

DESIGN CONTRACT FINAL COMPLETION CHECKLIST

NJSDA Form 711

Date: _____
Contract No.: _____
Package No: _____
CM: _____

Design Consultant: _____
Package Name: _____
CM PM: _____

- _____ ☐ Design Consultant assisted CM in completing 11-month
Date Warranty Inspection.
- _____ ☐ Design Consultant has incorporated contractor as-built information
Date into record documents and submitted record documents to CM.
- _____ ☐ All Design Consultant work has been completed, and documentation
Date and records have been submitted to the CM.
- _____ ☐ Design Consultant has submitted lien waivers to the CM
Date covering itself and all of its sub-consultants and suppliers.
- _____ ☐ Final Acceptance of all consultant contracts has been achieved.
Date
- _____ ☐ All Design Consultant owned or generated property, materials,
Date waste, etc. has been removed from Client School District or State of
New Jersey owned property.

Design Contract Complete: _____
Design Consultant Signature

Design Contract Complete: _____
CM/PO Signature