

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD TELECONFERENCE MEETING  
WEDNESDAY, JULY 1, 2020 AT 9:00 A.M.**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
  - a. Board Open Session Meeting Minutes of June 3, 2020
- 4. AUTHORITY MATTERS**
  - a. CEO Report
  - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
  - a. Reallocation of Program Reserve Funds – Transfer of Funds from the Unforeseen Events Reserve to the Emergent Projects Reserve
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
  - a. Release of Funds from Program Reserve, Award of Contract and Approval of Final Project Charter – Bridgeton Public Schools District – Bridgeton High School – Emergent Project – EP-0105-C01
  - b. Construction Manager Award – Plainfield School District – New Woodland Elementary School - ET-0100-M01
  - c. Notification of Completion of Pre-Design Phase Services and Authorization to Proceed with Design Phase Services – Newark School District - Shabazz High School – Emergent Project **[INFORMATIONAL]**
- 7. REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE (CHAIRMAN'S REPORT) – TO BE PROVIDED IN EXECUTIVE SESSION**
- 8. MONTHLY REPORTS**
  - a. *For Informational Purposes*
    - i. Active Projects Report
    - ii. Project Close Out Status Report
    - iii. Project Status Reports
    - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
    - v. Contract Terminations Report (*no activity*)
    - vi. Settlement Activities Report
    - vii. Diversity and Workforce Participation Report
    - viii. Regular Operating District Grant Activity Report
    - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
    - x. Communications Report (*no report*)
    - xi. Monthly Financial Report
    - xii. Design Contract De-Obligations Report (*no activity*)
- 9. PUBLIC COMMENTS**

**10. EXECUTIVE SESSION RESOLUTION**

- a. Amendment to the December 4, 2019 Authorization for Sale and Conveyance of thirty three parcels of Real Property in the Township of Irvington
  
- b. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)  
CCD Report (*no activity*)

**11. ADJOURNMENT**

**APPROVAL OF MEETING MINUTES**

**JUNE 3, 2020 OPEN SESSION MINUTES**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS TELECONFERENCE MEETING  
WEDNESDAY, JUNE 3, 2020**

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, June 3, 2020 at 9:00 A.M.

Participating by teleconference were:

Robert Nixon, Chairman  
Michael Kanef (Treasury)  
Bernard Piaia (DOE)  
Stephen Martorana (EDA)  
Kevin Luckie (DCA)  
Kevin Egan  
Richard Elbert  
Loren Lemelle  
Lester Lewis-Powder  
Michael Maloney  
Mario Vargas

being all the Members of the Board.

At the Chairman's request, Manuel Da Silva, chief executive officer; Andrew Yosha, vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; and Albert Barnes, chief counsel, of the SDA, participated in the meeting by teleconference. Joy Johnson of the Governor's Authorities Unit (GAU) also participated in the meeting by teleconference.

The meeting was called to order by the Chairman of the Board, Mr. Nixon. The Chairman asked Ms. Kelly to read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the

meeting. She said that a call-in number was provided on the SDA Website so that members of the public could participate in the meeting by teleconference. She also advised the Members that the call-in number for the meeting was posted at the SDA offices earlier in the morning. Ms. Kelly then conducted a roll call and indicated that all of the Members of the Board were present.

The Chairman recognized the difficult times that we are all facing. He thanked the Members of the Board for their commitment to the important work of the Authority, recognizing that the Members are individuals who are active in their communities in numerous positive ways.

### ***Approval of Meeting Minutes***

Next, the Chairman presented for consideration and approval the minutes of the Board's May 6, 2020 Open Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Luckie, the Open Session minutes of the May 6, 2020 SDA Board meeting were approved by the Board with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3a***.

Next, Mr. Nixon presented for consideration and approval the minutes of the Board's May 6, 2020 Executive Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Lemelle, the Executive Session minutes of the May 6, 2020 SDA Board meeting were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3b***.

### ***Authority Matters***

#### ***CEO Report***

At the Chairman's request, Mr. Da Silva provided the report of the Chief Executive Officer. Mr. Da Silva advised the Members that he would be discussing the status of the Authority projects that are advancing and would be happy to take any questions.

In beginning his report, Mr. Da Silva reported that the SDA closed out the Camden Catto Community School and Boys & Girls Club demonstration project. He reported that this is the last of the six (6) demonstration projects to be closed out. He said that staff issued the final invoice and that SDA is closing out the project. Mr. Da Silva then said that he is also very pleased to announce that on May 14, the Department of Community Affairs (DCA) issued a full Certificate of Occupancy (CO) for Trenton Central HS.

With respect to design-build projects in construction, Mr. Da Silva said that for the East Orange George Washington Carver ES project, Dobco, Inc., the design-builder, has completed design phase services work. He added that interior finish work is complete and final inspections are anticipated to be completed this month. For the Harrison New ES project, he reported that all utilities are connected and mechanical, electrical and plumbing equipment is being prepared for start-up. He reported that building enclosure and finish work activities and finish site work is ongoing, adding that preparations for a temporary CO are underway. He advised that for the Pemberton Denbo Crichton ES project, finish work has commenced, lighting fixtures are being installed throughout the building, HVAC units are being set up and started, and exterior work is being completed.

Mr. Da Silva said that Phase II interior finish activities are ongoing for the Millville HS project. He added that Phase II final inspections have begun and Phase II exterior masonry work is ongoing there.

Mr. Da Silva then gave an update on design-build projects in the design phase. He said that design-builder Epic Management has initiated design phase services as well as site condition

review and testing for the Plainfield Woodland ES project. He added that staff received proposals from nine (9) firms in response to SDA's request for proposals for construction management (CM) services. He noted that the bid opening is scheduled for June 4 and that staff anticipates providing an award recommendation for Board consideration at the July meeting.

Turning to design-build projects in construction, Mr. Da Silva reported that interior mechanical, electrical, and plumbing rough in work continues for the Camden HS project.

With respect to design-bid-build projects in the construction stage, Mr. Da Silva said that the building permit was issued on March 10 for the Orange Cleveland Street ES project. He added that footings, foundations and underground utility work is ongoing there. For the Orange HS project, he reported that site clearing activities are complete, as well as main addition footings, foundations, and slab on grade work. He said that site underground utility and storm drainage work continues and structural steel work is approximately 75% complete.

With respect to the design-build/general construction project staff, Mr. Da Silva said that, as of May 22, there were three (3) positive COVID-19 cases on the Dayton Avenue project in Passaic. He noted that no additional reports of workers experiencing symptoms at this site were received. He reported that one (1) positive COVID-19 diagnosis was reported at the Millville project site on May 22. He added that no additional reports were received of workers experiencing symptoms at this site.

Mr. Da Silva advised the Members that staff continues to work remotely from home or from the field. He said that the office remains closed to all staff on Tuesdays and Thursdays. He noted that COVID-19 related Contractor guidance is posted on the SDA website and the Hotline for reporting exposures and positive tests remains operational and is working well.

In continuing, Mr. Da Silva reported that the SDA/Department of Education (DOE) Alyssa's Law certification portal was launched to school districts on Wednesday, April 15. He

said that all previously anticipated deadlines for both certifications and funding requests will be extended to ensure that school districts have ample time to complete all related activities due to COVID related constraints. He advised that DOE is advancing new timeframes associated with funding requests and SDA will align certification dates in accordance with DOE's reforecast.

Mr. Da Silva then advised the Board that on Monday, May 18, a communication was sent to districts identified for assessment and testing in connection with the SDA's mercury in flooring initiative. He explained that staff is looking to establish a schedule for site visits, based on the availability of district personnel and access to school buildings.

### *Audit Committee*

Mr. Nixon, as Audit Committee Chairman, reported that the Audit Committee met on May 18, 2020 at which time management provided the Committee with the April 2020 New Funding Allocation and Capital Plan Update. He advised that there was a \$7.8 million decrease in the Planning Reserve balance following the Board's December 2019 approval of the revised preliminary project charter for the Union City New Grade 7 to 9 School project. He explained that the revision was attributable to the acquisition of four (4) properties needed for the project, along with time-delay costs associated with the acquisitions. Mr. Nixon said that there were no changes in any of the remaining reserve balances for the SDA Districts during the reporting period.

He then advised the Board that the reserve balance for the Regular Operating Districts (RODs) increased by \$1.9 million during the reporting period due to a reduction in state share for grant projects nearing completion.

Next, Mr. Nixon provided the April 2020 Monthly Financial Report. He advised the Committee that the Authority's operating expenses (Actual vs. Budget) for the year-to-date

period totaled \$6.4 million, \$982,000 lower as compared to the budget for the corresponding period. He explained that the decrease is mainly attributable to lower personnel costs and professional and other contracted services, offset by a lower payroll allocation to project expenditures. He reported that year-to-date Authority operating expenses (Actual vs. Prior Year Actual) are \$1.2 million lower as compared to the operating budget for the corresponding prior year period. He noted that this decrease is mainly attributable to SDA having 40 fewer FTEs than the previous year. Mr. Nixon then reported that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total \$90.9 million, \$15 million lower as compared to the capital spending forecast for the corresponding period. He advised that this variance is the result of lower than forecasted expenditures in construction activity, grants, school furniture purchases and property acquisitions. He reported that project expenditures (Actual vs. Prior Year Actual), at \$90.9 million, are \$3.7 million higher as compared to the corresponding prior year period. He explained that the variance is due to an increase in construction activity, design services and project insurance, offset by a decrease in grants and project cost payroll allocations. Mr. Nixon then reported that since program inception, approximately 86.7% of the funds authorized for SDA districts have been disbursed. Additionally, he said that since program inception, 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He advised that the estimated value of active school facilities capital, emergent and regular operating district grant projects is approximately \$2 billion.

In concluding his report, Mr. Nixon advised the Board that at the May meeting, the CEO had updated the Committee regarding Authority personnel matters and changes as required by revisions the Board made last fall to the Authority's Bylaws and Audit Committee Charter.

### *School Review Committee*

#### **Credit Change Order – T.N. Ward Company**

Next, Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee (SRC). Mr. Luckie reported that the SRC met on May 18, 2020 at which time one item was discussed. He informed the Members that management is seeking approval for a credit change order for T.N. Ward Company (T.N. Ward) for the Geraldyn O. Foster ECC (ECC) in the Bridgeton Public Schools District (District). He said that the ECC was built by the SDA in 2003. He explained that the project added 61,000 square feet to the existing Bridgeton Buckshutem ES and 24 new classrooms for 360 Pre-K and Kindergarten students. Mr. Luckie said that, among other things, the new construction provided the ECC with a cafetorium and a playroom, both constructed with rubberized polyurethane flooring. He explained that, following reports of mercury in rubberized flooring, the District hired an environmental consultant to test the flooring and air at the ECC. He advised the Board that the testing took place in April and May 2019. Mr. Luckie said that the testing showed that mercury was present in the cafetorium and playroom flooring, and in the room air, noting that the mercury concentrations in the air exceeded state Department of Health (DOH) guidance levels.

In continuing, Mr. Luckie informed the Board that in May 2019, the SDA conducted follow-up testing for mercury at the ECC and confirmed the presence of mercury. He said that the testing also demonstrated that, with properly managed ventilation, mercury concentrations in the room air could be reduced below the DOH guidance level. He said that, despite this, the District, DOH, and SDA agreed that removal and replacement of the mercury flooring was a reasonable approach to take.

Mr. Luckie advised the Board that in June and July 2019, SDA developed specifications for removal and replacement of the flooring and later visited the site with T.N. Ward, an SDA

General Construction Task Order contractor. Mr. Luckie said that T.N. Ward then developed a “time and materials” estimate of the costs to perform the necessary services and provided SDA with final pricing for the work in late September 2019. He added that the contract was issued on a time and materials basis for a not-to-exceed value of \$483,000.00 and the Authority issued the contractor a notice-to-proceed in late October 2019. He explained that the value of the proposed credit change order in the amount of \$104,902.00 is cost effective, provides labor efficiencies and recognizes that certain HVAC repairs, once thought to be needed, were, in fact, unnecessary. He noted that, as of March 10, 2020, T.N. Ward had completed the work and demobilized from the site. He added that the proposed credit change order before the Board today is necessary for the de-obligation of the unused contract funds to advance contract close-out. He said that the Board memorandum provides significant detail regarding the Project’s background and the proposed credit change order.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Piaia, the credit change order for T.N. Ward Company was approved with the Board’s unanimous vote in favor of *Resolution 6a*.

### ***Public Comments***

The Chairman then opened the Public Comments portion of the meeting. At his request, Ms. Kelly asked Heather Sorge of the Healthy Schools Now/Work Environment Council to address the Board.

Ms. Sorge said that she was very happy to hear that the Authority is continuing to move forward with the mercury in flooring initiative. She inquired as to who will be performing the testing and how long the testing process will take. Mr. Da Silva responded that testing will begin on Monday, May 18. He asked Mr. Yosha to provide additional details.

Mr. Yosha said that SDA will be conducting testing in twenty-nine (29) districts, inclusive of one-hundred and forty-three (143) schools. He said that testing will initially begin with the 2011 Capital Plan schools, adding that all will be visited during the month of June. He noted that each school visit will take approximately one day. He said that testing and results for schools built earlier will be obtained thereafter. Mr. Yosha also advised that the SDA will be using certified contract state environmental consultants to conduct the testing.

Ms. Sorge asked whether the test results, once obtained, will be released to the general public. Mr. Yosha responded that, once analyzed, the results will be provided to the districts. He said that the Authority would then consider making the results more broadly available. Ms. Sorge encouraged the release of the results to the public. Mr. Nixon asked Ms. Sorge what she considered “transparency” in this regard. Ms. Sorge responded that, in her past experience in similar situations, districts that released information/test results to parents and educators were successful in keeping fears at bay, while districts that did not often experienced public outrage and upheaval at public meetings.

At the Chairman’s request, Ms. Kelly then asked Linda Stork to address the Members. In an apparent reference to the SRC report regarding mercury flooring in Bridgeton, Ms. Stork, a New Brunswick resident and former educator, said that she was pleased to hear that a determination was made to replace the flooring there despite the conclusion that ventilation would result in air quality that would meet DOH standards. She said that when she was a teacher she had been required to keep classroom windows open in the winter months in a similar situation. She said that replacement of the flooring is a much better approach to take.

Ms. Stork then asked if the Members or staff could explain to her why a district is unable to spend more than \$500,000 to install air conditioning in a school facility but can spend \$22 million to replace a school facility (Lincoln Annex in New Brunswick) without state

involvement and approval. She indicated that the existence of the \$500,000 cap had been relayed to her by local officials. Mr. Da Silva described what constitutes an “emergency repair project” as a district responsibility vs. a “capital improvement project” that would fall to the SDA. He said that projects that are “in between” must receive DOE approval. Mr. Yosha explained that there had been a statutory \$500,000 cap on (statutorily defined) “school facilities projects” that limited projects that could be pursued by districts on their own. However, he informed Ms. Stork that this cap was statutorily eliminated. Mr. Nixon clarified that, now, a project that cost in excess of \$500,000 can be pursued by a district but that this must be preceded by receipt of DOE approval. Ms. Stork asked when the ceiling was statutorily removed. Mr. Piaia indicated that this occurred in 2008.

At the Chairman’s request, Ms. Kelly then asked Charles Kratovil of New Brunswick to address the Board. Mr. Kratovil said that he and others had been coming to the SDA to speak because state and local government officials have not been treating their constituents with respect. He said that he had some questions about the districts’ Long Range Facilities Plans (LRFPs). He said that he has been frustrated by an inability to obtain the districts’ LRFP documents. He said that he had asked both the Governor and the DOE Commissioner for help in obtaining them and has still had no success.

Mr. Kratovil cited the situation of the New Brunswick Lincoln Annex School as an example of a school that is going to be replaced when it was just renovated at the cost of \$22 million in taxpayer money. He said that there are other schools in the district that are in much greater need of replacement. Mr. Kratovil said that the process followed on the local level provided no opportunity for meaningful public input and the plan was not presented to the local planning board for approval as is required. He said that he would urge that the DOE reject any proposed amendment to New Brunswick’s LRFP for the Lincoln Annex project but that this is

made more difficult for him due to his inability to obtain the district's LRFP submission that would serve as the basis for his argument. Mr. Kratovil urged that the DOE reject any proposed LRFP amendment regarding the Lincoln Annex School.

### *Adjournment*

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

**Certification:** The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its June 3, 2020 meeting.

/s/ Jane F. Kelly  
Assistant Secretary

***Resolution—3a.*****Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the June 3, 2020 Board meeting of the New Jersey Schools Development Authority, for the Open Session were forwarded to the Governor on June 3, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's June 3, 2020 Open Session meeting is hereby approved.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: July 1, 2020

## **AUTHORITY MATTERS**

## **CEO REPORT**

**CHAIRMAN'S REPORT**

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S  
REPORT)**

**REALLOCATION OF PROGRAM RESERVE FUNDS - TRANSFER OF FUNDS FROM  
THE UNFORSEEN EVENTS RESERVE TO THE EMERGENT PROJECTS RESERVE**



32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

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## MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov, Managing Director, Planning & Program Operations

RE: Reallocation of Program Reserve Funds – Transfer of Funds from the Unforeseen Events Reserve to the Emergent Projects Reserve

DATE: July 1, 2020

### INTRODUCTION:

I am writing to recommend approval of the reallocation of funds from the Program Reserve maintained for Unforeseen Project Events to the Program Reserve maintained for Emergent Projects in SDA-Districts. The reallocation of reserve funds will serve to replenish the Emergent Projects Reserve while still maintaining sufficient reserve funds to address any potential unforeseen funding needs related to the remaining 14 Capital Projects being advanced within the Authority's current Capital Program.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010 as amended on March 7, 2012, Board approval is required for Authority Plans including Capital Commitment and Strategic Plans. This action will serve to amend the Authority's 2008 and 2011 Capital Plans which established the Program Reserves impacted by the proposed reallocation of reserve funds.

### BACKGROUND:

At the July 2008 Board meeting, the Members approved the 2008 New Funding Allocation and Capital Plan which allocated \$97 million to fund emergent projects in the 31 SDA Districts. Additionally, at the March 2, 2011 Board meeting, the Members approved the 2011 Capital Program which allocated an additional \$100 Million to fund emergent projects creating a total reserve of \$197 million to address emergent projects throughout the SDA Districts.

As of July 1, 2020 there is approximately \$11.5 million remaining in the Emergent Project Reserves. These reserves have allowed for the advancement of 181 projects throughout the 31 SDA-Districts. At present the Authority is currently managing 15 emergent projects in various stages of advancement. Additionally, based upon District outreach and site visits performed in 2019 and 2020 an additional 18 emergent needs have been identified for potential advancement. To advance this critical work, we are seeking approval to reallocate available funding contained within the Program Reserve for Unforeseen Events to the Emergent Project Reserve in order to provide supplemental funding for additional Emergent Projects.

The 2008 Capital Plan allocated \$150 million as a Program Reserve for Unforeseen Project Events ("Unforeseen Events Reserve"). The value established in the plan represented approximately 5 percent of the estimated total cost to complete the projects included in the 2008 Capital Plan. Since its establishment in July 2008, \$29.4 million of Unforeseen Events Reserve funds have been utilized to supplement established project budgets.<sup>1</sup> As such, as of July 2020 the Unforeseen Events Reserve fund contains \$120.6 million.

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<sup>1</sup> \$22 million of utilized Unforeseen Events Reserve funding was allocated to three projects that experienced extensive cost and schedule impacts resulting from both changes in project scope or termination and replacement of the general contractor, with the causal events occurring in the 2009 to 2011 time period.

Members of the Authority  
Reallocation of Program Reserve Funds  
July 1, 2020  
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CURRENT CAPITAL PROGRAM:

There are currently 14 NJSDA Capital Program projects remaining to be delivered between September 2020 and September 2025. These projects represent total budgeted project costs of \$1.3 billion. Consistent with NJSDA standard practice, the development of individual project budgets requires the inclusion of construction contingency in the amount of 5 to 10 percent of the construction value of the project dependent upon project type.

Noting that each project budget includes individual contingency funding, and based upon a review of utilization of the Unforeseen Events Reserve since its establishment in 2008, it has been determined that the current Unforeseen Events Reserve balance exceeds that which is required to adequately support advancement of the remainder of the capital program. It is recommended that the reserve be reduced to \$65 million, representing 5% of the total budgeted project costs for the 14 remaining projects consistent with the calculation utilized at the time of the establishment of the Reserve, and that the remaining \$55.6 million be reallocated to the Emergent Projects Reserve in order to fund additional emergent projects.

RECOMMENDATION:

The Members are requested to approve the reallocation of \$55.6 million from the Program Reserve for Unforeseen Project Events to the Program Reserve maintained for Emergent Projects.

/s/ Gregory Voronov

Gregory Voronov, Managing Director, Planning and Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Strategic Planning and Program Operations

***Resolution—5a.***

Reallocation of Program Reserve Funds – Transfer of Funds from the Unforeseen Events Reserve to the Emergent Projects Reserve

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or Authority) requires that Authority Capital Commitment and Strategic Plans and amendments thereto receive the approval of the Members of the Authority; and

**WHEREAS**, in July 2008, the Members of the Authority approved the 2008 SDA New Funding Allocation and Capital Plan which allocated \$97 million to fund emergent projects in the 31 SDA Districts; and

**WHEREAS**, in March 2011, the Members approved the 2011 Capital Program which allocated an additional \$100 million to fund emergent projects establishing a total of \$197 million in the SDA Emergent Projects Reserve (EPR) for addressing emergent projects throughout the SDA Districts; and

**WHEREAS**, the EPR allowed for the advancement of 181 projects throughout the 31 SDA Districts; and

**WHEREAS**, as of July 1, 2020 there is approximately \$11.5 million remaining in the EPR; and

**WHEREAS**, as of July 2020, the Authority's Unforeseen Events Reserve (UER) fund contains \$120.6 million; and

**WHEREAS**, based upon a review of utilization of the UER since its establishment in 2008, it has been determined that the current UER balance exceeds that which is required to adequately support advancement of the remainder of the capital program; and

**WHEREAS**, the Authority is currently managing 15 emergent projects in various stages of advancement and has identified an additional 18 emergent project needs for potential advancement; and

**WHEREAS**, to advance this critical work, management is seeking approval to reallocate available funding contained within the UER to the EPR in order to provide supplemental funding for additional emergent projects; and

**WHEREAS**, management's recommendation is that the Board authorize a reduction in the amount contained in the UER to \$65 million and reallocation of the remaining \$55.6 million to the EPR in order to fund additional emergent projects; and

**WHEREAS**, this reallocation of these reserve funds will serve to replenish the EPR while still maintaining sufficient reserve funds to address any potential unforeseen funding needs related to the remaining 14 Capital Projects being advanced within the Authority's current Capital Program; and

**WHEREAS**, this action will serve to amend the Authority's 2008 and 2011 Capital Plans which established the Program Reserves impacted by the proposed reallocation of funds, thus necessitating Board approval.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the reallocation of \$55.6 million from the Schools Development Authority Program Reserve maintained for Unforeseen Events to the Program Reserve maintained for Emergent Projects.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Reallocation of Program Reserve Funds – Transfer of Funds from the Unforeseen Events Reserve to the Emergent Projects Reserve, dated July 1, 2020

Dated: July 1, 2020

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE  
(CHAIRMAN'S REPORT)**

**RELEASE OF FUNDS FROM PROGRAM RESERVE, AWARD OF CONTRACT AND  
APPROVAL OF FINAL PROJECT CHARTER - BRIDGETON PUBLIC SCHOOLS  
DISTRICT - BRIDGETON HIGH SCHOOL - EMERGENT PROJECT - EP-0105-C01**



STATE OF NEW JERSEY

## SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy  
Director, Procurement

Andrew Oakley  
Program Director, Construction Operations

RE: District: Bridgeton Public Schools  
School: Bridgeton High School  
Description: General Construction  
Package No.: EP-0105-C01  
CCE: \$7,714,454  
Advertised CCE Range: \$6,800,000 to \$7,900,000  
Award: \$6,535,000  
CM: TBD

DATE: July 1, 2020

SUBJECT: Release of Funds from Program Reserve, Award of Contract, and Approval of the Final Project Charter  
Bridgeton Public School District – Bridgeton High School  
Emergent Project – Building Envelope Roof & Masonry Repairs

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of three (3) related actions necessary to address an emergent condition at the Bridgeton High School in the Bridgeton Public School District:

1. The release of funds from the NJSDA Program Reserve maintained for emergent projects;
2. The award of a construction contract; and
3. The Final Charter representing the project budget inclusive of dollar values for the award for construction, construction management services, appropriate contingency, allowances, NJSDA staff costs, other costs, and the existing contract for design services.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000.00 and for the approval of the Final Project Charter.

At the July 2008 Board meeting, the Members approved the 2008 New Funding Allocation and Capital Plan which allocated \$97 million to fund emergent projects in the 31 NJSDA Districts. Additionally, at the March 2, 2011 Board meeting, the Members approved the 2011 Capital Program which allocated an additional \$100 Million to fund emergent projects creating a total reserve of \$197 million to address emergent projects throughout the NJSDA Districts. Funding for the project is available within the established reserves for emergent projects.

Members of the Authority  
Release of Funds, Construction Award, and Approval of Final Project Charter  
Package No. EP-0105-C01  
Bridgeton High School  
July 1, 2020  
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A solicitation for Construction Management (CM) services is currently advertised. We anticipate seeking the Members' approval of the award of a contract for CM services at the August 5, 2020 Board Meeting.

### BACKGROUND

The Bridgeton High School, built in 1958, is an approximately 170,000 square foot facility in the Bridgeton Public School District educating approximately 1,298 students in grades 9 through 12.

Upon confirmation of the existence of emergent water intrusion conditions at the school, the NJSDA engaged USA Architects, Planners + Interior Designers, PA ("USA") on June 14, 2018 to perform needed design services to provide for roofing replacement, masonry repairs, and other associated aspects related to the emergent conditions. USA was engaged through utilization of the NJSDA's 2017 Design Consultant Task Order Contract.

### SCOPE OF WORK

The necessary corrective construction work includes:

- Removal and replacement of approximately 160,000 square feet of the existing roofing system, including insulation, flashing, and coping;
- Repair or modification of existing wood blocking and equipment curbs;
- Removal and reinstallation of existing mechanical equipment and utilities as necessary for roof replacement;
- Approximately 7,400 square feet of masonry repairs;
- Replacement of identified window lintels;
- Asbestos abatement.

The schedule for performance of the corrective work is phased in recognition that it will be performed in an occupied school facility.

### PROCUREMENT PROCESS

This construction package was advertised beginning on May 4, 2020 on the NJSDA website, NJ State website, and in selected newspapers for interested firms classified in General Construction (C006, C008 or C009) to participate in the bidding process.

A non-mandatory pre-bid teleconference was held on May 18, 2020.

Project Rating Proposals were received from bidders by May 20, 2020. Bidders were evaluated based on the largest of four projects completed in the past ten years, reference checks, safety rating, and prevailing wage record. Based on evaluation of the information submitted, ten (10) bidders received a Project Rating Limit.

A mandatory site visit was held on May 22, 2020.

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 Release of Funds, Construction Award, and Approval of Final Project Charter  
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Bidder Questions were received by June 3, 2020. An addendum containing responses to the Bidder Questions was issued to the bidders on June 5, 2020.

Price Proposals were received on June 17, 2020. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that five (5) bidders were responsive. The results of the review are listed below:

<b>Contractor</b>	<b>Bid Amount</b>
<b>Responsive Bids</b>	
Ernest Bock & Sons, Inc.	\$6,535,000.00
Niram, Inc.	\$6,927,000.00
Dandrea Construction Company, Inc.	\$7,139,000.00
Masset Building Company	\$7,241,387.00
D.A. Nolt, Inc.	\$7,376,000.00
<b>Rejected Bids</b>	
T.N. Ward Company	\$5,705,000.00
Hall Construction Company, Inc.	\$6,844,400.00
Intercontinental Construction Contracting, Inc.	\$7,931,511.00

As stipulated in the Contract Documents, each Bid Amount is inclusive of NJSDA-established Allowances totaling \$450,000, as follows: \$150,000 for Roof Deck and Blocking Repairs; \$150,000 for Additional Masonry Repair or Replacement; and \$150,000 for Additional Hazardous Materials Abatement.

The responsive low bidder was Ernest Bock & Sons, Inc. (“EBS”)<sup>1</sup>.

The bid submitted by EBS was less than the CCE. In order to understand the differential between the CCE and the bid price and to ensure the contractor’s price proposal was inclusive of all scope elements, a conference was conducted on June 26, 2020 with EBS and staff from Procurement, Construction Operations, Program Operations, Design Studio and Financial Operations to review the bid. The discussion verified that EBS had included all project scope work in its bid and identified that variances between the NJSDA’s CCE and EBS’s price proposal are mostly associated with the roofing replacement scope. Nonetheless, our meeting with EBS confirmed that the price proposal is inclusive of all roofing scope elements: complete demolition and disposal of the existing roof, installation of a new roofing system, and all appropriate roof detailing work. At the time of review, EBS confirmed that its price proposal is inclusive of all scope elements contained in the Contract Documents.

The Construction Operations Director and the Financial Operations Director recommend award of the project to Ernest Bock & Sons, Inc.

<sup>1</sup> EBS listed the following subcontractors for the required trades in its Price Proposal: Southern N.J. Steel Company, Inc. (Structural Steel), Falasca Mechanical, Inc. (Plumbing and HVACR), R. Palmieri Electrical Contractors, Inc. (Electrical), and Union Roofing Contractors, Inc. (Roofing-Membrane EPDM).

Members of the Authority  
 Release of Funds, Construction Award, and Approval of Final Project Charter  
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### FINAL PROJECT CHARTER

The attached Final Project Charter represents the project budget inclusive of actual dollar values for the award of the General Construction contract, and appropriate contingencies. The final budget for the project is inclusive of design costs, construction costs, estimated construction management services fees, contingencies, allowances, and NJSDA staff costs. Funding for the project is available within the NJSDA Program Reserve maintained for emergent projects.

### SCHEDULE

Construction is anticipated to begin August 14, 2020. The schedule recognizes an overall construction duration of 408 calendar days. Substantial completion is anticipated to be reached on August 27, 2021.

### RECOMMENDATION

The Members of the Authority are requested to approve the following actions:

1. The release of \$9,266,755 from the NJSDA Program Reserve maintained for emergent projects;
2. The award of a construction contract to Ernest Bock & Sons, Inc. for Contract No. EP-0105-C01 in the amount of \$6,535,000, inclusive of NJSDA-established Allowances totaling \$450,000.00. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel; and
3. The Members of the Authority are also requested to approve the attached Final Project Charter representing all expended and projected funds necessary for completion of the project.

/s/ Sean Murphy

Sean Murphy, Director, Procurement

/s/ Andrew Oakley

Andrew Oakley, Program Director, Construction Operations

Reviewed and Recommended by: Manuel Da Silva, Chief Executive Officer

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations and Strategic Planning

Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer

Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations

Reviewed and Recommended by: Robert Carney, Director, Financial Operations

Reviewed and Recommended by: Steve Wendling, Deputy Program Director, Construction Operations

## New Jersey Schools Development Authority Emergent Project Charter - Summary

<b>Charter Date</b>
07/01/20

**Region:** Southern  
**District:** Bridgeton  
**School Name:** Bridgeton High School  
**Project Type:** Emergent  
**DOE # / Project #:** 0540-020-17-0AEU  
**Project Location:** 111 West Avenue N, Bridgeton, NJ 08302

<b>Supersedes Charter Dated</b>
N/A

**Project Budget:** \$ 9,842,000  
**Anticipated Construction NTP Date:** 08/14/20  
**Anticipated Final Completion Date:** 08/27/21  
**Project Initiation Date:** 03/22/17

<b>Funding Source</b>
2011 Emergent Reserve

Charter Version and Date	Project Summary
<input checked="" type="checkbox"/> Final 07/01/20	Emergent project to address the following scope of work: • Removal and replacement of approximately 160,000 square feet of the existing roofing system, including insulation, flashing, and coping; • Repair or modification of existing wood blocking and equipment curbs; • Removal and reinstallation of existing mechanical equipment and utilities as necessary for roof replacement; • Approximately 7,400 square feet of masonry repairs; • Replacement of identified window lintels; • Asbestos abatement.
Revision # and Date	
<input type="checkbox"/> One	
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	
<b>Purpose for Advancement of Emergent Charter</b>	
To establish the final budget for the project inclusive of dollar values for the award for construction, appropriate contingency, allowances, NJSDA staff costs, and estimated other costs.	

### Recommendation

Program Director - Project	Managing Director - Program Operations
Andrew Oakley	Gregory Voronov
Date	Date

Date	VP - Program Ops and Strategic Planning
	Andrew Yosha
Date	Date

**Approval**

(If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

Chief Executive Officer	Date
Manuel Da Silva	

## New Jersey Schools Development Authority Emergent Project Charter Project Budget

<b>District / Project Name:</b>	Bridgeton/Bridgeton High School
<b>DOE # / Project #:</b>	0540-020-17-0AEU
<b>Charter Date:</b>	07/01/20

**Special Considerations:**

The project budget is based upon the award value of the Contract for General Construction Services. Other Costs for projects range from 2% to 5% of Building Costs, with such costs for Emergent Projects budgeted at 5%. These costs are inclusive of projected DCA fees for permits and anticipated inspections. Three construction allowances totaling \$450,000 have been established - \$150,000 for Roof Deck and Blocking Repairs; \$150,000 for Additional Masonry Repair or Replacement; and \$150,000 for Additional Hazardous Materials Abatement.

**Project Budget:**

<b>Construction Costs:</b>	
Building Costs	\$6,085,000
Allowances	\$450,000
Construction Contingency	\$920,000
<b>Total Construction Costs</b>	<b>\$7,455,000</b>
<b>Other Costs:</b>	
Design	\$876,000
CM Fees	\$840,000
Project Management (SDA Staff)	\$344,000
Other Costs	\$327,000
<b>Total Other Costs</b>	<b>\$2,387,000</b>
<b>PreDevelopment &amp; Environmental Costs:</b>	
PreDevelopment	\$0
Environmental/Remediation	\$0
<b>Total PreDevelopment &amp; Environmental Costs</b>	<b>\$0</b>
<b>Total Project Budget</b>	<b>\$9,842,000</b>
<b>Emergent Reserve Impact</b>	
Prior Funding Approved	\$575,245
<b>Current Funding Requested</b>	<b>\$9,266,755</b>

***Resolution-6a.***

Release of Funds from Program Reserve, Award of Contract, and Approval of  
Final Charter, Bridgeton Public Schools District – Bridgeton High School  
Emergent Project, Building Envelope Roof & Masonry Repairs

District:	Bridgeton Public Schools
School:	Bridgeton High School
Description:	General Construction
Package No.:	EP-0105-C02
CCE:	\$7,714,454
Advertised CCE Range:	\$6,800,000 to \$7,900,000
Award:	\$6,535,000
CM:	TBA

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**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000; and

**WHEREAS**, the Operating Authority further requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and final charters; and

**WHEREAS**, both the construction award amount and the release of funds from the program reserve in this matter before the Board exceed \$500,000; and

**WHEREAS**, funding for the project is available within the established reserves for emergent projects; and

**WHEREAS**, in July 2008, the Members of the Authority approved the 2008 New Funding Allocation and Capital Plan which allocated \$97 million to fund emergent projects in the 31 SDA Districts; and

**WHEREAS**, in March 2011, the Members approved the 2011 Capital Program which allocated \$100 Million to fund emergent projects creating a total reserve of \$197 million to address emergent projects throughout the SDA Districts; and

**WHEREAS**, the Bridgeton High School (the School) is an approximately 170,000 square foot facility in the Bridgeton Public Schools District educating approximately 1,298 students in grades 9 through 12; and

**WHEREAS**, upon confirmation of the existence of emergent water intrusion conditions at the school, the SDA, utilizing the Authority's 2017 Design Consultant Task Order Contract, obtained the necessary design services related to the emergent conditions (the Project) ; and

**WHEREAS**, a construction package was thereafter advertised beginning on May 4, 2020 and, upon completion of the competitive procurement process, the construction operations director and the financial operations director recommend award of the contract for construction services in the amount of \$6,535,000, inclusive of SDA-established allowances totaling \$450,000.00 for the Project, to Ernest Bock & Sons, Inc., the responsive low bidder; and

**WHEREAS**, management further recommends that the Members of the Authority approve the Project's final charter and the release of \$9,266,755 from the Emergent Program Reserve for the Project; and

**WHEREAS**, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel; and

**WHEREAS**, the Project's background, the scope of work, details regarding the procurement process followed and the particulars of the Project's final charter are set forth in the memorandum presented to the Board on this date and incorporated herein.

**NOW, THEREFORE, BE IT RESOLVED** that the Members of the Authority hereby authorize and approve the release of \$9,266,755 from the SDA Program Reserve maintained for emergent projects for the Bridgeton High School Emergent Project.

**BE IT FURTHER RESOLVED** that the Members of the Authority approve the award of a construction contract to Ernest Bock & Sons, Inc. for the Project (Contract No. EP-0105-C01) in the amount of \$6,535,000, inclusive of SDA-established allowances totaling \$450,000.00.

**BE IT FURTHER RESOLVED** that the Members of the Authority approve the Final Project Charter presented to the Board on this date and representing all expended and projected funds necessary for completion of the project and inclusive of dollar values for the award for construction, construction management services, appropriate contingency, allowances, SDA staff costs, other costs, and the existing contract for design services.

**BE IT FURTHER RESOLVED** that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Release of Funds from Program Reserve, Award of Contract, and Approval of Final Charter, Bridgeton Public Schools District – Bridgeton High School, Emergent Project – Building Envelope Roof & Masonry Repairs, dated July 1, 2020

Dated: July 1, 2020

**CONSTRUCTION MANAGER AWARD - PLAINFIELD SCHOOL DISTRICT - NEW  
WOODLAND ELEMENTARY SCHOOL - ET-0100-M01**



32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-858-5395

## MEMORANDUM

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TO: Members of the Authority

FROM: Sean Murphy  
Director, Procurement

RE: District: Plainfield  
School: New Elementary School  
Description: Construction Management Services  
Package No.: ET-0100-M01  
Estimated Fee: \$1,700,000  
Award: \$1,541,484  
Contractor: Epic Management, Inc.

DATE: July 1, 2020

SUBJECT: Construction Manager Award

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of the award of a contract for Construction Management ("CM") Services. This contract is for services to manage the design-build construction of the New Plainfield Elementary School in the Plainfield School District.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of consultant contracts greater than \$100,000. Funding for this engagement is available within the Project Budget, in accordance with the Final Project Charter approved by the Members on February 5, 2020.

### BACKGROUND

The New Plainfield Elementary School project will consist of the construction of an approximately 120,000 SF building to educate approximately 756 students in grades K through 5.

On April 4, 2018, the Members of the Authority approved the Preliminary Project Charter, thereby approving construction of a new elementary school facility and related site development work on the District-owned Woodland Avenue site utilizing in-house design and a Design-Build delivery method.

On February 5, 2020, the Members of the Authority approved the Final Project Charter and the award of a Design-Build Construction contract to Epic Management, Inc. ("Epic"). On February 21, 2020, Epic was issued a Notice of Award for the construction of the New Elementary School facility, and on March 11, 2020, Epic received the Notice to Proceed for the design phase of the project.

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## PROCUREMENT PROCESS

This package for CM Services was advertised as a “Price and Other Factors” solicitation beginning on April 6, 2020 on the NJSDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. In addition, the advertisement was distributed to those firms that are pre-qualified in the area of Construction Management (P029) by both the Department of Treasury-Division of Property Management and Construction and the NJSDA. For this procurement, price was weighted as 40% of the Final Combined Score, and all non-price factors were weighted as 60% of the Final Combined Score.

A Selection Committee consisting of five (5) NJSDA staff members and one (1) alternate was established.

Responsive proposals were received from nine (9) firms by May 8, 2020. Qualifications and Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the Request for Qualifications and Proposals (“RFQ/RFP”) for this project. The committee members evaluated the Qualifications and Technical Proposals for Construction Management Services separately based on the following criteria:

- Responsive Firm’s CM Experience on Similarly Sophisticated Projects
- Staffing Proposal
- Key Team Members’ Experience on Similarly Sophisticated Projects

Each Selection Committee member evaluated each Qualifications and Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFQ/RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFQ/RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFQ/RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFQ/RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member’s raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

**TABLE 1**

<b>Criteria</b>	<b>Weighting Factor (Applied to Raw Score)</b>	<b>Maximum Weighted Points</b>
Responsive Firm’s CM Experience on Similarly Sophisticated Projects	2.0	20
Staffing Proposal	3.0	30
Key Team Members’ Experience on Similarly Sophisticated Projects	5.0	50
<b>Total Possible Points</b>		<b>100</b>

For each firm’s Qualifications and Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Qualifications and Technical Proposal. The maximum score for a Qualifications and Technical Proposal is 100. All of the scores awarded by the Selection Committee members to a particular firm’s Qualifications and Technical Proposal were added together and averaged to arrive at a Final Qualifications and Technical Proposal Score for each firm. The responsive firms, their scores and rankings are listed in Table 2 below:

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TABLE 2

<b>Firm</b>	<b>Final Qualifications and Technical Proposal Score</b>	<b>Qualifications and Technical Proposal Rank</b>
Joseph Jingoli & Son, Inc.	74.400	1
Gilbane Building Company	73.600	2
Cambridge Construction Management, Inc.	66.400	3
GREYHAWK North America LLC	66.400	4
STV Construction, Inc.	59.400	5
Pinnacle Consulting & Construction Services, Inc.	37.400	6
Armand Corporation	35.800	7
McCloud Group, LLC (The)	34.800	8
Legacy Construction Management, Inc.	32.200	9

The RFQ/RFP stipulated that a shortlist of the six (6) highest-ranked firms would be determined based on the Final Qualifications and Technical Proposal Scores. The shortlisted firms participated in interviews with the Selection Committee on June 1 and 2, 2020. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for construction management services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Qualifications and Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. The maximum Interview Score is 100. All of the Interview Scores awarded to a particular firm by the Selection Committee members were added together and averaged to arrive at a Final Interview Score for each firm. The shortlisted firms, their scores and rankings are listed in Table 3 below:

TABLE 3

<b>Firm</b>	<b>Final Interview Score</b>	<b>Interview Rank</b>
Joseph Jingoli & Son, Inc.	75.000	1
Cambridge Construction Management, Inc.	70.200	2
STV Construction, Inc.	62.200	3
GREYHAWK North America LLC	57.000	4
Gilbane Building Company	53.900	5
Pinnacle Consulting & Construction Services, Inc.	42.600	6

The Final Interview Score for each shortlisted firm was added to the Final Qualifications and Technical Proposal Score for each such firm, and the two scores were averaged to arrive at a Non-Price Score for each shortlisted firm. The maximum Non-Price Score is 100. The shortlisted firms, their scores and rankings are listed in Table 4 below:

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**TABLE 4**

<b>Firm</b>	<b>Non-Price Score</b>	<b>Non-Price Rank</b>
Joseph Jingoli & Son, Inc.	74.700	1
Cambridge Construction Management, Inc.	68.300	2
Gilbane Building Company	63.750	3
GREYHAWK North America LLC	61.700	4
STV Construction, Inc.	60.800	5
Pinnacle Consulting & Construction Services, Inc.	40.000	6

Once all the Non-Price Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on June 4, 2020 and the bids were read aloud as required by law.

The lowest responsive Price Proposal was awarded the maximum number of points for the price component, which is 100. All other Price Proposals were awarded points based on the percentage that each proposal exceeded the lowest bid.

The results of the NJSDA's review and scoring of the Price Proposals are listed in Table 5 below:

**TABLE 5**

<b>Firm</b>	<b>Bid Price</b>	<b>Price Score</b>	<b>Price Rank</b>
GREYHAWK North America LLC	\$1,497,500.00	100.000	1
Pinnacle Consulting & Construction Services, Inc.	\$1,540,725.00	97.113	2
Cambridge Construction Management, Inc.	\$1,541,484.00	97.062	3
Joseph Jingoli & Son, Inc.	\$1,707,750.00	85.959	4
Gilbane Building Company	\$1,871,575.00	75.020	5
STV Construction, Inc.	\$1,899,190.28	73.175	6

After the Price Scores were determined for all shortlisted firms, the Price Scores were adjusted by a weighting factor of 40%. The Non-Price Scores for "Other Factors" criteria were adjusted by a weighting factor of 60%. The Price Score and Non-Price Score for each shortlisted firm were added together for a Final Combined Score. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Table 6 below:

**TABLE 6**

<b>Firm</b>	<b>Raw Non-Price Score</b>	<b>Raw Price Score</b>	<b>Weighted Non-Price Score (60%)</b>	<b>Weighted Price Score (40%)</b>	<b>Final Combined Score</b>	<b>Final Rank</b>
Cambridge Construction Mgmt.	68.300	97.062	40.980	38.825	79.805	1
Joseph Jingoli & Son, Inc.	74.700	85.959	44.820	34.383	79.203	2
GREYHAWK North America	61.700	100.000	37.020	40.000	77.020	3
Gilbane Building Company	63.750	75.020	38.250	30.008	68.258	4
STV Construction, Inc.	60.800	73.175	36.480	29.270	65.750	5
Pinnacle Consulting & Const.	40.000	97.113	24.000	38.845	62.845	6

Members of the Authority  
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The highest ranked firm was Cambridge Construction Management, Inc. (“Cambridge”).

The bid submitted by Cambridge was less than the NJSDA estimate, at a difference less than 10%. In order to ensure the firm’s Price Proposal was inclusive of all scope elements, a conference was conducted on June 10, 2020 with Cambridge and staff from Procurement, Construction Operations, Program Operations and Financial Operations to review the bid. The NJSDA staff reviewed with Cambridge the assignment of staff during the construction and closeout phases of the contract as well as all other cost proposal items. Cambridge confirmed that required staff will satisfy the full time nature and responsibilities of the assignment and for the required durations during both phases as per requirements of the contract. Cambridge recognized that it intentionally submitted a very competitive proposal, reinforcing that the proposal included all costs. In summary, Cambridge assured the NJSDA to the satisfaction of staff that its proposal was complete.

The Construction Operations Director and the Financial Operations Director recommend award of the project to Cambridge Construction Management, Inc.

#### RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the firm with the highest Final Combined Score, Cambridge Construction Management, Inc., in the amount of \$1,541,484 for Construction Management Services for the New Elementary School project located in the Plainfield School District.

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy  
Sean Murphy  
Director, Procurement

Reviewed and Recommended by: Manuel Da Silva, Chief Executive Officer  
Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations and Strategic Planning  
Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer  
Reviewed and Recommended by: Gregory Voronov, Managing Director, Planning and Program Operations  
Reviewed and Recommended by: Joseph Lucarelli, Director, Construction Operations  
Reviewed and Recommended by: Robert Carney, Director, Financial Operations

**Resolution—6b.**

## Construction Manager Award

District:	Plainfield
School:	New Woodland Elementary School
Description:	Construction Management Services
Package No.:	ET-0100-M01
Estimated Fee:	\$1,700,000
Award:	\$1,541,484
Contractor:	Epic Management, Inc.

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of consultant contracts greater than \$100,000; and

**WHEREAS**, the New Woodland Elementary School project (the Project) will consist of the construction of an approximately 120,000 square foot building to educate approximately 756 students in grades Kindergarten through 5; and

**WHEREAS**, in April 2018, the Members of the Authority approved the Project’s preliminary charter, thereby approving construction of a new elementary school facility and related site development work on the District-owned Woodland Avenue site utilizing in-house design and a design-build delivery method; and

**WHEREAS**, in February 2020, the Members of the Authority approved the final charter and the award of a design-build construction contract for the Project, and the Authority issued the notice of award for the construction of the New Elementary School; and

**WHEREAS**, in March 2020, the contractor received the notice-to-proceed with the Project’s design phase; and

**WHEREAS**, beginning April 6, 2020, a package for construction management (CM) services was advertised as a “price and other factors” solicitation, with price weighted as 40% and all non-price factors weighted as 60% of the final combined score; and

**WHEREAS**, the details of the CM services procurement process conducted by management are comprehensively set forth in the memorandum presented to the Board on this date; and

**WHEREAS**, upon completion of the competitive procurement process for CM services, the highest ranked firm was Cambridge Construction Management, Inc. (Cambridge), with a price in the amount of \$1,541,484 for the Project; and

**WHEREAS**, following review, Cambridge has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

**WHEREAS**, the SDA construction operations director and financial operations director recommend award of the project to Cambridge; and

**WHEREAS**, funding for this engagement is available within the project budget in accordance with the final project charter approved by the Members on February 5, 2020; and

**WHEREAS**, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the award of a contract to the firm with the highest final combined score, Cambridge Construction Management, Inc., in the amount of \$1,541,484 for Construction Management Services for the New Woodland Elementary School project in the Plainfield School District.

**BE IT FURTHER RESOLVED** that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Construction Manager Award, (Package No. ET-0100-M01), Plainfield School District, New Woodland Elementary School, dated July 1, 2020

Dated: July 1, 2020

**NOTIFICATION OF COMPLETION OF PRE-DESIGN PHASE SERVICES AND  
AUTHORIZATION TO PROCEED WITH DESIGN PHASE SERVICES - NEWARK  
SCHOOL DISTRICT - SHABAZZ HIGH SCHOOL - EMERGENT PROJECT**

**[INFORMATIONAL]**



### INFORMATIONAL MEMORANDUM

TO: Members of the Authority

FROM: Andrew Oakley, Program Director, Construction Operations

DATE: July 1, 2020

SUBJECT: Shabazz H.S., Newark, NJ  
Emergent Project – Structural Slab Repairs  
Notification of Completion of Pre-Design Phase Services and Authorization to Proceed with Design Phase Services

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### INTRODUCTION

I am writing this memorandum to provide notification to the Members of the Authority of the conclusion of Pre-Design Phase Services and the initiation of Design Phase Services to address an emergent condition at Shabazz High School in Newark. The NJSDA has issued an authorization to proceed to Design Resources Group Architects AIA, Inc. (DRG) for Design Phase Services in accordance with contract provisions and based upon the NJSDA's determination of the appropriate scope of remedial work following a review of the results of the Pre-Design Phase Services performed by DRG.

The NJSDA has authorized DRG to complete design documents to address emergent structural conditions at Shabazz High School in Newark, specifically cracks in the existing concrete Waffle Slab in the school locker rooms and cafeteria as well as deflection of a cantilevered floor slab in two classrooms. The corrective work will include 1) reinforcement of the existing concrete Waffle Slab with Fiber Reinforcement Polymers (FRP) and 2) the installation of additional structural elements to eliminate floor slab deflection in the two classrooms. The authorized design will result in corrective work that is consistent with NJSDA standards and District requirements. Upon completion of the design documents by DRG, the NJSDA will engage a general contractor to perform the necessary construction services to implement the design. The value of that future construction services engagement is estimated at this time at approximately \$1,200,000.

While advancement of the Design Phase Services did not require approval by the Board, the construction contract, based upon its estimated value, will require Board approval prior to engagement of the general contractor. Therefore, I am writing to notify the Board of the action taken.

### BACKGROUND

The Shabazz H.S was built in 1972 and educates approximately 562 students from grades 9 through 12.

The NJSDA engaged DRG through utilization of the Design Consultant Services Task Order Contract and authorized DRG to perform Pre-Design Phase Services inclusive of investigation and

Members of the Authority  
Newark Public Schools – Shabazz H.S. – Structural Waffle Slab Repair  
July 1, 2020  
Page 2 of 2

testing in order to provide the NJSDA with recommendations for addressing the originally-identified emergent condition of cracking in the Waffle Slab. Investigation and testing results revealed the existence of deflection of the cantilevered floor slab in the Digital Arts Room and Music Room. Corrective work to address this additional condition has been added to the emergent project scope.

Based upon the results of DRG's Pre-Design Phase Services and the NJSDA's review of DRG's Conditions Assessment and Options Development Reports, the NJSDA has determined that the appropriate scope of work includes: reinforcement of Waffle Slabs Ribs with Fiber Reinforced Polymers and associated masonry repairs; installation of steel columns and footings to re-support the deflected cantilevered slab. After considering other potential solutions, it is clear that this combined scope will appropriately address the emergent conditions in the most cost-effective and efficient manner that is also least disruptive to the Newark school district's activities.

It is anticipated that the Design Phase will be completed in the fourth quarter of 2020. The construction work is forecasted to begin in February, 2021 and conclude by July, 2021.

#### NOTIFICATION TO THE MEMBERS OF THE AUTHORITY

For the reasons discussed above, the NJSDA has authorized DRG to perform Design Phase Services for the Bridgeton High School emergent project.

Advancement of these Design Consultant Services has authorized DRG to complete design documents for the emergent project. Upon completion of the design documents the NJSDA will engage a general contractor to provide construction services. The value of that general contractor engagement is estimated at this time at approximately \$1,200,000.

While advancement of the Design Phase Services does not require approval by the Board, the construction contract will require Board approval prior to engagement of the contractor.

Reviewed by: Andrew Yosha, Vice President, Program Operations & Strategic Planning  
Prepared by: Steve Wendling, Deputy Director, Construction Operations  
Douglas Doyle, Program Officer, Construction Operations  
Sarmad Kamran, Assistant Program Officer, Construction Operations

**REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE  
(CHAIRMAN'S REPORT) - TO BE REPORTED IN EXECUTIVE SESSION**

**MONTHLY REPORTS**  
**(For Informational Purposes)**

**ACTIVE PROJECTS STATUS REPORT**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

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**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: July 1, 2020

SUBJECT: Active Project Status Report  
(For Informational Purposes Only)

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The 1<sup>st</sup> section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2<sup>nd</sup> part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



**2011 & 2012 Portfolio Projects Activities Summary**  
as of 6/16/20

**2011 Portfolio Projects - sorted by District**

**1**

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

8



**2011 & 2012 Portfolio Projects Activities Summary**  
as of 6/16/20

2012 Portfolio Projects - sorted by District 1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$28.4	Design-Bid-Build	Award for D-B approved Nov. 2019 Board. (Niram)	6/24/19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

8



2011 & 2012 Portfolio Projects Activities Summary

as of 6/16/20

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	Sheila Y. Oliver Academy (GW Carver ES)	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$38.6	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	Sonia Sotomayor ES (New ES @ Leonard Place)	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	Award for D-B approved Jan. 2018 Board. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,295	\$283.8	Design-Build	Award for D-B approved Nov. 2019 Board. (Terminal)	3/26/19
Perth Amboy	Rose M. Lopez ES (Seaman Avenue ES)	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	School occupied Sep. 2019. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	840	\$59.4	Kit of Parts/ Design-Build	Award for D-B approved Feb. 2020 Board. (Epic Management)	5/23/18 8/29/19
Union City	New Grade 7 to 9 School	7-9	756	840	\$75.5	Kit of Parts/ Design-Build	Revised Preliminary Charter approved Dec. 2019 Board.	TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

\*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

8



**2011 & 2012 Portfolio Projects Activities Summary**

as of 6/16/20

**2012 Portfolio Projects (Facilities Deficiencies) - sorted by District**

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Pre-Design Services ongoing.	TBD
Orange	Cleveland St. ES	PK-6	316	348	\$33.2	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Brockwell & Carrington)	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$51.9	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Terminal)	10/12/18
Trenton	Central HS	10-12	1,850	2,176	\$155.4	Design-Build	School occupied Sep. 2019. (Terminal)	12/19/14 9/29/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

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## Active Project Status Report Status as of 6/1/2020

### Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	City of Orange	Cleveland Street ES	Addition/Renovation	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 33,243,608
3	City of Orange	Orange High School	Addition/Renovation	Construction	2Q 2022	On-target	Phased	On-target	\$ 51,931,218
4	East Orange	New GW Carver ES	New Construction	Construction	2Q 2020	On-target	Sep-20	On-target	\$ 41,179,670
5	Harrison	New Elementary School	New Construction	Construction	2Q 2020	On-target	Sep-20	On-target	\$ 36,115,640
6	Keansburg	Port Monmouth Road School	Addition/Renovation	Constructability Review	2Q 2022	On-target	Sep-22	On-target	\$ 28,440,130
7	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
8	Passaic City	New Dayton Avenue Educational Campus	New Construction	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
9	Paterson	New Union Ave MS	New Construction	Construction	2Q 2021	On-target	Sep-21	On-target	\$ 113,902,274
10	Pemberton	New Denbo ES	New Construction	Construction	1Q 2021	On-target	Sep-20	On-target	\$ 58,703,414
11	Perth Amboy	New High School	New Construction	Design-Build Design Phase	2Q 2024	On-target	Sep-24	On-target	\$ 283,830,000
12	Plainfield	New Woodland ES	New Construction	Design-Build Design Phase	3Q 2022	On-target	Sep-22	On-target	\$ 59,440,000

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**Active Project Status Report  
Status as of 6/1/2020**

**Emergent Projects - With Contract for Construction Awarded**

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden	Hatch MS (New Camden HS Temporary Space)	Roof Repairs	Construction	3Q 2020	On-Target	3Q 2020	On-Target	\$ 480,049
2	Newark	Chancellor Ave Annex	Building Envelope & Structural Repairs	Construction	1Q 2020	Achieved	2Q 2020	On-Target	\$ 1,221,437
3	Newark	Lafayette Street School	Exterior Doors & Roofing	Construction	2Q 2020	Achieved	2Q 2020	On-Target	\$ 658,129

**PROJECT CLOSEOUT STATUS REPORT**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-858-5395

To: Members of the Authority  
From: /s/ Ayisha Cooper, Vendor Services Analyst  
Date: July 1, 2020  
Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.



PROJECT STATUS REPORT - As of June 1, 2020					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
<b>Bridgeton</b>					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
<b>Burlington City</b>					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
<b>Camden</b>					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Closed		
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
<b>Egg Harbor City</b>					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
<b>Egg Harbor Township</b>					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
<b>Elizabeth</b>					
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
2016	1320-X07-01-0867	Frank J. Cicarell Academy (New Academic HS)	Project Transferred	07/18/19	Open contract(s)
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21	Project Transferred	08/27/19	Open contract(s) - Legal matter pending
<b>Garfield</b>					
2018	1700-205-03-0315	James Madison Elementary School #10			
<b>Gloucester City</b>					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
<b>Irvington</b>					
2019	2330-120-03-0755	Madison Avenue Elementary School			
<b>Jersey City</b>					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s) - Legal matter pending
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s) - Legal matter pending
2007	2390-N03-99-0147	Heights Middle School #7			

<b>PROJECT STATUS REPORT - As of June 1, 2020</b>					
<b>Year of Occupancy</b>	<b>DOE #</b>	<b>School</b>	<b>Disposition</b>	<b>Project Transfer Date</b>	<b>Outstanding Issues Preventing Complete Close-out</b>
<b>Keansburg</b>					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)
<b>Newark</b>					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
<b>Passaic</b>					
2015	3970-X01-01-X760	New Henry Street Elementary School			
2019	3970-N11-07-0DAY	Leonard Place Elementary School			
<b>Paterson</b>					
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)	Project Transferred	03/15/18	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
<b>Pemberton</b>					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
<b>Perth Amboy</b>					
2019	4090-N01-98-0325	Seaman Avenue Elementary School			
<b>Phillipsburg</b>					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
<b>Trenton</b>					
2019	5210-050-13-0AEH	Trenton Central High School			
<b>Vineland</b>					
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
<b>West New York</b>					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
<b>Capital and Demonstration Projects Totals</b>					
<b>Total Capital and Demonstration Projects</b>			<b>155</b>		
<b>Closed Capital and Demonstration Projects</b>			<b>121</b>		
<b>Capital and Demonstration Projects Not Closed</b>			<b>34</b>		
<b>Capital and Demonstration Projects Not Closed, Project Transferred</b>			<b>20</b>		
			<b>Legal Matter</b>	<b>8</b>	
			<b>Miscellaneous</b>	<b>12</b>	

<b>PROJECT STATUS REPORT - As of June 1, 2020</b>					
<b>Year of Occupancy</b>	<b>DOE #</b>	<b>School</b>	<b>Disposition</b>	<b>Project Transfer Date</b>	<b>Outstanding Issues Preventing Complete Close-out</b>
<b>Emergent Projects</b>					
<b>Camden</b>					
	0680-170-12-0ACF	Cramer Elementary School			
<b>Irvington</b>					
	2330-090-12-0ACT	Chancellor Avenue Elementary School	Project Transferred	3/20/2018	Open contract(s)
<b>Newark</b>					
	3570-301-17-0AES	Marin - HVAC			
	3570-415-17-0AER	Dr. E. Alma Flagg E.S. - Doors and Roofing			
	3570-460-17-0AEZ	Hawkins ES - Chimney Repairs			
	3570-480-17-0AET	Lafayette - Doors and roofing			
	3570-750-17-0BBC	Wilson School Annex - Chimney			
<b>Paterson</b>					
	4010-N02-12-0ABX	Roberto Clemente ES			
<b>Plainfield</b>					
	4160-050-17-0BBD	Plainfield High School			
<b>Vineland</b>					
	5390-050-12-0ACK	Vineland High School South			
<b>Emergent Project Totals</b>					
<b>Total Emergent Projects</b>			79		
<b>Emergent Projects Closed</b>			69		
<b>Emergent Projects Not Closed</b>			10		
<b>Emergent Projects Not Closed but Transferred</b>			1		
<b>Health and Safety Contract Totals</b>					
<b>Total Contracts</b>			399		
<b># of Contracts Closed</b>			394		
<b># of Open Contracts</b>			5		
<b>Open Design Contracts</b>					
<b>Total Contracts</b>			109		
<b># of Contracts Closed</b>			98		
<b># of Open Contracts</b>			11		

**PROJECT STATUS REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director – Program Operations

DATE: July 1, 2020

SUBJECT: Executive Summary – Monthly Project Status Reports

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**MONTHLY PROJECT STATUS REPORT**

**Projects that have Expended 75% or More of Board Approved Contingency:**

No activity during the reporting period

**Projects Greater than 90 Days Behind Schedule:**

No activity during the reporting period

**Revisions to Project Charters:**

No activity during the reporting period



**Projects that have Expended 75% or More of Board Approved Contingency**

Reporting Period: January 2008 to May 2020

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>1</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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**In Construction**

NO DATA TO REPORT

**Substantially Complete & Building Occupied**

Please refer to the Project Close-Out Activity Report for status of close-out activities

Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Project close-out pending resolution of open contracts.
New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	99%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	Project complete and building occupied. Project close-out pending resolution of open contracts.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Project close-out pending resolution of open contracts.

<sup>1</sup> Does not include expended contingency or contingency funds allocated for change orders, amendments



### Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: May 2020

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
No Activity During the Reporting Period									



### Revisions to Project Charters

Reporting Period: May 2020

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
No Activity During the Reporting Period							

**CONTRACTS EXECUTED REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: July 1, 2020

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report  
(For Informational Purposes Only)

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**Contracts Executed Report**

This report contains the activity of Contracts executed during the period May 1 through May 31, 2020.

**Noteworthy Items during the reporting period:**

- Execution of 1 General Construction Task Order Contract for roof repairs at the Camden Hatch School which is serving as temporary space for the New Camden New High School Project – Catcord Construction – \$480,049

**Amendments & Change Orders Report**

This report contains the activity of Amendments and Change Orders executed during the period May 1 through May 31, 2020.

**Noteworthy Items during the reporting period:**

- 7 Construction Services Change Orders totaling \$50k were executed during the reporting period, of the 7 executed change orders none required board approval.

**Report of change orders less than \$10,000 yet requiring Board Approval**

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



### Contracts Executed Report

Reporting Period: 5/1/2020 through: 5/31/2020

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 2. Construction Services</b>										
<b>Contractor</b>										
Camden City	Camden H.S.	Reno	Construction	CA-0022-C02	Catcord Construction Co., Inc.	S	\$480,049	5/1/2020	350,000.00	\$350,000
<b>Contractor</b>										
<b>Part 2. Construction Services</b>							<b>\$480,049</b>			<b>\$350,000</b>



### Contracts Executed Report

Reporting Period: 5/1/2020 through: 5/31/2020

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
<b>Part 4. Other Contracts &amp; Services</b>											
<b>Others</b>											
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-K05	Office Solutions, Inc.	W	\$42,565	5/7/2020	-		
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-K06	Integra Business Center, Inc. dba IntegraOne		\$130,872	5/15/2020	-		
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-K07	Office Solutions, Inc.	W	\$18,949	5/15/2020	-		
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-K09	Washington Computer Services		\$224,650	5/28/2020	-		
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-Q01	Brodart Co		\$56,544	5/15/2020	-		
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-Q02	Sico America, Inc.		\$40,863	5/18/2020	-		
Harrison	Harrison Kennedy E.S.	New	FFE	HU-0027-Q03	Wenger Corporation		\$38,005	5/28/2020	-		
Millville	High School	RenoAdd	FFE	ST-0046-K12	Troxell Communications, Inc.		\$49,140	5/1/2020	-		
Millville	High School	RenoAdd	FFE	ST-0046-K13	Washington Computer Services		\$1,509,142	5/1/2020	-		
Millville	High School	RenoAdd	FFE	ST-0046-K14	Keyboard Consultants		\$204,309	5/4/2020	-		
Millville	High School	RenoAdd	FFE	ST-0046-K15	Washington Computer Services		\$20,370	5/4/2020	-		
Millville	High School	RenoAdd	FFE	ST-0046-Q17	Sico America, Inc.		\$135,808	5/18/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-F07	Nickerson New Jersey, Inc.	WS	\$17,090	5/11/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-Q15	Everest Expedition LLC dba The Worden Company		\$202,386	5/5/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-Q16	Brodart Co		\$276,210	5/6/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-Q17	Wenger Corporation		\$45,658	5/12/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-Q18	Brodart Co		\$60,984	5/13/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-Q19	Sico America, Inc.		\$54,082	5/18/2020	-		
Pemberton Township	Denbo Crichton E.S.	New	FFE	WT-0023-Q20	Krueger International, Inc.		\$17,011	5/21/2020	-		
<b>Others</b>											
<b>Part 4. Other Contracts &amp; Services</b>							<b>\$3,144,637</b>				
							<b>Total Contract Award</b>				
<b>Grand Totals - Professional and Construction Services Combined</b>							<b>\$3,624,686</b>				
								<b>Total Contracts Awarded</b>		<b>20</b>	



### Contracts Executed Report

Reporting Period: 5/1/2020 through: 5/31/2020

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
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\*\* Contracts less than \$10,000 are not displayed

**Project Types Legend**

- HS Health & Safety
- New New Constuction
- Add Addition
- RenoAdd Addition & Renovation
- Reno Renovation

**Contract Types Legend**

- Aquisition Property Acquisition Related Costs
- Appraisal Appraisal, Appraisal Review, NRE
- Construction Construction
- Design Design or Site Investigation
- DB Design-Build
- E-Rate E-Rate
- FFE Furniture, Fixtures, and Equipment
- General General Program Cost
- Legal Legal
- Material Material Supply
- ProjectMgmt Project Management Firm
- PreDevelopment Predevelopment or Demolition
- Relocation Relocation Services
- SiteInvstgtn Site Investigation
- Testing Testing
- Title Title Services
- Utilities Utilities Services

**MWSBE CERTIFICATIONS**

- M = Minority Business Enterprise
- W = Women Business Enterprise
- S = Small Business Enterprise



### Amendments & Change Orders Report

Reporting Period: 5/1/2020 through: 5/31/2020

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
<b>Construction Services</b>														
<b>Contractor</b>														
City Of Orange Township	Orange H.S.	ES-0042-C01	4/29/2019	3	Terminal Construction Corp.	5/14/2020	\$37,000,000	\$1,110,843	(\$5,749)			\$38,105,094	2.98%	
Millville	High School	ST-0046-B01	5/24/2017	14	Hall Construction Co., Inc.	5/13/2020	\$114,453,000	\$699,709	\$19,289			\$115,171,997	0.62%	
Millville	High School	ST-0046-B01	5/24/2017	32	Hall Construction Co., Inc.	5/13/2020	\$114,453,000	\$718,997	\$66,363			\$115,238,360	0.68%	
Millville	High School	ST-0046-B01	5/24/2017	23	Hall Construction Co., Inc.	5/18/2020	\$114,453,000	\$785,360	\$6,863			\$115,245,224	0.69%	
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	14	Terminal Construction Corp.	5/19/2020	\$163,560,000	\$296,258	(\$43,990)			\$163,812,268	0.15%	
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	15	Terminal Construction Corp.	5/19/2020	\$163,560,000	\$252,268	\$5,892			\$163,818,160	0.15%	
Trenton	Trenton Central H.S.	WT-0022-B01	4/7/2016	22	Terminal Construction Corp.	5/28/2020	\$115,950,000	\$2,479,948	\$1,696			\$118,431,644	2.14%	
<b>Contractor</b>														
<b>Construction Services</b>														
									<b>\$50,364</b>					
									<b>Total Change Order Summary</b>					
									<b>\$50,364</b>					
<b>Grand Totals</b>											<b>Total Change Orders</b>	<b>7</b>		

**Column Description Legend**

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

**CONTRACT TERMINATIONS REPORT** *(no activity)*

**SETTLEMENT CLAIMS**



**DIVERSITY AND WORKFORCE PARTICIPATION REPORT**



### MEMORANDUM

TO: Members of the Authority

FROM: Karon L. Simmonds, Director, Risk Management

DATE: July 1, 2020

SUBJECT: Diversity and Workforce Participation Monthly Update for April 2020

The Risk Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's Small Business Enterprise (SBE) and Workforce goals, policies and procedures, including:

- SBE subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Local county workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

#### **SMALL BUSINESS ENTERPRISE ATTAINMENT**

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through April 30, 2020 was \$19,348,920.00. The figures below demonstrate compliance with this requirement.

#### **Diversity Breakdown**

The total contract dollars awarded to all SBE contractors was \$5,026,488 (including minorities, women and veterans). This represents 25.98% of all SDA contracts.

<b>Type of Business Enterprise</b>	<b>Contract Amount</b>	<b>% of Total SDA Contracts</b>
Small Business Enterprises	\$ 4,595,575	23.75%
Small/ Minority Business Enterprises	\$ -0-	0.00%
Small/Women Business Enterprises	\$ 430,913	2.23%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
<b>TOTAL DIVERSITY CONTRACTS</b>	<b>\$ 5,026,488</b>	<b>25.98%</b>

Members of the Authority  
 Diversity and Workforce Participation Monthly Update for April 2020  
 July 1, 2020  
 Page 2 of 3

### WORKFORCE PARTICIPATION

For the month of April 2020, there was a contractor workforce of 863 on SDA projects. This represents a total of 67,847 contractor workforce hours as follows:

<b>Contractor Workforce Breakdown (All Trades/Districts/Counties)</b>			
<b>Ethnicity</b>	<b>Total Workforce</b>	<b>Total Workforce Hours</b>	<b>Workforce Hours Percentage</b>
Black	86	8,194	12.08%
Hispanic	133	10,858	16.00%
American Indian	5	216	0.32%
Asian	4	151	0.22%
<b>Total Minority Participation</b>	<b>228</b>	<b>19,419</b>	<b>28.62%</b>
Total Non-Minority Participation	635	48,428	71.38%
Total Contractor Workforce	863	67,847	100.00%

There was a contractor workforce of 256,390 total workforce hours and 4,166 total female workforce hours on SDA projects for the period of January 1, 2020 through April 30, 2020. The following table highlights the *Local County Contractor Workforce* participation for this period:

<b>Local County Contractor Workforce Participation</b>	<b>Workforce Hours</b>	<b>Percentage</b>
*Total Workforce Hours	256,390	100.00%
<b>*Total Local County Workforce Hours</b>	<b>21,871</b>	<b>8.53%</b>
<b>Total Local County Non-Minority Workforce Hours</b>	<b>8,539</b>	<b>3.33%</b>
<b>Total Local County Female Workforce Hours</b>	<b>0</b>	<b>0.00%</b>
<b>Total Local County Minority Workforce Hours</b>	<b>13,332</b>	<b>5.20%</b>
<b>**Local County Workforce Hours by Ethnicity:</b>		
Black	8,804	3.43%
Hispanic	4,528	1.77%
American Indian	0	0.00%
Asian	0	0.00%

\*Total workforce and total local county workforce represent all laborers including females.

\*\*Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority  
 Diversity and Workforce Participation Monthly Update for April 2020  
 July 1, 2020  
 Page 3 of 3

The following table represents contractor minority and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2020 through April 30, 2020.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
Camden HS	50,182	17,418	34.71%	6,392	12.74%
GW Carver ES	2,252	321	14.25%	66	0.98%
Harrison ES	26,344	7,075	26.86%	0	0.00%
Millville HS	55,992	16,530	29.52%	8,794	15.71%
Dayton Ave Campus	83,048	29,709	35.77%	2,866	3.45%
Union Ave MS	8,484	1,455	17.15%	2,320	27.35%
Denbo-Crichton ES	22,848	2,606	11.41%	951	4.16%
Cleveland ES	494	90	18.22%	0	0.00%
Orange HS	6,252	2,331	37.28%	482	7.71%
Emergent Projects	462	150	32.47%	0	0.00%

Prepared by: Charlotte Brooks  
 Zaida Olszak

**REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: July 1, 2020

SUBJECT: Regular Operating District Grant Activity Report  
(For Informational Purposes Only)

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This report summarizes the Regular Operating District Grant activity from inception to date and for the month of May 2020. Also included is a detailed list of grants executed and grants offered during the reporting period.

**Monthly Update:**

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 17 grants impacting 8 districts were closed out during the reporting period representing \$41.5M in total project costs and state share of \$11.2M.
- Since inception, over \$2.9B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

Monthly Regular Operating District Grant Report - Summary

May 2020

ROD Grant Summary Since Program Inception				
	Offered <sup>1</sup>	Executed	Closed-Out	Active
Districts Impacted	-	524	517	97
Number of Grant Projects	-	5,406	5,058	348
Total Project Cost Estimate	\$ -	\$ 8,946,370,839	\$ 8,593,858,254	\$ 352,512,585
Grant Amount	\$ -	\$ 3,005,813,104	\$ 2,845,455,811	\$ 160,357,293
Amount Disbursed	N/A	\$ 2,925,548,392	\$ 2,845,455,811	\$ 80,092,581

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
Total ROD Grant Funding remaining for new Grant Projects	\$ 81,974,749

1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	8
Number of Grant Projects	-	17
Total Project Cost Estimate	\$ -	\$ 41,479,011
Grant Amount	\$ -	\$ 11,238,916
Amount Disbursed	NA	\$ 11,238,916

\* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

\*\* Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

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**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)***

**COMMUNICATIONS MONTHLY REPORT** *(no report)*

**MONTHLY FINANCIAL REPORT**

**MEMORANDUM**

**TO:** Members of the Authority

**FROM:** Sherman E. Cole, MBA, CPA /s/  
Controller

**DATE:** July 1, 2020

**SUBJECT:** Monthly Financial Report – May 2020

The Office of the Chief Financial Officer is providing the attached preliminary monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department. The basic financial statements follow on pages 6 and 7.

**Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)**

For May 2020 year to date, Authority operating expenses, **\$7.4M**, are **\$1.4M** lower than budget for the corresponding period. The variance is primarily related to lower year to date personnel costs, **\$1.2M**, and professional & other contracted services, **\$352K**, offset by a lower payroll allocation to project expenditures, **\$396K**.

**Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)**

For May 2020 year to date, Authority operating expenses, **\$7.4M**, are **\$1.6M** lower when compared to the corresponding prior year. The variance is mainly attributable to decreases in personnel expenses, **\$1.6M**, which is a result of having 40 less employees (FTEs) than last year.

**School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)**

For May 2020 year to date, project expenditures, **\$113.3M**, are **\$19.5M** lower than the capital spending forecast for the corresponding period. This variance is primarily the result of lower than forecasted expenditures for construction activity **\$10.4M**, grants **\$5.4M**, school furniture & fixtures **\$2.0M**, and property acquisitions **\$1.2M**.

**School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)**

For May 2020 year to date, project expenditures, **\$113.3M**, are lower by **\$3.6M** when compared to the corresponding prior year. The variance is attributable mainly to a decrease in school furniture & fixture **\$4.0M**, grant activity **\$3.2M**, offset by an increase in design services **\$2.8M**, and project insurance **\$1.4M**.

*Members of the Authority*

*July 1, 2020*

*Page 2*

**Other**

Since program inception, 87% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception, 96% of all SDA disbursements relate to school facility projects and 4% relate to operating expense.

The estimated value of active school facilities, capital, emergent and ROD grant projects is approximately \$2B.

Attachment

**New Jersey Schools Development Authority**  
**Monthly Financial Report**  
**May 2020**  
**(Unaudited)**

# New Jersey Schools Development Authority

## Overview of Financial Position

### May 31, 2020

**To:** The Audit Committee

**From:** Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, May 31, 2020.

► Overall **Cash and Cash Equivalents** have decreased by \$115.8 million to \$455.1 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	2,490,419
■ Miscellaneous revenue	14,000
■ Project costs	(113,250,588)
■ SDA operating expenses	(7,562,136)
■ SDA capital expenditures	(98,482)
■ Deposits (primarily district local shares)	2,569,522
Net Change in Cash	\$ (115,837,265)

► **Prepaid Expenses** total \$318,436 as follows:

- Prepaid insurance of \$272,298
- Prepaid rents of \$12,391 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$31,923.
- Other prepaids of \$1,824.

► **Capital Assets** total \$1,102,254 (net of accumulated depreciation of \$6,780,528), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$88,709 and **Depreciation Expense** is \$69,339.

► **Accrued Liabilities** total \$99.3 million, as follows:

- Accrued project costs of \$22.4 million consisting of unpaid invoices (\$3.5 million) and retainage (\$18.9 million).
- Accrued net pension liability of \$49.8 million.
- Other post-employment benefits obligation of \$21.6 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.4 million (PRO liability \$2.9 million, offset by expected cost recoveries of \$1.5 million).
- Estimated liability for loss contingencies totaling \$2.4 million.
- Payroll related liabilities of \$1.5 million.
- Other accrued liabilities of \$0.2 million.

► **Deposits** total \$5.3 million, as follows:

- \$5.3 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$336.7 million.

## New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation May 31, 2020

### ► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$11.498 billion.
- Project expenditures for the month and year-to-date periods total \$22.4 million and \$113.3 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 17,301,744	\$ 81,611,599	\$ 5,152,178,042
Design Services	98,270	898,824	411,955,316
PMF/CM Services	404,187	2,430,501	465,011,501
SDA Project Management	979,273	5,110,849	103,557,577
Property Acquisition, Relocation & Enviro	475,235	1,066,930	581,238,384
School Furniture, Fixtures & Equipment	166,313	1,730,380	188,160,633
Project Insurance	53,847	3,004,964	112,150,627
NJ State Inter-Agency Transfers	-	77,470	50,361,676
SDA District Grant & Funding Agreements	89,051	876,807	877,382,538
Regular Operating District Grant Agreements	2,397,619	15,606,858	2,934,480,943
Real-Time Project Audits	-	-	628,000
Property Management, Maintenance & Utils	13,513	126,552	18,368,946
Outside Legal & Claims Resolution Services	108,202	326,173	11,073,689
Temporary Staffing	34,818	70,538	10,530,879
Other Project Costs	438,930	570,809	61,900,744
Project Credits	-	-	(54,902,944)
<b>Total Project Expenditures</b>	<b>22,561,002</b>	<b>113,509,254</b>	<b>10,924,076,551</b>
Less: Local Share Contributions	(174,821)	(258,666)	(184,599,081)
<b>Project Expenditures (State Share)</b>	<b>\$ 22,386,181</b>	<b>\$ 113,250,588</b>	<b>\$ 10,739,477,470</b>
 2020 Capital Spending Forecast	 \$ 26,862,544	 \$ 132,701,288	

### Allocations Since Program Inception

### ► Program Funding & Expenditures

	<u>Bonding Caps</u> <sup>1</sup>	<u>Total Funding</u> <sup>2</sup>	<u>Paid to Date</u> <sup>3</sup>
■ SDA Districts	\$ 8,900,000,000	\$ 9,026,712,658	\$ 7,849,250,762
■ Regular Operating Districts	3,450,000,000	3,500,162,383	3,255,811,298
■ Vocational Schools	150,000,000	152,004,634	121,741,486
<b>Total - State Share</b>	<b>\$ 12,500,000,000</b>	<b>\$ 12,678,879,675</b>	<b>\$ 11,226,803,546</b>

### ► Percentage of Total Funding Paid to Date

■ SDA Districts	87.0%
■ Regular Operating Districts	93.0%
■ Vocational Schools	80.1%
<b>Total - State Share</b>	<b>88.5%</b>

1 Of the \$12.5 billion authorized for the school construction program, \$11,497,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$487,326,076.

**New Jersey Schools Development Authority**  
**Fund Reporting Operating Expenses vs Budget**  
**May 31, 2020**

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>Over/</u> <u>(Under)</u>
<b>Personnel Expenses:</b>			
Employee Salaries	\$ 6,582,444	\$ 7,329,553	\$ (747,109)
Employee Benefits	4,068,976	4,420,349	(351,373)
Direct Hire Temporary Employee Costs	2,561	20,185	(17,624)
Total Employee Salaries & Benefits Costs	10,653,981	11,770,087	(1,116,106)
<b>Less:</b> Employee Salaries & Benefits Costs			
Charged to Projects	5,110,849	5,506,846	(395,997)
Salaries & Benefits Charged to Operating Expense	5,543,132	6,263,241	(720,109)
Temporary Staffing Services	-	31,250	(31,250)
Travel & Expense Reimbursements	5,225	11,634	(6,409)
Training & Professional Development	12,271	29,165	(16,894)
Total Personnel Expenses	5,560,628	6,335,290	(774,662)
<b>Non-Personnel Operating Expenses:</b>			
Facilities & General Office Expenses	986,221	1,075,800	(89,579)
Information Systems	391,491	496,592	(105,101)
Professional & Other Contracted Services	259,206	611,095	(351,889)
Property & Casualty Insurance	146,370	152,165	(5,795)
SDA-Owned Automobiles	26,802	41,665	(14,863)
Communications & Outreach	-	1,250	(1,250)
Reserve for Unforeseen Events & New Initiatives	-	20,835	(20,835)
<b>Total Authority Operating Expenses</b>	<b>\$ 7,370,718</b>	<b>\$ 8,734,692</b>	<b>\$ (1,363,974)</b>

**2020 Annual Operating Budget**

**\$ 17,436,021**

**New Jersey Schools Development Authority  
Capital Expenditures  
May 31, 2020**

Description of Capital Item:	Budget Year	Budget Amount	Capital Expenditures		
			2020	Pre-2020	Total
Leasehold Improvements		\$ -	\$ -	\$ -	-
Office Furniture & Equipment		-	-	-	-
CM Computer Software System:					
Estimated SDA Staff Time	2020	150,000	-	-	-
Estimated SDA Staff Time	2019	450,000	-	211,192	211,192
Purchase & Development	2019	1,000,000	-	-	-
Purchase & Development	2018	1,500,000	88,709	579,268	667,977
<b>Total Capital Items</b>		<b>\$ 3,100,000</b>	<b>\$ 88,709</b>	<b>\$ 790,460</b>	<b>\$ 879,169</b>

**New Jersey Schools Development Authority**  
**Fund Reporting Operating Expenses vs Prior Year**  
**May 31, 2020**

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2019</u> <u>Year-To-Date</u>	<u>Over/</u> <u>(Under)</u>
<b>Personnel Expenses:</b>			
Employee Salaries	\$ 6,582,444	\$ 8,178,787	\$ (1,596,343)
Employee Benefits	4,068,976	4,658,179	(589,203)
Direct Hire Temporary Employee Costs	2,561	15,685	(13,124)
Total Employee Salaries & Benefits Costs	10,653,981	12,852,651	(2,198,670)
<b>Less:</b> Employee Salaries & Benefits Costs Charged to Projects	5,110,849	5,668,496	(557,647)
Salaries & Benefits Charged to Operating Expense	5,543,132	7,184,155	(1,641,023)
Temporary Staffing Services	-	2,003	(2,003)
Travel & Expense Reimbursements	5,225	7,117	(1,892)
Training & Professional Development	12,271	13,454	(1,183)
Total Personnel Expenses	5,560,628	7,206,729	(1,646,101)
<b>Non-Personnel Operating Expenses:</b>			
Facilities & General Office Expenses	986,221	1,005,950	(19,729)
Information Systems	391,491	499,642	(108,151)
Professional & Other Contracted Services	259,206	109,622	149,584
Property & Casualty Insurance	146,370	146,336	34
SDA-Owned Automobiles	26,802	34,004	(7,202)
Communications & Outreach	-	6,490	(6,490)
Reserve for Unforeseen Events & New Initiatives	-	-	-
<b>Total Authority Operating Expenses</b>	<b>\$ 7,370,718</b>	<b>\$ 9,008,773</b>	<b>\$ (1,638,055)</b>

# New Jersey Schools Development Authority

## Employee Headcount

### May 31, 2020

	<u>Current Month End</u>	<u>Budget</u>	<u>Over/ (Under)</u>
<b>Office of Chief Executive Officer</b>	4	4	-
Human Resources	3	6	(3)
Communications	2	3	(1)
Information Systems	15	15	-
Central Records Management	3	3	-
Legislative Affairs	1	1	-
<b>Office of Program Operations &amp; Strategic Planning</b>	2	2	-
Capital Planning & Program Operations	4	4	-
Design Studio	19	20	(1)
Grants Administration	11	13	(2)
Real Estate Services & Predevelopment	8	10	(2)
Vendor Development	5	5	-
<b>Office of Construction Operations</b>	0	2	(2)
Project Teams	32	35	(3)
<b>Office of Corporate Governance &amp; Legal Affairs</b>	5	5	-
Chief Counsel	10	11	(1)
Safety	6	6	-
Internal Audit	3	4	(1)
<b>Office of Chief Financial Officer</b>	2	2	-
Financial Operations	8	11	(3)
Financial Accounting & Disbursements	12	13	(1)
Procurement	9	9	-
Risk Management	8	9	(1)
Property Management	4	4	-
Facilities	4	4	-
<b>Total Full-Time Employees at Month End</b>	<b><u>180</u></b>	<b><u>201</u></b>	<b><u>(21)</u></b>
<b>Total Full-Time Employees at Year End</b>		<b><u>205</u></b>	

**New Jersey Schools Development Authority**  
**Statement of Net Position**  
**May 31, 2020**

**Excludes 2019 GASB 68 entries**

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	<u>Current Month End</u>	<u>2019 Year End</u>	<u>Over/ (Under)</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 455,110,281	\$ 570,947,546	\$ (115,837,265)
Receivables	127,679	26,958	100,721
Prepaid Expenses	318,436	659,130	(340,694)
Capital Assets (Net of Accumulated Depr.)	1,102,254	1,082,884	19,370
Total Assets	<u>456,658,650</u>	<u>572,716,518</u>	<u>(116,057,868)</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions & OPEB	11,451,719	13,829,466	(2,377,747)
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS OF RESOURCES</b>			
	<u>\$ 468,110,369</u>	<u>\$ 586,545,984</u>	<u>\$ (118,435,615)</u>
<b>LIABILITIES</b>			
Accrued Project Costs	\$ 26,239,641	\$ 47,731,817	\$ (21,492,176)
Net Pension Liability	49,778,974	49,778,974	-
Accrued Other Post-Employment Benefits	21,628,120	21,461,300	166,820
Other Accrued Liabilities	1,655,402	4,468,682	(2,813,280)
Deposits	5,331,504	2,761,982	2,569,522
Total Liabilities	<u>104,633,641</u>	<u>126,202,755</u>	<u>(21,569,114)</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions & OPEB	26,825,035	26,825,035	-
<b>NET POSITION</b>			
Invested in Capital Assets	1,102,254	1,082,884	19,370
Restricted for Schools Construction:			
Special Revenue Fund	335,549,439	432,435,310	(96,885,871)
Net Position	<u>336,651,693</u>	<u>433,518,194</u>	<u>(96,866,501)</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES &amp; NET POSITION</b>			
	<u>\$ 468,110,369</u>	<u>\$ 586,545,984</u>	<u>\$ (118,435,615)</u>

**New Jersey Schools Development Authority**  
**Statement of Activities**  
**May 31, 2020**

**Excludes 2019 GASB 68 entries**

	<u>Current Year-To Date</u>	<u>2019 Year-To Date</u>	<u>Over/ (Under)</u>
<b>REVENUES</b>			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ -	-
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	2,490,419	4,792,579	(2,302,160)
Rental Income	14,000	11,129	2,871
Other Revenue-OPRA	-	-	-
Total Revenues	<u>2,504,419</u>	<u>4,803,708</u>	<u>(2,299,289)</u>
<b>EXPENSES</b>			
Administrative & General Expenses	7,537,538	9,964,273	(2,426,735)
Capital Depreciation	69,339	75,867	(6,528)
School Facilities Project Costs	91,764,043	95,368,706	(3,604,663)
Total Expenses	<u>99,370,920</u>	<u>105,408,846</u>	<u>(6,037,926)</u>
<b>CHANGE IN NET POSITION</b>	<b>(96,866,501)</b>	<b>(100,605,138)</b>	<b>3,738,637</b>
Beginning of Period Net Position	<u>433,518,194</u>	<u>398,016,400</u>	<u>35,501,794</u>
<b>NET POSITION END OF PERIOD</b>	<b><u>\$ 336,651,693</u></b>	<b><u>\$ 297,411,262</u></b>	<b><u>\$ 39,240,431</u></b>

**DESIGN CONTRACT DE-OBLIGATIONS REPORT** *(no activity)*

**PUBLIC COMMENT STATEMENT**

**We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.**

**We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.**

**Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.**

**RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION**

***Resolution—10.***

Resolution to Adjourn into Executive Session

**Resolution**

**WHEREAS**, the “Senator Byron M. Baer Open Public Meetings Act” (OPMA), N.J.S.A. 10:4-6, declares “the right of the public to be present at all meetings of public bodies” except as expressly provided in the Act; and

**WHEREAS**, N.J.S.A. 10:4-12 (b) provides that a public body may exclude the public from that portion of a meeting at which the public body discusses, among other things, any matter involving the lease... of real property with public funds...or any pending or anticipated litigation or contract negotiations in which the public body is or may become a party...falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship; and

**WHEREAS**, the Members of the Authority have before them on this date two matters that, pursuant to N.J.S.A. 10:4-12 are appropriate for consideration in Executive Session consistent with the provisions of the OPMA; and

**WHEREAS**, one matter pertains to the proposed disposition of SDA owned property in the City of Irvington and involves an amendment to those methods of disposing of the property that were previously authorized by the Members of the Authority in December 2019; and

**WHEREAS**, a second matter concerns a legal issue associated with the Bridgeton High School emergent project’s procurement for construction services; and

**WHEREAS**, the minutes of the Board’s July 1, 2020 Executive Session meeting will be available for release for public review upon the full and final conclusion of all negotiations, legal proceedings, settlements, and the execution of all documentation, agreements and leases associated therewith.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby resolve to adjourn into Executive Session to consider and deliberate with regard to the matters described herein and to subsequently vote on Agenda Items No. 6a. and A1. upon the Board’s return to Open Session.

**BE IT FURTHER RESOLVED**, that the minutes of the Board’s July 1, 2020 Executive Session meeting will be available for release for public review upon the full and final conclusion of all negotiations, legal proceedings, settlements, and the execution of all documentation, agreements and leases associated therewith.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Resolution to Adjourn into Executive Session, dated July 1, 2020

Dated: July 1, 2020