

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD MEETING  
WEDNESDAY, FEBRUARY 1, 2012 AT 9:00A.M.  
ONE WEST STATE STREET, 1 WEST BOARD ROOM, TRENTON, NJ

AGENDA

**1. Notice of Public Meeting**

**2. Roll Call**

**3. Approval of Meeting Minutes**

- a. Board Organization Meeting Minutes of January 4, 2012
- b. Board Regular Open Session Minutes of January 4, 2012

**4. Authority Matters**

- a. CEO Report
- b. Chairman's Report

**5. Report and Recommendations of the Audit Committee (Chairman's Report)**

**6. Report and Recommendations of the School Review Committee (Chairman's Report)**

- a Change Orders/Amendments

1. COMPANY NAME: Ernest Bock & Sons, Inc.  
DISTRICT: Elizabeth  
CONTRACT #: EL-0016-C03  
PMF/CM: NJSDA Managed  
SCHOOL NAME: Victor Mravlag Elementary School No. 21  
CHANGE ORDER #: 98  
REASON: Extended and Additional Material and Equipment Storage Costs  
AMOUNT: \$128,421.00  
CONTRACT STATUS: 45% Paid to Date against the Current Contract Value  
PROJECTED SCHOOL OCCUPANCY DATE: January 2013

2. COMPANY NAME: Cobra Construction Company, Inc.  
DISTRICT: Camden City  
CONTRACT NO.: CA-0005-C01  
SCHOOL NAME: Thomas Dudley Elementary School  
CHANGE ORDER #: 81  
CM: Hill International, Inc.  
AMOUNT: (\$11,000)  
TIME EXTENSION: 0  
CONTRACT STATUS: 99.3% Paid to Date against Current Contract Value  
SCHOOL OCCUPANCY DATE: September 2009

3. COMPANY NAME: SSP Architectural Group, Inc. (SSP)  
DISTRICT: Jersey City  
CONTRACT NO: JE-0010-A01  
PMF/CM: URS Corporation (Inactive)  
SCHOOL NAME: New PS No. 20 Elementary School  
AMENDMENT NO.: 10  
REASON: 2011 Capital Program Project: Additional and Extended Design and Construction Administration Phase Services  
AMOUNT: \$950,000  
CONTRACT STATUS: 74% Paid to Date  
OCCUPANCY DATE: TBD

4. COMPANY NAME: Michael Graves & Associates  
DISTRICT: Paterson  
CONTRACT NO: PA-0024-A01  
PMF/CM: TBD  
SCHOOL NAME: New PS #16 Elementary School  
AMENDMENT #: 1  
REASON: Revisions to Program and Schematic Phase Submissions  
AMOUNT: \$332,351  
CONTRACT STATUS: 26.8% Paid to Date Against the Design Contract Value  
OCCUPANCY DATE: September 2015

5. COMPANY NAME: Chanree Construction Company Inc.  
DISTRICT: Camden  
CONTRACT #: CA-0010-C01  
PMF/CM: NJSDA  
SCHOOL NAME: Morgan Village Middle School  
CHANGE ORDER #: 58  
REASON: Compensation for delay  
AMOUNT: \$450,000  
CONTRACT STATUS: 94.5 % paid to date against the design contract value  
OCCUPANCY DATE: September 2011

- b. Approval of Award
  - i. Package No. GP-0182-R01 - Claims Assistance Services

**7. Monthly Reports**

- a. For Informational Purposes
  - i. Active Projects Report
  - ii. Project Close Out Status Report
  - iii. Emergent Reserve Balance Summary
  - iv. Project Status Reports
  - v. Contracts Executed Report/Amendments & Change Orders Executed Report
  - vi. Contract Terminations Report (*no activity*)
  - vii. Settlement Activities Report
  - viii. Contractor and Workforce Compliance Report
  - ix. New Funding Allocation & Capital Plan Update Report
  - x. Regular Operating District Grant Activity Report
  - xi. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity to report*)
  - xii. Communications Report

**8. Public Comment**

**9. Executive Session**

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)

**10. Adjournment**

**APPROVAL OF MEETING MINUTES**

**JANUARY 4, 2012 Organizational Meeting Minutes**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING**

**WEDNESDAY, JANUARY 4, 2012**

The Annual Organizational meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA” or “the Authority”) was held on Wednesday, January 4, 2012 at 9:00 a.m. at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman  
Caren Franzini (NJEDA)  
Kevin Luckie (NJDCA Designee)  
James Petrino (State Treasurer Designee)  
Bernard Piaia (NJDOE Designee)  
Michael Capelli  
Kevin Egan  
Loren Lemelle  
Lester Lewis-Powder  
Michael Maloney  
Joseph McNamara  
Robert Nixon  
Mario Vargas

being a quorum of the Board. Mr. Egan, Mr. Lewis-Powder, Ms. Lemelle, Mr. Capelli and Mr. Piaia participated in the meeting via telephone conference.

At the Chairman’s request, Marc Larkins, chief executive officer, Jason Ballard, chief of staff; Jane F. Kelly, vice president & assistant secretary; Donald Guarriello, chief financial officer; Andrew Yosha, vice president of the SDA and David Reiner of the Governor’s Authorities Unit attended the meeting.

The Chairman, Mr. Walsh, called the meeting to order. In accordance with the Open Public Meetings Act, Ms. Kelly announced that the requisite notice of the meeting had been sent to the

*Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and that a meeting notice was duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

### ANNUAL ORGANIZATIONAL MEETING

Mr. Walsh welcomed the Members to the SDA's 2012 Annual Organizational meeting. He then presented the matters on the agenda for Board consideration.

Mr. Walsh referenced the Annual Meeting materials that were provided to the Board in advance of the meeting. He said that the first matter requiring Board approval pertains to the election of the Authority's Officers for 2012. Mr. Walsh said that, for 2012, he has nominated the following individuals to serve in the following positions: Vice Chairperson—Caren Franzini; Treasurer—Andrew Sidamon-Eristoff; Secretary—Joseph McNamara; Chief Executive Officer—Marc Larkins; Assistant Treasurer—Donald Guarriello; and Assistant Secretary—Jane F. Kelly. He said that the position of Assistant Secretary also is responsible for the corporate governance and compliance responsibilities of the Authority.

Mr. Walsh requested a motion to elect as the officers of the Authority those individuals whose names are set forth in the materials provided to the Board as announced. Upon motion duly made by Mr. Luckie and seconded by Mr. McNamara, the Board approved Mr. Walsh's nomination of SDA Officers for 2012. A Resolution memorializing the Board's action is attached hereto as **Resolution 3a**.

Mr. Walsh then advised the Board that the next item presented is Mr. Walsh's designation of Committee Chairs and Members. He said that Committee Chair and Member designations are direct appointments at the discretion of the Chairman and, as such, do not require formal Board action or approval. Mr. Walsh said that he has made very few changes for 2012 from the 2011 Chair and Committee Member designations. He advised the Board that he has determined to appoint the following individuals to serve as Chairs and Members respectively of the Authority's Audit, Real Estate and School Review Committees:

Audit Committee

1. Robert Nixon, **Chairperson** (Public Member)
2. State Treasurer (or designee, as permitted by Section 2.7 of the By-Laws)
3. Martin Perez, Esq. (Public Member)
4. Loren Lemelle (Public Member)
5. Michael Capelli (Public Member)
6. Edward Walsh (Public Member)

Real Estate Committee

1. Joseph McNamara, **Chairperson** (Public Member)
2. Lester Lewis-Powder (Public Member)
3. Mario Vargas (Public Member)
4. Commissioner of the New Jersey DCA (or designee, as permitted by Section 2.7 of the By-Laws)
5. Kevin Egan (Public Member)

School Review Committee

1. Caren Franzini, **Chairperson** (Chief Executive Officer of the NJEDA)
2. Commissioner of the NJDOE (or designee, as permitted by Section 2.7 of the By-Laws)
3. Commissioner of the NJDCA (or designee, as permitted by Section 2.7 of the By-Laws)
4. Joseph McNamara (Public Member)
5. Karim Hutson (Public Member)
6. Michael Maloney (Public Member)
7. Edward Walsh (Public Member)

Mr. Walsh next stated that a proposed 2012 Board meeting schedule, to be operative until the Authority's next Annual Organizational meeting, was included in the meeting materials as **Exhibit E**. Mr. Walsh requested a motion to adopt the proposed Board meeting schedule. Upon motion made by Mr. Maloney, seconded by Mr. Luckie, with Ms. Lemelle abstaining, the Board approved the Board meeting schedule for 2012 as proposed. A Resolution memorializing the Board's action is attached hereto as **Resolution 3c**.

In continuing, Mr. Walsh said that the Audit Committee Charter requires that at least one member of the Audit Committee be designated by the Board as the Committee's "financial expert". He said that his recommendation for Audit Committee "financial expert" is James Petrino, State Treasurer designee. Mr. Walsh then requested a motion to approve the nomination of Mr. Petrino to serve as the Audit Committee's "financial expert". Upon motion duly made by Mr. Nixon and seconded by Mr. Vargas, the Board approved the nomination of Mr. Petrino to serve as the Audit

Committee's "financial expert". A Resolution memorializing the Board's action is attached hereto as

**Resolution 3bi.**

**PUBLIC COMMENT**

Mr. Walsh then asked if any member of the public wished to address the Board at its Annual Organizational meeting. No member of the public stepped forward to address the Board. Mr. Walsh then asked for a motion to adjourn the meeting.

Upon motion made by Mr. Piaia and seconded by Mr. McNamara, and with unanimous consent, the SDA's Annual Organizational meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its 2012 Annual Organizational meeting held January 4, 2012.

/s/Jane F. Kelly  
Assistant Secretary

**RESOLUTION—3a.**

**Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the January 4, 2012 Organizational Meeting of the New Jersey Schools Development Authority were forwarded to the Governor on January 5, 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's January 4, 2012 Organizational Meeting are hereby approved.

Dated: February 1, 2012

**January 4 2012 Open Session Meeting Minutes**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING**

**WEDNESDAY, JANUARY 4, 2012**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA”, “NJSDA” or “the Authority”) was held on Wednesday, January 4, 2012 at 9:07 A.M. at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman  
Caren Franzini (NJEDA)  
Kevin Luckie (NJDCA Designee)  
James Petrino (State Treasurer Designee)  
Bernard Piaia (NJDOE Designee)  
Michael Capelli  
Kevin Egan  
Karim Hutson  
Loren Lemelle  
Lester Lewis-Powder  
Michael Maloney  
Joseph McNamara  
Robert Nixon  
Martin Perez  
Mario Vargas

being all the Members of the Board. Mr. Egan, Mr. Lewis-Powder, Ms. Lemelle, Mr. Capelli, Mr. Hutson, Mr. Perez and Mr. Piaia participated in the meeting via telephone conference.

At the Chairman's request, Marc Larkins, chief executive officer, Jason Ballard, chief of staff; Jane F. Kelly, vice president & assistant secretary; Donald Guarriello, chief financial officer; Andrew Yosha, vice president; Ritchard Sherman, director, of the SDA and David Reiner of the Governor's Authorities Unit attended the meeting.

The meeting was called to order by the Chairman, Mr. Walsh. Mr. Walsh requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and that a meeting notice had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

### ***Approval of Meeting Minutes***

Mr. Walsh then presented the minutes of the meeting of the Board held December 7, 2011 for consideration and approval. He noted that presented for Board consideration are the minutes of the Board's December 7, 2011 Open and Executive Session meetings. A copy of the minutes and a resolution for Board consideration and approval were provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie, and seconded by Mr. Nixon, with Mr. Vargas abstaining, the December 7, 2011 Open and Executive Session meeting minutes were approved by the Board upon its vote in favor of the resolution attached hereto as ***Exhibits 3a/3b***.

### ***Authority Matters***

#### ***CEO Report***

Mr. Walsh asked Mr. Larkins to provide the report of the CEO. Mr. Larkins informed the Members of recent SDA activities and events. First, Mr. Larkins reported that in early December the Authority had advertised its first two projects in the 2011

Capital Program. He noted that one of the projects was for a site package for Phase 1 of the Elizabeth Academic High School in the Elizabeth school district. Mr. Larkins informed the Members that the pre-bid meeting was well attended and that twenty (20) firms were represented. He said that the SDA is anticipating competitive pricing. He reminded the Members that the SDA also advertised for a construction award for the Long Branch Catrambone Elementary School in the Long Branch school district. He noted that the SDA is excited about moving these projects forward. Mr. Larkins also reminded the Members that when they approved the 2011 Capital Program back in March, the SDA mentioned that these two projects would be making their way into construction phase in 2011.

In continuing, Mr. Larkins reported that, as requested by the Members, SDA staff has created an additional report focusing on the remainder of the projects that were a part of the Capital Program. He said that a number of those eight (8) projects have ongoing site investigation activity. Mr. Larkins stated that other projects are moving along through the design phase as a part of the SDA's kit of parts ("KOP") approach. He reminded the Members that KOP has been discussed at the Board level on numerous occasions. He noted that the first KOP project anticipated for release early this year is New Brunswick's A. Chester Redshaw Elementary School ("Redshaw") project. Mr. Larkins also reminded the Members of the demolition award that they approved for an elementary school in Keansburg and noted that there are other activities that the SDA is working on. He noted that the revamping of the emergent program is underway and that more details regarding the emergent program will be reported to the School Review Committee ("SRC") at its January 17 meeting. Mr. Larkins also referenced the creation of the SDA's Design

Studio, and noted that the SDA is performing a lot of in-house design for KOP as well as for some emergent projects. He said that the public will see a lot of SDA's work as projects rollout. Mr. Walsh had an inquiry with regard to the plans for design/build and asked if a monthly update could be presented beginning with the February SRC meeting, or if a separate meeting could be scheduled. Mr. Larkins answered in the affirmative and said that updates could be provided on a rolling basis because some projects are further along than others. Ms. Franzini commented that, from a public information perspective, a status update of the Capital Program should be made available. Mr. Walsh asked if any projects, other than the two noted earlier by Mr. Larkins, would be presented in the first quarter. In response, Mr. Larkins cited the West New York ("WNY") Harry L. Bain Elementary School ("Bain") project. He said that this project is now unlikely to be new construction. He said that he did not want to present an update yet regarding the Bain building, however, because the SDA is still having conversations with the district. He said that the SDA believes there is an alternative way to address the existing need. Mr. Larkins noted that what is anticipated for the first quarter with regard to the Bain building is its demolition. He said that the advancement of an acquisition for a high school and the retrofit of an existing high school has gained public attention, but has not been advanced to the Board for formal consideration. Mr. Larkins noted that SDA staff and the district have had conversations and that once the package is complete, it will be presented to the Board for approval. Mr. Larkins also noted that the SDA is looking at two (2) projects for the first quarter and two (2) for the second quarter. Mr. Walsh asked when bids were due for the projects that have already gone out to bid. Mr. Larkins replied that the pre-bid for Long Branch would be taking place today and that a timeline

could be shared with the Members. Mr. Walsh stated that the Members could give him a call if they had any additional questions with regard to the design/build process. Ms. Franzini inquired as to the status of SDA's meetings with Phillipsburg. Mr. Larkins replied that currently there is not any information that can be provided for public consumption, but he advised the Members that a recent meeting with Phillipsburg was productive and that something may be on track to advance to the Board, hopefully in 2012. Mr. Larkins added that, once finalized, the anticipated recommendation will address the needs of Phillipsburg and will put the SDA in position to advance a project. Mr. Walsh inquired as to whether there would be future meetings with Phillipsburg. Mr. Larkins answered in the affirmative and noted that it is the SDA's hope that upcoming meetings with Phillipsburg would focus on advancement of a particular project for the district. He said that SDA staff will report back to the SRC in the short term. Ms. Franzini also asked about the status of meetings between SDA and the Camden district. Mr. Larkins reported that he has made outreach to the district and has yet to hear back from anyone. He said that this could be due to the holiday schedule, but he will continue the effort. Mr. Larkins said that he is anticipating a call back from Rueben Mills, the Deputy Superintendent of Camden and he will continue to update the SRC. Ms. Franzini suggested that Mr. Piaia assist with scheduling a meeting between the SDA, DOE and the Camden district. Mr. Piaia said that DOE would be happy to try to schedule a meeting for all involved parties. Ms. Franzini noted that it would be good to have a joint effort with SDA and DOE at this point. Mr. Larkins agreed adding that DOE has been involved in all meetings with the districts.

### *Audit Committee Report*

Mr. Walsh then asked for the report of the Audit Committee. Mr. Nixon advised the Board that the Audit Committee met on December 19, 2011. He informed the Members that the November 2011 New Funding Allocation and Capital Program update presented to the Audit Committee had reported a \$4.4 million decrease in commitments in the unforeseen events reserve due mainly to a reduction in the forecasted project close-out costs for the Neptune Community School. He reported no changes in the planning reserve balance and noted a \$100,000 increase in commitments in the Emergent Projects reserve due to a change order processed for a district delegated grant. He informed the Members that the reserve balance for the Regular Operating Districts (“RODs”) decreased in commitments by \$600,000 due primarily to a reduction in State share for projects nearing completion. He added that no additional grants were offered during the current reporting period.

In continuing, he said that management had also provided the Committee with a report on the status of the Authority’s audit recommendations. He said that KPMG’s Cost Recovery Process Audit has been drafted and submitted for approval. He also informed the Members that management has reported that of 53 audit recommendations recorded, 37 have been completed. Mr. Nixon then discussed the Monthly Financial Report that was presented to the Committee, noting that, as of November 30, 2011, the Authority’s operating expenditures were at \$34.3 million, which is \$9.3 million lower than budget for the corresponding period in the prior year. He said that this is a \$6.4 million decrease from the corresponding period in the prior year. He advised that the school facilities project expenditures total \$158 million, which is \$109 million lower than

spending for the corresponding prior year period due largely to a decrease in construction work offset by a \$15 million increase in grant activity.

In conclusion, he noted that the Committee had also received an update regarding the cost of the Other Post-Employment Benefits program as reflected in the 2012 Budget. He advised that an actuarial evaluation showed a \$1.6 million reduction in the \$3.5 million estimated program cost mainly due to lower headcount and employee contributions.

### *School Review Committee Report*

#### **Change Orders/Amendments – Wallace Brothers, Inc.; Promedia Technology Services, Inc.**

The Chairman then asked Ms. Franzini to provide the report of the SRC. Ms. Franzini reported that the Committee met on December 19, 2011 and discussed various issues. She referenced materials that were previously sent to the Members for review. First, Ms. Franzini reported that the Committee discussed a credit change order for an emergent project for Trenton Central High School. She said that the project was completed and that \$27,406.49 was being credited back to the SDA. Ms. Franzini suggested the next time the Operating Authority is reviewed, that the levels of authority regarding thresholds for Board approval of credit change orders be adjusted so that credit change orders at certain levels need not require Board approval. Mr. Walsh agreed and indicated that he has had conversations with Mr. Larkins in an effort to make the adjustment sooner rather than later. Mr. Maloney suggested that, in such cases, Board notification by way of an informational memorandum to be circulated to the Members, could suffice.

A resolution pertaining to the approval of a credit change order for Wallace Brothers, Inc. had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Maloney, and seconded by Mr. Nixon, the resolution, attached hereto as *Exhibit 6a1*, was approved by the Board.

Next, Ms. Franzini reported that the Committee had also discussed a credit change order for Promedia Technology Services, Inc. for the Morgan Village Middle School in the Camden City district. She reported that there was a change in scope and that the project was completed and \$86,602.00 is to be credited back to the SDA. Ms. Franzini said that this credit change order is another example of why the Operating Authority should be reviewed.

A resolution pertaining to the approval of a credit change order for Promedia Technology Services, Inc. had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Luckie, and seconded by Mr. Hutson, the credit change order for Promedia Technology Services, Inc. was approved by the Board upon its vote in favor of the resolution attached hereto as *Exhibit 6a2*.

Ms. Franzini reminded the Members that the SDA and DOE had made outreach to all of the districts regarding their emergent projects. She said that SDA and DOE staff categorized the projects and will provide the SRC with a timeline for the work at its January meeting and will then present it to the Members in February. Ms. Franzini also suggested that the report be shared with the Audit Committee for budgeting purposes. Mr. Walsh then asked that Mr. Ballard be prepared to present an update regarding the closeout of projects at the next Board meeting. Mr. Ballard stated that he was prepared with an update. He reported that SDA staff transferred two (2) capital projects and

transferred and closed one (1) capital project. Mr. Ballard said that, in addition, one (1) emergent project has been transferred and closed. Mr. Ballard said that by February 2012 (6) additional deeds totaling approximately \$71 thousand in insurance premium savings will have been transferred.

Mr. Walsh stated that when the SRC has another discussion regarding KOP, LEED certification should be reviewed and discussed in detail. Mr. Sherman noted that the SDA had convened a working group that has encouraged pursuit of LEED certification, discussed the appropriate level of certification and recommended that it be consistent with prior design/build approach. Mr. Walsh suggested having a discussion on this topic at the next SRC meeting.

### **Public Comments**

The Chairman then announced that the Public Comment portion of the meeting would begin. He asked if there were any members of the public present that wished to address.

Hearing none, upon a motion by Ms. Franzini, and seconded by Mr. Vargas and with unanimous consent, the Open Session meeting was adjourned

**Certification:** The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its January 4, 2012 meeting.

/s/ Jane F. Kelly  
Assistant Secretary

**RESOLUTION—3b.**

**Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the January 4, 2012 Board meeting of the New Jersey Schools Development Authority, for the Open Sessions, was forwarded to the Governor on January 5, 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's January 4, 2012 Open Session meeting are hereby approved.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: February 1, 2012

**AUTHORITY MATTERS**

## CEO REPORT

**CHAIRMAN'S REPORT**

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE -CHAIRMAN'S REPORT**

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE**  
**CHAIRMAN'S REPORT**

**ERNEST BOCK & SONS, INC.**



**MEMORANDUM**

**TO:** Members of the Authority

**FROM:** Corrado Minervini  
Program Director, Program Operations

**DATE:** February 1, 2012

**SUBJECT:** Change Order – Ernest Bock & Sons, Inc.

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COMPANY NAME: Ernest Bock & Sons, Inc.  
 DISTRICT: Elizabeth  
 CONTRACT #: EL-0016-C03  
 PMF/CM: NJSDA Managed  
 SCHOOL NAME: Victor Mravlag Elementary School No. 21  
 CHANGE ORDER #: 98  
 REASON: Extended and Additional Material and Equipment Storage Costs  
 AMOUNT: \$128,421.00  
 CONTRACT STATUS: 45% Paid to Date against the Current Contract Value  
 PROJECTED SCHOOL OCCUPANCY DATE: January 2013

I am writing to recommend approval by the Members of the Authority for Change Order #98 in the amount of \$128,421 for extended and additional material and equipment storage costs for Ernest Bock & Sons, Inc. (EBS), General Contractor for the Victor Mravlag Elementary School No. 21 project. Pursuant to the Operating Authority adopted by the Board on December 1, 2010, a change order that in the aggregate is greater than 10% of the contract value requires Board approval. The aggregate value of this and prior change orders is greater than 10% of the contract value.

**Project Background**

The Victor Mravlag Elementary School No. 21 project consists of the construction of a new 80,164 square foot facility to educate 500 students in grades Pre-K to Eight. On November 16, 2006, a construction contract was awarded to EBS in the amount of \$20,587,000 for the addition and renovation of the existing Victor Mravlag Elementary School No. 21.

In July 2009, the Members of the Authority approved a revised Project Charter to reflect a change in project scope from addition/renovation to new construction and in anticipation of additional services to be provided by the General Contractor to effectuate that change in scope.

To date there has been significant prior change order activity on this engagement, including several change orders that have been reviewed and approved by the Members of the Authority. Among these were change orders No. 91 and No. 92 to EBS, approved by the Members of the Authority on January 5, 2011 and October 5, 2011 respectively, in the total amount of \$3,196,000 for labor, materials and equipment necessary for the revised construction services.

Members of the Authority  
 Change Order – Ernest Bock & Sons, Inc.  
 February 1, 2012  
 Page 2 of 3

### REASON FOR CHANGE

Project delays beyond the control of EBS have necessitated a revised construction completion schedule as well as a need for extended and additional material and equipment storage costs. The revised schedule, validated by the Project Team, recognizes when the stored material and equipment will be utilized, and the associated storage costs correlate to that schedule. EBS provided details of each category of stored material and the relevant storage costs per each of the eight (8) categories, with end dates indicative of the on-site need for the material based on the schedule. The categories are; Flooring Material, Emergency Generator, Mechanical Equipment, HVAC Equipment, Electrical Equipment, Electrical Heaters, Plumbing Fixtures, and Casework. Change order No. 98 seeks to address all extended and additional material and equipment storage costs inclusive of EBS and subcontractor direct costs, Overhead, Insurance and Bonding, valued in total at \$128,421.00. Any storage costs not actually incurred will be credited to the SDA if any improvement to the schedule can be realized.

### SUMMARY CHANGE

This change order is necessary to compensate Ernest Bock & Sons, Inc. for the following:

EBS and Subcontractor Contractor Direct Costs:	\$ 117,329.69
Overhead, Insurance and Bonding:	\$ 11,091.31
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Total:	\$ 128,421.00

Documents supporting this Change Order have been reviewed by the associated NJSDA project team members as well as the Program Director, Deputy Program Director and the NJSDA Contract Management Department (CMD) for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the Change Order is justified and the amount is reasonable and appropriate.

### CALCULATIONS

a. Original Contract Amount	\$ 20,587,000.00
b. Change Orders to Date (Excluding proposed Change Order)	\$ 7,216,699.53
c. Proposed Change Order Amount	\$ 128,421.00
d. Total Change Orders to Date including this Change Order (Total of Line (b.) and Line (c.))	\$ 7,345,120.53
e. Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))	35.7%
f. Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$ 27,932,120.53
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Members of the Authority  
Change Order – Ernest Bock & Sons, Inc.  
February 1, 2012  
Page 3 of 3

RECOMMENDATION

The Members of the Authority are requested to approve the Change Order No. 98 for Ernest Bock & Sons, Inc., in the amount of \$128,421.00. In accordance with the Operating Authority, approval is required by the members of the Authority of any change order which in the aggregate is greater than 10% of the current contract value. The aggregate value of this and prior change orders is greater than 10% of the contract value.

Recommended by:

/s/ Corrado Minervini  
Corrado Minervini, Program Director

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
Reviewed and Recommended by: Vincent Lechmanick, Deputy Program Director  
Prepared by: Gabriel Salas, Program Officer, Program Operations

***Resolution - 6a1.***

COMPANY NAME: Ernest Bock & Sons, Inc.  
 DISTRICT: Elizabeth  
 CONTRACT #: EL-0016-C03  
 PMF/CM: NJSDA Managed  
 SCHOOL NAME: Victor Mravlag Elementary School No. 21  
 CHANGE ORDER #: 98  
 REASON: Extended and Additional Material and Equipment Storage Costs  
 AMOUNT: \$128,421.00  
 CONTRACT STATUS: 45% Paid to Date against the Current Contract Value  
 PROJECTED SCHOOL OCCUPANCY DATE: January 2013

**Resolution**

**WHEREAS**, the Operating Authority adopted by the Members of the Schools Development Authority (“SDA” or “Authority”) requires that a change order that in the aggregate is greater than 10% of the contract value requires Board approval; and

**WHEREAS**, the Victor Mravlag Elementary School No. 21 project (“the Project”) involves the construction of a new 80,164 square foot facility to educate 500 students in grades pre-K to Eight; and

**WHEREAS**, on November 16, 2006, a construction contract was awarded to Ernest Bock & Sons, Inc. (“EBS”) in the amount of \$20,587,000 for the addition and renovation of the existing Victor Mravlag Elementary School No. 21; and

**WHEREAS**, in July 2009, the Members of the Authority approved a revised Project Charter to reflect a change in project scope from addition/renovation to new construction and in anticipation of additional services to be provided by the General Contractor to effectuate that change in scope; and

**WHEREAS**, project delays beyond the control of EBS have necessitated a revised construction completion schedule as well as a need for extended and additional material and equipment storage costs; and

**WHEREAS**, the revised schedule, validated by the Project Team, recognizes when the stored material and equipment will be utilized, and the associated storage costs correlate to that schedule; and

**WHEREAS**, Change order No. 98 seeks to address all extended and additional material and equipment storage costs inclusive of EBS and subcontractor direct costs, overhead, insurance and bonding, valued in total at \$128,421.00; and

**WHEREAS**, any storage costs not actually incurred will be credited to the SDA if any improvement to the schedule can be realized; and

**WHEREAS**, the aggregate value of this and prior change orders, as described in the memorandum presented to the Board on this date and incorporated herein, is greater than 10% of the contract value; and

**WHEREAS**, documents supporting Change Order No. 98 have been reviewed by the associated SDA project team members as well as the Program Director, Deputy Program Director and the SDA Contract Management Department (“CMD:”) for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that the Change Order is justified and the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Change Order No. 98 for Ernest Bock & Sons, Inc., (Contract No. EL-0016-C03) in the amount of \$128,421.00 in connection with the Victor Mravlag Elementary School No. 21 in the Elizabeth School District consistent with the memorandum presented to the Board on this date.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Ernest Bock & Sons, Inc., (Contract No. EL-0016-C03), Victor Mravlag Elementary School No. 21, Elizabeth School District, dated February 1, 2012

Dated: February 1, 2012

**COBRA CONSTRUCTION COMPANY, INC**



MEMORANDUM

**TO:** Members of the Authority  
**FROM:** Ritchard J. Sherman  
Program Director, Program Operations  
**DATE:** February 1, 2012  
**SUBJECT:** Construction Change Order – Cobra Construction Company, Inc.

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COMPANY NAME: Cobra Construction Company, Inc.  
DISTRICT: Camden City  
CONTRACT NO.: CA-0005-C01  
SCHOOL NAME: Thomas Dudley Elementary School  
CHANGE ORDER NO.: 81  
CM: Hill International, Inc.  
AMOUNT: (\$11,000)  
TIME EXTENSION: 0  
CONTRACT STATUS: 99.3% Paid to Date against Current Contract Value  
SCHOOL  
OCCUPANCY DATE: September 2009

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of a credit change order to SDA Construction Contract No. CA-0005-C01, in the amount of \$11,000. The work on the project is completed in full. Execution of this change order is necessary for the release of final payment and contract close-out. Pursuant to the Operating Authority approved by the Members, Board approval is required for this credit construction change order which in the aggregate is greater than 10% of the contract value.

BACKGROUND

This project consists of the construction of a new 92,000 square foot, two-story Thomas Dudley school facility educating 539 students in grades Pre-K through 6. On January 23, 2008, Cobra Construction Company, Inc. (Cobra) was given a Notice to Proceed for construction of the Project. The project is 100% completed and has been occupied by the Camden School District since September 2009.

REASON FOR CHANGE

During close-out activities, the Design Consultant’s punch list revealed minor, non-conforming aesthetic items related to the building’s concrete masonry veneer. Corrective work was unnecessary for completion of the project for school occupancy and remains unnecessary. The value of the work was collectively determined by the CM, the Designed Consultant and SDA and has been accepted by all parties including the school district.

Members of the Authority  
Change Order No. 81 – Cobra Construction, Inc.  
Contract No. CA-0005-C01  
February 1, 2012  
Page 2 of 2

SUMMARY OF CHANGE

Change Order No. 81 resolves all minor, non-conforming aesthetic items related to the building’s concrete masonry veneer.

Documents supporting this change order have been reviewed by the associated SDA project team members as well as the Program Director and Deputy Program Director, and the Contract Management Department (CMD) for adherence to current NJSDA policy and procedures. All reviewing SDA staff members, including CMD, have determined that the change order is justified and that the amount is reasonable and appropriate.

CALCULATIONS

a. Original Contract Amount	\$21,430,000
b. Change Orders to Date (excluding proposed)	\$4,422,514
c. Proposed Change Order Amount	(\$11,000)
d. Total of Line (b.) and Line (c.)	\$4,411,514
e. Line (d.) Represents a Percent of Line (a.)	20.6%
f. Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$25,841,514

RECOMMENDATION

The Members of the Authority are requested to approve this credit change order, in the amount of \$11,000, in accordance with the Operating Authority, which requires approval by the Members of the Authority of a change order or credit change order that exceeds \$500,000 or ten percent (10%) of the contract value, singularly or in the aggregate, with recommendation of the Program Director and the Vice President of Program Operations.

Recommended by:

/s/ Ritchard Sherman  
Ritchard J. Sherman, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
Recommended by: Gary Cleveland, Deputy Program Director, Program Operations  
Prepared and Recommended by: Claire Tsai-Ochs, Program Operations

**Resolution - 6a2.**

COMPANY NAME: Cobra Construction Company, Inc.  
DISTRICT: Camden City  
CONTRACT NO.: CA-0005-C01  
SCHOOL NAME: Thomas Dudley Elementary School  
CHANGE ORDER NO.: 81  
CM: Hill International, Inc.  
AMOUNT: (\$11,000)  
TIME EXTENSION: 0  
CONTRACT STATUS: 99.3% Paid to Date against Current Contract Value  
SCHOOL  
OCCUPANCY DATE: September 2009

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires that the Members of the Authority authorize and approve credit construction change orders with an aggregate value greater than 10% of the contract value; and

**WHEREAS**, the Thomas Dudley Elementary School project (“the Project”), which was given a Notice to Proceed in 2008, involves the construction of a new 92,000 square foot, two-story Thomas Dudley school facility educating 539 students in grades Pre-K through 6; and

**WHEREAS**, work on the project has been completed in full, the facility has been occupied by the Camden City School District (the “District”) since September 2009, and execution of this change order is necessary for the release of final payment and contract close-out; and

**WHEREAS**, Change Order No. 81 resolves all minor, non-conforming aesthetic items related to the building’s concrete masonry veneer; and

**WHEREAS**, the value of the work was collectively determined by the Construction Manager, the Design Consultant and SDA and has been accepted by all parties including the District; and

**WHEREAS**, documents supporting this credit change order have been reviewed by the associated SDA project team members as well as the Program Director and Deputy Program Director, the Contract Management Department (“CMD”) and the Vice President of Program Operations for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that the credit change order, in the amount of \$11,000, is justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Credit Change Order No. 81 in the amount of \$11,000 for Cobra Construction Company, Inc. (Contract No. CA-0005-C01) in connection with the Thomas Dudley Elementary School project in the Camden City School District.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Cobra Construction Company, Inc. (Contract No. CA-0005-C01),  
Thomas Dudley Elementary School, Camden City School District, dated February 1,  
2012

Dated: February 1, 2012

**SSP ARCHITECTURAL GROUP, INC.**



**MEMORANDUM**

TO: Members of the Authority  
 FROM: Corrado Minervini  
 Program Director, Program Operations  
 DATE: February 1, 2012  
 SUBJECT: Amendment – SSP Architectural Group, Inc. (SSP) (formerly NJ K-12 Architects, LLC)

COMPANY NAME: SSP Architectural Group, Inc. (SSP)  
 DISTRICT: Jersey City  
 CONTRACT NO: JE-0010-A01  
 PMF/CM: URS Corporation (Inactive)  
 SCHOOL NAME: New PS No. 20 Elementary School  
 AMENDMENT NO.: 10  
 REASON: 2011 Capital Program Project: Additional and Extended Design and Construction Administration Phase Services  
 AMOUNT: \$950,000  
 CONTRACT STATUS: 74% Paid to Date  
                             Contract Value at Time of Award: \$ 1,665,000.00  
                             Value of Amendments to Date: \$ 652,622.65  
                             Current Contract Value: \$ 2,317,622.65  
 PROJECTED SCHOOL OCCUPANCY DATE: TBD

**INTRODUCTION**

At the March 2, 2011 SDA Board Meeting, the Members approved the Authority’s 2011 Capital Program. That program identified the Jersey City New PS No. 20 Elementary School as one of the projects for final validation and advancement. I am writing to advise the Members of the Authority of the results of that validation performed by SDA staff.

I am also writing to request approval by the Members of the Authority of a contract amendment to SSP Architectural Group, Inc. in the amount of \$950,000. The amendment is for extended and additional design and construction administration phase services for the New PS No. 20 Elementary School project located in the Jersey City School District. Funding for the amendment is available within the Project Charter Budget, in accordance with the most recent Project Charter, dated January 7, 2009.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, an amendment valued in excess of \$100,000 or 10% of the contract value, requires approval by the Members of the Authority. This amendment is valued in excess of \$100,000 and 10% of the contract.

Members of the Authority  
Amendment No. 10 – SSP Architectural Group, Inc. (SSP)  
February 1, 2012  
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## BACKGROUND

### Project Definition

At the March 2, 2011 SDA Board Meeting, the Members approved the Authority's 2011 Capital Program. That program identified the Jersey City New PS No.20 Elementary School project for final validation and advancement into design in 2011.

The current programmatic model which was approved and accepted by SDA, NJDOE, and the District on May 8, 2009 remains valid. The proposed Jersey City New PS No.20 Elementary School, which will replace the existing PS 20 facility, will educate 628 students in grades Kindergarten through Five (K-5).

### Design History

In the time since the initial NTP for this project, the project scope and associated design consultant scope of services have gone through several transitions and modifications.

In October 2003, NJ K-12 Architects, (now SSP) was issued a Notice to Proceed (NTP) to proceed with design and construction administration services. At that time, the Project Scope was understood to consist of a new 95,000 square foot school to educate 568 students in grades Kindergarten through Five (K-5) with an estimated construction cost of \$18 million. The Project Scope also included 26,400 square feet of structured parking for 80 cars with an estimated construction cost of \$1.5M. SSP proceeded with design of the project up to 95% Construction Documents. The design was initially submitted to DCA in June 2005 and a first round of comments was received from DCA in August of that year. In July of 2005, SSP's services were informally suspended pending resolution of questions related to bid packaging and phasing. Following resolution of those issues, SSP proceeded with response to DCA comments in August 2006.

In 2007, during the DCA review and comment phase, further advancement of the project was suspended pending the SDA's review of capital projects. Prior to suspension of the project, a total of seven design consultant amendments totaling approximately \$500,000 were approved for a variety of additional services, including additional site investigations, site remediation design, other additional site design, and conformance to district technology planning.

In 2008, the New PS No. 20 Elementary School was identified for advancement as part of the SDA's 2008 Capital Plan. On June 1, 2009 SDA forwarded a letter to SSP Architects to engage in negotiations for the re-start of Jersey City New PS No. 20 Elementary School including a review by the Department of Education (DOE) for program verification and a review by SDA for potential design excess. In October, 2009 a written Amendment to the Agreement between NJSDA and the Design Consultant (SSP) was executed as Amendment No.8, valued at \$90,000, to account for project scope modifications which were initiated at that time. These included the change to the programmatic model that had been approved in May, 2009, as well as value management revisions, the elimination of structured parking, and the acquisition of additional property to provide at-grade parking.

On February 3, 2010, SSP's redesign work on the project was suspended once again at program concept phase, prior to submission to NJDOE for Schematic review, pending the findings and recommendations of the SDA 2010 Capital Plan Review.

Members of the Authority  
Amendment No. 10 – SSP Architectural Group, Inc. (SSP)  
February 1, 2012  
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### SDA Review and Validation

Following Board approval of the 2011 Capital Program in March 2011, SDA staff undertook a review and validation of the scope and design of the Jersey City PS 20 project. That process included:

- Review and validation of the current design and design documents relative to site development and environmental considerations, to ensure conformance with current required approach and standards
- Elimination of Acquisition of adjoining church property for District's on-site parking
- Review of materials and systems standards
- Constructability review

That process also included a review of the proposed project scope, budget, and schedule, and consideration of alternatives for project advancement and delivery.

The validation effort also confirmed that the changes resulting from Amendment No.8 discussed above remain relevant and beneficial to the project, and are consistent with SDA's approach to the programmatic model and material and systems standardization.

That review and validation process concluded that the current design which reached completion of conceptual design phase was substantially supportive of the SDA approach to standardization and was therefore an appropriate design for the advancement of the project with modifications as discussed below. The conclusion was based upon the following assessment details:

- Efficient Design – Review of the current design, which incorporates the project scope modifications initiated in 2009, found it to be efficient in regard to plan organization and circulation, and to have a very efficient footprint, well-suited to the project's relatively small urban site.
- Consistency with K-5 Programmatic Model – Review of the current design also found it to be well-aligned with the K-5 programmatic model proposed as an SDA standard. The number, type, and size of spaces in the current design are, with limited exceptions, consistent with the proposed K-5 programmatic model and the NJDOE Facilities Efficiency Standard (FES), due in large part to revisions made pursuant to Amendment No.8.
- Consistency with Materials and Systems Standards – Materials and systems proposed as part of the current design are largely consistent with SDA materials and systems standards, primarily due to modifications made pursuant to Amendment No.8. Additionally, the project is at a stage where any additional changes to materials and systems can be easily made.

The review also concluded that development of an early site remediation bid package was necessary and appropriate. Inclusion of an early site preparation package will reduce the potential for construction delays and associated additional project costs

For these reasons, and to advance the appropriate conceptual design, with modifications through the Schematic Design phase, Amendment No. 9, with a value of \$45,538, was executed in October 2011.

Members of the Authority  
 Amendment No. 10 – SSP Architectural Group, Inc. (SSP)  
 February 1, 2012  
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#### Project Scope Modifications and Services Included in Amendment No. 9

1. Development of Schematic Design for submission to DOE for review and approval.
2. The adjoining Episcopal Archdiocese property was removed from the project scope and on-site parking was reduced accordingly.
3. Off-site utility improvements, including a proposed water line extension/improvement, were eliminated as part of the Project Scope.
4. Design modifications to more closely conform to proposed SDA Materials and Systems Standards. These modifications included but were not limited to the following:
  - a. Modification of the structural system to eliminate precast concrete plank and use steel framing and composite floor deck throughout;
  - b. Modification of the HVAC system to eliminate central boiler and chiller with four-pipe distribution system and to provide Direct Expansion (DX) gas-fired roof-top HVAC units with variable-air-volume distribution.
5. Additional Geo-technical Investigation was performed so as to confirm no changes from soil structure as investigated in the Geotechnical report issued in 2004.
6. Conceptual Design Review - The Design Consultant reviewed the current design with the SDA and School District in regards to conformance with SDA Material and Systems standards and current District standards, including technology systems standards.
7. Conceptual Redesign Services - The current design was modified as follows:
  - a. Site Redesign – The conceptual site plan was revised to reflect the modified project site (exclusion of the adjoining Episcopal Archdiocese property) and as necessary to accommodate any changes to the building site plan resulting from exclusion of the adjoining Episcopal Archdiocese property.
  - b. Materials and Systems Revisions – Conceptual design documents, including drawings, systems narratives and project descriptions were revised to reflect the materials and systems changes to the Project Scope including recommendations resulting from the additional geotechnical investigations.

The amendment also included the updating of the construction cost estimate.

#### REASON FOR CHANGE

The purpose of this memo is to seek approval by the members for an Amendment to the Design Consultant, SSP, for efforts to develop the design from the Schematic Phase through all remaining required phases, including additional and extended Design and Construction Phase Services to complete the project. These services include the following:

Additional Services - Consistent with required deliverables of its engagement with the SDA, SSP had provided Design Development and Construction Document Phase Services prior to contract suspension, albeit in support of a programmatic model since revised. To satisfy the project as now defined, additional Design Development and Construction Document Development Services are now required.

Members of the Authority  
 Amendment No. 10 – SSP Architectural Group, Inc. (SSP)  
 February 1, 2012  
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Extended Services - The duration associated with certain other project phase services - specifically, the phases associated with construction bidding, construction administration, and post-occupancy - require adjustment consistent with the current project schedule. Such schedule adjustments also recognize the inclusion of an early site package in support of successful and efficient project delivery.

Inclusion of an early site preparation package will reduce the potential for construction delays and associated additional project costs. Although developed by a firm other than SSP, the inclusion of the early site preparation package will require SSP to incorporate in its work product the as-built site condition details, and will serve to adjust the duration of SSP’s services.

Implementation of these recommendations requires an amendment of the Design Consultant agreement.

**SUMMARY OF CHANGE**

This amendment will provide for additional design and construction administration services to be performed by SSP in order to advance and complete the Jersey City New PS No. 20 Elementary School project consistent with the recommendations of the 2011 Capital Program.

The negotiated fees for the proposed scope of services are as follows:

<b>Item</b>	<b>Amount</b>
Additional Services	
Design Development Phase	\$ 380,000.00
Construction Documents Phase	445,000.00
<u>Extended Services</u>	<u>125,000.00</u>
<b>Total</b>	<b>\$ 950,000.00</b>

Documents supporting this amendment have been reviewed by the associated SDA project team members as well as the Program Director and Deputy Program Director, the Contract Management Department (CMD), and the Office of Chief Counsel for adherence to current NJSDA Standard Operating Procedures and policy. All reviewing SDA staff members have determined that the amendment is justified and that the amount is reasonable and appropriate.

**CALCULATIONS**

a. Original Contract Amount (base contract including allowances)	\$ 1,665,000
b. Amendments to Date (excluding proposed Amendment)	652,623
c. Proposed Amendment Amount	950,000
d. Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	1,602,623
e. Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))	96.3%
f. Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$ 3,267,623

Members of the Authority  
Amendment No. 10 – SSP Architectural Group, Inc. (SSP)  
February 1, 2012  
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RECOMMENDATION

The Members of the Authority are asked to approve the amendment in accordance with operating authority limits adopted by the Board on December 1, 2010 which require approval by the Members of any amendment which exceeds \$100,000 or 10% of the contract value. This amendment exceeds \$100,000 and 10% of the contract value.

Recommended by:

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Corrado Minervini, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
Prepared by: Vishal Maher, Program Officer, Program Operations



standardization and was therefore an appropriate design for the advancement of the Project with certain modifications; and

**WHEREAS**, the currently proposed Jersey City New PS No.20 Elementary School, which will replace the existing PS 20 facility, will educate 628 students in grades Kindergarten through Five (K-5); and

**WHEREAS**, management has recommended that the Members of the Authority approve a contract amendment to SSP in the amount of \$950,000 for extended and additional design and construction administration phase services in connection with the Project to be advanced; and

**WHEREAS**, the history of this Project along with a comprehensive description of the reviews conducted, modifications proposed and additional services required is set forth in the memorandum presented to the Board on this date and incorporated herein; and

**WHEREAS**, funding for the proposed amendment is available within the Project Charter Budget, in accordance with the most recent Project Charter, dated January 7, 2009; and

**WHEREAS**, this amendment is valued in excess of \$100,000 and 10% of the contract and, as such, requires Board approval; and

**WHEREAS**, documents supporting this amendment have been reviewed by the associated SDA project team members as well as the Program Director and Deputy Program Director, the Contract Management Department (“CMD”), and the Office of Chief Counsel for adherence to current SDA Standard Operating Procedures and policy and all have determined that the amendment is justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve an amendment in the amount of \$950,000 to SSP Architectural Group, Inc. (Contract No. JE-0010-A01) for additional design and construction administration services in connection with the Jersey City New PS No. 20 Elementary School project in the Jersey City school district.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, SSP Architectural Group, Inc. (Contract No. JE-0010-A01), Jersey City School District, dated February 1, 2012

Dated: February 1, 2012

**MICHAEL GRAVES & ASSOCIATES**



**MEMORANDUM**

**TO:** Members of the Authority  
**FROM:** Thomas B. Schrum  
Program Director, Program Operations  
**DATE:** February 1, 2012  
**SUBJECT:** Amendment – Michael Graves & Associates

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COMPANY NAME: Michael Graves & Associates  
DISTRICT: Paterson  
CONTRACT #: PA-0024-A01  
PMF/CM: TBD  
SCHOOL NAME: New PS #16 Elementary School  
AMENDMENT #: 1  
REASON: Revisions to Program and Schematic Phase Submissions  
AMOUNT: \$332,351  
CONTRACT STATUS: 26.8 % paid to date against the design contract value  
OCCUPANCY DATE: September 2015

**INTRODUCTION**

I am writing to request that the Members of the Authority approve Amendment #1 in the value of \$332,351.00. Pursuant to the Operating Authority adopted on December 1, 2010, approval by the Members is required for Professional Service contract amendments which exceed \$100,000 or 10% of the contract value. The value of the Michael Graves Associates Amendment #1 exceeds both \$100,000 and 10% of the contract value.

**PROJECT BACKGROUND**

The new PS #16 Elementary School (PS #16) in the Paterson School District is a new 100,961 square foot facility educating 595 Pre-Kindergarten through 8<sup>th</sup> grade students. Michael Graves & Associates (MGA) was given the Notice to Proceed (NTP) on August 20, 2004 to provide design and construction administration services for this new school.

In September, 2005, this project was suspended after 100% schematic drawings were completed. Subsequently, the project was reinitiated as part of NJSDA's 2008 Capital Plan. Under this Plan, the PS #16 project involved the construction of a new school building, including demolition of the existing PS #16 Elementary School building and the construction of outdoor play area and parking. The plan also anticipated the acquisition of land and relocation costs. Upon reinitiation, a revised programmatic model for the project also resulted in the addition of pre-kindergarten classrooms for the school.

Amendment #1 – Michael Graves and Associates  
Contract No. PA-0024-A01  
Paterson – Elementary School #16  
February 1, 2012  
Page 2 of 3

At the October 7, 2009 Board meeting, it was recommended that the Members of the Authority delegate to the CEO and Chair of the SRC the authorization to approve Amendment #1 for MGA. At that time, the initial purpose of Amendment #1 was for MGA to restart the design, which included value management revisions, code compliance updates, redesign to achieve the Department of Education's (DOE) revised program, compliance with the NJSDA 2007 Design Manual and escalation of construction administration fees. The Amendment also added design services for demolition of the existing occupied school building.

The recommendation for delegation was founded upon the assessment at the time that the design was appropriate to advance in support of expeditious project delivery, and that negotiations with MGA were ongoing. The recommendation included a contingent value of \$838,611, an amount representing an estimate set by Contract Management Department (CMD) as a value not to exceed in the negotiation. In the Executive Session at the October 7, 2009 Board Meeting, the Members approved the delegation of authority to the CEO and Chair of the SRC to resolve and approve MGA's contract Amendment #1.

In 2010, the SDA with DOE initiated a review of the 2008 Capital Plan and worked together to create appropriate prioritization criteria and analyze potential projects in accord with the criteria. The PS #16 project as well as others not yet in construction and contemplated for advancement were then assessed for prioritization and appropriateness. At that time, although MGA Amendment #1 had not been finalized and executed, MGA had completed the concept and schematic phase revisions to the drawings.

At the March 2, 2011 NJSDA Board Meeting, the PS #16 project was included in the Authority's 2011 Capital Program and was approved for advancement based upon prioritization and need. The assessment performed of the MGA design determined that it exhibited inefficient elements and was not sufficiently supportive of the Authority's commitment to deliver projects representing the goals of standardization. Instead, this project is now proceeding in a manner supportive of standardization utilizing the SDA-developed "Kit of Parts" approach to school design. On December 6, 2011, the project team presented to the Paterson School District the progress being made on this project. As part of this presentation, the School District was presented the "Kit of Parts" approach to the delivery of this project as well as the preliminary concept designs for the building. The District reviewed all information and was in agreement to approach the design using the "Kit of Parts".

#### REASON FOR CHANGE

Resolution of Amendment #1 is intended to compensate MGA for additional work performed and to fully and finally resolve all existing and prospective amendments, claims and requests for additional compensation, whether asserted or unasserted, seeking compensation or any other relief by or on behalf of MGA relating to Contract No. PA-0024-A01 and under applicable law or in equity.

Amendment #1 is for \$332,351 to compensate MGA for services performed consistent with the initial purpose of the amendment as stated above.

All documents supporting this amendment have been reviewed by the associated NJSDA project team members, as well as the Program Director, Deputy Program Director, and CMD for adherence to policy and procedures. All reviewing SDA staff members, including CMD, have determined that this

Amendment #1 – Michael Graves and Associates  
 Contract No. PA-0024-A01  
 Paterson – Elementary School #16  
 February 1, 2012  
 Page 3 of 3

amendment is justified and that the amount is reasonable and appropriate.

SUMMARY OF CHANGE

Approval is being requested for MGA’s Amendment #1 for the PS #16 school for a total value of \$332,351. This Amendment is to allow compensation to MGA for re-design services already performed.

Breakdown of the \$332,351 is as follows:

1) Revision of Preliminary Design and Schematic Design	\$ 288,500
2) Incorporation of SDA 2007 Design Manual (Partial)	\$ 24,500
3) New Technology Requirements (Partial)	\$ 19,351
Total Amendment #1 Value:	\$ 332,351

CALCULATIONS

a. Original Contract Amount	\$1,917,688
b. Amendments to Date	\$0
c. Proposed Amendment Amount	\$332,351
d. Total Amendments to Date (Total of Line (b) and Line (c))	\$332,351
e. Percentage of Original Contract Line (Line (d) represents a percent of Line (a))	17%
f. Proposed Adjusted Contract Price (Line (a) plus Line (d))	\$2,250,039

RECOMMENDATION

The Members of the Authority are requested to approve Amendment #1 for MGA, in the amount of \$332,351. Pursuant to the Operating Authority adopted on December 1, 2010, approval by the Members is required for Professional Service contract amendments which exceed \$100,000 or 10% of the contract value. The value of the MGA Amendment #1 exceeds both \$100,000 and 10% of the contract value.

Recommended for Approval:

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Thomas B. Schrum, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
 Prepared and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations

***Resolution – 6a4.***

COMPANY NAME: Michael Graves & Associates (Architect Firm)  
 DISTRICT: Paterson  
 CONTRACT #: PA-0024-A01  
 PMF/CM: TBD  
 SCHOOL NAME: New PS No. 16 Elementary School  
 AMENDMENT #: 1  
 REASON: Revisions to Program and Schematic Phase Submissions  
 AMOUNT: \$332,351  
 CONTRACT STATUS: 26.8 % paid to date against the design contract value  
 OCCUPANCY DATE: September 2015

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires that the Members of the Authority approve Professional Service contract amendments which exceed \$100,000 or 10% of the contract value; and

**WHEREAS**, the new PS #16 Elementary School (PS No.16) in the Paterson School District (“Project”) is a new 100,961 square foot facility educating 595 Pre-Kindergarten through 8<sup>th</sup> grade students; and

**WHEREAS**, on August 20, 2004, Michael Graves & Associates (“MGA”) was given the Notice to Proceed (NTP) to provide design and construction administration services for this new school; and

**WHEREAS**, in September, 2005, this Project was suspended after 100% schematic drawings were completed and, thereafter reinitiated as part of SDA’s 2008 Capital Plan; and

**WHEREAS**, under the 2008 Capital Plan, the programmatic model for the Project was revised, the details of which revisions are set forth in the memorandum to the Board presented on this date; and

**WHEREAS**, in Executive Session at the October 7, 2009 Meeting of the SDA Board, Amendment No. 1 for MGA for a total value of \$838,611, an estimated amount set by SDA’s Contract Management Division (“CMD”) was submitted for the Members’ review; and

**WHEREAS**, authority was delegated to the SDA Chief Executive Officer and School Review Committee Chair to approve the amount on a “contingent” basis prior to resolution in an effort to advance the project more expeditiously, as negotiations regarding the Amendment’s value proceeded; and

**WHEREAS**, Amendment No. 1 was established to facilitate MGA’s restart of the design, which included value management revisions, current code compliance updates, and additional undertakings and also reflected a change in scope to the existing contract by adding demolition services of the existing occupied school building; and

**WHEREAS**, in early 2010, following MGA’s completion of the concept and schematic phase revisions and the submission of the schematic design package to the DOE for educational adequacy review, the PS #16 project was put on hold; and

**WHEREAS**, at the March 2, 2011 Meeting of the SDA Board, the PS #16 project was approved to move forward under the Authority's 2011 Capital Program utilizing the "Kit of Parts" school design; and

**WHEREAS**, on December 6, 2011, following presentation of the "Kit of Parts" approach to delivery of this project and preliminary concept designs for the building, the Paterson School District agreed to approach the design using the "Kit of Parts"; and

**WHEREAS**, resolution of Amendment No.1 is intended to fully and finally resolve all existing and prospective amendments, claims and requests for additional compensation, whether asserted or unasserted, seeking compensation or any other relief by or on behalf of MGA relating to Contract No. PA-0024-A01 and under applicable law or in equity; and

**WHEREAS**, associated SDA staff has reviewed MGA's costs and supporting paperwork and has determined that a total of \$332,351 is supportable as appropriate compensation; and

**WHEREAS**, this amount shall reimburse MGA for work completed on the schematic redesigns and the partial incorporation of SDA's new Design Manual guidelines and the new technology requirements in the drawings; and

**WHEREAS**, the value of the MGA Amendment No. 1 exceeds both \$100,000 and 10% of the contract value; and

**WHEREAS**, all documents supporting this amendment have been reviewed by the associated SDA project team members, as well as the Program Director, Deputy Program Director, and Contract Management Division for adherence to policy and procedures and all reviewing SDA staff members have determined that this amendment is justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Amendment No. 1 to Michael Graves & Associates (Contract No. PA-0024-A01) in the amount of \$332,351 consistent with the provisions set forth in the memorandum presented to the Board on this date.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Michael Graves & Associates (Contract No. PA-0024-A01), New PS No. 16 Elementary School, Paterson School District, dated February 1, 2012

Dated: February 1, 2012

**CHANREE CONSTRUCTION COMPANY, INC.**



MEMORANDUM

**TO:** Members of the Authority  
**FROM:** Ritchard Sherman  
Program Director, Program Operations  
**DATE:** February 1, 2012  
**SUBJECT:** Change Order – Chanree Construction Company Inc.

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COMPANY NAME: Chanree Construction Company Inc.  
DISTRICT: Camden  
CONTRACT #: CA-0010-C01  
PMF/CM: NJSDA  
SCHOOL NAME: Morgan Village Middle School  
CHANGE ORDER #: 58  
REASON: Compensation for delay  
AMOUNT: \$450,000  
CONTRACT STATUS: 94.5 % paid to date against the design contract value  
OCCUPANCY DATE: September 2011

INTRODUCTION

I am writing to recommend approval by the Members of the Authority for Change Order #58 in the amount of \$450,000 to address compensation for delays on the Morgan Village Middle School project in Camden. The work on this contract is substantially complete and in the closeout review stage. Two credit change orders and one change order to resolve an issued Construction Change Directive are being negotiated. Their resolution and execution of Change Order #58 are necessary for final payment and contract closeout.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, a change order that exceeds \$500,000 or singularly or in the aggregate is greater than 10% of the contract value requires Board approval. The value of change orders in the aggregate for this project exceeds 10% of the contract value.

PROJECT BACKGROUND

The Morgan Village Middle School project consists of the construction of a new 92,000 square foot facility to educate 520 students in grades 6 through 8. The new school facility was delivered to the district and has been occupied since September, 2011. Chanree Construction Company Inc. (Chanree) was given the Notice to Proceed (NTP) on January 14, 2009 to construct the new Morgan Village Middle School.

REASON FOR CHANGE

Shortly after the start of construction, Chanree encountered significant delays that were beyond its control and resulted from site conditions that could not have been contemplated during the bid process, specifically unforeseen urban fill and contaminated soil existing on the site. During excavation of footings in May, 2009, unsuitable structural (urban) fill was found in areas where demolition activities had been provided by a different SDA-engaged contractor. Due to the nature and extent of the fill material, all work was stopped in order to quantify and qualify the amount of unsuitable fill material onsite. Through a prior change order, Chanree performed removal of the unsuitable material and provided certified clean structural backfill. Change Order #58 is intended to address compensation for the time period of the associated delay, 77 calendar days starting May 18, 2009 and ending August 04, 2009, during which Chanree and its subcontractors were unable to perform any contract work.

Change Order #58 – Chanree Construction Company Inc.  
 Contract No. CA-0010-C01  
 Camden – Morgan Village Middle School  
 February 1, 2012  
 Page 2 of 2

A second period of delay, with different underlying causes ran from December 2009 through March 2010. Design modifications, required in relation to underground plumbing and slab on grade scope of work, mandated that construction work cease until modifications were completed, a work stoppage that lengthened due to winter weather impact. The delay due exclusively to weather is considered excusable but non-compensable.

Both periods of delay result in an aggregate of a time extension of 205 calendar days, 135 of which are compensable. The issues pertinent to the periods of delay and related costs have been forwarded to the NJSDA Special Projects Group for determination of potential recovery.

SUMMARY OF CHANGE

Approval is being requested for Chanree’s Change Order #58 for the Morgan Village Middle School for a total value of \$450,000. This change order is to allow compensation to Chanree for project delays beyond its control, and also represents compensation to relevant sub-contractors and for contract-defined overhead and profit.

Documents supporting this change order have been reviewed by the associated SDA project team members as well as the Program Director, Deputy Program Director, and the Contract Management Department (CMD) for adherence to current NJSDA policy and procedures. All reviewing SDA staff members, including CMD, have determined that the change order is justified and that the amount is reasonable and appropriate.

CALCULATIONS

a.	Original Contract Amount (base contract including allowances)	\$	20,997,000
b.	Change Orders to Date	\$	1,899,215
c.	Proposed Change Order Amount	\$	450,000
d.	Total Change Orders to Date including this Change Order (Total of Line (b.) and Line (c.))	\$	2,349,215
e.	Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))		11.2%
f.	Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	23,346,215

RECOMMENDATION

The Members of the Authority are requested to approve Change Order No. 58 in the amount of \$450,000. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, a change order that exceeds \$500,000 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority. The value of change orders in the aggregate for this project exceeds 10% of the contract value.

Recommended for Approval:

\_\_\_\_\_  
 Ritchard J. Sherman, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations  
 Prepared and Recommended by: Aaron C. Goss, Program Operations

**Resolution—6a5.**


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COMPANY NAME: Chanree Construction Company Inc.  
DISTRICT: Camden  
CONTRACT #: CA-0010-C01  
PMF/CM: NJSDA  
SCHOOL NAME: Morgan Village Middle School  
CHANGE ORDER #: 58  
REASON: Compensation for delay  
AMOUNT: \$450,000  
CONTRACT STATUS: 94.5 % paid to date against the design contract value  
OCCUPANCY DATE: September 2011

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**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or the “Authority”) requires that a change order that exceeds \$500,000 singularly or in the aggregate is greater than 10% of the contract value requires Board approval; and

**WHEREAS**, Chanree Construction Company Inc. (“Chanree”) was given the Notice to Proceed (“NTP”) on January 14, 2009 to construct the new Morgan Village Middle School in the Camden School District; and

**WHEREAS**, the Morgan Village Middle School project consists of the construction of a new 92,000 square foot facility to educate 520 students in grades 6 through 8 (the “Project”); and

**WHEREAS**, shortly after the start of construction, Chanree encountered significant delays that were beyond its control and resulted from site conditions that could not have been contemplated during the bid process, specifically unforeseen urban fill and contaminated soil existing on the site; and

**WHEREAS**, the particulars of the delays encountered are set forth in the memorandum presented to the Board on this date and incorporated herein; and

**WHEREAS**, the new school facility was delivered to the Camden School District (the “District”) and has been occupied since September, 2011; and

**WHEREAS**, Change Order No.58 in the amount of \$450,000 is to address compensation for delays on the Project; and

**WHEREAS**, work on this contract is substantially complete and in the closeout review stage; and

**WHEREAS**, two credit change orders and one change order to resolve an issued Construction Change Directive are being negotiated and their resolution and execution of Change Order #58 are necessary for final payment and contract closeout; and

**WHEREAS**, the value of change orders in the aggregate for this Project exceeds 10% of the contract value; and

**WHEREAS**, the issues pertinent to the periods of delay and related costs have been forwarded to the SDA Special Projects Group for determination of potential recovery; and

**WHEREAS**, documents supporting this change order have been reviewed by the associated SDA project team members as well as the Program Director, Deputy Program Director, and the Contract Management Department (“CMD”) for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that the change order is justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Change Order No. 58 in the amount of \$450,000 for Chanree Construction Company, Inc. (Contract No. CA-0010-C01) for the Morgan Village Middle School Project in the Camden School District.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Chanree Construction Company, Inc. (Contract No. CA-0010-C01) for the Morgan Village Middle School Project, Camden School District, dated February 1, 2012  
Dated: February 1, 2012

**PACKAGE NO. GP-0182-R01 - CLAIMS ASSISTANCE SERVICES**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

## MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy  
Procurement Director

DATE: February 1, 2012

SUBJECT: Approval of Award  
Package No. GP-0182-R01  
Claims Assistance Services

The Members of the Authority are requested to approve the engagement of three (3) firms to provide claims assistance services. Specific work assignments will be made on a “task order” basis as determined by the NJSDA. The contract term is two (2) years with an option by the NJSDA to extend the contracts for an additional one (1) year. For any assignment(s) accepted during the initial or extended contract term, the firms will be allowed to complete the particular assignment(s), even if continuing beyond the initial or extended contract term. Compensation for the initial two (2) year term shall not exceed \$1,000,000 for each Consultant (\$3,000,000 total), and shall not exceed \$500,000 for each Consultant (\$1,500,000 total) for an additional year, should the NJSDA, at its sole discretion, extend the initial term.

### DESCRIPTION

The Consultants will be expected to assist the NJSDA’s Division of Chief Counsel and its Construction Claims Unit in reviewing and determining the validity and value of submitted or anticipated claims by construction contractors, design professionals, project management firms (“PMFs”), construction management firms (“CMs”) and other entities with whom the NJSDA has contracted relating to and arising from change order or amendment requests. The Consultants may also be asked to provide assistance in analyzing, calculating, reviewing and supporting the validity and value of affirmative claims asserted by the NJSDA. The NJSDA anticipates utilizing the Consultants to assist in the assessment of complicated and large dollar value claims including those that require the devotion of extensive time and/or special expertise to evaluate.

Task order assignments will be made on a rotating basis and multiple claims may be included as part of a single task order assignment. Assignments will be made subject to Consultant availability and a conflict of interest check. The Consultant will be required to submit a proposed budget for each task order assignment. The proposed budget shall be subject to NJSDA’s approval and acceptance prior to commencement of services under the task order assignment. If, after negotiations, agreement is not reached on the budget for the task order assignment, the NJSDA, in its discretion, may assign the task order to the next Consultant in the rotation.

The Consultant must be willing to provide its services at a blended hourly rate of \$185 per hour for Senior Claims Consultants and a blended hourly rate of \$100 per hour for Claims Support Personnel.

Members of the Authority  
Approval of Award  
Package No. GP-0182-R01  
Claims Assistance Services  
February 1, 2012  
Page 2

## BACKGROUND

The NJSDA previously procured claims assistance services in 2006 and in 2009. In 2006, five (5) Consultants were engaged for a three year period at a not to exceed amount totaling \$7,500,000 (\$1,500,000 per Consultant). Loaded hourly fee rates negotiated in 2006 ranged from \$35 (Administrative) to \$360 (Executive) in the first year and from \$41 (Administrative) to \$390 (Executive) in the third year. In 2009, three (3) Consultants were engaged for a two year period at a not to exceed amount totaling \$3,000,000 (\$1,000,000 per Consultant). Loaded hourly fee rates negotiated in 2009 ranged from \$110 (Consultant) to \$247 (Principal) in the first year and from \$115 (Consultant) to \$260 (Principal) in the second year.

## PROCUREMENT PROCESS

In accordance with regulations, the NJSDA employed a two-step process for this procurement. The first step was the issuance of an RFP and review of all responses to the RFP. The second step was to interview all firms that submitted timely and responsive proposals.

The RFP was advertised beginning on November 29, 2011 on the NJSDA website, the New Jersey State Website and the RFP Database website. A selection committee consisting of three (3) NJSDA staff members from the Division of Chief Counsel and one (1) NJSDA staff member from the Division of Contract Management was established.

Mandatory notices of intent to participate were received by December 12, 2011 from twenty (20) firms. On December 14, 2011, NJSDA issued an addendum which included answers to questions posed by firms and a list of firms that intended to participate in this procurement. Proposals were received from nine (9) firms on January 4, 2012. The proposals were evaluated by the selection committee members based on the following criteria:

- Understanding of the Purposes of this Engagement (5 points),
- Firm Experience - Case Studies (30 points),
- Experience of Key Team Members (25 points),
- Approach to Providing the Required Scope of Services (30 points), and
- Approach to Control of Schedule (10 points).

Each firm could receive a maximum of 100 points per evaluator, or 400 points total. The following ratings index was used for the evaluations:

- 9 – 10 points – outstanding response – response offers significant advantages.
- 7 – 8 points – superior response - exceeds requirements with no deficiencies.
- 5 – 6 points - sufficient response – meets the requirements with no significant deficiencies.
- 3 – 4 points - minimal response - meets the requirements but contains some significant deficiencies.

Members of the Authority  
 Approval of Award  
 Package No. GP-0182-R01  
 Claims Assistance Services  
 February 1, 2012  
 Page 3

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- 1 – 2 points – marginal response – comprehends requirements, but contains many significant deficiencies.
- 0 points – unsatisfactory response – requirements not addressed and lack of detail precludes adequate evaluation.

The results of the selection committee's review of the proposals are listed in Table 1 below:

**TABLE 1**

<b>Firm</b>	<b>Proposal Score</b>	<b>Proposal Rank</b>
Barba Consulting, Inc.	335.0	1
Capital Project Management, Inc.	320.0	2
Resolution Management Consultants, Inc.	318.0	3
Nautilus Consulting, LLC	315.5	4
Vertex Construction Services Corporation	300.0	5
Hill International, Inc.	299.5	6
URS Corporation	289.5	7
Arcadis U.S., Inc.	288.0	8
MDC Systems Enterprises, LLC	263.0	9

Interviews were held with all firms on January 19 and 20, 2012. The same criteria and ratings index used to evaluate proposals were used to evaluate the firms during interviews. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for claims assistance services. The Total Score for each of the firms was computed by adding their Interview Score to their Proposal Score. The final rankings are listed in Table 2 below:

**TABLE 2**

<b>Firm</b>	<b>Total Score</b>	<b>Final Rank</b>
Barba Consulting, Inc.	676.5	1
Capital Project Management, Inc.	660.5	2
Nautilus Consulting, LLC	652.0	3
Resolution Management Consultants, Inc.	641.5	4
Vertex Construction Services Corporation	610.5	5
URS Corporation	590.0	6
Arcadis U.S., Inc.	585.5	7
Hill International, Inc.	578.0	8
MDC Systems Enterprises, LLC	553.0	9

Members of the Authority  
Approval of Award  
Package No. GP-0182-R01  
Claims Assistance Services  
February 1, 2012  
Page 4

RECOMMENDATION

The Members of the Authority are requested to approve the NJSDA contracting with the top three (3) ranked firms, as listed in Table 2 above, to provide claims assistance services at the blended hourly rates of \$185 for Senior Claims Consultants and \$100 for Claims Support Personnel. The awarded firms would enter into a contract for an initial two (2) year term with an option exercisable by the NJSDA for an additional one (1) year. Compensation for the initial two (2) year term shall not exceed \$1,000,000 for each Consultant (\$3,000,000 total), and shall not exceed \$500,000 for each Consultant (\$1,500,000 total) for an additional year, should the NJSDA, at its sole discretion, extend the initial term. For any assignment(s) accepted during the initial or extended contract term, the firms will be allowed to complete the particular assignment(s), even if continuing beyond the initial or extended contract term. The blended rates will be the hourly rates charged through the duration of all assignments. Approval is conditioned upon moral integrity review and approval of the firms by the New Jersey State Police, and the Agreement and related documentation being reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy  
Sean Murphy, Procurement Director

Prepared by: Jim McElhenny

**Resolution – 6bi.**

Approval of Award  
Package No. GP-0182-R01  
Claims Assistance Services

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires that the Members of the Authority approve the Authority’s procurement of certain contracts for goods and services; and

**WHEREAS**, in 2006 and in 2009 the SDA procured claims assistance services upon terms set forth in detail in the memorandum presented to the Board on this date; and

**WHEREAS**, management has identified the need for procurement of claims assistance services in 2012 to assist SDA’s Division of Chief Counsel and its Construction Claims Unit in reviewing and assessing submitted or anticipated claims by entities with whom the SDA has contracted relating to and arising from change order or amendment requests; and

**WHEREAS**, assistance is also required by the SDA with analyzing, calculating, reviewing and supporting the validity and value of affirmative claims asserted by the SDA and in assessing complicated and large dollar value claims including those that require the devotion of extensive time and/or special expertise; and

**WHEREAS**, the SDA employed a competitive selection process for this procurement in accordance with applicable regulations; and

**WHEREAS**, at the conclusion of that procurement process, executive management and associated staff recommend that the Members of the Authority approve the engagement of three (3) firms to provide claims assistance service on a “task order” basis as determined by the SDA; and

**WHEREAS**, contract terms, consultant compensation rates and task assignment procedures are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

**WHEREAS**, approval of this procurement shall be conditioned upon the firms’ completion of a moral integrity review and approval by the New Jersey State Police, as well as review and approval of the Agreement and related documentation by the SDA’s Division of Chief Counsel.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the SDA to procure claims assistance services (Package No. GP-0182-R01) consistent with the memorandum presented to the Board on this date and incorporated herein.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Approval of Award (Package No. GP-0182-R01), Claims Assistance Services,  
dated February 1, 2012

Dated: February 1, 2012

**MONTHLY REPORTS**  
**(For Informational Purposes)**

**ACTIVE STATUS REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: February 1, 2012

SUBJECT: Active Project Status Report  
(For Informational Purposes Only)

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The 1<sup>st</sup> section of the report includes a 2011 Capital Program Activities Summary.

The 2<sup>nd</sup> part of the report displays project completion milestones for all other major capital projects and emergent projects.

**Noteworthy Items during the reporting period:**

**Major Capital Projects**

- Advertised for construction for the following projects:
  - Long Branch New Catrambone ES
  - Elizabeth New Academic HS Phase 1 Site Construction

**Emergent Projects**

- Achieved substantial completion for the following projects:
  - East Orange Cochran ES Roof and Ceiling Repair Project
  - East Orange Houston ES Roof and Ceiling Repair Project
  - East Orange Warwick ES Roof, Ceiling & Curtain Wall Repair Project

**Board of Directors - Monthly Reports (For Informational Purposes)**



**2011 Capital Program Activities Summary**

as of 1/4/2012

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Elizabeth	Academic HS	9-12	1,091	\$81.5	Existing Design	Advertised for Phase 1 Early Site Package Bid Opening scheduled for January 18, 2012 Final Preparation for Phase 2 Construction Procurement.	12/8/2011
Long Branch	Catrambone ES	PK-5	817	\$40.2	Existing Design	Advertised for Building Construction Receipt of Technical and Price Proposals scheduled for February 28, 2012.	12/20/2011
Bridgeton	Cherry St. ES	K-8	591	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Jersey City	ES 3	PK-5	814	\$67.3	Kit of Parts Candidate	Site Investigations ongoing. Design Development.	1 QTR 12
Jersey City	PS 20	K-5	628	\$54.6	Existing Design	Site Investigations ongoing. Design Development.	4 QTR 12
New Brunswick	Redshaw ES	K-5	670	\$49.3	Kit of Parts Candidate	Site Investigations ongoing. Design Development.	1 QTR 12
Newark	Oliver St. ES	TBD	TBD	TBD	Kit of Parts Candidate	Design Development. Scoping Conversations with Working Group (DOE/SDA/District).	3 QTR 12
Paterson	Marshall St. ES	K-8	650	\$42.5	Existing Design	Site Investigations ongoing. Design Development.	2 QTR 12
Paterson	PS 16	PK-8	651	\$61.7	Kit of Parts Candidate	Site Investigations ongoing. Land acquisition and related activities ongoing. Design Development.	2 QTR 12
West New York	Harry L. Bain PS 6	PK-6	736	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District). Design Development for demolition of existing structure on SDA owned site.	1 QTR 12

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

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## Active Project Status Report

Report Date: 1/4/12

### Major Capital Projects

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	Occupancy Date	Status of Occupancy Date	Total Estimated Project Cost
1	Elizabeth	Victor Mravlag ES	New Construction	Construction	Nov-12	On-target	Jan-13	On-target	\$ 45,464,204
2	Passaic City	New Henry Street ES	New Construction	Construction	Apr-14	On-target	Sep-14	On-target	\$ 40,250,458
3	Union City	New Columbus ES	New Construction	Construction	Jun-12	On-target	Sep-12	On-target	\$ 46,203,896
4	West New York	Public School #3	New Construction	Construction	Jan-12	On-target	Jan-12	On-target	\$ 66,303,105

### Emergent Projects

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	Molina ES	HVAC & Roofing	Complete	Oct-11	Achieved	Jan-12	On-Target	\$ 3,110,783
2	Camden City	East Camden M.S.	HVAC	Design	Oct-12	On-Target	Dec-12	On-Target	\$ 3,158,761
3	East Orange	Cochran Academy	Roof & Ceilings	Complete	Jan-12	Achieved	Jan-12	On-Target	\$ 324,410
4	East Orange	Houston ES	Roof & Ceilings	Complete	Jan-12	Achieved	Jan-12	On-Target	\$ 762,227
5	East Orange	Warwick ES	Roof, Ceilings & Curtain Wall Repair	Complete	Dec-11	Achieved	Jan-12	On-Target	\$ 832,549
6	Irvington	Irvington HS	HVAC & Roofing	Pre-Development	Oct-12	On-Target	Dec-12	On-Target	\$ 2,840,625
7	Irvington	Union Avenue Middle School	Boiler Replacement	Complete	Nov-11	Achieved	Jan-12	On-Target	\$ 1,390,747
8	Passaic City	School #6-MLK Jr.	Roofing	Construction	Mar-12	On-Target	Apr-12	On-Target	\$ 1,008,230
9	Paterson	PS #6	Windows	Pre-Development	Oct-12	On-Target	Dec-12	On-Target	\$ 792,899
10	Trenton	Trenton Central HS	Roofing	Construction	Mar-12	On-Target	Apr-12	On-Target	\$ 431,857

**PROJECT CLOSEOUT STATUS REPORT**



STATE OF NEW JERSEY

## SCHOOLS DEVELOPMENT AUTHORITY

 1 WEST STATE STREET  
 P.O. BOX 991  
 TRENTON, NJ 08625-0991  
 609-943-5955

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: February 1, 2012

Subject: Project Close Out Status Report

The attached report provides a listing of projects managed by the SDA, all of which have achieved school occupancy. The listing is further defined by year of occupancy and details those projects that are fully closed out and those which achieved building and/or land transfer to the district.

We continue to advance projects and contracts through the close out process. The following projects have been transferred and/or closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
2008	3510-N01-02-0177	Capital	Neptune	Midtown Community Elementary School & Parking Lot	Closed
Legacy	5210-235-01-0915	Capital	Trenton	Joyce Kilmer Elementary School	Closed
2007	0600-020-01-0957	Capital	Burlington City	Burlington City High School	Transferred
2010	1790-N01-04-0AWJ	Capital	Greater Egg Harbor	Greater Egg Harbor High School (Cedar Creek HS)	Transferred
2010	5210-N03-01-0909	Capital	Trenton	MLK/Jefferson Elementary School	Transferred
2010	1300-X01-04-0ADY	Capital	Egg Harbor City	New Middle School (Community School)	Transferred
N/A	1210-906-08-0YAZ	Emergent	East Orange	Hart Middle School	Closed
N/A	3570-520-02-0646	Emergent	Newark	McKinley Elementary School	Closed
N/A	1210-170-08-0EAT	Emergent	East Orange	Jackson Academy	Closed
N/A	3570-020-08-0FAW	Emergent	Newark	Barringer High School	Transferred and Closed

Members of the Authority  
 Project Close Out  
 February 1, 2012  
 Page 2

In addition, Marc Larkins executed property deeds for the following projects:

Year of Occupancy	District	School	Insurance Reduction
2009	Camden	Dudley ES	\$8,900
2010	Pemberton	Pemberton ECC	\$8,600
Legacy	Trenton	Joyce Kilmer ES	\$122
2008	Long Branch	Long Branch High School Athletic Fields	\$800
2008	Newark	Central HS	\$25,405
Legacy	Newark	Science Park	\$26,870
2010	Paterson	New Roberto Clemente (aka Madison Ave K-1 Center)	\$774
<b>Grand Total Insurance Reduction</b>			<b>\$71,471</b>

Prepared by: Ayisha Cooper  
 Reviewed by: Carol Petrosino  
 Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**  
**SPECIAL PROJECT DIVISION**  
**PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Orange	New Main St. ES	Closed		06/22/09	
Legacy	Elizabeth	Albert Einstein #29	Closed		09/16/09	
Legacy	Elizabeth	#44 aka #51	Closed		09/16/09	
Legacy	Jersey City	ECC #9 - School Site only	Closed		05/24/10	
Legacy	Jersey City	ECC #9 - Parking lot only	Closed		05/24/10	
Legacy	Vineland	Petway - ES #1	Closed		03/12/09	
Legacy	Vineland	MS #1 Thomas Wallace	Closed		03/12/09	
Legacy	Asbury Park	Bradley Primary	Closed		04/29/09	
Legacy	Neptune	Gables ES	Closed		04/30/09	
Legacy	Neptune	Neptune MS	Closed		04/30/09	
Legacy	Neptune	Summerfield ES	Closed		04/30/09	
Legacy	Trenton	Mott ES	Closed		05/07/09	
Legacy	Trenton	P. J. Hill ES	Closed		05/07/09	
Legacy	Bridgeton	Buckshutem Road ES	Closed		05/12/09	
Legacy	Vineland	Johnstone ES	Closed		05/20/09	
Legacy	Buena	Cleary MS	Closed		06/02/09	
Legacy	Woodlynne	Woodlynne ES	Closed		06/10/09	
Legacy	Neptune	Neptune ECC	Closed		10/31/06	
Legacy	Millville	Millville ECC	Closed		06/19/09	
Legacy	Trenton	Gregory ES	Closed		06/30/09	
Legacy	Millville	Lakeside MS	Closed		07/08/09	
Legacy	Neptune	Shark River Hills ES	Closed		07/13/09	
Legacy	Long Branch	New MS - Building	Closed		07/25/09	
Legacy	Long Branch	New Anastasia ES	Closed		10/23/09	
Legacy	Burlington City	Burlington City - Samuel Smith ES	Closed		11/24/09	
Legacy	Neptune	Neptune Township - Green Grove ES	Closed		11/27/09	
Legacy	Paterson	Panther Academy	Closed		08/15/11	
Legacy	Union City	Jose Marti MS Jose Marti MS Athletic Field	Closed		08/25/11	
Legacy	Neptune	HS Swing Space	Closed		10/21/11	
Legacy	Trenton	Joyce Kilmer	Closed		12/29/11	
Legacy	Garfield	Garfield ECC	Land and/or School Transferred	04/23/09		Contracts @ \$0 Awaiting NFA
Legacy	East Orange	New - Langston Hughes Replacement	Land and/or School Transferred	08/03/09		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**  
**SPECIAL PROJECT DIVISION**  
**PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Phillipsburg	ECC	Land and/or School Transferred	08/18/09		Contracts @ \$0 Awaiting NFA - District action required
Legacy	Elizabeth	Dr. MLK Jr Center for ECC School # 52 aka ECC # 45	Land and/or School Transferred	09/16/09		Contracts @ \$0 Awaiting NFA - District action required
Legacy	Plainfield	Clinton ES - Site only	Land and/or School Transferred	05/06/10		Open contract(s)
Legacy	Perth Amboy	ECC I - Ignacio Cruz	Land and/or School Transferred	06/17/10		Open contract(s)
Legacy	Trenton	Columbus ES	Land and/or School Transferred	04/03/09		Open contract(s)
Legacy	Gloucester City	Cold Springs ES	Land and/or School Transferred	06/05/09		Open contract(s)
Legacy	Manchester	Manchester - Manchester Township MS	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Manchester	Whiting ES	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Fairfield	New ES	Land and/or School Transferred	09/23/09		Open contract(s)
Legacy	Barnegat	Barnegat HS	Land and/or School Transferred	10/13/09		Open contract(s)
Legacy	East Orange	East Orange HS				
Legacy	East Orange	Wahlstrom ECC				
Legacy	Elizabeth	#31 Monsignor Joan Antao School				
Legacy	Elizabeth	#30 Ronald Reagan Academy				
Legacy	Gloucester City	JR SR HS				
Legacy	Jersey City	Freshman Academy - Lincoln HS				
Legacy	Jersey City	New ES #3 (Frank R. Conwell ES #3)				
Legacy	Jersey City	Jersey City MS # 4 (Frank R. Conwell MS # 4)				
Legacy	Manchester	Manchester Township HS				
Legacy	Newark	Science Park				
Legacy	Passaic	# 7, Grant, ES				
Legacy	Paterson	Roberto Clemente, ES				
Legacy	Perth Amboy	#10 ES - Dr. N. H. Ritchardson School				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**  
**SPECIAL PROJECT DIVISION**  
**PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Plainfield	Hubbard MS				
Legacy	West New York	West New York MS				
<b>Total Legacy Projects</b>			<b>57</b>			
<b>Legacy Closed Out</b>			<b>29</b>			
<b>Legacy Not Closed Out</b>			<b>28</b>			
	<b>Legacy Not Closed Out, Land &amp; School Transferred</b>		<b>12</b>			
2007	Irvington	Augusta ES	Closed		03/13/09	
2007	Irvington	Irvington - New Mt. Vernon, ES	Closed		03/13/09	
2007	Irvington	University Six School	Closed		03/13/09	
2007	Vineland	Vets Memorial	Closed		03/13/09	
2007	Trenton	Parker ES	Closed		03/13/09	
2007	Garfield	Garfield MS	Land and/or School Transferred	06/25/09		Open contract(s)
2007	Clark	Frank Hehnlly ES	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Clark	Carl Kumpf MS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Clark	Arthur Johnson HS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Clark	Valley Road ES	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Barnegat	Brackman MS	Land and/or School Transferred	09/23/09		Open contract(s)
2007	Newark	1st Avenue ES	Land and/or School Transferred	09/28/11		Open contract(s)
2007	Burlington City	Wilbur Watt Intermediate School & Stadium Maintenance Bldg. (MB)	Land and/or School Transferred	07/01/11		Open contract(s)
2007	Burlington City	New HS*	Land and/or School Transferred	12/29/11		Open contract(s)
2007	Egg Harbor	Slaybaugh ES				
2007	Egg Harbor	Davenport ES				
2007	Harrison	New Harrison HS				
2007	Hoboken	Calabro ES # 4				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**  
**SPECIAL PROJECT DIVISION**  
**PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2007	Jersey City	Heights MS # 7				
2007	Long Branch	Gregory ES				
2007	New Brunswick	McKinley K Center #3				
2007	Union City	ECC @ JFK - Phase I (School only)				
2007	Union City	ECC @ JFK - Phase II (Schlemm) Parking/Playgrounds				
2007	West New York	#4				
<b>Total 2007 Projects</b>			<b>24</b>			
<b>2007 Closed Out</b>			<b>5</b>			
<b>2007 Not Closed Out</b>			<b>19</b>			
<b>2007 Not Closed Out, Land &amp; School Transferred</b>			<b>9</b>			
2008	Elizabeth	Pre K-8 #27 Dr. Antonia Pontoja School	Closed		10/29/09	
2008	Asbury Park	T. Marshall Primary	Closed		04/29/09	
2008	Neptune	Midtown Community ES & Parking*	Closed	02/03/10	11/16/11	
2008	Egg Harbor	Oakcrest Regional, HS (Auditorium upgrade)	Land and/or School Transferred	06/02/09		All contracts at \$0, documentation in final review
2008	Barnegat	HS Addition	Land and/or School Transferred	10/13/09		Open contract(s)
2008	Barnegat	New Donahue, ES (aka Ronald Reagan)	Land and/or School Transferred	10/13/09		Open contract(s)
2008	Barnegat	Barnegat - Collins, ES	Land and/or School Transferred	07/12/10		Open contract(s)
2008	East Orange	Campus #9 CJ Scott HS				
2008	East Orange	Mildred Barry Garvin*				
2008	Jersey City	ES # 34				
2008	Long Branch	Long Branch - Athletic Fields & High School				
2008	Newark	Central HS				
2008	Paterson	International HS*				
2008	Paterson	#24 ES*				
2008	Plainfield	Emerson ES School Site only				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**  
**SPECIAL PROJECT DIVISION**  
**PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Total 2008 Projects</b>			<b>15</b>			
<b>2008 Closed Out</b>			<b>3</b>			
<b>2008 Not Closed Out</b>			<b>12</b>			
	<b>2008 Not Closed Out, Land &amp; School Transferred</b>		<b>4</b>			
2009	Newark	Park ES (aka North Ward Park ES)*	Land and/or School Transferred	2/24/2010		Awaiting NFA
2009	Camden	Camden ECDC*	Land and/or School Transferred	11/04/09		Open contract(s)
2009	Egg Harbor	Spragg ES	Land and/or School Transferred	11/17/09		All contracts at \$0, documentation in final
2009	Camden	HB Wilson ES*	Land and/or School Transferred	04/14/10		Open contract(s) Deed still to be transferred
2009	Bridgeton	Bridgeton HS Media Center	Land and/or School Transferred	04/21/10		All contracts at \$0, documentation in final review
2009	Cumberland	Cumberland Regional HS	Land and/or School Transferred	06/25/10		Open contract(s)
2009	Barnegat	Barnegat - Dunfee, ES	Land and/or School Transferred	07/12/10		Open contract(s)
2009	Barnegat	Barnegat - Horbelt, ES	Land and/or School Transferred	07/12/10		Open contract(s)
2009	Elizabeth	Elizabeth New PreK-8 #28	Land and/or School Transferred	08/26/10		Open contract(s)
2009	Camden	Dudley ES*				
2009	Orange	Park Ave ES				
2009	Perth Amboy	ECC #2 - Edmund Hmielseki ECC*				
2009	Plainfield	Clinton ES - Parking/Playground only				
2009	Plainfield	Emerson ES - Parking/Playground only				
2009	West New York	ES #2*				
<b>Total 2009 Projects</b>			<b>15</b>			
<b>2009 Closed Out</b>			<b>0</b>			
<b>2009 Not Closed Out</b>			<b>15</b>			
	<b>2009 Not Closed Out, Land &amp; School Transferred</b>		<b>9</b>			
2010	Neptune	Neptune HS Aux. Gym	Closed		10/21/11	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECT DIVISION  
PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2010	Buena	Buena MS	Land and/or School Transferred	09/01/10		Open contract(s)
2010	Paterson	Roberto Clemente ES K-1 Center (Madison Avenue K Center) parking Lot	Land and/or School Transferred	11/09/11		Open contract(s)
2010	Trenton	MLK-Jefferson*	Land and/or School Transferred	12/01/11		Open contract(s)
2010	Egg Harbor City	New MS*	Land and/or School Transferred	01/01/12		Open contract(s)
2010	Greater Egg Harbor	Greater Egg Harbor HS (Cedar Creek HS)	Land and/or School Transferred	01/01/12		Open contract(s)
2010	East Orange	New ES #5				
2010	Newark	Speedway ES*				
2010	Orange	Lincoln Ave ES*				
2010	Passaic	Daniel F Ryan #19 ES aka New ES Main Ave*				
<b>Total 2010 Projects</b>			<b>10</b>			
<b>2010 Closed Out</b>			<b>1</b>			
<b>2010 Not Closed Out</b>			<b>9</b>			
	<b>2010 Not Closed Out, Land &amp; School Transferred</b>		<b>5</b>			
2011	Egg Harbor Twp	Egg Harbor Twp HS - Phase 1 (add/reno)				
2011	Egg Harbor Twp	Egg Harbor Twp HS - Phase 2 (add/reno)				
2011	Pemberton	ECC				
2011	Camden	Morgan Village				
<b>Total 2011 Projects</b>			<b>4</b>			
<b>2011 Closed Out</b>			<b>0</b>			
<b>2011 Not Closed Out</b>			<b>4</b>			
	<b>2011 Not Closed Out, Land &amp; School Transferred</b>		<b>0</b>			
<b>Total Projects</b>			<b>125</b>			
<b>All Closed Out Projects</b>			<b>38</b>			
<b>All Projects Not Closed</b>			<b>87</b>			
	<b>All Projects Not Closed, Land &amp; School Transferred</b>		<b>39</b>			

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**  
**SPECIAL PROJECT DIVISION**  
**PROJECT STATUS REPORT - As of January 1, 2012**

Year of Occupancy	District	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
<b>Emergent Projects</b>						
	District	School	Disposition		Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Camden	Broadway Elementary School	Closed		08/12/11	
	Camden	Lanning Square at Fetters Elementary	Closed		11/02/11	
	Passaic	School #1-T. Jefferson ES	Closed		10/07/11	
	Newark	Branch Brook ES	Closed		11/09/11	
	Newark	Franklin ES	Closed		11/09/11	
	Newark	Sussex Avenue ES	Closed		11/09/11	
	Newark	Barringer High School	Closed		12/01/11	
	East Orange	Hart Middle School	Closed		12/02/11	
	Newark	McKinley	Closed		12/02/11	
	East Orange	Jackson Academy	Closed		12/14/11	
	Newark	Avon Avenue (1)	Project Transferred	10/20/11		Open contract(s)
	Newark	Maple Avenue	Project Transferred	10/20/11		Open contract(s)
	Newark	13th Avenue (1)	Project Transferred	11/09/11		Open contract(s)
	Newark	Lafayette Street School	Project Transferred	11/09/11		Open contract(s)
	Camden	East Camden Middle School				
	Camden	Camden High School				
	Camden	Molina Elementary School				
	Camden	Sharp Elementary School				
	Camden	Washington Elementary School				
	East Orange	Houston Elementary School				
	East Orange	Warwick Elementary School				
	East Orange	Cochran Academy				
	East Orange	Louverture				
	Irvington	Irvington High School				
	Irvington	Irvington High School				
	Irvington	Irvington High School				
	Irvington	Union Avenue Middle School				
	Newark	Avon Avenue (2)				
	Newark	13th Avenue (2)				
	Newark	Bragaw				





To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: February 1, 2012

Subject: Demonstration Projects - Close Out Status

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We have accelerated our efforts to advance the close out process for the four (4) remaining Pre-Development Grants and the six (6) Development Grants associated with the six (6) Demonstration projects.

We are scheduling meetings with the Redevelopment Entities this month to verify the status of open issues, define the tasks necessary to close the items and agree to a timeline for completion. We anticipate finalization and closure of the four (4) remaining Pre-Development Grants by the end of February 2012 and the finalization and closure of the six (6) Development Grants by the end of the first quarter 2012.

Prepared by: Bruce Lieblich  
Reviewed by: Carol Petrosino  
Bridget Capasso

**MONTHLY EMERGENT RESERVE BALANCE SUMMARY**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

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## MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: February 1, 2012

SUBJECT: Monthly Emergent Reserve Balance Summary  
(For Informational Purposes Only)

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The report shows the remaining balance in the \$97M reserve fund for emergent projects as of January 1, 2012. Both the current contractual obligations as well as total estimated project costs funded within the reserve are shown.

### **Noteworthy Items during the reporting period:**

- **Additional Emergent Projects approved during the reporting period**  
No additional Emergent Projects were approved during the reporting period.
- **Changes in Estimated Total Project Costs**  
No change during the reporting period.
- **Changes in Contractual Obligations**  
Contractual Obligations have increased \$676k
  - SDA Managed Projects
    - Current Contractual Obligations have decreased \$95k due to credits received upon close-out of the Newark Shabbaz HS Building Envelope Project.
  - District Delegated Projects:
    - Current Contractual Obligations have increased \$770k due to establishment of the final grant amount for the Jersey City Snyder HS roofing project.



**Monthly Emergent Reserve Balance Summary**  
**As of 1/1/12**

**Reserve Balance** **\$ 97,000,000**

<b><u>Current Contractual Obligations</u></b>			
District Delegated Projects	84 Projects	\$	30,591,521
SDA Managed Emergent Projects	46 Projects	\$	23,246,781
SDA Managed Emergency Situations at Existing Projects	2 Projects	\$	445,103
<b>Total Current Contractual Obligations</b>		<b>\$</b>	<b>54,283,405</b>
<b>Reserve Balance Remaining Unobligated</b>		<b>\$</b>	<b>42,716,595</b>

<b><u>Estimated Total Project Costs</u></b>			
District Delegated Projects	84 Projects	\$	41,344,880
SDA Managed Emergent Projects	46 Projects	\$	36,696,974
SDA Managed Emergency Situations at Existing Projects	2 Projects	\$	5,636,692
<b>Total Estimated Total Project Costs</b>		<b>\$</b>	<b>83,678,547</b>
<b>Reserve Balance Remaining for Additional Projects</b>		<b>\$</b>	<b>13,321,453</b>

**PROGRAM OPERATIONS REPORTS**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director – Program Operations

DATE: February 1, 2011

SUBJECT: Executive Summary – Monthly Project Status Reports

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**MONTHLY PROJECT STATUS REPORT**

**Projects that have Expended 75% or More of Board Approved Contingency:**

No new data to report

**Projects Greater than 90 Days Behind Schedule:**

No new data to report.

**Revisions to Project Charters:**

No new data to report.

**Board of Directors - Monthly Reports (For Informational Purposes)**



**Projects that have Expended 75% or More of Board Approved Contingency**

Reporting Period: Jan. 1, 2008 to December 23, 2011

District	Project <sup>1</sup>	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>2</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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**In Construction**

Camden	Morgan Village M.S.	\$5,174,775	\$4,597,424	\$577,351	88.8%	95%	1. Unforeseen soil remediation 2. Structural steel changes	TCO has been achieved on the construction of the new school and the District has taken occupancy of the building. Demolition of the existing school on the site and related site work is still required.
Elizabeth	Number 21, Victor Mravlag E.S.	\$8,240,000	\$6,395,840	\$1,844,160	77.6%	53%	1. Unforeseen asbestos abatement 2. Unforeseen structural integrity issues. 3. Project changed from addition/renovation to new construction.	Revised Charters were approved by the Board in accordance with the Operating Authority adding a total of \$8.4M against a total project budget of \$31.9M. Close monitoring of the projected costs will continue. The project is scheduled for completion to allow for occupancy in January 2013.

**Substantially Complete & Building Occupied**

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,817,588	\$13,402	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.1M against a total project budget of \$55M. Project Closeout in Process.
Camden	Dudley E.S.	\$3,215,000	\$2,863,398	\$351,602	89.1%	99%	1. Installation of IT/AV systems	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.4M against a total project budget of \$42.8M. The Core Team is currently preparing a CEO memo in accordance with the Operating Authority requesting \$450k in additional funds.
Camden	Camden ECDC	\$11,314,645	\$9,916,987	\$1,397,658	87.6%	99%	1. Unforeseen soil remediation	Close monitoring of the projected costs will continue.
Camden	HB Wilson E.S.	\$3,097,150	\$3,097,150	\$0	100.0%	99%	1. Installation of centralized water filtration system 2. Installation of IT/AV systems	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$2M against a total project budget of \$33.6M. Close monitoring of the projected costs will continue.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,355,772	\$73,860	94.8%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Close monitoring of the projected costs will continue.
Egg Harbor City	New M.S.	\$1,058,907	\$960,409	\$98,498	90.7%	98%	1. Delays caused by design errors and extreme weather	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$818k against a total project budget of \$21.8M. Close monitoring of the projected costs will continue.
Newark	Park School	\$3,294,431	\$2,435,335	\$859,096	73.9%	99%	1. Removal of unsuitable soils 2. Removal of unforeseen USTs 3. Installation of groundwater monitoring wells	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$975k against a total project budget of \$51.6M. Close monitoring of the projected costs will continue. Project close-out in process.

Board of Directors - Monthly Reports (For Informational Purposes)



**Projects that have Expended 75% or More of Board Approved Contingency**

Reporting Period: Jan. 1, 2008 to December 23, 2011

District	Project <sup>1</sup>	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>2</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,826,000	\$0	100.0%	99%	1. Removal of unforeseen impacted materials	Close monitoring of the projected costs will continue.
Orange	Lincoln Ave E.S.	\$5,615,000	\$5,369,352	\$245,648	95.6%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$2.95M against a total project budget of \$48.2M. Close monitoring of the projected costs will continue.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.91M against a total project budget of \$35.3M. Close monitoring of the projected costs will continue.
Passaic	E.S. at Main Avenue	\$9,548,320	\$8,259,178	\$1,289,142	86.5%	98%	1. Atrium design changes required by code 2. Unforeseen subsurface sewage line work 3. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	A revised Project Charter was approved by the Board in accordance with the Operating Authority adding \$7M against a total project budget of \$55.7M. Certificate of Occupancy issued and Project Closeout in process.
Paterson	International H.S. Academy	\$5,039,000	\$4,258,099	\$780,901	84.5%	98%	1. Installation of two foot soil cap required to meet DEP regulations 2. Modifications to smoke evacuation system	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.7M against a total project budget of \$55.3M. Close monitoring of the projected costs will continue.
Paterson	E.S. #24	\$4,616,120	\$4,582,581	\$33,539	99.3%	99%	1. Unforeseen soil remediation and clean fill.	Certificate of Occupancy issued. Project close-out in process.
Perth Amboy	ECC II	\$2,604,619	\$2,033,073	\$571,546	78.1%	99%	1. Removal of unsuitable soils 2. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	A revised Charter was approved by the CEO in accordance with the Operating Authority adding \$1.7M against a total project budget of \$30.1M. Project closeout in process.
Trenton	MLK/Jefferson School	\$3,256,159	\$2,498,300	\$757,859	76.7%	99%	1. Unforeseen soil remediation	Project close-out in progress. Close monitoring of the projected costs will continue.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Certificate of occupancy issued. The Core Team is currently preparing a Board memo in accordance with the Operating Authority requesting additional funds.

<sup>1</sup> \* Indicates Final Project Charter Revision

<sup>2</sup> Does not include expended contingency or contingency funds allocated for change orders, amendments and claim



**Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy**  
Reporting Period: December 2011

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No New Data to Report



**Revisions to Project Charters**  
Reporting Period: December 2011

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No New Data to Report

**CONTRACTS EXECUTED REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: February 1, 2012

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report  
(For Informational Purposes Only)

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**Contracts Executed Report**

This report contains the activity of contracts executed during the period December 1 through December 31, 2011.

**Noteworthy Items during the reporting period:**

- Execution of two contracts for property acquisition for the Paterson New PS #16 Project totaling \$1,060,000.

**Amendments & Change Orders Report**

This report contains the activity of Amendments and Change Orders executed during the period December 1 through December 31, 2011.

**Noteworthy Items during the reporting period:**

- Execution of 6 Design Amendments totaling \$57k.
- Execution of 25 Construction Services Change Orders totaling \$28k. Of the 25 executed change orders none required board approval.

**Report of change orders less than \$10,000 yet requiring Board Approval**

In accordance with the Operating Authority adopted by the Member on December 1, 2010 the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- West New York Number 3 ES – Prismatic Development– Contract # HU-0006-C02 – \$9,918
- West New York Number 3 ES – Prismatic Development– Contract # HU-0006-C02 – \$5,644
- West New York Number 3 ES – Prismatic Development– Contract # HU-0006-C02 – \$2,781



**New Jersey Schools Development Authority  
Contracts Executed Report**

Report Period 12/1/11 through 12/31/11

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
<b>Part 3. Land Acquisition Services</b>											
<b>Site Acquisition</b>											
Paterson	New PS# 16	New	Acquisition	PA-0024-L76	Clerk of the New Jersey Superior Court		\$650,000	12/7/11	-		
Paterson	New PS# 16	New	Acquisition	PA-0024-L83	Clerk of the New Jersey Superior Court		\$410,000	12/7/11	-		
<b>Site Acquisition</b>											
<b>Part 3. Land Acquisition Services</b>							<b>\$1,060,000</b>				

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Report Period 12/1/11 through 12/31/11

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
<b>Part 4. Other Contracts &amp; Services</b>											
<b>Furniture, Fixtures &amp; Equipment</b>											
West New York	Number 3 E.S.	New	FFE	HU-0006-F02	OI, Inc.		\$80,166	12/19/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K02	Logical Choice Technologies	M	\$247,136	12/5/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K03	Total Video Products Inc.		\$65,464	12/2/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K04	Dell		\$191,988	12/22/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K05	Dell		\$89,292	12/22/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K07	Dell		\$22,911	12/22/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K08	Dell		\$103,434	12/22/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K10	Dell		\$69,484	12/22/11	-		
West New York	Number 3 E.S.	New	FFE	HU-0006-K12	Hewlett-Packard Company		\$36,339	12/22/11	-		
<b>Furniture, Fixtures &amp; Equipment</b>											
<b>Others</b>											
Multi-District, Project, or Statewide	Business & Real Estate Property & Casualty Ins.	NA	General	GP-0173-R01	Safeguard Group, Inc.		\$364,670	12/5/11	-		
<b>Others</b>											
<b>Part 4. Other Contracts &amp; Services</b>							<b>\$1,270,883</b>				

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Report Period 12/1/11 through 12/31/11

	<b>Total Contract Award</b>	<b>Total Contracts Awarded</b>
<b>Grand Totals - Professional and Construction Services Combined</b>	<b>\$2,330,883</b>	<b>12</b>

\*\* Contracts less than \$10,000 are not displayed

**Project Types Legend**

- HS      Heath & Safety
- New     New Construction
- Add    Addition
- RenoAdd Addition & Renovation
- Reno    Renovation

**Contract Types Legend**

- Acquisition      Property Acquisition Related Costs
- Appraisal        Appraisal, Appraisal Review, NRE
- Construction     Construction
- Design            Design or Site Investigation
- DB                 Design-Build
- E-Rate            E-Rate
- FFE                Furniture, Fixtures, and Equipment
- General          General Program Cost
- Legal              Legal
- Material          Material Supply
- ProjectMgmt      Project Management Firm
- PreDevelopment Predevelopment or Demolition
- Relocation        Relocation Services
- SiteInvstgtn      Site Investigation
- Testing            Testing

**MWSBE Certifications**

- M = Minority Business Enterprise
- W = Women Business Enterprise
- S = Small Business Enterprise

**Board of Directors - Monthly Reports (For Informational Purposes)**



**New Jersey Schools Development Authority  
Amendments & Change Orders Report**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Design Consultant</b>																
East Orange	Johnnie L. Cochran Jr. Academy E.S.	EP-0032-A01	9/1/09	4	EI Associates, Architects & Engineers, PA	12/30/11	\$13,000	\$5,664	4/20/10	\$-5,000			\$13,664	5.10%	\$13,000	5.10%
East Orange	Whitney E. Houston Academy E.S.	EP-0033-A01	9/1/09	4	EI Associates, Architects & Engineers, PA	12/30/11	\$13,000	\$70,800	3/12/10	\$1,640			\$85,440	557.23%	\$13,000	-19.69%
Jersey City	Number 20 E.S.	JE-0010-A01	10/3/03	9	SSP Architects	12/7/11	\$1,665,000	\$607,085	5/1/08	\$45,538			\$2,317,623	39.19%	\$1,665,000	8.14%
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-A01	7/8/04	15	Becica Associates, LLC	12/30/11	\$1,341,025	\$1,710,298	8/19/11	\$40,706			\$3,092,029	130.57%	\$1,341,025	5.01%
Trenton	Columbus E.S.	WT-0010-A01	8/16/02	6	Faridy Veisz Fraytak, P.C. Architects/Planners	12/15/11	\$893,049	\$71,979		\$-45,986			\$919,042	2.91%	\$893,049	-2.34%
West New York	Number 3 E.S.	HU-0006-A01	7/31/03	16	Gruzen Samton Architects Planners & Int. Designers	12/9/11	\$1,910,000	\$333,503	7/21/08	\$19,950			\$2,263,453	18.50%	\$1,910,000	9.38%
<b>Design Consultant</b>																
<b>Site Acquisition</b>																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L08	4/15/05	34	Verizon of New Jersey, Inc.	12/5/11	\$1,399	\$2,559		\$60			\$4,018	187.29%	\$1,399	187.29%
Camden City	Dudley E.S.	CA-0005-L36	3/4/04	1	Lydia Medina	12/30/11	\$34,892	\$0		\$-45			\$34,847	-0.12%	\$34,892	-0.12%
Camden City	Dudley E.S.	CA-0005-L80	3/22/05	1	Jewel Lee Turner, Jr.	12/30/11	\$8,423	\$0		\$-65			\$8,358	-0.77%	\$8,423	-0.77%
<b>Site Acquisition</b>																
<b>Site Investigation</b>																
Newark	New H.S. (-x03)	GP-0084-L02	2/14/08	40	French & Parrello Associates, P.A.	12/13/11	\$0	\$1,105,806		\$5,156			\$1,110,962	0.00%	\$0	NA
Newark	New Franklin Elementary School Replacement		2/14/08	41	French & Parrello Associates, P.A.	12/23/11	\$0	\$1,110,962		\$3,864			\$1,114,826	0.00%	\$0	NA
Egg Harbor City	New Middle School	GP-0084-L04	2/14/08	52	Hatch Mott MacDonald, I&E, LLC	12/29/11	\$0	\$1,508,857		\$-11,948			\$1,496,909	0.00%	\$0	NA
Jersey City	ECC 03	GP-0084-L06	1/18/08	45	Louis Berger Group (The)	12/19/11	\$0	\$1,958,418		\$170,987			\$2,129,405	0.00%	\$0	NA

**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Site Investigation</b>																
Jersey City	ECC 13	HU-0010-L06	9/8/03	2	AECOM Technical Services, Inc.	12/13/11	\$1,959,587	\$9,993		\$47,882			\$2,017,462	2.95%	\$1,959,587	2.95%
Paterson	New PS# 16	NT-0015-L07	3/19/10	1	Birdsall Services Group	12/5/11	\$48,890	\$0		\$483,960			\$532,850	989.89%	\$48,890	989.89%
<b>Site Investigation</b>																
<b>Relocation</b>																
Multi-District	New PS# 16 A. Chester Redshaw E.S. Cooper's Poynt E.S. Creative and Performing Arts H.S. ECC Leonard Place & Madison St Elliott Street E.S. Fetters E.S./Lanning Square Harry L. Bain E.S. James Madison School #10 (Most Holy Name) Lorraine Place ES (formerly New Beachway ES) Marshall Street Elementary School New Early Childhood Center New Early Childhood Center (-x02) New ECC PK-2 (Caruso) New ES at Henry St. (-x01) New Middle School Roebing School University H.S. West Side H.S.	GP-0117-R03	3/25/09	65	Bluegrass Services	12/6/11	\$192,711	\$2,295,569		\$19,446			\$2,507,726	1,201.28%	\$192,711	1201.28%

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board	
<b>Professional Services &amp; Grants</b>																	
<b>Relocation</b>																	
Multi-District	New PS# 16 A. Chester Redshaw E.S. Cooper's Poynt E.S. Dayton Avenue Middle School East Side High School (Replacement) ECC 03 ECC 13 Elementary School 02 Gladys Hillman-Jones M.S. Harriet Tubman E.S. Harry L. Bain E.S. Magnet K-8 Marshall Street Elementary School New Franklin Elementary School Replacement New Middle School New North East ES (-x06) Number 1, Thomas Jefferson E.S. Number 20 E.S. Oliver Street E.S. Ridge Street (Replacement) South Street E.S. Temporary School University H.S. West Side H.S.	GP-0117-R03	3/25/09	66	Bluegrass Services	12/7/11	\$192,711	\$2,315,015			\$47,903			\$2,555,630	1,226.14%	\$192,711	1226.14%

**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board	
<b>Professional Services &amp; Grants</b>																	
<b>Relocation</b>																	
Multi-District	New PS# 16 A. Chester Redshaw E.S. Cooper's Poynt E.S. Creative and Performing Arts H.S. Dayton Avenue Middle School East Side High School (Replacement) ECC 03 ECC Leonard Place & Madison St Elementary School 02 Elliott Street E.S. Fetters E.S./Lanning Square Gladys Hillman-Jones M.S. Harriet Tubman E.S. Harry L. Bain E.S. Lorraine Place ES (formerly New Beachway ES) Magnet K-8 New Early Childhood Center New Early Childhood Center (-x02) New ECC PK-2 (Caruso) New ES at Henry St. (-x01) New Franklin Elementary School Replacement New Middle School New North East ES (-x06) Number 1, Thomas Jefferson E.S. Number 10, Roosevelt E.S. Number 20 E.S. Oliver Street E.S. Ridge Street (Replacement) Roebing School South Street E.S. Temporary School University H.S. West Side H.S.	GP-0117-R03	3/25/09	67	Bluegrass Services	12/20/11	\$192,711	\$2,362,919			\$25,962			\$2,581,592	1,239.61%	\$192,711	1239.61%
Paterson	New PS# 16	PA-0024-L71	3/23/10	2	Humberto Mejia & Luz DeMontoya	12/29/11	\$42,000	\$5,412		\$4,018			\$51,430	22.45%	\$42,000	22.45%	
<b>Relocation</b>																	
<b>Furniture, Fixtures &amp; Equipment</b>																	

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Furniture, Fixtures &amp; Equipment</b>																
Camden City	Morgan Village M.S.	CA-0010-F02	7/29/11	1	Nickerson New Jersey	12/29/11	\$62,866	\$0		\$7,600			\$70,466	12.08%	\$62,866	12.08%
<b>Furniture, Fixtures &amp; Equipment</b>																
<b>Others</b>																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L05	4/15/05	99	NJ Natural Gas Co.	12/15/11	\$36,693	\$7,675		\$24			\$44,391	20.98%	\$36,693	5.83%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	100	NJ Natural Gas Co.	12/15/11	\$36,693	\$7,698		\$23			\$44,414	21.04%	\$36,693	5.89%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	101	NJ Natural Gas Co.	12/15/11	\$36,693	\$7,721		\$23			\$44,436	21.10%	\$36,693	5.95%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	102	NJ Natural Gas Co.	12/15/11	\$36,693	\$7,743		\$177			\$44,614	21.58%	\$36,693	6.43%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	103	NJ Natural Gas Co.	12/15/11	\$36,693	\$7,920		\$26			\$44,640	21.65%	\$36,693	6.50%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	104	NJ Natural Gas Co.	12/15/11	\$36,693	\$7,946		\$23			\$44,662	21.71%	\$36,693	6.56%
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L06	4/15/05	47	JCP&L	12/12/11	\$8,060	\$6,611		\$103			\$14,774	83.29%	\$8,060	83.29%
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L09	4/15/05	31	Asbury Park Sewer Department	12/6/11	\$13,452	\$22,344		\$1,926			\$37,722	180.42%	\$13,452	180.42%
Buena Regional	Buena Regional H.S.	G5-4097-D01	4/19/11	1	District - Buena Regional	12/30/11	\$311,305	\$0		\$-15,574			\$295,731	-5.00%	\$311,305	-5.00%
Buena Regional	Collings Lake E.S.	G5-4101-D01	4/19/11	1	District - Buena Regional	12/30/11	\$153,266	\$0		\$-46,655			\$106,611	-30.44%	\$153,266	-30.44%
Camden City	Morgan Village M.S.	CA-0010-R01	6/2/08	8	PSE&G	12/6/11	\$1,850	\$36,601		\$5,070			\$43,521	2,252.11%	\$1,850	2252.11%
Camden City	Morgan Village M.S.		6/2/08	10	PSE&G	12/30/11	\$1,850	\$41,671		\$9,110			\$52,631	2,744.45%	\$1,850	2744.45%
Camden City	Fetters E.S./Lanning Square	CA-0018-N01	5/7/10	3	USA Environmental Management, Inc.	12/1/11	\$2,982,675	\$52,348		\$34,800			\$3,069,824	2.92%	\$2,982,675	2.92%
Camden City	Morgan Village M.S.	GP-0047-L12	2/1/05	2	Michael A. Armstrong, Law Office	12/27/11	\$111,774	\$450		\$750			\$112,974	1.07%	\$111,774	1.07%
Colts Neck Township	Conover Rd. Primary School	G5-3475-D01	12/22/10	1	District - Colts Neck Township	12/7/11	\$641,364	\$0		\$-199,425			\$441,939	-31.09%	\$641,364	-31.09%
Franklin Borough	Franklin E.S.	G5-4178-D01	11/10/10	1	District - Franklin Borough	12/27/11	\$157,531	\$0		\$-53,479			\$104,052	-33.94%	\$157,531	-33.94%
Franklin Township - Somerset	Elizabeth Avenue E.S.	G5-2363-D01	5/17/05	1	District - Franklin Township - Somerset	12/13/11	\$195,798	\$0		\$-36,873			\$158,925	-18.83%	\$195,798	-18.83%
Franklin Township - Somerset	Franklin Park E.S.	G5-2364-D01	5/17/05	1	District - Franklin Township - Somerset	12/13/11	\$116,699	\$0		\$-20,191			\$96,508	-17.30%	\$116,699	-17.30%
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	15	PSE&G	12/5/11	\$188	\$381		\$4			\$573	204.01%	\$188	204.01%
Garfield	James Madison School #10 (Most Holy Name)		1/16/08	16	PSE&G	12/5/11	\$188	\$384		\$8			\$580	208.03%	\$188	208.03%
Gloucester Township	Loring-Flemming E.S.	G5-3296-D01	6/4/09	1	District - Gloucester Township	12/15/11	\$194,891	\$0		\$-11,205			\$183,686	-5.74%	\$194,891	-5.74%
Haddonfield Borough	Middle M.S.	G5-2520-D01	5/6/05	1	District - Haddonfield Borough	12/28/11	\$1,100,576	\$0		\$-92,890			\$1,007,686	-8.44%	\$1,100,576	-8.44%
Hamburg Borough	Hamburg E.S.	G5-4234-D01	11/10/10	1	District - Hamburg Borough	12/23/11	\$133,600	\$0		\$-77,171			\$56,429	-57.76%	\$133,600	-57.76%

**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
Jersey City	Henry Snyder H.S.	GB-0184-D01	1/4/10	2	District - Jersey City	12/7/11	\$15,000	\$20,286		\$764,795			\$800,081	5,233.87%	\$15,000	5233.87%
Keansburg Borough	New ECC PK-2 (Caruso)	ET-0030-L08	1/1/09	15	JCP&L	12/22/11	\$49	\$658		\$33			\$740	1,423.96%	\$49	1423.96%
Mahwah Township	Mahwah H.S.	G5-3574-D01	7/23/10	1	District - Mahwah Township	12/15/11	\$274,910	\$0		\$-20,833			\$254,077	-7.57%	\$274,910	-7.57%
Mahwah Township	Joyce Kilmer E.S.	G5-3575-D01	9/24/10	1	District - Mahwah Township	12/15/11	\$223,120	\$0		\$-22,169			\$200,951	-9.93%	\$223,120	-9.93%
Montgomery Township	Montgomery M.S.	G5-3514-D01	1/27/10	1	District - Montgomery Township	12/1/11	\$2,439,462	\$0		\$-928,922			\$1,510,540	-38.07%	\$2,439,462	-38.07%
Morris School District	Morristown H.S.	G5-3054-D01	8/13/09	1	District - Morris School District	12/15/11	\$65,496	\$0		\$51			\$65,547	0.07%	\$65,496	0.07%
Morris School District	Sussex Avenue E.S.	G5-3843-D01	6/24/10	2	District - Morris School District	12/1/11	\$597,600	\$-255,226		\$1,309			\$343,683	-42.48%	\$597,600	-42.48%

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board	
<b>Professional Services &amp; Grants</b>																	
<b>Others</b>																	
Multi-District, Project, or Statewide	A. Chester Redshaw E.S. Bangs Avenue E.S. Bangs Avenue E.S. Cicely Tyson School Dept of Environment Protetction Dr. MLK Jr Center for ECC School # 52 Elementary School 02 Elliott Street E.S. Elliott Street E.S. Emerson E.S. Fetters E.S./Lanning Square Garfield Early Childhood Center (aka New ECC) Heights Middle School (-N03) Monsignor Joao S. Antao School No. 31 Morgan Village M.S. New Brunswick High School Number 10 E.S. Dr. Herbert N. Richardson Number 21, Victor Mravlag E.S. Number 24 E.S. Number 3 E.S. Number 4 E.S. Octavius V. Catto Community School Phillipsburg Early Childhood ES Pre-K-5 School Roebling School Ronald Reagan Academy School # 30 (pre K-8 #30) Temporary ES- For Clinton (-x01)	GP-0017-L01	1/18/02	7	New Jersey Dept. of Environmental Protection	12/16/11	\$1,083,092	\$379,329			\$57,406			\$1,519,827	40.32%	\$1,083,092	40.32%
Jersey City	New ES #03 (-x23)	GP-0047-L04	7/13/04	15	Schumann, Hanlon, Doherty, McCrossin & Paolino	12/27/11	\$240,556	\$16,351		\$165			\$257,072	6.86%	\$240,556	6.86%	
Camden City	Octavius V. Catto Community School	GP-0089-R07	8/19/08	8	Greenbaum, Rowe, Smith & Davis LLP	12/28/11	\$303,190	\$-22,233		\$8,979			\$289,935	-4.37%	\$303,190	-4.37%	
Multi-District, Project, or Statewide	New PS# 16 West Side H.S.	GP-0089-R08	8/19/08	20	Hill Wallack, LLP	12/28/11	\$2,000	\$117,409		\$3,193			\$122,602	6,030.10%	\$2,000	6030.10%	

**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

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<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
Multi-District, Project, or Statewide	Fetters E.S./Lanning Square West Side H.S.	GP-0089-R09	9/2/08	16	Riker Danzig Attorneys at Law	12/16/11	\$0	\$315,709		\$5,325			\$321,034	0.00%	\$0	NA
Camden City	Fetters E.S./Lanning Square		9/2/08	18	Riker Danzig Attorneys at Law	12/27/11	\$0	\$321,034		\$27,645			\$348,679	0.00%	\$0	NA
Newark	West Side H.S.		9/2/08	19	Riker Danzig Attorneys at Law	12/28/11	\$0	\$348,679		\$5,026			\$353,705	0.00%	\$0	NA
Newark	Speedway Ave. ES Replacement	GP-0089-R10	8/28/08	11	Schenk, Price, Smith & King, LLP	12/27/11	\$38,000	\$193,824		\$60			\$231,884	510.21%	\$38,000	324.93%
Neptune	Midtown Community Elementary School		8/28/08	10	Schenk, Price, Smith & King, LLP	12/28/11	\$38,000	\$123,415		\$70,409			\$231,824	510.06%	\$38,000	510.21%
Multi-District, Project, or Statewide	New Barnegat High School Performing Arts School	GP-0089-R11	8/26/08	39	Sterns & Weinroth	12/27/11	\$148,910	\$226,755		\$5,134			\$380,800	155.72%	\$148,910	155.72%
Multi-District, Project, or Statewide	Performing Arts School Roebbling School		8/26/08	40	Sterns & Weinroth	12/28/11	\$148,910	\$231,890		\$860			\$381,660	156.30%	\$148,910	156.30%
Paterson	New PS# 16	GP-0089-R12	9/2/08	13	Wolff & Samson, P.C.	12/6/11	\$2,895	\$22,941		\$821			\$26,657	820.70%	\$2,895	820.70%
Paterson	New PS# 16		9/2/08	14	Wolff & Samson, P.C.	12/27/11	\$2,895	\$23,762		\$444			\$27,101	836.04%	\$2,895	836.04%
Multi-District, Project, or Statewide	Real Estate Insurance Program	GP-0146-R01	11/18/09	7	Safegard Group, Inc.	12/5/11	\$479,520	\$505,572	12/23/10	\$-5,855			\$979,237	104.21%	\$479,520	2.94%
Multi-District, Project, or Statewide	10 Region PMF Selection	PM-0022-P01	11/27/02	52	GREYHAWK North America LLC	12/9/11	\$7,151,570	\$-4,670,010	9/12/11	\$8,320			\$2,489,880	-65.18%	\$7,151,570	0.11%
Multi-District, Project, or Statewide	10 Region PMF Selection		11/27/02	50	GREYHAWK North America LLC	12/23/11	\$7,151,570	\$-5,020,010	9/9/09	\$223,120			\$2,354,680	-67.07%	\$7,151,570	3.23%

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
New Brunswick	Temporary School	ET-0071-L03	10/18/11	2	PSE&G	12/9/11	\$759	\$33,938		\$2,545			\$37,242	4,808.37%	\$759	4808.37%
Multi-District	ECC Leonard Place & Madison St New Franklin Elementary School Replacement	GP-0047-L07	9/1/04	48	Carella, Byrne, Cecchi, Olstein, Brody & Agnello	12/27/11	\$1,443,843	\$610,329		\$4,635			\$2,058,807	42.59%	\$1,443,843	42.59%
Newark	New Middle School	GP-0047-L08	8/1/04	19	Gibbons P.C.	12/27/11	\$887,668	\$3,561		\$305			\$891,535	0.43%	\$887,668	0.43%
Newark	West Side H.S.	NE-0008-L56	7/1/04	21	City of Newark	12/12/11	\$2,512	\$4,576		\$49			\$7,137	184.08%	\$2,512	184.08%
Newark	West Side H.S.	NE-0070-L22	4/8/10	57	PSE&G	12/5/11	\$22	\$4,347		\$193			\$4,561	21,055.70%	\$22	21055.70%
Newark	West Side H.S.		4/8/10	58	PSE&G	12/5/11	\$22	\$4,540		\$52			\$4,613	21,298.23%	\$22	21298.23%
Newark	West Side H.S.		4/8/10	59	PSE&G	12/5/11	\$22	\$4,592		\$8			\$4,621	21,334.41%	\$22	21334.41%
Newark	West Side H.S.		4/8/10	60	PSE&G	12/14/11	\$22	\$4,600		\$11			\$4,632	21,385.85%	\$22	21385.85%
Parsippany-Troy Hills Township	Mount Tabor E.S.	G5-4412-D01	6/16/11	1	District - Parsippany-Troy Hills Township	12/30/11	\$264,116	\$0		\$-20,365			\$243,751	-7.71%	\$264,116	-7.71%
Passaic County Manchester Regional	Manchester Regional H.S.	G5-4062-D01	6/15/10	1	District - Passaic County Manchester Regional	12/1/11	\$269,917	\$0		\$-50,659			\$219,258	-18.76%	\$269,917	-18.76%
Passaic County Manchester Regional	Manchester Regional H.S.	G5-4063-D01	6/15/10	1	District - Passaic County Manchester Regional	12/1/11	\$115,679	\$0		\$-21,711			\$93,968	-18.76%	\$115,679	-18.76%
Paterson	Marshall Street Elementary School	PA-0006-R02	12/16/10	1	National Construction Rentals	12/29/11	\$2,742	\$0		\$1,935			\$4,678	70.56%	\$2,742	70.56%
Paterson	New International High School Academy	PA-0008-R04	3/1/09	12	Paterson Public Schools	12/5/11	\$177,221	\$88,372		\$6,502			\$272,095	53.53%	\$177,221	53.53%
Paterson	New International High School Academy		3/1/09	13	Paterson Public Schools	12/7/11	\$177,221	\$94,875		\$10,197			\$282,292	59.28%	\$177,221	59.28%
Rahway	Roosevelt E.S.	G5-3361-D01	11/17/09	1	District - Rahway	12/1/11	\$148,175	\$0		\$-19,300			\$128,875	-13.02%	\$148,175	-13.02%
Rahway	Madison E.S.	G5-3362-D01	11/17/09	1	District - Rahway	12/7/11	\$49,718	\$0		\$-17,257			\$32,461	-34.70%	\$49,718	-34.70%
Rahway	Rahway Intermediate School	G5-3746-D01	11/17/09	1	District - Rahway	12/7/11	\$46,136	\$0		\$-2,015			\$44,121	-4.36%	\$46,136	-4.36%
Rutherford	Rutherford H.S.	G5-4497-D01	3/21/11	1	District - Rutherford	12/21/11	\$648,825	\$0		\$-237,713			\$411,112	-36.63%	\$648,825	-36.63%
Somers Point	Dawes Avenue E.S.	G5-4507-D01	4/7/11	2	District - Somers Point	12/30/11	\$25,130	\$-5,481		\$-68			\$19,581	-22.08%	\$25,130	-22.08%
Somerville Borough	Somerville H.S.	G5-3519-D01	6/4/10	1	District - Somerville Borough	12/30/11	\$62,677	\$0		\$-12,858			\$49,818	-20.51%	\$62,677	-20.51%
Trenton	Roebing School	WT-0008-L06	2/3/04	119	PSE&G	12/22/11	\$30,574	\$15,769		\$89			\$46,432	51.86%	\$30,574	51.86%
West Essex Regional	West Essex H.S.	G5-3175-D01	11/5/09	1	District - West Essex Regional	12/30/11	\$1,361,015	\$0		\$17,094			\$1,378,109	1.25%	\$1,361,015	1.25%
West Essex Regional	West Essex J.H.S.	G5-3177-D01	11/5/09	1	District - West Essex Regional	12/30/11	\$399,697	\$0		\$156,303			\$556,000	39.10%	\$399,697	39.10%

**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Professional Services &amp; Grants</b>																
<b>Others</b>																
West Milford Township	Aphsawa E.S.	G5-3954-D01	10/8/10	1	District - West Milford Township	12/15/11	\$17,899	\$0		\$-10,176			\$7,723	-56.85%	\$17,899	-56.85%
West Milford Township	Maple Road E.S.	G5-3955-D01	10/8/10	1	District - West Milford Township	12/15/11	\$17,899	\$0		\$-8,796			\$9,103	-49.14%	\$17,899	-49.14%
West Milford Township	Marshall Hill E.S.	G5-3956-D01	10/8/10	1	District - West Milford Township	12/15/11	\$20,882	\$0		\$-9,745			\$11,137	-46.66%	\$20,882	-46.66%
West Milford Township	Upper Greenwood Lake E.S.	G5-3959-D01	1/12/11	1	District - West Milford Township	12/15/11	\$26,849	\$0		\$-13,023			\$13,826	-48.50%	\$26,849	-48.50%
West New York	Harry L. Bain E.S.	HU-0005-L06	11/16/06	45	PSE&G	12/5/11	\$7,568	\$7,098		\$64			\$14,730	94.64%	\$7,568	23.37%
West New York	Number 3 E.S.	HU-0006-L30	3/3/04	7	United Water New Jersey	12/23/11	\$25	\$2,567		\$526			\$3,118	12,346.90%	\$25	12346.90%
West New York	Number 3 E.S.	HU-0006-L43	4/15/11	14	PSE&G	12/9/11	\$819	\$108,507		\$144			\$109,470	13,268.74%	\$819	13268.74%
West New York	Number 3 E.S.		4/15/11	15	PSE&G	12/9/11	\$819	\$108,651		\$16,114			\$125,584	15,236.64%	\$819	15236.64%
West Orange	Roosevelt M.S.	G5-2728-D01	1/13/06	1	District - West Orange	12/15/11	\$1,210,421	\$0		\$3,117			\$1,213,538	0.25%	\$1,210,421	0.25%
West Orange	Edison M.S.	G5-2729-D01	1/13/06	1	District - West Orange	12/15/11	\$30,961	\$0		\$2,103			\$33,064	6.79%	\$30,961	6.79%
West Orange	Edison M.S.	G5-2873-D01	2/23/06	1	District - West Orange	12/15/11	\$1,078,963	\$0		\$31,652			\$1,110,615	2.93%	\$1,078,963	2.93%
Woodbridge Township	J. F. Kennedy Memorial H.S.	G5-4639-D01	2/14/11	1	District - Woodbridge Township	12/1/11	\$941,909	\$0		\$-89,414			\$852,495	-9.49%	\$941,909	-9.49%
Woodbridge Township	Avenel M.S.	G5-4640-D01	2/14/11	1	District - Woodbridge Township	12/1/11	\$843,283	\$0		\$-58,088			\$785,195	-6.88%	\$843,283	-6.88%
Woodbridge Township	Woodbridge H.S.	G5-4641-D01	2/14/11	1	District - Woodbridge Township	12/15/11	\$1,209,946	\$0		\$-133,375			\$1,076,571	-11.02%	\$1,209,946	-11.02%
Woodbridge Township	Colonia M.S.	G5-4642-D01	2/14/11	1	District - Woodbridge Township	12/1/11	\$628,693	\$0		\$-22,890			\$605,803	-3.64%	\$628,693	-3.64%
Woodbridge Township	Fords M.S.	G5-4643-D01	2/14/11	1	District - Woodbridge Township	12/1/11	\$987,632	\$0		\$-134,831			\$852,801	-13.65%	\$987,632	-13.65%
Woodbridge Township	Lynn Crest E.S.	G5-4654-D01	2/14/11	1	District - Woodbridge Township	12/1/11	\$281,480	\$0		\$-7,217			\$274,263	-2.56%	\$281,480	-2.56%
<b>Others</b>																
<b>Professional Services &amp; Grants</b>																
										<b>\$-50,317</b>						

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Construction Services</b>																
<b>Contractor</b>																
Egg Harbor Township	Egg Harbor Township H.S.	ET-0087-C02	10/16/08	92	Sambe Construction Co Inc	12/9/11	\$26,172,173	\$1,102,313	10/23/09	\$2,669			\$27,277,154	4.22%	\$26,172,173	2.86%
Egg Harbor Township	Egg Harbor Township H.S.		10/16/08	182	Sambe Construction Co Inc	12/9/11	\$26,172,173	\$1,104,981	10/23/09	\$352			\$27,277,506	4.22%	\$26,172,173	2.87%
Egg Harbor Township	Egg Harbor Township H.S.		10/16/08	196	Sambe Construction Co Inc	12/9/11	\$26,172,173	\$1,105,333	10/23/09	\$1,624			\$27,279,131	4.22%	\$26,172,173	2.87%
Egg Harbor Township	Egg Harbor Township H.S.		10/16/08	197	Sambe Construction Co Inc	12/9/11	\$26,172,173	\$1,106,958	10/23/09	\$2,994			\$27,282,125	4.24%	\$26,172,173	2.88%
Egg Harbor Township	Egg Harbor Township H.S.		10/16/08	198	Sambe Construction Co Inc	12/9/11	\$26,172,173	\$1,109,952	10/23/09	\$13,131			\$27,295,255	4.29%	\$26,172,173	2.93%
Greater Egg Harbor Regional High School District	Cedar Creek High School	ET-0089-C01	8/8/08	79	Terminal Construction Corp.	12/23/11	\$59,850,000	\$1,803,891	5/17/10	\$820			\$61,654,711	3.01%	\$59,850,000	0.57%
Greater Egg Harbor Regional High School District	Cedar Creek High School		8/8/08	90	Terminal Construction Corp.	12/23/11	\$59,850,000	\$1,804,711	5/17/10	\$862			\$61,655,573	3.01%	\$59,850,000	0.57%
Greater Egg Harbor Regional High School District	Cedar Creek High School		8/8/08	93	Terminal Construction Corp.	12/23/11	\$59,850,000	\$1,805,573	5/17/10	\$2,154			\$61,657,727	3.02%	\$59,850,000	0.58%
Greater Egg Harbor Regional High School District	Cedar Creek High School		8/8/08	98	Terminal Construction Corp.	12/23/11	\$59,850,000	\$1,842,573	5/17/10	\$-38,682			\$61,653,891	3.01%	\$59,850,000	0.51%
Greater Egg Harbor Regional High School District	Cedar Creek High School		8/8/08	99	Terminal Construction Corp.	12/23/11	\$59,850,000	\$1,807,727	5/17/10	\$-15,867			\$61,641,860	2.99%	\$59,850,000	0.49%
Greater Egg Harbor Regional High School District	Cedar Creek High School		8/8/08	100	Terminal Construction Corp.	12/23/11	\$59,850,000	\$1,791,860	5/17/10	\$8,294			\$61,650,154	3.00%	\$59,850,000	0.50%
Newark	Malcolm X. Shabazz H.S.	EP-0017-C01	10/1/10	7	Wallace Bros Inc	12/29/11	\$2,347,000	\$42,600		\$-95,000			\$2,294,600	-2.23%	\$2,347,000	-2.23%
Newark	New Science Park HS	EP-0057-C01	6/29/11	4	Grafas Painting Contrs Inc. T/A GPC, Inc.	12/12/11	\$275,000	\$7,060		\$6,522			\$288,582	4.93%	\$275,000	4.93%
Paterson	New International High School Academy	PA-0008-C02	6/20/06	198	Terminal Construction Corp.	12/23/11	\$35,494,000	\$3,185,816	4/14/09	\$6,000			\$38,685,816	8.99%	\$35,494,000	-0.10%

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Construction Services</b>																
<b>Contractor</b>																
Paterson	New International High School Academy	PA-0008-C02	6/20/06	199	Terminal Construction Corp.	12/23/11	\$35,494,000	\$3,191,816	4/14/09	\$18,000			\$38,703,816	9.04%	\$35,494,000	-0.05%
Pemberton Township	Pemberton ECC #1	WT-0001-C01	4/15/09	83	Tamburro Bros. Const. Co., Inc	12/9/11	\$19,580,048	\$612,634	9/1/11	\$25,489			\$20,218,171	3.25%	\$19,580,048	3.25%
Pemberton Township	Pemberton ECC #1		4/15/09	84	Tamburro Bros. Const. Co., Inc	12/9/11	\$19,580,048	\$612,067	9/1/11	\$567			\$20,192,682	3.12%	\$19,580,048	3.25%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-C01	9/25/09	22	Chanree Construction Co Inc	12/1/11	\$25,276,828	\$745,389		\$2,930			\$26,025,147	2.96%	\$25,276,828	2.96%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	25	Chanree Construction Co Inc	12/12/11	\$25,276,828	\$748,319		\$10,099			\$26,035,246	3.00%	\$25,276,828	3.00%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	23	Chanree Construction Co Inc	12/23/11	\$25,276,828	\$766,002		\$30,831			\$26,073,661	3.15%	\$25,276,828	3.12%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	26	Chanree Construction Co Inc	12/23/11	\$25,276,828	\$758,418		\$7,584			\$26,042,830	3.03%	\$25,276,828	3.15%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	27	Chanree Construction Co Inc	12/23/11	\$25,276,828	\$796,833		\$18,361			\$26,092,022	3.22%	\$25,276,828	3.22%
West New York	Number 3 E.S.	HU-0006-C02	3/1/07	141	Prismatic Development Corp.	12/15/11	\$38,200,000	\$7,106,478	10/17/11	\$9,918			\$45,316,396	18.62%	\$38,200,000	0.02%
West New York	Number 3 E.S.		3/1/07	148	Prismatic Development Corp.	12/15/11	\$38,200,000	\$7,116,396	10/17/11	\$2,781			\$45,319,177	18.63%	\$38,200,000	0.03%
West New York	Number 3 E.S.		3/1/07	147	Prismatic Development Corp.	12/20/11	\$38,200,000	\$7,119,177	12/7/11	\$5,644			\$45,324,821	18.65%	\$38,200,000	0.01%
<b>Contractor</b>																
<b>Construction Services</b>										<b>\$28,077</b>						

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
<b>Other Contracts &amp; Services</b>																
<b>Appraisals</b>																
Camden City	Fetters E.S./Lanning Square	ST-0026-L10	8/24/06	22	Renwick and Associates	12/14/11	\$0	\$57,908		\$3,700			\$61,608	0.00%	\$0	NA
Camden City	Fetters E.S./Lanning Square	ST-0026-L15	4/22/10	3	J. McHale & Associates, Inc.	12/13/11	\$0	\$11,500		\$1,890			\$13,390	0.00%	\$0	NA
<b>Appraisals</b>																
<b>Furniture, Fixtures &amp; Equipment</b>																
West New York	Number 3 E.S.	HU-0006-Q09	5/27/09	1	Hausmann Industries, Inc.	12/29/11	\$3,669	\$0		\$293			\$3,962	7.99%	\$3,669	7.99%
<b>Furniture, Fixtures &amp; Equipment</b>																
<b>Others</b>																
Newark	New Franklin Elementary School Replacement	NE-0019-L01	1/5/04	2	Chicago Title Insurance Company	12/29/11	\$1,984	\$2,444		\$973			\$5,401	172.18%	\$1,984	172.18%
<b>Others</b>																
<b>Other Contracts &amp; Services</b>										<b>\$6,856</b>						

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**Board of Directors - Monthly Reports (For Informational Purposes)**

Reporting Period 12/1/11 through 12/31/11

**Grand Totals**

Total Change Order Summary

\$-15,384

Total Change Orders

135

**Column Description Legend**

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order
Cumulative CO %	Cumulative percentage change in contract value (excluding additional assignments) over the original contract award amount
RBC Value	Revised Basis Contract Value – This value is the Original Award amount for contracts executed after July 27, 2005 or contracts for which board approval has been required after July 27, 2005. Otherwise, this value is the contract value as of July 27, 2005.
Cumulative % since last Board Approval	Cumulative percentage change in contract value since either the later of July 27, 2005 or last board action date over the RBC Value. If the current change order received approval prior to July 27, 2005 this value is not applicable.

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**CONTRACT TERMINATIONS REPORT (NO ACTIVITY)**

**SETTLEMENT CLAIMS**

## Settled Claims Log

Contract #	School Name	Claimant	Type of Claim	Settlement Date	Claim Amount (Per SDA Form 505)	Settlement
ET-0065-C01	Dunfee/Collins Horbelt ES	Hessert Corp.	OCIP Admin. Work	5/2/2011	\$95,368	\$38,000
ET-0065-C01	Dunfee/Collins Horbelt ES	Hessert Corp.	Inconsistencies in Haunched Footing Design	5/2/2011	\$20,271	\$0
ET-0065-C01	Dunfee/Collins Horbelt ES	Hessert Corp.	2nd Shift Work on Dunfee ES	5/2/2011	\$55,948	\$41,367
ET-0064-C01	Donohue ES	Hessert Corp.	Delays assoc. w/design changes	5/2/2011	\$236,204	\$148,650
ET-0064-C01	Donohue ES	Hessert Corp.	Asphalt material escalation	5/2/2011	\$42,465	\$0
ET-0064-C01	Donohue ES	Hessert Corp.	Detention basin design	5/2/2011	\$29,378	\$29,378
CA-0001-C02	Camden ECDC	Henderson Corp.	Re-routing of Fire Sprinkler Piping	5/5/2011	\$44,528	\$23,320
ET-0049-C02	Emerson ES	TAK Construction	Add'l Costs - Design and Dimension Conflicts	5/5/2011	\$78,394	\$37,343
WT-0008-C05	Roebbling ES	Cobra/CAP	Demolition/Environmental remediation	5/11/2011	\$2,389,000	\$329,458
PM-0022-P01	Egg Harbor City MS	Greyhawk	Scheduling Assistance	9/12/2011	\$35,234	\$11,600
PM-0022-P01	Egg Harbor City MS	Greyhawk	Delay/Extended Services	9/12/2011	\$280,415	\$115,280
PM-0022-P01	Egg Harbor Twp HS	Greyhawk	Scheduling Assistance	9/12/2011	\$36,462	\$12,640
PM-0022-P01	Egg Harbor Twp HS	Greyhawk	Delay/Extended Services	9/12/2011	\$428,972	\$210,480
HU-0015-C01	West New York PS #2	D&K Construction	Settlement of 33 CO's and 9 claims	9/21/2011	\$4,284,386	\$977,000
PA-0026-M01	Madison Ave/Clemente	Jay Shapiro Assoc	Add'l Contract Svcs/Extended Svcs	12/21/2011	\$89,881	\$50,002
ET-0065-C02	Horbelt/Dunfee/Collins	AFG Group	Extended CM Services	12/21/2011	\$12,523	\$9,393
			<b>TOTAL FOR 2011</b>		<b>\$8,159,428</b>	<b>\$2,033,910</b>

**CONTRACTOR AND WORKFORCE COMPLIANCE**



**MEMORANDUM**

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds  
Director Risk Management and Vendor Services  
Office of the Chief Financial Officer

DATE: February 1, 2012

SUBJECT: Contractor and Workforce Compliance Monthly Update

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**SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE REVIEW**

**Project Approvals:**

Two emergent construction projects were verified to be compliant with SBE requirements by the Contractor Compliance Coordinator.

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, general contractors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

**SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING**

The SDA regularly exceeds the State-mandated 25% SBE goal. The figures below demonstrate compliance with this requirement.

**SBE Breakdown**

**The total SDA contract dollars awarded from January 1 through November 30, 2011 was \$8,328,399.97.**

- The total contract dollars awarded to all SBE contractors (January 1 through November 30, 2011), was \$6,547,515.05 (including minorities and women). This represents 78.62% of all SDA contracts.

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 February 1, 2012  
 Page 2 of 3

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$5,811,693.05	69.78%
Small Minority Business Enterprises	\$735,822.00	8.84%
Small/Women Business Enterprises	\$-0-	0.00%
Small/Minority/Women Business Enterprises	\$-0-	0.00%
<b>TOTAL SBE CONTRACTS</b>	<b>\$6,547,515.05</b>	<b>78.62%</b>

### Ethnic Breakdown

The total SBE contracts awarded with minority participation was \$735,822.00 equaling 8.84% (includes S/MBEs and S/M/WBEs as shown below).

Ethnicity	Contract Amount	Percentage
American Indian	\$0	0.00%
Asian	\$135,000.00	1.62%
Black	\$600,822.00	7.21%
Hispanic	\$0	0.00%
<b>Total</b>	<b>\$735,822.00</b>	<b>8.84%</b>

### WORKFORCE COMPLIANCE MONITORING

For the month of November, 2011 there was a contractor workforce of 209 on SDA projects. This represents a total of 13,784 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	18	1,225	8.89%
Hispanic	51	3,282	23.81%
American Indian	0	0	0.00%
Asian	1	122	0.89%
<b>Total Minority Participation</b>	<b>70</b>	<b>4,629</b>	<b>33.58%</b>
Total Non-Minority Participation	139	9,155	66.42%

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 February 1, 2012  
 Page 3 of 3

There was a contractor workforce of 172,620 total workforce hours and 1,496 total female workforce hours on SDA projects for the period of January 1, 2011 through November 30, 2011. The following table highlights the Local County contractor workforce participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	174,116	100.00%
<b>*Total Local County Workforce Hours</b>	<b>18,230</b>	<b>10.47%</b>
<b>Total Local County Non-Minority Workforce Hours</b>	<b>11,670</b>	<b>6.70%</b>
<b>Total Local County Female Workforce Hours</b>	<b>157</b>	<b>0.09%</b>
<b>Total Local County Minority Workforce Hours</b>	<b>6,403</b>	<b>3.68%</b>
<b>**Local County Workforce Hours by Ethnicity:</b>		
Black	2,451	1.41%
Hispanic	3,952	2.27%
America Indian	0	0.00%
Asian	0	0.00%

\*Total workforce and total local county workforce represent all laborers including females

\*\*Minority breakdown represents Black, Hispanic, American India, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor and female workforce for all SDA active capital projects and all active and completed emergent projects for the period of January 1, 2011 through November 30, 2011.

SDA Managed Project	Total Workforce Hours	Local County Workforce Hours & Percentage	
Camden Morgan Village M.S.	23,648	<b>871</b>	<b>3.68%</b>
Elizabeth Victor Mravlag E.S.	7,030	<b>696</b>	<b>9.90%</b>
Passaic City E.S. at Henry St.	7	<b>7</b>	<b>100.00%</b>
Pemberton ECC	16,632	<b>1,906</b>	<b>11.46%</b>
Union City Columbus E.S.	55,532	<b>1,891</b>	<b>3.41%</b>
West New York Number 3 E.S.	5,398	<b>287</b>	<b>5.32%</b>
Egg Harbor Township H.S.	14,241	<b>1,787</b>	<b>12.56%</b>
All Emergent Projects (YTD)	41,932	<b>7,356</b>	<b>17.54%</b>
<b>Totals</b>	<b>164,420</b>	<b>14,801</b>	<b>9.00%</b>

Prepared by: Lorena Young, Contractor Compliance Analyst  
 Nicholas Torrens, Vendor Analyst

**NOTIFICATION OF GOODS AND SERVICES CONTRACTS REPORT** (*no activity*)



**MEMORANDUM**

TO: Members of the Audit Committee  
Members of the School Review Committee

FROM: Gregory Voronov /s/ Gregory Voronov  
Managing Director – Program Operations

DATE: January 17, 2012

SUBJECT: New Funding Allocation and Capital Plan Update

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Attached for your information are materials summarizing the December 2011 Project Forecasting effort, current reserve balances and the current status of the New Funding Allocation and Capital Plan.

**Status of Reserve Balances for SDA Districts**

- Unforeseen Events Reserve – No change during the reporting period.
- Planning Reserve – No change during the reporting period.
- Emergent Projects Reserve – No change during the reporting period.

**Status of Reserve Balance for Regular Operating Districts**

- Program Reserve – Increased \$0.8M during the reporting period

**New Jersey Schools Development Authority**  
**Status of Reserve Balances for SDA Districts**  
**December 2011**

(in millions)

	Unforeseen Events Reserve	Planning Reserve	Emergent Projects Reserve**	Total Reserves	% of Reserve Committed
Beginning Reserve Balance *	\$150.0	\$100.0	\$97.0	\$347.0	
<u>Less:</u>					
- Commitments in Prior Reporting Pds	\$5.2	\$26.6	\$83.7	\$115.5	33.3%
- Commitments in Current Reporting Pd	\$0.0	\$0.0	\$0.0	\$0.0	0.0%
<b>Current Reserve Balances</b>	<b>\$144.8</b>	<b>\$73.4</b>	<b>\$13.3</b>	<b>\$231.5</b>	<b>33.3%</b>

\* Established as part of the 2008 Capital Plan.

\*\* Emergent Reserve balance reflects the total funding included in the 2008 Capital Plan for emergent projects. This is inclusive of the preliminary estimate of \$57M that was included in the plan to complete emergent projects identified at the time of Plan's adoption and a \$40M reserve established for adjustments to the \$57M estimate and for emergent projects not yet identified at the time of the Plan's adoption.

<b>Unforeseen Events Reserve (Commitments in Current Reporting Period):</b>	<u>Amount</u>
No Change during the reporting period.	\$0.0
<b>Total Decrease in Unforeseen Events Reserve Commitments in Current Reporting Pd</b>	<b>\$0.0</b>
<b>Planning Reserve (Commitments in Current Reporting Period):</b>	<u>Amount</u>
No Change during the reporting period	\$0.0
<b>Total Decrease in Planning Reserve Commitments in Current Reporting Period</b>	<b>\$0.0</b>
<b>Emergent Projects Reserve (Commitments in Current Reporting Period):</b>	<u>Amount</u>
No Change during the reporting period.	\$0.0
<b>Total Increase in Emergent Reserve Commitments in Current Reporting Period</b>	<b>\$0.0</b>



**July 2008 Capital Plan  
December 2011 Forecast Summary  
SDA District Program**

	# of Projects	Amount
<b>Unallocated Capital Available for New Work</b>	<b>8</b>	<b>\$ 630,639,823</b>
<b>Unallocated Capital Available for Formerly Phase Funded Projects</b>	<b>6</b>	<b>\$ 276,606,911</b>

As projects are received from the Department of Education, Project Charters will be developed and funding for these projects will be drawn from the Unallocated Capital Available for New Work.

**Overall Budget Analysis**

Defined Costs & Offsets	July 2008 Capital Plan	Current Forecast 12.23.11	Variance vs July 2008 Capital Plan
Pre-Construction Activities	\$ 435,932,060	\$ 425,410,686	\$ 10,521,375
Design Fees	\$ 280,883,737	\$ 288,860,395	\$ (7,976,658)
Design CO's	\$ 5,138,153	\$ (2,077,634)	\$ 7,215,787
Design Claims	\$ 1,351,986	\$ 1,099,041	\$ 252,945
Construction Management Fees	\$ 72,152,350	\$ 76,311,003	\$ (4,158,653)
Construction	\$ 3,570,373,577	\$ 3,613,765,256	\$ (43,391,678)
Construction CO's	\$ (844,527)	\$ 3,593,991	\$ (4,438,518)
Construction Claims	\$ 70,424,606	\$ 45,781,561	\$ 24,643,045
FF&E	\$ 107,524,213	\$ 104,748,753	\$ 2,775,460
Technology	\$ 75,058,946	\$ 79,602,567	\$ (4,543,622)
Commissioning	\$ 29,704,494	\$ 18,782,304	\$ 10,922,190
PMF	\$ 246,200,306	\$ 236,403,606	\$ 9,796,700
OCIP	\$ 75,228,350	\$ 75,228,350	\$ -
Cost Impact of Demonstration Projects	\$ 127,900,000	\$ 132,466,470	\$ (4,566,470)
Cost Impact of Sub. Complete Projects	\$ 10,015,903	\$ 10,015,903	\$ -
Cost Impact of Emergent Projects	\$ 80,060,000	\$ 102,550,350	\$ (22,490,350)
Cost Impact of Land Acquisition Outside July 2005 Capital Plan	\$ 69,700,000	\$ 69,700,000	\$ -
Temporary Space (Funding Agreement)	\$ 21,667,063	\$ 29,504,571	\$ (7,837,508)
Other Direct Costs*	\$ 51,740,855	\$ 47,375,000	\$ 4,365,855
Other Indirect Costs	\$ 282,134,934	\$ 282,184,934	\$ (50,000)
Rebates & Refunds	\$ (56,101,673)	\$ (52,542,251)	\$ (3,559,421)
Local Share Funds	\$ (25,251,299)	\$ (25,241,396)	\$ (9,903)
E-Rate Contract Cancellations (Outside Capital Deferral Plan)	\$ (3,859,139)	\$ (3,859,139)	\$ -
Interest Income (Estimate)	\$ (171,446,181)	\$ (171,446,181)	\$ -
<b>Subtotal Defined Costs</b>	<b>\$ 5,355,688,715</b>	<b>\$ 5,388,218,138</b>	<b>\$ (32,529,423)</b>
<b>Undefined Costs</b>			
Design CO Contingency	\$ 11,407,240	\$ 9,396,512	\$ 2,010,728
Construction Contingency	\$ 121,445,119	\$ 142,146,575	\$ (20,701,456)
Reserve for Unforeseen Events	\$ 150,000,000	\$ 144,785,823	\$ 5,214,177
Reserve for Emergent Projects	\$ 40,000,000	\$ 13,321,454	\$ 26,678,546
Reserve for Adjustments to Planning Estimates	\$ 100,000,000	\$ 73,391,693	\$ 26,608,307
<b>Subtotal Undefined Costs</b>	<b>\$ 422,852,359</b>	<b>\$ 383,042,057</b>	<b>\$ 39,810,302</b>
<b>Undefined Offsets</b>			
Claims Mitigation Opportunity	\$ (42,383,986)	\$ (35,103,107)	\$ (7,280,879)
<b>Subtotal Undefined Offsets</b>	<b>\$ (42,383,986)</b>	<b>\$ (35,103,107)</b>	<b>\$ (7,280,879)</b>
<b>Total after Undefined Costs and Offsets</b>	<b>\$ 5,736,157,088</b>	<b>\$ 5,736,157,088</b>	<b>\$ -</b>
<b>Unallocated Capital Available for New Work</b>	<b>\$ 630,639,823</b>	<b>\$ 630,639,823</b>	<b>\$ -</b>
<b>Unallocated Capital Available for Formerly Phase Funded Projects</b>	<b>\$ 276,606,911</b>	<b>\$ 276,606,911</b>	<b>\$ -</b>
<b>Total Unallocated Capital Available</b>	<b>\$ 907,246,734</b>	<b>\$ 907,246,734</b>	<b>\$ -</b>
<b>Total Funding - SDA District Program 2008 Capital Plan</b>	<b>\$ 6,643,403,822</b>	<b>\$ 6,643,403,822</b>	<b>\$ -</b>

**New Jersey Schools Development Authority  
Status of Reserve Balance for Regular Operating Districts  
December-2011**

(in millions)

	<b>Program Reserve</b>	<b>% of Reserve Committed</b>
Beginning Reserve Balance *	\$48.3	
<u>Less:</u>		
- Commitments in Prior Reporting Periods	(\$26.7)	-55.2%
- Commitments in Current Reporting Period	(\$0.8)	-1.7%
<b>Current Reserve Balances</b>	<b>\$75.8</b>	<b>-56.9%</b>

\* Established in April 2007.

<b>Program Reserve (Commitments in Current Reporting Period):</b>	<b><u>Amount</u></b>
Decrease due to reduction in state share for grant projects nearing completion.	(\$0.8)
<b>Total Decrease in Program Reserve Commitments in Current Reporting Period</b>	<b>(\$0.8)</b>

**Notes:** No additional grants were offered in the current reporting period, the cumulative total of grant offers from the 2008 Funding Authorization is approximately \$687M.

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## December 2011 Plan Summary Regular Operating District Program

Defined Costs & Offsets	Forecast 4.16.07	Current Estimate	Variance Against Plan
Pre-Construction Activities	\$ 3,671,401	\$ 3,375,313	\$ 296,089
Design Fees	\$ 22,112,883	\$ 23,506,627	\$ (1,393,744)
Design CO's	\$ 164,764	\$ 725	\$ 164,039
Design Claims	\$ -	\$ 107,839	\$ (107,839)
Construction	\$ 330,831,443	\$ 371,143,528	\$ (40,312,085)
Construction CO's	\$ 2,079,814	\$ 423,545	\$ 1,656,269
Construction Claims	\$ -	\$ 2,933,572	\$ (2,933,572)
FF&E	\$ 13,909,296	\$ 11,945,510	\$ 1,963,786
Technology	\$ 10,459,903	\$ 7,067,343	\$ 3,392,560
PMF	\$ 29,177,288	\$ 28,564,157	\$ 613,131
CM Fees	\$ -	\$ 2,320,160	\$ (2,320,160)
OCIP	\$ 3,992,604	\$ 3,992,604	\$ -
Temporary Space (Funding Agreement)	\$ -	\$ -	\$ -
Other Direct Costs	\$ 6,132,070	\$ 7,062,965	\$ (930,894)
Other Indirect Costs	\$ 85,268,182	\$ 85,268,182	\$ -
Rebates & Refunds	\$ -	\$ (54,210)	\$ 54,210
Local Share Funds	\$ (149,511,699)	\$ (155,199,195)	\$ 5,687,496
District Grants	\$ 2,808,389,732	\$ 2,760,610,144	\$ 47,779,588
Interest Income (Estimate)	\$ (43,750,000)	\$ (48,227,576)	\$ 4,477,576
<b>Subtotal Defined Costs</b>	<b>\$ 3,122,927,680</b>	<b>\$ 3,104,841,230</b>	<b>\$ 18,086,451</b>
<b>Undefined Costs</b>			
Design CO Contingency	\$ 955,382	\$ 1,507,228	\$ (551,846)
Construction CO Contingency	\$ 15,101,238	\$ 5,908,861	\$ 9,192,377
Program Contingency	\$ 48,326,185	\$ 75,785,352	\$ (27,459,167)
<b>Subtotal Undefined Costs</b>	<b>\$ 64,382,805</b>	<b>\$ 83,201,441</b>	<b>\$ (18,818,636)</b>
<b>Undefined Offsets</b>			
Claims Mitigation Opportunity	\$ -	\$ (732,185)	\$ 732,185
<b>Subtotal Undefined Offsets</b>	<b>\$ -</b>	<b>\$ (732,185)</b>	<b>\$ 732,185</b>
<b>Total after Undefined Costs and Offsets (Upper End)</b>	<b>\$ 3,187,310,485</b>	<b>\$ 3,187,310,485</b>	<b>\$ -</b>

**REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: February 1, 2012

SUBJECT: Regular Operating District Grant Activity Report  
(For Informational Purposes Only)

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This report summarizes the Regular Operating District Grant activity from inception to date and for the month of December 2011. Also included is a detailed list of grants executed and grants offered during the reporting period.

**Monthly Update:**

- No new grants were offered during the reporting period.
- 12 grants impacting 6 districts were executed during the reporting period representing total estimated project costs of \$43.0M and estimated state share of \$16.2M.
- 26 grants impacting 14 districts were closed out during the reporting period representing \$15.7M in total project costs and state share of \$7.1M.
- Since inception, over \$2.1B has been disbursed to over 500 regular operating districts through the grant program.
- Since inception \$2.9B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



Monthly Regular Operating District Grant Report - Summary  
As of 12/31/2011

ROD Grant Summary Since Program Inception				
	Offered <sup>1</sup>	Executed	Closed-Out	Active
Districts Impacted	168	502	447	289
Number of Grant Projects	666	3,794	2,570	1,224
Total Project Cost Estimate	\$ 847,399,007	\$ 7,945,485,135	\$ 5,565,912,486	\$ 2,379,572,649
Grant Amount	\$ 298,157,062	\$ 2,570,928,855	\$ 1,779,303,314	\$ 791,625,541
Amount Disbursed	N/A	\$ 2,187,596,686	\$ 1,779,303,314	\$ 408,293,372

Total Funding Offered to School Districts via Grant Program	\$ 2,869,085,917
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Total ROD Grant Funding remaining for new Grant Projects	\$ 331,771,518
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1. Includes grants that have been offered to District's but have not yet been executed.

ROD Grant Summary - December 2011		
	Executed	Closed-Out
Districts Impacted	6	14
Number of Grant Projects	12	26
Total Project Cost Estimate	\$ 43,015,263	\$ 15,683,081
Grant Amount	\$ 16,167,837	\$ 7,137,859
Amount Disbursed	\$ -	\$ 7,137,859

\* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

\*\* Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

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Board of Directors - Monthly Reports (For Informational Purposes)



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

As of 12/31/2011

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Bergen	Carlstadt-East Rutherford Regional High	Henry P. Becton Regional High School	\$ 33,050,536	\$ 11,080,556	New windows, HVAC system & sprinkler system. Reconfiguration of classrooms.
Bergen	Ramapo Indian Hills Regional High School District	Indian Hills H.S.	\$ 525,562	\$ 210,225	HVAC upgrades, electrical and asbestos work
Bergen	Ramapo Indian Hills Regional High School District	Ramapo H.S.	\$ 518,365	\$ 207,346	HVAC upgrades, electrical and asbestos work
Burlington	Moorestown Township	Moorestown Upper E.S.	\$ 37,500	\$ 15,000	Gym lighting replacement
Camden	Camden County Vocational School District	Camden Co. Technical V.S. (Pennsauken)	\$ 3,521,114	\$ 1,993,303	Total roof replacement of Building No. 4-Sicklerville Campus
Camden	Camden County Vocational School District	Camden Co. Technical V.S. (Pennsauken)	\$ 3,109,773	\$ 1,760,442	Total roof replacement of Building No's. 2, 6 & 8-Sicklerville Campus
Monmouth	Wall Township	Allenwood E.S.	\$ 898,600	\$ 359,440	Roof replacement
Monmouth	Wall Township	Central E.S.	\$ 340,800	\$ 136,320	Roof replacement
Monmouth	Wall Township	Wall H.S.	\$ 185,000	\$ 74,000	Roof replacement
Monmouth	Wall Township	West Belmar E.S.	\$ 379,500	\$ 151,800	Roof replacement
Union	Garwood	Lincoln/Franklin Elementary School	\$ 428,513	\$ 171,405	Replace six (6) doors and frames; install insulation in crawl space; replace section of roof and coping; install stucco; repoint brick and caulk.
Union	Garwood	Washington Elementary School	\$ 20,000	\$ 8,000	Replace (2) damaged doors and frames in the boiler room.
<b>Grand Total</b>		<b>Grants Executed - 12</b>	<b>\$ 43,015,263</b>	<b>\$ 16,167,837</b>	

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000  
(NO ACTIVITY)**

**COMMUNICATIONS MONTHLY REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: February 1, 2012

SUBJECT: New Jersey Schools Development Authority  
Monthly Communications Report

**Authority Announces Emergent Repairs Recently Completed at East Orange Schools**

The SDA recently completed emergent repair projects at Dionne Warwick Institute, Whitney E. Houston Academy and Johnnie L. Cochran, Jr. Academy in East Orange. Catcord Construction Company, Inc. of Norwood, NJ was awarded three general construction contracts for work at the schools.

A \$557,000 general construction contract was awarded for roof and ceiling renovations at Dionne Warwick Institute which educates 482 students in grades pre-kindergarten through fifth. Work began in June 2011 and was completed in late November 2011.

A \$538,100 contract was awarded for roof and ceiling renovations at Whitney E. Houston Academy which educates 547 students in grades pre-kindergarten through eighth. Work began in June 2011 and was completed in late December 2011.

A \$218,000 contract was awarded to repair the existing roof and replace the rooftop ventilators and ductwork at Johnnie L. Cochran, Jr. Academy which educates 240 students in grades kindergarten through fifth. Work began in August 2011 and was completed in late December 2011.

**Authority Distributes ROD Grant Press Releases**

The SDA has continued executing state grants across New Jersey through its Regular Operating District (ROD) grant program, furthering the Governor's commitment to providing the state's children with modern and efficient schools.

The chart below lists districts for which ROD grant press releases were distributed in January 2012.

Members of the Authority  
Communications Report  
February 1, 2012  
Page 2 of 2

<b>County Name</b>	<b>District Name</b>	<b>State Share</b>
Camden	Camden County Vocational School District	\$3,753,745
Bergen	Carlstadt-East Rutherford Regional High School District	\$11,808,556
Union	Garwood	\$179,405
Gloucester	Kingsway Regional High School District	\$8,463,401
Burlington	Moorestown Township	\$15,000
Bergen	Ramapo Indian Hills Regional High School District	\$417,571
Monmouth	Wall Township	\$721,560

Report Prepared by: Andrea Pasquine