

Part A - Contractor/Subcontractor Request for Personnel

Project #: _____ School: _____
To: _____ From: _____

As stated in the pre-bid documents for **all** New Jersey Schools Development Authority (the "SDA" projects, all contractors/subcontractors are required to meet affirmative action workforce compliance obligations under the Law Against Discrimination (N.J.S.A. 10:5-1, et seq.) and the Project Labor Agreement.

_____ requires {total # of **Women, Minority, or Apprentice**} workers from your Labor
Name of County _____

Organization in the trade/skill and categories noted in the chart below:

To Comply with County Goals		Trade/Skill	Anticipated Date For Compliance	Total # Women (W)	Total # Minorities (M)	Total # Apprentices (A)	Total # of (W) (M) (A) Personnel
Female	Minority						

Please indicate by circling the applicable response on **Part B - Labor Organization Reply** below, your ability or inability to comply with this **Part A - Request for Personnel**. Within **3 days** of receipt of this form, complete and sign Part B and fax entire form (Parts A and B) to _____
and _____ Contractor's Name/Fax Number

_____ Affirmative Action Officer Name and Fax Number

Signature: _____ **Date:** _____
Contractor Authorized Representative

Part B - Labor Organization Reply

To: _____ **From:** _____

By signing below, the local union/agency representative certifies that:

_____ will or will not provide _____ **Minority** _____ on _____
_____ will or will not provide _____ **Women** _____ on _____
_____ will or will not provide _____ **Apprentices** _____ on _____
_____ Trade _____

Please provide specific reason(s) for your inability to provide the requested workers:

Should the requested worker(s) become available they will be referred directly to:

for
NJSDA's

_____ Contractor Name

_____ Project No./School

Signature: _____ **Date:** _____
Union/Agency Authorized Representative