



**WRITTEN AMENDMENT TO AGREEMENT  
BETWEEN THE NJSDA AND THE DESIGN CONSULTANT**

**NJSDA 301**

**Date:** \_\_\_\_\_

**Contract No.:** \_\_\_\_\_ **Amendment No.:** \_\_\_\_\_

**Package No.:** \_\_\_\_\_ **School Name:** \_\_\_\_\_

**PMF/CM:** \_\_\_\_\_ **SDA PO:** \_\_\_\_\_

This Written Amendment modifies and supplements the Agreement regarding:

Project Name(s)	Project Numbers

between New Jersey Schools Development Authority (herein called "**Authority**"):

and **Design Consultant Name:** \_\_\_\_\_

**Design Consultant Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(herein called "**Consultant**"):

and other provisions of the Contract Documents between the herein named parties, as indicated. All provisions, which are not so modified and supplemented, remain in full force in the Agreement.

Numbers and titles used in this Written Amendment correspond with numbers and titles in the Agreement.

Cause/Reason:			
District Request		If Yes, Is Cost Eligible?	
Y	N	Y	N
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <input type="checkbox"/> Owner Initiated Change <input type="checkbox"/> Differing Site Conditions <input type="checkbox"/> GC Error			

School Name \_\_\_\_\_

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**Description of Change:**

**Additional Documents Attached:**

School Name \_\_\_\_\_

Contract #: \_\_\_\_\_  
Amendment #: \_\_\_\_\_

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**Justification/Contract Verification:**

**Amount of Change:** \_\_\_\_\_ *(Enter amount without dollar sign)*

**Project:** \_\_\_\_\_

	Basic Services	Additional Services	Allowances	Total
<b>Original Sum</b>				
<b>Net Prior Changes</b>				
<b>Current Change</b>				
<b>Revised Sum</b>				

**Project:** \_\_\_\_\_

	Basic Services	Additional Services	Allowances	Total
<b>Original Sum</b>				
<b>Net Prior Changes</b>				
<b>Current Change</b>				
<b>Revised Sum</b>				

**Project:** \_\_\_\_\_

	Basic Services	Additional Services	Allowances	Total
<b>Original Sum</b>				
<b>Net Prior Changes</b>				
<b>Current Change</b>				
<b>Revised Sum</b>				

School Name \_\_\_\_\_

Contract #: \_\_\_\_\_

Amendment #: \_\_\_\_\_

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**NJSDA 301**

It is agreed to by the parties that the above Written Amendment to the Agreement shall be, and hereby is, made a part of the Agreement by and between the Authority and the Consultant.

**Approvals:**

Design Consultant:

☐ Accepted ☐ Not Accepted

\_\_\_\_\_  
Signature

**DESIGN CONSULTANT'S RELEASE OF CLAIMS AND WAIVER:** By executing this Amendment, the Design Consultant acknowledges that this Amendment constitutes full and final compensation for the Services described in this Amendment and any other Services affected by the Services described herein (collectively, the "Amendment Services"). Upon receipt of payment for the Amendment Services, the Design Consultant hereby releases the New Jersey Schools Development Authority and the State of New Jersey from any and all claims, requests for compensation and demands of every kind under the Design Consultant Agreement for or relating to the Amendment Services, including, but not limited to: (1) claims for additional compensation for any services, labor, materials, overhead, or profit for or relating to the Amendment Services, and (2) claims for additional compensation or other relief related to any Project delays or time-related impacts on the Project schedule or the Design Consultant's planned manning of the Project arising from events and circumstances occurring up to and through the date of this Amendment. By executing this Amendment, the Design Consultant expressly waives any right under the Design Services Agreement to pursue any further claim related to the Amendment Services.

PMF/CM:

☐ Accepted ☐ Not Accepted

\_\_\_\_\_  
Signature

Reviewed by Program Officer-Controls and **Verified within** Project Charter Budget ☐

Reviewed by Program Officer-Controls and **Exceeds** Project Charter Budget ☐ (Attach revised Project Charter)

\_\_\_\_\_  
Signature

**Recommended and/or Approved by (In Accordance with NJSDA Operating Authority):**

**Level 1**

\_\_\_\_\_  
Signature

**Level 2**

\_\_\_\_\_  
Signature

**Level 3**

\_\_\_\_\_  
Signature

**Level 4**

\_\_\_\_\_  
Signature

**Level 5 and/or  
Level 6**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Contract # : \_\_\_\_\_

School Name \_\_\_\_\_

Amendment #: \_\_\_\_\_