

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD TELECONFERENCE MEETING WEDNESDAY,
AUGUST 4, 2021 AT 9:00 A.M.**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of July 7, 2021
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - i. 2020 Annual Report Pursuant to Executive Order No. 37 (2006)
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Approval of Awards - Legal Services - Package No. GP-0276-R01
 - b. Owner Controlled Insurance Program (OCIP III)
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Demolition and Site Preparation Contractor Award – Union City School District – Union City New Middle School
- 7. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Diversity and Workforce Participation Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)
- 8. PUBLIC COMMENTS**
- 9. NO EXECUTIVE SESSION**
 - a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)
- 10. ADJOURNMENT**

APPROVAL OF MEETING MINUTES

JULY 7, 2021 OPEN SESSION MINUTES

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS TELECONFERENCE MEETING
WEDNESDAY, JULY 7, 2021**

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, July 7, 2021 at 9:00 A.M.

Participating by teleconference were:

Mario Vargas, Vice Chairman

Michael Kanef (Treasury)

Bernard Piaia (DOE)

David Nuse (EDA)

Kevin Luckie (DCA)

Daniel Gumble

Loren Lemelle

Lester Lewis-Powder

Michael Maloney

being a quorum of the Members of the Board.

In the absence of the Chairman, the meeting was conducted by the Vice-Chairman of the Board, Mr. Vargas. At the Vice-Chairman's request, Manuel Da Silva, chief executive officer; Andrew Yosha, vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; and Albert Barnes, chief counsel, of the SDA, participated in the meeting by teleconference. Jamera Sirmans of the Governor's Authorities Unit (GAU) also participated in the meeting by teleconference.

The meeting was called to order by Mr. Vargas who asked Ms. Kelly to read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting. She said that a call-in number was

provided on the SDA Website so that members of the public could participate in the meeting by teleconference. She also advised the Members that the call-in number for the meeting was posted at the SDA offices earlier in the morning. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members of the Board was present.

School Review Committee

Release of Funds from Program Reserve, Award of Task Order, and Approval of Final Project Charter – Newark Public Schools District – Cleveland Elementary School Boiler Room Vault Repair Emergent Project; Amendment No. 4 - USA Architects, Planners + Interior Designers, P.A. - Newark Public Schools District – Science Park High School

Mr. Vargas asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on June 21, 2021 at which time two items were discussed. He advised the Board that management is seeking approval of a release of funds from the program reserve, a task order award and a final project charter for the Newark Cleveland ES (Elementary or School) emergent project (Project). He said that the School, built in 1912, is an approximately 76,500 square foot facility educating approximately 440 students in grades pre-kindergarten through 8. He noted that the memorandum that was provided to the Members provides a detailed history of the Project and outlines the reasons for the matter that is before the Board today.

In continuing, Mr. Luckie said that emergent boiler room vault conditions were identified at the School and SDA obtained the required professional services to address the problems. He informed the Members that general construction (GC) services were obtained through SDA's GC task order contract in March 2021. He noted that Integrated Construction Enterprises (ICE), the next firm on the task order contract's contractor rotational list, accepted the assignment. He advised that a site visit was held at the School with ICE on March 30, 2021 to review and assess the situation and SDA staff instructed ICE to engage the needed design professionals and sub-

consultants to advance the work. He said that in June, ICE provided the SDA with a cost estimate to complete the entirety of the work, and implementation of the most extensive scope of work to remedy the emergent conditions. He advised the Board that, with the recommended award, the work would be performed on a time and materials basis, for the not-to-exceed (NTE) amount of \$1,235,300.

Mr. Luckie then informed the Members that field investigative activities will determine if replacement, rather than repair, of the boiler room vault plaza roof slab is required. He explained that only after that is determined can ICE present a well-considered price proposal for replacement of the roof slab with the result that the NTE value for the engagement is, at this point in time, based upon the price for its repair. He explained that upon completion of design, staff will review and determine whether to either advance the construction work on a time and materials basis for the NTE amount, or establish a fixed cost for the scope of work defined in the construction documents. He advised that management recommends that the Board approve award of the task order to ICE, along with the Project's final charter and the release of \$1,711,000 from the Program Reserve for the Project. He added that funding for the total project costs is available within the SDA Emergent Projects Program Reserve.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas, seconded by Mr. Piaia, and with Mr. Lewis-Powder recused and abstaining, a release of funds from the program reserve, task order award and final charter for the Newark Cleveland ES emergent project were approved with the Board's unanimous vote in favor of ***Resolution 6a.***

Mr. Luckie said that the Committee is also recommending approval of Amendment No. 4 for USA Architects for the Newark Science Park HS (School) project. He reported that the School is an approximately 275,000 square foot technology magnet high school educating 1,200

students in grades 7 to 12. He said that the state Economic Development Authority, the entity that previously administered the state's school construction program, initiated delivery of the Science Park project in 2002 and issued a notice-to-proceed in 2004. He advised that in November 2006, the Project achieved substantial completion and received a temporary certificate of occupancy, excluding the smoke control system which was determined to be non-compliant with code requirements. He said that modification of this non-compliant smoke control system is the primary element necessary for completion of the Project, the issuance of a CO and final transfer of the School to the district.

In continuing, Mr. Luckie said that the memorandum that the Members reviewed prior to the meeting provides the project's background and details the basis for the action that management is asking that the Board take today. He advised that final inspections in 2019 resulted in the project passing all tests except one. He reported that a make-up air velocity system test performed at the main entrance front doors and a related investigation revealed that the original make-up air duct assembly on the second and third floors is undersized. He said that in August 2019, the Board authorized USA Architects, Planners + Interior Designers, P.A. (USA) to perform additional design services to identify corrective solutions to resolve the make-up air velocity system issue in compliance with code and with the goal of obtaining the certificate of occupancy. Mr. Luckie explained that USA submitted its smoke control analysis report in January 2020, recommending proposed changes to the smoke control system duct work. He added that SDA authorized USA to provide additional design services (including design development and construction documents) to resolve the issue. He advised that the amendment before the Board today, Amendment No. 4, will authorize USA to perform additional design services including the development of construction documents for the most efficient and cost effective corrective work to resolve the issue of providing additional smoke control system

make-up air and to provide construction phase services during the performance of that work. He noted that the design is anticipated to be completed in the spring of 2022, and the construction is expected to be performed in the summer of 2022 when students are not present.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Vargas, seconded by Mr. Piaia, and with Mr. Lewis-Powder recused and abstaining, Amendment No. 4 for USA Architects, Planners + Interior Designers, P.A. was approved with the Board's unanimous vote in favor of ***Resolution 6b.***

Approval of Meeting Minutes

Next, the Vice-Chairman presented for consideration and approval the minutes of the Board's June 2, 2021 Open Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Ms. Lemelle, the Open Session minutes of the June 2, 2021 SDA Board meeting were approved by the Board with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3a.***

Authority Matters

CEO Report

The Vice Chairman then asked Mr. Da Silva for the Report of the CEO. Mr. Da Silva began his report with an update on design-build projects in construction. He reported that Phase III interior finish work continues in the auxiliary gym and locker rooms for the Millville HS addition and renovations project. He said that all other Phase III area work is complete. He added that Phase IV asbestos abatement work and demolition prep work has also begun. For the Passaic Dayton Avenue Educational Campus project he said that landscaping has commenced. He noted

that programming of alarm, security and other systems is being finalized and data switches are being installed. He added that furniture selection is underway in coordination with the district.

In continuing, Mr. Da Silva said that for the Paterson Union Avenue MS project, roof top HVAC units are being commissioned for start-up. He advised that PSEG has completed gas connection to the building. He added that elevator installation work is ongoing, i.e. the 1st elevator is installed and installation of the 2nd elevator is commencing. He noted that work continues on sidewalk installation as well as preparation of outdoor physical education areas. For the Perth Amboy HS project, Mr. Da Silva reported that site detention basin work is ongoing, pile caps and grade beam construction is commencing and installation of underground utilities continues. He said that steel fabrication is underway for the Plainfield Woodland ES project.

Next, Mr. Da Silva gave an update on design-bid-build projects in the construction stage. He reported that for the Keansburg Port Monmouth Road School project, footings and foundations activities are complete, and exterior walls and sub-slab construction is underway for the addition. For the Orange HS project, he said that final inspections of the addition are ongoing and Phase 2 renovations to the existing High School building have begun.

Turning to non-project related matters, Mr. Da Silva reported that on June 30, 2021, Ernst & Young completed its audit of the Authority's 2020 financial statements and issued an unmodified opinion, as expected. He said that except for the GASB 68 pension entries, with respect to which information was not available at the time the Board approved the 2020 financial statements, no other accounting entries were required to be recorded.

Mr. Da Silva then informed the Members that Governor Murphy signed the Fiscal Year 2022 Appropriations Act into law on June 29, 2021. He explained that the budget includes \$275

million for the SDA – \$75 million for emergent needs and capital maintenance, and a direct appropriation of \$200 million for SDA projects.

At this time, Ms. Lemelle left the meeting.

Mr. Da Silva noted that the previous week, the Members had received a copy of the Authority's Biannual Report for the period October 1, 2020 through March 31, 2021. He said that the Biannual Report has now been formally issued to the Governor and Legislature as required and is posted on the SDA website.

Next, Mr. Da Silva provided the Board with an update regarding the SDA-owned Astor Place property in Jersey City. He said that prior to the Authority's previous Board meeting on June 2, SDA's chief counsel had provided the general counsel for the Jersey City School District (district) drafts of a proposed license between the SDA and the district and of a proposed sub-license between the district and Black Interest Team Enterprise Corporation (B.I.T.E.). He said that the district requested edits to the documents and the SDA agreed to those edits. He advised that the proposed licensing documents are substantially similar to those entered into by the SDA for community gardens in other locations throughout New Jersey. He added that the district has now had a copy of SDA's model license and sub-license agreements since March 29.

In continuing, Mr. Da Silva said that following Bishop Bland's comments at the Authority's June Board meeting, the Authority's chief counsel reached out to the district's general counsel and encouraged the district to communicate further with B.I.T.E. and to get back to the SDA with any requested modifications to the license documents. He advised that on June 4, the district's general counsel advised the SDA that he had spoken with B.I.T.E.'s legal counsel and that he (the district's general counsel) hoped to get back to the Authority with proposed document modifications during the week of June 7, 2021. He added that the SDA did not receive any further response from the district during that timeframe.

Mr. Da Silva explained that the SDA's counsel then followed up with the district's general counsel on June 15, 2021. He said that on June 21, 2021, the district's general counsel wrote back that he still had not heard from B.I.T.E.'s legal counsel, but would reach out to SDA as soon as he does.

Mr. Da Silva advised that, unfortunately, despite the SDA's expressed openness to considering any proposed document modifications from the district and B.I.T.E., neither the district nor B.I.T.E. has provided any written feedback. He said that the Authority remains anxious to move forward with facilitating the community garden, but cannot do so without participation and feedback from the SDA's contract partners.

Audit Committee

Next, the Vice-Chairman provided the report of the Audit Committee. He said that the Audit Committee met on June 21, 2021 at which time management provided the Committee with the May 2021 New Funding Allocation and Capital Plan Update. He advised that there was a \$3.9 million decrease in the Unforeseen Events Reserve balance due to Board approval of the revised final project charter for the Orange Cleveland Street ES addition and renovation project. Additionally, he advised that there was a \$5.7 million decrease in the 2008 Capital Plan Emergent Projects Reserve balance due to Board approval of the release of funds for the Paterson Public School #5 emergent building envelope repair project. He said that there were no changes in any of the other reserve balances for the SDA Districts during the reporting period.

Mr. Vargas then advised the Board that the reserve balance for the Regular Operating Districts (RODs) increased by \$400,000 during the reporting period due to a reduction in state share for grant projects nearing completion.

Next, Mr. Vargas provided the May 2021 Monthly Financial Report. He advised the Members that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period

totaled 7.5 million, down \$1.2 million as compared to the budget for the corresponding period. He explained that this decrease is mainly attributable to a decrease in personnel costs resulting primarily from the Authority having 9 fewer FTEs than budgeted, partially offset by lower than projected payroll allocation to project expenditures, lower spending for facilities and general office expenses, professional & other contracted services, information systems and SDA-owned automobiles. Mr. Vargas then reported that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total approximately \$96.3 million, approximately \$37.4 million lower as compared to the capital spending forecast for the corresponding period. He advised the Members that this variance is the result of lower than forecasted expenditures for construction activity, grant activity, school furniture purchases, project insurance, property acquisition, design services and payroll expense allocations to project expenditures. Mr. Vargas said that project expenditures (Actual vs. Prior Year Actual), at approximately \$96.3 million, are lower by approximately \$16.9 million when compared to the capital sending forecast for the corresponding period. He advised the Members that this variance is the result of lower than forecasted expenditures in grant activity, project insurance, school furniture purchases, design services and construction activity.

Mr. Vargas said that, since program inception, 89.9% of the funds authorized for the SDA districts have been disbursed. Additionally, he noted that 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He advised that the estimated value of active school facilities capital projects, along with emergent and regular operating district grant projects, is approximately \$2 billion.

In conclusion, Mr. Vargas reported that Management advised the Committee that the Authority received the Governmental Accounting Standards Board (GASB) No. 68 update from the Division of Pensions and Benefits. He said that the SDA's net pension liability on December

31, 2020, is \$42.4 million which is \$1.6 million lower than the previous year. He advised the Board that, at this time, there are no other audit adjustments to the SDA's 2020 Financial Statements Audit conducted by Ernst & Young, LLP.

Public Comments

The Vice-Chairman then opened the Public Comments portion of the meeting. At the Vice-Chairman's request, Ms. Kelly called upon those members of the public who had announced earlier in the meeting that they were participating by teleconference. The names of these individuals had been forwarded to the SDA in advance of the meeting so that they might address the Board regarding the Jersey City Astor Place Community Garden matter. Specifically, Ms. Kelly called on each of the following individuals to address the Board by name: Minister Rosa Roney, Alejandro Perez, Tiffany Baniju, Teresa Tucker, Reverend Curtis, Deborah Alston, Shazia Rafiq, James Harris, Reverend Philip Webb. None of these members of the public expressed an interest in offering comments to the Board when their name was called.

Ms. Kelly then called on Bishop Merino to address the Board. Bishop Merino introduced himself as a representative of the Bishop of the B.I.T.E. organization and as a Bishop for the state. He added that he has been working with Bishop Bland for more than 10 years, working arduously to provide nutrition at the site of the garden in ways that cannot be imagined. He said that, on a weekly basis, B.I.T.E. makes a strong effort to provide food provisions to the families that come to them. He advised the Board that there are Saturdays on which B.I.T.E. provides 1,000 to 1,500 food bags to families and all the population that is in need.

Bishop Merino implored the Board not to allow bad information to affect the work that B.I.T.E. does. He said that B.I.T.E.'s work is the work of God, adding that God tells us in the Gospel according to Luke to feed everyone faithfully, and to provide for widows, orphans and the poor. He said that that is what B.I.T.E. is doing in that second City of our State.

In continuing, Bishop Merino said that it is necessary that everyone understands that B.I.T.E. is not profiting but, rather, giving support in times of crisis during this pandemic. He said that B.I.T.E. has conducted COVID testing clinics and is doing charity work, provided by God. He asked the Board to understand that what B.I.T.E. is doing is good will.

Bishop Merino said that B.I.T.E. needs that piece of land, because that piece of land is to assist the helpless. He said that when Bishop Bland was given that piece of land, B.I.T.E. had to take out drugs, etc. He said that the land was a mess and that one could not walk on it without fear of stepping on a needle.

He said that now B.I.T.E. has created a garden where, on a weekly basis, they serve hundreds of men, women and children. He said that B.I.T.E. provides them with brand new clothes and quality nutrition. He said that this is possible because B.I.T.E. visits various businesses and factories seeking donations to help the people.

In closing, Bishop Merino said that we should realize the needs that exist in the world in which we live. He concluded by asking CEO Da Silva to sell B.I.T.E. the piece of land. He said that if SDA sells B.I.T.E. the land, they will pave it and fix it really good in the name of Jesus. He said that he trusts in God and the Board that the Board will render the property to B.I.T.E. He thanked the Board.

The Vice-Chairman thanked Bishop Merino for his comments.

Ms. Kelly again called on each of the aforementioned individuals to address the Board. Again, one indicated a desire to offer remarks. Ms. Kelly then asked if there was any other member of the public participating by teleconference who wished to address the Board. There was no response. Accordingly, the Vice-Chairman concluded the Public Comments portion of the meeting.

Adjournment

There being no further business to come before the Board, upon motion by the Vice-Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its July 7, 2021 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—3a.

Approval of Minutes

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the July 7, 2021 Board meeting of the New Jersey Schools Development Authority, for the Open Session were duly forwarded to the Office of the Governor following the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's July 7, 2021 Open Session meeting is hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: August 4, 2021

AUTHORITY MATTERS

CEO REPORT

2020 Annual Report Pursuant to Executive Order No. 37 (2006)

**New Jersey Schools
Development Authority**

**Annual Report
2020**



About the Annual Report

The 2020 Annual Report on the operations of the New Jersey Schools Development Authority (SDA) is presented pursuant to the provisions of Executive Order No. 37 (Corzine), issued on September 26, 2006. The report provides a comprehensive overview of the SDA's operations, highlighting significant actions taken in 2020.

The SDA operates under the Educational Facilities Construction and Financing Act (EFCFA) of 2000 and subsequent August 2007 legislative amendments.

For more information, please refer to the SDA website at www.njsda.gov or the most recent Biannual Report on the School Construction Program at:

https://www.njsda.gov/NJSDA/Content/public/Biannual_Report/2021_1.PDF

Mission Statement

Our mission is to deliver high-quality educational facilities that best meet the needs of the students of the State of New Jersey. We promote fiscal responsibility in the management of taxpayers' resources, while providing efficiently designed facilities that enhance the academic environment.

SDA Executive Staff

Manuel M. Da Silva
Chief Executive Officer

Andrew D. Yosha
Vice President – Program Operations and Strategic Planning

Donald R. Guarriello
Vice President and Chief Financial Officer

Jane F. Kelly
Vice President – Corporate Governance and Legal Affairs

Board Members

Public Members

Robert Nixon
SDA Chairman

Director of Government Affairs, NJ State Policeman's Benevolent Association

Daniel Gumble

Business Representative, I.B.E.W. Local 164

Richard Elbert, AIA

General Counsel, Americas Bjarke Ingels Group

Lester Lewis-Powder

Executive Director, Let's Celebrate, Inc.

Loren Lemelle

Retired Executive, Johnson & Johnson

Michael Maloney

*Business Manager/ Financial Secretary
Plumbers & Pipefitters Local Union No. 9
President, Mercer County Central Labor Council*

Mario Vargas

Broker/Owner, Senior Health Navigators, LLC

Ex-Officio Members

Angelica Allen-McMillan

Acting Commissioner, New Jersey Department of Education

Lieutenant Governor Sheila Oliver

Commissioner, New Jersey Department of Community Affairs

Tim Sullivan

Chief Executive Officer, New Jersey Economic Development Authority

Elizabeth Maher Muoio

State Treasurer, New Jersey Department of the Treasury

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Message From the CEO

The challenges presented by this most extraordinary year did not prevent the SDA from achieving its most important mission: to deliver high-quality educational facilities that best meet the needs of the students of the State of New Jersey. Amid the reality of the COVID-19 pandemic, New Jersey's school construction program continued to deliver on its commitments to school districts and stakeholders. The ability of the Authority to continue with its mission throughout this public health crisis speaks to the professionalism of our talented staff and commitment of our construction partners.

The SDA appropriately adjusted at the onset of the health crisis, putting in place required policies and procedures to allow much-needed program work to continue uninterrupted. In 2020, the SDA delivered three new schools and one major addition that provided 2,700 new seats for students in New Jersey. While they may not have been occupied initially due to remote learning, these educational spaces will benefit New Jersey students for many years. However, the 1:1 technology delivered with those facilities was distributed for student use. Through the important investment of \$177 million, the construction of these projects provide more than 352,000 square-feet of new, state-of-the-art educational spaces for generations of young scholars. The Authority's important work throughout 2020 also included the commencement of several addition/renovation projects to expand existing facilities in order to remedy district-wide overcrowding.

In addition to this important Capital Program work, the SDA collaborated closely with our statewide partners to address other significant facility issues including implementing Alyssa's Law and addressing potential mercury in flooring. Both initiatives successfully advanced throughout 2020, including certifying Alyssa's Law compliance for hundreds of New Jersey school districts and inspecting flooring at dozens of schools throughout the State to identify any potential concerns. These initiatives were undertaken in coordination with our State agency partners, including the New Jersey Department of Health and the New Jersey Department of Education.

New Jersey's commitment to providing modern and safe educational infrastructure for students has not only been substantial in the 31 SDA Districts but also in the Regular Operating

Districts (ROD) as well. In 2020, the SDA Grants Department closed out 140 grants for work completed in RODs representing more than \$165 million in total project costs.

The important work of the SDA benefits students and communities while investing in skilled construction trades that are vital to our economy. Throughout the pandemic, the continuation of field activity for SDA construction projects served as a vital financial lifeline for construction workers throughout the State. At any given time, there are hundreds of workers on our job-sites. The continuation of SDA projects also allowed these workers to maintain some degree of normalcy throughout the year, while providing for their families.

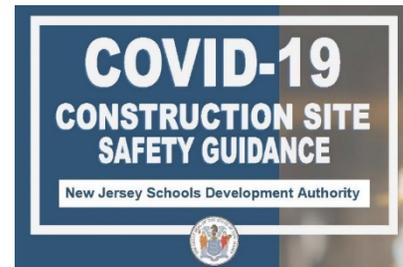
The activity discussed in this Report is the result of the good work of our engaged partners, our collaborative stakeholders and the dedication of the SDA staff. With this combined strength and a recognition that capital investment in school construction projects is essential to the long-term viability of New Jersey's educational infrastructure, the SDA has developed a proven track-record of constructing safe, efficient and durable schools that support New Jersey students throughout the State to achieve their academic goals.

We are extremely gratified to be the reliable, expert resource for our statewide partners as we advance both planned work as well as work to address unanticipated school facilities issues. We look forward to our continued collaboration with the Administration, legislative partners, school districts, and community stakeholders to advance additional projects and initiatives that will modernize and improve schools for our State's most valuable resource – New Jersey students.

Manuel Da Silva
Chief Executive Officer

Resilience Throughout Covid-19

After the Governor’s designation that SDA projects be deemed essential construction, the SDA moved swiftly to enact the recommendations of the State. This was done quickly and efficiently and with no disruption to our active projects in all stages including construction, design and predevelopment. Our back office support and administrative staff also moved quickly and seamlessly to adapt to a mostly work from home environment; in all likelihood, work in the field would have come to a halt if not for the dedication and support of all SDA employees, many of which worked long days throughout the pandemic and continue to do so into 2021.



Through swift action in March 2020, we ensured that safety measures at all our work sites conformed appropriately to the circumstances, including requiring the placement of sufficient hygiene stations, establishing a COVID-19 reporting hotline and advancing construction safety best practices. In addition, SDA required that our construction partners develop and provide a Business Continuity Plan in the event of a COVID-19 related emergency. These plans described and identified the company’s plan for addressing staffing changes that may be required related to their operations and that of their subcontractors and subconsultants working on a SDA project. SDA’s proactive efforts during this challenging time allowed us and our contractors to quickly respond to any adjustments needed in an effort to maintain each project’s schedule and success.

At any given time, SDA has approximately 500 contractor employees working on our sites. Over the course of 2020 throughout the pandemic, SDA only experienced a few dozen contractor exposures, averaging approximately one per week. Most importantly, all have recovered and SDA experienced no project shut downs throughout 2020. The outstanding efforts of SDA’s field personnel and our contracting partners helped to make our projects as safe as possible and allowed us to continue constructing schools during a challenging time.

These measures continued into 2021 and will remain in place as deemed appropriate based on recommendations from the New Jersey Department of Health and the Centers for Disease Control.

Project Accomplishments

SCHOOL COMPLETIONS



Each fall, thousands of students and educators throughout the State prepare to return to the classroom. An exciting time that traditionally marks the start of a new school year, September 2020 looked a lot different from Septembers past.

Nonetheless, throughout the COVID-19 Pandemic Emergency, the SDA continued its important construction work, deemed essential by Governor Murphy, to deliver on its commitment to provide high-quality educational facilities that best meet the needs of our New Jersey students, and to deliver facilities that were ready for students as soon as it was safe for schools to open.

Through this commitment, the SDA delivered three new facilities and one major addition in Fall 2020: the new Sheila Y. Oliver Elementary School in East Orange, the new Denbo-Crichton Elementary School in Pemberton, the new Kennedy Elementary School in Harrison and a major addition to the Senior High School in Millville.

“Through this challenging time for school districts, administrators, teachers, students and families, the Schools Development Authority continues to deliver the school facilities and educational technology that students need in order for them to reach their full potential.”

Governor Phil Murphy

The completed school projects represent a total state investment of more than \$177 million, delivering more than 352,000 square-feet of new construction and approximately 2,700 new student seats.

These new State-of-the-art facilities provide SDA Districts with 1:1 student-device technology, an educational necessity now more than ever before. The technology provided for students attending these schools stands ready to support student learning as educators navigate these extraordinary times.

Denbo-Crichton Elementary School, Pemberton



Beautiful fall weather paired with the look on excited student's faces provided the perfect setting for the new Denbo-Crichton Elementary School ribbon cutting ceremony.

The new Denbo-Crichton Elementary School is a 126,000-square-foot facility, designed to educate approximately 930 students in grades Pre-Kindergarten through five. The school includes 47 classrooms (including self-contained special education space) and features a multi-purpose room with a stage, a gymnasium, a science demonstration room, an art room, a technology lab, a vocal music room, and a computer lab.

The \$58.7 million Denbo-Crichton Elementary School replaced the former Denbo and Crichton facilities to address overcrowding issues and to deliver spaces that align with New Jersey Department of Education Standards. As a result of SDA's commitment to building energy-efficient buildings that consider the surrounding environment, this school was built to be LEED (United States Green Building Council – Leadership in Energy and Environmental Design) certified.

Kennedy Elementary School, Harrison

This fall, the SDA celebrated the completion of the new 65,500 square foot Kennedy Elementary School in Harrison, with a ceremonial ribbon cutting. Joining in the festivities that day was a very special guest. Alan Price,



the Director of John F. Kennedy Presidential Library and Museum, gifted the Harrison School District with a photo from the official presidential archives, a dedication meant to honor the new school, named after the 35th president of the United States.



“In the words of John F. Kennedy – ‘Children are the world’s most valuable resource and its best hope for the future.’ To the students of the Kennedy Elementary School - As current and future leaders, we look forward to seeing what you will accomplish in the coming years.” said SDA CEO Manuel Da Silva.

The new school represents a total state investment of \$36 million, and delivers approximately 400 new student seats for Harrison students in Pre-Kindergarten to first grade.

It includes 20 general classrooms, two self-contained special education classrooms, as well as a cafetorium, gymnasium, outdoor play space and necessary support spaces. The school is on track to receive LEED (United States Green Building Council – Leadership in Energy and Environmental Design) silver certification.

Sheila Y. Oliver Academy, East Orange



The new Sheila Y. Oliver Academy delivers 77,000 square-feet of new construction, and provides approximately 500 new seats for East Orange students in Pre-Kindergarten to fifth grade.

The new \$41 million facility includes 24 general classrooms, two self-contained special education classrooms, a science lab, cafeteria, a multi-purpose room with stage, a media center, a music room, an art room, a technology lab, and necessary support spaces.

“I’ve proudly lived in and served the East Orange community for over 40 years and I am deeply touched and humbled that this new school will carry my name,” said Lt. Governor Sheila Oliver in a press release, who also serves as Commissioner of the Department of Community Affairs. “Educational facilities must evolve and grow with ever-changing technological and societal demands and this new state-of-the-art school was designed not just to meet the needs of students in today’s world but to be adaptable to the needs of the world to come. I thank Governor Murphy, the SDA, and the East Orange community for this great honor and I wish the Academy much success in serving and educating New Jersey’s future generations.”

West Addition to the Millville Senior High School, Millville

In Fall 2020, the SDA delivered the first of three additions to the Millville Senior High School. The approximately 90,000 square-foot addition provides 32 classrooms, a cafeteria, faculty dining room, kitchen, two culinary arts labs, eight small group instruction rooms, two self-contained special education classrooms and one life skills classroom.



When fully completed, the \$137.5 million Millville High School addition/renovation project will provide approximately 230,000 square-feet of additions and more than 55,000 square-feet of renovations that will increase student capacity to accommodate more than 2,000 students in grades nine through 12.

NJSDA 2020 School Completions				
School District	School Name	Approx. New Seats	Delivery Type	Total Cost
East Orange	Sheila Y. Oliver Academy	500	Design-Build	\$41.2M
Harrison	Kennedy Elementary School	400	Design-Build	\$36 M
Millville	Millville Senior H.S. West Addition	800	Design-Build	\$41.9 M
Pemberton	Denbo-Crichton Elementary School	930	Design-Build	\$58.7 M

CAPITAL PROJECTS STARTING CONSTRUCTION

The SDA and the Murphy Administration advanced several new school facility projects this year. While construction on three new schools and one major addition reached completion, three new projects entered the construction phase. Addition/renovation projects at two schools in Orange and a school in Keansburg initiated construction activities in 2020. In addition, the next phase of the Millville project also commenced.

The projects in Orange and Keansburg all advanced utilizing a traditional design-bid-build approach with the SDA's expanded constructability review process as the first step. During this review, the general contractor is required to identify whether there exist any gaps or questions of coordination in the construction documents. The general contractor must also confirm that the documents are free of conditions that might create conflict among the building's components and that could impede satisfactory completion consistent with the contract price and schedule. The Constructability Review provides an effective opportunity to resolve any such issues before commencement of construction, helping to prevent lengthy, costly delays during construction.

In **Keansburg**, the SDA is constructing a new single-story addition of approximately 27,500 square-feet, combined with approximately 19,000 square-feet of renovations which will result in a school facility of approximately 47,000 square-feet designed to educate approximately 315 Pre-Kindergarten students. The new addition will include 13 Pre-Kindergarten classrooms, a food service area, nurse's area, support facilities and a connection to the existing facility. Renovations to the existing facility will include 8 Pre-Kindergarten classrooms, a Gross Motor Skills Area, and two new playgrounds. During 2020, abatement and demolition work commenced to ready the site for the construction of the new addition.

In **Orange**, the SDA has advanced addition/renovation projects at the Cleveland Street Elementary School and Orange High School. The Cleveland Street Elementary School project includes an 11,500 square-foot addition and 38,775 square feet of renovations/alterations to the 100+ year old facility. The additions/renovations will increase student capacity to accommodate more than 320 students in grades Pre-Kindergarten through six. At the end of 2020, footings and foundations for the new addition were complete and structural steel erection was underway.

The Orange High School project includes the construction of an approximately 38,000 square-foot, two story addition to the existing Orange High School facility. An enclosed circulation link between the Orange High School and the Orange Preparatory Academy will also be incorporated. By the end of the year, footings and foundations and structural steel for the addition was complete. Exterior masonry veneer and window installation was underway to ready the building for enclosure. Summer interior renovations and roofing work on the existing school were also completed.

In **Millville**, the next phase of the \$137.5 million Millville High School addition/renovation project commenced. The first addition opened to students in September 2020. This addition to the North side of the building will provide new science classrooms, a gymnasium, a dance studio, and additional spaces in a nearly 100,000 square-foot addition. One of the unique features of this new addition is a green house on the 2nd floor that is associated with the new science classrooms.

CAPITAL CONSTRUCTION PROJECTS PROGRESS STATEWIDE

SDA Capital Projects in Construction (As of December 31, 2020)

District	Project Name	Project Type	Total Estimated Project Costs	Max Student Capacity
Camden	Camden H.S.	New Construction	\$133 M	1,468
Millville	Millville Senior H.S.	Addition/Renovation	\$137.5 M	2,384
Orange	Cleveland Street E.S.	Addition/Renovation	\$33.2 M	348
Orange	High School	Addition/Renovation	\$51.9 M	1,694
Passaic City	Dayton Avenue Educational Campus	New Construction	\$240.9 M	3,020
Paterson	Joseph A. Taub School	New Construction	\$113.9 M	1,100
Perth Amboy	High School	New Construction	\$283.8 M	930
7 Schools in construction			\$994.2M	10,944

At the end of 2020, significant construction activities were ongoing on seven major capital construction projects.

The new High School in **Camden** made significant progress in 2020, with exterior brick veneer work complete, interior mechanical, electrical and plumbing rough-in work ongoing, and interior drywall partition work underway. Interior finishes will proceed in 2021 to ready the building for a September 2021 opening. The \$133 million, 270,000 square-foot facility will include 26 classrooms, four small group instruction rooms, a science lab, a multi-purpose room, an art room, a music room, a technology lab, a media center, and a cafeteria.



In **Passaic**, work on the new Dayton Avenue Educational Campus continued at a rapid pace. As of the end of the year, the building was enclosed to allow for winter interior construction. Mechanical, electrical, and plumbing work, as well as interior CMU wall installation activities were nearing completion throughout the building. Drywall, ceilings and finish painting is ongoing. The new 448,000 square-foot educational campus will provide the Passaic School District with space to educate a maximum of approximately 3,000 students in Pre-Kindergarten to eighth grade. The project remains on track to open to students in September 2022 or sooner.

INVESTING IN NEW JERSEY'S CONSTRUCTION INDUSTRY THROUGH SCHOOL FACILITY PROJECTS

The impact of the SDA's construction projects on New Jersey's construction industry cannot be overstated. That was especially true throughout 2020, when the work of the SDA was deemed essential by the Governor, allowing SDA projects to continue without disruption. This kept thousands of construction workers employed throughout the year while allowing the SDA to maintain project schedules.

In the past, we have seen that capital investment in school projects can create economic prosperity while tempering the impacts of unemployment. The work of the SDA continues to be an economic driver for New Jersey's construction industry, and further investment in SDA projects will allow further creation of infrastructure jobs.

During 2020, the SDA issued contracts for work related to three capital and emergent projects, resulting in awards of nearly \$300 million. This included the design-build contracts for the new Perth Amboy High School and the Charles and Anna Booker School in Plainfield. The SDA also issued construction management contracts for both of these projects and an emergent project in Bridgeton.

In 2021, the SDA and the Murphy Administration will continue to invest in New Jersey schools and businesses. The 2021 forecast includes advertisements for design-build services and construction management services for the new Union City Grade 7 to 9 school.

The SDA's 2021 construction forecast is available on our website at:

https://www.njsda.gov/NJSDA/Content/Business/PDFs/Project_Forecast_2021.pdf

EMERGENT PROJECTS IN SDA DISTRICTS

The SDA's Emergent Project Program addresses SDA District school facilities in need of repair and rehabilitation. Examples of such projects are roof repair or replacement, windows, exterior masonry, and plumbing, electrical, mechanical and security systems and water infiltration issues. At the end of 2020, the SDA was managing 11 emergent projects, with one in construction, five in construction procurement, four in design, and one in scope development.

An emergent project at the Bridgeton Senior High School was in construction at the end of 2020. This \$9.8 million project consists primarily of a roof replacement to remedy water infiltration concerns. It includes replacement of 160,000 square feet of roof and minor masonry repairs. This work is anticipated for completion by the start of the 2021 school-year.

Work was also completed on two emergent projects delegated to school districts for management during 2020. These projects, totaling \$8.8 million, addressed roof replacement, masonry repairs and window replacement issues in Newark.

As of December 2020, 184 emergent projects (both SDA-managed and district-delegated) have been completed since the program’s inception.

REGULAR OPERATING DISTRICT GRANTS

The SDA’s Regular Operating District (ROD) grant program continues to be a cornerstone for the improvement of learning environments across the State. ROD grants fund at least 40 percent of eligible costs for projects in New Jersey’s ROD Districts, addressing health and safety issues and other critical needs. In 2020, the SDA executed one grant to the Haddonfield Borough School District for the removal and replacement of various fascia, soffits and cupolas at the Haddonfield Memorial High School.

REGULAR OPERATING DISTRICT GRANTS			
2020 Grant Executions		Grant Executions Since Inception	
No. of Grants Executed	1	No. of Grants Executed	5,405
State Share	\$99,207	State Share	\$3,004,084,484
Local Share	\$148,811	Local Share	\$5,940,625,717
Total Est. Costs	\$248,018	Total Est. Costs	\$8,944,710,201
No. of Districts Impacted	1	No. of Districts Impacted	524
No. of Counties Impacted	1	No. of Counties Impacted	21

During the year, the SDA Grants Department closed out 140 grants in 50 school districts in 18 counties throughout the State. These closed-out projects represent more than \$165 million in total project costs.

As the SDA continued to favorably impact Regular Operating School Districts throughout the State, SDA disbursed a total of over \$27 million during 2020.

ALYSSA’S LAW

Throughout 2020, significant work took place to advance compliance activities related to Alyssa’s Law. The law states that each public elementary and secondary school building in New Jersey shall be equipped with at least one panic alarm that is directly linked to local law enforcement authorities. In December 2019, the SDA adopted regulations addressing Procedures for Compliance with Alyssa’s Law and, in collaboration with NJDOE, issued Preliminary Guidance on Alyssa’s Law Compliance and School Security Grants. The School Security Grants are authorized by the Securing Our Children’s Future Bond Act, P.L. 2018 c.119.

In order for a school district to be eligible to receive a school security grant from NJDOE under the Securing Our Children’s Future Bond Act, P.L. 2018 c.119, districts must first demonstrate Alyssa’s Law compliance or provide a proposed plan for Alyssa’s Law compliance for each school building in the district. Alyssa’s Law defines a “panic alarm” as a silent security system signal generated by the manual activation of a device intended to signal a life-threatening or emergency situation requiring a response from law enforcement.

The SDA was deemed responsible for certifying the compliance or proposed compliance with the Law of 581 school districts statewide. At the end of the year, the SDA had received 577 applications for review, the vast majority of which were approved by the Authority. This approval then allowed individual school districts to apply for a school security grant from the New Jersey Department of Education through funding authorized by the Securing Our Children’s Future Bond Act, P.L. 2018, c. 119.

ADDRESSING POTENTIAL FLOORING CONCERNS

In 2020, the SDA continued its work with the New Jersey Department of Health (NJDOH) to follow NJDOH-established guidance for the identification of potential hazards presented by flooring of a certain type which may contain mercury – an issue of concern throughout the State and Country. As part of this effort, the SDA initiated an approach for the identification and testing of flooring in previously delivered school construction projects in SDA Districts. SDA conducted site visits at more than 140 school facilities in SDA Districts. Of these facilities, approximately 30% were determined to have poured polyurethane flooring systems warranting further evaluation.

SDA then engaged qualified environmental professionals to perform bulk sample testing and evaluation of those identified flooring types. Bulk sample testing identified whether air monitoring was appropriate. Air monitoring activities are ongoing and are being performed cognizant of district operational needs.

In 2021, SDA will work with impacted SDA school districts to address any needed corrective measures identified upon the conclusion of ongoing testing, in accordance with NJDOH guidance. SDA will also continue its statewide effort with site visits at ROD school facilities that were delivered by SDA.

Commitment to New Jersey Businesses

CONTRACTOR TRAINING PROGRAM BENEFITS SMALL BUSINESSES AMID PANDEMIC

The SDA's Contractor Training Program, now in its tenth year, continued to provide small, minority, women and disabled veteran-owned business enterprises with valuable instruction in business basics, management practices, and knowledge on how to do business with the SDA and other State agencies. While the 2020 program looked different, moving entirely to a virtual platform amid the pandemic, the program moved forward without delay to benefit New Jersey's small businesses.

The program commenced in Fall 2020 and culminated in December with 16 firms successfully graduating from the program. The eight weeks of instructional classes were largely taught by SDA employees who are subject matter experts in construction-related fields. In addition, this year's instructors once again included representatives from the New Jersey Department of Treasury Division of Property Management and Construction and the New Jersey Department of Labor, Division of Wage and Hour Compliance.

In past years, one of the most valuable aspects of the program for participants is the opportunity to network with other participants and the instructors. While the virtual format presented a challenge in this regard, the SDA was still able to offer weekly virtual networking opportunities to supplement the information given during the instructional sessions and to allow participants to interact with each other. At the graduation ceremony, participants had a valuable opportunity to hear from several firms that have obtained general contracting and design-build contracts for the State's school construction program.

"Thank you for putting together this fabulous program. As we are looking to work in NJ, it can be intimidating. This program helped bridge that gap and make it a more realistic target. It really helped us understand the SDA and was very helpful for us as a company."

*Stavan Shah,
Spencer Contracting, LLC*

This year's graduates included firms engaged in industries including Project Management, Engineering, Environmental Engineering, Carpentry, Plumbing, Estimating, General Construction, HVAC, Abatement and Investment. To date, the SDA has trained 204 firms through this in-house Contractor Training Program, providing important training and opportunities that assist in connecting small, minority, women and disabled veteran-owned business enterprises with school facility work and broadening SDA's network of businesses that make our projects successful.

The SDA intends to offer the Contractor Training Program in 2021 with a combination of in-person and virtual classes, dependent on current Covid-19 protocols at the time.

SMALL BUSINESS PARTICIPATION

Small Businesses are vital to New Jersey's economy and play a substantial role in the construction of school facility projects throughout the State in both SDA Districts and Regular Operating Districts. At the end of 2020, the SDA had 1,526 firms pre-qualified to do business on school projects in SDA and the Regular Operating Districts. The New Jersey Department of the Treasury certified 648 of these firms (or 42% of all firms) as SBE firms.

SDA's commitment to the participation of Small Businesses is evident in the percentage of contract dollars awarded to these firms. The SDA requires consultants and prime contractors to make good-faith efforts to identify and hire available small business enterprise (SBE) subconsultants and subcontractors in order to meet the State's SBE goal to award at least 25 percent of the total contract value to them. The total SDA contract dollars awarded through December 31, 2020 was \$29,367,128. The total contract dollars awarded to all SBE contractors was \$6,156,851 (including minorities and women). This represents 21 percent of all SDA contracts. It is important to note that historically, the SDA's good faith effort requirements have meant that SDA engagements achieve or exceed the 25 percent goal over the course of the entirety of the engagements (rather than on an annual basis) as awarded jobs are fully subcontracted or "bought out."

In May 2019, the New Jersey Department of the Treasury promulgated regulations that require firms to make a good faith effort to ensure that at least 3% of the total dollar value of all publicly advertised contracts awarded by the SDA during a fiscal year are awarded to Disabled Veteran-owned businesses. Since that time, the SDA has added this good faith effort goal to our construction contracts. This is similar to the SBE goals for school construction projects. With few prequalified firms registered as DVOBs, the SDA is committed to increasing the participation of DVOBs in the school construction program to meet the 3% goal in the coming years, and continues to make progress toward achieving it. In January 2020, the SDA awarded a design-build contract to Terminal Construction/Dinallo Construction for the new Perth Amboy High School. During the design phase of this contract (in 2020), Terminal awarded 8.5% of the design fees to DVOBs.

SCHOLARSHIPS TO ENCOURAGE INCREASED PARTICIPATION IN CONSTRUCTION JOBS

During 2020, the SDA continued to provide funding for the Governor's Industry Vocations Scholarship for Women and Minorities (NJ-GIVS). The program supports SDA's effort to fund on-the-job or off-the-job outreach and training programs for minority groups and women seeking construction trade occupations or other related occupations – including engineering and management. Specifically, this scholarship benefits women and minority students pursuing a postsecondary certificate or degree program in a construction-related field. The scholarship pays up to \$2,000 per academic year to women and minority students who reside in New Jersey and are enrolled in a NJ-GIVS eligible program at one of New Jersey's approved county colleges, county vocational, technical or trade schools. NJ-GIVS is administered by the New Jersey Higher Education Student Assistance Authority.

During the 2019-2020 academic school year, SDA provided \$117,206.20 to 74 qualifying students throughout New Jersey. Grant recipients are attending programs in Atlantic Cape Community College, Brookdale County College, Eastwick College, HoHoKus School of Trade & Technology Science, Morris County School of Technology, Union County College, among others. Some of the programs of study include Architecture, Construction, Computer Technology, Electrical, Engineering, HVAC, and Plumbing.

Human Resources Review

As detailed in the previous Annual Report, the SDA Board of Directors engaged the services of a consultant, selected by the members following a competitive professional services selection process, to review and formulate improvement recommendations to the SDA's Human Resources function. More specifically, the consultant is responsible for conducting a comprehensive review and providing recommended enhancements for the following areas: job descriptions, functional responsibilities and compensation levels; and operational efficiency evaluation. A Notice to Proceed was issued to the highest ranked firm, Cowden Associates, in February 2020.

Cowden's work was ongoing throughout the year and is expected to culminate in the first quarter of 2021.

Financial Information

2020 PROJECT EXPENDITURES	
SDA District Capital Projects	\$251.9 Million
SDA District Emergent Projects	\$5.3 Million
ROD Grant Projects	\$27.1 Million
Other Project Costs – Program	\$10 Million
TOTAL PROJECT EXPENDITURES	\$294.3 Million

BOND SALES SUPPORTING SCHOOL CONSTRUCTION

School Facilities Construction Bonds, issued by the New Jersey Economic Development Authority (EDA) on behalf of the SDA, provide SDA with the funds it needs to sustain an active project portfolio and cover operating expenses. Bond sales generally coincide with forecasted cash flow requirements for already committed projects in SDA’s portfolio, enabling SDA to pay its vendors promptly as the projects advance.

In total, the New Jersey State Legislature has authorized \$12.5 billion in funding for SDA projects (\$8.9 billion for SDA Districts, \$3.45 billion for RODs and \$150 million for vocational schools). There were no bonds sold in 2020. As of the end of 2020, EDA had issued \$11.502 billion of School Facilities Construction Bonds and Notes to fund the program, leaving approximately \$1 billion remaining under the current bonding authority. Counting cash in the bank and remaining bonding authority, the SDA has sufficient funds available to complete its current project portfolio while maintaining adequate reserves for unexpected cost increases.

BUDGETARY AND FINANCIAL CONTROLS

The Authority maintains a system of internal controls to provide reasonable assurance that: transactions are executed in accordance with management’s requirements and authority;

responsibilities are appropriately segregated; financial statements are prepared in accordance with accounting principles generally accepted in the United States; and that the assets of the Authority are properly safeguarded. Since internal controls are designed to provide reasonable, but not absolute, assurance that these objectives are met, there are inherent limitations in the effectiveness of any system of internal controls. The concept of reasonable assurance generally recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. These internal controls are subject to continuous evaluation by SDA management.

Budgetary Controls

The Authority maintains budgetary controls to ensure operating expenditures do not exceed the annual levels approved by the Board of Directors in the Authority's annual operating budget. A variance analysis of accounts is performed monthly and the results are summarized and presented to the SDA Audit Committee in a monthly report. As appropriate, the Authority may also allocate expenditures in its operating budget for various internal capital projects including amounts for the acquisition of equipment, computer software, furniture and fixtures and leasehold improvements. The Authority's Capitalization & Depreciation policy prescribes when capitalization of an asset is appropriate.

In addition, the Authority develops and maintains comprehensive project budgets, approved by the Board of Directors, for each of the school facilities projects that it manages. The Authority uses project management software for planning, recording and monitoring project budgets and schedules. Other software and tools are used by the Authority for cost estimating and financial analyses. The data obtained from regular monthly re-forecasting sessions is used to monitor the status of projects and to review and analyze costs in comparison to approved budgets. The information obtained from these sessions is summarized and presented to the Audit Committee in a monthly report.

Financial Controls

The Authority maintains effective financial controls in part with an integrated accounting and budgeting system, which enables the Authority to view, analyze and report on various financial data. The Authority utilizes separate financial reporting software to: (1) efficiently and effectively monitor the Authority's financial performance; (2) identify financial trends; and (3) generate accurate and timely financial data and reports.

Additionally, the Authority has implemented effective financial controls in key risk areas as documented in numerous written policies, procedures, standard operating procedures (SOPs), processes, guidelines, checklists and standards. The Authority has implemented policies and procedures (or other analogous documents) in the areas of accounting, accounts payable, procurement, information technology, corporate governance and program operations. The Board of Directors has also adopted an Ethics Code for all employees, which is intended to foster a strong ethical climate at the Authority. Together, these policies and procedures (or other analogous documents) provide a system of internal controls and accountability designed to safeguard the Authority's assets. The Authority's internal auditors conduct periodic reviews to ensure the Authority's adherence to internal control policies and procedures.

The Board of Directors periodically reviews and approves modifications to the SDA's Operating Authority policy. The Operating Authority designates those persons at the Authority who are authorized by the Board (either generally or in specific transactions) to: (1) approve contracts and contract changes (i.e., change orders and amendments), (2) execute documents legally binding on the Authority, and (3) sign checks and approve disbursements on behalf of the Authority.

CERTIFICATIONS PURSUANT TO SECTION 22C OF EXECUTIVE ORDER 37 (2006)

I certify that, to the best of my knowledge, the financial information provided to the Authority's independent auditors in connection with their audit of the 2020 financial statements is accurate, and that such information fairly presents the financial condition and operational results of the Authority as of December 31, 2020 and for the year then ended.

Donald Guarriello, Jr.
Chief Financial Officer

I certify that, to the best of my knowledge, the financial information provided to the Authority's independent auditors in connection with their audit of the 2020 financial statements is accurate, and that such information fairly presents the financial condition and operational results of the Authority as of December 31, 2020 and for the year then ended.

Manuel M. Da Silva
Chief Executive Officer

CERTIFICATION PURSUANT TO SECTION 2 OF EXECUTIVE ORDER 37 (2006)

In accordance with Executive Order 37 (2006), please find enclosed the New Jersey Schools Development Authority's (the "Authority") 2020 comprehensive report of Authority operations, (the "2020 Annual Report"). This report highlights the significant actions of the Authority for the year ending December 31, 2020, including the degree of success the SDA had in promoting the State's economic growth strategies and other policies during the year.

The report of independent auditors, issued by Ernst & Young LLP, is included within the financial statements section of the 2020 Annual Report. With the issuance of the audit report, the Authority is in compliance with the requirements of Executive Order 122 (2004).

Executive Order 37 Section 2 Certification:

I, Manuel M. Da Silva, certify that, from January 1, 2020, to December 31, 2020, the Authority has, to the best of my knowledge, followed all of its standards, procedures and internal controls.

Manuel M. Da Silva
Chief Executive Officer

STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
(a component unit of the State of New Jersey)



FINANCIAL STATEMENTS
AND REQUIRED SUPPLEMENTARY INFORMATION

For the Year Ended December 31, 2020

Resolution—4ai.

Resolution Approving the SDA 2020 Annual Report

WHEREAS, the New Jersey Schools Development Authority (SDA or the Authority) was established by law pursuant to P.L.2007, C.137 (N.J.S.A. 52:18A-235 et. seq.) as an entity “in but not of” the New Jersey State Department of the Treasury; and

WHEREAS, pursuant to law, the Authority is authorized to “adopt bylaws for the regulation of its affairs and the conduct of its business” which bylaws were adopted by the Authority on August 15, 2007; and

WHEREAS, consistent with Article VIII, Section 8.3 of the Authority’s bylaws, and in accordance with Executive Order No. 37 (2006), the Authority has prepared a comprehensive report including, among other things, Authority financial statements, and an identification of internal controls that govern expenditures, procurement and other financial matters and transactions; and

WHEREAS, the Authority’s financial statements were presented to the SDA Audit Committee on May 17, 2021 and are presented for Board approval on this date; and

WHEREAS, consistent with Article VIII, Section 8.3 of the Authority’s bylaws, and in accordance with Executive Order No. 37 (2006), following approval of the Authority’s Annual Report by the Members, a copy of same shall be submitted to the Governor’s Authorities Unit and then posted on the Authority’s website; and

WHEREAS, the 2020 SDA Annual Report has been prepared by executive management consistent with Executive Order No. 37 and is presented as an attachment hereto with a recommendation for Board approval.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby approve the New Jersey Schools Development Authority’s 2020 Annual Report as presented by executive management on this date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum and 2020 SDA Annual Report, dated August 4, 2021

Dated: August 4, 2021

CHAIRMAN'S REPORT

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE
(CHAIRMAN'S REPORT)**

Approval of Awards - Legal Services - Package No. GP-0276-R01

**MEMORANDUM**

TO: Members of the Authority

FROM: Albert D. Barnes
Chief Counsel

Sean Murphy
Director, Procurement

DATE: August 4, 2021

SUBJECT: Approval of Awards
Package No. GP-0276-R01
Legal Services

INTRODUCTION

The NJSDA previously procured legal services in 2008, 2011, 2013, 2015, 2017 and 2019 to complement legal support provided to the NJSDA through its Division of Chief Counsel and through the Division of Law in the Office of the Attorney General. Since the current task order contracts will expire in December 2021, the Members of the Authority are requested to approve the retention of a new group of eleven (11) law firms with legal expertise in the following specific areas: (1) Environmental Law; (2) Government Contracting, Bid Protests and Procurement; (3) Employment Law; (4) Professional Errors and Omissions and Cost Recovery; (5) Construction Litigation; and (6) Real Estate Law. Specific work assignments under the contracts will be made by way of “task order” on an as needed basis. The term of agreement for these contracts is two (2) years. For any assignment(s) accepted during the term of the agreement, the firm(s) will be allowed to complete the particular assignment(s), even if extending beyond the term of the agreement.

The selected law firms may be tasked, on an as needed basis, to assist the NJSDA’s Division of Chief Counsel and to provide legal advice, consultative services, and, when required, formal representation of the NJSDA. Selection of a firm, however, does not guarantee that the firm will be assigned work. Task order assignments customarily will be made on a rotating basis within the six (6) specialty areas and multiple matters may be included as part of a single task order assignment. Assignments will be made subject to firm availability and a conflict of interest check. Firms will be required to submit a proposed budget for each task order assignment. The budget shall be subject to the NJSDA’s approval and acceptance prior to commencement of services under the task order assignment.

Additionally, as described in the Request for Proposals (“RFP”), each selected firm must comply with the NJSDA Legal Services Management Guidelines and agree to provide its services at a blended hourly rate of \$200 for attorney services and an hourly rate of \$90 for paralegal services. These rates are the same as those utilized for the 2008, 2011, 2013, 2015, 2017 and 2019 legal services task order contracts. Total compensation to an individual Firm, regardless of whether it is engaged in one or more of the specialty areas, shall not exceed \$1,500,000 for the two (2) year term.

Expenditures attributed to previously procured legal services task order contracts through July 6, 2021 are as indicated in Table 1 below:

TABLE 1

Contract & Award Year	Task Orders Issued	Firms Issued Task Orders	Total Billings
GP-0089 (2008)	34	7 of 7	\$2,425,233.67
GP-0162 (2011)	20	9 of 16	\$4,208,894.76
GP-0200 (2013)	16	8 of 14	\$543,535.41
GP-0225 (2015)	20	9 of 16	\$1,524,771.14
GP-0242 (2017)	24	10 of 16	\$932,701.23
GP-0258 (2019)	8	5 of 12	\$214,740.80

PROCUREMENT PROCESS

The RFP was advertised beginning on March 17, 2021 on the NJSDA website, on the New Jersey State website, in the New Jersey Law Journal, and in selected newspapers for interested firms to participate in the bidding process. Outreach was also performed via e-mail.

A Selection Committee consisting of five (5) NJSDA staff members was established.

Responsive proposals were received from twenty-three (23) firms by April 23, 2021. The proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFP for this project. The Selection Committee members independently evaluated the proposals per legal specialty area based on the following criteria:

- Firm Capabilities and Experience
- Team Structure and Key Team Member Experience and Qualifications
- Approach to Providing the Scope of Services/Control of Schedule

Each Selection Committee member evaluated each proposal per legal specialty area, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 2 below:

TABLE 2

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Firm Capabilities and Experience	2.0	20
Team Structure and Key Team Member Experience and Qualifications	6.5	65
Approach to Providing the Scope of Services / Control of Schedule	1.5	15
Total Possible Points		100

For each firm's proposal, the individual criteria scores awarded by a particular Selection Committee member for each legal specialty area were added together to calculate a Proposal Score for that legal specialty area. Each firm could receive a maximum of 100 points per evaluator per legal specialty area. All of the scores awarded by the Selection Committee members to a particular firm for each legal specialty area were added together and averaged to arrive at a Final Proposal Score for that legal specialty area.

The Selection Committee conducted interviews with the twenty-three (23) responding firms from June 7, 2021 through June 14, 2021, as applicable. The interviews allowed the firms to expand and detail their team experience and approach with respect to each legal specialty area. The Selection Committee interviewed each of the firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member for each legal specialty area were added together to calculate an Interview Score for that legal specialty area. Each firm could receive a maximum of 100 points per evaluator per legal specialty area. All of the scores awarded by the Selection Committee members to a particular firm for each legal specialty area were added together and averaged to arrive at a Final Interview Score for that legal specialty area.

The Final Proposal Score and the Final Interview Score assigned each firm for each legal specialty area were added together and averaged to obtain the firm's Final Combined Score for that legal specialty area.

The Final Combined Scores and Final Rankings are listed in Tables 3-8 below:

TABLE 3 – ENVIRONMENTAL LAW

Firm	Final Combined Score	Final Rank
Law Offices of Wanda Chin Monahan, LLC	89.200	1
Saiber, LLC	83.925	2
Greenbaum, Rowe, Smith & Davis, LLP	80.025	3
Cohn Lifland Pearlman Herrmann & Knopf, LLP	76.675	4
Hill Wallack, LLP	72.525	5
Archer & Greiner, P.C.	71.175	6
Rutter & Roy, LLP	69.450	7
Carella, Byrne, Cecchi, Olstein, Brody & Agnello, P.C.	69.000	8
DeCotiis, FitzPatrick, Cole & Giblin, LLP	63.125	9

TABLE 4 – GOVERNMENT CONTRACTING, BID PROTESTS & PROCUREMENT

Firm	Final Combined Score	Final Rank
Dilworth Paxson, LLP	85.100	1
Eckert, Seamans Cherin & Mellott, LLC	82.925	2
Schenck Price Smith & King, LLP	82.425	3
Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC	72.200	4
DeCotiis, FitzPatrick, Cole & Giblin, LLP	69.575	5
Archer & Greiner, P.C.	66.675	6
Parker McCay, P.A.	66.550	7
Weiner Law Group, LLP	66.550	7
Greenbaum, Rowe, Smith & Davis, LLP	64.725	9

TABLE 5 – EMPLOYMENT LAW

Firm	Final Combined Score	Final Rank
Ruderman & Roth, LLC	88.125	1
Methfessel & Werbel, P.C.	87.200	2
Saiber, LLC	82.675	3
Eckert, Seamans Cherin & Mellott, LLC	77.875	4
Hill Wallack, LLP	74.600	5
Vaughan Baio & Partners	73.525	6
Brown & Connery, LLP	73.200	7
Wong Fleming, P.C.	72.875	8
Greenbaum, Rowe, Smith & Davis, LLP	69.825	9
Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC	69.250	10
Archer & Greiner, P.C.	68.425	11
Carella, Byrne, Cecchi, Olstein, Brody & Agnello, P.C.	65.600	12
Weiner Law Group, LLP	65.550	13
Pashman Stein Walder Hayden, P.C.	64.975	14
Cohn Lifland Pearlman Herrmann & Knopf, LLP	64.100	15
DeCotiis, FitzPatrick, Cole & Giblin, LLP	59.400	16
Inglesino, Webster, Wyciskala & Taylor, LLC	50.775	17
Biancamano & Di Stefano, P.C.	48.400	18

TABLE 6 – PROFESSIONAL ERRORS AND OMISSIONS & COST RECOVERY

Firm	Final Combined Score	Final Rank
Dilworth Paxson, LLP	89.100	1
Eckert, Seamans Cherin & Mellott, LLC	85.125	2
Hill Wallack, LLP	85.000	3
Greenbaum, Rowe, Smith & Davis, LLP	77.275	4
Schenck Price Smith & King, LLP	76.950	5
Archer & Greiner, P.C.	66.400	6
Parker McCay, P.A.	65.400	7
Cohn Lifland Pearlman Herrmann & Knopf, LLP	64.900	8
Wong Fleming, P.C.	54.800	9

TABLE 7 – CONSTRUCTION LITIGATION

Firm	Final Combined Score	Final Rank
Dilworth Paxson, LLP	87.150	1
Eckert, Seamans Cherin & Mellott, LLC	85.725	2
Schenck Price Smith & King, LLP	82.275	3
Hill Wallack, LLP	80.850	4
Greenbaum, Rowe, Smith & Davis, LLP	72.550	5
Florio Perrucci Steinhardt Cappelli Tipton & Taylor, LLC	69.975	6
Saiber, LLC	67.950	7
Archer & Greiner, P.C.	67.150	8
Parker McCay, P.A.	66.275	9
Rutter & Roy, LLP	65.475	10
Carella, Byrne, Cecchi, Olstein, Brody & Agnello, P.C.	63.675	11
Cohn Lifland Pearlman Herrmann & Knopf, LLP	62.525	12
Weiner Law Group, LLP	61.200	13
DeCotiis, FitzPatrick, Cole & Giblin, LLP	60.350	14
Wong Fleming, P.C.	54.175	15

TABLE 8 – REAL ESTATE LAW

Firm	Final Combined Score	Final Rank
Hill Wallack, LLP	68.150	1
Carella, Byrne, Cecchi, Olstein, Brody & Agnello, P.C.	66.050	2
Eckert, Seamans Cherin & Mellott, LLC	64.350	3
Brown & Connery, LLP	63.100	4
Greenbaum, Rowe, Smith & Davis, LLP	62.400	5
Rutter & Roy, LLP	55.450	6
Archer & Greiner, P.C.	51.450	7
DeCotiis, FitzPatrick, Cole & Giblin, LLP	51.200	8
Weiner Law Group, LLP	50.100	9
Saiber, LLC	49.500	10
Cohn Lifland Pearlman Herrmann & Knopf, LLP	47.800	11
Inglesino, Webster, Wyciskala & Taylor, LLC	32.200	12

Based on the Final Combined Scores and Final Rankings as listed in Tables 3-8 above, the eleven (11) firms listed in Table 9 below are proposed for awards of contracts in the legal specialty areas indicated. It should be noted that three (3) or five (5) firms were selected for the various specialty areas, depending upon the anticipated volume of assignments in each specialty area and/or the potential need to address conflicts.

TABLE 9 – SUMMARY OF HIGHEST RANKED FIRMS PER SPECIALTY AREA

Firm	Environmental Law	Government Contracting, Bid Protests & Procurement	Employment Law	Professional Errors and Omissions & Cost Recovery	Construction Litigation	Real Estate Law
Brown & Connery, LLP						X
Carella, Byrne, Cecchi, Olstein, Brody & Agnello, P.C.						X
Dilworth Paxson, LLP		X		X	X	
Eckert, Seamans Cherin & Mellott, LLC		X	X	X	X	X
Greenbaum, Rowe, Smith & Davis, LLP	X			X	X	X
Hill Wallack, LLP			X	X	X	X
Law Offices of Wanda Chin Monahan, LLC	X					
Methfessel & Werbel, P.C.			X			
Ruderman & Roth, LLC			X			
Saiber, LLC	X		X			
Schenck Price Smith & King, LLP		X		X	X	

RECOMMENDATION

We are requesting the Members' approval to contract with the three (3) highest ranked firms in each of the following legal specialty areas: (1) Environmental Law; and (2) Government Contracting, Bid Protests and Procurement.

Additionally, we are requesting the Members' approval to contract with the five (5) highest ranked firms in each of the following legal specialty areas: (1) Employment Law; (2) Professional Errors and Omissions and Cost Recovery; (3) Construction Litigation; and (4) Real Estate Law.

Attorney services will be provided at a blended hourly rate of \$200 and paralegal services will be provided at an hourly rate of \$90. The awarded firms in each specialty would enter into a contract for a two-year term. The contract term would extend until completion of work assignments made during the two-year period from issuance of the contract Notice to Proceed. The blended rates will be the hourly rates charged through the duration of all assignments.

Prior to execution of each contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Albert D. Barnes
Albert D. Barnes, Chief Counsel

/s/ Sean Murphy
Sean Murphy, Director, Procurement

Reviewed and Recommended by: Jane Kelly, Vice President, Corporate Governance and Legal Affairs

Resolution—5a.

Approval of Award
Package No. GP-0276-R01
Legal Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize the award of professional services contracts; and

WHEREAS, in 2017, the SDA entered into two-year contracts with law firms in a variety of legal specialties, pursuant to which those firms would serve to complement legal support provided to the SDA through its Division of Chief Counsel and by the Division of Law in the Office of the Attorney General; and

WHEREAS, these legal services contracts will expire in December 2021; and

WHEREAS, the Board is now requested to approve the retention of a new group of law firms with legal expertise in the areas of environmental law, professional errors and/or omissions and cost recovery, employment law, government contracting bid protests and procurement, construction litigation, and real estate law; and

WHEREAS, any law firm selected to provide legal services to the SDA will be required to submit a proposed budget for any task order assignment; and

WHEREAS, each selected firm must agree to provide its services in accordance with the terms set forth in the memorandum presented to the Board on this date and in compliance with the SDA Legal Services Management Guidelines as described in the Request for Proposals; and

WHEREAS, procurement for all selected law firms was conducted in accordance with applicable SDA regulations as set forth in greater detail in the memorandum presented to the Board on this date; and

WHEREAS, prior to execution of each contract, the same, along with related documentation, will be reviewed and approved by the SDA Division of Chief Counsel; and

WHEREAS, executive management has deemed approval of this award in the best interest of the Authority and recommends its approval by the full Board.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of the proposed contracts for Legal Services (Package No. GP-0276-R01) consistent with the provisions of the memorandum presented to the Board on this date.

BE IT FURTHER RESOLVED, that, prior to the execution of each contract, the same along with related documentation, will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve the same, in which case this action shall become effective upon such approval.

Attached: Memorandum, Approval of Award Package No. GP-0276-R01, Legal Services, dated
August 4, 2021

Dated: August 4, 2021

Owner Controlled Insurance Program (OCIP III) - Reallocation of Contract Funds

**MEMORANDUM**

TO: Members of the Authority

FROM: Karon Simmonds
Director, Risk Management

DATE: August 4, 2021

SUBJECT: Owner Controlled Insurance Program (OCIP III)

The Members of the Authority are requested to approve the reallocation of contract funds (GP-0208-R02) in connection with the Authority's Owner Controlled Insurance Program ("OCIP III") purchased in 2015. As discussed below, Liberty Mutual Insurance Company ("LMI") recently completed its audit of OCIP III and determined based on final audited construction values for enrolled projects, that NJSDA owes LMI an additional \$518,972 and \$232,785, respectively, for workers' compensation and general liability premiums. Risk Management staff have reviewed the audited values and are in agreement with the results.

Although contract GP-0208-R02 has sufficient funds remaining, based on the Board's previous approval in 2014, to cover the additional premium costs, there is not enough money available in the workers' compensation insurance line to pay the entire \$518,972. Therefore, management is requesting Board approval to reallocate a total of \$257,391 to the workers' compensation line as follows: \$172,123.00 would be reallocated from the general liability insurance line and \$85,268 would be reallocated from the line utilized to fund the deductible amount for claims/losses. The reallocations would also serve to reduce the amounts that would have to be deobligated at contract closeout.

The "Operating Authority By Level" adopted by the Board on December 1, 2010, as amended March 7, 2012, does not specifically address the reallocation of contract funds, however management has determined that it is appropriate to seek Board approval for transparency purposes.

Background

On December 3, 2014, the Members of the Authority approved the purchase of various Owner Controlled Insurance Program ("OCIP III") wrap-up policies from Liberty Mutual Insurance and other insurers for Excess Liability coverage, at a cost not to exceed \$20,272,472 based upon aggregate construction values for enrolled projects of \$654 million and estimated maximum claim costs. Among the wrap-up policies included in OCIP III are workers' compensation, general liability (including completed operations liability) and excess liability. Another wrap-up policy, builder's risk (i.e., property) coverage, was purchased separately. OCIP III was structured such that the Program had an initial three (3) year term to enroll eligible projects commencing construction on or after the effective date of March 1, 2015. All enrolled OCIP III projects would then be expected to reach construction completion within five (5) years of the Program effective date. Thereafter, all enrolled projects would have completed operations coverage for an additional ten (10) years, the statute of repose for construction projects in New Jersey, commencing with the time the project is put to its intended use.

OCIP III Audit

The main purpose of the insurer's OCIP audit is to firm up the calculation of insurance premiums based upon actual construction values for all enrolled contractors and subcontractors. Since the audit involves a summation of data from all construction projects enrolled during the initial three (3) year term and completed within five (5) years of the Program effective date, the audit cannot be finalized until all of the contract values are known. The audit can typically take up to one year or more to finalize following completion of construction of the final project due to the high number of contractors and subcontractors enrolled in the Program.

OCIP III was initially purchased in 2015 based upon \$431 million of construction values. To account for anticipated fluctuations in construction costs, the Members approved costs based upon not to exceed aggregate construction values of \$654 million. The insurer's final audit for the five (5) year term of March 1, 2015 to April 1, 2020 (includes a one month extension) resulted in actual enrolled construction values of \$540.4 million. The increase of \$109.4 million in construction values resulted in the additional premiums outlined above.

Though the audit finalizes the cost of insurance, SDA will still be obligated to pay for workers' compensation and general liability claim costs within a deductible of \$250,000 on any one claim throughout the statute of repose. When the Board approved a cost not to exceed \$20,272,472 in 2014, it included a maximum cost of over \$11 million to pay for anticipated claims. The Authority partially funded an escrow account in the amount of \$4,567,000 for the insurer to pay for ongoing claim costs. As claims mature, the insurer will annually recalculate the funds required to pay for these claims throughout the statute of repose (10 years). Thereafter, any unused contract funds will be deobligated and all remaining escrow funds, if any, will be refunded to the Authority.

Recommendation

The Members of the Authority are requested to approve the reallocation of contract funds (GP-0208-R02) in connection with the OCIP III insurance program consistent with this memorandum. The total amount of the reallocation is \$257,391.

/s/ Karon Simmonds

Karon Simmonds, Director, Risk Management

Reviewed and recommended by:

Donald Guarriello, Vice President and Chief Financial Officer

Resolution—5b.

Owner Controlled Insurance Program (OCIP III) – Reallocation of Contract Funds

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of Goods and Services contracts greater than \$500,000 and certain related matters; and

WHEREAS, on December 3, 2014, the Members of the Authority approved the purchase of various Owner Controlled Insurance Program (OCIP III) wrap-up policies from Liberty Mutual Insurance Company (LMI) and other insurers for excess liability coverage, at a cost not-to-exceed (NTE) \$20,272,472; and

WHEREAS, among the wrap-up policies included in OCIP III are workers' compensation, general liability and excess liability; and

WHEREAS, following Board approval, when OCIP III was initially purchased in 2015, the purchase amount was based upon \$431 million of construction values, however, in order to account for anticipated fluctuations in construction costs, the Members approved costs based upon NTE aggregate construction values of \$654 million; and

WHEREAS, LMI's final audit for the five (5) year term of March 1, 2015 to April 1, 2020 (with a one month extension) resulted in actual enrolled construction values of \$540.4 million, an increase of \$109.4 million in construction values resulting in additional premiums payable to LMI; and

WHEREAS, the audit determined, based on final audited construction values for enrolled projects, that SDA owes LMI an additional \$518,972 and \$232,785, respectively, for workers' compensation and general liability premiums; and

WHEREAS, staff has reviewed the audited values and is in agreement with the results; and

WHEREAS, although contract GP-0208-R02 has sufficient funds remaining to cover the additional premium costs, there are insufficient funds available in the workers' compensation insurance line to pay the entire \$518,972; and

WHEREAS, management is therefore requesting Board approval to reallocate a total of \$257,391 to the workers' compensation line with \$172,123 to be reallocated from the general liability insurance line and \$85,268 to be reallocated from the line utilized to fund the deductible amount for claims/losses; and

WHEREAS, the reallocations would also serve to reduce the amounts that would have to be de-obligated at contract closeout.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the reallocation of a total amount of \$257,391 in contract funds (GP-0208-R02) in connection with the SDA's OCIP III insurance program consistent with the memorandum presented to the Board on this date and incorporated herein.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Owner Controlled Insurance Program (OCIP III) – Reallocation of Contract Funds, dated August 4, 2021

Dated: August 4, 2021

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE
(CHAIRMAN'S REPORT)**

**Demolition and Site Preparation Contractor Award - Union City Public
School District - Union City New Middle School**

**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Andrew Oakley
Program Director, Construction Operations

RE: District: Union City
School: Union City New Middle School
Description: Demolition and Site Restoration Activities
Package No.: HU-0029-N01
CCE: \$614,736
Advertised CCE Range: \$600,000 to \$650,000
Award: \$567,700

DATE: August 4, 2021

SUBJECT: Demolition and Site Preparation Contractor Award

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of the award of a contract in the amount of \$567,700 to The Ambient Group, LLC¹ for demolition of the existing structures on NJSDA owned properties (532 and 534 36th Street and 531 and 529 37th Street in Union City), removal of seven (7) underground storage tanks, and limited site restoration activities, in preparation for the delivery by the NJSDA of the New Union City Middle School for the Union City Public School District (District).

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000.

BACKGROUND

At the December 4, 2019, Board Meeting the Members approved the revised Preliminary Project Charter for the New Union City Grade 7 to 9 school. The project is planned to be a 125,000 SF new school to educate 756 students in grades 7 to 9. The project includes the completed acquisition of the four (4) properties noted above, acquired to provide an adequately-sized site for the project. Those acquired properties adjoin the main site for delivery of the project, property formerly owned by the Union City Parking Authority (UCPA) that is under agreement for sale to the District.

¹ The Ambient Group, LLC listed the following subcontractors for the required trades in its Price Proposal: All Pro Management, LLC (Asbestos Removal/Treatment) and The Ambient Group, LLC (Underground Storage Tanks/Closure).

Members of the Authority
Demolition and Site Preparation Contractor Award
Package No. HU-0029-N01
Union City – New Middle School
August 4, 2021
Page 2 of 3

We expect to advertise in the fourth quarter of 2021 for Design-Build services for delivery of the New Union City Middle School.

PROCUREMENT PROCESS

This package was advertised beginning on May 19, 2021 on the NJSDA website, NJ State website and in selected newspapers for interested firms, registered as Small Business Enterprises and classified in General Construction (C008 or C009) or Demolition (C021), to participate in the bidding process.

A non-mandatory pre-bid teleconference was held on June 3, 2021.

Project Rating Proposals were received from bidders by June 7, 2021. Bidders were evaluated based on the largest of four projects completed in the past ten years, reference checks, safety rating, and prevailing wage record. Based on evaluation of the information submitted, four (4) bidders received a Project Rating Limit.

A mandatory site visit was held on June 9, 2021.

Bidder Questions were received by June 23, 2021. An Addendum containing responses to the Bidder Questions was issued to the bidders on June 30, 2021.

Price Proposals were received on July 14, 2021. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that two (2) bidders were responsive. The results of the review are listed below:

Contractor	Bid Amount	Comments
Tekcon Construction, Inc.	\$550,000.00	Non-responsive bidder. Bid rejected.
The Ambient Group, LLC	\$567,700.00	Qualified and responsive bidder.
Two Brothers Contracting, Inc.	\$797,200.00	Qualified and responsive bidder.

As stipulated in the Contract Documents, each Bid Amount is inclusive of NJSDA-established Allowances totaling \$210,000, as follows: \$110,000 for Petroleum Impacted Soil and Groundwater; and \$100,000 for Conditions In Excess of Specified Estimated Quantities.

The responsive low bidder was The Ambient Group, LLC (Ambient).

The bid submitted by Ambient was less than the CCE. In order to understand the difference between the CCE and the bid price and to ensure the contractor's Price Proposal was inclusive of all scope elements, a conference was conducted on July 20, 2021 with Ambient and staff from Procurement, Construction Operations, Program Operations and Financial Operations to review the bid. The discussion verified that Ambient had included all project scope work in its bid and identified that the majority of the overall variance between the NJSDA's CCE and Ambient's Price Proposal is attributable to lower costs than

Members of the Authority
Demolition and Site Preparation Contractor Award
Package No. HU-0029-N01
Union City – New Middle School
August 4, 2021
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included in the CCE for General Conditions, Bond, and Insurances. At the time of review, Ambient confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents.

The Construction Operations Director and the Financial Operations Director recommend award of the project to Ambient.

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to The Ambient Group, LLC for Contract No. HU-0029-N01 in the amount of \$567,700, inclusive of NJSDA-established Allowances totaling \$210,000.

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
Sean Murphy, Director, Procurement

/s/ Andrew Oakley
Andrew Oakley, Program Director, Construction Operations

Reviewed and Recommended by: Manuel Da Silva, Chief Executive Officer
Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations and Strategic Planning
Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer
Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations
Reviewed and Recommended by: Robert Carney, Director, Financial Operations
Reviewed and Recommended by: Steve Wendling, Deputy Program Director, Construction Operations

Resolution 6a.

Demolition and Site Preparation Construction Award

District:	Union City
School:	Union City New Middle School
Description:	Demolition and Site Restoration Activities
Package No.:	HU-0029-N01
CCE:	\$614,736
Advertised CCE Range:	\$600,000 to \$650,000
Award:	\$567,700

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of construction contracts greater than \$500,000; and

WHEREAS, the Union City Middle School Project (Project) is planned to be a 125,000 square foot new school to educate 756 students in grades 7 to 9; and

WHEREAS, on December 4, 2019, the Members of the Authority approved a revised preliminary charter for the Project; and

WHEREAS, the Project includes the completed acquisition of 4 properties (the Properties) to provide an adequately-sized site for the Project as described in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the acquired Properties adjoin the main site for delivery of the Project, property formerly owned by the Union City Parking Authority that is under agreement for sale to the District; and

WHEREAS, the package for the required services was advertised beginning on May 19, 2021 and, upon completion of a competitive procurement process, the responsive low bidder was The Ambient Group, LLC (Ambient); and

WHEREAS, management now requests and recommends that the Members of the Authority authorize and approve the award of a contract in the amount of \$567,700, inclusive of SDA-established allowances totaling \$210,000 to Ambient for demolition of existing structures on the SDA owned Properties, removal of 7 underground storage tanks, and limited site restoration activities, in preparation for the delivery by the SDA of the Project; and

WHEREAS, following a review, Ambient confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

WHEREAS, the SDA construction operations director and financial operations director recommend award of the project to Ambient; and

WHEREAS, the Project background and the details of the procurement process followed for the proposed contract award are comprehensively set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, management expects to advertise in the fourth quarter of 2021 for design-build services for delivery of the Project; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract to The Ambient Group, LLC for Contract No. HU-0029-N01 in the amount of \$567,700 for the New Union City Middle School project, inclusive of SDA-established Allowances totaling \$210,000.

BE IT FURTHER RESOLVED, that prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Demolition and Site Preparation Construction Award, Union City Public School District, Union City New Middle School, Package No. HU-0029-N01-RBI, dated August 4, 2021

Dated: August 4, 2021

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: August 4, 2021

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.

2011 & 2012 Portfolio Projects Activities Summary

as of 7/15/21

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

2011 & 2012 Portfolio Projects Activities Summary

as of 7/15/21

2012 Portfolio Projects - sorted by District

		1						
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$28.4	Design-Bid-Build	Award for D-B approved Nov. 2019 Board. (Niram)	6/24/19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

2011 & 2012 Portfolio Projects Activities Summary

as of 7/15/21

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	Sheila Y. Oliver Academy (GW Carver ES)	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	School delivered Sep. 2020 (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	School delivered Nov. 2020 (Dobco)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$38.6	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	Sonia Sotomayor ES (New ES @ Leonard Place)	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	School delivered Sep. 2020. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,295	\$283.8	Design-Build	Award for D-B approved Nov. 2019 Board. (Terminal)	3/26/19
Perth Amboy	Rose M. Lopez ES (Seaman Avenue ES)	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	840	\$59.4	Kit of Parts/ Design-Build	Award for D-B approved Feb. 2020 Board. (Epic Management)	5/23/18 8/29/19
Union City	New Grade 7 to 9 School	7-9	756	840	\$75.5	Kit of Parts/ Design-Build	Revised Preliminary Charter approved Dec. 2019 Board. ESP Advertised 5/19/21.	5/19/21 TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

2011 & 2012 Portfolio Projects Activities Summary

as of 7/15/21

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Pre-Design Services ongoing.	TBD
Orange	Cleveland St. ES	PK-6	316	348	\$33.2	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Brockwell & Carrington)	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$51.9	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Terminal)	10/12/18
Trenton	Central HS	10-12	1,850	2,176	\$155.4	Design-Build	School occupied Sep. 2019. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

Active Project Status Report

Status as of 7/1/2021

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	City of Orange	Cleveland Street ES	Addition/Renovation	Construction	3Q 2021	Under Review	Sep-21	Under Review	\$ 34,978,332
3	City of Orange	Orange High School	Addition/Renovation	Construction	2Q 2022	On-target	Phased	On-target	\$ 51,931,218
4	Keansburg	Port Monmouth Road School	Addition/Renovation	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 28,440,130
5	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
6	Passaic City	New Dayton Avenue Educational Campus	New Construction	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
7	Paterson	New Union Ave MS	New Construction	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 113,902,274
8	Perth Amboy	New High School	New Construction	Construction	2Q 2024	On-target	Sep-24	On-target	\$ 283,830,000
9	Plainfield	New Woodland ES	New Construction	Construction	3Q 2022	On-target	Sep-22	On-target	\$ 59,440,000

Active Project Status Report

Status as of 7/1/2021

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Bridgeton	Bridgeton Senior HS	Roof Replacement & Masonry Repairs	Construction	3Q 2021	On Target	4Q 2021	On-Target	\$ 9,842,000
2	Newark	Ivy Hill School	Boiler Room Vault Repairs	Construction	4Q 2021	On Target	1Q 2022	On-Target	\$ 1,758,900
3	Newark	Lafayette Street School	Exterior Doors & Roofing	Substantial Completion	2Q 2020	Achieved	2Q 2021	Achieved	\$ 658,129
4	Newark	Roberto Clemente School	Sub-Basement Water Infiltration	Construction	4Q 2021	On Target	1Q 2022	On-Target	\$ 1,456,800
5	Paterson	PS #5	Roof Replacement & Masonry Repairs	Construction	1Q 2022	On Target	1Q 2022	On-Target	\$ 10,968,112

PROJECT CLOSEOUT STATUS REPORT



To: Members of the Authority

From: /s/ Lori Gilmore, Records Manager, Central Records Department

Date: August 4, 2021

Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s)
Camden					
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
East Orange					
2020	1210-060-02-0296	Sheila Y. Oliver Academy (aka GW Carver ES)			
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
2016	1320-X07-01-0867	Frank J. Cicarell Academy (New Academic HS)	Project Transferred	07/18/19	Open contract(s)
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21	Project Transferred	08/27/19	Open contract(s) - Legal matter pending
Garfield					
2018	1700-205-03-0315	James Madison Elementary School #10			
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
Harrison					
2020	2060-N03-15-0AEJ	Kennedy Elementary School (New Harrison ES)			
Irvington					
2019	2330-120-03-0755	Madison Avenue Elementary School			
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Millville					
2020	3230-050-13-0AEF	Millville High School			
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s)
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
2019	3970-N11-07-0DAY	Leonard Place Elementary School			
Paterson					
2008	4010 -S01-02-0101	International High School			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
2020	4050-130-15-0AEL	Denbo-Crichton Elementary School			
Perth Amboy					
2019	4090-N01-98-0325	Seaman Avenue Elementary School			
Phillipsburg					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
Trenton					
2019	5210-050-13-0AEH	Trenton Central High School			
Vineland					
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s)
Capital and Demonstration Projects Totals					
Total Capital and Demonstration Projects			159		
Closed Capital and Demonstration Projects			122		
Capital and Demonstration Projects Not Closed			37		
Capital and Demonstration Projects Not Closed, Project Transferred			20		
Legal Matter			3		
Miscellaneous			17		

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Emergent Projects					
Bridgeton					
	0540-020-17-0AEU	Bridgeton Senior HS Roof and Masonry Repairs			
Camden					
	0680-170-12-0ACF	Cramer Elementary School			
Irvington					
	3570-330-12-0ABT	Chancellor Ave Annex - Building Envelope			
Newark					
	3570-301-17-0AES	Marin - HVAC			
	3570-415-17-0AER	Dr. E. Alma Flagg E.S. - Doors and Roofing			
	3570-460-17-0AEZ	Hawkins ES - Chimney Repairs			
	3570-480-17-0AET	Lafayette - Doors and Roofing			
	3570-750-17-0BBC	Wilson School Annex - Chimney			
	3570-615-17-0BBB	Roberto Clemente E.S. – Boiler Room Vault Repairs			
	3570-565-17-0BBA	Ivy Hill E.S. – Boiler Room Vault Repairs			
Plainfield					
	4160-050-17-0BBD	Plainfield High School			
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			83		
Emergent Projects Closed			71		
Emergent Projects Not Closed			12		
Emergent Projects Not Closed but Transferred			0		
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			394		
# of Open Contracts			5		
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: August 4, 2021

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

Millville Senior High School

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

Millville Senior High School – CEO approved Revised Final Project Charter

Paterson New Middle School – CEO approved Revised Final Project Charter

Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: January 2008 to June 2021

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

Millville	Millville Senior HS - Addition & Renovation	\$5,000,000	\$5,000,000	\$0	100.0%	75%	Board approved additional building condition repair work and flood hazard area mitigation work added to the project.	Project is in construction and scheduled for completion per the original schedule. Revised Final Project Charter approved by the CEO in June 2021 to allocate additional contingency to the project from the Unforeseen Events Reserve.
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Project close-out pending resolution of open contracts.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Project close-out pending resolution of open contracts.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments

Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: Jun 2021

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Data During the Reporting Period

Revisions to Project Charters

Reporting Period: June 2021

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
1	Millville	Senior HS Addition & Renovation	Budget Increase	\$ 7,501,901	5.46%	CEO Approved June 2021	Budget increase to replenish contingency utilized to account for Board approved additional facility condition and flood hazard area mitigation work as well as increased FF&E budgets. The revised technology budget is consistent with recent project experience in the fit-out of the new Trenton Central HS and planned fit-out of the new Camden HS project. The additional funding for the FF&E budget is necessary to support fitout of specliazed lab spaces not accounted for in the original FF&E budget.
2	Paterson	New Middle School	Budget Reallocation	\$ -	0.00%	CEO Approved June 2021	Revision to reflect removal of local share funding. Items previously identified for funding by the District have been determined to be eligible for state funding based upon review with NJDOE for the aquaponics lab and materials and systems standards for wood athletic flooring in the gymnasium and LED lighting.

CONTRACTS EXECUTED REPORT/AMENDMENTS & CHANGE ORDERS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: August 4, 2021

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period June 1 through June 30, 2021.

Noteworthy Items during the reporting period:

- Execution of 1 contract for Construction Management Services for the Paterson Number 5 ES emergent building envelope repair project with Greyhawk North America LLC for \$625,600.
- Execution of 1 contract for Construction Service for the Paterson Number 5 ES emergent building envelope repair project with Paul Otto Building Co., Inc. for \$7,494,000.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period June 1 through June 30, 2021.

Noteworthy Items during the reporting period:

- 1 Professional Services Amendment was executed during the reporting period totaling \$8k that did not require Board Approval.
- 15 Construction Services Change Orders were executed during the reporting period totaling \$2.8M, of the 15 executed change orders 1 required Board Approval totaling \$1.8M.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 6/1/2021 through: 6/30/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 1. Professional Services										
Others										
Paterson	Number 5 ES	Reno	ConstrMgmt	EP-0113-M01	GREYHAWK North America LLC	S	\$625,600	6/14/2021		
Others										
Part 1. Professional Services							\$625,600			



Contracts Executed Report

Reporting Period: 6/1/2021 through: 6/30/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Paterson	Number 5 ES	Reno	Construction	EP-0113-C01	Paul Otto Building Co., Inc.	S	\$7,494,000	6/15/2021	\$6,924,030	\$6,924,030
Contractor										
Part 2. Construction Services							\$7,494,000			\$6,924,030



Contracts Executed Report

Reporting Period: 6/1/2021 through: 6/30/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 4. Other Contracts & Services										
Others										
Camden City	Camden H.S.	New	FFE	CA-0022-F12	H&H Interiors, Inc.		\$18,302	6/2/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-F13	H&H Interiors, Inc.		\$17,678	6/11/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-F14	Hann Manufacturing, Inc.		\$32,016	6/21/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-K17	Data Industries, Ltd.		\$12,853	6/10/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-K21	Washington Computer Services		\$319,625	6/28/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-Q22	Krueger International, Inc.		\$19,377	6/9/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-Q23	Wenger Corporation		\$96,791	6/9/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-Q24	Community Products LLC dba Community Playthings		\$19,377	6/10/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-Q25	Everest Expedition LLC dba The Worden Company		\$72,448	6/11/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-Q26	Krueger International, Inc.		\$61,404	6/24/2021	-	
Camden City	Camden H.S.	New	FFE	CA-0022-Q27	Krueger International, Inc.		\$39,652	6/25/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-F01	JZA Training Systems, Inc.		\$26,773	6/24/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K13	Washington Computer Services		\$36,078	6/21/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K14	JZA Training Systems, Inc.		\$26,773	6/22/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q05	Krueger International, Inc.		\$152,150	6/1/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q06	Brodart Co		\$110,411	6/2/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q07	Krueger International, Inc.		\$102,767	6/9/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q08	Krueger International, Inc.		\$46,568	6/10/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q09	Haworth Inc		\$30,967	6/29/2021	-	
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-Q21	Krueger International, Inc.		\$18,022	6/9/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-F19	Republic Lagun Machine Tool Co.		\$19,717	6/4/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-F20	W.W. Grainger, Inc.		\$12,502	6/10/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-K33	Washington Computer Services		\$52,689	6/1/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-K34	Data Industries, Ltd.		\$12,853	6/10/2021	-	

Contracts Executed Report

Reporting Period: 6/1/2021 through: 6/30/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Millville	High School	RenoAdd	FFE	ST-0046-Q37	Brodart Co		\$10,751	6/4/2021		-	
Paterson	Union Avenue Middle School	New	FFE	PA-0011-F05	Samson Equipment, Inc.		\$11,476	6/2/2021		-	
Paterson	Union Avenue Middle School	New	FFE	PA-0011-F07	H&H Interiors, Inc.		\$10,608	6/11/2021		-	
Paterson	Union Avenue Middle School	New	FFE	PA-0011-Q26	Krueger International, Inc.		\$58,996	6/15/2021		-	
Others											
Part 4. Other Contracts & Services								\$1,449,622			Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined								\$9,569,222			30

** Contracts less than \$10,000 are not displayed

Project Types Legend

HS Health & Safety
 New New Constuction
 Add Addition
 RenoAdd Addition & Renovation
 Reno Renovation

Contract Types Legend

Aquisition Property Acquisition Related Costs
 Appraisal Appraisal, Appraisal Review, NRE
 Construction Construction
 Design Design or Site Investigation
 DB Design-Build
 E-Rate E-Rate
 FFE Furniture, Fixtures, and Equipment
 General General Program Cost
 Legal Legal
 Material Material Supply
 ProjectMgmt Project Management Firm
 PreDevelopment Predevelopment or Demolition
 Relocation Relocation Services
 SiteInvstgtn Site Investigation
 Testing Testing
 Title Title Services
 Utilities Utilities Services

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise

Amendments & Change Orders Report

Reporting Period: 6/1/2021 through: 6/30/2021

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
Professional Services														
Design Consultant														
City Of Orange Township	Cleveland Street E.S.	ES-0043-A01	9/3/2015	15	Lan Associates, Engineering, Planning, A	6/25/2021	\$1,820,017	\$336,069	\$8,000			\$2,164,086	18.90%	
Design Consultant														
Professional Services														
									\$8,000					
Construction Services														
Contractor														
Camden City	Camden H.S.	CA-0022-B01	9/26/2018	17	Ernest Bock & Sons, Inc.	06/04/2021	\$99,585,000	\$1,252,276	\$101,855			\$100,939,131	1.35%	
Millville	High School	ST-0046-B01	5/24/2017	22	Hall Construction Co., Inc.	06/21/2021	\$114,453,000	\$2,555,723	\$117,227			\$117,125,950	2.33%	
Millville	High School	ST-0046-B01	5/24/2017	25	Hall Construction Co., Inc.	06/22/2021	\$114,453,000	\$2,672,950	\$203,061			\$117,329,011	2.51%	
Millville	High School	ST-0046-B01	5/24/2017	29	Hall Construction Co., Inc.	06/22/2021	\$114,453,000	\$2,876,011	\$211,500			\$117,540,511	2.69%	
Millville	High School	ST-0046-B01	5/24/2017	28	Hall Construction Co., Inc.	06/25/2021	\$114,453,000	\$3,087,511	\$41,000			\$117,581,511	2.73%	
Millville	High School	ST-0046-B01	5/24/2017	21	Hall Construction Co., Inc.	06/30/2021	\$114,453,000	\$3,128,511	\$1,833,177	Y	5/6/2020	\$119,414,688	4.33%	
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	28	Terminal Construction Corp.	06/07/2021	\$163,560,000	\$294,012	\$9,024			\$163,863,036	0.18%	
Paterson	Union Avenue Middle School E.S.	PA-0011-B01	10/18/2018	7	Epic Management, Inc.	06/02/2021	\$57,932,000	\$192,578	(\$18,352)			\$58,106,226	0.30%	
Paterson	Union Avenue Middle School E.S.	PA-0011-B01	10/18/2018	8	Epic Management, Inc.	06/30/2021	\$57,932,000	\$174,226	\$320,091			\$58,426,317	0.85%	
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	15	Terminal Construction Corp.	06/11/2021	\$37,000,000	\$2,166,199	\$17,097			\$39,183,296	5.90%	
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	17	Terminal Construction Corp.	06/11/2021	\$37,000,000	\$2,183,296	\$8,914			\$39,192,210	5.92%	
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	19	Terminal Construction Corp.	06/15/2021	\$37,000,000	\$2,192,210	\$8,840			\$39,201,050	5.94%	
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	30	Terminal Construction Corp.	06/17/2021	\$37,000,000	\$2,201,050	\$64,312			\$39,265,362	6.12%	
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	24	Brockwell & Carrington Contractors, Inc.	06/02/2021	\$16,725,000	\$435,627	(\$13,315)			\$17,147,312	2.52%	
Plainfield	Plainfield H.S.	EP-0107-C01	9/10/2018	3	Catcord Construction Co., Inc.	06/25/2021	\$897,774	\$125,000	(\$76,414)			\$946,360	5.41%	
Contractor														
Construction Services														
									\$2,828,017					
										Total Change Order Summary	Total Change Orders			
Grand Totals										\$2,836,017	16			

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS *(no activity)*

DIVERSITY AND WORKFORCE PARTICIPATION REPORT

**MEMORANDUM**

TO: Members of the Authority

FROM: Karon L. Simmonds, Director, Risk Management

DATE: August 4, 2021

SUBJECT: Diversity and Workforce Participation Monthly Update for May 2021

The Risk Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's Small Business Enterprise (SBE) and Workforce goals, policies and procedures, including:

- SBE subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Local county workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE ATTAINMENT

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through May 31, 2021 was \$280,355,300. The total contract dollars awarded to all SBE contractors was \$11,507,225 (including minorities, women and veterans). This represents an initial participation of 4.10% of all SDA contracts awarded in 2021. Participation will continue to increase as the Prime contractor continues to hire additional subcontractors/subconsultants through the lifecycle of the construction project.

Diversity Breakdown

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 10,219,975	3.65%
Small/ Minority Business Enterprises	\$ 311,250	0.11%
Small/Women Business Enterprises	\$ 976,000	0.35%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL DIVERSITY CONTRACTS	\$ 11,507,225	4.10%

WORKFORCE PARTICIPATION

For the month of May 2021, there was a contractor workforce of 971 on SDA projects. This represents a total of 71,452 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	53	4,368	6.11%
Hispanic	180	12,929	18.10%
American Indian	7	128	0.18%
Asian	1	152	0.21%
Total Minority Participation	241	17,577	24.60%
Total Non-Minority Participation	730	53,875	75.40%
Total Contractor Workforce	971	71,452	100.00%

There was a contractor workforce of 368,567 total workforce hours and 7,836 total female workforce hours on SDA projects for the period of January 1, 2021 through May 31, 2021. The following table highlights the *Local County Contractor Workforce* participation for this period:

Local County Contractor Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	368,567	100.00%
*Total Local County Workforce Hours	11,958	3.24%
Total Local County Non-Minority Workforce Hours	4,490	1.22%
Total Local County Female Workforce Hours	0	0.00%
Total Local County Minority Workforce Hours	7,468	2.03%
**Local County Workforce Hours by Ethnicity:		
Black	3,477	0.94%
Hispanic	3,943	1.07%
American Indian	0	0.00%
Asian	48	0.01 %

*Total workforce and total local county workforce represent all laborers including females.
**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor minority and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2021 through May 31, 2021.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
Camden HS	84,799	13,483	15.90%	3,984	4.70%
Harrison ES	44	0	0.00%	0	0.00%
Port Monmouth Road School	4,886	1,717	35.14%	214	4.38%
Millville HS	38,189	7,712	20.19%	1,368	3.58%
Dayton Ave Campus	83,615	25,857	30.92%	2,450	2.93%
Union Ave MS	91,337	28,965	31.71%	1,055	1.16%
Cleveland ES	11,883	5,673	47.74%	0	0.00%
Orange HS	26,577	8,739	32.88%	896	3.37%
Perth Amboy HS	13,847	3,231	23.33%	860	6.21%
Plainfield ES	4,206	995	23.66%	116	2.76%
Emergent Projects	9,184	1,405	14.66%	871	9.48%

Prepared by: Charlotte Brooks
Zaida Olszak

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: August 4, 2021

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the months of June 2021. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 8 grants impacting 2 districts were closed out during the reporting period representing \$6.6 million in total project costs and state share of \$3.2 million.
- Since inception, over \$2.9B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	-	524	518	62
Number of Grant Projects	-	5,404	5,164	240
Total Project Cost Estimate	\$ -	\$ 8,944,700,980	\$ 8,705,649,710	\$ 239,051,270
Grant Amount	\$ -	\$ 3,003,636,083	\$ 2,882,534,298	\$ 121,101,785
Amount Disbursed	N/A	\$ 2,942,382,464	\$ 2,882,534,298	\$ 59,848,166

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
-------------------------------------------------------------	------------------

Total ROD Grant Funding remaining for new Grant Projects	\$ 80,749,956
----------------------------------------------------------	---------------

1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	2
Number of Grant Projects	-	8
Total Project Cost Estimate	\$ -	\$ 6,628,286
Grant Amount	\$ -	\$ 3,197,379
Amount Disbursed	NA	\$ 3,197,379

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT
EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE (*no activity*)**

COMMUNICATIONS MONTHLY REPORT



MEMORANDUM

TO: Members of the Authority
FROM: /s/ Edythe Maier, Deputy Director of Communications
DATE: August 4, 2021
SUBJECT: Monthly Communications Report

SDA Breaks Ground for New Charles and Anna Booker School in Plainfield



On Wednesday, July 14, SDA joined Plainfield School District officials, state and local officials students, and the Booker family to break ground for the new Charles and Anna Booker School. Once completed, the school will be the third Capital project built by the SDA in Plainfield.

The new, three-story facility of approximately 120,000 square-feet is designed to educate approximately 840 Kindergarten to fifth grade students. The new school will include 41 classrooms, an art room, a vocal/music room, an instrumental lesson room, a technology lab, a science demo room, a computer lab, a gymnasium, a cafeteria, a media center, a playground, and a basketball court. The facility is anticipated to open to students in September 2022.

The Charles and Anna Booker School was named by the Plainfield BOE in honor of the longtime civil rights activists. In 1965, they won a legal case, Booker v. Board of Education of City of Plainfield, to end segregation in Plainfield schools.

MONTHLY FINANCIAL REPORT

**MEMORANDUM**

TO: Members of the Authority

FROM: Sherman E. Cole, MBA, CPA /s/
Controller

DATE: August 4, 2021

SUBJECT: Monthly Financial Report – June 2021

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)

For June 2021 year to date, Authority operating expenses, **\$8.2M**, are **\$1.4M** lower than budget for the corresponding period. This variance is primarily related to lower year to date personnel costs, **\$1.1M**, resulting primarily from the Authority having 12 fewer FTEs than budgeted, partially offset by a lower than projected payroll allocation to project expenditures, **\$576K**. The budget variance is also attributable to lower spending for facilities and general office related expenses, **\$323K**, professional & other contracted services, **\$270K**, information systems, **\$238K** and SDA-owned automobiles, **\$72K**.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)

For June 2021 year to date, Authority operating expenses, **\$8.2M** are **\$411K** higher when compared to the corresponding prior year. This increase is mainly due to lower payroll expense allocation to project expenditures, **\$509K**.

School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)

For June 2021 year to date, project expenditures, **\$112.9M**, are **\$48.1M** lower than the capital spending forecast for the corresponding period. This variance is due to lower than forecasted construction activity **\$21.5M**, grant activity **\$16.1M**, furniture and fixture purchases **\$6.2M**, project insurance **\$1.8M**, property acquisition **\$604K**, payroll expense allocation to project expenditures **\$576K**, and design services **\$529K**.

School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)

For June 2021 year to date, project expenditures, **\$112.9M**, are lower by **\$25.3M** when compared to the corresponding prior year. This variance is attributable mainly to decreases in grant activity **\$13.0M**, construction activity **\$6.3M**, project insurance **\$3.5M**, furniture and fixture purchases **\$1.3M**, and design services **\$522K**.

Other

Since program inception, 90.1% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception, 96% of all SDA disbursements relate to school facility projects and 4% relate to operating expense.

The estimated value of active school facilities, capital, emergent and ROD grant projects is approximately \$2B.

Attachment

New Jersey Schools Development Authority
Monthly Financial Report
June 2021
(Unaudited)

New Jersey Schools Development Authority

Overview of Financial Position

June 30, 2021

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, June 30, 2021.

► Overall **Cash and Cash Equivalents** have increased by \$228.5 million to \$497.1 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 350,000,000
■ Investment earnings	104,725
■ Miscellaneous revenue	6,915
■ Project costs	(112,890,796)
■ SDA operating expenses	(8,863,231)
■ SDA capital expenditures	(68,104)
■ Deposits (primarily district local shares)	194,583
Net Change in Cash	<u>\$ 228,484,092</u>

► **Prepaid Expenses** total \$416,195 as follows:

- Prepaid insurance of \$243,273.
- Prepaid rents of \$105,817 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$37,169.
- Other prepaids of \$29,936.

► **Capital Assets** total \$1,279,162 (net of accumulated depreciation of \$5,874,750), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$56,620 and **Depreciation Expense** is \$275,171.

► **Accrued Liabilities** total \$106.7 million, as follows:

- Accrued project costs of \$32.7 million consisting of unpaid invoices (\$7.3 million) and retainage (\$25.4 million).
- Net pension liability of \$42.4 million.
- Other post-employment benefits obligation of \$27.7 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.6 million (PRO liability \$3.1 million, offset by expected cost recoveries of \$1.5 million).
- Estimated liability for loss contingencies totaling \$0.2 million.
- Payroll related liabilities of \$1.9 million.
- Other accrued liabilities of \$0.2 million.

► **Deposits** total \$5.3 million, as follows:

- \$5.3 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$371.8 million.

New Jersey Schools Development Authority

School Facilities Project Expenditures & Funding Allocation

June 30, 2021

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$350.0 million bond and note proceeds. The total amount of proceeds received since program inception is \$11.848 billion.
- Project expenditures for the month and year-to-date periods total \$16.5 million and \$112.9 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 13,595,120	\$ 94,665,008	\$ 5,387,042,427
Design Services	157,512	497,156	413,425,256
PMF/CM Services	513,930	3,170,559	471,692,621
SDA Project Management	1,196,680	5,983,682	116,608,980
Property Acquisition, Relocation & Enviro	202,687	954,458	584,720,681
School Furniture, Fixtures & Equipment	261,427	1,223,314	200,232,330
Project Insurance	-	(138,153)	112,518,753
NJ State Inter-Agency Transfers	83,203	382,984	52,505,486
SDA District Grant & Funding Agreements	84,582	192,972	878,964,735
Regular Operating District Grant Agreements	337,079	5,554,869	2,951,315,015
Real-Time Project Audits	63,843	100,349	728,349
Property Management, Maintenance & Utils	29,557	130,463	18,674,902
Outside Legal & Claims Resolution Services	7,846	102,366	11,451,287
Temporary Staffing	8,835	38,926	10,668,940
Other Project Costs	275	31,843	62,122,421
Project Credits	-	-	(54,902,944)
Total Project Expenditures	16,542,576	112,890,796	11,217,769,239
Less: Local Share Contributions	-	-	(185,112,439)
Project Expenditures (State Share)	\$ 16,542,576	\$ 112,890,796	\$ 11,032,656,800
2021 Capital Spending Forecast	\$ 27,215,609	\$ 161,011,479	

Allocations Since Program Inception

► Program Funding & Expenditures

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,026,966,189	\$ 8,135,035,673
■ Regular Operating Districts	3,450,000,000	3,500,252,594	3,277,359,739
■ Vocational Schools	150,000,000	152,008,242	122,698,486
Total - State Share	\$ 12,500,000,000	\$ 12,679,227,025	\$ 11,535,093,898

► Percentage of Total Funding Paid to Date

■ SDA Districts	90.1%
■ Regular Operating Districts	93.6%
■ Vocational Schools	80.7%
Total - State Share	91.0%

1 Of the \$12.5 billion authorized for the school construction program, \$11,847,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$502,437,098.

New Jersey Schools Development Authority
Fund Reporting Operating Expenses vs Budget
June 30, 2021

<u>Category</u>	<u>Actual</u>	<u>Budget</u>	<u>Over/</u>
	<u>Year-To-Date</u>	<u>Year-To-Date</u>	<u>(Under)</u>
Personnel Expenses:			
Employee Salaries	\$ 7,400,985	\$ 8,112,960	\$ (711,975)
Employee Benefits	4,736,329	4,959,325	(222,996)
Direct Hire Temporary Employee Costs	-	24,222	(24,222)
Total Employee Salaries & Benefits Costs	12,137,314	13,096,507	(959,193)
Less: Employee Salaries & Benefits Costs			
Charged to Projects	5,983,682	6,559,696	(576,014)
Salaries & Benefits Charged to Operating Expense	6,153,632	6,536,811	(383,179)
Temporary Staffing Services	-	75,000	(75,000)
Travel & Expense Reimbursements	9,286	12,330	(3,044)
Training & Professional Development	11,691	47,070	(35,379)
Total Personnel Expenses	6,174,609	6,671,211	(496,602)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	1,022,544	1,345,128	(322,584)
Information Systems	554,999	792,590	(237,591)
Professional & Other Contracted Services	207,258	477,352	(270,094)
Property & Casualty Insurance	201,855	203,142	(1,287)
SDA-Owned Automobiles	27,937	99,998	(72,061)
Communications & Outreach	-	1,500	(1,500)
Reserve for Unforeseen Events & New Initiatives	-	25,002	(25,002)
Total Authority Operating Expenses	\$ 8,189,202	\$ 9,615,923	\$ (1,426,721)
 2021 Annual Operating Budget		 \$ 16,292,294	

New Jersey Schools Development Authority
Capital Expenditures
June 30, 2021

Description of Capital Item:	Budget Year	Budget Amount	Capital Expenditures			Project Funds Not Required	Over/ (Under) Budget
			2021	Pre-2021 (1)	Total		
Leasehold Improvements		\$ -	\$ -	\$ -	\$ -	\$ -	-
Office Furniture & Equipment		-	56,620	-	56,620	-	56,620
PMWeb Computer Software System:							
Software & Development - Consulting	2018/2019	2,500,000	-	812,988	812,988	1,200,000	(487,012)
Development - SDA Staff Time	2019/2020	600,000	-	520,697	520,697		(79,303)
Development - SDA Staff Time Reallocated from Consulting	2021	-	-	-	-	(200,000)	(200,000)
Total Capital Items		\$ 3,100,000	\$ 56,620	\$ 1,333,685	\$ 1,390,305	\$ 1,000,000	

(1) Multi-year capital projects only.

New Jersey Schools Development Authority

Fund Reporting Operating Expenses vs Prior Year

June 30, 2021

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2020</u> <u>Year-To-Date</u>	<u>Over/</u> <u>(Under)</u>
Personnel Expenses:			
Employee Salaries	\$ 7,400,985	\$ 7,898,670	\$ (497,685)
Employee Benefits	4,736,329	4,401,797	334,532
Direct Hire Temporary Employee Costs	-	2,561	(2,561)
Total Employee Salaries & Benefits Costs	12,137,314	12,303,028	(165,714)
Less: Employee Salaries & Benefits Costs Charged to Projects	5,983,682	6,492,611	(508,929)
Salaries & Benefits Charged to Operating Expense	6,153,632	5,810,417	343,215
Temporary Staffing Services	-	-	-
Travel & Expense Reimbursements	9,286	6,446	2,840
Training & Professional Development	11,691	12,301	(610)
Total Personnel Expenses	6,174,609	5,829,164	345,445
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	1,022,544	1,066,177	(43,633)
Information Systems	554,999	417,020	137,979
Professional & Other Contracted Services	207,258	257,419	(50,161)
Property & Casualty Insurance	201,855	176,064	25,791
SDA-Owned Automobiles	27,937	32,640	(4,703)
Communications & Outreach	-	-	-
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Authority Operating Expenses	\$ 8,189,202	\$ 7,778,484	\$ 410,718

New Jersey Schools Development Authority

Employee Headcount

June 30, 2021

	<u>Current Month End</u>	<u>Budget</u>	<u>Over/ (Under)</u>
Office of Chief Executive Officer	3	4	(1)
Human Resources	4	4	-
Communications	2	2	-
Information Systems	13	14	(1)
Central Records Management	3	3	-
Legislative Affairs	1	1	-
Office of Program Operations & Strategic Planning	2	2	-
Capital Planning & Program Operations	7	7	-
Design Studio	18	18	-
Grants Administration	9	10	(1)
Real Estate Services & Predevelopment	6	8	(2)
Vendor Development	1	5	(4)
Office of Construction Operations	0	0	-
Project Teams	27	28	(1)
Office of Corporate Governance & Legal Affairs	5	5	-
Chief Counsel	8	9	(1)
Safety	8	6	2
Internal Audit	3	3	-
Office of Chief Financial Officer	2	2	-
Financial Operations	7	7	-
Financial Accounting & Disbursements	11	11	-
Procurement	8	10	(2)
Risk Management	8	8	-
Property Management	3	4	(1)
Facilities	4	4	-
Total Full-Time Employees at Month End	<u>163</u>	<u>175</u>	<u>(12)</u>
Total Full-Time Employees at Year End		<u>175</u>	

New Jersey Schools Development Authority

Statement of Net Position

June 30, 2021

	<u>Current Month End</u>	<u>2020 Year End</u>	<u>Over/ (Under)</u>
ASSETS			
Cash and Cash Equivalents	\$ 497,119,866	\$ 268,635,774	\$ 228,484,092
Receivables	36,074	41,180	(5,106)
Prepaid Expenses	416,195	227,090	189,105
Capital Assets (Net of Accumulated Depr.)	1,279,162	1,497,713	(218,551)
Total Assets	498,851,297	270,401,757	228,449,540
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	11,845,796	14,692,410	(2,846,614)
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	\$ 510,697,093	\$ 285,094,167	\$ 225,602,926
LIABILITIES			
Accrued Project Costs	\$ 34,528,538	\$ 45,456,575	\$ (10,928,037)
Net Pension Liability	42,434,159	42,434,159	-
Accrued Other Post-Employment Benefits	27,691,052	27,307,940	383,112
Other Accrued Liabilities	2,094,010	5,436,891	(3,342,881)
Deposits	5,284,091	5,089,508	194,583
Total Liabilities	112,031,850	125,725,073	(13,693,223)
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	26,873,752	26,873,752	-
NET POSITION			
Invested in Capital Assets	1,279,162	1,497,713	(218,551)
Restricted for Schools Construction:			
Special Revenue Fund	370,512,329	130,997,629	239,514,700
Net Position	371,791,491	132,495,342	239,296,149
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	\$ 510,697,093	\$ 285,094,167	\$ 225,602,926

New Jersey Schools Development Authority

Statement of Activities

June 30, 2021

	<u>Current Year-To Date</u>	<u>2020 Year-To Date</u>	<u>Over/ (Under)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ 350,000,000	\$ -	\$ 350,000,000
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	104,725	2,551,201	(2,446,476)
Rental Income	6,000	21,000	(15,000)
Other Revenue-OPRA	915	-	915
Total Revenues	350,111,640	2,572,201	347,539,439
EXPENSES			
Administrative & General Expenses	8,572,314	7,976,625	595,689
Capital Depreciation	275,171	82,452	192,719
School Facilities Project Costs	101,968,006	116,511,580	(14,543,574)
Total Expenses	110,815,491	124,570,657	(13,755,166)
CHANGE IN NET POSITION	239,296,149	(121,998,456)	361,294,605
Beginning of Period Net Position	132,495,342	434,338,673	(301,843,331)
NET POSITION END OF PERIOD	\$ 371,791,491	\$ 312,340,217	\$ 59,451,274

DESIGN CONTRACT DE-OBLIGATIONS REPORT (*no activity*)

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.