SDA Weekly Certified Payroll Document Control Form

Date Range From _____ *To* _____

Enter above range (mm/dd/yyyy)

SDA Project Manager _____ SDA Project Team _____

NTP Date _____ GC/CM _____

Project Name _____

Contract Number _____ District Name _____

General Contractor ☐ Construction Manager ☐

Emergent Projects ☐ SDA As Construction Manager ☐

	Enter weeks submitted of attached Certified Payroll (mm/dd)				
GC & Subcontractors Names	Week 1	Week 2	Week 3	Week 4	Week 5

SDA Received by (Print) _____ (Initial) _____ Date _____

SDA Received by (Print) _____ (Initial) _____ Date _____

SDA Entered into Archival database (Print) _____ (Initial) _____ Date _____

Records Series # 0350-0001

Print Form Reset Form