE STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

To: Members of the Authority  
From: /s/ Jason E. Ballard, Chief of Staff  
Date: September 5, 2012  
Subject: Demonstration Projects - Close Out Status

---

We continue to work to advance the close out the Demonstration Projects; there is no significant activity to report this month.

Prepared by: Bruce Lieblich  
Reviewed by: Carol Petrosino  
Bridget Capasso

PROJECT STATUS REPORT



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director – Program Operations

DATE: September 5, 2012

SUBJECT: Executive Summary – Monthly Project Status Reports

---

**MONTHLY PROJECT STATUS REPORT**

**Projects that have Expended 75% or More of Board Approved Contingency:**

No new data to report

**Projects Greater than 90 Days Behind Schedule:**

No new data to report.

**Revisions to Project Charters:**

No new data to report.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



**Projects that have Expended 75% or More of Board Approved Contingency**

Reporting Period: Jan. 1, 2008 to July 24, 2012

District	Project <sup>1</sup>	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>2</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
----------	----------------------	--	--------------------------------	------------------------------------	-------------------------------------	----------------------	----------	----------------

**In Construction**

Elizabeth	Number 21, Victor Mravlag E.S.	\$8,240,000	\$6,789,150	\$1,450,851	82.4%	65%	1. Unforeseen asbestos abatement 2. Unforeseen structural integrity issues. 3. Project changed from addition/renovation to new construction.	Revised Charters were approved by the Board in accordance with the Operating Authority adding a total of \$8.4M against a total project budget of \$31.9M. Close monitoring of the projected costs will continue. The project is scheduled for completion to allow for occupancy in September 2013.
-----------	--------------------------------	-------------	-------------	-------------	-------	-----	--	---

**Substantially Complete & Building Occupied**

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,785,094	\$45,896	99.7%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.1M against a total project budget of \$55M. Project Closeout in Process.
Camden	Dudley E.S.	\$3,215,000	\$3,189,804	\$25,196	99.2%	99%	1. Installation of IT/AV systems	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.4M against a total project budget of \$42.8M. The Core Team is currently preparing a CEO memo in accordance with the Operating Authority requesting \$450k in additional funds.
Camden	Camden ECDC	\$11,314,645	\$9,916,987	\$1,397,658	87.6%	99%	1. Unforeseen soil remediation	Close monitoring of the projected costs will continue.
Camden	HB Wilson E.S.	\$3,097,150	\$3,097,150	\$0	100.0%	99%	1. Installation of centralized water filtration system 2. Installation of IT/AV systems	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$2M against a total project budget of \$33.6M. Close monitoring of the projected costs will continue.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,355,772	\$73,860	94.8%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Close monitoring of the projected costs will continue.
Egg Harbor City	New M.S.	\$1,058,907	\$960,409	\$98,498	90.7%	99%	1. Delays caused by design errors and extreme weather	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$818k against a total project budget of \$21.8M. Close monitoring of the projected costs will continue.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,826,000	\$0	100.0%	99%	1. Removal of unforeseen impacted materials	Close monitoring of the projected costs will continue.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,924,930	\$690,070	87.7%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$2.95M against a total project budget of \$48.2M. Close monitoring of the projected costs will continue.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.91M against a total project budget of \$35.3M. Close monitoring of the projected costs will continue.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



**Projects that have Expended 75% or More of Board Approved Contingency**

Reporting Period: Jan. 1, 2008 to July 24, 2012

District	Project <sup>1</sup>	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>2</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
Passaic	E.S. at Main Avenue	\$9,548,320	\$8,259,178	\$1,289,142	86.5%	98%	1. Atrium design changes required by code 2. Unforeseen subsurface sewage line work 3. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	A revised Project Charter was approved by the Board in accordance with the Operating Authority adding \$7M against a total project budget of \$55.7M. Certificate of Occupancy issued and Project Closeout in process.
Paterson	International H.S. Academy	\$5,039,000	\$4,258,099	\$780,901	84.5%	98%	1. Installation of two foot soil cap required to meet DEP regulations 2. Modifications to smoke evacuation system	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.7M against a total project budget of \$55.3M. Close monitoring of the projected costs will continue.
Paterson	E.S. #24	\$4,616,120	\$4,535,861	\$80,259	98.3%	99%	1. Unforeseen soil remediation and clean fill.	Certificate of Occupancy issued. Project close-out in process.
Perth Amboy	ECC II	\$2,604,619	\$2,033,074	\$571,545	78.1%	99%	1. Removal of unsuitable soils 2. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.7M against a total project budget of \$30.1M. Project closeout in process.
Trenton	MLK/Jefferson School	\$3,256,159	\$2,498,300	\$757,859	76.7%	99%	1. Unforeseen soil remediation	Project close-out in progress. Close monitoring of the projected costs will continue.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Certificate of occupancy issued. The Core Team is currently preparing a Board memo in accordance with the Operating Authority requesting additional funds.

<sup>1</sup> \* Indicates Final Project Charter Revision

<sup>2</sup> Does not include expended contingency or contingency funds allocated for change orders, amendment

7



**Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy**

Reporting Period: July 2012

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
---	------------	----------	---------	---	-------------------------------	----------------------------------	---------------------------	----------	----------------

No New Data to Report



### Revisions to Project Charters

Reporting Period: July 2012

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
---	----------	---------	------------------------------	---------------------------	---	--	-------------------------

No New Data to Report

**CONTRACTS EXECUTED REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: September 5, 2012

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report  
(For Informational Purposes Only)

---

**Contracts Executed Report**

This report contains the activity of contracts executed during the period July 1 through July 31, 2012.

**Noteworthy Items during the reporting period:**

- Execution of 3 contracts for construction:
  - Demolition Contract for the Warminster Building in West New York to Tricon Enterprises, Inc. for \$1,350,000.
  - Demolition Contract for the Jersey City Number 20 ES project to Silverlands Services, Inc. for \$874,444.
  - Construction Contract for the Camden East Camden MS Emergent HVAC project to GDS Mechanical, Inc. for \$2,679,000

**Amendments & Change Orders Report**

This report contains the activity of Amendments and Change Orders executed during the period July 1 through July 31, 2012.

**Noteworthy Items during the reporting period:**

- Execution of 29 Design Amendments totaling a credit of \$213k. Of the 29 executed amendments one received delegated approval from the Board totaling \$162,712.
- Execution of 6 Construction Services Change Orders totaling \$47k. Of the 6 executed change orders none required board approval.

**Report of change orders less than \$10,000 yet requiring Board Approval**

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No data during the reporting period.



New Jersey Schools Development Authority  
Contracts Executed Report

Report Period 7/1/12 through 7/31/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 2. Construction Services</b>										
<b>Contractor</b>										
West New York	Harry L. Bain E.S.	New	Demolition-PM	HU-0005-N01	Tricon Enterprises, Inc.	WS	\$1,350,000	7/20/12	-	\$1,427,167
Jersey City	Number 20 E.S.	New	Demolition-PM	JE-0010-N01	Silverlands Services, Inc.	MS	\$874,444	7/20/12	-	\$1,351,603
Camden City	East Camden M.S.	Reno	Construction	EP-0038-C01	GDS Mechanical, Inc.	M	\$2,679,000	7/19/12	3,125,904	\$3,125,904
<b>Contractor</b>										
<b>Part 2. Construction Services</b>							<b>\$4,903,444</b>			<b>\$5,904,674</b>

7

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Report Period 7/1/12 through 7/31/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 4. Other Contracts &amp; Services</b>										
<b>Furniture, Fixtures &amp; Equipment</b>										
Egg Harbor City	New Middle School	New	FFE	ET-0097-K29	Washington Computer Services		\$16,794	7/27/12	-	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-K07	DynTek Services, Inc.		\$177,928	7/3/12	-	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-K08	Computer Logic Group, Inc.		\$77,834	7/13/12	-	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-Q14	Inwood Office Environment		\$14,514	7/16/12	-	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-Q15	Krueger International, Inc.		\$11,201	7/17/12	-	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-Q16	Brodart Co		\$20,932	7/20/12	-	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	New	FFE	HU-0012-Q18	Inwood Office Environment		\$15,032	7/30/12	-	
<b>Furniture, Fixtures &amp; Equipment</b>										
<b>Part 4. Other Contracts &amp; Services</b>							<b>\$334,235</b>			

**7**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Report Period 7/1/12 through 7/31/12

	<b>Total Contract Award</b>	<b>Total Contracts Awarded</b>
<b>Grand Totals - Professional and Construction Services Combined</b>	<b>\$5,237,679</b>	<b>10</b>

\*\* Contracts less than \$10,000 are not displayed

**Project Types Legend**

HS	Health & Safety
New	New Construction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

**Contract Types Legend**

Acquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing

**MWSBE Certifications**

M = Minority Business Enterprise  
W = Women Business Enterprise  
S = Small Business Enterprise

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



New Jersey Schools Development Authority  
Amendments & Change Orders Report

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Design Consultant</b>																
Bridgeton	Bridgeton Senior H.S.	HS-0041-A01	6/21/02	6	Gibson Tarquini Group, Inc. (The)	7/6/12	\$319,080	\$48,634		\$-410			\$367,304	15.11%	\$367,714	-0.11%
Camden City	Hatch M.S. Pyne Poynt Family M.S.	HS-0051-A01	11/15/01	2	Guenther & Hee Associates	7/13/12	\$277,600	\$18,000		\$-5,700			\$289,900	4.43%	\$295,600	-1.92%
Camden City	Morgan Village M.S.	HS-0052-A01	11/15/01	1	Guenther & Hee Associates	7/13/12	\$134,600	\$0		\$-2,558			\$132,042	-1.90%	\$134,600	-1.90%
Camden City	Cramer E.S. Dudley E.S. McGraw E.S. Octavius V. Catto Community School Sharp E.S. Whittier E.S.	HS-0082-A01	4/3/02	3	GLP Architects, PC	7/13/12	\$282,034	\$51,700		\$-42,666			\$291,068	3.20%	\$333,734	-12.78%
Camden City	Creative and Performing Arts H.S.	HS-0083-A01	4/10/02	3	Brinjac Engineering, Inc.	7/13/12	\$337,763	\$-11,082		\$-16			\$326,665	-3.28%	\$366,146	-10.78%
City Of Orange Township	Orange H.S.	HS-0092-A01	2/28/02	2	Kruse Associates, P.C.	7/13/12	\$237,944	\$0		\$-17,030			\$220,914	-7.15%	\$237,944	-7.15%
Elizabeth	New Academic HS	EL-0006-A01	9/24/04	6	Skidmore, Owings & Merrill, Architects, P.A.	7/23/12	\$3,239,480	\$1,063,087		\$162,712	Yes	7/6/11	\$4,465,279	37.83%	\$3,239,480	5.02%
Elizabeth	Number 14, Abraham Lincoln E.S. Number 19, Woodrow Wilson E.S. Number 2, Winfield Scott E.S.	HS-0053-A01	2/7/02	1	AECOM Technical Services, Inc.	7/13/12	\$608,071	\$0		\$-42,966			\$565,105	-7.06%	\$608,071	-7.06%
Elizabeth	Number 72, Hamilton M.S.	HS-0078-A01	3/4/02	9	Architects Alliance (The), Blasé Weimer AIA	7/13/12	\$291,805	\$79,030		\$-2,430			\$368,405	26.25%	\$370,835	-0.65%
Elizabeth	Number 15, Christopher Columbus ES	HS-0088-A01	3/4/02	2	Studio Pedro E. Campos, AIA	7/19/12	\$345,290	\$5,870		\$-25,024			\$326,136	-5.54%	\$345,290	-5.54%
Garfield	Columbus E.S. Garfield H.S. Lincoln E.S. Roosevelt E.S. Thomas Jefferson M.S. Washington Irving E.S. Woodrow Wilson E.S.	HS-0002-A01	2/9/01	1	Concord Engineering Group Inc.	7/13/12	\$197,364	\$0		\$-17,503			\$179,861	-8.86%	\$197,364	-8.86%
Hoboken	A.J. Demarest M.S. Salvatore R. Calabro, No. 4 E.S. Thomas G. Connors	HS-0009-A01	3/12/01	2	USA Architects, Planners + Interior Designers, PA	7/5/12	\$152,940	\$7,000		\$-950			\$158,990	3.95%	\$159,940	-0.59%
Jersey City	James J. Ferris H.S. Number 5 E.S.	HS-0031-A01	3/12/01	8	USA Architects, Planners + Interior Designers, PA	7/6/12	\$187,500	\$214,707	12/12/06	\$-7,806			\$394,401	110.34%	\$187,500	-4.16%

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Design Consultant</b>																
Jersey City	Alexander D. Sullivan No. 30 E.S. Julia A. Barnes No. 12 E.S. Number 24 E.S. Number 34 E.S.	HS-0042-A01	1/4/02	7	De Biasse & Seminara Architects, PC	7/6/12	\$316,005	\$53,740	2/18/03	\$-3,118			\$366,627	16.01%	\$432,902	-15.30%
Jersey City	Number 22 E.S.	HS-0059-A01	2/15/02	6	Rivardo Schnitzer Capazzi dba RSC Architects	7/13/12	\$460,730	\$160,382	5/19/03	\$-803			\$620,309	34.63%	\$621,112	-0.12%
Jersey City	Dr. Charles P. DeFuccio No. 39 ES James F. Murray No. 38 E.S. Nicolas Copernicus No. 25 E.S.	HS-0071-A01	2/27/02	7	Vitetta	7/13/12	\$468,494	\$73,481	5/6/08	\$-217			\$541,758	15.63%	\$468,494	-0.04%
Keansburg Borough	Joseph C. Caruso E.S. Joseph R. Bolger Middle School Keansburg H.S. Port Monmouth Road School	HS-0004-A01	2/9/01	1	USA Architects, Planners + Interior Designers, PA	7/5/12	\$293,940	\$0		\$-17,444			\$276,496	-5.93%	\$293,940	-5.93%
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-A01	7/8/04	18	Becica Associates LLC	7/16/12	\$1,341,025	\$1,823,315		\$57,611			\$3,221,951	140.26%	\$1,341,025	4.29%
Long Branch	Long Branch H.S. Long Branch M.S.	HS-0057-A01	9/24/02	2	NJ K-12 Architects, LLC	7/13/12	\$708,765	\$-211,528		\$-28,818			\$468,419	-33.91%	\$497,237	-5.79%
Millville	Memorial H.S.	HS-0111-A01	8/7/02	11	Gibson Tarquini Group, Inc. (The)	7/5/12	\$798,810	\$236,803	9/22/04	\$-2,841			\$1,032,773	29.28%	\$1,087,460	-5.02%
Newark	Fourteenth Avenue E.S. Morton Street E.S. aka West Side Academy	HS-0044-A01	12/21/01	4	El Taller Colaborativo, PC	7/13/12	\$269,560	\$106,837	1/13/03	\$-1,483			\$374,915	39.08%	\$376,397	-0.39%
Newark	East Side H.S. Eighteenth Avenue E.S. Harold Wilson Hawkins Street E.S. Martin Luther King, Jr. E.S. Quitman Street E.S. Science H.S. Warren Street E.S.	HS-0062-A01	1/17/02	16	Edwards & Kelcey Architectural & Design Services	7/13/12	\$1,700,000	\$853,790	5/16/05	\$-74,704			\$2,479,086	45.82%	\$2,553,790	-2.92%

**7**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Design Consultant</b>																
Newark	Alexander Street E.S. Boylan Early Childhood Center Camden M.S. Fifteenth Avenue E.S. Harriet Tubman E.S. John F. Kennedy H.S. Lincoln E.S. Mt. Vernon E.S. South Seventeenth Street E.S. Speedway Avenue E.S. Thirteenth Avenue E.S. West Side H.S.	HS-0063-A01	1/18/02	8	USA Architects, Planners + Interior Designers, PA	7/5/12	\$1,371,500	\$178,058		\$-65,460			\$1,484,098	8.20%	\$1,549,558	-4.22%
Newark	Newark Vocational Wilson Avenue E.S.	HS-0066-A01	1/18/02	11	DMR Architects, PC	7/13/12	\$298,000	\$184,392	5/17/04	\$-3,976			\$478,416	60.54%	\$481,020	-0.54%
Passaic City	Number 1, Thomas Jefferson E.S.	HS-0101-A01	4/28/02	19	Vitetta	7/13/12	\$2,452,461	\$478,738		\$-7,200			\$2,923,999	19.22%	\$2,931,199	-0.24%
Passaic City	Number 3, Mario J Drago	HS-0103-A01	3/13/02	2	Jarmel Kizel Architects and Engineers, Inc.	7/13/12	\$220,238	\$9,000		\$-5,207			\$224,031	1.72%	\$229,238	-2.27%
Pemberton Township	Alexander Denbo E.S. Joseph S. Stackhouse E.S.	HS-0018-A01	3/12/01	4	Robert N. Garrison Associates DBA Garrison Arch.	7/13/12	\$167,092	\$50,296		\$-1,350			\$216,038	29.29%	\$217,388	-0.62%
Phillipsburg	Andover-Morris E.S. Barber E.S. Freeman E.S. Green Street E.S. Phillipsburg H.S.	HS-0104-A01	5/6/02	4	CAM Design Group Architects	7/6/12	\$351,330	\$165,000	12/16/02	\$-29,844			\$486,486	38.46%	\$516,330	-5.78%
Trenton	Mott E.S. P. J. Hill E.S. Washington E.S.	HS-0016-A01	3/12/01	7	Robert N. Garrison Associates DBA Garrison Arch.	7/13/12	\$299,606	\$1,029		\$-25,963			\$274,672	-8.32%	\$300,635	-8.63%
<b>Design Consultant</b>																
<b>Site Investigation</b>																
Keansburg	Joseph C. Caruso E.S.	GP-0171-L02	12/1/11	2	Hatch Mott MacDonald, I&E, LLC	7/20/12	\$0	\$26,209		\$47,714			\$73,922	0.00%	\$0	NA
Trenton	Roebing School		12/1/11	3	Hatch Mott MacDonald, I&E, LLC	7/27/12	\$0	\$217,064		\$11,822			\$228,886	0.00%	\$0	NA

7

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services</b>																
<b>Site Investigation</b>																
Newark	South Street E.S.	GP-0171-L03	12/1/11	3	Whitman	7/19/12	\$0	\$35,590		\$25,340			\$60,930	0.00%	\$0	NA
Harrison	New Harrison High School (-x01)	GP-0171-L05	12/1/11	2	Shaw Environmental and Infrastructure, Inc.	7/12/12	\$0	\$6,100		\$5,650			\$11,750	0.00%	\$0	NA
<b>Site Investigation</b>																
<b>Relocation</b>																
Multi-District, Project, or Statewide	New PS# 16 A. Chester Redshaw E.S. Dayton Avenue Middle School East Side High School (Replacement) ECC 03 Elliott Street E.S. Gladys Hillman-Jones M.S. Harriet Tubman E.S. Harry L. Bain E.S. Lanning Square Lorraine Place ES (formerly New Beachway ES) Magnet K-8 Marshall Street Elementary School New Early Childhood Center (-x02) New ECC PK-2 (Caruso) New ES at Henry St. (-x01) New Franklin Elementary School Replacement New Middle School New North East ES (-x06) Number 1, Thomas Jefferson E.S. Number 20 E.S. Ridge Street (Replacement) South Street E.S. Temporary School University H.S. West Side H.S.	GP-0175-R03	2/11/12	7	Bluegrass Hydroseeding, LLC	7/5/12	\$27,996	\$146,128		\$20,312			\$194,436	594.51%	\$27,996	594.51%

**7**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board	
<b>Professional Services &amp; Grants</b>																	
<b>Relocation</b>																	
Multi-District, Project, or Statewide	New PS# 16 Cooper's Poynt E.S. Creative and Performing Arts H.S. Dayton Avenue Middle School ECC 03 ECC Leonard Place & Madison St Elementary School 02 Elliott Street E.S. Harry L. Bain E.S. James Madison School #10 (Most Holy Name) Lanning Square Magnet K-8 New Early Childhood Center New ES at Henry St. (-x01) New Middle School Number 1, Thomas Jefferson E.S. Number 10, Roosevelt E.S. Number 20 E.S. Oliver Street E.S. Roebing School South Street E.S. University H.S.	GP-0175-R03	2/11/12	8	Bluegrass Hydroseeding, LLC	7/20/12	\$27,996	\$166,440			\$15,710			\$210,146	650.62%	\$27,996	650.62%
<b>Relocation</b>																	
<b>Furniture, Fixtures &amp; Equipment</b>																	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-F04	7/3/12	1	Midwest Folding Products	7/13/12	\$7,324	\$0		\$-7,324			\$0	-100.00%	\$7,324	-100.00%	
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-K05	6/15/12	1	Keyboard Consultants	7/2/12	\$314,707	\$0		\$-19,968			\$294,739	-6.34%	\$314,707	-6.34%	
<b>Furniture, Fixtures &amp; Equipment</b>																	
<b>Others</b>																	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L06	4/15/05	60	JCP&L	7/10/12	\$8,060	\$9,473		\$232			\$17,765	120.40%	\$8,060	120.40%	
Asbury Park	New Early Childhood Center (-x02)		4/15/05	61	JCP&L	7/11/12	\$8,060	\$9,705		\$41			\$17,806	120.90%	\$8,060	120.90%	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L09	4/15/05	36	Asbury Park Sewer Department	7/13/12	\$13,452	\$28,023		\$80			\$41,555	208.91%	\$13,452	208.91%	
Asbury Park	New Early Childhood Center (-x02)		4/15/05	37	Asbury Park Sewer Department	7/13/12	\$13,452	\$28,103		\$1,800			\$43,355	222.29%	\$13,452	222.29%	
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L16	8/2/11	11	New Jersey American Water	7/23/12	\$410	\$1,559		\$171			\$2,140	422.44%	\$410	422.44%	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
Barrington Borough	Woodland E.S.	G5-3370-D01	6/9/10	1	District - Barrington Borough	7/17/12	\$294,814	\$0		\$-109,180			\$185,634	-37.03%	\$294,814	-37.03%
Bergen County Special Services District	Program 3-Emotionally Disturb.	G5-3536-D01	10/1/10	1	District - Bergen County Special Services District	7/11/12	\$71,400	\$0		\$-17,280			\$54,120	-24.20%	\$71,400	-24.20%
Cherry Hill Township	Henry C. Beck M.S.	G5-2595-D01	10/27/05	1	District - Cherry Hill Township	7/3/12	\$114,478	\$0		\$-8,249			\$106,229	-7.20%	\$114,478	-7.20%
Cherry Hill Township	Cherry Hill High-East H.S.	G5-2663-D01	6/16/05	1	District - Cherry Hill Township	7/3/12	\$3,338,782	\$0		\$-89,877			\$3,248,905	-2.69%	\$3,338,782	-2.69%
Dumont	Dumont H.S.	G5-4133-D01	2/22/11	1	District - Dumont	7/11/12	\$103,867	\$0		\$-35,964			\$67,903	-34.62%	\$103,867	-34.62%
Dumont	Honiss E.S.	G5-4134-D01	2/22/11	1	District - Dumont	7/11/12	\$74,192	\$0		\$-40,050			\$34,142	-53.98%	\$74,192	-53.98%
Dumont	Charles A. Selzer E.S.	G5-4135-D01	2/22/11	1	District - Dumont	7/11/12	\$51,977	\$0		\$-29,034			\$22,943	-55.85%	\$51,977	-55.85%
East Amwell Township	East Amwell Township E.S.	G5-3439-D01	10/1/10	1	District - East Amwell Township	7/6/12	\$112,000	\$0		\$-71,278			\$40,722	-63.64%	\$112,000	-63.64%
East Orange	Mildred B. Garvin MicroSociety Sch	ES-0020-G01	4/9/12	1	Concord Engineering Group Inc.	7/27/12	\$0	\$0		\$-43,500			\$-43,500	0.00%	\$0	NA
Franklin Township - Somerset	Sampson G. Smith Intermediate	G5-0223-D01	12/13/01	1	District - Franklin Township - Gloucester	7/24/12	\$101,284	\$0		\$-4,298			\$96,986	-4.24%	\$101,284	-4.24%
Franklin Township - Somerset	Franklin H.S.	G5-0229-D01	12/13/01	1	District - Franklin Township - Gloucester	7/24/12	\$534,077	\$0		\$-108,077			\$426,000	-20.23%	\$534,077	-20.23%
Freehold Borough	Freehold Learning Center E.S.	G5-0249-D01	1/18/02	1	District - Freehold Borough	7/25/12	\$260,889	\$0		\$-4,008			\$256,881	-1.53%	\$260,889	-1.53%
Freehold Borough	Park Avenue E.S.	G5-0250-D01	1/18/02	1	District - Freehold Borough	7/25/12	\$1,390,421	\$0		\$12,920			\$1,403,341	0.92%	\$1,390,421	0.92%
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	29	PSE&G	7/5/12	\$188	\$586		\$26			\$800	324.98%	\$188	324.98%
Garfield	James Madison School #10 (Most Holy Name)		1/16/08	30	PSE&G	7/5/12	\$188	\$612		\$6			\$807	328.31%	\$188	328.31%
Hanover Township	Bee Meadow E.S.	G5-3033-D01	9/15/10	1	District - Hanover Township	7/6/12	\$149,696	\$0		\$-4,865			\$144,831	-3.24%	\$149,696	-3.24%
Hanover Township	Bee Meadow E.S.	G5-3034-D01	9/15/10	1	District - Hanover Township	7/6/12	\$85,562	\$0		\$-18,358			\$67,204	-21.45%	\$85,562	-21.45%
Hanover Township	Memorial Jr. M.S.	G5-4249-D01	4/26/11	1	District - Hanover Township	7/11/12	\$33,816	\$0		\$-12,890			\$20,926	-38.11%	\$33,816	-38.11%
Hanover Township	Memorial Jr. M.S.	G5-4250-D01	4/26/11	1	District - Hanover Township	7/11/12	\$72,152	\$0		\$-19,664			\$52,488	-27.25%	\$72,152	-27.25%
High Point Regional	High Point H.S.	G5-3572-D01	10/1/10	1	District - High Point Regional	7/19/12	\$373,953	\$0		\$-36,982			\$336,971	-9.88%	\$373,953	-9.88%
Jersey City	A. Chester Redshaw E.S. Camden H.S.	GP-0183-R01	11/21/11	4	Banc3, Inc.	7/10/12	\$0	\$111,141		\$32,646			\$143,786	0.00%	\$0	NA

7

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
Jersey City	A. Chester Redshaw E.S. Cherry Street E.S. Elliott Street E.S. Hawkins Street E.S.	GP-0183-R01	11/21/11	5	Banc3, Inc.	7/19/12	\$0	\$143,786		\$25,405			\$169,191	0.00%	\$0	NA
Jersey City	Temp Staffing		11/21/11	6	Banc3, Inc.	7/26/12	\$0	\$169,191		\$29,925			\$199,116	0.00%	\$0	NA
Jersey City	Temp Staffing		11/21/11	7	Banc3, Inc.	7/26/12	\$0	\$199,116		\$33,250			\$232,366	0.00%	\$0	NA
Jersey City	Temp Staffing		11/21/11	8	Banc3, Inc.	7/26/12	\$0	\$232,366		\$34,200			\$266,566	0.00%	\$0	NA
Keansburg Borough	New ECC PK-2 (Caruso)	ET-0061-N01	1/27/12	3	Tricon Enterprises, Inc.	7/19/12	\$870,000	\$0		\$7,080			\$877,080	0.81%	\$870,000	0.81%
Manchester Township	Manchester Township H.S.	ET-0020-G01	5/6/11	2	District - Manchester Township	7/27/12	\$0	\$-1,014		\$-350			\$-1,364	0.00%	\$0	NA
Monmouth Beach	Monmouth Beach E.S.	G5-4339-D01	2/28/11	1	District - Monmouth Beach	7/20/12	\$164,570	\$0		\$-20,955			\$143,615	-12.73%	\$164,570	-12.73%
Montclair	Montclair High School/George Inness H.S. Annex	G5-2473-D01	4/15/05	1	District - Montclair	7/20/12	\$275,390	\$0		\$-32,227			\$243,163	-11.70%	\$275,390	-11.70%
Montclair	Nishuane E.S.	G5-2816-D01	2/6/06	1	District - Montclair	7/24/12	\$79,208	\$0		\$-14,456			\$64,752	-18.25%	\$79,208	-18.25%
Morris School District	Morristown H.S.	G5-4367-D01	3/3/11	1	District - Morris School District	7/24/12	\$121,200	\$0		\$-43,667			\$77,533	-36.02%	\$121,200	-36.02%
Mount Olive Township	Mount Olive H.S.	G5-4375-D01	9/9/11	1	District - Mount Olive Township	7/11/12	\$293,090	\$0		\$-7,469			\$285,621	-2.54%	\$293,090	-2.54%
Multi-District, Project, or Statewide	George L. Catrambone E.S. (formerly Elberon) Roberto Clemente E.S.	GP-0005-R01	5/1/01	4	National Reprographics Inc.	7/3/12	\$799,128	\$13,586		\$1,952			\$814,666	1.94%	\$799,128	1.94%
Paterson	New International High School Academy	GP-0005-R07	6/14/02	1	Ace Reprographic Service, Inc.	7/3/12	\$378,841	\$0		\$1,105			\$379,946	0.29%	\$378,841	0.29%
Multi-District, Project, or Statewide	A. Chester Redshaw E.S. East Side H.S. New Science Park HS Vineland Senior H.S. South Wilson Avenue E.S.	GP-0005-R10	7/3/02	13	Napco Copy Graphics Center Corp.	7/3/12	\$251,397	\$35,305		\$1,059			\$287,762	14.46%	\$251,397	14.46%
Paterson	New PS# 16	GP-0089-R08	8/19/08	26	Hill Wallack, LLP	7/19/12	\$2,000	\$132,164		\$421			\$134,586	6,629.28%	\$2,000	6629.28%
Multi-District, Project, or Statewide	10 Region PMF Selection	PM-0016-P01	11/26/02	33	Epic Management, Inc.	7/16/12	\$18,597,709	\$3,578,178	9/9/10	\$12,690			\$22,188,577	19.30%	\$18,597,709	0.19%
New Brunswick	Temporary School	ET-0071-L03	10/18/11	7	PSE&G	7/5/12	\$759	\$39,514		\$179			\$40,452	5,231.34%	\$759	5231.34%
New Brunswick	Temporary School		10/18/11	8	PSE&G	7/12/12	\$759	\$39,693		\$32,801			\$73,252	9,554.31%	\$759	9554.31%

**7**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services</b>																
<b>Others</b>																
New Brunswick	Temporary School	ET-0071-L03	10/18/11	9	PSE&G	7/23/12	\$759	\$72,493		\$8,293			\$81,545	10,647.31	\$759	10647.31%
New Brunswick	Temporary School	ET-0071-L04	1/17/12	4	Verizon of New Jersey, Inc.	7/11/12	\$100	\$299		\$100			\$499	398.96%	\$100	398.96%
New Hanover Township	New Hanover Township E.S.	G5-3138-D01	5/27/10	1	District - New Hanover Township	7/19/12	\$2,917,085	\$0		\$-1,007,263			\$1,909,822	-34.52%	\$2,917,085	-34.52%
New Hanover Township	New Hanover Township E.S.	G5-3392-D01	5/27/10	1	District - New Hanover Township	7/19/12	\$588,836	\$0		\$-328,797			\$260,039	-55.83%	\$588,836	-55.83%
Newark	Technology H.S.	GB-0209-D01	4/7/10	2	District - Newark	7/26/12	\$55,420	\$65,610		\$93,390			\$214,420	286.90%	\$55,420	286.90%
Newark	West Side H.S.	NE-0008-L56	7/1/04	28	City of Newark	7/10/12	\$2,512	\$4,926		\$50			\$7,488	198.05%	\$2,512	198.05%
Newark	West Side H.S.	NE-0070-L22	4/8/10	79	PSE&G	7/5/12	\$22	\$6,417		\$16			\$6,455	29,839.19	\$22	29839.19%
Newark	West Side H.S.		4/8/10	80	PSE&G	7/5/12	\$22	\$6,433		\$11			\$6,466	29,889.10	\$22	29889.10%
Newark	West Side H.S.		4/8/10	81	PSE&G	7/6/12	\$22	\$6,444		\$170			\$6,636	30,679.35	\$22	30679.35%
Newark	West Side H.S.		4/8/10	82	PSE&G	7/19/12	\$22	\$6,614		\$4			\$6,640	30,696.70	\$22	30696.70%
Pascack Valley Regional High School District	Pascack Valley H.S.	G5-4416-D01	4/26/11	1	District - Pascack Valley Regional High S.D.	7/20/12	\$110,800	\$0		\$-3,380			\$107,420	-3.05%	\$110,800	-3.05%
Pascack Valley Regional High School District	Pascack Valley H.S.	G5-4419-D01	4/26/11	1	District - Pascack Valley Regional High S.D.	7/20/12	\$27,060	\$0		\$-13,570			\$13,490	-50.14%	\$27,060	-50.14%
Paterson	New PS# 16	PA-0024-L80	1/20/10	8	City of Paterson	7/16/12	\$255	\$32		\$27			\$314	23.35%	\$255	23.35%
Randolph Township	Randolph H.S.	G5-3861-D01	6/15/10	1	District - Randolph Township	7/19/12	\$5,701	\$0		\$-2,510			\$3,191	-44.03%	\$5,701	-44.03%
Randolph Township	Fernbrook E.S.	G5-3862-D01	6/15/10	1	District - Randolph Township	7/19/12	\$18,190	\$0		\$-844			\$17,346	-4.63%	\$18,190	-4.63%
Randolph Township	Ironia E.S.	G5-3863-D01	6/15/10	1	District - Randolph Township	7/19/12	\$7,231	\$0		\$-4,804			\$2,427	-66.43%	\$7,231	-66.43%
Randolph Township	Randolph M.S.	G5-3864-D01	6/15/10	1	District - Randolph Township	7/19/12	\$20,712	\$0		\$-1,063			\$19,649	-5.13%	\$20,712	-5.13%
Stillwater Township	Stillwater Township E.S.	G5-3579-D01	9/15/10	1	District - Stillwater Township	7/27/12	\$39,189	\$0		\$-21,253			\$17,936	-54.23%	\$39,189	-54.23%
Summit City	Brayton E.S.	G5-3123-D01	10/20/09	1	District - Summit City	7/30/12	\$43,905	\$0		\$-9,208			\$34,697	-20.97%	\$43,905	-20.97%
Summit City	Franklin E.S.	G5-3125-D01	10/20/09	1	District - Summit City	7/30/12	\$66,797	\$0		\$-14,752			\$52,045	-22.08%	\$66,797	-22.08%
Summit City	Lincoln - Hubbard E.S.	G5-3131-D01	10/20/09	1	District - Summit City	7/30/12	\$59,845	\$0		\$-24,585			\$35,260	-41.08%	\$59,845	-41.08%
Summit City	Summit Middle	G5-4559-D01	4/11/11	1	District - Summit City	7/30/12	\$674,310	\$0		\$-197,888			\$476,422	-29.34%	\$674,310	-29.34%
Trenton	Roebing School	WT-0008-L06	2/3/04	126	PSE&G	7/23/12	\$30,574	\$16,588		\$43			\$47,204	54.39%	\$30,574	54.39%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-R03	3/20/12	1	United Water New Jersey	7/26/12	\$3,576	\$0		\$-3,576			\$0	-100.00%	\$3,576	-100.00%

7

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
Upper Freehold Regional	Allentown H.S.	G5-4574-D01	5/18/11	1	District - Upper Freehold Regional	7/11/12	\$67,465	\$0		\$-4,957			\$62,508	-7.34%	\$67,465	-7.34%
Washington Township - Morris	Walter J. Kossmann E.S.	G5-2748-D01	9/22/05	1	District - Washington Township - Morris	7/24/12	\$148,000	\$0		\$-21,893			\$126,107	-14.79%	\$148,000	-14.79%
Woodland Park	Charles Olbon E.S.	G5-3971-D01	12/30/09	1	District - Woodland Park	7/24/12	\$205,490	\$0		\$-20,620			\$184,870	-10.03%	\$205,490	-10.03%
<b>Others</b>																
<b>Professional Services &amp; Grants</b>																
										<b>\$-2,237,454</b>						

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Construction Services</b>																
<b>Contractor</b>																
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-C01	9/25/09	53	Chanree Construction Co Inc	7/10/12	\$25,276,828	\$1,074,357		\$1,325			\$26,352,510	4.25%	\$25,276,828	4.25%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	54	Chanree Construction Co Inc	7/10/12	\$25,276,828	\$1,075,682		\$1,000			\$26,353,510	4.25%	\$25,276,828	4.25%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	56	Chanree Construction Co Inc	7/10/12	\$25,276,828	\$1,076,682		\$14,076			\$26,367,586	4.31%	\$25,276,828	4.31%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	61	Chanree Construction Co Inc	7/23/12	\$25,276,828	\$1,202,273		\$3,844			\$26,482,945	4.77%	\$25,276,828	4.77%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	62	Chanree Construction Co Inc	7/23/12	\$25,276,828	\$1,206,117		\$16,000			\$26,498,945	4.83%	\$25,276,828	4.83%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	63	Chanree Construction Co Inc	7/23/12	\$25,276,828	\$1,222,117		\$10,750			\$26,509,695	4.87%	\$25,276,828	4.87%
<b>Contractor</b>																
<b>Construction Services</b>																
										<b>\$46,996</b>						

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Other Contracts &amp; Services</b>																
<b>Furniture, Fixtures &amp; Equipment</b>																
Egg Harbor Township	Egg Harbor Township H.S.	ET-0087-Q23	5/20/10	2	Krueger International, Inc.	7/9/12	\$251,603	\$0		\$0			\$251,603	0.00%	\$251,603	0.00%
<b>Furniture, Fixtures &amp; Equipment</b>																
<b>Others</b>																
Multi-District, Project, or Statewide	New Middle School	GP-0041-L02	3/8/04	2	Heritage Abstract Company	7/23/12	\$57,807	\$573		\$701			\$59,081	2.20%	\$57,807	2.20%
<b>Others</b>																
<b>Other Contracts &amp; Services</b>																
										<b>\$701</b>						

**7**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)**

Reporting Period 7/1/12 through 7/31/12

Total Change Order Summary

Total Change Orders

**Grand Totals**

\$-2,189,758

116

**Column Description Legend**

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order
Cumulative CO %	Cumulative percentage change in contract value (excluding additional assignments) over the original contract award amount
RBC Value	Revised Basis Contract Value – This value is the Original Award amount for contracts executed after July 27, 2005 or contracts for which board approval has been required after July 27, 2005. Otherwise, this value is the contract value as of July 27, 2005.
Cumulative % since last Board Approval	Cumulative percentage change in contract value since either the later of July 27, 2005 or last board action date over the RBC Value. If the current change order received approval prior to July 27, 2005 this value is not applicable.

**7**

**CONTRACT TERMINATIONS REPORT**

<b>NJSDA Terminated Contracts</b>						
January 1, 2012 through July 31, 2012						
<b>Contract #</b>	<b>School Name</b>	<b>Vendor Type</b>	<b>Vendor</b>	<b>Type of Termination</b>	<b>Scope of Termination</b>	<b>Termination Date</b>
EL-0006-M01	Elizabeth - New Academic High School	CM	Bovis Lend Lease	Convenience	Entire Contract	7/11/2012

**SETTLEMENT CLAIMS**

**Settled Claims Log**

<b>Contract #</b>	<b>School Name</b>	<b>Claimant</b>	<b>Type of Claim</b>	<b>Settlement Date</b>	<b>Claim Amount (Per SDA Form 505)</b>	<b>Settlement</b>
ET-0065-C01	Collins, Dunfee, Horbelt	Hessert Corp.	Extended Gen. Conditions - Dunfee	6/13/2012	\$518,959	\$131,589
ET-0065-C01	Collins, Dunfee, Horbelt	Hessert Corp.	Window Fix - Horbelt ES	6/13/2012	\$123,843	\$53,162
NE-0001-C01	Science Park HS	Hunt Construction	Delay Claim	6/13/2012	\$20,218,213	\$4,400,000
NE-0001-C01	Science Park HS	Hunt Construction	Intercom Wiring Claim	6/13/2012	\$2,576,439	\$300,000
			<b>TOTAL FOR JULY, 2012</b>		<b>\$23,437,454</b>	<b>\$4,884,750</b>

**CONTRACTOR AND WORKFORCE COMPLIANCE**



**MEMORANDUM**

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds  
Director Risk Management and Vendor Services  
Office of the Chief Financial Officer

DATE: September 5, 2012

SUBJECT: Contractor and Workforce Compliance Monthly Update for June 2012

---

**SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE REVIEW**

**Project Approvals:**

Two emergent construction projects were verified to be compliant with SBE requirements by the Contractor Compliance Coordinator.

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, general contractors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

**SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING**

The SDA regularly exceeds the State-mandated 25% SBE goal. The figures below demonstrate compliance with this requirement.

**SBE Breakdown**

**The total SDA contract dollars awarded from January 1 through June 30, 2012 was \$34,417,618.70.**

- The total contract dollars awarded to all SBE contractors (January 1 through June 30, 2012), was \$12,868,363.20 (including minorities and women). This represents 37.39% of all SDA contracts.

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 September 5, 2012  
 Page 2 of 3

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$8,767,062.20	25.47%
Small/ Minority Business Enterprises	\$1,550,819.00	4.51%
Small/Women Business Enterprises	\$2,550,482.00	7.41%
Small/Minority/Women Business Enterprises	\$-0-	0.00%
<b>TOTAL SBE CONTRACTS</b>	<b>\$12,868,363.20</b>	<b>37.39%</b>

**Ethnic Breakdown**

The total SBE contracts awarded with minority participation were \$1,550,819.00 equaling 4.51% (includes S/MBEs and S/M/WBEs as shown below).

Ethnicity	Contract Amount	Percentage
American Indian	\$-0-	0.00%
Asian	\$1,527,503.00	4.44%
Black	\$-0-	0.00%
Hispanic	\$23,316.00	0.07%
<b>Total</b>	<b>\$1,550,819.00</b>	<b>4.51%</b>

**WORKFORCE COMPLIANCE MONITORING**

For the month of June, 2012 there was a contractor workforce of 142 on SDA projects. This represents a total of 9,895 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	6	514	5.19.%
Hispanic	35	2,883	29.14%
American Indian	0	0	0.00%
Asian	0	0	0.00%
<b>Total Minority Participation</b>	<b>41</b>	<b>3,397</b>	<b>34.33%</b>
Total Non-Minority Participation	101	6,498	65.67%

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 September 5, 2012  
 Page 3 of 3

There was a contractor workforce of 57,515 total workforce hours and 1,055 total female workforce hours on SDA projects for the period of January 1, 2012 through June 30, 2012. The following table highlights the Local County contractor workforce participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	58,570	100.00%
<b>*Total Local County Workforce Hours</b>	<b>3,136</b>	<b>5.35%</b>
<b>Total Local County Non-Minority Workforce Hours</b>	<b>1,660</b>	<b>2.83%</b>
<b>Total Local County Female Workforce Hours</b>	<b>0</b>	<b>0.00%</b>
<b>Total Local County Minority Workforce Hours</b>	<b>1,476</b>	<b>2.52%</b>
<b>**Local County Workforce Hours by Ethnicity:</b>		
Black	146	0.30%
Hispanic	1,330	2.27%
America Indian	0	0.00%
Asian	0	0.00%

\*Total workforce and total local county workforce represent all laborers including females

\*\*Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor and female workforce for all SDA active capital projects and all active and completed emergent projects for the period of January 1, 2012 through June 30, 2012.

SDA Managed Project	Total Workforce Hours	Local County Workforce Hours & Percentage	
Elizabeth Victor Mravlag E.S.	14,707	<b>1,046</b>	<b>5.37%</b>
Union City Columbus E.S.	30,041	<b>358</b>	<b>1.40%</b>
West New York Number 3 E.S.	3,390	<b>312</b>	<b>9.20%</b>
All Emergent Projects (YTD)	1,596	<b>301</b>	<b>18.90%</b>
<b>Totals</b>	<b>49,734</b>	<b>2,017</b>	<b>4.06%</b>

Prepared by: Lorena Young, Contractor Compliance Analyst  
 Nicholas Torrens, Vendor Analyst

**REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

---

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: September 5, 2012

SUBJECT: Regular Operating District Grant Activity Report  
(For Informational Purposes Only)

---

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of July 2012. Also included is a detailed list of grants executed and grants offered during the reporting period.

**Monthly Update:**

- No new grants were offered during the reporting period.
- 3 grants impacting 2 districts were executed during the reporting period representing total estimated project costs of \$3.1M and estimated state share of \$0.7M.
- 61 grants impacting 30 districts were closed out during the reporting period representing \$45.98M in total project costs and state share of \$19.7M.
- Since inception, over \$2.2B has been disbursed to over 500 regular operating districts through the grant program.
- Since inception \$2.9B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



Monthly Regular Operating District Grant Report - Summary

As of 7/31/2012

ROD Grant Summary Since Program Inception				
	Offered <sup>1</sup>	Executed	Closed-Out	Active
Districts Impacted	153	505	460	268
Number of Grant Projects	521	3,938	2,771	1,167
Total Project Cost Estimate	\$ 689,760,406	\$ 8,069,090,672	\$ 5,818,088,292	\$ 2,251,002,380
Grant Amount	\$ 238,986,196	\$ 2,613,679,817	\$ 1,870,454,623	\$ 743,225,193
Amount Disbursed	N/A	\$ 2,251,596,158	\$ 1,870,454,623	\$ 381,141,535

Total Funding Offered to School Districts via Grant Program	\$ 2,852,666,012
---	------------------

Total ROD Grant Funding remaining for new Grant Projects	\$ 348,189,422
--	----------------

1. Includes grants that have been offered to District's but have not yet been executed.

ROD Grant Summary - July 2012		
	Executed	Closed-Out
Districts Impacted	2	30
Number of Grant Projects	3	61
Total Project Cost Estimate	\$ 3,055,553	\$ 45,914,429
Grant Amount	\$ 693,876	\$ 19,707,909
Amount Disbursed	NA	\$ 19,707,909

\* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

\*\* Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

7



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

July 2012

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Monmouth	Marlboro Township	Frank Defino Central E.S.	\$ 2,522,062	\$ 480,480	(6) classroom and support space addition.
Passaic	West Milford	Marshall Hill Elementary School	\$ 271,541	\$ 108,616	Ext door replacement, window replacement
Passaic	West Milford	Apshawa Elementary School	\$ 261,950	\$ 104,780	Window replacement, ext door replacement
<b>Grand Total</b>		<b>Grants Executed - 3</b>	<b>\$ 3,055,553</b>	<b>\$ 693,876</b>	

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000  
(NO ACTIVITY)**

**COMMUNICATIONS MONTHLY REPORT**

**MEMORANDUM**

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: September 5, 2012

SUBJECT: New Jersey Schools Development Authority  
Monthly Communications Report

**SDA Breaks Ground for the New PS #20 in Jersey City**



SDA CEO Marc Larkins joined the Jersey City School District, state and local officials on August 23 at a groundbreaking ceremony for a new elementary school. The groundbreaking for the new PS #20 marks the second project from the 2011 Capital Portfolio to advance into construction following Governor Christie's implementation of critical reforms at the SDA.

Silverlands Services, Inc. of Edison, New Jersey was awarded an \$874,444 contract perform the early site preparation work for the new elementary school. Work will include clearing the site, removal of sub-surface footings and foundations, removal of slabs and unsuitable soils, remediating areas of concern, removal of Underground Storage Tanks (USTs) and importation of clean fill to be placed, compacted and graded.

Members of the Authority  
 Communications Report  
 September 5, 2012  
 Page 2 of 2

The 106,763 square foot, three-story facility, designed to educate more than 600 students will be built on a site located at Cator and Ocean Avenues. The new facility will include general purpose classrooms, self-contained special education classrooms, small group instruction rooms, an art room, music room, technology lab, gymnasium, cafeteria, assembly/multi-purpose room, media center and support spaces.

### **SDA Distributes its Summer Newsletter**

Continuing our commitment to enhanced communication with our stakeholders, the SDA distributed its Summer Newsletter on August 16, 2012. Items discussed include the Elizabeth High School Groundbreaking, the advertisement for A. Chester Redshaw Elementary School in New Brunswick, cost recovery efforts, recent and upcoming project activity and an update on the ROD Grant program. The newsletter is now available on the SDA's website: [http://www.njsda.gov/RP/News\\_Letter.html](http://www.njsda.gov/RP/News_Letter.html).

### **SDA Highlights Recent Project Activity**

The SDA issued press releases throughout the month of August to highlight recent project advancement. A press release was issued for the Notice to Proceed (NTP) for demolition of the former Warminster building in West New York (part of the Harry L. Bain project). Press releases were also issued for the delegation of emergent projects in Camden and Garfield.

### **Authority Distributes ROD Grant Press Releases**

The SDA has continued executing state grants across New Jersey through its Regular Operating District (ROD) grant program, furthering the Governor's commitment to providing the state's children with modern and efficient schools.

The chart below lists districts for which ROD grant press releases were distributed during August:

<b>County Name</b>	<b>District Name</b>	<b>State Share</b>
Cumberland	Commercial Township	\$332,211
Hunterdon	West Amwell	\$47,110
Monmouth	Marlboro Township	\$480,480
Passaic	West Milford	\$213,396

Report Prepared by: Edye Maier

**MONTHLY FINANCIAL REPORT**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

1 WEST STATE STREET  
P.O. BOX 991  
MANTON, NJ 08625-0991  
609-943-5955

**MEMORANDUM**

TO: The Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole  
Controller

RE: Monthly Financial Report – July 2012

DATE: September 5, 2012

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures and headcount information. The basic financial statements and cash flow report follow.

**Authority Operating Expenses (Actual vs. Budget)**

For the July 2012 year to date period, Authority operating expenses total \$21.3 million which is **\$3 Million lower** than budget for the corresponding period. The variation of actual expenses versus budget is mainly due to:

- Personnel Expense has a **\$2.1M** positive variance because; 1) the Authority is currently 17 FTEs under budget;
- Contract and Professional Outside Services, **\$204K**, Spending has yet to occur as anticipated for; interagency DAG legal fees, \$127K and MIS/Project Service consulting fees, \$39K;
- Management Information System, **\$604K**, anticipated spending for the DOE Long Range Facility Project, through July 2012, is \$700K, while actual spending was only \$183K. Project activity is expected to increase during the 2<sup>nd</sup> half of 2012.

Members of the Authority  
September 5, 2012  
Page 2

### **Authority Operating Expenses (Actual vs. Prior Year)**

For the July 2012 year to date period, Authority operating expenses (\$21.3 million) have **decreased \$1.9M** as compared to the corresponding prior year. The decrease in expenses year-over-year is due to:

- Personnel Expense has a **\$2.1M** positive variance due to; 17 fewer FTEs.

### **School Facilities Project Expenditures (Actual vs. Prior Year)**

For the July 2012 year to date period, project expenditures total \$98 million which is **\$10 million lower** than the spending for the corresponding prior year. The variance is associated with a decrease in construction work \$3.2M, and related project cost \$15.8M, offset by a \$9M increase in grant activity.

### **Budget Reforecast**

The 2012 Budget Reforecast is \$35.6 million which is **\$4.1 Million** lower than the approved 2012 Annual Budget. The reduced spending projections are attributable to; 1) 17 fewer FTE's resulting to a savings of \$3.4M (including \$1.6M in cost savings for Other Post-Employment Benefits (OPEB)), and 2) spending for the DOE Long Range Facility Project has not occurred as anticipated, \$523K.

### **Other**

Since program inception, 65.7% of the funds authorized for the SDA Districts have been disbursed. Additionally, since inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to program administrative and general expenses. For the current year, program administrative and general expenses comprise about 17% of total disbursements.

Attachment



**New Jersey Schools Development Authority  
Monthly Financial Report**

**July 2012**

**(Unaudited)**

---



New Jersey Schools Development Authority  
Financial Summary  
July 31, 2012

To: The Audit Committee

From: Sherman E. Cole, Controller

The following unaudited financial statements (pages 5 & 6) and supplementary information is presented as of, and for the year-to-date ending, July 31, 2012.

**Selected Financial Information:**

► Overall **Cash and Cash Equivalents** has decreased by \$118 million to \$245 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	79,747
■ Miscellaneous revenue	170,233
■ Project costs	(97,640,070)
■ SDA operating expenses	(19,953,758)
■ SDA capital expenditures	(26,142)
■ Deposits (primarily district local shares)	(368,119)
Net Change in Cash	<u>\$ (117,738,109)</u>

► **Prepaid Expenses** total \$507,566 as follows:

- Prepaid insurance of \$245,718.
- Prepaid rents of \$170,603 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$60,858.
- Prepaid security deposits of \$10,937 for the Authority's leased swing space.
- Other prepaids of \$19,450.

► **Capital Assets** total \$1 million (net of accumulated depreciation of \$12.9 million), consisting of leasehold improvements (SDA offices), capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$26,142 and **Depreciation Expense** is \$527,736.

► **Accrued Liabilities** total \$135.8 million, as follows:

- Accrued project costs of \$24.2 million consisting of unpaid invoices (\$13.9 million); retainage (\$10.3 million).
- Pollution remediation obligations (PRO) under GASB 49 net to \$37.9 million (PRO liability \$40.4 million, offset by expected cost recoveries of \$2.5 million).
- Estimated liability for loss contingencies totaling \$61.7 million (contractor claims \$61.7 million).
- Payroll related liabilities of \$1.2 million.
- Post-employment benefits obligation of \$10.6 million.
- Other accrued liabilities of \$2 million.

► **Deposits** total \$10.8 million, as follows:

- \$10.7 million is held for local share agreements (pass-through item).
- \$0.1 million is for other deposits (pass-through item).

(Continued on Next Page)



New Jersey Schools Development Authority  
Financial Summary  
July 31, 2012

Financial Summary (Continued)

**School Construction Highlights:**

▶ **Bond Proceeds & School Facilities Project Disbursements**

- During the current year to date, the SDA has received \$0 bond and note proceeds. The total amount of proceeds received from program inception is \$8.645 billion.
- Project disbursements for the month and year-to-date periods total \$16.8 million and \$97.6 million, respectively, as follows:

<u>Category</u>	<u>Month</u>	<u>Year-To-Date</u>	<u>From Inception</u>
■ Construction Contracts	\$ 6,937,354	\$ 23,781,421	\$ 3,698,412,799
■ Grant Agreements	8,134,674	67,011,605	2,336,881,702
■ Site Acquisition Contracts	316,880	2,930,635	570,026,868
■ Demonstration Projects	537,294	(1,042,321)	628,508,574
■ Project Management & Construction Management Firms	51,029	3,021,756	424,464,790
■ Design/Architect Contracts	271,203	1,850,034	394,264,496
■ Project Insurance	56,861	(3,252,014)	93,247,198
■ School Furniture & Technology Purchases	10,222	1,898,137	109,023,758
■ Interagency Agreements	224,872	292,215	44,982,381
■ Temporary Classroom Units (SDA owned)	-	-	34,157,261
■ Funding Agreements	10,102	80,816	29,556,766
■ Outside Legal & Claims Consulting Services	192,530	1,069,366	2,108,567
■ Other Project Costs	160,541	358,436	56,177,006
■ Project Credits			(40,146,574)
Total Project Disbursements	16,903,562	98,000,086	8,381,665,592
■ Less: Local Share Disbursements	(115,620)	(360,016)	(173,189,799)
Total Project Disbursements - State Share	\$ 16,787,942	\$ 97,640,070	\$ 8,208,475,793
■ Invoice Accruals at Month End (not included above)	\$ 13,838,685	\$ 13,838,685	

▶ **Program Funding & Disbursements Allocation** (From Inception)

	<u>Bonding Cap</u> <sup>1</sup>	<u>Available Funding</u> <sup>2</sup>	<u>Paid to Date</u> <sup>3</sup>	<u>% Paid to Date</u>
■ SDA Districts	\$ 8,900,000,000	\$ 9,006,582,374	\$ 5,917,011,467	65.7%
■ Regular Operating Districts	3,450,000,000	3,492,697,117	2,547,818,982	72.9%
■ Vocational Schools	150,000,000	151,706,029	97,335,902	64.2%
Totals - State Share	\$ 12,500,000,000	\$ 12,650,985,520	\$ 8,562,166,351	67.7%

▶ **Procurement Activity** (Current Year)

- 9 construction contracts have been awarded with an aggregate contract value of \$38,121,111.
- 0 design contracts were awarded on a year-to-date basis.
- 146 Section 15 Grant Agreements have been executed with an aggregate contract value of \$56,577,500 (State Share - Non-SDA Districts).
- 54 purchase orders have been issued for school furniture & technology (i.e., computers & related equipment) purchases with an aggregate contract value of \$2,807,868.

<sup>1</sup> Of the \$12.5 billion authorized for the school construction program, \$8,645,129,000 principal amount of bond and note proceeds have been received to date.

<sup>2</sup> Includes bonding cap amounts as well as other income and miscellaneous revenue earned to date, consisting primarily of interest income on invested funds and State appropriations.

<sup>3</sup> These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$353,690,558.



New Jersey Schools Development Authority  
Flash Operating Report  
July 31, 2012

	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget
				Actual vs. YTD Budget	Actual vs. Prior Yr	
<b>Authority Operating Expenses:</b>						
Salaries	\$ 10,845,098	\$ 11,476,601	\$ 11,712,838	\$ 631,503	\$ 867,740	\$ 19,681,320
Employee Benefits	7,162,246	8,537,925	8,377,041	1,375,679	1,214,795	12,658,486
Total Salaries & Benefits	18,007,344	20,014,526	20,089,879	2,007,182	2,082,535	32,339,806
Temporary Employees	-	58,331	-	58,331	-	100,000
Interagency Agreements	62,036	190,456	164,160	128,420	102,124	326,500
Other Contract & Professional Outside Services	159,791	235,122	68,694	75,331	(91,097)	410,400
Employee Expense Reimbursements	8,813	9,660	4,180	847	(4,633)	16,625
Training & Professional Development	12,462	45,469	15,459	33,007	2,997	79,730
Parking	29,196	29,750	32,520	554	3,324	51,000
Automobiles	37,118	42,581	34,812	5,463	(2,306)	73,000
Communications & Outreach	-	588	-	588	-	1,000
Management Information Systems	819,460	1,423,057	641,192	603,597	(178,268)	2,299,000
General Office & Facilities	2,159,281	2,214,093	2,138,720	54,812	(20,561)	3,795,916
Other General	735	8,144	5,030	7,409	4,295	14,100
<b>Total Authority Operating Expenses</b>	<b>21,296,236</b>	<b>24,271,777</b>	<b>23,194,646</b>	<b>2,975,541</b>	<b>1,898,410</b>	<b>39,507,077</b>
<b>Reserve for Unforeseen Events &amp; New Initiatives</b>	<b>-</b>	<b>43,750</b>	<b>-</b>	<b>43,750</b>	<b>-</b>	<b>75,000</b>
<b>SDA Capital Expenditures (Internal)</b>	<b>26,142</b>	<b>27,000</b>	<b>-</b>	<b>858</b>	<b>(26,142)</b>	<b>54,000</b>
<b>Total Authority Operations</b>	<b>\$ 21,322,378</b>	<b>\$ 24,342,527</b>	<b>\$ 23,194,646</b>	<b>\$ 3,020,149</b>	<b>\$ 1,872,268</b>	<b>\$ 39,636,077</b>

(Continued on Next Page)



New Jersey Schools Development Authority  
Flash Operating Report  
July 31, 2012

Flash Operating Report (Continued)

<b>SDA Headcount by Division/Unit</b>	<u>Current Month</u>	<u>EOY Budget</u>	<u>Variance</u>
Office of Chief Executive Officer (CEO)	3	3	-
COS, Program Assessment & Development	7	7	-
COS, Special Projects	9	12	3
Program Operations, Program Operations Management	6	6	-
Program Operations, Capital Planning & Grants Admin.	26	28	2
Program Operations, Safety	10	10	-
Program Operations, Project Teams	75	80	5
Corp Governance & Operations, Management	3	3	-
Corporate Governance & Operations, Human Resources	8	10	2
Corporate Governance & Operations, Chief Counsel	12	12	-
Corporate Governance & Operations, MIS/Project Services	14	15	1
Corporate Governance & Operations, Facilities	6	6	-
Corporate Governance & Operations, Communications	10	10	-
Financial Operations, CFO Management	4	4	-
Financial Operations, Controller	12	12	-
Financial Operations, Contract Management	11	14	3
Financial Operations, Real Estate Services	6	7	1
Financial Operations, Procurement & Contract Services	9	9	-
Financial Operations, Risk Management & Vendor Services	12	12	-
<b>Total Full-Time Employees</b>	<u>243</u>	<u>260</u>	<u>17</u>
<b>EOM Budget</b>	<u>260</u>		



New Jersey Schools Development Authority  
Statement of Net Position and General Fund Balance Sheet  
July 31, 2012

	General Fund		Statement of Net Position	
	<u>Total</u>	<u>Adjustments</u>	<u>Current Yr</u>	<u>Prior Yr End</u>
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 244,733,573		\$ 244,733,573	\$ 362,471,682
Receivables	165,585	\$ 558,297	723,882	2,417,841
Prepaid Expenses	507,566		507,566	965,346
Capital Assets (Net of Accumulated Depreciation of \$12,874,374)		967,909	967,909	1,469,503
<b>Total Assets</b>	<b>\$ 245,406,724</b>	<b>\$ 1,526,206</b>	<b>\$ 246,932,930</b>	<b>\$ 367,324,372</b>
<b>LIABILITIES</b>				
Accrued Project Costs	\$ 24,164,004	\$ 99,589,555	\$ 123,753,559	\$ 166,084,100
Accrued Other Post-Employment Benefits Obligation		10,637,724	10,637,724	9,545,523
Other Accrued Liabilities	423,874	1,012,091	1,435,965	1,634,528
Deposits	10,785,405		10,785,405	11,153,524
<b>Total Liabilities</b>	<b>35,373,283</b>	<b>111,239,370</b>	<b>146,612,653</b>	<b>188,417,675</b>
<b>FUND BALANCE/NET POSITION</b>				
Invested in Capital Assets		967,909	967,909	1,469,503
Nonspendable:				
Prepaid Expenses	507,566	(507,566)		
Restricted:				
Schools Construction Build America Bond Program	177,854,048		177,854,048	258,299,957
Schools Construction Special Revenue Fund	31,671,827	(110,173,507)	(78,501,680)	(80,862,763)
<b>Total Fund Balance/Net Position (Deficit)</b>	<b>210,033,441</b>	<b>(109,713,164)</b>	<b>100,320,277</b>	<b>178,906,697</b>
<b>Total Liabilities and Fund Balance/Net Position</b>	<b>\$ 245,406,724</b>	<b>\$ 1,526,206</b>	<b>\$ 246,932,930</b>	<b>\$ 367,324,372</b>



**New Jersey Schools Development Authority**  
**Statement of Activities and General Fund Revenues, Expenditures and Changes in Fund Balances**  
**July 31, 2012 Year-To-Date**

	General Fund <u>Total</u>	<u>Adjustments</u>	<b>Statement of Activities</b>	
			<u>Current Yr</u>	<u>Prior Yr</u>
<b>Revenues</b>				
Program Revenues:				
Bond and Note Proceeds (Issued by EDA)	\$ -		\$ -	\$ -
Bidding Fees-Plans & Specs	27,625		27,625	1,675
General Revenues:				
Investment Earnings	79,747		79,747	483,070
Rental Income	129,054		129,054	221,427
Other Revenue-OPRA	13,554		13,554	2,226
Total Revenues	<u>249,980</u>	<u>-</u>	<u>249,980</u>	<u>708,398</u>
<b>Expenditures/Expenses</b>				
Employee Salaries & Benefits	16,915,143	\$ 1,092,201	18,007,344	20,089,879
Administrative & General Expenses	3,288,892		3,288,892	3,104,766
Capital Expenditures	26,142	(26,142)	-	-
Capital Depreciation		527,736	527,736	605,880
School Facilities Project Costs	57,012,428	-	57,012,428	66,599,375
Total Expenditures/Expenses	<u>77,242,605</u>	<u>1,593,795</u>	<u>78,836,400</u>	<u>90,399,900</u>
Excess of Revenues Over Expenditures	(76,992,625)	(1,593,795)		
Change in Net Position			(78,586,420)	(89,691,502)
<b>Fund Balance/Net Position (Deficit)</b>				
Beginning of Year	287,026,066	(108,119,369)	178,906,697	369,703,884
End of Period	<u>\$ 210,033,441</u>	<u>\$ (109,713,164)</u>	<u>\$ 100,320,277</u>	<u>\$ 280,012,382</u>



New Jersey Schools Development Authority  
 Summary of Cash Receipts & Disbursements  
 From Inception through July 31, 2012

Cash Receipts - State Share

Cash Disbursements - State Share

Year	Principal Amount <sup>1</sup>		Investment Earnings	Miscellaneous <sup>3</sup> Revenue	Project Costs	Operating Expenses	Gross Capital <sup>4</sup> Expenditures	Deposits <sup>5</sup>	Totals
	Bond Proceeds	Appropriations <sup>2</sup> from State							
2000	-	\$1,510,975	\$5,013	-	-	\$639,406	\$1,150	-	\$875,432
2001	\$508,600,000	47,125,988	18,862,686	\$10	\$18,967,828	6,705,756	1,735,148	-	547,179,952
2002	629,400,000	(43,500,000)	9,991,010	221,897	460,970,915	11,318,973	1,440,184	\$11,453,239	133,836,074
2003	607,929,000	-	5,488,373	305,596	1,096,480,983	19,983,448	7,609,761	13,612,751	(496,738,472)
2004	1,700,000,000	-	8,098,130	356,167	1,289,801,167	28,882,347	844,489	6,299,119	395,225,413
2005	2,075,000,000	-	17,472,686	638,597	1,332,923,106	27,460,855	194,394	53,393,712	785,926,640
2006	600,000,000	-	39,701,591	446,994	1,069,330,378	30,483,062	349,158	(9,559,780)	(469,573,793)
2007	800,000,000	-	28,304,347	541,065	890,787,821	35,055,800	572,252	(24,223,201)	(121,793,662)
2008	450,000,000	-	13,584,070	837,796	880,936,507	39,760,922	940,178	12,538,723	(444,677,018)
2009	775,000,000	-	2,197,675	260,902	613,756,613	43,258,213	243,801	(40,375,956)	79,823,994
2010	499,200,000	-	(2,749,864)	171,035	282,888,651	41,612,847	82,769	(10,494,369)	161,542,535
2011	-	-	546,039	316,761	173,991,754	34,509,603	26,142	(1,490,714)	(209,155,413)
2012	-	-	79,747	170,233	97,640,070	19,953,758	26,142	(368,119)	(117,738,109)
Totals	8,645,129,000	5,136,963	141,581,503	4,267,053	8,208,475,793	339,624,990	14,065,568	10,785,405	
<b>Cash &amp; Cash Equivalents</b>									<b>\$244,733,573</b>

1 Pursuant to the provisions of the Educational Facilities Construction and Financing Act (C.18A:7G-14a), as amended, the aggregate principal amount of bonds, notes or other obligations the EDA may issue to finance school facilities projects, and the costs related thereto, shall not exceed \$12.5 billion. This limitation excludes indebtedness incurred for refunding purposes.  
 2 Represents funds received prior to the first bond issuance by the EDA in 2001.  
 3 Consists of rental income and cash receipts for bidding fees and OPRA requests.  
 4 Consists of leasehold improvements (SDA offices), capitalized software, furniture, fixtures & equipment for SDA operations.  
 5 Consists of deposits held for Section 13(B) Local Share Agreements (\$10,655,692); and other deposits (\$129,713)  
 6 2010 Investment Earnings includes: 2009 New Brunswick legal settlement, \$144,736, and interest income \$1,299,176, offset by the Rebate Arbitrage payment of \$4,193,776



New Jersey Schools Development Authority  
Interagency Agreements  
July 31, 2012

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2011</u>	<u>Total Payments</u>
<b><u>Included in Project Costs:</u></b>				
Department of Community Affairs	Provide code inspections, plan reviews and permits for schools.	\$ -	\$ 19,093,688	\$ 19,093,688
Department of Labor and Workforce Development	Provide training in construction trades to women and minorities pursuant to the Educational Facilities Construction & Financing Act (EFCFA). Also, provide enforcement of prevailing wage requirements on SDA projects.	-	10,541,812	10,541,812
Office of the Attorney General - Division of NJ State Police (services formerly provided by the Bureau of Fiscal Oversight and, prior to that, the Office of Government Integrity)	Perform prequalifying review and investigative services related to vendor integrity as required by the EFCFA.	224,873	5,038,478	5,263,351
Department of Education	Perform educational adequacy reviews for Abbott district schools.	-	3,276,059	3,276,059
New Jersey Institute of Technology	High Performance Schools guideline development and program implementation costs.	48,024	4,116,295	4,164,319
Rutgers University	Perform studies on the potential cost savings that could be realized through the use of standardized design elements, components, and construction materials. Also, includes fees paid to NJ Small Business Development Centers.	-	477,326	477,326
Department of Environmental Protection	Provide expedited environmental remediation review and support services.	19,318	1,611,081	1,630,399
Department of Transportation (terminated)	Provide relocation assistance services.	-	355,875	355,875
Other	Miscellaneous	-	179,552	179,552
<b>Payments Included in Project Costs</b>		<u>292,215</u>	<u>44,690,166</u>	<u>44,982,381</u>

(Continued on Next Page)



New Jersey Schools Development Authority  
 Interagency Agreements  
 July 31, 2012

Interagency Agreements (Continued)

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2011</u>	<u>Total Payments</u>
<b><u>Included in Administrative &amp; General:</u></b>				
Office of the Attorney General - Division of Law (TRE009)	Provide legal services and contract reviews. Also, provide legal support for environmental cost recoveries.	107,558	9,484,870	9,592,428
Governor's Authorities Unit	Annual assessment (not all years)	-	109,388	109,388
Office of the Inspector General (TRE030) (terminated in 2010)	Salaries & benefits for Assistant Inspector Generals assigned to SDA.	-	858,872	858,872
Rutgers University, Center for Organizational Development and Leadership (RUT009) (terminated)	Assist SDA in the development of a mission statement, vision statement and statement of values.	-	8,300	8,300
Department of Community Affairs (terminated)	Salaries & benefits for DCA employee assigned to SDA.	-	349,471	349,471
<b>Payments Included in Administrative &amp; General</b>		<u>107,558</u>	<u>10,810,901</u>	<u>10,918,459</u>
<b>Total Interagency Payments</b>		<u>\$ 399,773</u>	<u>\$ 55,501,067</u>	<u>\$ 55,900,840</u>

**PUBLIC COMMENT STATEMENT**

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.

**NO EXECUTIVE SESSION ACTIVITY**

**ISSUED CONSTRUCTION CHANGE DIRECTIVES (NO ACTIVITY)**