

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD MEETING  
WEDNESDAY, AUGUST 7, 2019 AT 9:00 A.M.  
32 E. FRONT STREET, TRENTON, NJ  
BOARD ROOM**

**1. NOTICE OF PUBLIC MEETING**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

- a. Board Open Session Meeting Minutes of July 1, 2019

**5. AUTHORITY MATTERS**

- a. CEO Report
  - i. Appointment of Interim Records Custodian
- b. Chairman's Report

**6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**

- a. Company: Catcord Construction Company  
District: Plainfield Public School  
Contract No.: EP-0107-C01  
CM: NA  
School: Plainfield High School  
Resolving Change Order No.: 1  
Reason: Necessary Project Scope Increase  
Award: \$125,000 Time and Material, Not-to-Exceed  
Contract Status: 4% Paid to Date against the Current Contract Value  
Anticipate Completion Date: August 2019
- b. Company Name: USA Architects, Planners + Interior Designs, P.A.  
District: Newark Public School District  
Contract No: GP-0188-R03  
Package No: NE-0071-A01  
PMF/CM: NJSDA Self-Managed  
School Name: Science Park High School  
Original Agreement Value: \$311,140.00  
Amendment No.: 2  
Reason: Additional Design Services for Investigation, Operational Analysis and Development of Re-Design Recommendations -if required  
Amount: \$79,000.00  
Time Extension: 0 Days  
Contract Status: 93.3 % Paid to Date against the Current Contract Value  
Completion: N/A

**7. MONTHLY REPORTS**

- a. *For Informational Purposes*
  - i. Active Projects Report
  - ii. Project Close Out Status Report
  - iii. Project Status Reports
  - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
  - v. Contract Terminations Report (*no activity*)
  - vi. Settlement Activities Report (*no activity*)
  - vii. Contractor and Workforce Compliance Report
  - viii. Regular Operating District Grant Activity Report
  - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
  - x. Communications Report (*no report*)
  - xi. Monthly Financial Report
  - xii. Design Contract De-Obligations Report (*no activity*)

**8. PUBLIC COMMENTS**

**9. EXECUTIVE SESSION**

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)  
CCD Report (*no activity*)
  
- b. Personnel Matters

**10. ADJOURNMENT**

**APPROVAL OF MEETING MINUTES**

**JULY 1, 2019 OPEN SESSION MINUTES**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
MONDAY, JULY 1, 2019**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Monday, July 1, 2019 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

- Robert Nixon, Chairman
- Michael Kanef (Treasury)
- Bernard Piaia (DOE)
- Donna Sullivan (EDA)
- Kevin Luckie (DCA)
- Kevin Egan
- Richard Elbert
- Loren Lemelle
- Michael Maloney
- Mario Vargas

being a quorum of the Members of the Board. Mr. Egan, Mr. Elbert, Ms. Lemelle, and Mr. Piaia participated in the meeting by teleconference.

At the Chairman’s request, Manuel Da Silva, interim chief executive officer; Andrew Yosha, chief operating officer; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Thomas Schrum, vice president; Albert Barnes, chief counsel; and Cecelia Haney, administrative practice officer and deputy chief counsel of the SDA, participated in the meeting. Adam Sternbach of the Governor’s Authorities Unit also participated in the meeting.

The meeting was called to order by Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at 20 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

### ***Pledge of Allegiance***

Led by the Chairman, the Members and all assembled stood and recited the Pledge of Allegiance.

### ***Approval of Meeting Minutes***

The Chairman then presented for consideration and approval the Minutes of the June 5, 2019 Open and Executive Session meetings. Staff had provided a copy of both sets of minutes and a resolution to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Lemelle the Board approved the Open and Executive Session minutes of the June 5, 2019 SDA Board meeting with the Members' unanimous vote in favor of ***Resolution 4a/4b***.

### ***Authority Matters***

#### ***CEO Report***

Mr. Nixon asked Interim Chief Executive Officer (CEO) Manuel Da Silva for the Report of the CEO. Mr. Da Silva provided an update on September 2019 school openings. He reported that for the Irvington Madison Avenue ES project, staff anticipates applying for a temporary certificate of occupancy (TCO) in the current month.

With respect to the Passaic Leonard Place ES project, Mr. Da Silva reported that staff anticipates issuance of a certificate of occupancy (CO) this month. He said that the school will be occupied by summer school students next week.

Mr. Da Silva reported that for the Perth Amboy Seaman Avenue ES project, staff anticipates applying for a TCO this month. He added that furniture and IT deliveries are currently in process.

Mr. Da Silva said that for the Trenton Central HS project, staff anticipates applying for a TCO this month. He added that furniture and IT deliveries are currently in process.

Next, Mr. Da Silva gave an update on projects in design. He said that for the Keansburg Port Monmouth Road ES project, staff advertised for general contracting services in June and proposals are due in September. For the Paterson Union Avenue MS project (former site of Don Bosco Academy), he reported that design phase services are ongoing. He advised that the design-builder has initiated site preparation activities that do not require a permit issuance. He added that staff has issued a notice of award for construction management services.

Turning to projects with early site packages, Mr. Da Silva informed the Members that for the Plainfield Woodland ES project, building demolition is complete and final site grading work is being completed. He noted that staff anticipates advertising for design-build services in August.

Turning to projects in the procurement stage, Mr. Da Silva reported that for the Perth Amboy HS project, design-build services proposals are due in July. For the Keansburg Port Monmouth Road School project, he said that staff advertised for design-bid-build services last month (June) and proposals are due in September.

Next, Mr. Da Silva gave an update on projects in the constructability review stage. He advised that the Orange Cleveland Street ES and Orange HS projects are both under

constructability review, a process that is scheduled to be completed next month. Mr. Da Silva advised the Members that for the Orange HS project, the SDA's design consultant has completed field investigation of facilities condition deficiencies regarding water infiltration at the Orange Preparatory Academy and will provide a report for SDA review.

With respect to design-build projects in construction, Mr. Da Silva reported that for the Camden HS project, structural steel work has begun in the core of the building and footings, foundation, underground utilities and slab work is being finalized. For the East Orange George Washington Carver ES project, he said that masonry and cold form metal steel framing installation is complete. He added that interior mechanical, electrical and plumbing (MEP) rough-in is ongoing. Turning to the Harrison new ES project, Mr. Da Silva reported that MEP rough-in and building enclosure work is ongoing, as is exterior masonry veneer construction.

In continuing, Mr. Da Silva reported that for the Millville HS addition and renovation project, Phase II renovation work is complete, as is structural steel work. For the Passaic Dayton Avenue Educational Campus project, Terminal Construction is in the process of completing concrete slab, site utility construction and structural steel construction work. He added that masonry and site work is underway. He advised that for the Pemberton Denbo Crichton ES project, Ernest Bock & Sons, Inc. is completing exterior walls in preparation for building enclosure prior to winter weather. He added that MEP interior work is underway.

In continuing, Mr. Da Silva gave an update on operational procurements. He said that a recommendation of a contract award for Property Management & Maintenance Services is on today's agenda. He reported that the procurement to engage a pool of contractors to provide General Construction Services was advertised in June and proposals are due this month. He added that the procurement to engage a pool of law firms to provide Legal Services was advertised in June and proposals are due next week.

Reporting on events, outreach and other SDA activities, Mr. Da Silva reported that on Wednesday, June 19, the SDA held a groundbreaking event at the site of the new Camden HS project. He reported that the event was very well attended by approximately 80 school officials, elected officials, students and SDA staff.

Mr. Da Silva informed the Members that staff is currently working on scheduling a number of project-related events in July including a Time Capsule opening at the Plainfield Woodland Avenue ES and a brick signing in at the Pemberton Denbo Crichton ES.

In continuing, Mr. Da Silva said that the Passaic Sonia Sotomayor ES (formally known as the Leonard Place ES) is opening for summer school this week and staff is working with the district to schedule a soft opening event.

### ***Audit Committee***

#### **Approval of Builders Risk (Property) Insurance Contract No. 2 – GP-0208-R01**

Mr. Nixon, in his capacity as Audit Committee Chairman, reported that the Audit Committee met on June 17 at which time management provided the Committee with the May 2019 New Funding Allocation and Capital Plan Update. He advised that there were no changes in any of the reserve balances during the reporting period. Mr. Nixon noted that the reserve balance for the Regular Operating Districts (RODs) increased by \$1 million during the reporting period due to a reduction in state share for grant projects nearing completion.

Next, Mr. Nixon reported that management and the Audit Committee are recommending Amendment No. 2 to the Authority's Builders Risk (Property) Insurance Contract (Policy) for unanticipated changes in construction values and duration on current enrolled projects. He said that in December 2013, the Authority purchased a 3 year term Policy for a not-to-exceed (NTE) value of \$485,000. He noted that at the August 2016 Board Meeting the Members approved Amendment No. 1 to the policy in the amount of \$215,000 increasing the NTE to \$700,000. Mr.

Nixon explained that, at that time, the increase in the premium was the result of additional projects and project scope increases that were advancing into construction. He said that, during the term of the Policy, seventeen (17) capital projects and various emergent projects began construction. He reported that only one project has not yet reached substantial completion, i.e. the Trenton HS project which is scheduled for completion this month. He reported that the policy's total insured value is currently projected to be \$610 million. He said that Amendment No. 2 is necessary due to the approximate 4.8% increase above the 2016 projection. He explained that the premium cost has risen from \$700,000 to \$715,000 representing a \$15,000 increase. Mr. Nixon explained that Board approval is required as the proposed amendment to the contract is greater than 10% of the original contract value. He added that the proposed increase includes contingency for unanticipated changes in construction values and durations for the one remaining project.

Following discussion, Mr. Nixon said that the Committee recommends that the Board approve Amendment No. 2 to the Builders Risk (Property) Insurance in the amount of \$15,000. By motion duly made by Mr. Vargas and seconded by Mr. Kanef the Board approved Amendment No. 2 as proposed upon its unanimous vote in favor of ***Resolution 6a.***

Mr. Nixon then provided the May 2019 Monthly Financial Report. He advised that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period totaled \$9 million, \$730,000 lower as compared to the operating budget for the corresponding year. He said that the variance is attributable to 15 fewer than budgeted full time employees on staff. He said that Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual) are \$837,000 higher as compared to the operating budget for the corresponding prior year period. He advised that this is largely attributable to the 2018 restructuring and expenses associated with the fit-out of the Newark office space. He said that school facilities project expenditures (Actual vs. Forecast)

for the year-to-date period, at \$116.8 million, are \$11.4 million lower as compared to the capital spending forecast for the corresponding period. He explained that this variance is due to spending reductions in grant activity, design services – net of cost recovery settlement and school furniture purchase. He advised the Board that this variance is offset by spending increases in construction activity expenditures. He reported that (Actual vs. Prior Year Actual) expenditures are lower by \$17.8 million as compared to the corresponding prior year. He said that this variance is due to increased spending in grant activity, project insurance costs and design services, offset by a spending increase in construction work.

In conclusion, Mr. Nixon reported that, since program inception, the Authority has disbursed approximately 84% of the funds authorized for SDA districts. Additionally, he said that, since program inception, 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He advised that the estimated value of current school facilities project activity is over \$1 billion.

### *School Review Committee*

#### **Approval of Proposed Memorandum of Understanding Between the State Treasurer and the SDA for Project Review in Support of the Public-Private Partnership Program**

Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on June 17, 2019 at which time one item was discussed in Open Session. He reported that in August 2018, a Public-Private Partnership Program (P3 Program) was established by statute. He said that the P3 Program allows State government entities, among others, to enter into public-private partnership agreements under which a private entity assumes responsibility for certain projects of, or for the benefit of, the government entity, provided that the project is financed in whole or in part by the private entity. He explained that the Act requires that each proposed P3 Project be submitted to the State

Treasurer for review and approval, and also requires that certain state entities participate in the review process to provide advice and guidance for the Treasurer's review. Mr. Luckie said that in June 2019 the State Treasurer proposed new rules to implement the P3 Program, and establish procedures for the submission and review of P3 Projects. He added that the proposed new rules require that Treasury's Office of Public Finance convene a Project Review Committee for each proposed P3 Project. He advised that the rules further provide that when a proposed P3 Project includes a school facility aspect, SDA must provide a representative to participate in the Project Review Committee to evaluate the viability and advisability of the Project. Mr. Luckie said that the State Treasurer has requested that State Agencies and Authorities that are to participate in the Project Review Committee process memorialize their commitment of personnel and resources in the form of a Memorandum of Understanding (MOU). He explained that the MOU that is presented for Board approval provides for an exchange of obligations with respect to the commitment of resources to the P3 Program Project Review Committee process as described in the Board memorandum. Ms. Haney advised that when participation in a P3 involves a non SDA district project, the SDA would be required to provide a staff member to help in the review of the project containing an educational aspect. She advised that if a P3 project involves an SDA district project, it would be delegated to another P3 Committee.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Nixon, the Memorandum of Understanding between the State Treasurer and the SDA was approved with the Board's unanimous vote in favor of ***Resolution 7a***.

At this time Mr. Maloney joined the meeting.

### *Real Estate Committee*

#### **Approval of State-Wide Property Management and Maintenance Services – GP-0257-R02**

At the Chairman's request, Mr. Vargas discussed a proposed contract award for State-Wide Property Management and Maintenance Services. Referencing materials that were provided for Board review in advance of the meeting, he reported that the Authority had previously procured property management and maintenance services in 2008, 2011 and 2015 and that the SDA's current contract, as extended by one year for these services, expires August 31, 2019. He explained that these services are required for properties acquired and owned by the SDA. He noted that the inventory currently includes thirteen (13) real property sites consisting of vacant lots and occupied and unoccupied commercial and residential spaces. He advised that, upon completion of the competitive procurement process, management is recommending award of an agreement for state-wide property management and maintenance services to Bluegrass Hydro-Seed LLC, the incumbent provider. He said that the negotiated total compensation for the three-year agreement is \$2,018,000. Mr. Vargas noted that the agreement will commence September 1, 2019 with an option by SDA to extend it for one additional year on such terms as the SDA and Bluegrass may then agree. He advised that, prior to execution of the contract, the contract and all related documentation will be reviewed and approved by the Division of Chief Counsel. Mr. Vargas said that management and the Committee recommend approval of the proposed contract award by the full Board.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Ms. Lemelle and seconded by Mr. Nixon, the contract award to Bluegrass Hydro-Seed LLC for State-Wide Property Management and Maintenance Services was approved with the Board's unanimous vote in favor of ***Resolution 8a***.

### ***Public Comments***

The Chairman then opened the Public Comments portion of the meeting. He invited Heather Sorge to the podium. Ms. Sorge advised the Board that she is the campaign organizer for Healthy Schools Now (HSN) and the New Jersey Work Environment Counsel (WEC). She said that she is before the Board today to thank interim CEO Manny Da Silva, the Board Members and the entire SDA staff for requiring additional certifications from manufacturers when considering future installation of rubberized or urethane flooring for SDA projects. She then described the mercury issues that have been found in school floorings causing them to emit neurotoxins that are affecting students and staff. Ms. Sorge listed the dangers associated with mercury vapors. She noted that the toxic flooring is found throughout school structures. She said that the only way to detect the mercury levels is by sending samples to an accredited laboratory. She said that this problem is not limited to school facilities, nor is it limited to the state of New Jersey. She identified other states that have been confronted with the issue as well. She advised that flooring containing mercury has been installed in many buildings other than school facilities. She advised that HSN has contacted the Agency for Toxic Substances and Disease Registry (ATSDR) requesting that they issue a national alert to warn the general public about this health issue. She stressed that the floors must be identified, tested and dealt with in a timely fashion. Ms. Sorge said that HSN is extremely grateful to the Authority for taking the lead and working to insure no future hazardous flooring is installed in SDA projects.

### ***Adjournment***

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

**Certification:** The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its July 1, 2019 meeting.

*/s/ Jane F. Kelly*  
Assistant Secretary

***Resolution—4a.*****Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the July 1, 2019 Board meeting of the New Jersey Schools Development Authority for the Open Session were forwarded to the Governor on July 2, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's July 1, 2019 Open Session meeting is hereby approved.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: August 7, 2019

## **AUTHORITY MATTERS**

**CEO REPORT (*ORAL*)**

**APPOINTMENT OF INTERIM RECORDS CUSTODIAN**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-858-5395

To: Members of the Authority  
From: Jane F. Kelly, Vice President, Corporate Governance & Legal Affairs  
Date: August 7, 2019  
Subject: Appointment of Interim Records Custodian

Pursuant to the Open Public Records Act (N.J.S.A. 47:1A-1 et seq.), requests by members of the public for public documents shall be handled by a public entity's "Records Custodian". The Act defines "Records Custodian as the "...officer officially designated by formal action of that agency's director or governing body..." to perform this function.

In a meeting held May 1, 2019, the Board designated an Interim Records Custodian for the Authority. However, as the Interim Records Custodian is no longer with the Authority, it is necessary that the Members of the Authority designate another individual to assume these responsibilities on an interim basis. Management recommends that SDA Ethics Manager Jane Folmer-Kelleher be elected by the Members to assume this role.

From June 2006 through June 2008, Ms. Folmer-Kelleher managed the Authority's OPRA function and is thus well qualified to serve as Interim Records Custodian for the Authority.

Management recommends that the Members of the Authority elect Jane Folmer-Kelleher to serve as the Authority's Interim Records Custodian.

***Resolution — 5ai.*****Election of Interim Records Custodian  
New Jersey Schools Development Authority****Resolution**

**WHEREAS**, the New Jersey Schools Development Authority (SDA or the Authority), a public entity, is subject to the requirements of New Jersey's Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq.; and

**WHEREAS**, the OPRA provides that requests by members of the public for public documents shall be handled by a public entity's Records Custodian who shall be officially designated by formal action of that entity's governing body; and

**WHEREAS**, the SDA's most recent Interim Records Custodian has left the SDA's employ and it is thus necessary that the Board elect an individual to assume the Records Custodian's responsibilities on an interim basis; and

**WHEREAS**, between June 2006 and June 2008, Jane Folmer-Kelleher managed the SDA OPRA function and is thus well qualified to serve Interim Records Custodian for the Authority; and

**WHEREAS**, Management recommends that the Members of the Authority elect Jane Folmer-Kelleher to serve as the Authority's Records Custodian until such time as a successor shall be elected by the Board.

**NOW, THEREFORE, BE IT RESOLVED**, that, consistent with the memorandum presented to the Board on this date, the Members of the Authority hereby elect SDA Ethics Manager Jane Folmer-Kelleher to serve as Interim Records Custodian and authorize her to serve in that role until her successor shall be elected by the Board.

Attached: Election of Interim SDA Records Custodian, dated August 7, 2019

Date: August 7, 2019

**CHAIRMAN'S REPORT (*ORAL*)**

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE  
(CHAIRMAN'S REPORT)**

**RESOLVING CHANGE ORDER NO. 1 - CATCORD CONSTRUCTION COMPANY**



32 East Front Street  
P.O. Box 991  
Trenton, NJ 08625-0991

## MEMORANDUM

6

TO: Members of the Authority

FROM: Joseph Lucarelli  
Program Director, Program Operations

DATE: August 7, 2019

SUBJECT: Plainfield School District  
Plainfield High School  
Emergent Project – Stairway Structural Repairs  
Approval of Resolving Change Order No. 1 for CCD # 1

---

COMPANY NAME: Catcord Construction  
DISTRICT: Plainfield  
CONTRACT NO: EP-0107-C01  
CM: NA  
SCHOOL NAME: Plainfield High School  
RESOLVING CHANGE  
ORDER NO: 1  
REASON: Necessary Project Scope Increase  
AMOUNT: \$125,000 Not-To-Exceed Value  
CONTRACT STATUS: 4% Paid to Date against the Current Contract Value  
ANTICIPATED  
COMPLETION DATE: August, 2019

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of Resolving Change Order No. 1 to resolve Construction Change Directive (CCD) No. 1 issued for \$0.00 (zero dollars) on July 19, 2019. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Emergent Project change order which singularly exceeds \$250,000 or singularly is greater than 10% of the contract value requires approval by the Members of the Authority. The Not-to-Exceed (NTE) value of Resolving Change Order No. 1 exceeds 10% of the contract value.

CCDs are typically only used when the work has been verified to be a change to the base scope and one of the following two conditions are met: either the work is so urgent that it requires a directive for immediate action by the General Contractor (GC) or negotiations for a change order have failed to come to a resolution, thereby placing the work in the critical path requiring immediate direction to avoid construction delays impacting a schedule milestone, e.g. school turn-over to the district. A resolving change order is the mechanism by which the final dollar value of the CCD is determined. It is the combined value of the CCD and the resolving CO that determines the required level of approval for the resolving change order.

The Emergent Project to address stairway structural conditions at Plainfield High School (PHS) must be completed this summer. The NJSDA issued the CCD to ensure that necessary additional scope would be performed to remedy the entirety of the emergent condition prior to school opening in September. As described more fully below, the CCD and Resolving Change Order No. 1 represent scope associated with

RCO # 1 Beam Pockets  
Catcord Construction (EP-0107-C01)  
Plainfield High School (Stairs)  
August 7, 2019  
Page 2 of 3

the creation of beam pockets in the stairway landings. The additional work is to be performed on a Time & Material basis, for a NTE value of \$125,000.

### BACKGROUND

PHS, built in 1916 with several additions, is an approximately 365,000 square foot facility in the Plainfield School District educating approximately 1,600 students in grades 9 through 12.

In July 2016 the New Jersey Department Of Education (NJDOE) and NJSDA launched a statewide effort to identify and evaluate potential emergent projects throughout the NJSDA Districts. This effort resulted in the identification of conditions at PHS for advancement as an emergent project: structural repairs or replacement stairs located in the 1916 portion of the building.

Following approval by the Members of the Authority, the NJSDA engaged Catcord Construction Co., Inc. (Catcord) in September 2018 to perform scope necessary to address the condition for a NTE value of \$897,774. The NTE value represented costs associated with the most extensive potential solution to address the conditions, specifically limited repairs to stairwell number 2 and complete replacement of stairwells number 4 and 6.

The scope of the engagement included the performance of field investigative activities, development of options for resolution of the condition, preparation of plans representing needed construction activities inclusive of modifications to the existing structure, and performance of construction services to implement the option selected by the NJSDA. The selected option included complete replacement of stairwells 4 and 6.

### REASON FOR CHANGE ORDER

Resolving Change Order No. 1, in the NTE amount of \$125,000 resolves CCD No. 1 which was issued on July 19, 2019 to provide labor and equipment to create steel beam pockets at the landings in stair towers 4 & 6. This additional scope is necessary to structurally support the replaced stairwells.

The original design intended for steel to be bolted into the existing stairwell walls. However, demolition of the existing stairs revealed that the existing walls would be unable to support the bolts to secure the steel landings. After review of the condition and the approved steel stair shop drawings, the engineer determined that the most appropriate and structurally sound solution to support the steel beams was to create beam pockets on both sides of the landing.

The CCD was issued to ensure that all necessary work proceeds within a schedule to support project completion consistent with school opening in September.

The contractor submitted a proposal for the additional scope at the NTE value of \$125,000. The proposal includes projections of cost for premium time and over time to be potentially expended to assure completion of the work for school opening in September.

NJSDA staff inclusive of Program Operations and Financial Operations reviewed the value of this additional scope. All documents supporting this Resolving Change Order have been reviewed by the associated Project Team Members and the Program Director for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members including Financial Operations have determined that the items included in Resolving Change Order No. 1 are justified and the amount is reasonable and appropriate. The Project Team will closely monitor all work with tickets for the work being submitted daily.

RCO # 1 Beam Pockets  
Carcord Construction (EP-0107-C01)  
Plainfield High School (Stairs)  
August 7, 2019  
Page 3 of 3

### RECOMMENDATION

The Members of the Authority are requested to approve Resolving Change Order No. 1 in the Not-to-Exceed amount of \$125,000. In accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, any Emergent Project change order which singularly exceeds \$250,000 or singularly is greater than 10% of the contract value, requires approval by the Members of the Authority. The Not-to-Exceed value of Resolving Change Order No. 1 exceeds 10% of the contract value.

/s/ Joseph Lucarelli  
Joseph Lucarelli, Program Director, Program Operations

Reviewed and Recommended by: Manual Da Silva, Interim Chief Executive Officer  
Reviewed and Recommended by: Andrew Yosha, Chief Operating Officer  
Reviewed and Recommended by: Denise Petraglia, Deputy Director, Program Operations  
Reviewed and Recommended by: Tony Sassine, Program Officer, Program Operations  
Prepared and Recommended by: Joseph Lucarelli, Director, Program Operations

***Resolution-6a.***

Approval of Resolving Change Order No. 1, Catcord Construction Company, Emergent Project,  
Plainfield High School – Stairway Structural Repairs

Company:	Catcord Construction Company
District:	Plainfield Public School
Contract No.	EP-0107-C01
CM:	NA
School:	Plainfield High School
Resolving Change Order No.:	1
Reason:	Necessary Project Scope Increase
Award:	\$125,000 Time and Material, Not-to-Exceed
Contract Status:	4% Paid to Date against the Current Contract Value
Anticipate Completion Date:	August 2019

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve an emergent project change order which singularly exceeds \$250,000, or singularly and/or in the aggregate is greater than 10% of the contract value; and

**WHEREAS**, the Plainfield High School (PHS), built in 1916 with several additions, is an approximately 365,000 square foot facility in the Plainfield Public School District educating approximately 1,600 students in grades 9 through 12; and

**WHEREAS**, in July 2016 the state Department of Education (DOE) and SDA launched a third statewide effort to identify and evaluate potential emergent projects throughout the SDA Districts, resulting in the identification of conditions at PHS for advancement as an emergent project involving structural repairs or replacement stairs located in the 1916 portion of the building (the Project); and

**WHEREAS**, SDA determined to advance the Project by way of a rotational assignment to Catcord Construction Company, Inc. (Catcord) through the SDA's general contractor task order contract and Catcord was issued a notice-of-award in August 2018; and

**WHEREAS**, a notice-to-proceed was issued in September 2018 authorizing Catcord to advance the Project; and

**WHEREAS**, after demolition of the landings, it was determined that the landing concrete, as installed, was partially bearing on the masonry construction of the wall and was not substantial enough to structurally support the work required to support the new landings; and

**WHEREAS**, following review, it was determined that the most practical and structurally sound way to support the steel beams was to create beam pockets on both sides of the landing to bear the new channels; and

**WHEREAS**, Catcord submitted a cost proposal in the not-to-exceed amount of \$125,000 for the additional scope of work; and

**WHEREAS**, management issued Construction Change Directive (CCD) No. 1 in the amount of \$0.00 on July 19, 2019 so that the work might proceed and to avoid impacts on the anticipated project completion date and September 2019 school opening; and

**WHEREAS**, SDA financial operations staff reviewed Catcord's \$125,000 cost proposal and determined that it was the most practical and economic approach to the work; and

**WHEREAS**, management recommends Board approval of Change Order No. 1 in the amount of \$125,000 to resolve CCD No. 1 for the labor, material and equipment needed to create beam pockets to support the stair landing steel channels; and

**WHEREAS**, the Project's background, details as to the reason for the proposed change order and relevant calculations are set forth in the memorandum presented to the Board on this date and incorporated herein.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Resolving Change Order No. 1 in the not-to-exceed amount of \$125,000 to address changes to the base scope of the emergent project at the Plainfield High School in the Plainfield Public School District.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Resolving Change Order No. 1, Plainfield Public School District,  
Plainfield High School, Emergent Project (EP-0107-C01), Stairway Structural  
Repairs, dated August 7, 2019

Dated: August 7, 2019

**AMENDMENT NO. 2 FOR USA ARCHITECTS, PLANNERS + INTERIOR DESIGNS,  
P.A.**



TO: Members of the Authority

FROM: Bob Ryan  
Program Director, Construction Operations

DATE: August 7, 2019

SUBJECT: Newark – Science Park High School: Amendment No. 2 – Additional Design Services for Investigation, Operational Analysis and Development of Re-Design Recommendations (if required)

6

---

COMPANY NAME:	USA Architects, Planners + Interior Designs, P.A.
DISTRICT:	Newark Public School District
CONTRACT NO:	GP-0188-R03
PACKAGE NO:	NE-0071-A01
PMF/CM:	NJSDA Self-Managed
SCHOOL NAME:	Science Park High School
ORIGINAL AGREEMENT VALUE:	\$311,140.00
AMENDMENT NO:	2
REASON:	Additional Design Services for Investigation, Operational Analysis and Development of Re-Design Recommendations (if required)
AMOUNT:	\$79,000.00
TIME EXTENSION:	0 Days
CONTRACT STATUS:	93.3 % Paid to Date against the Current Contract Value
COMPLETION DATE:	N/A

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of Amendment No. 2 for a Not-to-Exceed (NTE) value of \$79,000.00, for additional design services inclusive of Investigation, Operational Analysis and Development of Re-Design Recommendations (if required) of the makeup air velocity system in order to obtain the Certificate of Occupancy at the Science Park High School in the Newark Public Schools.

Pursuant to the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Amendment which exceeds \$100,000.00 or 10% of the contract value requires approval by the Members of the Authority. Amendment No. 2 exceeds 10% of the contract value.

Funding for the amendment for design services related to Smoke Control System (SCS) Modifications is available within the Project Budget.

### BACKGROUND

#### Initial Project History

Science Park High School is an approximately 275,000 square foot technology magnet high school educating 1,200 students in grades Seven (7) to Twelve (12). The New Jersey Economic Development

## Members of the Authority

USA Architects – Amendment No. 2 - Additional Design Services  
for Investigation, Operational Analysis and Development of Re-Design Recommendations (if  
required)

Newark Public Schools - Science Park High School

August 7, 2019

Page 2 of 4

6

Authority (NJEDA) initiated delivery of Science Park High School in 2002. The NJEDA assumed the design contract with Einhorn Yaffee Prescott Architecture & Engineering, P.C. (EYP) from NPS. The construction contract for the new school was awarded to Hunt Construction and a Notice to Proceed was issued in December 2004. The project achieved Substantial Completion and received a Temporary Certificate of Occupancy (TCO) on November 13, 2006.

During the construction of the school, the DCA realized that the SCS was not in compliance with the International Building Code (IBC). Consequently, a TCO was issued by DCA, allowing the school to be occupied. A Certificate of Occupancy (CO) will not be issued until modifications are implemented and all identified DCA deficiencies are remedied.

Modification of the school's SCS is the primary element necessary for the completion of the Science Park High School project, issuance of the CO and final transfer of the school facility to Newark Public Schools.

### Pursuit of Certificate of Occupancy

Following the test of the SCS performed in the fall of 2006, the NJSDA directed EYP to design a retrofit for the SCS to address deficiencies. There were several design iterations necessary in order to achieve release of the plans and specifications by the DCA in 2011.

Based on the EYP-developed construction documents, a construction contract was awarded to Grafas Painting Contractors, Incorporated (GPC) and a Notice to Proceed was issued on June 29, 2011 to retrofit the SCS.

Following completion of the SCS retrofit, the NJSDA engaged Triad Fire Protection Engineering Corporation (Triad) on September 11, 2011 to perform an inspection and determine functionality of the SCS and compliance with applicable codes. Triad reported that the retrofit to the SCS did not fully comply with the International Building Code (IBC) requirements.

The contract with GPC was terminated for convenience. The NJSDA determined that development of a design solution by a different design consultant was at this point the best approach to deliver an appropriate retrofit of the SCS that would fully comply with code requirements and remedy the deficiencies.

On March 26, 2014, a Limited Notice to Proceed was issued to USA Architects for Pre-Design Services, authorizing USA Architects to conduct detailed investigations and provide a complete definition of scope of work and associated budget necessary to address code compliance and operational deficiencies. Upon completion of Pre-Design activities, USA Architects was authorized to proceed with Design Services on July 30, 2015. USA's Design and Construction Administration Services are ongoing.

Triad has continued to provide additional required consulting services, including additional testing and inspections needed to certify modification of the existing Smoke Control System, fire alarm system, emergency power supply system, electrical system, and fire protection system at the Newark Science Park High School.

## Members of the Authority

USA Architects – Amendment No. 2 - Additional Design Services  
for Investigation, Operational Analysis and Development of Re-Design Recommendations (if  
required)

Newark Public Schools - Science Park High School

August 7, 2019

Page 3 of 4

6

On June 2, 2017 Precision Building and Construction (PBC) was awarded a construction contract to address required corrective work related to Smoke Control System Modifications, MEP and Other Repairs identified through USA Architects' design efforts.

PBC has completed the scope of corrective work for the SCS, MEP and other repairs. However, the existing ductwork which interacts with the SCS did not pass the required pressure test due to factors involving the original project, unrelated to PBC's scope of work. CO No. 1 was issued to PBC to investigate and repair the issue that resulted in the failure of the existing SCS ductwork pressure test.

Following PBC's repairs to the ductwork, it was determined that the repairs would not fully address the required ductwork system pressurization issues. During the ongoing investigation and repairs to the ductwork system, thirty one (31) dampers were inspected. It was identified that the control dampers did not meet code conformance because they lacked required approved UL rating.

Additional scope to remedy the control damper issue was the basis of Change Order No. 3 issued to PBC after approval by the NJSDA Board at its April 4, 2018, Board Meeting. The scope of work in CO No. 3 included removal and replacement of sixty eight (68) smoke dampers necessary to provide a fully operational, code compliant SCS and interactive components inclusive of the smoke dampers. The CO required that the corrective work satisfactorily pass final SCS Special Inspection in order to obtain a Certificate of Occupancy.

From December 2018 thru February 2019, final special inspections were conducted by the Special Inspection company, Triad Fire Protection Engineering Corporation, in order to prepare the Final Smoke Control System Special Inspection Acceptance Report required to obtain a Certificate of Occupancy from the DCA at the Newark Science Park High School project.

All tests passed inspections except for the makeup air velocity system test performed at the main entrance front doors conducted on February 18, 2019. Investigation of the make-up air system revealed that the original make up air duct assembly on the second and third floors is undersized.

### REASON FOR CHANGE

Amendment No. 2 will authorize USA Architects, Planners + Interior Designs, P.A. to perform additional design services including Investigation, Operational Analysis and Development of Re-Design Recommendations (if required) in order to identify corrective solutions to resolve the makeup air velocity system issue in compliance with the 2000 IBC Code and obtain the Certificate of Occupancy at the Science Park High School in the Newark Public Schools.

All documents supporting this Amendment have been reviewed by the associated NJSDA project Team Members and the Program Director for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including Financial Operations, have determined that the items in Amendment No. 2 are justified and the amount is reasonable and appropriate.

Members of the Authority  
 USA Architects – Amendment No. 2 - Additional Design Services  
 for Investigation, Operational Analysis and Development of Re-Design Recommendations (if  
 required)  
 Newark Public Schools - Science Park High School  
 August 7, 2019  
 Page 4 of 4

#### CALCULATIONS

a.	Contract Amount (Pre-Design, Design, Construction Administration and Allowances)	\$ 311,140.00
b.	Amendments to Date	\$ 27,372.00
c.	Proposed Amendment Amount	\$ 79,000.00
d.	Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	\$ 106,372.00
e.	Percentage Change to Original Agreement (Line (d.) represents a percent of Line (a.))	34.19%
f.	Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$ 417,512.00

The services covered by this Amendment do not have an impact on educational adequacy.

#### RECOMMENDATION

The Members of the Authority are requested to approve Amendment No. 2 for a Not-to-Exceed value of \$79,000.00, for additional design services inclusive of Investigation, Operational Analysis and Development of Re-Design Recommendations (if required) of the makeup air velocity system in order to obtain the Certificate of Occupancy at the Science Park High School in the Newark Public Schools.

Pursuant to the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an Amendment which exceeds \$100,000.00 or 10% of the contract value requires approval by the Members of the Authority. Amendment No. 2 exceeds 10% of the contract value.

/s/ Bob Ryan  
 Bob Ryan, Program Director, Construction Operations

Reviewed and Recommended by: Andrew Yosha, Chief Operating Officer  
 Reviewed and Recommended by: Nicole Burnett, Deputy Director, Construction Operations  
 Reviewed and Recommended by: Gabriel Salas, Program Officer, Construction Operations  
 Prepared and Recommended by: Ronald Dworkis, Program Officer, Construction Operations

**Resolution—6b.**

USA Architects, Planners + Interiors Designs, P.A., Amendment # 2,  
Newark Science Park High School

Company Name:	USA Architects, Planners + Interiors Designs, P.A.
District:	Newark Public School
Contract No:	GP-0188-R03
Package No.:	NE-0071-A01
CM:	NJSDA Self-Managed
School:	Science Park High School
Original Agreement Value:	\$311,140.00
Amendment No:	2
Reason:	Additional Design Services for Investigation, Operational Analysis and Re-Design Recommendations (if required)
Amount:	\$79,000.00
Time Extension:	0 Days
Contract Status:	93.3% Paid to Date against the Current Contract Value
Completion Date:	N/A

6

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve contract amendments in an amount exceeding \$100,000 or 10% of the contract value; and

**WHEREAS**, Science Park High School is an approximately 275,000 square foot technology magnet high school educating 1,200 students in grades seven (7) to twelve (12); and

**WHEREAS**, the New Jersey Economic Development Authority initiated delivery of the Science Park High School project (Project) in 2002 and a notice-to-proceed was issued in December 2004; and

**WHEREAS**, the Project achieved substantial completion and received a temporary certificate of occupancy in November 2006, excluding the smoke control system (SCS) which was determined to be non-compliant with code requirements; and

**WHEREAS**, modification of the non-compliant SCS (SCS project) is the primary element necessary for completion of the Project, the issuance of the certificate of occupancy (CO) and final transfer of the school facility to the District; and

**WHEREAS**, a construction package for the SCS project was advertised in 2017 and a construction contract to address required corrective work related to SCS modifications, mechanical, electrical and plumbing (MEP) and other repairs was awarded to Precision Building and Construction, LLC (PBC); and

**WHEREAS**, while PBC has completed the scope of corrective work for the SCS, MEP and other repairs, the existing ductwork which interacts with the SCS did not pass the required pressure test due to factors involving the original project, unrelated to PBC's scope of work; and

**WHEREAS**, Change Order No. 1 was issued to PBC to investigate and repair the issue that resulted in the failure of the existing SCS ductwork pressure test; and

**WHEREAS**, following PBC's repairs to the ductwork, it was determined that the repairs would not fully address the required ductwork system pressurization issues, and additional scope to remedy the control damper issue was the basis of Change Order No. 3 issued to PBC following Board approval in April 2018; and

**WHEREAS**, from December 2018 thru February 2019, final special inspections were conducted in order to prepare the report required to obtain a CO from the Department of Community Affairs for the Project; and

**WHEREAS**, all tests passed inspections except for the February 2019 makeup air velocity system test performed at the main entrance front doors and investigation revealed that the original make up air duct assembly on the second and third floors is undersized; and

**WHEREAS**, the proposed Amendment No. 2, for a not-to-exceed value of \$79,000.00 will authorize USA Architects, Planners + Interior Designs, P.A. to perform additional design services as described in the Board memorandum to identify corrective solutions to resolve the makeup air velocity system issue in compliance with the 2000 IBC Code and obtain the CO for the Project; and

**WHEREAS**, all documents supporting Amendment No. 2 have been reviewed by the associated SDA project team members and the program director for adherence to current SDA policy and procedures and all reviewing SDA staff members, including financial operations, have determined that the items in Amendment No. 2 are justified and the amount is reasonable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve Amendment No. 2 to USA Architects, Planners + Interiors Designs, P.A. for a not-to-exceed value of \$79,000.00 for additional design services, as described in the memorandum presented to the Board on this date, in order to obtain the certificate of occupancy at the Science Park High School in the Newark Public Schools.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment No. 2, USA Architects, Planners + Interiors Designs, P.A.  
Newark Public Schools District, Science Park High School (Package No. No. NE-0071-A01), Additional Design Services for Investigation, Operational Analysis and Re-Design Recommendations (if required) dated, August 7, 2019

Dated: August 7, 2019

**MONTHLY REPORTS**  
**(For Informational Purposes)**

**ACTIVE PROJECTS STATUS REPORT**



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

---

**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: August 7, 2019

SUBJECT: Active Project Status Report  
(For Informational Purposes Only)

---

The 1<sup>st</sup> section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2<sup>nd</sup> part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 7/24/19

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

\*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 7/24/19

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Construction Advertisement 6/24/19. Proposals Due Sep. 2019.	6/24/19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018 (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



2011 & 2012 Portfolio Projects Activities Summary

as of 7/24/19

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	Sheila Y. Oliver Academy (GW Carver ES)	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$38.6	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	Sonia Sotomayor ES (New ES @ Leonard Place)	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	Award for D-B approved Jan. 2018 Board. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Advertisement for D-B 3/26/19. Proposals Due Sep 2019.	3/26/19
Perth Amboy	Rose M. Lopez ES (Seaman Avenue ES)	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	\$62.0	Kit of Parts/ Design-Build	ESP ROA approved Aug. 2018 Board.	5/23/18 3 QTR 19
Union City	New Grade 7 to 9 School	7-9	756	840	\$64.2	Kit of Parts/ Design-Build	Preliminary Charter approved Mar. 2017 Board.	TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

\*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



**2011 & 2012 Portfolio Projects Activities Summary**

as of 7/24/19

**2012 Portfolio Projects (Facilities Deficiencies) - sorted by District**

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Pre-Design Services ongoing.	TBD
Orange	Cleveland St. ES	PK-6	316	348	\$33.2	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Brockwell & Carrington)	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$51.9	Design-Bid-Build	Award for GC approved Mar. 2019 Board. (Terminal)	10/12/18
Trenton	Central HS	10-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved Mar. 2016 Board. (Terminal)	12/19/14 9/29/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.

**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



## Active Project Status Report Status as of 7/1/2019

### Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Construction	3Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	City of Orange	Cleveland Street ES	Addition/Renovation	Constructability Review	2Q 2021	On-target	Sep-21	On-target	\$ 33,243,608
3	City of Orange	Orange High School	Addition/Renovation	Constructability Review	1Q 2022	On-target	Phased	On-target	\$ 51,931,218
4	East Orange	New GW Carver ES	New Construction	Construction	4Q 2019	On-target	Sep-20	On-target	\$ 41,179,670
5	Harrison	New Elementary School	New Construction	Construction	1Q 2020	On-target	Sep-20	On-target	\$ 36,115,640
6	Irvington	New Madison Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 38,589,795
7	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
8	Passaic City	New ES at Leonard Place	New Construction	Construction	2Q 2019	Achieved	Sep-19	On-target	\$ 55,884,039
9	Passaic City	New Dayton Avenue Educational Campus	New Construction	Construction	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
10	Paterson	New Union Ave MS	New Construction	Design-Build Design Phase	2Q 2021	On-target	Sep-21	On-target	\$ 113,902,274
11	Perth Amboy	New Seaman Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
12	Pemberton	New Denbo ES	New Construction	Construction	1Q 2021	On-target	Sep-20	On-target	\$ 58,703,414
13	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000



**Active Project Status Report  
Status as of 7/1/2019**

**Emergent Projects - With Contract for Construction Awarded**

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Newark	Marin School	HVAC Repairs	GC TO w/ Design	2Q 2019	Achieved	1Q 2019	On-Target	\$ 204,000
2	Newark	Dr. E. Alma Flagg ES	Exterior Doors & Roofing	GC TO w/ Design	3Q 2019	On-Target	3Q 2019	On-Target	\$ 654,000
3	Newark	Hawkins School	Chimney Repairs	GC TO w/ Design	3Q 2019	On-Target	3Q 2019	On-Target	\$ 637,888
4	Newark	Lafayette Street School	Exterior Doors & Roofing	GC TO w/ Design	3Q 2019	On-Target	3Q 2019	On-Target	\$ 658,129
5	Newark	Wilson School Annex	Chimney Repairs	GC TO w/ Design	3Q 2019	On-Target	3Q 2019	On-Target	\$ 211,386
6	Paterson	New Roberto Clemente	HVAC & Corrective Work	GC TO w/ Design	2Q 2019	Achieved	2Q 2019	On-Target	\$ 2,528,884
7	Plainfield	Plainfield High School	Structural Repairs - Stairs	GC TO w/ Design	3Q 2019	On-Target	4Q 2019	On-Target	\$ 1,202,774

**PROJECT CLOSEOUT STATUS REPORT**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-858-5395

To: Members of the Authority  
From: /s/ Ayisha Cooper, Vendor Services Analyst  
Date: August 7, 2019  
Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.



<b>SPECIAL PROJECTS DIVISION</b>					
<b>PROJECT STATUS REPORT - As of July 1, 2019</b>					
<b>Year of Occupancy</b>	<b>DOE #</b>	<b>School</b>	<b>Disposition</b>	<b>Project Transfer Date</b>	<b>Outstanding Issues Preventing Complete Close-out</b>
<b>Bridgeton</b>					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
<b>Burlington City</b>					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
<b>Camden</b>					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Project Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Project Transferred	02/06/12	Open contract(s)
<b>Cumberland</b>					
2009	0997-030-02-0926	Cumberland Regional High School	Project Transferred	06/25/10	Open contract(s) - Legal matter pending
<b>Egg Harbor City</b>					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
<b>Egg Harbor Township</b>					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
<b>Elizabeth</b>					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Project Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
<b>Garfield</b>					
2018	1700-205-03-0315	James Madison Elementary School #10			
<b>Gloucester City</b>					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
<b>Jersey City</b>					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s) - Legal matter pending
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s) - Legal matter pending
2007	2390-N03-99-0147	Heights Middle School #7			
<b>Keansburg</b>					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)
<b>New Brunswick</b>					
2018	3530-123-03-1034	Paul Robeson Community Elementary School	Project Transferred	10/23/18	Open contract(s)

<b>SPECIAL PROJECTS DIVISION</b>					
<b>PROJECT STATUS REPORT - As of July 1, 2019</b>					
<b>Year of Occupancy</b>	<b>DOE #</b>	<b>School</b>	<b>Disposition</b>	<b>Project Transfer Date</b>	<b>Outstanding Issues Preventing Complete Close-out</b>
<b>Newark</b>					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Project Transferred	03/28/12	Open contract(s)
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
<b>Passaic</b>					
2015	3970-X01-01-X760	New Henry Street Elementary School			
<b>Paterson</b>					
Legacy	4010-N02-02-0393	Roberto Clemente Elementary School	Project Transferred	04/12/13	Needed repairs being addressed
2016	4010-N09-04-00HP	New Public School #16	Project Transferred	07/31/17	Open Contract(s)
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)	Project Transferred	03/15/18	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
<b>Pemberton</b>					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
<b>Phillipsburg</b>					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
<b>Vineland</b>					
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
<b>West New York</b>					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Project Transferred	01/29/14	
2017	5670-100-12-0AEE	Harry L. Bain E.S.			
<b>Capital and Demonstration Projects Totals</b>					
<b>Total Capital and Demonstration</b>			<b>151</b>		
<b>Closed Capital and Demonstration Projects</b>			<b>111</b>		
<b>Capital and Demonstration Projects Not Closed</b>			<b>40</b>		
<b>Capital and Demonstration Projects Not Closed, Project Transferred</b>			<b>25</b>		
<b>Legal Matter</b>			<b>9</b>		
<b>Pending Audit</b>			<b>1</b>		
<b>Miscellaneous</b>			<b>15</b>		

<b>SPECIAL PROJECTS DIVISION</b>					
<b>PROJECT STATUS REPORT - As of July 1, 2019</b>					
<b>Year of Occupancy</b>	<b>DOE #</b>	<b>School</b>	<b>Disposition</b>	<b>Project Transfer Date</b>	<b>Outstanding Issues Preventing Complete Close-out</b>
<b>Emergent Projects</b>					
<b>Camden</b>					
	0680-170-12-0ACF	Cramer Elementary School			
<b>Irvington</b>					
	2330-090-12-0ACT	Chancellor Avenue Elementary School	Project Transferred	3/20/2018	Open contract(s)
<b>Paterson</b>					
	4010-N02-12-0ABX	Roberto Clemente ES			
<b>Salem</b>					
	4630-090-17-0AEQ	Salem Middle School	Project Transferred	10/18/18	Open contract(s)
<b>Trenton</b>					
	5210-080-12-0ABZ	Hedgepeth-Williams School	Project Transferred	03/01/18	Open contract(s)
<b>Vineland</b>					
	5390-050-12-0ACK	Vineland High School South			
<b>Emergent Project Totals</b>					
<b>Total Emergent Projects</b>			73		
<b>Emergent Projects Closed</b>			67		
<b>Emergent Projects Not Closed</b>			6		
<b>Emergent Projects Not Closed but Transferred</b>			2		
<b>Health and Safety Contract Totals</b>					
<b>Total Contracts</b>			399		
<b># of Contracts Closed</b>			394		
<b># of Open Contracts</b>			5		
<b>Open Design Contracts</b>					
<b>Total Contracts</b>			109		
<b># of Contracts Closed</b>			98		
<b># of Open Contracts</b>			11		

**PROJECT STATUS REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director – Program Operations

DATE: August 7, 2019

SUBJECT: Executive Summary – Monthly Project Status Reports

---

**MONTHLY PROJECT STATUS REPORT**

**Projects that have Expended 75% or More of Board Approved Contingency:**

No activity during the reporting period

**Projects Greater than 90 Days Behind Schedule:**

No activity during the reporting period

**Revisions to Project Charters:**

No activity during the reporting period



**Projects that have Expended 75% or More of Board Approved Contingency**  
 Reporting Period: Jan. 1, 2008 to June 30, 2019

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>1</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
----------	---------	--	--------------------------------	------------------------------------	-------------------------------------	----------------------	----------	----------------

**In Construction**

NO DATA TO REPORT

**Substantially Complete & Building Occupied**

Please refer to the Project Close-Out Activity Report for status of close-out activities

Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	99%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

<sup>1</sup> Does not include expended contingency or contingency funds allocated for change orders, amendment:



**Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy**

Reporting Period: June 2019

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
---	------------	----------	---------	---	-------------------------------	----------------------------------	---------------------------	----------	----------------

No Activity During the Reporting Period



### Revisions to Project Charters

Reporting Period: June 2019

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
No Activity During the Reporting Period							

**CONTRACTS EXECUTED REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: August 7, 2019

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report  
(For Informational Purposes Only)

---

**Contracts Executed Report**

This report contains the activity of Contracts executed during the period June 1 through June 30, 2019.

**Noteworthy Items during the reporting period:**

- No noteworthy activity during the reporting period.

**Amendments & Change Orders Report**

This report contains the activity of Amendments and Change Orders executed during the period June 1 through June 30, 2019.

**Noteworthy Items during the reporting period:**

- No Professional Services Amendment were executed during the reporting period.
- Execution of 13 Construction Services Change Orders totaling \$0.3M, of the 13 executed change orders none required board approval.

**Report of change orders less than \$10,000 yet requiring Board Approval**

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



**Amendments & Change Orders Report**

Reporting Period: 6/1/2019 through: 6/30/2019

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
<b>Construction Services</b>													
<b>Contractor</b>													
Camden City	Camden H.S.	CA-0022-C01	8/13/2018	3	Palmer West Associates, Inc. t/a A&J Construction	06/20/2019	\$155,192	(\$17,640)	(\$413)			\$137,140	-11.63%
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	126	Patock Construction Co.	06/06/2019	\$42,977,700	\$2,190,180	(\$9,475)			\$45,158,405	5.07%
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	125	Patock Construction Co.	06/07/2019	\$42,977,700	\$2,180,705	\$2,450			\$45,160,855	5.07%
East Orange	G.W.Carver Institute	ES-0021-B01	7/25/2017	2	Dobco, Inc.	06/21/2019	\$26,900,000	\$9,696	\$9,639			\$26,919,335	0.07%
Irvington Township	Madison Avenue E.S.	ES-0027-B01	1/19/2017	13	Ernest Bock & Sons, Inc.	06/13/2019	\$26,800,000	(\$13,510)	\$41,057			\$26,827,547	0.10%
Irvington Township	Madison Avenue E.S.	ES-0027-B01	1/19/2017	11	Ernest Bock & Sons, Inc.	06/18/2019	\$26,800,000	\$27,547	\$24,000			\$26,851,547	0.19%
Passaic City	New ES at Leonard Place	NT-0050-B01	1/14/2016	6	Dobco, Inc.	06/05/2019	\$32,750,000	(\$467,774)	\$18,295			\$32,300,521	-1.37%
Passaic City	New ES at Leonard Place	NT-0050-B01	1/14/2016	7	Dobco, Inc.	06/05/2019	\$32,750,000	(\$449,479)	\$3,098			\$32,303,619	-1.36%
Passaic City	New ES at Leonard Place	NT-0050-B01	1/14/2016	8	Dobco, Inc.	06/19/2019	\$32,750,000	(\$446,381)	\$6,615			\$32,310,234	-1.34%
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	5	Terminal Construction Corp.	06/17/2019	\$163,560,000	\$37,377	(\$60,630)			\$163,536,747	-0.01%
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	6	Terminal Construction Corp.	06/19/2019	\$163,560,000	(\$23,253)	\$116,109			\$163,652,856	0.05%
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	7	Terminal Construction Corp.	06/19/2019	\$163,560,000	\$92,856	\$105,368			\$163,758,224	0.12%
Pemberton Township	Alexander Denbo E.S.	WT-0023-B01	2/14/2018	9	Ernest Bock & Sons, Inc.	06/19/2019	\$43,185,000	\$340,902	\$76,397			\$43,602,299	0.96%
<b>Contractor</b>													
<b>Construction Services</b>													
										<b>\$332,510</b>			
										<b>Total Change Order</b>		<b>Total Change Orders</b>	
<b>Grand Totals</b>										<b>\$332,510</b>		<b>13</b>	

**Column Description Legend**

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

**CONTRACT TERMINATIONS REPORT** *(no activity)*

**SETTLEMENT CLAIMS** *(no activity)*

**CONTRACTOR AND WORKFORCE COMPLIANCE REPORT**



## MEMORANDUM

TO: Members of the Authority

DATE: August 7, 2019

SUBJECT: Contractor and Workforce Compliance Monthly Update for May 2019

The Business & Diversity Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

### **SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING**

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through May 31, 2019 was \$24,640,156. The figures below demonstrate compliance with this requirement.

#### **SBE Breakdown**

The total contract dollars awarded to all SBE contractors was \$7,852,078 (including minorities, women and veterans). This represents 31.87% of all SDA contracts.

<b>Type of Business Enterprise</b>	<b>Contract Amount</b>	<b>% of Total SDA Contracts</b>
Small Business Enterprises	\$ 5,854,900	23.76%
Small/ Minority Business Enterprises	\$ 458,000	1.86%
Small/Women Business Enterprises	\$ 1,539,178	6.25%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
<b>TOTAL SBE CONTRACTS</b>	<b>\$ 7,852,078</b>	<b>31.87%</b>

### **WORKFORCE COMPLIANCE MONITORING**

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 August 7, 2019  
 Page 2 of 3

For the month of May 2019, there was a contractor workforce of 929 on SDA projects. This represents a total of 73,555 contractor workforce hours as follows:

<b>Contractor Workforce Breakdown (All Trades/Districts/Counties)</b>			
<b>Ethnicity</b>	<b>Total Workforce</b>	<b>Total Workforce Hours</b>	<b>Workforce Hours Percentage</b>
Black	92	9,506	12.92%
Hispanic	180	12,194	16.58%
American Indian	1	160	0.22%
Asian	5	272	0.37%
<b>Total Minority Participation</b>	<b>278</b>	<b>22,132</b>	<b>30.09%</b>
Total Non-Minority Participation	651	51,423	69.91%

There was a contractor workforce of 340,928 total workforce hours and 5,450 total female workforce hours on SDA projects for the period of January 1, 2019 through May 31, 2019. The following table highlights the *Local County Contractor Workforce* participation for that period:

<b>Local County Workforce Participation</b>	<b>Workforce Hours</b>	<b>Percentage</b>
*Total Workforce Hours	340,928	100.00%
<b>*Total Local County Workforce Hours</b>	<b>36,119</b>	<b>10.59%</b>
<b>Total Local County Non-Minority Workforce Hours</b>	<b>16,534</b>	<b>4.85%</b>
<b>Total Local County Female Workforce Hours</b>	<b>799</b>	<b>0.23%</b>
<b>Total Local County Minority Workforce Hours</b>	<b>19,585</b>	<b>5.75%</b>
<b>**Local County Workforce Hours by Ethnicity:</b>		
Black	11,937	3.50%
Hispanic	7,648	2.24%
American Indian	0	0.00%
Asian	0	0.00%

\*Total workforce and total local county workforce represent all laborers including females.

\*\*Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2019 through May 31, 2019.

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 August 7, 2019  
 Page 3 of 3

<b>SDA Managed Project</b>	<b>Total Workforce Hours</b>	<b>Minority Workforce Hours &amp; Percentage</b>		<b>Local County Workforce Hours &amp; Percentage</b>	
Camden, HS	12,953	3,241	<b>25.00%</b>	771	<b>5.95%</b>
East Orange, George W Carver ES	50,017	21,877	<b>43.74%</b>	9,182	<b>18.36%</b>
Harrison, New ES	23,118	6,812	<b>29.47%</b>	0	<b>0.00%</b>
Irvington, Madison Avenue ES	22,606	6,546	<b>28.96%</b>	6,273	<b>27.75%</b>
Millville, HS	31,107	7,987	<b>25.68%</b>	4,251	<b>13.67%</b>
Passaic, Leonard Place ES	13,861	1,655	<b>11.94%</b>	1,712	<b>12.35%</b>
Passaic, Dayton Ave ES	47,376	13,269	<b>28.00%</b>	2,497	<b>5.27%</b>
Pemberton, Denbo-Crichton ES	26,609	5,598	<b>21.04%</b>	462	<b>1.74%</b>
Perth Amboy, Seaman Avenue ES	34,310	5,261	<b>15.33%</b>	4,415	<b>12.87%</b>
Trenton, Central HS	69,808	20,116	<b>28.82%</b>	7,355	<b>10.54%</b>
Emergent Projects	9,147	5,159	<b>56.40%</b>	0	<b>0.00%</b>

Prepared by: Charlotte Brooks

**REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: August 7, 2019

SUBJECT: Regular Operating District Grant Activity Report  
(For Informational Purposes Only)

---

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of June 2019. Also included is a detailed list of grants executed and grants offered during the reporting period.

**Monthly Update:**

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 17 grants impacting 11 districts were closed out during the reporting period representing \$13.1M in total project costs and state share of \$5.2M.
- Since inception, over \$2.8B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


**STATE OF NEW JERSEY**  
**SCHOOLS DEVELOPMENT AUTHORITY**  
 Monthly Regular Operating District Grant Report - Summary  
 June 2019

ROD Grant Summary Since Program Inception				
	Offered <sup>1</sup>	Executed	Closed-Out	Active
Districts Impacted	2	524	514	136
Number of Grant Projects	4	5,406	4,911	495
Total Project Cost Estimate	\$ 4,624,267	\$ 8,950,434,414	\$ 8,411,876,325	\$ 538,558,089
Grant Amount	\$ 1,849,708	\$ 3,008,629,959	\$ 2,770,859,501	\$ 237,770,459
Amount Disbursed	N/A	\$ 2,886,958,477	\$ 2,770,859,501	\$ 116,098,976

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
---	------------------

Total ROD Grant Funding remaining for new Grant Projects	\$ 81,024,908
--	---------------

1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	11
Number of Grant Projects	-	17
Total Project Cost Estimate	\$ -	\$ 13,058,500
Grant Amount	\$ -	\$ 5,230,876
Amount Disbursed	NA	\$ 5,230,876

\* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

\*\* Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)***

**COMMUNICATIONS MONTHLY REPORT** *(no report)*

**MONTHLY FINANCIAL REPORT**

**MEMORANDUM**

**TO:** Members of the Authority

**FROM:** Sherman E. Cole, MBA, CPA /s/  
Controller

**DATE:** August 7, 2019

**SUBJECT:** Monthly Financial Report – June 2019

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3, 3-1 and 4 of the report is a summary of the Authority’s operating and capital expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department. The basic financial statements follow on pages 6 and 7.

**Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)**

For June 2019 year to date, Authority operating expenses, **\$9.7 million**, are **\$1.2M** lower than budget for the *corresponding period*. The variance is primarily related to lower year to date personnel costs, **\$667K**, the largest portion of which decrease is attributable to lower payroll and benefits costs, net of amounts allocated to school facilities projects, due to the Authority having 17 fewer FTEs than budgeted. Additionally, lower than anticipated spending related to facilities & general office expenses **\$152K**, professional & contracted services **\$108K**, information systems **\$109K**, and SDA-owned automobiles **\$92K**, contributed to the variance.

**Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)**

For June 2019 year to date, Authority operating expenses, **\$9.7 million**, are **\$907K** higher when compared to the *corresponding prior year*. This variance is mainly attributable to an increase in personnel costs, **\$726K**, primarily due to the 2018 Authority restructuring. Additionally, spending related to the fit-out of the Newark space (removal and replacement of information systems wiring and cabling), computer system maintenance expenses, **\$128K**, as well as outside legal services **\$62K**, contributed to the variance.

**School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)**

For June 2019 year to date, project expenditures, **\$149.9 million**, are **\$6.7 million** lower than the capital spending forecast for the *corresponding period*. This variance is primarily a result of lower than forecasted expenditures for grant activity **\$19.7M**, design services (net of cost recovery settlement) **\$2.8M**, school furniture purchases **\$1.5M**, and property acquisitions, **\$1.3M**. These reductions are partially offset by an increase in construction activity **\$21.2M**.

Members of the Authority  
August 7, 2019  
Page 2

**School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)**

For June 2019 year to date, project expenditures, **\$149.9 million**, are lower by **\$12.2 million** when compared to the *corresponding prior year*. The variance is attributable to decreases in grant activity **\$32.7M**, project insurance costs **\$4.4M**, and design services (net of cost recovery settlement) **\$3.3M**. These decreases are partially offset by increases in construction activity **\$24.2M** and school furniture purchases **\$6.1M**.

**Other**

Since program inception, 84% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception, 96% of all SDA disbursements relate to school facility projects and 4% relate to operating expense.

The *estimated value* of active school facilities capital, emergent and ROD grant projects is approximately \$2B.

Attachment

**New Jersey Schools Development Authority**  
**Monthly Financial Report**  
**June 2019**  
**(Unaudited)**

## New Jersey Schools Development Authority Overview of Financial Position June 30, 2019

**To:** The Audit Committee

**From:** Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, June 30, 2019.

► Overall **Cash and Cash Equivalents** have decreased by \$156.0 million to \$383.8 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	5,508,839
■ Miscellaneous revenue	14,629
■ Project costs	(149,902,410)
■ SDA operating expenses	(10,520,929)
■ SDA capital expenditures	(294,199)
■ Deposits (primarily district local shares)	<u>(756,339)</u>
Net Change in Cash	<u>\$ (155,950,409)</u>

► **Prepaid Expenses** total \$438,819 as follows:

- Prepaid insurance of \$228,631.
- Prepaid rents of \$124,952 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$56,065.
- Other prepaids of \$29,171.

► **Capital Assets** total \$743,718 (net of accumulated depreciation of \$6,621,345), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$ 198,907 and **Depreciation Expense** is \$90,171.

► **Accrued Liabilities** total \$107.1 million, as follows:

- Accrued project costs of \$22.4 million consisting of unpaid invoices (\$5.7 million) and retainage (\$16.7 million).
- Accrued net pension liability of \$49.8 million.
- Post-employment benefits obligation of \$28.6 million (excludes 2018 GASB 75 OPEB entries).
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.3 million (PRO liability \$3.0 million, offset by expected cost recoveries of \$1.7 million).
- Estimated liability for loss contingencies totaling \$3.1 million.
- Payroll related liabilities of \$1.7 million.
- Other accrued liabilities of \$0.2 million.

► **Deposits** total \$2.9 million, as follows:

- \$2.8 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$265.8 million.

## New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation June 30, 2019

### ► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$11.148 billion.
- Project expenditures for the month and year-to-date periods total \$33.1 million and \$149.9 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 22,970,088	104,943,942	\$ 4,963,360,399
Design Services	170,451	(1,766,759)	411,904,549
PMF/CM Services	466,199	2,884,027	459,324,814
SDA Project Management	1,512,936	7,181,432	92,407,388
Property Acquisition, Relocation & Enviro	157,430	711,414	579,038,934
School Furniture, Fixtures & Equipment	1,766,203	7,450,134	173,681,042
Project Insurance	164,732	1,767,898	107,982,302
NJ State Inter-Agency Transfers	-	243,751	50,209,744
SDA District Grant & Funding Agreements	619,247	1,831,305	873,732,449
Regular Operating District Grant Agreements	4,960,340	23,477,294	2,894,897,378
Real-Time Project Audits	-	-	628,000
Property Management, Maintenance & Utils	29,611	672,937	18,047,237
Outside Legal & Claims Resolution Services	68,104	541,214	10,122,687
Temporary Staffing	179,686	513,096	10,246,020
Other Project Costs	3,905	188,609	60,150,808
Project Credits	-	-	(54,902,944)
<b>Total Project Expenditures</b>	<b>33,068,932</b>	<b>150,640,294</b>	<b>10,650,830,807</b>
Less: Local Share Contributions	(11,629)	(737,884)	(184,254,021)
<b>Project Expenditures (State Share)</b>	<b>\$ 33,057,303</b>	<b>\$ 149,902,410</b>	<b>\$ 10,466,576,786</b>
 2019 Capital Spending Forecast	 \$ 28,446,435	 \$ 156,641,582	

### Allocations Since Program Inception

### ► Program Funding & Expenditures

	<u>Bonding Caps</u> <sup>1</sup>	<u>Total Funding</u> <sup>2</sup>	<u>Paid to Date</u> <sup>3</sup>
■ SDA Districts	\$ 8,900,000,000	\$ 9,022,263,823	\$ 7,606,844,838
■ Regular Operating Districts	3,450,000,000	3,498,324,456	3,214,940,156
■ Vocational Schools	150,000,000	151,931,117	117,452,701
<b>Total - State Share</b>	<b>\$ 12,500,000,000</b>	<b>\$ 12,672,519,396</b>	<b>\$ 10,939,237,695</b>

### ► Percentage of Total Funding Paid to Date

■ SDA Districts	84.3%
■ Regular Operating Districts	91.9%
■ Vocational Schools	77.3%
<b>Total - State Share</b>	<b>86.3%</b>

1 Of the \$12.5 billion authorized for the school construction program, \$11,147,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$472,660,909.

## New Jersey Schools Development Authority

### Fund Reporting Operating Expenses vs Budget

### June 30, 2019

7

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>Over/</u> <u>(Under)</u>
<b>Personnel Expenses:</b>			
Employee Salaries	\$ 9,604,313	\$ 10,275,988	\$ (671,675)
Employee Benefits	5,057,855	5,476,383	(418,528)
Direct Hire Temporary Employee Costs	19,936	80,736	(60,800)
Total Employee Salaries & Benefits Costs	14,682,104	15,833,107	(1,151,003)
<b><u>Less:</u> Employee Salaries &amp; Benefits Costs</b>			
Charged to Projects	7,181,432	7,811,668	(630,236)
Salaries & Benefits Charged to Operating Expense	7,500,672	8,021,439	(520,767)
Temporary Staffing Services	2,003	75,000	(72,997)
Travel & Expense Reimbursements	8,879	22,506	(13,627)
Training & Professional Development	16,396	76,026	(59,630)
Total Personnel Expenses	7,527,950	8,194,971	(667,021)
<b>Non-Personnel Operating Expenses:</b>			
Facilities & General Office Expenses	1,206,426	1,358,838	(152,412)
Information Systems	576,683	685,998	(109,315)
Professional & Other Contracted Services	180,615	288,750	(108,135)
Property & Casualty Insurance	174,887	173,496	1,391
SDA-Owned Automobiles	45,166	137,498	(92,332)
Communications & Outreach	6,515	50,004	(43,489)
Reserve for Unforeseen Events & New Initiatives	-	25,002	(25,002)
<b>Total Authority Operating Expenses</b>	<b>9,718,242</b>	<b>10,914,557</b>	<b>(1,196,315)</b>
 <b>2019 Annual Operating Budget</b>	 <b><u>\$ 19,224,222</u></b>		

**New Jersey Schools Development Authority  
Capital Expenditures  
June 30, 2019**

7

<b>Description of Capital Item:</b>	<b>Budget Year</b>	<b>Budget Amount</b>	<b>Capital Expenditures</b>		
			<b>2019</b>	<b>Pre-2019</b>	<b>Total</b>
Leasehold Improvements		\$ -	\$ -	\$ -	\$ -
Office Furniture & Equipment		-	-		-
CM Computer Software System:					
Estimated SDA Staff Time	2019	450,000	-	-	-
Purchase & Development	2019	1,000,000	-	-	-
Purchase & Development	2018	1,500,000	198,907	162,544	361,451
<b>Total Capital Items</b>		<b>\$ 2,950,000</b>	<b>\$ 198,907</b>	<b>\$ 162,544</b>	<b>\$ 361,451</b>

## New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Prior Year June 30, 2019

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>2018 Year-To-Date</u>	<u>Over/ (Under)</u>
<b>Personnel Expenses:</b>			
Employee Salaries	\$ 9,604,313	\$ 8,874,146	\$ 730,167
Employee Benefits	5,057,855	4,847,616	210,239
Direct Hire Temporary Employee Costs	19,936	48,236	(28,300)
Total Employee Salaries & Benefits Costs	14,682,104	13,769,998	912,106
<b>Less:</b> Employee Salaries & Benefits Costs			
Charged to Projects	7,181,432	7,025,396	156,036
Salaries & Benefits Charged to Operating Expense	7,500,672	6,744,602	756,070
Temporary Staffing Services	2,003	35,059	(33,056)
Travel & Expense Reimbursements	8,879	7,768	1,111
Training & Professional Development	16,396	14,995	1,401
Total Personnel Expenses	7,527,950	6,802,424	725,526
<b>Non-Personnel Operating Expenses:</b>			
Facilities & General Office Expenses	1,206,426	1,239,410	(32,984)
Information Systems	576,683	448,953	127,730
Professional & Other Contracted Services	180,615	118,649	61,966
Property & Casualty Insurance	174,887	169,091	5,796
SDA-Owned Automobiles	45,166	32,367	12,799
Communications & Outreach	6,515	459	6,056
Reserve for Unforeseen Events & New Initiatives	-	-	-
<b>Total Authority Operating Expenses</b>	<b>9,718,242</b>	<b>8,811,353</b>	<b>906,889</b>

## New Jersey Schools Development Authority Employee Headcount June 30, 2019

	<u>Current Month End</u>	<u>Budget</u>	<u>Over/ (Under)</u>
<b>Office of Chief Executive Officer</b>	2	3	(1)
<b>Office of Chief of Staff</b>	6	5	1
Human Resources	5	5	-
Communications	5	5	-
Legislative Affairs	3	2	1
Community Engagement	3	3	-
Business Compliance & Capacity Building	3	3	-
Business and Workforce Diversity	9	11	(2)
<b>Office of Chief Operating Officer</b>	3	3	-
Capital Planning & Program Operations	8	9	(1)
Design Studio	15	20	(5)
Safety	6	6	-
Real Estate Service & Predevelopment	8	8	-
<b>Office of Construction Operations</b>	0	1	(1)
Project Teams	34	38	(4)
<b>Office of Corporate Governance &amp; Legal Affairs</b>	5	5	-
Chief Counsel	12	13	(1)
Policy	1	2	(1)
Internal Audit	4	4	-
<b>Office of Administrative Operations</b>	2	3	(1)
Information Systems	15	15	-
Grants Administration	11	13	(2)
Property Management	5	5	-
Central Records Management	4	3	1
Facilities	7	7	-
<b>Office of Chief Financial Officer</b>	1	1	-
Financial Operations	11	11	-
Financial Accounting & Disbursements	13	13	-
Procurement	9	9	-
Risk Management	8	9	(1)
<b>Total Full-Time Employees at Month End</b>	<b><u>218</u></b>	<b><u>235</u></b>	<b><u>(17)</u></b>
<b>Total Full-Time Employees at Year End</b>		<b><u>257</u></b>	

# New Jersey Schools Development Authority

## Statement of Net Position

### June 30, 2019

**Excludes 2018 GASB 75 entries**

	<u>Current Month End</u>	<u>2018 Year End</u>	<u>Over/ (Under)</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 383,844,146	\$ 539,794,555	\$ (155,950,409)
Receivables	30,266	29,828	438
Prepaid Expenses	438,819	87,623	351,196
Capital Assets (Net of Accumulated Depr.)	743,718	634,982	108,736
Total Assets	<u>385,056,949</u>	<u>540,546,988</u>	<u>(155,490,039)</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions & OPEB	<u>11,325,752</u>	<u>13,840,493</u>	<u>(2,514,741)</u>
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS OF RESOURCES</b>			
	<u>\$ 396,382,701</u>	<u>\$ 554,387,481</u>	<u>\$ (158,004,780)</u>
<b>LIABILITIES</b>			
Accrued Project Costs	\$ 26,905,736	\$ 50,321,484	\$ (23,415,748)
Net Pension Liability	49,778,974	49,778,974	-
Accrued Other Post-Employment Benefits	28,592,984	27,458,691	1,134,293
Other Accrued Liabilities	1,785,792	4,846,880	(3,061,088)
Deposits	2,859,797	3,616,136	(756,339)
Total Liabilities	<u>109,923,283</u>	<u>136,022,165</u>	<u>(26,098,882)</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions & OPEB	<u>20,645,885</u>	<u>20,645,885</u>	<u>-</u>
<b>NET POSITION</b>			
Invested in Capital Assets	743,718	634,982	108,736
Restricted for Schools Construction:			
Special Revenue Fund	<u>265,069,815</u>	<u>397,084,449</u>	<u>(132,014,634)</u>
Net Position	<u>265,813,533</u>	<u>397,719,431</u>	<u>(131,905,898)</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES &amp; NET POSITION</b>			
	<u>\$ 396,382,701</u>	<u>\$ 554,387,481</u>	<u>\$ (158,004,780)</u>

**New Jersey Schools Development Authority**  
**Statement of Activities**  
**June 30, 2019**

**Excludes 2018 GASB 75 entries**

7

	<u>Current</u> <u>Year-To Date</u>	<u>2018</u> <u>Year-To Date</u>	<u>Over/</u> <u>(Under)</u>
<b>REVENUES</b>			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ -	\$ -
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	5,508,839	3,540,894	1,967,945
Rental Income	14,629	-	14,629
Other Revenue-OPRA	-	30	(30)
Total Revenues	<u>5,523,468</u>	<u>3,540,924</u>	<u>1,982,544</u>
<b>EXPENSES</b>			
Administrative & General Expenses	10,852,534	9,893,459	959,075
Capital Depreciation	90,171	102,463	(12,292)
School Facilities Project Costs	126,486,661	134,732,410	(8,245,749)
Total Expenses	<u>137,429,366</u>	<u>144,728,332</u>	<u>(7,298,966)</u>
<b>CHANGE IN NET POSITION</b>	<b>(131,905,898)</b>	<b>(141,187,408)</b>	<b>9,281,510</b>
Beginning of Period Net Position	<u>397,719,431</u>	<u>392,740,734</u>	<u>4,978,697</u>
<b>NET POSITION END OF PERIOD</b>	<b><u>\$ 265,813,533</u></b>	<b><u>\$ 251,553,326</u></b>	<b><u>\$ 14,260,207</u></b>

**DESIGN CONTRACT DE-OBLIGATIONS REPORT** *(no activity)*

**PUBLIC COMMENT STATEMENT**

**We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.**

**We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.**

**Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.**