

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD TELECONFERENCE MEETING
WEDNESDAY, JULY 7, 2021 AT 9:00 A.M.**

1. NOTICE OF PUBLIC MEETING

2. ROLL CALL

3. APPROVAL OF MEETING MINUTES

- a. Board Open Session Meeting Minutes of June 2, 2021

4. AUTHORITY MATTERS

- a. CEO Report

- b. Chairman's Report

5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)

6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

- a. Release of Funds from Program Reserve, Award of Task Order, and Approval of the Final Project Charter - Newark Public Schools District – Cleveland Elementary School - Boiler Room Vault Repair - Emergent Project

- b. Company Name: USA Architects, Planners + Interior Designs, P.A.
District: Newark Public Schools Districts
Contract No: GP-0188-R03
Package No: NE-0071-A01
PMF/CM: NJSDA Self-Managed
School Name: Science Park High School
Original Agreement Value: \$311,140.00
Amendment No: 4
Reason: Additional Design and Construction Phase Services
Amount: \$174,340.00
Time Extension: 0 Days
Contract Status: 87.6% Paid to Date against the Current Contract Value
Completion Date: N/A

7. MONTHLY REPORTS

- a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Diversity and Workforce Participation Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report (*no activity*)
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)

8. PUBLIC COMMENTS

9. NO EXECUTIVE SESSION

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

10. ADJOURNMENT

APPROVAL OF MEETING MINUTES

JUNE 2, 2021 OPEN SESSION MINUTES

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS TELECONFERENCE MEETING
WEDNESDAY, JUNE 2, 2021**

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, June 2, 2021 at 9:00 A.M.

Participating by teleconference were:

Robert Nixon, Chairman
Michael Kanef (Treasury)
Bernard Piaia (DOE)
David Nuse (EDA)
Kevin Luckie (DCA)
Richard Elbert
Loren Lemelle
Lester Lewis-Powder
Michael Maloney
Mario Vargas

being a quorum of the Members of the Board.

At the Chairman's request, Manuel Da Silva, chief executive officer; Andrew Yosha, vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; and Albert Barnes, chief counsel, of the SDA, participated in the meeting by teleconference. Joy Johnson of the Governor's Authorities Unit (GAU) also participated in the meeting by teleconference.

The meeting was called to order by Mr. Nixon, the Chairman of the Board. The Chairman asked Ms. Kelly to read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the

meeting. She said that a call-in number was provided on the SDA Website so that members of the public could participate in the meeting by teleconference. She also advised the Members that the call-in number for the meeting was posted at the SDA offices earlier in the morning. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members of the Board was present.

Approval of Meeting Minutes

The Chairman presented for consideration and approval the minutes of the Board's May 5, 2021 Open Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Lemelle, the Open Session minutes of the May 5, 2021 SDA Board meeting were approved by the Board with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3a.***

Next, Mr. Nixon presented for consideration and approval the minutes of the Board's May 5, 2021 Executive Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Lemelle, the Executive Session minutes of the May 5, 2021 SDA Board meeting were approved by the Board with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3b.***

Authority Matters

CEO Report

The Chairman then asked Mr. Da Silva for the Report of the CEO. Mr. Da Silva began his report with an update on design-build projects in construction. He said that the first three projects he will be discussing are scheduled for delivery this fall. He advised that for the Camden

HS project, interior mechanical, electrical, and plumbing finish work is ongoing. He added that interior finish work continues and final inspections have begun on the project. Mr. Da Silva said that he had the opportunity to tour the school yesterday and the school is looking amazing. He reported that Phase III is currently underway for the Millville HS addition and renovation project where Hall Construction continues with finish work. He added that final inspections have begun on Phase III of the project---the facility's North Addition that will deliver in September 2021 and includes science classrooms, a gymnasium and a dance studio, among other spaces. He advised that for the Paterson Union Avenue MS project, permanent power to the building has been connected, gas connection is underway, and interior finish and site work are ongoing. He noted that work has begun on sidewalk installation there along with the preparation of outdoor physical education areas.

In continuing, Mr. Da Silva reported that for the Perth Amboy HS project, production piles installation work has commenced and is underway. For the Plainfield Woodland ES project, he said that footings and foundations have begun and underground utilities work is expected to start next month.

Turning to design-bid-build projects in the construction stage, Mr. Da Silva reported that final inspections of the addition to the Orange HS have begun. He added that the addition is scheduled to be delivered this fall.

With respect to projects in the programming/pre-design/in-house design stages, Mr. Da Silva reported that for the Union City New Grade 7 to 9 School project, a demolition and early site preparation package was advertised the previous month. He added that bids are due and will be opened on July 14.

Turning to non-project related matters, Mr. Da Silva provided the Board with an update regarding the SDA-owned Astor Place property in Jersey City. He reported that on May 18,

2021, the SDA forwarded the Jersey City District's General Counsel drafts of proposed License and Sublicense Agreements. He advised that on May 19, 2021, the District's General Counsel responded requesting minor revisions and indicating that the matter would be presented to the Jersey City Board of Education (JCBOE) on May 27. He said that on May 20, the SDA provided revised drafts of the proposed License and Sublicense Agreements that incorporated all changes requested by the District's General Counsel. He noted that the Authority has not heard from the District regarding either the outcome of last Thursday's hearing by the JCBOE or the advancement of the licensing arrangement.

Upon the conclusion of Mr. Da Silva's report, Mr. Nixon said that he wanted to be very clear that the SDA has done everything it can do and management has giving the approvals and now the only thing left is for the JCBOE to approve the contract which the JCBOE has had for a few weeks now. He said that this is no longer an SDA matter and it is now up to the JCBOE to finalize the contract. He added that once the JCBOE finalizes the contract, the Astor Place project can go back to serving the public again.

Audit Committee

Approval of 2020 Financial Statements

Mr. Nixon, as Audit Committee Chairman, reported that the Audit Committee met on May 17, 2021 at which time management provided the Committee with the April 2021 New Funding Allocation and Capital Plan Update. He advised that there was a \$2.6 million decrease in the 2011 Emergent Projects Reserve balance following the Board-approved release of funds for the Newark Ivy Hill ES and Roberto Clemente ES boiler room water infiltration and structural repair projects. He said that there were no changes in any of the other reserve balances for the SDA Districts during the reporting period.

Mr. Nixon then advised the Board that the reserve balance for the Regular Operating Districts (RODs) increased by \$200,000 during the reporting period due to a reduction in state share for grant projects nearing completion.

Next, Mr. Nixon provided the April 2021 Monthly Financial Report. Mr. Nixon advised the Members that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period totaled \$6.6 million, down \$917,000 as compared to the budget for the corresponding period. He explained that this decrease is mainly attributable to 6 fewer FTEs than budgeted, partially offset by lower than projected payroll allocations to project expenditures. Mr. Nixon then reported that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total approximately \$74.3 million, approximately \$29.8 million lower as compared to the capital spending forecast for the corresponding period. He advised the Members that this variance is the result of lower than forecasted expenditures for construction activity, grant activity, project insurance, school furniture purchases, property acquisition and payroll expense allocation to project expenditures. Mr. Nixon then said that project expenditures (Actual vs. Prior Year Actual), at approximately \$74.3 million, are lower by \$16.7 million when compared to the corresponding prior year period. He explained that the variance is due to decreased grant activity, project insurance, construction activity, school furniture purchases and design services. Mr. Nixon said that, since program inception, 89.7% of the funds authorized for the SDA districts have been disbursed. Additionally, he noted that 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He advised that the estimated value of active school facilities capital projects, along with emergent and regular operating district grant projects, is approximately \$2 billion.

Next, Mr. Nixon advised that, in compliance with the 2019 changes to the SDA Bylaws and Audit Committee Charter, the CEO reported to the Committee in May regarding Authority personnel matters and changes.

In continuing, Mr. Nixon said that the Board is being requested to consider management's recommendation to approve the SDA's 2020 Financial Statements (the Statements). He said that Ernst & Young LLP (EY), SDA's independent auditor, presented their audit results and required communications in connection with EY's audit of the Authority's 2020 Financial Statements. He explained that while EY's audit of the 2020 Financial Statements is mostly complete, the audit cannot be finalized until receipt of the June 30, 2020 Governmental Accounting Standards Board (GASB) Statement No. 68 pension information for the Public Employees' Retirement System. He said that this information is expected to be available on the New Jersey Department of the Treasury, Division of Pensions & Benefits web site this month (June 2021). Mr. Nixon then outlined the areas of emphasis and the thought process EY utilized in the development of the audit plan. He said that EY confirmed that the audit was performed consistent with the audit plan; reported that the financial statements contained no corrected misstatements or material uncorrected misstatements; and reported that EY did not find any matters that would rise to the level of either a material weakness or significant deficiency. He advised the Board that EY expressed its intent to issue an "unmodified" opinion on the 2020 Financial Statements, the highest level of assurance that an auditor can give in a financial statement audit. He added that, upon receipt of the GASB Statement No. 68 pension information, the 2020 Financial Statements will be updated as needed and EY will finalize the audit and issue their report. Mr. Nixon explained that the Audit Committee agreed to advance the draft 2020 Financial Statements to the Board for final approval. However, he emphasized that the Financial Statements, upon an affirmative vote by the Members, will be deemed approved on the condition

that there is no material change to the draft Financial Statements unrelated to the recording of the GASB Statement No. 68 pension information. He advised the Board that, should there be an unforeseen material change to the draft financial statements unrelated to the recording of the GASB Statement No. 68 pension information, management will advise the Audit Committee and the Committee will determine whether to: (1) notify the Board of the change or changes; or (2) request that the Board take action to re-approve the 2020 Financial Statements as revised.

Staff had provided the Members with a resolution pertaining to the matter for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Luckie, the Authority's 2020 Financial Statements were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Resolution 5a*.

Lastly, Mr. Nixon reported that, in accordance with Executive Order No. 122, at the conclusion of the Audit Committee Meeting, the Committee met with EY without Management present.

School Review Committee

Release of Funds from Program Reserve, Award of Task Order, and Approval of Final Project Charter – Newark Public Schools District – Technology High School Boiler Room Vault and Façade Repair Emergent Project

Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on May 17, 2021 at which time two items were discussed. He advised the Board that management is seeking approval of a release of funds from the program reserve, a task order award and a final project charter for the Newark Technology HS (High School or School) emergent project (Project). He explained that in 2008 and 2011, the SDA Board approved a total of \$197 million to fund emergent project work in SDA Districts; and, in July 2020, an additional \$55.6 million was made available through the

reallocation of funds from the SDA's Unforeseen Events Reserve to the Emergent Projects Reserve.

Mr. Luckie reported that the Newark Technology HS was built in 1912 and includes an addition built in 1971. He added that the School is approximately 169,000 square feet in size and educates approximately 610 students in grades 9 through 12. Mr. Luckie said that SDA confirmed the existence of emergent boiler room vault conditions at the High School. He noted that staff also identified the need to repair and/or replace a limited portion of the distressed and displaced brick veneer on the south façade of the 1971 addition. He said that the Authority engaged STV Architects in October 2018 to perform pre-design services limited to the boiler room vault conditions. He advised that, at the conclusion of those pre-design phase services, management determined to advance the project through the engagement of a general contractor (GC) utilizing the general construction services task order contract. He added that, as part of the engagement, the GC was required to engage the services of a design consultant to complete needed design services.

Mr. Luckie explained that after several unsuccessful attempts to identify, negotiate with, and engage a GC, the SDA determined to unify the work into a single engagement to address both the boiler room vault conditions and the brick veneer conditions. He said that on March 15, 2021 Hall Building Corporation (HBC) confirmed its acceptance of the GCTO assignment. He advised that the recommendation that the work be performed on a time and material (T&M) basis for the not-to-exceed (NTE) amount of \$1,999,000 represents HBC's cost proposal for the most extensive solution for most of the scope elements. He reported that upon completion of field investigative activities it will be determined if replacement rather than repair of the boiler room vault plaza roof slab is required and, until completion of such field investigative activities, HBC cannot present a reasonable and well-considered price proposal for replacement of the roof

slab such that the NTE value for the engagement is based upon its repair. He said that upon completion of design, the SDA will review and validate the final projected cost and schedule for the scope of work. Mr. Luckie explained that this review will result in a determination to either advance the construction work on a T&M basis for the NTE amount, or establish a fixed cost for the scope of work defined in the construction documents.

Mr. Luckie said that staff has reviewed Hall's cost proposal in the NTE amount of \$1,999,000, inclusive of SDA established allowances totaling \$265,000, and determined it to be reasonable for the elements included in the scope of work. He advised that, upon review, management determined that HBC has included all Project scope work in its bid and has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents. He said that management and the Committee recommend the award of a task order contract to HBC. He also said that management and the Committee are recommending that the Board approve the Project's final charter and the release of \$2,667,335 from the Program Reserve for the Project. He noted that funding for the project is available within the established reserves for emergent projects. Finally, he advised the Board that SDA staff will provide construction management oversight for the project.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Nuse, and with Mr. Lewis-Powder recused and abstaining, a release of funds from the program reserve, contract award and final charter for the Newark Technology HS emergent project were approved with the Board's unanimous vote in favor of ***Resolution 6a***.

In concluding his report, Mr. Luckie said that management discussed the SDA's Proposed New Rules for Disposition of SDA Surplus Property with the Committee for informational purposes. He said that this matter will be presented for Board consideration by the

Chairman of the Real Estate Committee.

Real Estate Committee

Approval of Promulgation and Publication of New Rules for Disposition of SDA Surplus Real and Personal Property N.J.A.C. 19:35.

At the Chairman's request, Mr. Vargas provided the report of the Real Estate Committee. Referencing materials that previously were provided for Committee review, Mr. Vargas said that the Committee met on May 17, 2021, at which time management requested and the Committee is recommending, that the Members approve the promulgation and publication of New Rules for Disposition of SDA Surplus Real and Personal Property, N.J.A.C. 19:35 (New Rules). He said that the New Rules establish requirements and procedures for the disposition of real property and personal property owned by the SDA if the property is deemed surplus---that is, it is no longer needed for school facilities projects or SDA operations. He said that the New Rules are intended to replace the SDA's expired surplus property rules, while improving and expanding upon those rules. He explained that the New Rules would allow SDA to employ various methodologies in disposing of its surplus property so that a disposition can proceed in a way that is of the greatest benefit to the SDA, i.e. maximizing the amount of funds that would be made available for use in connection with other SDA projects. He advised that, upon adoption, the New Rules would be effective for 7 years. Mr. Vargas said that management is recommending that the Board approve the promulgation and publication of the proposed New Rules along with the issuance of the Notice of Proposal, and filing of the Notice with the Office of Administrative Law. He then said that Cecelia Haney was available to provide any additional details or to respond to any questions that the Members might have.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Elbert and seconded by Mr. Luckie, the Board

approved the recommended promulgation and publication of the proposed New Rules, as well as the issuance of the Notice of Proposal, and filing of the Notice with the Office of Administrative Law upon its unanimous vote in favor of ***Resolution 7a***.

Lastly, Mr. Vargas reported that, for informational purposes, management provided the Committee with a brief update on certain SDA-owned surplus properties in Irvington Township.

Public Comments

The Chairman then opened the Public Comments portion of the meeting. At the Chairman's request Ms. Kelly called upon the public speakers.

Ms. Kelly invited Bishop Militinia Bland to address the Board. Bishop Bland said that at a recent JCBOE Meeting the Black Interest Team Enterprise Corporation (B.I.T.E.) was informed that the SDA had forwarded (to the JCBOE) not the approximately 6 lines which they expected but a 14-page contract with a term of one year. She said that this is a problem because of the work B.I.T.E. does. She said that SDA comes into a project that is fluid, not costing any money and helping out the children and assisting the community and now bureaucracy closed it and sends a contract asking for things that are unreasonable. Bishop Bland then gave some examples of the unreasonable requests: no portable lavatories; a one year lease; a \$5 million insurance policy; workman's compensation; and, she added, the list goes on for 14 pages. She said that the garden was created from an unkempt, unwanted garbage lot. She expressed her concern that the property is now reverting back to its previous poor condition that B.I.T.E. worked hard to correct. She said that the (past) issues were not handled by the police but rather by community intervention and participation. She said that she hopes the SDA cares about the families and their children that attend the schools. She said that she wants this done as collaborative partners in order to help the community benefit. Bishop Bland said that she would hope that in an election year the Administration would be willing to work with community

organizations. She said that when they are told to cancel it, they need to speak up until the program is open and running again. She said that the children will soon be out of school and thanked the JCBOE because even with Covid-19, there will be a 2021 Resource Fair (Fair) where many of these problems will be addressed. Bishop Bland then listed some of the services to be provided at the Fair. She said that the JCBOE and SDA need to get together and work through the bureaucracy. She said that she hopes the children are safe and that she wants the SDA to help the children to be safe and thrive. She thanked Mr. Da Silva and said “you have a cordial invitation from the President to come and see what this Fair will do”. She advised that the Fair will be held this Saturday 10:00 AM-3:00 PM at the Lincoln High School open air area. She asked that Mr. Da Silva attend as her personal guest.

At the Chairman’s request, Ms. Kelly invited several additional speakers to address the Board but none responded. Bishop Bland said that the callers were advising her that they believed they were muted. Ms. Kelly advised that no one was muted and asked that each caller unmute themselves or they could call back into the meeting to try and correct the apparent phone issues.

Next, Mr. Alejandro Perez addressed the Board. Mr. Perez said that he was a recipient of and is a volunteer helper with Reverend Bland’s organization. He said that the SDA must intervene because the JCBOE’s conduct is that of bandits, gangsters and terrorists. He said that they are using this situation to hurt the people that are right now food insecure. He said that Reverend Bland’s staff, including himself, have been through the worst weather to keep everything going at the garden. He said that now that the garden has been shut down it is reverting back to a disaster area with the wrong people coming in. He said this has to be stopped by the SDA and JCBOE. He said that right now the JCBOE’s behavior is that of terrorists. Mr. Perez said that food insecurity is horrible and does not take holidays. He stressed that the garden

takes care of people from all walks of life. He said that the JCBOE is using this to hurt Reverend Bland and he implored the SDA to take over and stop this conduct of the JCBOE because they don't care because they are home warm while the lines of people for food and help are long. Mr. Perez asked Mr. Da Silva to accept the invitation to attend the Fair and also to come when it rains to see people lined up, with no one ever turned away. He said that Reverend Bland has stayed after 3pm to give out food to people who came late.

Ms. Kelly asked Ms. Vera Bland to address the Board. Ms. Bland said that she is very concerned as a recipient of the food pantry that a small non-profit organization has been tasked to read a 14-page legal document to do work which they do for free and that was never their intent. She advised that the group came together and tried to do a good deed and now they are so engrossed in this kind of bureaucracy that they cannot see their way clear. She said that the document that she read with an untrained eye had blatant things in it that are totally unrealistic. She asked "how do we raise the funds to do something that is free". She added that they work this land, toil and now are asked to pay for free labor. Ms. Bland said that if she were to work on a job, she would be protected but now she works for free and (SDA is) asking her to pay as a citizen, who already pays taxes, to do a good deed. She added that this is not the way it should happen. She said that she has to ask the SDA to take a look and come up with a compromise to allow citizens to come together and do good deeds and still be protected. She said that the amount of labor that B.I.T.E. puts in every season for a one year contract that could be eliminated at any time goes back to the days of slavery. She added that this is what share croppers did-- they were unprotected, worked the land and hoped for the best. Ms. Bland said that the group wants something that is sincere and the contracts that were sent are not. She added that, if you take a look at the devastation that is now happening in that area--the group of undesirables that is there with their liquor bottles and the drug paraphilia that is all around the

garden, it just breaks your heart because we can do so much better as a community. She said that B.I.T.E. comes to the SDA and asks if there is anything else that can be done. She said that she hopes the SDA comes down to see. Ms. Bland quoted Maya Angelou saying “and still we rise, we have not given up” adding that she hopes the SDA doesn’t give up on them.

Ms. Kelly asked Ms. Deborah Alston to offer comments. Ms. Alston said that she wanted to elaborate on what everyone was saying today. She said that the neighbors and the shop owners in the surrounding area who are supporting B.I.T.E. are complaining about the problems at the garden. She said that they don’t want this to happen and want the children safe for the summer because the garden is a safe place for their children to have their reading programs, summer programs, internships and to do volunteer work. She referenced the invitation of Bishop Bland to the SDA to please come down and see the garden. She said the SDA needs to come and see what Bishop Bland is doing for the community.

The following individuals had indicated an interest in offering public comments in support of B.I.T.E. and the Astor Place Community Garden: Joy Viallad, Bishop Merino, Shazia Raqui, Reverend Dr. Curtis, Minister Rosa Roney and Reverend Webb. However, due to apparent technical difficulties, the source of which could not be determined, the Board was unable to receive their comments. Their participation and support for Community Garden and B.I.T.E. are noted for the meeting record.

Adjournment

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its June 2, 2021 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—3a.

Approval of Minutes

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the June 2, 2021 Board meeting of the New Jersey Schools Development Authority, for the Open Session were duly forwarded to the Office of the Governor following the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's June 2, 2021 Open Session meeting is hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: July 7, 2021

AUTHORITY MATTERS

CEO REPORT

CHAIRMAN'S REPORT

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE
(CHAIRMAN'S REPORT)**

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE
(CHAIRMAN'S REPORT)**

**Release of Funds from Program Reserve, Award of Task Order, and Approval
of the Final Project Charter - Newark Public Schools District – Cleveland
Elementary School - Boiler Room Vault Repair - Emergent Project**



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Bob Ryan
Program Director, Construction Operations

RE: District: Newark Public Schools
Schools: Cleveland Elementary School Boiler Room Vault Repair
Package No.: EP-0109-C01
Award: \$1,235,291.00
CM: NJSDA Self-Managed

DATE: July 7, 2021

SUBJECT: Release of Funds from Program Reserve, Award of Task Order, and Approval of the Final Project Charter
Newark Public Schools District – Cleveland Elementary School Boiler Room Vault Repair Emergent Project

INTRODUCTION

We are writing to recommend approval by the Members of the Authority for three related actions to address emergent conditions at the Cleveland Elementary School in the Newark Public Schools District:

1. The release of funds from the NJSDA Program Reserve maintained for emergent projects;
2. The award of a task order to Integrated Construction Enterprises, Inc. in the Not-To-Exceed (N.T.E.) amount of \$1,235,291.00; and
3. The Final Charter (copy attached) representing the project budget inclusive of the N.T.E. dollar value for the award of the task order, appropriate contingency, allowances, NJSDA staff costs and other costs.

As discussed below, the recommended actions represent N.T.E values to support development and implementation of the most appropriate, efficient and timely action to address the emergent conditions.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the release of monies from the Program Reserve for emergent projects or emergency situations exceeding \$500,000.00. Further, the Operating Authority requires Board approval of the award of construction contracts greater than \$500,000.00 as well as approval of a Final Project Charter. Both the construction award and the release of funds from the reserve exceed \$500,000.00.

At the July 2008 Board meeting, the Members approved the 2008 New Funding Allocation and Capital Plan which allocated \$97 million to fund emergent projects in the 31 NJSDA Districts.

Additionally, at the March 2, 2011 Board meeting, the Members approved the 2011 Capital Program which allocated an additional \$100 Million to fund emergent projects creating a total reserve of \$197 million to address emergent projects throughout the SDA Districts. Most recently, at the July 1, 2020 Board meeting, the Members approved a reallocation of funds from the Unforeseen Events Reserve to the Emergent Projects Reserve, providing an additional \$55.6 million to support the advancement of emergent projects. Funding for the projects is available within the established reserves for emergent projects.

NJSDA staff shall provide Construction Management oversight for the project.

BACKGROUND

The Cleveland Elementary School (Cleveland ES), built in 1912, is an approximately 76,500 square foot facility in the Newark Public Schools District educating approximately 440 students in grades Pre-Kindergarten through 8.

Upon confirmation of the existence of emergent Boiler Room Vault conditions at the school, the NJSDA engaged STV Architects, Inc. (STV), on October 3, 2018, for the performance of Pre-Design Services for the Boiler Room Vault conditions.

At the conclusion of those Pre-Design Phase services, the NJSDA determined to advance the project through the engagement of a General Contractor utilizing the NJSDA's General Construction Services Task Order Contract, and to require the General Contractor to engage the services of a Design Consultant to complete needed Design Services.

PROCUREMENT PROCESS

The construction task order assignment recommended for this project results from utilization of the NJSDA's General Construction Services Task Order (GC Task Order) Contract.

At the September 4, 2019 Board Meeting, the Members of the Authority approved the use of the GC Task Order Contract. The GC Task Order Contract has been structured so that the Authority has a pool of contractors to perform certain work. Overall, no individual task order can exceed \$3 million and no individual firm can receive more than \$5 million of work per region during the duration of the Contract. Bidders were required to select a region (North, South, or both) for job order assignments and accept the defined cost multiplier of 1.15, as decided by the Authority, for use in establishing compensation for those task order assignments to be performed on a time and materials basis. GC Task Order Contract work may also be assigned on a lump sum basis after competitive bidding among Task Order Contractors.

NJSDA determined to advance the Cleveland ES Project utilizing a rotational task order assignment.

On March 4, 2021, Procurement staff contacted Integrated Construction Enterprises, Inc. (ICE), the next firm in the contractor rotational list, and on March 12, 2021, the firm confirmed acceptance of the Task Order assignment.

This package will be awarded on a Time and Material (T&M) basis for a Not-to-Exceed (N.T.E.) value representing the most extensive scope of work pursuant to the NJSDA's existing GCTO Contract.

SCOPE OF WORK

A site visit was held with ICE on March 30, 2021 at Cleveland ES to review and assess the condition of the Boiler Room vault emergent work. NJSDA staff instructed ICE to engage a design consultant and any sub-consultants necessary for developing a proposal, cost estimate, and schedule that recognizes an approach to implementing appropriate action(s) to address the emergent conditions related to repair of the Cleveland ES Main Boiler Room Vault and removal of the Sidewalk Vault.

The scope of work for this engagement includes:

1. Design Services:
 - Performance of field investigative activities necessary to confirm the conditions and the appropriate course of action for:
 - Relocation of Gas Service into Main Boiler Room Vault;
 - Removal of Sidewalk Vault;
 - Removal and replacement of Plaza deck waterproofing and Plaza deck;
 - Repair or replacement of Main Boiler Room Vault roof slab;
 - Performance of foundation wall waterproofing;
 - Repair raised Plaza stone retaining wall; and
 - Replacement of light fixtures.
 - Preparation of necessary plans, specifications and construction documents representing construction activities, inclusive of modifications to the existing structures;
 - Preparation of documents to secure construction permits; and
 - Preparation of record set drawings and plans at completion of the project.
2. Construction Services:
 - Implementation of the repair and/or replacement scope of work to address:
 - Relocation of Gas Service into Main Boiler Room Vault;
 - Removal of Sidewalk Vault;
 - Removal and replacement of Plaza deck waterproofing and Plaza deck;
 - Repair or replacement of Main Boiler Room Vault roof slab;
 - Performance of foundation wall waterproofing;
 - Repair raised Plaza stone retaining wall; and
 - Replacement of lighting fixtures.
3. Performance of hazardous materials abatement activities as necessary to implement the above described scope of work; and
4. Performance of any code or regulatory improvements which are necessitated by implementation of the above-described scope of work.

An allowance of \$215,000.00 has been established for impacted and unsuitable soils; hazardous materials and related activities; additional investigative and design activities including special inspections; and temporary utilities disconnections/connection.

On June 23, 2021, ICE provided the NJSDA with a cost estimate to complete the entirety of the work, inclusive of the assessment, design services and implementation of the most extensive scope of work to remedy the emergent conditions. The recommended award for the work to be performed on a Time and Material (T&M) basis at the

Not-to-Exceed (N.T.E.) amount of \$1,235,291.00 represents ICE’s cost proposal for the most extensive solution for most of the scope elements including:

- Relocation of Gas Service into Main Boiler Room Vault;
- Removal of Sidewalk Vault;
- Removal and replacement of Plaza deck waterproofing and Plaza deck;
- Repair Main Boiler Room Vault roof slab;
- Performance of foundation wall waterproofing;
- Repair raised Plaza stone retaining wall;
- Replacement of lighting fixtures; and
- Any anticipated code improvements necessary to implement the above scope.

Field investigative activities will determine if replacement rather than repair of the Boiler Room Vault Plaza roof slab is required. Until completion of field investigative activities, ICE cannot present a reasonable and well-considered price proposal for replacement of the roof slab and therefore the NTE value for the engagement is based upon its repair.

Upon completion of design, the NJSDA shall review and validate the final projected cost and schedule for the scope of work. This review shall result in a determination to either advance the construction work on a Time and Materials (T&M) basis, for the Not-to-Exceed (N.T.E.) amount, or to establish a fixed cost for the scope of work defined in the construction documents.

Financial Operations and Construction Operations reviewed ICE’s cost proposal in the amount of \$1,235,291.00 and determined it was reasonable for the elements included in the Scope of Work. The Construction Operations Director and the Financial Operations Director recommend the award of a task order to ICE.

PROJECT BUDGETS

ICE’s cost estimate for the most extensive scope of work to address the emergent project is \$1,235,291.00. The total funding, including design costs, construction costs, contingencies, allowances, and NJSDA staff costs is estimated at a value in the amount of \$1,897,173.00. The funding for the total project costs are available within the NJSDA Program Reserve maintained for emergent projects.

Budget Summary

▪ GCTO Design and Construction Costs	\$ 1,020,291
▪ Construction Allowances	\$ 215,000
▪ Construction Contingency (15%)	\$ 190,000
▪ Pre-Design Costs	\$ 61,882
▪ Project Management (NJSDA staff)	\$ 350,000
▪ Other Costs (5%)	<u>\$ 60,000</u>
Total	\$ 1,897,173

Members of the Authority
Release of Funds, Award of Task Order, and Approval of Final Project Charter
Package No. EP-0109-C01
Newark Public Schools District - Cleveland Elementary School – Emergent Project
July 7, 2021
Page 5 of 5

RECOMMENDATION

The Members of the Authority are requested to approve:

1. The release of \$1,710,723.00 from the Program Reserve maintained for emergent projects;
2. The award of a task order to Integrated Construction Enterprises, Inc. in the N.T.E. amount of \$1,235,291.00; and
3. The Final Project Charter (copy attached) representing all expended and projected funds necessary for completion of the emergent project at the Cleveland Elementary School in the Newark Public Schools District.

/s/ Sean Murphy

Sean Murphy, Director, Procurement

/s/ Bob Ryan

Bob Ryan, Program Director, Construction Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations and Strategic Planning

Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer

Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations

New Jersey Schools Development Authority Emergent Project Charter - Summary

Charter Date
07/07/21

Region: Northern
District: Newark
School Name: Cleveland Elementary School
Project Type: Emergent
DOE # / Project #: 3570-350-17-0AEX
Project Location: 388 Bergen St. Newark, NJ 07103

Supersedes Charter Dated
N/A

Project Budget: \$ 1,897,173
Anticipated Construction NTP Date January-22
Anticipated Final Completion Date June-22
Project Initiation Date: November-18

Funding Source
2011 Emergent Reserve

Charter Version and Date	Project Summary
<input checked="" type="checkbox"/> Final 07/07/21	The scope of services is for the engagement of a Task Order General Contractor w/ Design Services to address the following scope of work: Boiler Room Vault Structural Repairs - Relocation of Gas Service into Main Boiler Room Vault; Removal of Sidewalk Vault; Removal and replacement of Plaza deck waterproofing and Plaza deck; Repair or replace Main Boiler Room Vault roof slab; Performance of foundation wall waterproofing; Repair raised Plaza stone retaining wall; Replacement of lighting fixtures; and Any hazmat abatement and code improvements necessary to implement the above scope.
Revision # and Date <input type="checkbox"/> One	
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	
Purpose for Advancement of Emergent Charter	
To establish the final budget for the project inclusive of dollar values for the award for construction, appropriate contingency, allowances, NJSDA staff costs, and estimated other costs.	

Recommendation

/s/ Robert Ryan	July 7, 2021	/s/ Gregory Voronov	July 7, 2021
Program Director - Project	Date	Managing Director - Program Operations	Date
Robert Ryan		Gregory Voronov	
	Date	/s/ Andrew Yosha	July 7, 2021
	Date	VP - Program Ops and Strategic Planning	Date
		Andrew Yosha	

Approval

(If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

/s/ Manuel Da Silva	July 7, 2021
Chief Executive Officer	Date
Manuel Da Silva	

**New Jersey Schools Development Authority
Emergent Project Charter
Project Budget**

District / Project Name:	Newark/Cleveland Elementary School
DOE # / Project #:	3570-350-17-0AEX
Charter Date:	07/07/21

Special Considerations:

The project budget is based upon the award value of the Contract for General Construction Services. Other Costs for projects range from 2% to 5% of Building Costs, with such costs for Emergent Projects budgeted at 5%. These costs are inclusive of projected DCA fees for permits and anticipated inspections. 4 allowances totaling \$215,000 have been established - 1. Hazardous Materials and Related Activities \$100,000, 2. Impacted and Unsuitable Soils \$50,000, 3. Temporary Utilities Disconnection/Connection \$15,000, 5. Additional Investigative and Design Activities \$50,000.

Project Budget:

GC Task Order with Design Costs	
Design & Construction Costs	\$1,020,291
Allowances	\$215,000
Construction Contingency	\$190,000
Total Construction Costs	\$1,425,291
Other Costs:	
Pre-Design Services	\$61,882
Project Management (SDA Staff)	\$350,000
Other Costs	\$60,000
Total Other Costs	\$471,882
PreDevelopment & Environmental Costs:	
PreDevelopment	\$0
Environmental/Remediation	\$0
Total PreDevelopment & Environmental Costs	\$0
Total Project Budget	\$1,897,173
2011 Emergent Reserve Impact	
Prior Funding Approved	\$186,450
Current Funding Requested	\$1,710,723

Resolution—6a.

Release of Funds from Program Reserve, Award of Task Order Contract, Approval of Final Project Charter -Cleveland Elementary School, Newark Public Schools District, EP-0109-C01, Emergent Project – Boiler Room Vault Repair

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000; and

WHEREAS, the Operating Authority further requires Board approval of the award of construction contracts greater than \$500,000 as well as final project charters; and

WHEREAS, in 2008 and 2011, the SDA Board approved a total of \$197 million to fund emergent project work in SDA Districts and, in July 2020, provided an additional \$55.6 million to support the advancement of emergent projects by authorizing the reallocation of funds from the SDA’s Unforeseen Events Reserve to the Emergent Projects Reserve; and

WHEREAS, built in 1912, the Cleveland Street Elementary School (School) is an approximately 76,500 square foot facility in the Newark Public Schools District educating approximately 440 students in grades pre-kindergarten through 8; and

WHEREAS, upon confirmation of the existence of emergent boiler room vault conditions (the Project) at the School, the SDA engaged STV Architects, Inc., on October 3, 2018, for the performance of pre-design services to address them; and

WHEREAS, at the conclusion of those pre-design phase services, the SDA determined to advance the Project through the engagement of a general contractor utilizing the SDA’s general construction services task order (GCTO) contract, and to require the general contractor to engage the services of a design consultant to complete needed design services; and

WHEREAS, at the September 4, 2019 SDA Board Meeting, the Members of the Authority approved the use of the GCTO Contract for the Project, utilizing a rotational task order assignment, upon terms described in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, on March 4, 2021, procurement staff contacted Integrated Construction Enterprises, Inc. (ICE), the next firm on the contractor rotational list, and on March 12, 2021, the firm confirmed acceptance of the Task Order assignment; and

WHEREAS, a site visit was held with ICE on March 30, 2021 at the School to review and assess the condition of the boiler room vault emergent work; and

WHEREAS, SDA staff instructed ICE to engage a design consultant and any sub-consultants necessary for developing a proposal, cost estimate, and schedule that recognizes an approach to implementing appropriate action(s) to address the emergent conditions related to repair of the School’s main boiler room vault and removal of the sidewalk vault; and

WHEREAS, the Project’s scope of work is set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, on June 23, 2021, ICE provided the SDA with a cost estimate to complete the entirety of the work, inclusive of the assessment, design services and implementation of the most extensive scope of work to remedy the emergent conditions; and

WHEREAS, with the recommended award, the work would be performed on a (time and materials) T&M basis, for the not-to-exceed (NTE) amount of \$1,235,291.00 representing ICE's cost proposal for the most extensive solution for most of the scope elements; and

WHEREAS, field investigative activities will determine if replacement, rather than repair, of the boiler room vault plaza roof slab is required and must precede ICE's presentation of a reasonable and well-considered price proposal for replacement of the roof slab with the result that the NTE value for the engagement is based upon its repair; and

WHEREAS, upon completion of design, the SDA shall review and validate the final projected cost and schedule for the scope of work and determine to either advance the construction work on a T&M basis, for the NTE amount, or to establish a fixed cost for the scope of work defined in the construction documents; and

WHEREAS, financial operations and construction operations staff have reviewed ICE's cost proposal in the amount of \$1,235,291.00 and determined it was reasonable for the elements included in the scope of work and the construction operations director and the financial operations director recommend the award of a task order to ICE; and

WHEREAS, management further recommends that the Members of the Authority approve the Project's final charter and the release of \$1,710,723.00 from the Program Reserve for the Project; and

WHEREAS, the funding for the total project costs is available within the SDA Program Reserve maintained for emergent projects; and

WHEREAS, as both the construction award and the release of funds from the Program Reserve for the Project exceed \$500,000, both require Board approval.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the release of \$1,710,723.00 from the Program Reserve maintained for emergent projects, the award of a task order to Integrated Construction Enterprises, Inc. in the not-to-exceed amount of \$1,235,291.00, and the final project charter representing all expended and projected funds necessary for completion of the emergent project at the Cleveland Elementary School in the Newark Public Schools District.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Release of Funds from Program Reserve, Award of Task order Contract and Approval Final Project Charter, Cleveland Elementary School, Newark Public Schools District, EP-0109-C01, Emergent Project, dated, July 7, 2021

Dated: July 7, 2021

**Amendment No. 4 - USA Architects, Planners + Interior Designs, P.A - Newark
Public Schools District - Science Park High School**



TO: Members of the Authority

FROM: Bob Ryan
Program Director, Construction Operations

DATE: July 7, 2021

SUBJECT: Newark – Science Park High School:
Amendment No. 4 – Additional Design and Construction Phase Services

COMPANY NAME: USA Architects, Planners + Interior Designs, P.A.
 DISTRICT: Newark Public School Districts
 CONTRACT NO: GP-0188-R03
 PACKAGE NO: NE-0071-A01
 PMF/CM: NJSDA Self-Managed
 SCHOOL NAME: Science Park High School
 ORIGINAL
 AGREEMENT VALUE: \$311,140.00
 AMENDMENT NO: 4
 REASON: Additional Design and Construction Phase Services
 AMOUNT: \$ 174,340.00
 TIME EXTENSION: 0 Days
 CONTRACT STATUS: 87.6% Paid to Date against the Current Contract Value
 COMPLETION DATE: N/A

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of Amendment No. 4 for a lump sum value of \$ 174,340.00 for additional Design and Construction Phase Services for modification of the Smoke Control makeup air velocity system at the Science Park High School in the Newark Public School District (NPS). The additional services are required to support additional construction services that are needed in order to obtain the Certificate of Occupancy for this facility that was delivered to NPS in 2006.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Amendment which singularly exceeds \$100,000.00 or 10% of the Contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.00 and 10% of the current contract value.

Funding for Amendment No. 4 is available within the Project Budget.

BACKGROUND

Initial Project History

Science Park High School is an approximately 275,000 square foot technology magnet high school educating 1,200 students in grades Seven (7) to Twelve (12). The New Jersey Economic Development Authority (NJEDA) initiated delivery of Science Park High School in 2002. The NJEDA assumed the design contract with Einhorn Yaffee Prescott Architecture & Engineering, P.C. (EYP) from NPS. The construction contract for the new school was awarded to Hunt Construction and a Notice to Proceed was issued in December 2004. The project achieved Substantial Completion and received a Temporary Certificate of Occupancy (TCO) on November 13, 2006.

During the construction of the school, the NJ Department of Community Affairs (DCA) realized that the Smoke Control System (SCS) was not in compliance with the International Building Code (IBC).

Consequently, a TCO was issued by DCA, allowing the school to be occupied with District Security Personnel providing fire watch patrol services. A Certificate of Occupancy will not be issued until modifications are implemented and all identified DCA deficiencies are remedied.

Modification of the school's SCS is necessary for the completion of the Science Park High School project, issuance of the Certificate of Occupancy and final transfer of the school facility to Newark Public Schools.

Pursuit of Certificate of Occupancy

Remedial work to address the entirety of the SCS functionality has required the NJSDA to resolve several interrelated issues, each one revealed after correction of the prior one:

Retrofit of the SCS to Address Deficiencies

Following the test of the SCS performed in the fall of 2006, the NJSDA directed EYP to design a retrofit for the SCS to address deficiencies. There were several design iterations necessary in order to achieve release of the plans and specifications by the DCA in 2011.

Based on the EYP-developed construction documents, a construction contract was awarded to Grafas Painting Contractors, Incorporated (GPC) and a Notice to Proceed was issued on June 29, 2011 to retrofit the SCS.

Following completion of the SCS retrofit, the NJSDA engaged Triad Fire Protection Engineering Corporation (Triad) on September 11, 2011 to perform an inspection and determine functionality of the SCS and compliance with applicable codes. Triad reported that the retrofit to the SCS did not fully comply with the International Building Code (IBC) requirements.

The contract with GPC was terminated for convenience. The NJSDA determined that development of a design solution by a different design consultant was at this point the best approach to deliver an appropriate retrofit of the SCS that would fully comply with code requirements and remedy the deficiencies.

On March 26, 2014, a Limited Notice to Proceed was issued to USA Architects for Pre-Design Services, authorizing USA Architects to conduct detailed investigations and provide a complete definition of scope of work and associated budget necessary to address code compliance and operational deficiencies. Upon completion of Pre-Design activities, USA Architects was authorized to proceed with Design Services on July 30, 2015. USA's Design and Construction Administration Services are ongoing.

Triad has provided additional required consulting services, including additional testing and inspections needed to certify modification of the existing Smoke Control System, fire alarm system, emergency power supply system, electrical system, and fire protection system at the Newark Science Park High School. Triad remains involved with the project.

On June 2, 2017 Precision Building and Construction (PBC) was awarded a construction contract to address required corrective work related to Smoke Control System Modifications, MEP and Other Repairs identified through USA Architects' design efforts.

Ductwork Pressure Test Issues – Smoke Damper Replacement

Following PBC's repairs to the ductwork, it was determined that the repairs would not fully address the required ductwork system pressurization issues. During the ongoing investigation and repairs to the ductwork system, thirty one (31) dampers were inspected. It was identified that the control dampers did not meet code conformance because they lacked required approved UL rating.

Additional scope to remedy the control damper issue was the basis of Change Order No. 3 issued to PBC after approval by the NJSDA Board at its April 4, 2018, Board Meeting. The scope of work in CO No. 3

included removal and replacement of sixty eight (68) smoke dampers necessary to provide a fully operational, code compliant SCS and interactive components inclusive of the smoke dampers. The CO required that the corrective work satisfactorily pass final SCS Special Inspection in order to obtain a Certificate of Occupancy.

From December 2018 thru February 2019, final special inspections were conducted by the Special Inspection company, Triad Fire Protection Engineering Corporation, in order to prepare the Final Smoke Control System Special Inspection Acceptance Report required to obtain a Certificate of Occupancy from the DCA at the Newark Science Park High School project.

All tests passed inspections except for the makeup air velocity system test performed at the main entrance front doors conducted on February 18, 2019. Investigation of the make-up air system revealed that the original make up air duct assembly on the second and third floors is undersized.

Make-Up Air Velocity System

Through several prior actions, the NJSDA has authorized USA Architects to perform work in order to address the undersized make-up air velocity system. Prior actions relevant to the recommendation for approval of Amendment No. 4 have included the following:

- On April 25, 2018, the Vice President of Construction Operations and the Executive Vice President of Program Operations and Strategic Planning approved Amendment No. 1 for a Not-to-Exceed (N.T.E.) value of \$27,372.00 for additional design services which included: verification of smoke damper type, locations and operational requirements to insure code compliance; survey and identification of additional ductwork repairs; pressurization testing and special inspections needed to certify to the DCA that the SCS is satisfactory, fully operational and code compliant.

The survey, inspection and testing of the smoke control system was completed but, as stated above, the required special inspection of the SCS revealed that the originally installed SCS make-up air ductwork was undersized and provided insufficient make up air to meet code requirements.

- On August 7, 2019, the Members of the Authority approved Amendment No. 2 for a Not-to-Exceed (N.T.E.) value of \$79,000.00, for additional design services inclusive of investigation, operational analysis and development of re-design recommendations in order to identify corrective solutions to resolve the insufficient makeup air issue USA Architects and Sub-Consultants French & Parrello and Code Consultants Inc. performed the following additional phased design services:
 - Phase I - Building & Fire Code Review and Consultation, Analysis of existing Smoke Control System, review of existing ductwork pressure drop calculations; and
 - Phase II: Analysis of existing Smoke Control System and recommendations of conceptual design changes.

Analysis of the existing SCS found that the system was not code compliant and it was determined that additional design investigation was warranted.

- On February 9, 2021, the Chief Executive Officer, and Vice President, Program Operations and Strategic Planning approved Amendment No. 3 for a Not-to-Exceed value of \$40,160.00, for additional design services to investigate multiple options to provide additional make-up air and identify the most efficient and cost effective corrective work to make the SCS code compliant.

A Smoke Control Make-up Air Assessment Report was submitted and recommended a solution to provide additional SCS make-up air from combined multiple sources and locations as the most efficient and cost effective solution, in order to address the issue and to obtain the Certificate of Occupancy.

REASON FOR CHANGE

Based on the work completed from Amendments No.2 and No.3, Amendment No. 4 will authorize USA Architects, Planners + Interior Designs, P.A. to perform additional design services including the development of Construction Documents for the most efficient and cost effective corrective work to resolve the issue of providing additional SCS make-up air and to provide Construction Phase Services during the performance of that work, in order to address the issue and obtain the Certificate of Occupancy at the Science Park High School in the Newark Public Schools District. The design required to provide the needed additional make-up air is anticipated to be completed in the spring of 2022. The construction is anticipated to be performed in the summer of 2022 when the students are not present.

All documents supporting this Amendment have been reviewed by the associated NJSDA project Team Members and the Program Director for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including Financial Operations, have determined that the items in Amendment No. 4 are justified and the amount is reasonable and appropriate.

CALCULATIONS

Contract Amount (Pre-Design, Design, Construction Administration and Allowances)	\$	311,140.00	
Amendments to Date	\$	146,532.00	
Proposed Amendment Amount	\$	174,340.00	
Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	\$	320,872.00	
Percentage Change to Original Agreement (Line (d.) represents a percent of Line (a.))		103.13%	
Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	632,012.00	

The services covered by this Amendment do not have an impact on educational adequacy.

RECOMMENDATION

The Members of the Authority are requested to approve Amendment No. 4 for a lump sum value of \$ 174,340.00 for additional design services inclusive of the development of Construction Documents for the makeup air velocity system and the provision of Bid and Award and Construction Phase Services during the performance of the work in order to obtain the Certificate of Occupancy at the Science Park High School in the Newark Public Schools.

Pursuant to the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Amendment which exceeds \$100,000.00 or 10% of the contract value requires approval by the Members of the Authority. Amendment No. 4 exceeds \$100,000.00 and 10% of the current contract value.

/s/ Bob Ryan
 Bob Ryan, Program Director, Construction Operations

Reviewed and Recommended by: Andrew Yosha, VP, Program Operations and Strategic Planning
 Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations
 Reviewed and Recommended by: Nicole Burnett, Deputy Director, Construction Operations
 Reviewed and Recommended by: Gabriel Salas, Program Officer, Program Operation and Strategic Planning
 Prepared and Recommended by: Ronald Dworkis, Program Officer, Construction Operations

Resolution—6b.

USA Architects, Planners + Interiors Designs, P.A., Amendment # 4,
Newark Science Park High School, Additional Design Services for Design
Development and Construction Documents

Company Name:	USA Architects, Planners + Interior Designs, P.A. Newark
District:	Public Schools Districts
Contract No:	GP-0188-R03
Package No:	NE-0071-A01
PMF/CM:	NJSDA Self-Managed
School Name:	Science Park High School
Original Agreement Value:	\$311,140.00
Amendment No:	4
Reason:	Additional Design and Construction Phase Services
Amount:	\$174,340.00
Time Extension:	0 Days
Contract Status:	87.6% Paid to Date against the Current Contract Value
Completion Date:	N/A

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve contract amendments in an amount exceeding \$100,000 or 10% of the contract value; and

WHEREAS, Science Park High School (the High School) in the Newark Public Schools District, is an approximately 275,000 square foot technology magnet high school educating 1,200 students in grades 7 to 12; and

WHEREAS, prior to the statutory establishment of the SDA, the New Jersey Economic Development Authority, which previously administered the state's school construction program, initiated delivery of the Newark Science Park High School project (Project) in 2002 and a notice-to-proceed was issued in December 2004; and

WHEREAS, the Project achieved substantial completion and received a temporary certificate of occupancy in November 2006, excluding the smoke control system (SCS) which was determined to be non-compliant with code requirements; and

WHEREAS, modification of the non-compliant SCS (SCS project) is the primary element necessary for completion of the Project, the issuance of the certificate of occupancy (CO) and final transfer of the school facility to the District; and

WHEREAS, a construction package for the SCS project was advertised in 2017 and a construction contract to address required corrective work related to SCS modifications, mechanical, electrical and plumbing (MEP) and other repairs was awarded to Precision Building and Construction, LLC (PBC); and

WHEREAS, while PBC completed the scope of corrective work for the SCS, MEP and other repairs, the existing ductwork which interacts with the SCS did not pass the required pressure test due to factors involving the original project, unrelated to PBC's scope of work; and

WHEREAS, change order No. 1 was issued to PBC to investigate and repair the issue that resulted in the failure of the existing SCS ductwork pressure test; and

WHEREAS, following PBC's repairs to the ductwork, it was determined that the repairs would not fully address the required ductwork system pressurization issues, and additional scope to remedy the control damper issue was the basis of change order No. 3 issued to PBC in April 2018; and

WHEREAS, from December 2018 thru February 2019, final special inspections were conducted in order to prepare the report required to obtain a CO from the Department of Community Affairs for the Project; and

WHEREAS, all tests passed inspections except that in February 2019, a makeup air velocity system test performed at the main entrance front doors and a related investigation revealed that the original make up air duct assembly on the second and third floors is undersized; and

WHEREAS, on August 7, 2019, the SDA Board approved Amendment No. 2, for a not-to-exceed value of \$79,000.00, authorizing USA Architects, Planners + Interior Designs, P.A. (USA) to perform additional design services to identify corrective solutions to resolve the makeup air velocity system issue in compliance with the 2000 IBC Code and obtain the CO for the Project; and

WHEREAS, USA submitted its atrium smoke control analysis report in January 2020, recommending proposed changes to the smoke control system duct work; and

WHEREAS, thereafter, Amendment No. 3 authorized USA to provide additional design services including design development and construction documents to resolve the issue of providing additional make-up air into the atrium, in order to permit the use of the Atrium as originally intended in compliance with the 2000 IBC Code, and in pursuit of issuance of CO for the High School; and

WHEREAS, based on the work completed following Amendments No. 2 and No. 3, Amendment No. 4 will authorize USA to perform additional design services including the development of construction documents for the most efficient and cost effective corrective work to resolve the issue of providing additional SCS make-up air and to provide construction phase services during the performance of that work, in order to address the issue and obtain the CO at the High School; and

WHEREAS, the design required to provide the needed additional make-up air is anticipated to be completed in the spring of 2022, and the construction is anticipated to be performed in the summer of 2022 when the students are not present; and

WHEREAS, all documents supporting Amendment No. 4 have been reviewed by the associated SDA project team members and the program director for adherence to current SDA policy and procedures and all reviewing SDA staff members, including financial operations, have determined that the items in this Amendment are justified and the amount is reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve Amendment No. 4 for a lump sum value of \$ 174,340.00 for the purposes fully detailed in the memorandum presented to the Board on this date and incorporated herein for the Science Park High School project in the Newark Public Schools District.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment No. 4, USA Architects, Planners + Interiors Designs, P.A. Newark Public Schools District, Science Park High School, Additional Design Services for Design Services and Construction Documents (Contract No. GP-0188-R03; Package No. NE-0071-A01);
July 7, 2021

Dated: July 7, 2021

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: July 7, 2021

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.

2011 & 2012 Portfolio Projects Activities Summary

as of 6/23/21

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

2011 & 2012 Portfolio Projects Activities Summary

as of 6/23/21

2012 Portfolio Projects - sorted by District

		1						
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$28.4	Design-Bid-Build	Award for D-B approved Nov. 2019 Board. (Niram)	6/24/19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

2011 & 2012 Portfolio Projects Activities Summary

as of 6/23/21

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	Sheila Y. Oliver Academy (GW Carver ES)	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	School delivered Sep. 2020 (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	School delivered Nov. 2020 (Dobco)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$38.6	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	Sonia Sotomayor ES (New ES @ Leonard Place)	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	School delivered Sep. 2020. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,295	\$283.8	Design-Build	Award for D-B approved Nov. 2019 Board. (Terminal)	3/26/19
Perth Amboy	Rose M. Lopez ES (Seaman Avenue ES)	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	840	\$59.4	Kit of Parts/ Design-Build	Award for D-B approved Feb. 2020 Board. (Epic Management)	5/23/18 8/29/19
Union City	New Grade 7 to 9 School	7-9	756	840	\$75.5	Kit of Parts/ Design-Build	Revised Preliminary Charter approved Dec. 2019 Board.	TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

2011 & 2012 Portfolio Projects Activities Summary

as of 6/23/21

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Pre-Design Services ongoing.	TBD
Orange	Cleveland St. ES	PK-6	316	348	\$33.2	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Brockwell & Carrington)	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$51.9	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Terminal)	10/12/18
Trenton	Central HS	10-12	1,850	2,176	\$155.4	Design-Build	School occupied Sep. 2019. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

Active Project Status Report Status as of 6/1/2021

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	City of Orange	Cleveland Street ES	Addition/Renovation	Construction	3Q 2021	Under Review	Sep-21	Under Review	\$ 34,978,332
3	City of Orange	Orange High School	Addition/Renovation	Construction	2Q 2022	On-target	Phased	On-target	\$ 51,931,218
4	Keansburg	Port Monmouth Road School	Addition/Renovation	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 28,440,130
5	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
6	Passaic City	New Dayton Avenue Educational Campus	New Construction	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
7	Paterson	New Union Ave MS	New Construction	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 113,902,274
8	Perth Amboy	New High School	New Construction	Construction	2Q 2024	On-target	Sep-24	On-target	\$ 283,830,000
9	Plainfield	New Woodland ES	New Construction	Construction	3Q 2022	On-target	Sep-22	On-target	\$ 59,440,000

Active Project Status Report Status as of 6/1/2021

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Bridgeton	Bridgeton Senior HS	Roof Replacement & Masonry Repairs	Construction	3Q 2021	On Target	4Q 2021	On-Target	\$ 9,842,000
2	Newark	Ivy Hill School	Boiler Room Vault Repairs	Construction	4Q 2021	On Target	1Q 2022	On-Target	\$ 1,758,900
3	Newark	Lafayette Street School	Exterior Doors & Roofing	Substantial Completion	2Q 2020	Achieved	2Q 2021	On-Target	\$ 658,129
4	Newark	Roberto Clemente School	Sub-Basement Water Infiltration	Construction	4Q 2021	On Target	1Q 2022	On-Target	\$ 1,456,800

PROJECT CLOSEOUT STATUS REPORT



To: Members of the Authority

From: /s/ Lori Gilmore, Records Manager, Central Records Management

Date: July 7, 2021

Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s)
Camden					
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
East Orange					
2020	1210-060-02-0296	Sheila Y. Oliver Academy (aka GW Carver ES)			
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
2016	1320-X07-01-0867	Frank J. Cicarell Academy (New Academic HS)	Project Transferred	07/18/19	Open contract(s)
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21	Project Transferred	08/27/19	Open contract(s) - Legal matter pending
Garfield					
2018	1700-205-03-0315	James Madison Elementary School #10			
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
Harrison					
2020	2060-N03-15-0AEJ	Kennedy Elementary School (New Harrison ES)			
Irvington					
2019	2330-120-03-0755	Madison Avenue Elementary School			
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Millville					
2020	3230-050-13-0AEF	Millville High School			
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s)
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
2019	3970-N11-07-0DAY	Leonard Place Elementary School			
Paterson					
2008	4010 -S01-02-0101	International High School			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
2020	4050-130-15-0AEL	Denbo-Crichton Elementary School			
Perth Amboy					
2019	4090-N01-98-0325	Seaman Avenue Elementary School			
Phillipsburg					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
Trenton					
2019	5210-050-13-0AEH	Trenton Central High School			
Vineland					
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s)
Capital and Demonstration Projects Totals					
Total Capital and Demonstration Projects			159		
Closed Capital and Demonstration Projects			122		
Capital and Demonstration Projects Not Closed			37		
Capital and Demonstration Projects Not Closed, Project Transferred			20		
Legal Matter			3		
Miscellaneous			17		

PROJECT STATUS REPORT - As of June 1, 2021

Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Emergent Projects					
Bridgeton					
	0540-020-17-0AEU	Bridgeton Senior HS Roof and Masonry Repairs			
Camden					
	0680-170-12-0ACF	Cramer Elementary School			
Irvington					
	3570-330-12-0ABT	Chancellor Ave Annex - Building Envelope			
Newark					
	3570-301-17-0AES	Marin - HVAC			
	3570-415-17-0AER	Dr. E. Alma Flagg E.S. - Doors and Roofing			
	3570-460-17-0AEZ	Hawkins ES - Chimney Repairs			
	3570-480-17-0AET	Lafayette - Doors and Roofing			
	3570-750-17-0BBC	Wilson School Annex - Chimney			
	3570-615-17-0BBB	Roberto Clemente E.S. – Boiler Room Vault Repairs			
	3570-565-17-0BBA	Ivy Hill E.S. – Boiler Room Vault Repairs			
Plainfield					
	4160-050-17-0BBD	Plainfield High School			
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			83		
Emergent Projects Closed			71		
Emergent Projects Not Closed			12		
Emergent Projects Not Closed but Transferred			0		
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			394		
# of Open Contracts			5		
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: July 7, 2021

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

City of Orange Cleveland Street ES – Project status reported to the Members of the Authority at the May 5, 2021 Board Meeting

Revisions to Project Charters:

City of Orange Township Cleveland Street ES – Project status reported to the Members of the Authority at the May 5, 2021 Board Meeting during which the Board approved a revised Final Project Charter.

Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: January 2008 to May 2021

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Project close-out pending resolution of open contracts.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Project close-out pending resolution of open contracts.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments

Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: May 2021

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
1	5/5/2021	City of Orange Township	Cleveland Street ES	Jul-21	Jul-21	Under Review	TBD	Project reported to the Members of the Authority at the May 5, 2021 Board Meeting	Project reported to the Members of the Authority at the May 5, 2021 Board Meeting

Revisions to Project Charters

Reporting Period: May 2021

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
1	City of Orange Township	Cleveland Street ES	Budget Increase and Revised Substantial Completion	\$ 3,882,000	11.10%	Board Approval 5/7/2021	Project reported to the Members of the Authority at the May 5, 2021 Board Meeting during which the Board approved a revised Final Project Charter.

CONTRACTS EXECUTED REPORT/AMENDMENTS & CHANGE ORDERS REPORT

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: July 7, 2021

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period May 1 through May 31, 2021.

Noteworthy Items during the reporting period:

- Execution of 2 General Construction Services Task Order Contracts:
 - Catcord Construction - Newark Roberto Clemente School Emergent Project - \$768,800
 - Catcord Construction - Newark Ivy Hill School Emergent Project - \$843,900

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period May 1 through May 31, 2021.

Noteworthy Items during the reporting period:

- 2 Professional Services Amendments were executed during the reporting period totaling \$0, of the 2 executed amendments none required Board Approval.
- 12 Construction Services Change Order were executed during the reporting period totaling a credit of \$38k, of the 12 executed change orders none required Board Approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 5/1/2021 through: 5/31/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Newark	Roberto Clemente E.S.	Reno	Construction	EP-0110-C01	Catcord Construction Co., Inc.		\$768,800	5/25/2021	\$683,090	\$683,090
Newark	Ivy Hill	Reno	Construction	EP-0111-C01	Catcord Construction Co., Inc.		\$843,900	5/25/2021	\$749,130	\$749,130
Contractor										
Part 2. Construction Services							\$1,612,700			\$1,432,220

Contracts Executed Report

Reporting Period: 5/1/2021 through: 5/31/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 4. Other Contracts & Services										
Others										
Camden City	Camden H.S.	Reno	FFE	CA-0022-F05	Fitnessmith		\$33,254	5/3/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-F06	Elkay Sales Inc. dba Interior Systems, Inc.		\$161,741	5/7/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-K09	Integra Business Center, Inc. dba IntegraOne		\$115,222	5/3/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-K10	Integra Business Center, Inc. dba IntegraOne		\$10,338	5/7/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-K11	Washington Computer Services		\$34,113	5/7/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-K13	Washington Computer Services		\$108,405	5/10/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-K14	Stewart Business Systems, LLC		\$18,962	5/27/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q06	Krueger International, Inc.		\$174,252	5/4/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q07	Krueger International, Inc.		\$184,461	5/4/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q08	Krueger International, Inc.		\$195,013	5/4/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q09	Krueger International, Inc.		\$87,812	5/6/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q10	Krueger International, Inc.		\$136,713	5/6/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q11	Krueger International, Inc.		\$99,959	5/6/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q12	Krueger International, Inc.		\$147,563	5/7/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q13	Krueger International, Inc.		\$149,638	5/7/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q14	Krueger International, Inc.		\$156,662	5/10/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q15	Krueger International, Inc.		\$29,986	5/10/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q16	Krueger International, Inc.		\$134,019	5/10/2021	-	
Camden City	Camden H.S.	Reno	FFE	CA-0022-Q17	Indiana Furniture Industries, Inc.		\$80,035	5/20/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K04	Keyboard Consultants		\$135,729	5/6/2021	-	

Contracts Executed Report

Reporting Period: 5/1/2021 through: 5/31/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K05	Washington Computer Services		\$17,204	5/6/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K06	SHI International, Inc		\$23,047	5/6/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K07	Apple Inc.		\$162,525	5/10/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K09	Data Industries, Ltd.		\$278,370	5/14/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-K10	Washington Computer Services		\$109,200	5/27/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q01	Krueger International, Inc.		\$111,283	5/17/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q02	Krueger International, Inc.		\$97,373	5/18/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q03	Krueger International, Inc.		\$15,697	5/25/2021	-	
City Of Orange Township	Orange H.S.	RenoAdd	FFE	ES-0042-Q04	Toledo Furniture Inc.		\$11,652	5/26/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-F15	Daley's Ceramic & Pottery Supplies		\$17,800	5/3/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-F17	Epilog Laser		\$25,195	5/17/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-K32	Computer Logic Group, Inc.		\$196,305	5/7/2021	-	
Millville	High School	RenoAdd	FFE	ST-0046-Q35	Krueger International, Inc.		\$108,125	5/3/2021	-	
Passaic City	Dayton Ave. Educational Campus	New	FFE	NT-0052-K04	Washington Computer Services		\$538,300	5/11/2021	-	
Passaic City	Dayton Ave. Educational Campus	New	FFE	NT-0052-K05	Washington Computer Services		\$803,550	5/11/2021	-	
Paterson	Union Avenue Middle School E.S.	Reno	FFE	PA-0011-K33	Turn-Key Technologies, Inc.		\$36,387	5/20/2021	-	
Others										
Part 4. Other Contracts & Services										
							\$4,745,891			
							Total Contract Award			Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined							\$6,358,591			38

** Contracts less than \$10,000 are not displayed



Contracts Executed Report

Reporting Period: 5/1/2021 through: 5/31/2021

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
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Project Types Legend

HS Health & Safety
 New New Constuction
 Add Addition
 RenoAdd Addition & Renovation
 Reno Renovation

Contract Types Legend

Aquisition Property Acquisition Related Costs
 Appraisal Appraisal, Appraisal Review, NRE
 Construction Construction
 Design Design or Site Investigation
 DB Design-Build
 E-Rate E-Rate
 FFE Furniture, Fixtures, and Equipment
 General General Program Cost
 Legal Legal
 Material Material Supply
 ProjectMgmt Project Management Firm
 PreDevelopment Predevelopment or Demolition
 Relocation Relocation Services
 SiteInvstgtn Site Investigation
 Testing Testing
 Title Title Services
 Utilities Utilities Services

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise

Amendments & Change Orders Report

Reporting Period: 5/1/2021 through: 5/31/2021

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Professional Services													
Construction Management Services													
Paterson	Union Avenue Middle School E.S.	PA-0011-M01	7/1/2019	4	Cambridge Construction Management, Inc.	5/6/2021	\$1,788,346	\$24,960	\$95,150			\$1,908,456	6.71%
Paterson	Union Avenue Middle School E.S.	PA-0011-M01	7/1/2019	3	Cambridge Construction Management, Inc.	5/11/2021	\$1,788,346	\$120,110	(\$95,150)			\$1,813,306	1.39%
Construction Management Services													
Professional Services													
										\$0			
Construction Services													
Contractor													
Camden City	Camden H.S.	CA-0022-B01	9/26/2018	16	Ernest Bock & Sons, Inc.	5/11/2021	\$99,585,000	\$1,226,695	\$25,581			\$100,837,276	1.25%
Millville	High School	ST-0046-B01	5/24/2017	6	Hall Construction Co., Inc.	5/6/2021	\$114,453,000	\$4,292,937	\$4,201			\$118,750,138	3.75%
Millville	High School	ST-0046-B01	5/24/2017	13	Hall Construction Co., Inc.	5/11/2021	\$114,453,000	\$4,297,138	\$62,000			\$118,812,138	3.80%
Millville	High School	ST-0046-B01	5/24/2017	17	Hall Construction Co., Inc.	5/17/2021	\$114,453,000	\$4,359,138	\$82,951			\$118,895,089	3.88%
Millville	High School	ST-0046-B01	5/24/2017	19	Hall Construction Co., Inc.	5/18/2021	\$114,453,000	\$4,442,089	\$33,070			\$118,928,159	3.91%
Pemberton Township	Denbo Crichton E.S.	WT-0023-B01	2/14/2018	31	Ernest Bock & Sons, Inc.	5/5/2021	\$43,185,000	(\$242,133)	(\$335,956)			\$42,606,911	-1.33%
Pemberton Township	Denbo Crichton E.S.	WT-0023-B01	2/14/2018	32	Ernest Bock & Sons, Inc.	5/11/2021	\$43,185,000	(\$578,089)	(\$4,582)			\$42,602,329	-1.34%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	22	Terminal Construction Corp.	5/11/2021	\$37,000,000	\$2,068,158	\$40,983			\$39,109,141	5.70%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	41	Terminal Construction Corp.	5/13/2021	\$37,000,000	\$2,109,141	\$10,869			\$39,120,010	5.72%
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	16	Terminal Construction Corp.	5/17/2021	\$37,000,000	\$2,120,010	\$46,189			\$39,166,199	5.85%
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	15	Brockwell & Carrington Contractors, Inc.	5/11/2021	\$16,725,000	\$447,312	(\$11,685)			\$17,160,627	2.60%
Newark	Lafayette Street E.S.	EP-0103-C01	6/6/2018	4	Mark Construction, Inc.	5/17/2021	\$447,929	\$69,789	\$8,216			\$525,935	17.41%
Contractor													
										(\$38,163)			
Construction Services													
										(\$38,163)			
										Total Change Order Summary		Total Change Orders	
										(\$38,163)		14	
Grand Totals													
Column Description Legend													
CO Execution Date			Date the Change Order was entered into the SIMS system										
Revised Contract Amount			Current value of the contract (excluding additional assignments) including current change order										

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS *(no activity)*

DIVERSITY AND WORKFORCE PARTICIPATION REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon L. Simmonds, Director, Risk Management

DATE: July 7, 2021

SUBJECT: Diversity and Workforce Participation Monthly Update for April 2021

The Risk Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA’s Small Business Enterprise (SBE) and Workforce goals, policies and procedures, including:

- SBE subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Local county workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE ATTAINMENT

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through April 30, 2021 was \$278,117,000. The total contract dollars awarded to all SBE contractors was \$10,674,340 (including minorities, women and veterans). This represents an initial participation of 3.84% of all SDA contracts awarded in 2021. Participation will continue to increase as the Prime contractor continues to hire additional subcontractors/subconsultants through the lifecycle of the construction project.

Diversity Breakdown

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 9,438,090	3.39%
Small/ Minority Business Enterprises	\$ 311,250	0.11%
Small/Women Business Enterprises	\$ 925,000	0.33%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL DIVERSITY CONTRACTS	\$ 10,674,340	3.84%

WORKFORCE PARTICIPATION

For the month of April 2021, there was a contractor workforce of 949 on SDA projects. This represents a total of 77,825 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	53	4,386	5.86%
Hispanic	184	14,860	19.09%
American Indian	4	77	0.10%
Asian	4	148	0.19%
Total Minority Participation	245	19,471	25.02%
Total Non-Minority Participation	704	58,354	74.98%
Total Contractor Workforce	949	77,825	100.00%

There was a contractor workforce of 296,599 total workforce hours and 6,521 total female workforce hours on SDA projects for the period of January 1, 2021 through April 30, 2021. The following table highlights the *Local County Contractor Workforce* participation for this period:

Local County Contractor Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	296,599	100.00%
*Total Local County Workforce Hours	9,613	3.24%
Total Local County Non-Minority Workforce Hours	3,461	1.17%
Total Local County Female Workforce Hours	0	0.00%
Total Local County Minority Workforce Hours	6,152	2.07%
**Local County Workforce Hours by Ethnicity:		
Black	2,969	1.00%
Hispanic	3,135	1.06%
American Indian	0	0.00%
Asian	48	0.02 %

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor minority and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2021 through April 30, 2021.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
Camden HS	70,765	11,313	15.99%	2,964	4.19%
Harrison ES	44	0	0.00%	0	0.00%
Port Monmouth Road School	3,358	1,276	38.00%	214	6.37%
Millville HS	31,479	6,471	20.56%	1,368	4.35%
Dayton Ave Campus	66,804	20,638	30.89%	2,132	3.19%
Union Ave MS	75,525	25,014	33.12%	847	1.12%
Cleveland ES	8,782	4,661	53.07%	0	0.00%
Orange HS	21,682	6,907	31.86%	560	2.58%
Perth Amboy HS	7,920	2,060	26.01%	609	7.69%
Plainfield ES	2,500	541	21.64%	0	0.00%
Emergent Projects	7,740	1,135	14.66%	871	11.25%

Prepared by: Charlotte Brooks
Zaida Olszak

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: July 7, 2021

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the months of May 2021. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 5 grants impacting 4 districts were closed out during the reporting period representing \$3.5 million in total project costs and state share of \$1.0 million.
- Since inception, over \$2.9B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	-	524	518	63
Number of Grant Projects	-	5,404	5,157	247
Total Project Cost Estimate	\$ -	\$ 8,944,696,187	\$ 8,696,132,815	\$ 248,563,372
Grant Amount	\$ -	\$ 3,003,636,083	\$ 2,879,552,058	\$ 124,084,025
Amount Disbursed	N/A	\$ 2,942,045,385	\$ 2,879,552,058	\$ 62,493,327

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 80,749,956
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	4
Number of Grant Projects	-	5
Total Project Cost Estimate	\$ -	\$ 3,454,763
Grant Amount	\$ -	\$ 1,019,258
Amount Disbursed	NA	\$ 1,019,258

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT
EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE (*no activity*)**

COMMUNICATIONS MONTHLY REPORT *(no report)*

MONTHLY FINANCIAL REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, MBA, CPA /s/
Controller

DATE: July 7, 2021

SUBJECT: Monthly Financial Report – May 2021

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)

For May 2021 year to date, Authority operating expenses, **\$7.5M**, are **\$1.2M** lower than budget for the corresponding period. This variance is primarily related to lower year to date personnel costs, **\$948K**, resulting primarily from the Authority having 9 fewer FTEs than budgeted, partially offset by a lower than projected payroll allocation to project expenditures, **\$511K**. The budget variance is also attributable to lower spending for professional & other contracted services, **\$250K**, facilities and general office related expenses, **\$241K**, information systems, **\$134K** and SDA-owned automobiles, **\$69K**.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)

For May 2021 year to date, Authority operating expenses, **\$7.5M**, are **\$138K** higher when compared to the corresponding prior year.

School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)

For May 2021 year to date, project expenditures, **\$96.3M**, are **\$37.4M** lower than the capital spending forecast for the corresponding period. This variance is due to lower than forecasted construction activity **\$15.9M**, grant activity **\$12.9M**, furniture and fixture purchases **\$4.7M**, project insurance **\$1.7M**, property acquisition **\$547K**, design services **\$515K**, and payroll expense allocation to project expenditures **\$511K**.

School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)

For May 2021 year to date, project expenditures, **\$96.3M**, are lower by **\$16.9M** when compared to the corresponding prior year. This variance is attributable mainly to decreases in grant activity **\$11.2M**, project insurance **\$3.1M**, furniture and fixture purchases **\$768K**, design services **\$559K**, and construction activity **\$542K**.

Other

Since program inception, 89.9% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception, 96% of all SDA disbursements relate to school facility projects and 4% relate to operating expense.

Members of the Authority

July 7, 2021

Page 2

The estimated value of active school facilities, capital, emergent and ROD grant projects is approximately \$2B.

Attachment

New Jersey Schools Development Authority
Monthly Financial Report
May 2021
(Unaudited)

New Jersey Schools Development Authority

Overview of Financial Position

May 31, 2021

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, May 31, 2021.

► Overall **Cash and Cash Equivalents** have increased by \$245.4 million to \$514.0 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 350,000,000
■ Investment earnings	94,001
■ Miscellaneous revenue	4,000
■ Project costs	(96,348,220)
■ SDA operating expenses	(8,367,378)
■ SDA capital expenditures	(68,104)
■ Deposits (primarily district local shares)	62,081
Net Change in Cash	\$ 245,376,380

► **Prepaid Expenses** total \$457,808 as follows:

- Prepaid insurance of \$283,819.
- Prepaid rents of \$105,817 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$38,209.
- Other prepaids of \$29,963.

► **Capital Assets** total \$1,321,502 (net of accumulated depreciation of \$5,832,410), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$56,620 and **Depreciation Expense** is \$232,831.

► **Accrued Liabilities** total \$102.2 million, as follows:

- Accrued project costs of \$26.8 million consisting of unpaid invoices (\$2.1 million) and retainage (\$24.7 million).
- Net pension liability of \$44.0 million.
- Other post-employment benefits obligation of \$27.6 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.6 million (PRO liability \$3.1 million, offset by expected cost recoveries of \$1.5 million).
- Estimated liability for loss contingencies totaling \$0.2 million.
- Payroll related liabilities of \$1.8 million.
- Other accrued liabilities of \$0.2 million.

► **Deposits** total \$5.2 million, as follows:

- \$5.2 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$393.4 million.

New Jersey Schools Development Authority

School Facilities Project Expenditures & Funding Allocation

May 31, 2021

► **School Facilities Construction Bond / Note Proceeds & Project Expenditures**

- During the current year to date, the SDA has received \$350.0 million bond and note proceeds. The total amount of proceeds received since program inception is \$11.848 billion.
- Project expenditures for the month and year-to-date periods total \$22.1 million and \$96.3 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 19,267,186	\$ 81,069,888	\$ 5,373,447,307
Design Services	(102,785)	339,644	413,267,744
PMF/CM Services	478,024	2,656,629	471,178,691
SDA Project Management	826,511	4,787,002	115,412,300
Property Acquisition, Relocation & Enviro	141,482	751,771	584,517,994
School Furniture, Fixtures & Equipment	717,643	961,887	199,970,903
Project Insurance	160	(138,153)	112,518,753
NJ State Inter-Agency Transfers	299,781	299,781	52,422,283
SDA District Grant & Funding Agreements	-	108,390	878,880,153
Regular Operating District Grant Agreements	429,328	5,217,790	2,950,977,936
Real-Time Project Audits	-	36,506	664,506
Property Management, Maintenance & Utils	5,904	100,906	18,645,345
Outside Legal & Claims Resolution Services	16,033	94,520	11,443,441
Temporary Staffing	-	30,091	10,660,105
Other Project Costs	2,333	31,568	62,122,146
Project Credits	-	-	(54,902,944)
Total Project Expenditures	22,081,600	96,348,220	11,201,226,663
Less: Local Share Contributions	-	-	(185,112,439)
Project Expenditures (State Share)	\$ 22,081,600	\$ 96,348,220	\$ 11,016,114,224
2021 Capital Spending Forecast	\$ 29,698,316	\$ 133,795,870	

Allocations Since Program Inception

► **Program Funding & Expenditures**

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,026,955,792	\$ 8,118,598,040
■ Regular Operating Districts	3,450,000,000	3,500,249,476	3,276,866,893
■ Vocational Schools	150,000,000	152,008,118	122,590,536
Total - State Share	\$ 12,500,000,000	\$ 12,679,213,386	\$ 11,518,055,469

► **Percentage of Total Funding Paid to Date**

■ SDA Districts	89.9%
■ Regular Operating Districts	93.6%
■ Vocational Schools	80.6%
Total - State Share	90.8%

1 Of the \$12.5 billion authorized for the school construction program, \$11,847,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$501,941,245.

New Jersey Schools Development Authority
Fund Reporting Operating Expenses vs Budget
May 31, 2021

<u>Category</u>	<u>Actual</u>	<u>Budget</u>	<u>Over/</u>
	<u>Year-To-Date</u>	<u>Year-To-Date</u>	<u>(Under)</u>
Personnel Expenses:			
Employee Salaries	\$ 6,115,676	\$ 6,760,800	\$ (645,124)
Employee Benefits	4,418,892	4,608,207	(189,315)
Direct Hire Temporary Employee Costs	-	20,185	(20,185)
Total Employee Salaries & Benefits Costs	10,534,568	11,389,192	(854,624)
Less: Employee Salaries & Benefits Costs			
Charged to Projects	4,787,002	5,298,214	(511,212)
Salaries & Benefits Charged to Operating Expense	5,747,566	6,090,978	(343,412)
Temporary Staffing Services	-	62,500	(62,500)
Travel & Expense Reimbursements	7,609	10,275	(2,666)
Training & Professional Development	11,022	39,225	(28,203)
Total Personnel Expenses	5,766,197	6,202,978	(436,781)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	879,935	1,120,940	(241,005)
Information Systems	514,236	648,575	(134,339)
Professional & Other Contracted Services	157,312	407,460	(250,148)
Property & Casualty Insurance	168,131	169,285	(1,154)
SDA-Owned Automobiles	23,125	91,665	(68,540)
Communications & Outreach	-	1,250	(1,250)
Reserve for Unforeseen Events & New Initiatives	-	20,835	(20,835)
Total Authority Operating Expenses	\$ 7,508,936	\$ 8,662,988	\$ (1,154,052)
 2021 Annual Operating Budget		 \$ 16,292,294	

New Jersey Schools Development Authority
Capital Expenditures
May 31, 2021

Description of Capital Item:	Budget Year	Budget Amount	Capital Expenditures			Project Funds Not Required	Over/ (Under) Budget
			2021	Pre-2021 (1)	Total		
Leasehold Improvements		\$ -	\$ -	\$ -	\$ -	\$ -	-
Office Furniture & Equipment		-	56,620	-	56,620	-	56,620
PMWeb Computer Software System:							
Software & Development - Consulting	2018/2019	2,500,000	-	812,988	812,988	1,200,000	(487,012)
Development - SDA Staff Time	2019/2020	600,000	-	520,697	520,697		(79,303)
Development - SDA Staff Time Reallocated from Consulting	2021	-	-	-	-	(200,000)	(200,000)
Total Capital Items		\$ 3,100,000	\$ 56,620	\$ 1,333,685	\$ 1,390,305	\$ 1,000,000	

(1) Multi-year capital projects only.

New Jersey Schools Development Authority

Fund Reporting Operating Expenses vs Prior Year

May 31, 2021

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2020</u> <u>Year-To-Date</u>	<u>Over/</u> <u>(Under)</u>
Personnel Expenses:			
Employee Salaries	\$ 6,115,676	\$ 6,582,444	\$ (466,768)
Employee Benefits	4,418,892	4,068,976	349,916
Direct Hire Temporary Employee Costs	-	2,561	(2,561)
Total Employee Salaries & Benefits Costs	10,534,568	10,653,981	(119,413)
Less: Employee Salaries & Benefits Costs			
Charged to Projects	4,787,002	5,110,849	(323,847)
Salaries & Benefits Charged to Operating Expense	5,747,566	5,543,132	204,434
Temporary Staffing Services	-	-	-
Travel & Expense Reimbursements	7,609	5,225	2,384
Training & Professional Development	11,022	12,271	(1,249)
Total Personnel Expenses	5,766,197	5,560,628	205,569
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	879,935	986,221	(106,286)
Information Systems	514,236	391,491	122,745
Professional & Other Contracted Services	157,312	259,206	(101,894)
Property & Casualty Insurance	168,131	146,370	21,761
SDA-Owned Automobiles	23,125	26,802	(3,677)
Communications & Outreach	-	-	-
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Authority Operating Expenses	\$ 7,508,936	\$ 7,370,718	\$ 138,218

New Jersey Schools Development Authority

Employee Headcount

May 31, 2021

	<u>Current Month End</u>	<u>Budget</u>	<u>Over/ (Under)</u>
Office of Chief Executive Officer	3	4	(1)
Human Resources	4	4	-
Communications	2	2	-
Information Systems	13	14	(1)
Central Records Management	3	3	-
Legislative Affairs	1	1	-
Office of Program Operations & Strategic Planning	2	2	-
Capital Planning & Program Operations	7	7	-
Design Studio	18	18	-
Grants Administration	9	10	(1)
Real Estate Services & Predevelopment	7	8	(1)
Vendor Development	4	5	(1)
Office of Construction Operations	0	0	-
Project Teams	27	28	(1)
Office of Corporate Governance & Legal Affairs	5	5	-
Chief Counsel	8	9	(1)
Safety	6	6	-
Internal Audit	3	3	-
Office of Chief Financial Officer	2	2	-
Financial Operations	7	7	-
Financial Accounting & Disbursements	11	11	-
Procurement	8	10	(2)
Risk Management	8	8	-
Property Management	4	4	-
Facilities	4	4	-
Total Full-Time Employees at Month End	<u>166</u>	<u>175</u>	<u>(9)</u>
Total Full-Time Employees at Year End		<u>175</u>	

New Jersey Schools Development Authority
Statement of Net Position
May 31, 2021

Excludes 2020 GASB 68 Entries

	<u>Current</u> <u>Month End</u>	<u>2020</u> <u>Year End</u>	<u>Over/</u> <u>(Under)</u>
ASSETS			
Cash and Cash Equivalents	\$ 514,012,154	\$ 268,635,774	\$ 245,376,380
Receivables	37,575	41,180	(3,605)
Prepaid Expenses	457,808	227,090	230,718
Capital Assets (Net of Accumulated Depr.)	1,321,502	1,497,713	(176,211)
Total Assets	515,829,039	270,401,757	245,427,282
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	11,236,758	14,083,375	(2,846,617)
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	\$ 527,065,797	\$ 284,485,132	\$ 242,580,665
LIABILITIES			
Accrued Project Costs	\$ 28,539,049	\$ 45,456,575	\$ (16,917,526)
Net Pension Liability	44,045,377	44,045,377	-
Accrued Other Post-Employment Benefits	27,636,302	27,307,940	328,362
Other Accrued Liabilities	1,952,711	5,436,894	(3,484,183)
Deposits	5,151,589	5,089,508	62,081
Total Liabilities	107,325,028	127,336,294	(20,011,266)
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	26,335,089	26,335,089	-
NET POSITION			
Invested in Capital Assets	1,321,502	1,497,713	(176,211)
Restricted for Schools Construction:			
Special Revenue Fund	392,084,178	129,316,036	262,768,142
Net Position	393,405,680	130,813,749	262,591,931
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	\$ 527,065,797	\$ 284,485,132	\$ 242,580,665

New Jersey Schools Development Authority
Statement of Activities
May 31, 2021

Excludes 2020 GASB 68 Entries

	<u>Current Year-To Date</u>	<u>2020 Year-To Date</u>	<u>Over/ (Under)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ 350,000,000	\$ -	\$ 350,000,000
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	94,001	2,490,419	(2,396,418)
Rental Income	4,000	14,000	(10,000)
Other Revenue-OPRA	-	-	-
Total Revenues	350,098,001	2,504,419	347,593,582
EXPENSES			
Administrative & General Expenses	7,837,298	7,537,538	299,760
Capital Depreciation	232,831	69,339	163,492
School Facilities Project Costs	79,435,941	91,764,043	(12,328,102)
Total Expenses	87,506,070	99,370,920	(11,864,850)
CHANGE IN NET POSITION	262,591,931	(96,866,501)	359,458,432
Beginning of Period Net Position	130,813,749	434,338,673	(303,524,924)
NET POSITION END OF PERIOD	\$ 393,405,680	\$ 337,472,172	\$ 55,933,508

DESIGN CONTRACT DE-OBLIGATIONS REPORT (*no activity*)

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.