

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD TELECONFERENCE MEETING  
WEDNESDAY, JANUARY 5, 2022 AT 9:15 A.M.**

**1. NOTICE OF PUBLIC MEETING**

**2. ROLL CALL**

**3. APPROVAL OF MEETING MINUTES**

- a. Board Open Session Meeting Minutes of December 1, 2021

**4. AUTHORITY MATTERS**

- a. CEO Report  
b. Chairman's Report

**5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**

**6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**

- a. Company Name: Kliment Halsband Architects  
District: Orange Public School  
CM: Anser Advisory  
Contract Nos.: ES-0042-A01  
Design Consultant: Kliment Halsband Architects  
School Name: Orange High School  
Amendment No.: 20  
Reason: Additional Construction Administration Phase Service Hours for Unforeseen Conditions  
Amount: \$174,580.00  
Contract Status: 55.0% Paid to Date against the Current Contract Value  
Occupancy Date: September 2022
- b. Company Name: Epic Management, Inc.  
District: Plainfield School District  
Contract No.: ET-0100-B01  
PMF/CM: Anser Advisory  
School Name: New Plainfield Elementary School  
Change Order No.: 4  
Reason: Unsuitable Soils  
Amount: \$842,075.00  
Original Contract Value: \$45,335,000.00  
Contract Status: 19.1% Paid to Date against the Current Contract Value  
Anticipated Occupancy Date: July, 2022

**7. MONTHLY REPORTS**

- a. *For Informational Purposes*
- i. Active Projects Report
  - ii. Project Status Reports
  - iii. Contracts Executed Report/Amendments & Change Orders Executed Report
  - iv. Contract Terminations Report (*no activity*)
  - v. Settlement Activities Report (*no activity*)
  - vi. Diversity and Workforce Participation Report
  - vii. Regular Operating District Grant Activity Report
  - viii. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)

- ix. Communications Report
- x. Monthly Financial Report
- xi. Design Contract De-Obligations Report (*no activity*)

**8. PUBLIC COMMENTS**

**9. NO EXECUTIVE SESSION**

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)  
CCD Report (*no activity*)

**10. ADJOURNMENT**

**APPROVAL OF MEETING MINUTES**

**DECEMBER 1, 2021 OPEN SESSION MINUTES**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS TELECONFERENCE MEETING  
WEDNESDAY, DECEMBER 1, 2021**

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, December 1, 2021 at 9:00 A.M.

Participating by teleconference were:

Robert Nixon, Chairman  
Michael Kanef (Treasury)  
Bernard Piaia (DOE)  
David Nuse (EDA)  
Kevin Luckie (DCA)  
Richard Elbert  
Loren Lemelle  
Lester Lewis-Powder  
Michael Maloney  
Mario Vargas

being a quorum of the Members of the Board.

At the Chairman's request, Manuel Da Silva, chief executive officer; Andrew Yosha, vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; and Albert Barnes, chief counsel, of the SDA, participated in the meeting by teleconference. Joy Johnson of the Governor's Authorities Unit (GAU) also participated in the meeting by teleconference.

The meeting was called to order by Mr. Nixon, the Chairman of the Board. The Chairman asked Ms. Kelly to read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice was sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting. She said that a call-in number was provided on the SDA Website so that members of

the public could participate in the meeting by teleconference. She also advised the Members that the call-in number for the meeting was posted at the SDA offices earlier in the morning. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members of the Board was present.

### ***Approval of Meeting Minutes***

The Chairman presented for consideration and approval the minutes of the Board's November 3, 2021 Open Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Lemelle, the Open Session minutes of the November 3, 2021 SDA Board meeting were approved with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3a***.

### ***Authority Matters***

#### ***CEO Report***

The Chairman asked Mr. Da Silva for the Report of the CEO. At the outset, Mr. Da Silva informed the Members that this week SDA staff returned to the office on a full time basis.

Turning to design-build projects in construction, Mr. Da Silva advised the Members that the Passaic Dayton Avenue Educational Campus project received a recommendation, and management has applied, for a temporary certificate of occupancy (TCO). He added that the district is applying for partial occupancy in January 2022, 6 months ahead of the SDA's initial project delivery. He noted that this would allow the district to familiarize itself with the building and its operations. He added that full occupancy of the building would be in the fall of 2022. Mr. Da Silva reported that students are now occupying the Paterson Union Avenue MS building. He said that the SDA received a TCO for the gym area, noting that there are two remaining

spaces--the stage and aquaponics lab--that are currently being finalized and undergoing inspections for a TCO. He advised that exterior fencing is being completed, adding that the work had been impacted by material supply chain issues. He explained that the temporary fences are being removed to allow for full occupancy. He noted that punchlist work is ongoing and informed the Members that staff is coordinating a ribbon cutting event later this month.

In continuing, Mr. Da Silva reported that for the Plainfield Woodland ES project, exterior sheathing is ongoing to provide temporary enclosure for the winter months. He added that mechanical, electrical and plumbing (MEP) work is ongoing there.

With respect to design-bid-build projects in the construction stage, Mr. Da Silva reported that interior MEP rough in work is underway in the new addition at the Keansburg Port Monmouth Road School project. For the Orange Cleveland Street ES project, he said that footings and foundations are complete. He advised that underground utility work is complete, masonry at the addition is complete, and interior masonry in the existing building continues. He said that for the Orange HS project, structural steel work at the connector bridge is complete, and work on the enclosure of the bridge is ongoing. He added that staff is coordinating a ribbon cutting event for the addition portion of the project later in the month.

In continuing, Mr. Da Silva gave an update on projects in the programming/pre-design/in-house design stages. He said that for the Union City New Grade 7 to 9 School project, abatement on the acquired properties is complete with demolition anticipated to begin this month. He advised that on November 15, 2021 with the issuance of a Request for Qualifications, the design-build solicitation for this project was advertised, reflecting new design-build statutory requirements. He added that proposals are due December 16, 2021.

Turning to non-project related matters, Mr. Da Silva informed the Members that on Friday, November 19, he joined Governor Murphy, Department of Education Acting

Commissioner McMillan and Senator Pou in Garfield for the announcement of \$75 million in funding that will be distributed to school districts across New Jersey to meet emergent and capital maintenance needs. He said that the grant program, which was included in the FY 2022 budget, will be administered by SDA. He noted that \$50 million will be allocated to SDA Districts and \$25 million will go to Regular Operating Districts.

Mr. Nixon reminded the Members of the Board that at the January Organizational meeting, the Board will be discussing Committee Member assignments. He advised the Members that he anticipates that Committee assignments will stay the same as at the present time but urged any Member with a specific request to promptly share it with him and Ms. Kelly.

### ***Audit Committee***

#### **Proposed 2022 SDA Staffing Plan; Proposed 2022 SDA Operating Budget**

Mr. Nixon, as Audit Committee Chairman, reported that the Audit Committee met on November 15, 2021 at which time management provided the Committee with the October 2021 New Funding Allocation and Capital Plan Update. He said that staff informed the Committee that there were no changes in any of the SDA district reserve balances during the reporting period.

He then advised the Board that there was no increase in the reserve balance for the Regular Operating Districts (RODs) during the reporting period.

Next, Mr. Nixon said that the Internal Audit Division (IA) provided the Committee with an update on the status of the 2021 Audit Plan (Plan). He advised that the Plan included the initiation – and completion where possible – of 16 Audits: 8 real-time project audits, 1 grant audit and 7 operational audits. He said that the IA director described the 6 reports expected to be completed in 2021 along with 2 additional reports that will be completed by the end of 2021/early 2022. He said that 5 audits were initiated this year to be reported to the Committee in

2022 and 3 audits will be initiated in 2022. He noted that in addition to the audits included in the 2021 Plan, 2 grant audit reports are expected to be completed this year. He advised that 3 project audits and one operational audit initiated in 2020 will be completed by the end of the current year. He advised that a total of 12 audit reports are expected to have been presented to the Audit Committee by year-end 2021. Mr. Nixon noted that the IA division is extremely short-staffed and commended Mr. Green, the director of IA, for achieving completion of the audits in a proactive manner.

Next, Mr. Nixon said that Ernst & Young (E&Y), the SDA's financial auditors, provided the Committee with the 2021 SDA Audit Plan. He said that E&Y had outlined the audit services and deliverables and provided the Committee with an overview of the audit timetable along with their (E&Y's) processes and procedures. He said that E&Y discussed the digital client portal that facilitates the virtual process being utilized in conducting the Audit due to COVID-19. He advised the Board that E&Y's presentation also discussed General Accounting Standards Board (GASB) pronouncements, financial reporting in accordance with the requirements of the GASB rules, and provided a summary of their required communications. Mr. Nixon advised the Board that at the conclusion of the Committee's regular meeting, the Committee met privately with E&Y and also with the Authority's director of internal auditing without management present in accordance with Executive Order 122.

Next, Mr. Nixon provided the October 2021 Monthly Financial Report. He advised the Members that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period total \$11.7 million, \$2.2 million lower as compared to the budget for the corresponding period. He explained that this decrease is mainly attributable to lower personnel costs than budgeted, partially offset by a lower than projected payroll expense allocation to project costs. He noted that the decrease is also attributable to lower than anticipated spending for general office

expenses, contracted services, and information systems. He advised that the current employee headcount as compared to the budget is down 21 FTEs. He reported that year-to-date Authority operating expenses (Actual vs. Prior Year Actual) are \$15,000 lower as compared to the operating budget for the corresponding prior year period. He explained that this decrease is mainly attributable to lower spending for contracted services and general office expenses, mostly offset by increases in spending for information systems and property and casualty insurance. He reported that personnel costs are higher year over year by \$28,000 due mainly to a lower payroll expense allocation to project costs, offset by lower salary and benefit costs. He advised that the current employee headcount as compared to the prior year is down 20 FTEs. Mr. Nixon then reported that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total \$217.1 million, \$54.2 million lower as compared to the capital spending forecast for the corresponding period. He advised that this variance is the result of lower than forecasted expenditures in grants, construction activity, design services, payroll expense allocation, and property acquisition, offset by an increase in school furniture purchases. He reported that project expenditures (Actual vs. Prior Year Actual), at \$217.1 million, are \$27.4 million lower as compared to the corresponding prior year period. He explained that the variance is due to a decrease in grants, construction activity, design services, project insurance, and property acquisition, offset primarily by an increase in school furniture purchases. Mr. Nixon said that since program inception, 91.3% of the funds authorized for the SDA districts have been disbursed. Additionally, he noted that 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He advised that the estimated value of active school facilities capital projects, along with emergent and regular operating district grant projects, is approximately \$1.1 billion.

Mr. Nixon then reported that in compliance with Board-approved 2019 changes to the SDA Bylaws and Audit Committee Charter, the CEO updated the Committee, for informational purposes, regarding Authority personnel matters and changes.

Next, Mr. Nixon advised that two matters were presented to the Committee by management that require Board action. He said that the first item for Board consideration is management's proposed 2022 Staffing Plan (Plan). He reminded the Members that in 2019, in an effort to strengthen the Board's oversight of personnel issues generally, the Board revised the SDA Bylaws to require that on an annual basis the CEO present, and request Board approval of, a Staffing Plan for the upcoming year. He noted that the Bylaws require that the Plan represent "resources required to satisfy the SDA's mission, goals, commitments and operating needs correlated to the volume and type of work activities to be advanced". He said that the Bylaws also require that the Plan be developed through a process that includes data-driven analytics. Mr. Nixon reported that at the November 15 Audit Committee Meeting, along with the 2022 Operating Budget, management presented a detailed 2022 Staffing Plan that, consistent with the requirements of the Bylaws, was prepared using data-driven analytics. He explained that management's development of the Plan began with a recognition of the body of SDA projects and other work that is anticipated to occur in 2022, including a review of the needed activities and staffing to address that body of work on a monthly basis for the entirety of the next year. Mr. Nixon detailed the entirety of anticipated work as including 8 major capital plan projects — plus 5 projects involving security upgrade work; another 2 involving site work; and 4 with punchlist and closeout activity; 19 emergent projects — 6 concluding in early 2022 along with 8 initiating. Additionally, he advised that funding allocated to the SDA through the State's FY 2022 budget will support the advancement of project work beyond the existing portfolio. He said that to determine the resources needed to support the Authority's projects, the analysis reviewed

each staff member's anticipated activities for each month tied to the overall work of the organization that would advance within that month. He said that this analysis resulted in a conclusion that 175 staff members, as broken down by functional area, is the number of staff needed to satisfy the SDA's mission, goals, commitments and operating needs correlated to the volume and type of work activities that are ongoing and will be advanced throughout the upcoming year. Mr. Nixon said that the materials that have been provided to the Board for review include a 2022 forecasted staff utilization depicting the results of the assessment as follows: (1) staff utilization by activity type for the SDA overall; (2) staff utilization by activity type by operating area; and (3) staff utilization dedicated to projects. He said that the analysis concluded that more than 70% of SDA's staff activities are dedicated to school facilities projects; 6% are activities required to be performed in satisfaction of statutory, regulatory or other governance requirements; and 24% are activities related to required organizational operation and support. He advised that management performed an analysis of staff utilization by activity type and operating area, the results of which demonstrated that each operating area has staff time dedicated to each of the three categories to varying degrees. He said that, after reviewing the Staffing Plan, the Committee determined that it is comprehensive and data-driven, and reflects the Authority's current needs. Mr. Nixon advised that it is the Committee's recommendation that management take all necessary steps to ensure that the Authority has sufficient staff. He said that 175 FTEs is essential in order to satisfy the SDA's existing 2022 commitments and operating needs. He noted that, currently, the Authority has 152 FTEs.

Mr. Nixon added that, to put this in perspective, even with a staff of 175, the number of staff resources the State would be dedicating to the school construction program would be at the lowest level since 2002 when the program was brand new. Additionally, he said that 175 is 86 staff members short of the 261 staff the SDA had when it was established in 2007.

Mr. Nixon said that SDA executive management and the Audit Committee recommend that the Board approve the 2022 Staffing Plan as proposed. He asked if the Members had any comments.

Mr. Da Silva reiterated that 175 employees is what is needed to maintain and address current and projected work for 2022. Mr. Nixon asked if staff position advertisements are currently posted. Mr. Da Silva replied that he anticipates advertisements will be posted end of 2021 and early 2022. Mr. Vargas noted that the proposed staffing level (175) would only cover what is projected for 2022 and asked if the Authority will have the ability to expand staffing should funding reauthorization come through. Mr. Da Silva said that the 175 staffing level is to maintain existing work and backfill positions that are open due to retirements. He said that staffing will have to be revisited upon funding reauthorization. He stressed that the proposed 175 staff level reflects only what is on the books today. Mr. Maloney asked if there was any news from the legislature regarding refunding. Mr. Da Silva said that reauthorization discussions are ongoing. Mr. Da Silva then noted the increase in SDA's workload due to additional emergent projects and the release of the \$75 million budget funds which SDA is now administering in the form of grants. Mr. Maloney said that he is hopeful the state will allocate money so that construction work/jobs will be available. Mr. Da Silva said that the SDA is the right agency to do this work and that he is hopeful that the reauthorization discussions will prove fruitful.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon a motion duly made by Mr. Luckie and seconded by Ms. Lemelle, the Board approved the 2022 SDA Staffing Plan as presented with its unanimous vote in favor of ***Resolution 5a.***

Mr. Nixon then presented the proposed 2022 Operating Budget (Budget) for Board consideration. He said that the Budget was discussed with the Audit Committee at its October

and November meetings and that the Committee's input has been incorporated into the Budget that is before the Board today. He advised that the proposed Budget, at \$15.8 million, represents a decrease of \$538,000 as compared to the current year budget. He explained that, consistent with prior years, a portion of the Authority's employee salary and benefits costs will be appropriately charged to school facilities projects based upon weekly employee time sheets. He said that the estimated amount of \$12.3 million would be charged to school facilities projects for budget year 2022. Mr. Nixon asked if there were any questions or comments regarding the Budget. Hearing none, he called for a vote to approve the 2022 SDA Operating Budget.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon a motion duly made by Mr. Vargas and seconded by Ms. Lemelle, the Board approved the 2022 SDA Operating Budget with its unanimous vote in favor of *Resolution 5b*.

### ***Public Comments***

The Chairman then opened the Public Comments portion of the meeting. He advised the Members that in advance of the meeting several individuals had signed up to address the Board regarding the SDA-owned property located in the Astor Place section of Jersey City adjacent to the Julia A. Barnes School (the Property). He asked CEO Da Silva to provide the Board with an update regarding the Property.

Mr. Da Silva advised the Board that since March 2021, the SDA has expressed its openness to entering into a Licensing Arrangement for use of the Property by the Black Interest Team Enterprise Corporation (BITE) as a Community Garden (Garden). He said that in mid-May 2021 SDA's counsel forwarded proposed licensing documents to the district and to BITE in order to facilitate the arrangement.

Mr. Da Silva said that in July 2021, the SDA received correspondence from BITE's counsel proposing that the SDA transfer the property to BITE for \$1.00. He said that the SDA

responded to BITE's counsel and explained that such a transfer is not possible for a number of reasons: first, that the SDA expended bond funds to purchase the Property; second, that the Authority cannot sell the Property to BITE or to any other purchaser since it expects to use the Property for school purposes in the future; and finally, even if the Property was eligible for sale, any transfer of the Property would need to be for fair market value (and not for the \$1.00 price proposed by BITE). Mr. Da Silva said that the SDA did, however, again emphasize to BITE's counsel that it remained open to entering into a Licensing Arrangement for use of the Property as a Community Garden.

Mr. Da Silva reported that, thereafter, in late August, BITE's counsel wrote to SDA's counsel and asked that SDA provide BITE with grant funding towards the operation of a Community Garden on the site. He said that in early September, the Authority's Counsel responded that SDA does not have the legal authority to provide such a grant. He added that, at the same time, SDA reiterated that it remained prepared to enter into a Licensing Arrangement with the district for use of the Property by BITE as a sub-licensee. He noted that once again, management also provided BITE's counsel with a copy of the proposed documentation.

Mr. Da Silva said that, having received no response to its September correspondence, SDA's counsel followed up with BITE's counsel in early October and inquired as to whether BITE was still interested in the licensing arrangement. He said that SDA has received no communication from BITE's counsel since then. He noted that, to date, management has received neither written comments on or proposed edits to the licensing documentation that was provided to BITE to facilitate the Garden.

Mr. Da Silva emphasized that SDA remains open to entering into a Licensing Arrangement for a Community Garden on the SDA property adjacent to the Barnes School but

stressed that this is not possible unless and until the Authority receives a substantive response from BITE and its counsel.

Mr. Nixon then asked Ms. Kelly to invite those members of the public who had signed up to address the Board to do so.

In advance of the meeting, the following individuals had advised SDA's communications department of their interest in addressing the Board in support of a Community Garden on the SDA-owned Astor Place Property:

Alejandro Perez  
Deacon Jermaine Thomas  
Bruce Edwards  
Minister Alston  
Reverend Webb  
Minister Rosa Roney  
Sonja Leon  
Amal Abdel Sayed  
Cliffert Campbell  
Shazia Rafiz  
Mrs. Mixon  
Reverend King  
Mrs. Lorraine Servance  
Maria Carrio  
Lucy Quionnes  
Margarita Garcia  
Rev. Dr. Charles Curtis  
El'Vira Callist  
Maria Pierre  
Maggie Branch  
Bishop Merino  
Vera Bland  
Bishop Bland  
Reverend Rufus Struthers  
Frank Touma  
Kim Griffin

Ms. Kelly called on each of the above-listed individuals and the following sequentially offered public comments.

Deacon Jermaine Thomas  
Bruce Edwards

Alejandro Perez  
Minister Rosa Roney  
Amal Abdel-Sayed  
Cliffert Campbell  
Shazia Rafiz  
Bishop Merino  
Minister Alston  
Mrs. Lorraine Servance  
Reverend Webb  
Reverend Dr. Charles Curtis  
El'Vira Callist  
Reverend Rufus Struthers  
Kim Griffin  
Bishop Bland

Over the course of the Public Comment period, challenges were presented due to simultaneous conversations and background noise caused by unmuted phones. However, the Speakers were successful in sharing their concerns, criticisms and points of view with the Members of the Board.

Every Speaker who addressed the Board offered his/her support for a Garden on the Property. Speakers described the Garden as vital to the community and cited the community's dependence on it for food and other services. The importance to the community of the Garden during the COVID epidemic was also noted.

Speakers questioned why the Garden was shut down and indicated that the Property is now in disrepair and open to vagrants and other undesirables. It was suggested that the SDA simply wants to sell the property to the disadvantage of the community.

BITE's previous beautification of the Property was emphasized by some members of the public as was the danger the current state of the Property poses to children and others. Various speakers noted the importance of BITE's programs to the community. Some speakers also criticized what appears to be lawyers getting in the way of a positive for the neighborhood and

the people. Speakers emphasized the need for the Property to serve as a positive for people who are hungry and for educational purposes.

The value of the Garden in view of rising food prices was also noted and doubts about the potential for construction of a school on the Property were also voiced.

Bishop Bland of the BITE organization reported that 1,600 people had been helped by BITE as of November 2021 and that the organization never failed to complete required paperwork. She indicated that SDA had a terrible piece of property that had and should serve as a safe environment in a depressed area.

At various points during the Public Comment period, the Chairman stressed that the SDA was supportive of a Community Garden on the Property and emphasized that SDA had provided BITE's and the district's attorneys with the necessary documentation make this happen. He repeatedly urged those speaking in support of the Garden to take steps to ensure that the process and necessary documentation moves forward.

### ***Adjournment***

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

**Certification:** The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its December 1, 2021 meeting.

*/s/ Jane F. Kelly*  
Assistant Secretary

***Resolution—3a.***

**Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the December 1, 2021 Board meeting of the New Jersey Schools Development Authority, for the Open Session were duly forwarded to the Office of the Governor following the meeting.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's December 1, 2021 Open Session meeting is hereby approved.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: January 5, 2022

## **AUTHORITY MATTERS**

## **CEO REPORT**

## **CHAIRMAN'S REPORT**

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE  
(CHAIRMAN'S REPORT)**

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE  
(CHAIRMAN'S REPORT)**

**Amendment No. 20 - Kliment Halsband Architects - Orange Public School District - Orange High School - Additional Construction Administration Phase Service Hours for Unforeseen Conditions - ES-0042-A01**



**MEMORANDUM**

**TO:** Members of the Authority

**FROM:** Bob Ryan  
Program Director, Construction Operations

**DATE:** January 5, 2022

**SUBJECT:** Amendment No. 20 – Kliment Halsband Architects – Additional Construction Administration Phase Service Hours for Unforeseen Conditions

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**COMPANY NAME:** Kliment Halsband Architects  
**DISTRICT:** Orange  
**CM:** Anser Advisory, LLC  
**CONTRACT NOS.:** ES-0042-A01  
**DESIGN CONSULTANT:** Kliment Halsband Architects  
**SCHOOL NAME:** Orange High School  
**AMENDMENT NO.:** 20  
**REASON:** Additional Construction Administration Phase Service Hours for Unforeseen Conditions

**AMOUNT:** \$174,580.00  
**CONTRACT STATUS:** 55.0% Paid to Date against the Current Contract Value  
**OCCUPANCY**  
**DATE:** September 2022

**INTRODUCTION**

I am writing to recommend approval by the Members of the Authority for Amendment No. 20 in the amount of \$174,580.00 to compensate KHA for additional Construction Phase service hours made necessary by unforeseen conditions at the Orange High School addition and renovation project in the Orange Public School District.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Amendment which singularly exceeds \$100,000.00 or 10% of the Contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.00.

**BACKGROUND**

Orange High School, built in 1974, is a 145,294 square-foot facility educating 804 students in grades 10 to 12. The Project scope includes a two-story addition of approximately 50,000 square feet, an enclosed connecting bridge between Orange High School and the adjacent Orange Preparatory Academy (OPA), and selective renovations to the existing High School building to address facilities conditions deficiencies. Additionally, an allowance has been included to address limited facilities conditions deficiencies in the Orange Preparatory Academy.

On January 26, 2018 KHA was issued Notice-To-Proceed (NTP) for the Construction Document Phase of the Project. On March 6, 2019, the Members of the Authority approved the award of a contract in the amount of \$37,000,000.00 to Terminal Construction Corporation (TCC) for construction services for the addition and renovation project at the Orange High School (OHS) in the Orange School District, and also approved a Final Project Charter for the project.

Before construction initiated, TCC was contractually required to perform a Constructability Review to identify any potential conflicts in the project documents and, if any conflicts are identified, the corresponding cost to address them.

On April 29, 2019, TCC was issued a Limited Notice to Proceed (LNTP) to perform the Constructability Review. The constructability review phase was conducted and completed on November 15, 2019. Subsequently, on December 4, 2019, the Members of the Authority approved Change Order No. 2 to TCC and an NTP for construction was issued to TCC on January 29, 2020.

#### REASON and SUMMARY OF CHANGE

During the course of construction of the Project, various unforeseen hidden conditions were encountered, conditions different from what had been identified on the as built plans of the existing school that had been provided to KHA for use during design, including the following:

- The discovery of numerous previously undocumented underground storm water structures requiring redesign of the new storm water system.
- The discovery of previously undocumented foundation structures in the footing footprint of the new connector bridge between the existing high school and the Orange Preparatory Academy.
- The discovery of previously undocumented structural conditions in the existing high school media center and cafeteria scheduled to be renovated as part of this project
- The discovery of differing existing HVAC piping sizes and locations on units scheduled to be replaced

Upon review, it was determined that these variances in existing conditions were not foreseeable by KHA and that the construction work necessary to address them was not accounted for in the project scope which was the basis of KHA's original fee. To date, these unforeseen conditions have resulted in multiple construction change orders with a combined value of almost \$1.3M.

Amendments to KHA's agreement with the SDA have been approved for the related design services, but an additional amendment is now necessary to compensate KHA for the related Construction Phase services including review of General Contractor price proposals, review and response to additional RFIs, review of additional construction submittals, and additional construction administration services including additional meetings. In the interest of maintaining the Project schedule, some of these services have already been performed by KHA, but others remain to be performed.

KHA has provided the SDA with an accounting of additional Construction Phase hours expended to date in relationship to these conditions as well as a projection of the additional hours necessary to complete these services which have been reviewed, negotiated, and accepted by SDA staff toward recommending Amendment 20.

Amendment No. 20, in the fixed, lump sum amount of \$174,580.00 is to compensate KHA for additional Construction Phase services for unforeseen conditions and necessary to maintain the project schedule at the Orange High School addition and renovation project in the Orange Public School District.

Funding for this amendment is available within the Final Project Charter Budget approved by the Members on March 6, 2019.

All documents supporting this amendment have been reviewed by the associated NJSDA project team members inclusive of Financial Operations as well as the Program Director and Deputy Program Director for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including Financial Operations, have determined that Amendment No. 20 is justified and the amount is reasonable and appropriate.

CALCULATIONS:

a.	Contract Amount (Pre-Design, Design, Construction Administration and Allowances)	\$	3,590,796.00
b.	Amendments to Date	\$	307,104.81
c.	Proposed Change Order Amount (Total Amount)	\$	174,580.00
d.	Total Change Orders to Date including this Amendment (Total of Line (b.) and Line (c.))	\$	481,684.81
e.	Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))		6.21%
f.	Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	4,072,480.81

RECOMMENDATION

The Members of the Authority are requested to approve Amendment No. 20 in the amount of \$174,580.00 to compensate KHA for additional Construction Phase service hours for unforeseen conditions and necessary to maintain the project schedule at the Orange High School addition and renovation project in the Orange Public School District.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Amendment which singularly exceeds \$100,000.00 or 10% of the Contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.00.

/s/ Bob Ryan  
 Bob Ryan, Program Director, Construction Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations and Strategic Planning  
 Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations  
 Reviewed and Recommended by: Ritchard Sherman, Managing Director, Design Studio  
 Prepared and Recommended by: Jorge L. Alfonso, Sr. Project Officer, Construction Operations

**Resolution—6a.**

Amendment No. 20, Kliment Halsband Architects, Orange High School,  
Orange School District, Additional Construction Administration Phase Service Hours for Unforeseen  
Conditions

COMPANY NAME:	Kliment Halsband Architects
DISTRICT:	Orange Public School
CONTRACT NO:	ES-0042-A01
CM:	Anser Advisory, LLC
SCHOOL NAME:	Orange High School
AMENDMENT NO:	20
REASON:	Additional Construction Administration Phase Service Hours for Unforeseen Conditions
AMOUNT:	\$174,580
CONTRACT STATUS:	55% Paid to Date against the Current Contract Value
OCCUPANCY DATE:	September 2022

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve contract amendments in an amount exceeding \$100,000 or 10% of the contract value; and

**WHEREAS**, the Orange High School (OHS), built in 1974, is a 145,294 square-foot facility educating 804 students in grades 10 to 12; and

**WHEREAS**, the scope of a work underway at OHS includes a two-story addition of approximately 50,000 square feet, an enclosed connecting bridge between OHS and the adjacent Orange Preparatory Academy (OPA), and selective renovations to the existing High School building to address facilities conditions deficiencies (the Project); and

**WHEREAS**, an allowance has also been included to address limited facilities conditions deficiencies in the Orange Preparatory Academy; and

**WHEREAS**, on January 26, 2018 Kliment Halsband Associates (KHA) was issued a notice-to-proceed (NTP) with the construction document phase of the Project; and

**WHEREAS**, on March 6, 2019, the Members of the Authority approved the award of a contract in the amount of \$37 million to Terminal Construction Corporation (Terminal) for construction services for the Project and also approved the Project's final charter; and

**WHEREAS**, on April 29, 2019, Terminal was issued a limited NTP with a constructability review to identify any potential conflicts in the project documents and, once completed, identify any corresponding costs to address them; and

**WHEREAS**, the constructability review phase was conducted and completed on November 15, 2019 and, on December 4, 2019, the Members of the Authority approved Change Order No. 2 to Terminal and issued Terminal a NTP with construction on January 29, 2020; and

**WHEREAS**, as fully described in the memorandum presented to the Board, during the course of construction of the Project, various unforeseen hidden conditions were encountered, conditions that differed from what was identified on the as-built plans of the existing school that had been provided to KHA for use during design; and

**WHEREAS**, upon review, it was determined that these variances in existing conditions were not foreseeable by KHA and that the construction work necessary to address them was not accounted for in the project scope which was the basis of KHA's original fee; and

**WHEREAS**, to date, these unforeseen conditions have resulted in multiple construction change orders with a combined value of approximately \$1.3 million; and

**WHEREAS**, while amendments to KHA's agreement with the SDA have been approved for the related design services, an additional amendment is now necessary to compensate KHA for the related construction phase services as described in the meeting materials; and

**WHEREAS**, KHA has provided the SDA with an accounting of additional construction phase hours expended to date in relationship to these conditions as well as a projection of the additional hours necessary to complete these services which have been reviewed, negotiated, and accepted by SDA staff toward recommending Amendment No. 20; and

**WHEREAS**, Amendment No. 20, in the fixed, lump sum amount of \$174,580.00 is necessary for compensating KHA and to maintain the Project schedule; and

**WHEREAS**, funding for this amendment is available within the final project charter budget approved by the Members on March 6, 2019; and

**WHEREAS**, all documents supporting this amendment have been reviewed by the associated SDA project team members inclusive of financial operations, as well as the program director and deputy program director for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that Amendment No. 20 is justified and the amount is reasonable and appropriate; and

**WHEREAS**, Amendment No. 20 exceeds \$100,000 thus necessitating Board approval.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Amendment No. 20 in the amount of \$174,580.00 to Kliment Halsband Associates to compensate the firm for additional construction phase service hours deemed necessary to address unforeseen conditions and to maintain the project schedule at the Orange Public School District's Orange High School addition and renovation project.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment No. 20, (ES-0042-A01), Orange High School, Orange Public School District, Additional Construction Administration Phase Service Hours for Unforeseen Conditions, dated January 5, 2022

Dated: January 5, 2022

**Change Order No. 4 - Epic Management Inc. - Plainfield School District - New Plainfield  
Elementary School - Unsuitable Soils - ET-0100-B01**

**MEMORANDUM**

TO: Members of the Authority

FROM: Joseph Lucarelli  
Program Director, Construction Operations

DATE: January 5, 2022

SUBJECT: Change Order #4, Epic Management, Inc.

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COMPANY NAME: Epic Management, Inc.  
DISTRICT: Plainfield  
CONTRACT NO.: ET-0100-B01  
PMF/CM: Anser Advisory  
SCHOOL NAME: New Plainfield Elementary School  
CHANGE ORDER NO.: 4  
REASON: Unsuitable Geotechnical Soils  
AMOUNT: \$842,075.00  
ORIGINAL CONTRACT VALUE: \$45,335,000.00  
CONTRACT STATUS: 19.1% Paid to Date against the Current Contract Value  
ANTICIPATED OCCUPANCY DATE: July, 2022

**INTRODUCTION**

I am writing to recommend approval by the Members of the Authority for Change Order (CO) #4 in the amount of \$842,075.00 for the removal and replacement of unsuitable geotechnical soils.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, a change order which singularly exceeds \$500,000.00 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority. Therefore, in accordance with the Operating Authority, we are seeking Board approval for this change order.

**BACKGROUND**

Epic Management, Inc. (Epic) was issued a Notice to Proceed on March 11, 2020, with a commencement date of March 20, 2020, for the design portion of a Design-Build engagement to deliver the new Plainfield Elementary School (New ES) in the Plainfield School District. This new 3-story elementary school will provide approximately 120,000 square feet of space designed to educate approximately 756 students in grades Kindergarten thru 5. The New ES will include instructional spaces, large group spaces, specialized learning spaces, as well as administrative and support areas, food service and plant operations.

On October 12, 2020, Cambridge Construction Management, Inc. (Cambridge), now renamed Anser Advisory, was issued a Notice-to-Proceed to provide construction management services for the New ES.

**REASON FOR CHANGE**

CO #4 represents the costs associated with the labor, material and equipment required to remove and dispose of unsuitable geotechnical soils and furnish clean structural fill due to differing field conditions

from what had been identified in the Design-Build Information Package (DBIP), as explained below. In an effort to mitigate any potential schedule impact to the project, Epic proceeded “at risk” and has completed the work represented by CO #4. All actual labor, material, equipment and quantities of soil and fill have been recorded to document the change.

Geotechnical investigation data provided in the DBIP identified the presence of unsuitable fill in two soil borings and in one test pit advanced in the proposed construction area. Unsuitable fill was not encountered in the remainder of the borings or test pits advanced during this geotechnical investigation.

The DB subsequently identified a larger volume of unsuitable fill during its own geotechnical investigation, which was performed to meet building code requirements for the final building design. After multiple attempts to improve the soil conditions using soil drainage and vibratory compaction techniques, the DB concluded these soil conditions could not be improved to meet the minimum compaction requirements, thus requiring replacement with clean structural fill. Whitman (Victor Holdings, Inc. dba Whitman), NJSDA’s engaged site consultant for this project, reviewed the geotechnical investigation work performed by the DB, and acknowledged that a significant portion of the existing on-site miscellaneous fill material could not be amended or improved, and replacement with clean structural fill was needed to support the new building.

#### EVALUATION OF THE COSTS

As stated above, Epic proceeded with removal and replacement of the unsuitable soils so as to mitigate impact of these conditions on the project schedule. This work is now completed. While the work was ongoing, the Project Team monitored and verified all quantities required to be removed, quantities to be disposed and quantities imported to replace the unsuitable soils. This activity included review of trucking tickets and verification of tonnage.

Epic submitted a cost proposal based upon unit prices for various activities including labor, material and equipment for all work to remove, dispose and replace the unsuitable soils. Working with SDA Financial Operations, the Project Team negotiated the unit price-based proposal to values representing a cost per ton for: 1) unsuitable soil removal and disposal and 2) replacement soil. The cost-per-ton values are inclusive of all elements (labor, material, equipment) and allow for effective and appropriate application of the costs to weigh tickets identifying actual tonnage removed and replaced as verified by an independent source.

To ensure that we are recommending a Change Order that represents only work which was not included within the project scope of work for the removal and replacement of unsuitable soils identified in the procurement documents, the Project Team performed a detailed comparative review of the DBIP and Epic’s bid to confirm that the scope and costs represented by CO #4 do not include costs that were included in Epic’s bid.

That analysis included the following activities to confirm the appropriateness of entitlement to additional costs:

Review of the geotechnical report in the procurement documents, and the identification in those documents of specific test pits and borings results, leading to a conclusion that performance of additional subsurface exploration would be necessary in order to confirm and identify any additional areas of unsuitable soils.

Using the initial test pit and boring area as a basis from which to start, deriving an estimate for tonnage allocated to that entire area.

Comparing that area estimate to the value Epic included in its bid to address unsuitable soils as identified in the procurement documents.

Comparing the agreed upon per ton unit prices to the value that Epic had included in its bid to address the unsuitable soil that had been identified in the procurement documents, in order to validate that the bid value was adequate and appropriate for the area quantified and identified in the DBIP.

The NJSDA contract with Epic does not include allowance funding to address the scope represented by CO #4.

SUMMARY OF CHANGE

Change Order #4 is for a total value of \$842,075.00 to dispose of unsuitable soils and furnish clean structurally suitable fill to be used under the building foundations, based upon review of actual quantities and work performed.

All documents supporting this change order have been reviewed by the associated NJSDA Project Team and Financial Operations for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members have determined that the items included in the change order are justified and that the amount is reasonable and appropriate.

CALCULATIONS

a. Original Contract Amount	\$ 45,335,000.00
b. Change Orders to Date (excluding proposed change order)	\$ -309,387.00
c. Proposed Change Order Amount	\$ 842,075.00
d. Total Change Orders to Date including this Change Order (Total of Line (b.) and Line (c.))	\$ 532,688.00
e. Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))	1.1750%
f. Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$ 45,867,688.00

### RECOMMENDATION

The Members of the Authority are requested to approve the change order detailed above in the amount of \$842,075.00 for costs associated with the labor, material and equipment required to remove and dispose of unsuitable soils and furnish clean fill based upon field conditions different from what had been identified in the contract documents.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, a change order which singularly exceeds \$500,000.00 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority. Therefore, in accordance with the Operating Authority, we are seeking Board approval for this change order.

/s/ Joseph Lucarelli

Joseph Lucarelli, Program Director, Construction Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations and Strategic Planning

Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations

Reviewed and Recommended by: Ronald F. Carper Jr., Director, Environmental Services

Reviewed and Recommended by: Denise Petraglia, Deputy Director, Construction Operations

Prepared and Recommended by: Karen Triunfo, Assistant Program Officer, Construction Operations

**Resolution—6b.**

Approval of Change Order No. 4 Epic Management, Inc. (ET-0100-B01)  
New Plainfield Elementary School - Plainfield School District,

COMPANY NAME:	Epic Management, Inc.
DISTRICT:	Plainfield
CONTRACT NO.:	ET-0100-B01
PMF/CM:	Anser Advisory
SCHOOL NAME:	New Plainfield Elementary School
CHANGE ORDER NO.:	4
REASON:	Unsuitable Geotechnical Soils
AMOUNT:	\$842,075.00
ORIGINAL CONTRACT VALUE:	\$45,335,000.00
CONTRACT STATUS:	19.1% Paid to Date against the Current Contract Value
ANTICIPATED OCCUPANCY DATE:	July, 2022

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) provides that a change order (CO) that singularly exceeds \$500,000 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority; and

**WHEREAS**, the new 120,000 square-foot, three story New Plainfield Elementary School (the School), in the Plainfield School District, is designed to educate approximately 756 students in grades Kindergarten through 5; and

**WHEREAS**, Epic Management, Inc. (Epic) was issued a notice-to-proceed on March 11, 2020 with the design portion of a design-build engagement to deliver the School which will include instructional spaces, large group spaces, specialized learning spaces, as well as administrative and support areas, food service and plant operations (the Project); and

**WHEREAS**, geotechnical investigation data provided in the Project's Design-Build Information Package (DBIP) identified the presence of unsuitable fill in two soil borings and in one test pit advanced in the proposed construction area; and

**WHEREAS**, the design-builder subsequently identified a larger volume of unsuitable fill during its own geotechnical investigation which was performed to meet building code requirements for the final building design; and

**WHEREAS**, after multiple unsuccessful attempts to improve the soil conditions in order to meet compaction requirements, it was determined necessary to replace the soil with clean structural fill; and

**WHEREAS**, to avoid a negative impact on the Project schedule, Epic proceeded with removal and replacement of the unsuitable soils, with SDA monitoring the work and verifying all soil quantities removed, disposed of and imported; and

**WHEREAS**, Epic and SDA negotiated a unit price-based proposal to values for the various activities of work as described in the meeting materials; and

**WHEREAS**, the total value of CO No. 4 to dispose of unsuitable soils and furnish clean structurally suitable fill to be used under the building foundations, based upon review of actual quantities and work performed, is \$842,075; and

**WHEREAS**, the SDA project team performed a detailed review to confirm that the scope and costs represented by CO No. 4 do not include costs that were included in Epic's bid; and

**WHEREAS**, all documents supporting this change order have been reviewed by the associated SDA project team and financial operations for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that the items included in the change order are justified and that the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Change Order No. 4 in the amount of \$842,075.00 to Epic Management, Inc. for costs associated with the labor, material and equipment required for the removal and disposal of unsuitable soils and furnishing of clean fill for the New Plainfield Elementary School Project in the Plainfield School District.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Epic Management, Inc., Contract No. ET-0100-B01, Change Order No. 4,  
New Plainfield Elementary School, Plainfield School District, dated January 5, 2022

Dated: January 5, 2022

**MONTHLY REPORTS**  
**(For Informational Purposes)**

## **ACTIVE PROJECTS STATUS REPORT**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

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## MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: January 5, 2021

SUBJECT: Active Project Status Report  
(For Informational Purposes Only)

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The 1<sup>st</sup> section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2<sup>nd</sup> part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.

**2011 & 2012 Portfolio Projects Activities Summary**

as of 12/21/21

**2011 Portfolio Projects - sorted by District**

**1**

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patoek)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

**2011 & 2012 Portfolio Projects Activities Summary**

as of 12/21/21

**2012 Portfolio Projects - sorted by District**

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$28.4	Design-Bid-Build	Award for D-B approved Nov. 2019 Board. (Niram)	6/24/19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

**2011 & 2012 Portfolio Projects Activities Summary**

as of 12/21/21

**2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District**

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	Sheila Y. Oliver Academy (GW Carver ES)	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	School delivered Sep. 2020 (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	School delivered Nov. 2020 (Dobco)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$38.6	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$145.0	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	Sonia Sotomayor ES (New ES @ Leonard Place)	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	School delivered Sep. 2020. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,295	\$283.8	Design-Build	Award for D-B approved Nov. 2019 Board. (Terminal)	3/26/19
Perth Amboy	Rose M. Lopez ES (Seaman Avenue ES)	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	840	\$59.4	Kit of Parts/ Design-Build	Award for D-B approved Feb. 2020 Board. (Epic Management)	5/23/18 8/29/19
Union City	New Grade 7 to 9 School	7-9	756	840	\$75.5	Kit of Parts/ Design-Build	Advertisement for D-B 11/15/21. Proposals due 12/16/21.	5/19/21 11/15/21
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

**2011 & 2012 Portfolio Projects Activities Summary**

as of 12/21/21

**2012 Portfolio Projects (Facilities Deficiencies) - sorted by District**

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	School occupied Sep. 2021 (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Pre-Design Services ongoing.	TBD
Orange	Cleveland St. ES	PK-6	316	348	\$33.2	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Brockwell & Carrington)	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$51.9	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Terminal)	10/12/18
Trenton	Central HS	10-12	1,850	2,176	\$155.4	Design-Build	School occupied Sep. 2019. (Terminal)	12/19/14 9/29/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

## Active Project Status Report

### Status as of 12/1/2021

#### Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	City of Orange	Cleveland Street ES	Addition/Renovation	Construction	Under Review	Under Review	Under Review	Under Review	\$ 34,978,332
2	City of Orange	Orange High School	Addition/Renovation	Construction	2Q 2022	On-target	Phased	On-target	\$ 51,931,218
3	Keansburg	Port Monmouth Road School	Addition/Renovation	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 28,440,130
4	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 145,005,733
5	Passaic City	New Dayton Avenue Educational Campus	New Construction	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
6	Paterson	New Union Ave MS	New Construction	Construction	4Q 2021	Achieved	Sep-21	Achieved	\$ 113,902,274
7	Perth Amboy	New High School	New Construction	Construction	2Q 2024	On-target	Sep-24	On-target	\$ 283,830,000
8	Plainfield	New Woodland ES	New Construction	Construction	3Q 2022	On-target	Sep-22	On-target	\$ 59,440,000

## Active Project Status Report Status as of 12/1/2021

### Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Bridgeton	Bridgeton Senior HS	Roof Replacement & Masonry Repairs	Construction	4Q 2021	Achieved	4Q 2021	On-Target	\$ 9,842,000
2	Newark	Harriet Tubman School	Basement Water Infiltration	Construction	1Q 2022	On Target	1Q 2022	On-Target	\$ 219,819
3	Newark	Ivy Hill School	Boiler Room Vault Repairs	Construction	4Q 2021	On Target	1Q 2022	On-Target	\$ 1,758,900
4	Newark	Malcolm X. Shabazz HS	Structural Repairs	Construction	1Q 2022	On Target	2Q 2022	On-Target	\$ 3,189,000
5	Newark	Roberto Clemente School	Sub-Basement Water Infiltration	Construction	4Q 2021	On Target	1Q 2022	On-Target	\$ 1,456,800
6	Newark	Techonology High School	Structural Vault Repairs and Façade Repairs	GCTO w/ Design Design Phase	2Q 2022	On Target	2Q 2022	On-Target	\$ 2,867,680
7	Paterson	PS #5	Roof Replacement & Masonry Repairs	Construction	1Q 2022	On Target	1Q 2022	On-Target	\$ 10,968,112

## **PROJECT STATUS REPORT**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

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## MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director – Program Operations

DATE: January 5, 2022

SUBJECT: Executive Summary – Monthly Project Status Reports

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### MONTHLY PROJECT STATUS REPORT

#### **Projects that have Expended 75% or More of Board Approved Contingency:**

No activity during the reporting period

#### **Projects Greater than 90 Days Behind Schedule:**

No activity during the reporting period

#### **Revisions to Project Charters:**

No activity during the reporting period

## Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: January 2008 to November 2021

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>1</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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### In Construction

Millville	Millville Senior HS - Addition & Renovation	\$5,000,000	\$5,000,000	\$0	100.0%	80%	Board approved additional building condition repair work and flood hazard area mitigation work added to the project.	Project is in construction and scheduled for completion per the original schedule. Revised Final Project Charter approved by the CEO in June 2021 to allocate additional contingency to the project from the Unforeseen Events Reserve.
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### Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Project close-out pending resolution of open contracts.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Project close-out pending resolution of open contracts.

<sup>1</sup> Does not include expended contingency or contingency funds allocated for change orders, amendments

**Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy**

Reporting Period: November 2021

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Data During the Reporting Period

## Revisions to Project Charters

Reporting Period: November 2021

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No Data During the Reporting Period

**CONTRACTS EXECUTED REPORT/AMENDMENTS & CHANGE ORDERS REPORT**

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: January 5, 2022

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report  
(For Informational Purposes Only)

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**Contracts Executed Report**

This report contains the activity of Contracts executed during the period November 1 through November 30, 2021.

**Noteworthy Items during the reporting period:**

- Execution of 1 General Construction Task Order contract for the Newark Harriett Tubman School Emergent Basement Water Infiltration Repair Project to Epic Management for \$56,819.

**Amendments & Change Orders Report**

This report contains the activity of Amendments and Change Orders executed during the period November 1 through November 30, 2021.

**Noteworthy Items during the reporting period:**

- 1 Professional Services Amendment was executed during the reporting period totaling \$150k which required Board approval.
- 23 Construction Services Change Orders were executed during the reporting period totaling \$5.0M, of the 23 executed change orders 2 required Board Approval totaling \$4.6M.

**Report of change orders less than \$10,000 yet requiring Board Approval**

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



### Contracts Executed Report

Reporting Period: 11/1/2021 through: 11/30/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 2. Construction Services</b>										
<b>Contractor</b>										
Newark	Harriet Tubman E.S.	Reno	Construction	EP-0115-C01	Epic Management, Inc.		\$56,819	11/17/2021	59,140.00	\$59,140
<b>Contractor</b>										
<b>Part 2. Construction Services</b>							<b>\$56,819</b>			<b>\$59,140</b>

## Contracts Executed Report

Reporting Period: 11/1/2021 through: 11/30/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 4. Other Contracts &amp; Services</b>										
<b>Others</b>										
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K19	Data Industries, Ltd.		\$39,025	11/5/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K20	Integra Business Center, Inc. dba IntegraOne		\$17,164	11/17/2021	-	
Paterson	Union Avenue Middle School E.S.	Reno	FFE	PA-0011-K41	Data Industries, Ltd.		\$59,100	11/5/2021	-	
Paterson	Union Avenue Middle School E.S.	Reno	FFE	PA-0011-K42	Data Industries, Ltd.		\$14,450	11/29/2021	-	
<b>Others</b>										
<b>Part 4. Other Contracts &amp; Services</b>										
							<b>\$129,739</b>			<b>Total Contracts Awarded</b>
									<b>5</b>	
<b>Grand Totals - Professional and Construction Services Combined</b>							<b>\$186,558</b>			<b>5</b>

\*\* Contracts less than \$10,000 are not displayed

**Project Types Legend**

HS Health & Safety  
 New New Constuction  
 Add Addition  
 RenoAdd Addition & Renovation  
 Reno Renovation

**Contract Types Legend**

Aquisition Property Acquisition Related Costs  
 Appraisal Appraisal, Appraisal Review, NRE  
 Construction Construction  
 Design Design or Site Investigation  
 DB Design-Build  
 E-Rate E-Rate  
 FFE Furniture, Fixtures, and Equipment  
 General General Program Cost  
 Legal Legal  
 Material Material Supply  
 ProjectMgmt Project Management Firm  
 PreDevelopment Predevelopment or Demolition  
 Relocation Relocation Services  
 SiteInvstgtn Site Investigation  
 Testing Testing  
 Title Title Services  
 Utilities Utilities Services

**MWSBE CERTIFICATIONS**

M = Minority Business Enterprise  
 W = Women Business Enterprise  
 S = Small Business Enterprise



**Amendments & Change Orders Report**

Reporting Period: 11/1/2021 through: 11/30/2021

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
<b>Professional Services</b>													
<b>Design Consultant</b>													
City Of Orange Township	Cleveland Street E.S.	ES-0043-A01	9/3/2015	17	Lan Associates, Engineering, Planning, A	11/16/2021	\$1,820,017	\$404,066	\$150,000	Y	9/1/2021	\$2,374,083	30.44%
<b>Design Consultant</b>													
<b>Professional Services</b>													
<b>\$150,000</b>													
<b>Construction Services</b>													
<b>Contractor</b>													
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	40	Terminal Construction Corp.	11/16/2021	\$37,000,000	\$2,801,647	\$12,363			\$39,814,009	7.60%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	53	Terminal Construction Corp.	11/16/2021	\$37,000,000	\$2,814,009	\$34,553			\$39,848,562	7.69%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	55	Terminal Construction Corp.	11/16/2021	\$37,000,000	\$2,848,562	\$21,398			\$39,869,960	7.75%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	66	Terminal Construction Corp.	11/17/2021	\$37,000,000	\$2,869,960	\$26,359			\$39,896,319	7.82%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	67	Terminal Construction Corp.	11/17/2021	\$37,000,000	\$2,896,319	\$51,000			\$39,947,319	7.96%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	69	Terminal Construction Corp.	11/17/2021	\$37,000,000	\$2,947,319	\$4,611			\$39,951,930	7.97%
City Of Orange Township	Cleveland Street E.S.	ES-0043-C01	5/2/2019	13	Brockwell & Carrington Contractors, Inc.	11/5/2021	\$18,400,000	\$2,888,763	\$8,227			\$21,296,990	15.74%
City Of Orange Township	Cleveland Street E.S.	ES-0043-C01	5/2/2019	16	Brockwell & Carrington Contractors, Inc.	11/5/2021	\$18,400,000	\$2,896,990	\$9,269			\$21,306,259	15.79%
City Of Orange Township	Cleveland Street E.S.	ES-0043-C01	5/2/2019	19	Brockwell & Carrington Contractors, Inc.	11/5/2021	\$18,400,000	\$2,906,259	\$4,532			\$21,310,791	15.81%
City Of Orange Township	Cleveland Street E.S.	ES-0043-C01	5/2/2019	22	Brockwell & Carrington Contractors, Inc.	11/26/2021	\$18,400,000	\$2,910,791	\$22,436			\$21,333,227	15.94%
City Of Orange Township	Cleveland Street E.S.	ES-0043-C01	5/2/2019	29	Brockwell & Carrington Contractors, Inc.	11/26/2021	\$18,400,000	\$2,933,227	\$22,058			\$21,355,285	16.06%
City Of Orange Township	Cleveland Street E.S.	ES-0043-C01	5/2/2019	14	Brockwell & Carrington Contractors, Inc.	11/30/2021	\$18,400,000	\$2,955,285	\$105,414			\$21,460,699	16.63%
Irvington Township	Augusta Street Preschool	ES-0022-C05	7/19/2021	1	Catcord Construction Co., Inc.	11/17/2021	\$303,781	\$0	\$4,601			\$308,382	1.51%

## Amendments & Change Orders Report

Reporting Period: 11/1/2021 through: 11/30/2021

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Keansburg Borough	Port Monmouth Road School	ET-0098-C01	12/19/2019	6	Niram Inc.	11/19/2021	\$18,645,000	\$914,902	\$11,260			\$19,571,162	4.96%
Paterson	Number 5 E.S.	EP-0113-C01	6/15/2021	1	Paul Otto Building Co., Inc.	11/26/2021	\$7,494,000	\$0	\$124,827			\$7,618,827	1.66%
Paterson	Number 5 E.S.	EP-0113-C01	6/15/2021	2	Paul Otto Building Co., Inc.	11/26/2021	\$7,494,000	\$124,827	\$100,000			\$7,718,827	3.00%
Millville	High School	ST-0046-B01	5/24/2017	21	Hall Construction Co., Inc.	11/17/2021	\$114,453,000	\$3,284,583	\$1,909,177	Y	5/6/2020	\$119,646,760	4.53%
Millville	High School	ST-0046-B01	5/24/2017	40	Hall Construction Co., Inc.	11/24/2021	\$114,453,000	\$5,193,760	\$27,000			\$119,673,760	4.56%
Millville	High School	ST-0046-B01	5/24/2017	41	Hall Construction Co., Inc.	11/24/2021	\$114,453,000	\$5,220,760	\$60,000			\$119,733,760	4.61%
Millville	High School	ST-0046-B01	5/24/2017	43	Hall Construction Co., Inc.	11/24/2021	\$114,453,000	\$5,280,760	\$40,000			\$119,773,760	4.64%
Perth Amboy	New Perth Amboy High School	ET-0099-B01	1/6/2020	5	Terminal Construction Corp.	11/10/2021	\$247,950,000	(\$346,178)	\$2,700,000	Y	10/6/2021	\$250,303,822	0.94%
Plainfield	New K-5 Elementary School	ET-0100-B01	3/11/2020	2	Epic Management, Inc.	11/16/2021	\$45,335,000	\$2,002	\$2,881			\$45,339,883	0.01%
Plainfield	New K-5 Elementary School	ET-0100-B01	3/11/2020	3	Epic Management, Inc.	11/16/2021	\$45,335,000	\$4,883	(\$314,270)			\$45,025,613	-0.68%

<b>Contractor</b>	
<b>Construction Services</b>	<b>\$4,987,695</b>

<b>Grand Totals</b>	<b>Total Change Order</b>	<b>Total Change</b>
	<b>\$5,137,695</b>	<b>24</b>

Column Description Legend	
CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

**CONTRACT TERMINATIONS REPORT** *(no activity)*

**SETTLEMENT CLAIMS** *(no activity)*

## **DIVERSITY AND WORKFORCE PARTICIPATION REPORT**

**MEMORANDUM**

TO: Members of the Authority

FROM: Karon L. Simmonds, Director, Risk Management

DATE: January 5, 2022

SUBJECT: Diversity and Workforce Participation Monthly Update for October 2021

The Risk Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's Small Business Enterprise (SBE) and Workforce goals, policies and procedures, including:

- SBE subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Local county workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

**SMALL BUSINESS ENTERPRISE ATTAINMENT**

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through October 31, 2021 was \$293,772,744. The total contract dollars awarded to all SBE contractors was \$22,221,554 (including minorities, women and veterans). This represents an initial participation of 7.57% of all SDA contracts awarded in 2021. Participation will continue to increase as the Prime contractor continues to hire additional subcontractors/subconsultants through the lifecycle of the construction project.

**Diversity Breakdown**

<b>Type of Business Enterprise</b>	<b>Contract Amount</b>	<b>% of Total SDA Contracts</b>
Small Business Enterprises	\$ 20,556,324	7.00%
Small/ Minority Business Enterprises	\$ 472,515	0.16%
Small/Women Business Enterprises	\$ 1,192,715	0.41%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
<b>TOTAL DIVERSITY CONTRACTS</b>	<b>\$ 22,221,554</b>	<b>7.57%</b>

**WORKFORCE PARTICIPATION**

For the month of October 2021, there was a contractor workforce of 658 on SDA projects. This represents a total of 49,292 contractor workforce hours as follows:

<b>Contractor Workforce Breakdown (All Trades/Districts/Counties)</b>			
<b>Ethnicity</b>	<b>Total Workforce</b>	<b>Total Workforce Hours</b>	<b>Workforce Hours Percentage</b>
Black	39	3,507	7.12%
Hispanic	124	10,729	21.77%
American Indian	0	0	0.00%
Asian	3	324	0.66%
<b>Total Minority Participation</b>	<b>166</b>	<b>14,560</b>	<b>29.54%</b>
Total Non-Minority Participation	492	34,732	70.46%
Total Contractor Workforce	658	49,292	100.00%

There was a contractor workforce of 708,542 total workforce hours and 13,660 total female workforce hours on SDA projects for the period of January 1, 2021 through October 31, 2021. The following table highlights the *Local County Contractor Workforce* participation for this period:

<b>Local County Contractor Workforce Participation</b>	<b>Workforce Hours</b>	<b>Percentage</b>
*Total Workforce Hours	708,542	100.00%
<b>*Total Local County Workforce Hours</b>	<b>32,716</b>	<b>4.62%</b>
<b>Total Local County Non-Minority Workforce Hours</b>	<b>15,357</b>	<b>2.17%</b>
<b>Total Local County Female Workforce Hours</b>	<b>253</b>	<b>0.04%</b>
<b>Total Local County Minority Workforce Hours</b>	<b>17,359</b>	<b>2.45%</b>
<b>**Local County Workforce Hours by Ethnicity:</b>		
Black	5,815	0.82%
Hispanic	10,880	1.54%
American Indian	184	0.03%
Asian	480	0.07 %

\*Total workforce and total local county workforce represent all laborers including females.

\*\*Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor minority and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2021 through October 31, 2021.

<b>SDA Managed Project</b>	<b>Total Workforce Hours</b>	<b>Minority Workforce Hours &amp; Percentage</b>		<b>Local County Workforce Hours &amp; Percentage</b>	
Camden HS	122,000	20,545	16.84%	5,771	4.73%
Harrison ES	60	0	0.00%	0	0.00%
Port Monmouth Road School	18,130	6,663	36.75%	214	1.18%
Millville HS	72,122	15,739	21.82%	2,647	3.67%
Dayton Ave Campus	135,465	42,557	31.42%	3,094	2.28%
Union Ave MS	145,533	44,386	30.50%	1,525	1.05%
Cleveland ES	21,616	8,558	39.59%	0	0.00%
Orange HS	56,133	16,173	28.81%	1,568	2.79%
Perth Amboy HS	83,661	21,184	25.32%	3,870	4.63%
Plainfield ES	23,499	4,092	17.41%	5,929	25.23%
Emergent Projects	30,323	10,623	35.03%	8,096	29.20%

Prepared by: Charlotte Brooks  
Zaida Olszak

**REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: January 5, 2022

SUBJECT: Regular Operating District Grant Activity Report  
(For Informational Purposes Only)

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This report summarizes the Regular Operating District Grant activity from inception to date and for the month of November 2021. Also included is a detailed list of grants executed and grants offered during the reporting period.

**Monthly Update:**

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 6 grants impacting 4 districts were closed out during the reporting period representing \$28.4 million in total project costs and a state share of \$26.4 million.
- Since inception, over \$2.9B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



ROD Grant Summary Since Program Inception				
	Offered <sup>1</sup>	Executed	Closed-Out	Active
Districts Impacted	-	524	519	56
Number of Grant Projects	-	5,404	5,183	221
Total Project Cost Estimate	\$ -	\$ 8,942,816,948	\$ 8,744,153,442	\$ 198,663,505
Grant Amount	\$ -	\$ 3,001,961,767	\$ 2,912,659,203	\$ 89,302,564
Amount Disbursed	N/A	\$ 2,945,667,340	\$ 2,912,659,203	\$ 33,008,137

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 82,239,761
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	4
Number of Grant Projects	-	6
Total Project Cost Estimate	\$ -	\$ 28,434,046
Grant Amount	\$ -	\$ 26,363,648
Amount Disbursed	NA	\$ 26,363,648

\* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

\*\* Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT  
EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE (*no activity*)**

## **COMMUNICATIONS MONTHLY REPORT**



## MEMORANDUM

TO: Members of the Authority

FROM: /s/ Edye Maier, Deputy Director of Communications

DATE: January 5, 2021

SUBJECT: Monthly Communications Report

### **SDA Marks the Dedication of the New Joseph A. Taub Middle School**



On December 14, the SDA joined the Paterson School District, state and local officials, students, and the Taub family for a ribbon cutting ceremony to celebrate the dedication of the new Joseph A. Taub School. Prior to the ceremony, attendees were able to tour the new facility.

The new Joseph A. Taub School is a 163,000 square-foot school designed to educate approximately 1,100 students in grades six through eight. The school includes 36 classrooms, six Small Group Instruction Rooms, nine science labs, an aquaponics lab, a vocal and instrumental lab, a computer lab, a gymnasium, a media center, a cafeteria with stage, and three art rooms.

### **SDA Celebrates the Ribbon Cutting of the New Addition to Orange High School**

On December 17, SDA joined Orange School District leaders and students as well as state and local officials at a ribbon cutting ceremony for the new addition to Orange High School. Attendees were treated to a performance by the Orange High School Marching Band as part of the ceremony.



The 50,000 square-foot addition, that opened to students this September, includes a media center filled with natural light, an Auxiliary gym, technology labs, a robotics lab, art studios, a drama classroom and 15 general classrooms. This addition provides 576 new student seats at the High School and will allow the School District to discontinue use of its temporary classroom trailers located at the facility. The SDA's project at Orange High School continues with renovation work that will be completed prior to next school year as scheduled.

## **SDA Concludes Annual Contractor Training Program**

The SDA's Annual Contractor Training Program culminated with a virtual Graduation Ceremony held on December 15. Nineteen small, minority and women-owned business enterprises headquartered throughout the tristate area successfully completed this session of the SDA-sponsored program. Since the in-house program was created in 2011, more than 215 firms have successfully completed the program.

The Contractor Training Program enables small, minority and women-owned businesses to gain valuable knowledge on how to do business with the SDA. Participants receive instruction from SDA staff and subject matter experts on bidding, estimating, scheduling, budgeting, accounting, bonding and marketing.

Graduates of this year's program included companies specializing in general construction, plumbing, electrical security, glazing, masonry, roofing, and electrical work.

## **SDA Employees Give Back**

In December, SDA employees took part in a toy drive to benefit children in Paterson through the New Jersey Community Development Corporation. Dozens of toys, collected from staff, were donated to the organization following the ribbon cutting ceremony of the new Joseph A. Taub School. The toys will help support their annual gift and toy drive that benefits hundreds of Paterson families.



## **MONTHLY FINANCIAL REPORT**

**MEMORANDUM**

**TO:** Members of the Authority  
**FROM:** Sherman E. Cole, MBA, CPA /s/  
Controller  
**DATE:** January 5, 2022  
**SUBJECT:** Monthly Financial Report – November 2021

**Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)**

For November 2021 year to date, Authority operating expenses, **\$12.7M**, are **\$2.5M** lower than budget for the corresponding period. This budget variance is attributable to a decline in salary and benefit expenditures, **\$2.4M**, partially offset by a lower than projected payroll expense allocation to project costs, **\$1.6M**. Also contributing to the variance are lower than anticipated spending for general office expenses, **\$634K**, information systems, **\$496K** and contracted services, **\$474K**.

The current employee headcount as compared to budget is down 22 FTEs.

**Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)**

For November 2021 year to date, Authority operating expenses, **\$12.7M** are **\$22K** higher when compared to the corresponding prior year. This variance is primarily related to a year over year decline in salary and benefit expenditures, **\$940K**, offset by a lower payroll expense allocation to project costs, **\$987K**.

The current employee headcount as compared to the prior year is down 21 FTEs.

**School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)**

For November 2021 year to date, project expenditures, **\$240.1M**, are **\$55.8M** lower than the capital spending forecast for the corresponding period. This variance is due to lower than forecasted spending for; grant activity, **\$31.0M**, construction work, **\$19.1M**, design services, **\$2.1M**, property acquisitions, **\$1.8M**, and the payroll expense allocation, **\$1.6M**. The variance is offset by increased furniture and fixture purchases, **\$2.0M**.

**School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)**

For November 2021 year to date, project expenditures, **\$240.1M**, are lower by **\$26.8M** when compared to the corresponding prior year. This variance is related to decreased spending activity in grants, **\$18.3M**, construction work, **\$10.9M**, property acquisitions, **\$2.4M**, design services, **\$2.1M**, project insurance, **\$1.7M** and payroll expense allocation, **\$987K**. This variance is offset by a spending increase in furniture and fixture activity, **\$8.9M**.

**Other**

Since program inception, 91.5% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception, 96% of all SDA disbursements relate to school facility projects and 4% relate to operating expense.

The estimated value of active school facilities, capital, emergent and ROD grant projects is approximately \$1.1B.

Attachment

**New Jersey Schools Development Authority**  
**Monthly Financial Report**  
**November 2021**  
**(Unaudited)**

# New Jersey Schools Development Authority

## Overview of Financial Position

### November 30, 2021

**To:** The Audit Committee

**From:** Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, November 30, 2021.

► Overall **Cash and Cash Equivalents** have increased by \$372.3 million to \$640.9 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 350,000,000
■ Appropriation from State	275,000,000
■ Investment earnings	206,883
■ Miscellaneous revenue	16,952
■ Project costs	(240,089,388)
■ SDA operating expenses	(13,211,086)
■ SDA capital expenditures	(173,289)
■ Deposits (primarily district local shares)	516,877
Net Change in Cash	\$ 372,266,949

► **Prepaid Expenses** total \$194,711 as follows:

- Prepaid insurance of \$40,546.
- Prepaid rents of \$91,176 for the Authority's leased office space in Newark.
- Prepaid MIS maintenance service contracts of \$33,350.
- Other prepaids of \$29,639.

► **Capital Assets** total \$1,581,783 (net of accumulated depreciation of \$5,663,314), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$161,805 and **Depreciation Expense** is \$77,735.

► **Accrued Liabilities** total \$102.7 million, as follows:

- Accrued project costs of \$28.3 million consisting of unpaid invoices (\$5.0 million) and retainage (\$23.3 million).
- Net pension liability of \$42.4 million.
- Other post-employment benefits obligation of \$28.0 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.6 million (PRO liability \$3.1 million, offset by expected cost recoveries of \$1.5 million).
- Estimated liability for loss contingencies totaling \$0.3 million.
- Payroll related liabilities of \$1.8 million.
- Other accrued liabilities of \$0.3 million.

► **Deposits** total \$5.6 million, as follows:

- \$5.6 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$519.3 million.

# New Jersey Schools Development Authority

## School Facilities Project Expenditures & Funding Allocation

### November 30, 2021

► **School Facilities Construction Bond / Note Proceeds & Project Expenditures**

- During the current year to date, the SDA has received \$625.0 million bond proceeds and State appropriations. The total amount of proceeds received since program inception is \$12.123 billion.
- Project expenditures for the month and year-to-date periods total \$23.0 million and \$240.1 million, respectively, as follows:

<b>Category</b>	<b>Current Month</b>	<b>Current Year-To-Date</b>	<b>Since Program Inception</b>
Construction	\$ 18,191,631	\$ 189,668,094	\$ 5,482,045,513
Design Services	49,412	(224,996)	412,703,104
PMF/CM Services	640,607	5,989,703	474,511,765
SDA Project Management	770,101	10,243,764	120,869,062
Property Acquisition, Relocation & Enviro	(721,422)	1,016,142	584,782,365
School Furniture, Fixtures & Equipment	2,027,764	21,450,642	220,459,658
Project Insurance	-	1,789,032	114,445,938
NJ State Inter-Agency Transfers	-	382,984	52,505,486
SDA District Grant & Funding Agreements	-	192,972	878,964,735
Regular Operating District Grant Agreements	1,972,725	8,839,745	2,954,599,891
Real-Time Project Audits	-	162,709	790,709
Property Management, Maintenance & Utils	45,762	275,927	18,820,366
Outside Legal & Claims Resolution Services	11,606	154,907	11,503,828
Temporary Staffing	-	46,550	10,676,564
Other Project Costs	19,723	101,213	62,191,791
Project Credits	-	-	(54,902,944)
<b>Total Project Expenditures</b>	<b>23,007,909</b>	<b>240,089,388</b>	<b>11,344,967,831</b>
Less: Local Share Contributions	-	-	(185,112,439)
<b>Project Expenditures (State Share)</b>	<b>\$ 23,007,909</b>	<b>\$ 240,089,388</b>	<b>\$ 11,159,855,392</b>
 2021 Capital Spending Forecast	 \$ 24,597,316	 \$ 295,898,350	

#### Allocations Since Program Inception

► **Program Funding & Expenditures**

	<b>Bonding Caps</b> <sup>1</sup>	<b>Total Funding</b> <sup>2</sup>	<b>Paid to Date</b> <sup>3</sup>
■ SDA Districts	\$ 8,900,000,000	\$ 9,027,047,499	\$ 8,262,261,522
■ Regular Operating Districts	3,450,000,000	3,500,282,291	3,281,761,509
■ Vocational Schools	150,000,000	152,009,430	122,722,499
<b>Total - State Share</b>	<b>\$ 12,500,000,000</b>	<b>\$ 12,679,339,220</b>	<b>\$ 11,666,745,530</b>

► **Percentage of Total Funding Paid to Date**

■ SDA Districts	91.5%
■ Regular Operating Districts	93.8%
■ Vocational Schools	80.7%
<b>Total - State Share</b>	<b>92.0%</b>

1 Of the \$12.5 billion authorized for the school construction program, \$12,122,702,648 principal amount of bond proceeds and State appropriations have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$506,890,138.

**New Jersey Schools Development Authority**  
**Fund Reporting Operating Expenses vs Budget**  
**November 30, 2021**

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>Over/</u> <u>(Under)</u>
<b>Personnel Expenses:</b>			
Employee Salaries	\$ 13,258,993	\$ 14,873,760	\$ (1,614,767)
Employee Benefits	6,221,380	6,714,915	(493,535)
Direct Hire Temporary Employee Costs	-	44,407	(44,407)
Total Employee Salaries & Benefits Costs	19,480,373	21,633,082	(2,152,709)
<b>Less: Employee Salaries &amp; Benefits Costs</b>			
Charged to Projects	10,243,764	11,857,910	(1,614,146)
Salaries & Benefits Charged to Operating Expense	9,236,609	9,775,172	(538,563)
Temporary Staffing Services	-	137,500	(137,500)
Travel & Expense Reimbursements	20,195	22,605	(2,410)
Training & Professional Development	17,690	86,295	(68,605)
Total Personnel Expenses	9,274,494	10,021,572	(747,078)
<b>Non-Personnel Operating Expenses:</b>			
Facilities & General Office Expenses	1,831,927	2,466,068	(634,141)
Information Systems	834,163	1,330,165	(496,002)
Professional & Other Contracted Services	353,141	826,812	(473,671)
Property & Casualty Insurance	370,474	372,427	(1,953)
SDA-Owned Automobiles	50,637	141,663	(91,026)
Communications & Outreach	2,300	2,750	(450)
Reserve for Unforeseen Events & New Initiatives	-	45,837	(45,837)
<b>Total Authority Operating Expenses</b>	<b>\$ 12,717,136</b>	<b>\$ 15,207,294</b>	<b>\$ (2,490,158)</b>
 <b>2021 Annual Operating Budget</b>		 <b>\$ 16,292,294</b>	

**New Jersey Schools Development Authority**  
**Capital Expenditures**  
**November 30, 2021**

Description of Capital Item:	Budget Year	Budget Amount	Capital Expenditures			Project Funds Not Required	Over/ (Under) Budget
			2021	Pre-2021 (1)	Total		
Leasehold Improvements		\$ -	\$ -	\$ -	\$ -	\$ -	-
Office Furniture & Equipment		-	56,620	-	56,620	-	56,620
PMWeb Computer Software System:							
Software & Development - Consulting	2018/2019	2,500,000	26,571	818,302	844,873	1,200,000	(455,127)
Development - SDA Staff Time	2019/2020	600,000	78,614	520,697	599,311		(689)
Development - SDA Staff Time							
Reallocated from Consulting	2021	-	-	-	-	(200,000)	(200,000)
<b>Total Capital Items</b>		<b>\$ 3,100,000</b>	<b>\$ 161,805</b>	<b>\$ 1,338,999</b>	<b>\$ 1,500,804</b>	<b>\$ 1,000,000</b>	

(1) Multi-year capital projects only.

**New Jersey Schools Development Authority**  
**Fund Reporting Operating Expenses vs Prior Year**  
**November 30, 2021**

<b><u>Category</u></b>	<b><u>Actual</u></b>	<b><u>2020</u></b>	<b><u>Over/</u></b>
	<b><u>Year-To-Date</u></b>	<b><u>Year-To-Date</u></b>	<b><u>(Under)</u></b>
<b>Personnel Expenses:</b>			
Employee Salaries	\$ 13,258,993	\$ 14,370,808	\$ (1,111,815)
Employee Benefits	6,221,380	6,047,314	174,066
Direct Hire Temporary Employee Costs	-	2,561	(2,561)
Total Employee Salaries & Benefits Costs	19,480,373	20,420,683	(940,310)
<b><u>Less:</u> Employee Salaries &amp; Benefits Costs</b>			
Charged to Projects	10,243,764	11,231,218	(987,454)
Salaries & Benefits Charged to Operating Expense	9,236,609	9,189,465	47,144
Temporary Staffing Services	-	-	-
Travel & Expense Reimbursements	20,195	14,047	6,148
Training & Professional Development	17,690	13,892	3,798
Total Personnel Expenses	9,274,494	9,217,404	57,090
<b>Non-Personnel Operating Expenses:</b>			
Facilities & General Office Expenses	1,831,927	1,892,157	(60,230)
Information Systems	834,163	749,127	85,036
Professional & Other Contracted Services	353,141	450,512	(97,371)
Property & Casualty Insurance	370,474	323,947	46,527
SDA-Owned Automobiles	50,637	61,830	(11,193)
Communications & Outreach	2,300	60	2,240
Reserve for Unforeseen Events & New Initiatives	-	-	-
<b>Total Authority Operating Expenses</b>	<b>\$ 12,717,136</b>	<b>\$ 12,695,037</b>	<b>\$ 22,099</b>

**New Jersey Schools Development Authority**  
**Employee Headcount**  
**November 30, 2021**

	<b><u>Current Month End</u></b>	<b><u>Budget</u></b>	<b><u>Over/ (Under)</u></b>
<b>Office of Chief Executive Officer</b>	3	4	(1)
Human Resources	4	4	-
Communications	3	2	1
Information Systems	13	14	(1)
Central Records Management	3	3	-
Legislative Affairs	1	1	-
<b>Office of Program Operations &amp; Strategic Planning</b>	2	2	-
Capital Planning & Program Operations	7	7	-
Design Studio	16	18	(2)
Grants Administration	8	10	(2)
Real Estate Services & Predevelopment	4	8	(4)
Vendor Development	0	5	(5)
<b>Office of Construction Operations</b>	0	0	-
Project Teams	25	28	(3)
<b>Office of Corporate Governance &amp; Legal Affairs</b>	5	5	-
Chief Counsel	8	9	(1)
Safety	8	6	2
Internal Audit	2	3	(1)
<b>Office of Chief Financial Officer</b>	2	2	-
Financial Operations	7	7	-
Financial Accounting & Disbursements	10	11	(1)
Procurement	8	10	(2)
Risk Management	8	8	-
Property Management	2	4	(2)
Facilities	4	4	-
<b>Total Full-Time Employees at Month End</b>	<b><u>153</u></b>	<b><u>175</u></b>	<b><u>(22)</u></b>
<b>Total Full-Time Employees at Year End</b>		<b><u>175</u></b>	

**New Jersey Schools Development Authority**  
**Statement of Net Position**  
**November 30, 2021**

	<u>Current</u> <u>Month End</u>	<u>2020</u> <u>Year End</u>	<u>Over/</u> <u>(Under)</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 640,902,723	\$ 268,635,774	\$ 372,266,949
Receivables	4,814	41,180	(36,366)
Prepaid Expenses	194,711	227,090	(32,379)
Capital Assets (Net of Accumulated Depr.)	1,581,783	1,497,713	84,070
Total Assets	642,684,031	270,401,757	372,282,274
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions & OPEB	11,845,796	14,692,410	(2,846,614)
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS OF RESOURCES</b>			
	<b>\$ 654,529,827</b>	<b>\$ 285,094,167</b>	<b>\$ 369,435,660</b>
<b>LIABILITIES</b>			
Accrued Project Costs	\$ 30,278,796	\$ 45,456,575	\$ (15,177,779)
Net Pension Liability	42,434,159	42,434,159	-
Accrued Other Post-Employment Benefits	28,013,245	27,307,940	705,305
Other Accrued Liabilities	2,021,345	5,436,891	(3,415,546)
Deposits	5,606,385	5,089,508	516,877
Total Liabilities	108,353,930	125,725,073	(17,371,143)
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions & OPEB	26,873,752	26,873,752	-
<b>NET POSITION</b>			
Invested in Capital Assets	1,581,783	1,497,713	84,070
Restricted for Schools Construction:			
Special Revenue Fund	517,720,362	130,997,629	386,722,733
Net Position	519,302,145	132,495,342	386,806,803
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES &amp; NET POSITION</b>			
	<b>\$ 654,529,827</b>	<b>\$ 285,094,167</b>	<b>\$ 369,435,660</b>

**New Jersey Schools Development Authority**  
**Statement of Activities**  
**November 30, 2021**

	<u>Current</u> <u>Year-To Date</u>	<u>2020</u> <u>Year-To Date</u>	<u>Over/</u> <u>(Under)</u>
<b>REVENUES</b>			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ 350,000,000	\$ -	\$ 350,000,000
Appropriation from State	275,000,000	-	275,000,000
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	206,883	2,682,927	(2,476,044)
Rental Income	11,000	36,150	(25,150)
Other Revenue-OPRA	5,952	5,824	128
Total Revenues	<u>625,223,835</u>	<u>2,724,901</u>	<u>622,498,934</u>
<b>EXPENSES</b>			
Administrative & General Expenses	13,422,441	13,055,723	366,718
Capital Depreciation	77,735	148,684	(70,949)
School Facilities Project Costs	224,916,856	246,754,666	(21,837,810)
Total Expenses	<u>238,417,032</u>	<u>259,959,073</u>	<u>(21,542,041)</u>
<b>CHANGE IN NET POSITION</b>	<b>386,806,803</b>	<b>(257,234,172)</b>	<b>644,040,975</b>
Beginning of Period Net Position	<u>132,495,342</u>	<u>434,338,673</u>	<u>(301,843,331)</u>
<b>NET POSITION END OF PERIOD</b>	<b><u>\$ 519,302,145</u></b>	<b><u>\$ 177,104,501</u></b>	<b><u>\$ 342,197,644</u></b>

**DESIGN CONTRACT DE-OBLIGATIONS REPORT (*no activity*)**

## **PUBLIC COMMENT STATEMENT**

**We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.**

**The Board will receive public comments for a total 45 minutes period. We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.**

**Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.**