

SUBCONTRACTOR REQUEST FOR WORK APPROVAL (FORM 1105)

NOTE: ALL REQUESTED INFORMATION IN THE PROPOSED SUBCONTRACTOR INFORMATION SECTION AND CERTIFICATION SECTION MUST BE COMPLETED BY THE PROPOSED SUBCONTRACTOR ONLY

SDA Contract No.: _____ SDA Contract Name: _____ County: _____

Prime Contractor: _____ Business Email Address: _____

Name of Hiring Contractor: _____

PROPOSED SUBCONTRACTOR INFORMATION

Name of Business: _____ Federal Tax ID No.: _____

Street Address: _____ City: _____ State: _____ Zip Code: _____

Primary Contact Name: _____ Email Address: _____ Phone Number: _____

Subcontractor Certifications (check all that apply): [☐ SBE] [☐ MBE] [☐ WBE] [☐ DVOB]

Subcontractor Tier: _____ Work Anticipated Start Date: _____ Work Anticipated End Date: _____

Subcontracted Trade: _____ **NOTE:** If this trade requires a license, please attach a copy of it to this form. Subcontract Amount: _____

Does the proposed subcontractor possess an active State of NJ Business Registration? Yes No

Does the proposed subcontractor possess an active NJ Public Works Contractor Registration? Yes No

At any time during the past ten (10) years, has the proposed subcontractor:

1. Been indicted or otherwise charged as a defendant, or named as an unindicted co-conspirator, alleged to have committed any crime or offense other than a motor vehicle offense? [☐ Yes*] [☐ No]
2. Been convicted, after trial or by plea, of any crime or offense other than a motor vehicle offense? [☐ Yes*] [☐ No]
3. Been suspended, debarred, disqualified, denied a classification rating or pre-qualification or otherwise been declared not responsible to bid on or to perform work on any public contract or subcontract? [☐ Yes*] [☐ No]
4. Been denied any license, permit or other similar authorization required to engage in the business concern's trade(s) or professional discipline(s), or has any such license, permit or similar authorization been suspended or revoked by any agency of federal, state or local government? [☐ Yes*] [☐ No]

*If you've answered "Yes" to any of the four numbered questions above, you are required to provide relevant detailed information for each on a separate attachment and submit the attachment(s) with this form.

CERTIFICATION

I, the proposed subcontractor's representative, being duly authorized, certify that all information supplied above, including all required attachments, is complete and correct to the best of my knowledge. I acknowledge that the NJ Schools Development Authority (the "SDA") is relying on the information contained herein and that all information submitted to the SDA remains valid and correct. I acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts in connection with the SDA to notify in writing of any changes to the answers or information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the SDA and that the SDA at its option, may declare any contract(s) resulting from this certification void and unenforceable.

Subcontractor's Representative's Name: _____ Title: _____

Subcontractor's Representative's Signature: _____ Signature Date: _____

ALL ABOVE MUST BE COMPLETED. THIS COMPLETED FORM MUST BE SUBMITTED VIA EMAIL FOR REVIEW TO SDAVendorCompliance@njsda.gov AND TO CHARLOTTE BROOKS AT cbrooks@njsda.gov.

NOTE: Subcontractors on SDA managed projects of \$5M or more are under THE PROJECT LABOR AGREEMENT ("PLA"). All tier subcontractors on PLA designated projects performing PLA regulated work shall submit a copy of the executed Letter of Assent along with the associated Subcontractor Request for Work Approval Form as a condition of approval. Subcontractors of any tier whose proposed work is regulated by the PLA, and who are found to be non-compliant after the start of such work, may have their approval revoked and/or may be subject to removal.