

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, DECEMBER 5, 2018 AT 9:00 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of November 7, 2018
 - b. Board Executive Session Meeting Minutes of November 7, 2018
- 5. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 6. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Adoption of Interim 2019 Operating Budget
 - b. Furniture, Fixtures and Equipment Term Contracts
- 7. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Construction Management Services – Orange Public Schools District - Orange High School and Cleveland Street Elementary School
- 8. REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE (CHAIRMAN'S REPORT) – TO BE PROVIDED IN EXECUTIVE SESSION**
- 9. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)

10. PUBLIC COMMENTS

11. EXECUTIVE SESSION

- a. Recommendation for Settlement in Lieu of Prospective Litigation Relating to the Long Branch High School
- b. Fourth Lease Modification and Extension, 375 McCarter Highway, Newark, New Jersey
- c. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

12. ADJOURNMENT

APPROVAL OF MEETING MINUTES

NOVEMBER 7, 2018 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, NOVEMBER 7, 2018**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, November 7, 2018 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

- Robert Nixon, Acting Chairman
- Donna Sullivan (EDA)
- Kevin Luckie (DCA)
- Bernard Piaia (DOE)
- Michael Kanef (Treasury)
- Kevin Egan
- Richard Elbert
- Loren Lemelle
- Lester Lewis-Powder
- Michael Maloney
- Mario Vargas

being all the Members of the Board. Mr. Egan, Mr. Kanef, Ms. Lemelle, Mr. Lewis-Powder, and Mr. Piaia participated in the meeting by teleconference.

At the Chairman’s request, Lizette Delgado Polanco, chief executive officer; Roy Garcia, chief of staff (by teleconference); Andrew Yosha, chief operating officer; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Manuel Da Silva, vice president; Thomas Schrum, vice president; Pamela Luster, vice president; Patricia Cabrera, deputy chief of staff; and Albert Barnes, chief counsel of the SDA, participated

in the meeting. Adam Sternbach of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at 20 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Pledge of Allegiance

Led by Mr. Nixon, the Members and all assembled recited the Pledge of Allegiance.

Approval of Meeting Minutes

The Chairman then presented for consideration and approval the Minutes of the September 5, 2018 Open and Executive Session meetings. Staff had provided a copy of both sets of minutes and a resolution to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Luckie the Board approved the Open and Executive Session minutes of the September 5, 2018 SDA Board meeting with the Members' unanimous vote in favor of ***Resolution 4a/4b***.

Authority Matters

CEO Report

Mr. Nixon asked Chief Executive Officer (CEO) Delgado Polanco for the Report of the Chief Executive Officer. Ms. Delgado Polanco began her report by providing an update on projects in design. She said that for the Camden HS project, the design-builder, Ernest Bock & Sons, Inc. (EBS), held the initial project meeting the previous month and design is ongoing. In regard to the Keansburg Port Monmouth Road ES project, she reported that LAN Associates

continues with design phase services. For the Passaic Dayton Avenue Educational Campus project, she advised that Terminal Construction continues with design phase services. She said that soil placement, bridge repair and replacement work is all ongoing. She added that footing, foundations, under slab utilities and structural steel are under review by Department of Community Affairs (DCA).

In continuing, the CEO reported that for the Paterson Union Avenue MS project, the design-builder, Epic Management (Epic), held the initial project meeting the previous month and design is ongoing. She said that for the Perth Amboy HS project, staff is finalizing procurement documents and anticipates advertising for design-build services later this month.

With respect to projects with early site packages, the CEO advised that for the Plainfield Woodland ES project, Two Brothers Contracting Inc. has commenced interior abatement work.

Next, Ms. Delgado Polanco gave an update on projects in the procurement stage. She informed the Members that staff received proposals for the Orange Cleveland ES abatement and demolition work in October and the recommendation for a contract award is on today's agenda. She said that for the Orange HS addition and renovation project, staff advertised in October and proposals are due on January 3, 2019. She added that construction management procurements for the Orange Cleveland ES and Orange HS projects were received in October and the bid opening is scheduled for November 14.

Turning to design-build projects in construction, the CEO reported that for the East Orange George Washington Carver ES project, Dobco, the design-builder, continues with design phase services. She added that structural steel and masonry installation is ongoing. For the Harrison New ES project, she said that design phase services are ongoing. She advised that Brockwell & Carrington continues with the installation of footings, foundations, grade beams, structural steel and concrete masonry unit. In regard to the Irvington Madison Avenue ES

project, she reported that EBS continues with the installation of roofing, masonry, exterior brick veneer, interior partitions and mechanical, electrical, and plumbing rough-in.

In continuing, Ms. Delgado Polanco said that for the Millville HS addition and renovation project, Hall Construction, Co. (Hall) continues with design phase services. She advised that demolition and renovation work is ongoing in Phase I and construction activities are nearing completion. She added that Phase II demolition and renovation work is ongoing. For the Passaic Leonard Place ES project, she reported that interior finish work and exterior site work is ongoing. The CEO informed the Members that for the Pemberton Denbo Crichton ES project, EBS, the design-builder, continues with design phase services. She added that footings and foundation work, and steel fabrication is ongoing.

Next, the CEO said that for the Perth Amboy Seaman Avenue ES project, Epic Management, Inc. continues with design phase services. She noted that electrical, plumbing, interior partition and HVAC rough-in work is ongoing. In regard to the Trenton Central HS project, she reported that Terminal Construction continues with interior rough-in and finishes for HVAC, fire suppression, electric and plumbing. She added that site work and parking lot paving installation work is complete.

Ms. Delgado Polanco said that for the Elizabeth New ES, a project in closeout, design-builder Torcon continues to address closeout activities.

Turning next to ongoing procurement activity, the CEO said that procurements are currently underway for: general construction services for the Orange HS project; construction management services for the Orange HS, Orange Cleveland ES and Camden HS projects; and the furniture, fixtures and equipment term contracts.

Turning to Authority events, outreach and other activities, Ms. Delgado Polanco reported that, on Wednesday, September 26, staff held a photo opportunity with Camden Mayor Frank

Moran and Camden school district officials at the nearly completed emergent project at Cramer ES. She noted that the Camden Courier Post covered this event.

The CEO reported that, on Monday, October 1, staff joined Newark Mayor Ras Baraka, Senator Teresa Ruiz, Assemblywoman Eliana Pintor-Marin, Assemblywoman Shanique Speight and Newark schools officials at a ribbon cutting ceremony at the new South Street ES in Newark. She noted that two local newspapers covered the ribbon cutting event and Fios1NJ was in attendance.

Ms. Delgado Polanco said that on Wednesday, October 10, SDA staff joined Pemberton school district officials at a groundbreaking for the Denbo-Crichton ES. She added that the new state-of-the-art facility will combine the old Denbo and Crichton schools and help the township address overcrowding.

The CEO reported that, on October 18, SDA staff joined school and elected officials at the New Brunswick Robeson ES celebration. She explained that the project involves a three-story addition and a renovation of the existing school. She noted that the event was covered by the local online website TapInto.

Ms. Delgado Polanco reported that, on Thursday, November 1, staff joined school and local, county and state officials at the ribbon cutting for the James Madison ES No. 10 in Garfield. She said that the James Madison School is designed to educate approximately 300 students in grades kindergarten to 5. She added that the event was covered in the Bergen Record/NorthJersey.com. The CEO said that the school also is featured in a new video that SDA staff created called: "Building Tomorrow's Schools Today." She explained that this video introduces the SDA and highlights some of the major projects that are under construction/completed. She advised that the video will premiere at the upcoming Dayton Avenue school information session on November 19.

The CEO said that the SDA has some upcoming events which include: the Passaic Dayton Avenue school open house/information session (November 19); and, in December, the Camden HS and Perth Amboy HS open house/information session.

Next, Ms. Delgado Polanco said that she also wanted to talk briefly about some of the changes that staff is making in the Authority's communications department. She reported that, since the last Board meeting, the SDA has hired two new professionals for the Communications Department: 1) Tony Bianchini, as director of Communications; and 2) Elizabeth LeVaca, who along with Edye Maier, will serve as a deputy director.

Next, the CEO reported that, in addition to various day-to-day communications activities that are ongoing, the department is developing a strategic communications plan and assessment. She said that this document will define the communications tactics and vehicles that staff will use to promote school projects, SDA professionals, SDA contractors and how the Authority is helping to improve the quality of life and quality of education for school children in the State of New Jersey. She added that Tony Bianchini will discuss this with the Audit Committee later in the month.

In continuing, Ms. Delgado Polanco said that, this past month, the SDA launched social media accounts across all platforms. She explained that the public now will be able to read about SDA news, events, projects and contractors on a variety of Social Media platforms. She said the SDA can be followed on: Facebook, Twitter, Instagram and Snapchat: @NewJerseySDA and on LinkedIn: search New Jersey Schools Development Authority.

Mr. Vargas said that the CEO had referenced new hires at the Authority. He inquired about the projected number of SDA personnel versus the current headcount. Mr. Yosha said that the Authority is within the budgeted headcount. The CEO noted that the headcount is at 223 and

the SDA budget continues to be the same. She added that 257 is the SDA's allotted number of positions.

Audit Committee

Mr. Nixon, as Audit Committee Chairman, reported that the Audit Committee met on October 15, 2018 at which time management provided the Committee with the August-September 2018 New Funding Allocation and Capital Plan Update. He reported that there were no changes in the Unforeseen Events or 2008 Capital Plan Emergent Project Reserve balances. He advised that the Planning Reserve balance experienced a \$100,000 increase due to Board approval of a \$1.1 million decrease in the final project charter for the New Camden HS. He said that this was offset by Board approval of a \$1 million increase in the final project charter for the New Paterson Union Avenue MS. Mr. Nixon then advised that there was a \$1.2 million decrease in the 2011 Emergent Projects Reserve Balance due to Board approval of a release of additional funds for the Plainfield HS structural stair repair project. Additionally, he reported that the reserve balance for the Regular Operating Districts increased by \$1.1 million during the reporting period due to reductions in state share for grant projects nearing completion.

Next, Mr. Nixon reported that management had presented the proposed 2019 Budget for initial discussion by the Committee. He advised that the budget draft will be discussed by the Committee again prior to its advancement to the full Board in December. He said that the Committee members were requested to share any preliminary questions or concerns they might have with him or executive management.

In continuing, Mr. Nixon reported that the results of one audit were presented to the Committee. He explained that the audit was conducted in compliance with the statutory requirement that capital portfolio projects costing over \$10 million be reviewed to assess

whether state funds were expended in accordance with contractual terms, SDA practices and state rules and regulations.

Mr. Nixon then provided the September 2018 Monthly Financial Report. He advised that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period totaled \$12.4 million, \$2.1 million lower as compared to the operating budget for the corresponding year. He said that this positive variance is attributable to lower personnel expenses and timing differences with regards to the scheduled replacement of the Primavera Contract Management System. He said that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total \$236.3 million—52 million lower as compared to the capital spending forecast for the corresponding period. He advised the Committee that this variance is due to lower construction costs as well as spending decreases in grant activity, school furniture purchases, property acquisition and payroll expense. Mr. Nixon then reported that project expenditures (Actual vs. Prior Year Actual), at \$236.3 million, have decreased by \$38 million as compared to the corresponding prior year period. He explained that the variance is due to decreased spending in construction, grant activity and school furniture purchases. He noted, however, that this decreased spending is offset by an increase in project insurance resulting, in part, from the 2017 OCIP II premium audit credit for general liability and workers compensation.

In conclusion, Mr. Nixon reported that, since program inception, the Authority has disbursed approximately 82% of the funds authorized for SDA districts. Additionally, he said that, since program inception, 96% of all SDA disbursements relate to school facilities projects. He advised that the estimated value of current school facilities project activity is over \$2 billion. At this time, Mr. Elbert joined the meeting.

Next, referencing voter passage of a referendum the previous day, the CEO reported that the SDA is very pleased and thankful that the voters have approved significant investments in

school infrastructure. She said that the focus on county vocational schools, school security, water infrastructure and county colleges addresses areas of need all across the state. She added that the expansion of educational opportunities to address these needs will have a lasting impact on both students and our economy as the Authority continues to pursue a stronger and fairer New Jersey. Ms. Delgado Polanco explained that through strong partnerships with the Departments of Education (DOE), Labor and Workforce Development and Environmental Protection, the Authority will follow through to implement the voter approved referendum. She added that the Authority will work closely with the Department of Education to develop guidelines for high quality projects and to issue information to assist districts in seeking support in these critical areas.

Mr. Yosha said that the referendum includes \$350 million for vocational schools and school security, \$100 million for school district water infrastructure improvement and \$50 million for county colleges. He added that the SDA would begin working with the DOE immediately.

School Review Committee

Construction Contract Award, Design Contract Amendment No. 6 and Revision to Preliminary Project Charter – Orange Public School District – Cleveland Street Elementary School – Capital Plan Addition and Renovation Project

Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on October 15, 2018. He said that the Committee is recommending a construction contract award, design contract amendment No. 6 and a revision to the preliminary project charter for the Orange Cleveland Street ES project. He said that the Orange Cleveland Street ES is a 38,750 square foot facility currently educating 306 students in grades Kindergarten through 7. He informed the Members that, in late 2018, SDA expects to advertise for construction services to engage a contractor for an addition and

renovation scope that will address facility conditions deficiencies and overcrowding at the elementary school grade level. In addition, he said that the project will facilitate a change in grade alignment to Pre-K to 6 consistent with the district's approved Long Range Facilities Plan. He added that this project advancement plan is the basis for the three related actions the Committee is recommending for Board approval today. Mr. Luckie advised that all three actions relate to early site work at the existing Cleveland School. He explained that the three actions are intended to minimize unforeseen conditions and will best support delivery of the addition and renovation work consistent with schedule and budget expectations. Mr. Luckie said that management is recommending that the Board approve 1) the award of a construction contract for abatement and selective demolition; 2) an amendment to the project's design consultant contract to increase the allowance for oversight of hazardous materials investigation and abatement; and 3) a revised preliminary project charter to include dollar values for the construction contract and amendment as well as appropriate contingency funding. He reported that the addition and renovation work for the Cleveland School project is forecasted for completion in 2021, with the students to be educated in a SDA-leased facility during the construction. He noted that management conducted a procurement to obtain abatement and demolition services beginning on September 10, 2018. He said that, upon completion of the procurement process, management recommends award of the project in the amount of \$983,369.50 to Two Brothers Contracting (Two Brothers). Mr. Luckie reported that, at the time of review, Two Brothers confirmed that its price proposal is inclusive of all scope elements contained in the contract documents. He said that management also recommends Board approval of an amendment to the project design consultant contract in the amount of \$246,800.00 for the increase to the third party monitoring allowance for hazardous materials investigation and abatement oversight. He said that management recommends approval of the revised preliminary project charter representing the

project budget inclusive of dollar values for the award of the abatement and selective demolition contract and monitoring services. He emphasized that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Sullivan, the construction contract award, design contract amendment No. 6 and revision to the preliminary project charter for the Orange Cleveland Street ES project were approved with the Board's unanimous vote in favor of ***Resolution 7a***.

Mr. Luckie advised the Members that the Committee also would be presenting a proposed settlement when the Board adjourns into Executive Session.

Public Comments

Mr. Nixon then opened the Public Comments portion of the Board Meeting. He asked Mr. David Barie, to address the Board. Mr. Barie said that he worked for the SDA for ten and a half (10 ½) years. He said that he thought that he was an employee in good standing until September 20, 2018 when he was terminated. He said that he is appearing before the Board today so that the Members could see the face of someone who was "dismissed rather summarily and ignominiously". He advised that he did not come today to "beg" for his position back. He said that he came to advocate for his former boss, Sameer Shah, and on behalf of the people who continue to work at the SDA. He said that Mr. Shah, who worked for the SDA for seventeen (17) years, was summarily dismissed as he was. He said that Mr. Shah had accomplished a great deal for the SDA in terms of cost savings and cost avoidance, in an amount sufficient to build an elementary school. He said that it is his understanding that Mr. Shah has been replaced by someone who has no relevant experience. He stated that this reflects "grossly negligent

management”. He said that he doesn’t understand the rationale of all the personnel moves but believes that he was the victim of a vendetta. Mr. Barie then listed all the departments that he worked for while he was employed by the SDA. He said that there is “something terribly amiss at the SDA right now”. He advised that he doesn’t want to paint a totally grim picture but stated “with confidence” that the morale of the SDA staff is critically low. Mr. Barie concluded by saying that he hoped that the Board would “rise to the occasion, because he believes that the SDA is in trouble”.

Mr. Nixon then announced that the Board would be adjourning into Executive Session. Ms. Kelly said that the Board has resolved to adjourn into Executive Session to discuss a recommendation for settlement with DLR Architects & Engineering, P.C., et al. and Pennoni Associates Inc., et al. in the Long Branch HS cost recovery litigation. She said that the Board’s vote on this matter would be taken upon its return to Open Session.

Thereafter, upon motion by the Chairman and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, the Board returned to Open Session.

Mr. Luckie said that, following discussion in Executive Session, the Committee recommends that the Board approve management’s proposed settlement with DLR Architects & Engineering, P.C., et al. and Pennoni Associates Inc., et al. in the Long Branch HS cost recovery litigation. Upon motion duly made by Mr. Vargas and seconded by Mr. Elbert, the Board approved the Committee’s recommendation in this matter with its unanimous vote in favor of ***Resolution A1.***

Adjournment

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its November 7, 2018 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—4a./4b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the November 7, 2018 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on November 8, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's November 7, 2018 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: December 5, 2018

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S
REPORT)**

ADOPTION OF INTERIM 2019 OPERATING BUDGET



32 E. FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5325

MEMORANDUM

TO: The Members of the Authority

FROM: Lizette Delgado Polanco, Chief Executive Officer
Donald Guarriello, Chief Financial Officer

RE: Proposed 2019 Interim Operating Budget

DATE: December 5, 2018

Pursuant to Article V, Section 5.1.B of the Authority's By-Laws, the Chief Executive Officer is required to prepare and submit a proposed annual budget for the Authority for adoption by the Members. At this time, the Members of the Authority have determined to adopt an Interim 2019 Annual Operating Budget (Interim Budget) to govern staffing, general and administrative expenses and capital expenditures until such time as the Authority's 2019 Annual Operating Budget is approved by the Board. The Authority's Interim Budget shall be consistent with the Authority's current spending levels while authorizing executive management to expend funds necessary to meet non-discretionary obligations, including any contractual increases.

The attached 2019 Interim Operating Budget includes anticipated expenses for each of the first two months of the 2019 calendar year. Please note that a number of annual Operating expenses are incurred in their entirety in the first quarter of a given year:

- Annual Property and Casualty and Workers Compensation insurance premiums totaling \$463K are due in January;
- Replacement of three SDA-owned vehicles that are all above 130,000 miles at an estimated cost of \$70K. The State recommends that vehicle be retired after 125,000 miles for safety reasons; and
- A required installment payment of \$57K for the annual financial statement audit is due in February.

Recommendation

The Members of the Authority are recommended to approve the proposed 2019 Interim Operating Budget as presented in the accompanying material.

Prepared by: Robert Carney and James Wiegartner

**New Jersey Schools Development Authority
Proposed 2019 Interim Operating Budget
Presentation to the Board of Directors**

	January 2019 Budget	February 2019 Budget	Total Interim 2019 Budget
Authority Operating Expenses			
Personnel Expenses:			
Employee Salaries	\$ 1,644,642	\$ 1,644,642	3,289,284
Employee Benefits	554,115	438,115	992,230
Direct Hire Temporary Employee Costs	13,456	13,456	26,912
Total Employee Salaries & Benefits Costs	2,212,213	2,096,213	4,308,426
<u>Less:</u> Employee Salaries Costs Charged to Projects	(844,195)	(844,195)	(1,688,390)
<u>Less:</u> Employee Benefits Costs Charged to Projects	(357,601)	(357,601)	(715,202)
Salaries & Benefits Costs Charged to Operating Expense	1,010,417	894,417	1,904,834
Temporary Staffing Services	12,500	12,500	25,000
Travel & Expense Reimbursements	3,767	3,767	7,534
Training & Professional Development	12,950	12,950	25,900
Total Personnel Expenses	1,039,634	923,634	1,963,268
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	223,223	223,223	446,446
Information Systems	150,000	75,000	225,000
Professional & Other Contracted Services	43,942	100,942	144,884
Property & Casualty Insurance	347,000	-	347,000
SDA-Owned Automobiles	79,600	9,600	89,200
Communications & Outreach	1,000	1,000	2,000
Reserve for Unforeseen Events & New Initiatives	4,167	4,167	8,334
Total Operating Expenses (Non-Capital)	\$ 1,888,566	\$ 1,337,566	\$ 3,226,132
Total Full-Time Employees (FTEs)	225	225	225

Resolution—6a.**Approval of Interim Fiscal Year 2019 SDA Annual Operating Budget****Resolution**

WHEREAS, the New Jersey Schools Development Authority (SDA or the Authority) was established by law pursuant to P.L.2007, C.137 (NJSA 52:18A-235 et. seq.) as an entity “in but not of” the New Jersey State Department of the Treasury; and

WHEREAS, pursuant to law, the Authority is authorized to “adopt bylaws for the regulation of its affairs and the conduct of its business” and bylaws were adopted by the Authority on August 15, 2007; and

WHEREAS, pursuant to Article IX of the Authority’s bylaws, there is established an Audit Committee, the duties and responsibilities of which are set forth in the Audit Committee Charter; and

WHEREAS, pursuant to Article VII, Section 7.1 of the Authority’s bylaws, “the fiscal year of the Authority shall commence on the first day of January of each calendar year and conclude on the last day of December of the same calendar year; and

WHEREAS, the Members of the Authority have determined to adopt an Interim 2019 Annual Operating Budget (Interim Budget) to govern staffing, general and administrative expenses and capital expenditures until February 28, 2019 or until such time as the Authority’s 2019 Annual Operating Budget is approved by the Board, whichever occurs first; and

WHEREAS, the Authority’s Interim Budget shall be consistent with the Authority’s current spending levels while authorizing executive management to expend funds necessary to meet non-discretionary obligations.

NOW THEREFORE BE IT RESOLVED, that the Members of the Authority hereby authorize and approve continuation on an interim basis of current spending levels to govern staffing, general and administrative expenses and capital expenditures in support of SDA operations and authorize the Chief Executive Officer to expend funds on behalf of the Authority pursuant to this Interim Budget and as required to meet non-discretionary obligations.

BE IT FURTHER RESOLVED, that this Interim Budget shall remain in effect until February 28, 2019 or until such time as the Members of the Authority adopt a 2019 Annual Operating Budget, whichever occurs first.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Proposed Interim FY 2019 Annual Operating Budget Memorandum and Attachment,
dated December 5, 2018

Dated: December 5, 2018

FURNITURES, FIXTURES AND EQUIPMENT TERM CONTRACTS



MEMORANDUM

6

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

DATE: December 5, 2018

SUBJECT: Approval of Awards
Package No. GP-0251-F01
Furniture, Fixtures and Equipment

INTRODUCTION

The NJSDA previously procured term contracts for the manufacture, delivery and installation of furniture, fixtures and equipment ("FF&E") in 2004, 2007, 2012 and 2016. Since the current contracts will expire in March 2019, the Members of the Authority are requested to approve the award of contracts to a new pool of twenty-one (21) furniture manufacturing firms. The FF&E from the various firms will form the content of a "catalog" of available items for selection by school district officials to furnish and equip schools constructed or renovated by the NJSDA. NJSDA staff meet with school district officials to facilitate the FF&E selection process. Once FF&E selections are determined by the school district, the NJSDA issues purchase orders to the applicable FF&E vendors. These contracts are for a three-year term with an option to extend for one additional year at the sole discretion of the NJSDA. The total not-to-exceed amount for this procurement, including all awardees, is \$55,000,000.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of goods and services contracts greater than \$100,000.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA followed a competitive bidding process for this procurement.

The Request for Proposals ("RFP") was advertised beginning on June 29, 2018 on the NJSDA website, the New Jersey State website, and in selected newspapers for interested firms to participate in the bidding process. Outreach was also performed via e-mail.

The FF&E was categorized into seventeen (17) distinct categories ("Lots") based on the type of FF&E (see Attachment A for a description of each Lot). The RFP sought proposals from those firms that could manufacture all of the required products that comprise a given Lot. Firms could submit proposals for one or multiple Lots. Failure to be responsive and qualified for an individual Lot did not preclude a firm from being considered responsive and qualified for other Lots.

Responsive Technical and Fee Proposals were received from twenty-five (25) firms by August 21, 2018. No proposals were submitted for Lots 11, 12, 15 and 17. The NJSDA will procure items included in

Members of the Authority
 Approval of Awards
 Package No. GP-0251-F01
 Furniture, Fixtures and Equipment
 December 5, 2018
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these categories on an as-needed basis. In addition to Technical and Fee Proposals, firms were required to submit a Furniture Sample on October 15, 2018. The Technical Proposals and Furniture Samples were evaluated by a Selection Committee comprised of four (4) NJSDA staff members. The Selection Committee members were responsible for independently evaluating and scoring each submission in each of the following criteria:

- Range of All Product Lines Offered for Each Lot
- Approach to Providing the Scope of Services
- Warranty
- Quality of Sample Item

Each Selection Committee member evaluated each Technical Proposal and Furniture Sample, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9–10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

TABLE 1

Evaluation Criteria	Weighting Factors (Applied to Raw Score)	Maximum Weighted Points
Range of All Product Lines Offered for Each Lot	1.5	15
Approach to Providing the Scope of Services	3.0	30
Warranty	2.5	25
Quality of Sample Item	3.0	30
Total Possible Points:		100

For each firm's submission, the individual criteria scores awarded by a particular Selection Committee member for each Lot were added together to calculate a Technical Score for that Lot. Each firm could receive a maximum of 100 points per evaluator or 400 points total per Lot. The Final Technical Scores and Final Technical Rankings are listed in Table 2 below:

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TABLE 2

Lot	Firm	Final Score	Final Rank	Comments
1	Krueger International, Inc.	296.5	1	
	Academia Furniture Industries LLC	267.0	2	
	School Specialty, Inc.	243.0	3	
	Columbia Manufacturing, Inc.	N/A	N/A	Firm failed to submit sample that met the required specifications.
	Lakeshore Equipment Company dba Lakeshore Learning Materials	N/A	N/A	Firm failed to submit sample that met the required specifications.
	Scholar Craft Products, Inc.	N/A	N/A	Firm failed to submit sample that met the required specifications.
	School Outfitters LLC	N/A	N/A	Firm failed to submit sample that met the required specifications.
	Virco, Inc.	N/A	N/A	Firm failed to submit required RFP submittals.
2	Community Products LLC dba Community Playthings	298.5	1	
	Lakeshore Equipment Company dba Lakeshore Learning Materials	292.0	2	
	Jonti-Craft Inc.	276.5	3	
	School Outfitters LLC	221.5	4	
	Toledo Furniture	220.5	5	
	School Specialty, Inc.	N/A	N/A	Firm failed to submit sample for furniture inspection.
3	Indiana Furniture Industries, Inc.	286.0	1	
	Arnold Kolax Furniture Inc.	242.0	2	
	Haworth, Inc.	227.5	3	
4	Krueger International, Inc.	308.5	1	
	Haworth, Inc.	220.5	2	
5	Krueger International, Inc.	285.0	1	
	Haworth, Inc.	235.5	2	
	Datum Filing Systems, Inc. dba Datum Storage Solutions	233.5	3	

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TABLE 2 (continued)

Lot	Firm	Final Score	Final Rank	Comments
6	Exemplis LLC	296.0	1	
	Krueger International, Inc.	295.5	2	
	Daco Limited Partnership dba Dauphin	273.5	3	
	Haworth, Inc.	N/A	N/A	Firm failed to submit sample that met the required specifications.
7	Brodart Company	295.0	1	
	Krueger International, Inc.	289.0	2	
	Everest Expedition LLC dba The Worden Company	272.5	3	
	Arnold Kolax Furniture Inc.	252.5	4	
	Agati Inc.	243.5	5	
8	Wenger Corporation	287.5	1	
9	Sico America, Inc.	268.0	1	
	AmTab Manufacturing Corporation	266.0	2	
	Krueger International, Inc.	252.0	3	
	School Specialty, Inc.	229.0	4	
	School Outfitters LLC	197.5	5	
10	Datum Filing Systems, Inc. dba Datum Storage Solutions	236.5	1	
13	Toledo Furniture	250.5	1	
	School Outfitters LLC	235.5	2	
14	Virco, Inc.	285.0	1	
	Krueger International, Inc.	268.0	2	
	PS Furniture, Inc.	N/A	N/A	Firm failed to submit sample that met the required specifications.
16	Toledo Furniture	249.0	1	
	WB Manufacturing LLC	N/A	N/A	Firm failed to submit sample that met the required specifications.

Fee Proposals

The Fee Proposals, which had been kept separate and sealed, were opened on October 26, 2018. The RFP required firms to submit a price list for each Lot and a discount to be applied to that Lot. The RFP notified firms that the discount which applied to the Lot would also be applied to all items in the firm's catalog/price list for that Lot, and that the price list and discount submitted with the Fee Proposal would be applicable throughout the term of the contract. The discounted pricing includes product, sixty days of free storage, delivery, installation and trash removal.

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On November 2, 2018, NJSDA staff initiated negotiations with the responsive firms. Per the terms of the RFP, the NJSDA would engage in negotiations with the firms ranked highest in the evaluation criteria for each Lot in order to establish fair and reasonable pricing. Upon reaching fair and reasonable pricing, NJSDA staff would recommend the award of contracts to seven (7) firms for each Lot whose proposals are most advantageous to the NJSDA. The RFP further stated that in the event there are less than seven (7) responsive firms identified for a particular Lot, the number of firms awarded contracts for that particular Lot would be determined by the NJSDA by considering fair and reasonable pricing among other factors.

Based on NJSDA staff review of the Final Technical Scores and Final Technical Rankings as listed in Table 2 above, with consideration given to the percentage discounts negotiated by NJSDA staff, the firms listed in Table 3 below are proposed for the award of contracts in the Lots indicated.

TABLE 3

Lot	Firm	Proposed Discount	Negotiated Discount
1	Academia Furniture Industries LLC	68%	69%
	Krueger International, Inc.	40%	40%
	School Specialty, Inc.	63%	63%
2	Community Products LLC dba Community Playthings	25%	25%
	Jonti-Craft Inc.	28%	30%
	Lakeshore Equipment Company dba Lakeshore Learning Materials	10%	10%
	School Outfitters LLC	15%	17%
	Toledo Furniture	35%	37%
3	Arnold Kolax Furniture Inc.	20%	25%
	Haworth, Inc.	25%	26%
	Indiana Furniture Industries, Inc.	41%	42%
4	Haworth, Inc.	25%	26%
	Krueger International, Inc.	47%	47%
5	Datum Filing Systems, Inc. dba Datum Storage Solutions	40%	42%
	Haworth, Inc.	25%	26%
	Krueger International, Inc.	47%	48%
6	Daco Limited Partnership dba Dauphin	51%	51%
	Exemplis LLC	41%	41%
	Krueger International, Inc.	40%	41%

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TABLE 3 (continued)

Lot	Firm	Proposed Discount	Negotiated Discount
7	Agati Inc.	30%	35%
	Arnold Kolax Furniture Inc.	20%	25%
	Brodart Co.	37%	38%
	Everest Expedition LLC dba The Worden Company	9%	10%
	Krueger International, Inc.	40%	41%
8	Wenger Corporation	52%	54%
9	AmTab Manufacturing Corporation	50%	53%
	Krueger International, Inc.	40%	41%
	School Outfitters LLC	35%	37%
	School Specialty, Inc.	63%	63%
	Sico America, Inc.	32%	33%
10	Datum Filing Systems, Inc. dba Datum Storage Solutions	40%	42%
13	School Outfitters LLC	32%	33%
	Toledo Furniture	35%	37%
14	Krueger International, Inc.	42%	43%
	Virco, Inc.	52%	52%
16	Toledo Furniture	36%	38%

RECOMMENDATION

The Members of the Authority are requested to approve the NJSDA contracting with the firms listed in Table 3 at the negotiated discounts indicated. Each firm would enter into a contract for a three-year term, with the NJSDA having the option to extend each contract for one additional year.

Prior to execution of each contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
Sean Murphy, Director, Procurement

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ATTACHMENT A

DESCRIPTION OF LOTS

- Lot 1 - Classroom Furniture
- Lot 2 - Early Childhood Furniture
- Lot 3 - Office Furniture - Wood Veneer
- Lot 4 - Office Furniture - Systems
- Lot 5 - Office Furniture - Metal
- Lot 6 - Seating - Upholstered
- Lot 7 - Library/Lounge Furniture
- Lot 8 - Music Furniture & Equipment
- Lot 9 - Cafeteria Furniture
- Lot 10 - Technology Mobile Security Storage Carts
- Lot 11 - Art Room Pottery Equipment
- Lot 12 - Medical Furniture & Equipment
- Lot 13 - Science Tables and Science Storage
- Lot 14 - Folding Tables & Chairs
- Lot 15 - Casework - Wood Veneer
- Lot 16 - Casework - Plastic Laminate
- Lot 17 – STEM, Robotics, Technology Worktables/Cabinets and Tall Wood Storage

Resolution—6b.

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Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or Authority) requires that the Members of the Authority authorize and approve the SDA's award of contracts for goods and services in excess of \$100,000; and

WHEREAS, the SDA previously procured term contracts for the manufacture, delivery and installation of furniture, fixtures and equipment (FF&E), with the current contracts expiring in March 2019; and

WHEREAS, in June 2018, SDA advertised a procurement for FF&E term contracts and twenty-five (25) firms submitted their qualifications for consideration; and

WHEREAS, the FF&E from the various firms will form the content of a "catalog" of available items for selection by school district officials to furnish and equip schools constructed or renovated by the SDA, with SDA staff offering guidance to ensure adherence to budgetary parameters; and

WHEREAS, in accordance with SDA regulations, the SDA employed a two-step process for this procurement as set forth in detail in the memorandum presented to the Board on this date; and

WHEREAS, following completion of the procurement process, SDA executive management recommends that the Board approve the award of contracts to those firms as set forth in Table 3 of the memorandum presented to the Board on this date for the manufacture, delivery and installation of FF&E for schools constructed or renovated by the SDA; and

WHEREAS, these contracts shall be for a three (3) year term with an SDA option to extend for one (1) additional year and with the total not-to-exceed amount for this procurement, including all awardees, established at \$55,000,000; and

WHEREAS, these contract awards have been deemed advantageous to the work of the Authority and the terms thereof have been deemed reasonable and appropriate; and

WHEREAS, prior to execution of each contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the SDA contracting with the firms listed in Table 3 of the memorandum presented to the Board on this date at the negotiated discounts indicated therein.

BE IT FURTHER RESOLVED, that each firm shall enter into a contract for a three-year term, with the SDA having the option to extend each contract for one additional year.

BE IT FURTHER RESOLVED that, the total not-to-exceed amount for this procurement, including all awardees, is established at \$55,000,000.

BE IT FURTHER RESOLVED that, prior to execution of each contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Approval of Awards, Furniture, Fixtures and Equipment Contract
Extension Package No. GP-0251-F01, dated December 5, 2018

Dated: December 5, 2018

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE
(CHAIRMAN'S REPORT)**

**CONSTRUCTION MANAGEMENT SERVICES - ORANGE PUBLIC SCHOOLS
DISTRICT - ORANGE HIGH SCHOOL AND CLEVELAND STREET ELEMENTARY
SCHOOL**



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

RE: District: Orange Public Schools
School: Cleveland Street Elementary School
Description: Construction Management Services
Package No.: ES-0043-M01
Estimated Fee: \$1,271,000.00
Award: \$1,185,078.41
Contractor: TBD

District: Orange Public Schools
School: Orange High School
Description: Construction Management Services
Package No.: ES-0042-M01
Estimated Fee: \$1,581,000.00
Award: \$1,504,858.00
Contractor: TBD

DATE: December 5, 2018

SUBJECT: Awards for Construction Management Services

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of the award of two (2) contracts to separate Construction Management Firms for Construction Management (CM) Services. These contracts are for services to manage the following Addition and Renovation construction projects in the Orange Public School District:

- Cleveland Street Elementary School (Cleveland St ES)
- Orange High School (Orange HS)

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of consultant contracts greater than \$100,000. Funding for the proposed engagement of two (2) construction management firms is provided within the corresponding Project Budgets as presented in the respective Revised Preliminary Project Charter approved by the Members on November 7, 2018 (Cleveland St ES) and the Preliminary Project Charter approved October 4, 2017 (Orange HS).

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BACKGROUND

The Orange Cleveland St ES Addition and Renovation Project being advanced shall include renovations to address facility conditions deficiencies, will provide an approximately 11,550 square foot addition to address overcrowding at the elementary school grade level identified by the Department of Education based upon its 2013 Educational Facilities Needs Assessment, and will allow a change in grade alignment to Pre-K through Grade 6 consistent with the District's approved Long Range Facilities Plan (LRFP). The project also included the acquisition of adjoining properties necessary to support the construction of the addition to the facility. The award for general construction services for the Cleveland St ES Addition and Renovation Project is forecasted for April, 2019.

The Orange HS Addition and Renovation Project being advanced shall include: 1) the new construction of an approximately 50,000 square foot, two (2) story addition to the existing Orange HS facility; 2) selective educational program driven renovations and systems upgrades; 3) an enclosed connecting bridge between Orange HS and Orange Preparatory Academy; and 4) site improvements to include site utility work and replacement of existing parking being displaced by the addition. The project being advanced by the Authority will allow for a District-wide change in grade alignment, consistent with the District's approved Long Range Facilities Plan (LRFP) to address district-wide overcrowding at all grade levels identified by the Department of Education based upon its 2013 Educational Facilities Needs Assessment. The award for general construction services for the Orange HS Addition and Renovation Project is forecasted for April, 2019.

PROCUREMENT PROCESS

This multi-project procurement package for CM Services was advertised as a "Price and Other Factors" solicitation beginning on August 23, 2018 on the NJSDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. In addition, the advertisement was distributed to those firms that are pre-qualified in the area of Construction Management (P029) by both the Department of Treasury-Division of Property Management and Construction and the NJSDA. The advertisement stated that the NJSDA would make awards to two separate construction management firms, one firm for Cleveland St ES and one firm for Orange HS; however, firms were permitted to compete for either one or both of the projects by submitting, along with a single Qualifications and Technical Proposal (applicable to one or more of the projects), a separate Price Proposal for each project the firm was interested in. The advertisement further stated that in the event a single firm achieved the highest Final Combined Score for more than one project, the NJSDA would determine which project would be awarded to that firm, based upon considerations of overall price (i.e., determining the projects in which one single firm had been identified as having the highest Final Combined Score, and selecting that combination of bids from the highest-scoring and second-highest scoring firms that resulted in the most cost-effective overall pricing and supplying the most benefit to the Authority and the School Construction Program). For this multi-project procurement, price was weighted as 40% of the Final Combined Score, and all non-price other factors were weighted as 60% of the Final Combined Score.

A Selection Committee consisting of five NJSDA staff members was established.

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Responsive proposals were received from eleven (11) firms by October 17, 2018. Qualifications and Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFQ/RFP for this project. The committee members evaluated the Qualifications and Technical Proposals for Construction Management Services separately based on the following criteria:

- Firm's CM Experience on Similarly Sophisticated Projects
- Staffing Proposal
- Key Team Members' Experience on Similarly Sophisticated Projects

Each Selection Committee member evaluated each Qualifications and Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFQ/RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFQ/RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFQ/RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFQ/RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

TABLE 1

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Firm's CM Experience on Similarly Sophisticated Projects	2.0	20
Staffing Proposal	3.0	30
Key Team Members' Experience on Similarly Sophisticated Projects	5.0	50
Total Possible Points		100

For each firm's Qualifications and Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Qualifications and Technical Proposal. The maximum score for a Qualifications and Technical Proposal is 100. All of the scores awarded by the Selection Committee members to a particular firm's Qualifications and Technical Proposal were added together and averaged to arrive at a Final Qualifications and Technical Proposal Score for each firm. The responsive firms, their scores and rankings are listed in Table 2 below:

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TABLE 2

Firm	Final Qualifications and Technical Proposal Score	Qualifications and Technical Proposal Rank
McCloud Group, LLC (The)	78.100	1
Cambridge Construction Management, Inc.	74.000	2
Epic Management, Inc.	71.900	3
HAKS Engineers, Architects and Land Surveyors, PC	67.500	4
Pinnacle Consulting & Construction Services, Inc.	66.800	5
AECOM Technical Services, Inc.	65.700	6
STV Construction, Inc.	59.600	7
GREYHAWK North America, LLC	57.600	8
Hill International, Inc.	47.600	9
Armand Corporation	43.600	10
MAST Construction Services, Inc.	38.600	11

The RFQ/RFP stipulated that a shortlist of the six (6) highest-ranked firms would be determined based on the Final Qualifications and Technical Proposal Scores. The shortlisted firms participated in interviews with the Selection Committee on November 9, 2018. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for construction management services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Qualifications and Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. The maximum Interview Score is 100. All of the Interview Scores awarded to a particular firm by the Selection Committee members were added together and averaged to arrive at a Final Interview Score for each firm. The shortlisted firms, their scores and rankings are listed in Table 3 below:

TABLE 3

Firm	Final Interview Score	Interview Rank
AECOM Technical Services, Inc.	80.800	1
Epic Management, Inc.	77.500	2
Pinnacle Consulting & Construction Services, Inc.	73.700	3
Cambridge Construction Management, Inc.	68.400	4
McCloud Group, LLC (The)	66.100	5
HAKS Engineers, Architects and Land Surveyors, PC	40.000	6

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The Final Interview Score for each shortlisted firm was added to the Final Qualifications and Technical Proposal Score for such firm, and the two scores were averaged to arrive at a Non-Price Score for each shortlisted firm. A firm's Non-Price Score was applicable to all projects for which the firm was competing. The maximum Non-Price Score is 100. The shortlisted firms, their scores and rankings are listed in Table 4 below:

TABLE 4

Firm	Non-Price Score	Non-Price Rank
Epic Management, Inc.	74.7000	1
AECOM Technical Services, Inc.	73.250	2
McCloud Group, LLC (The)	72.100	3
Cambridge Construction Management, Inc.	71.200	4
Pinnacle Consulting & Construction Services, Inc.	70.250	5
HAKS Engineers, Architects and Land Surveyors, PC	53.750	6

Once all the Non-Price Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on November 14, 2018 and the bids were read aloud as required by law.

The lowest responsive Price Proposal on an individual project basis was awarded the maximum number of points for the price component, which is 100. All other Price Proposals for that specific project were then awarded points based on the percentage that each proposal exceeded the lowest bid for that project. The results of the NJSDA's review of the Price Proposals are listed in Tables 5 and 6 below:

TABLE 5 (Cleveland St ES)

Firm	Bid Price	Price Score	Price Rank
Epic Management, Inc.	\$1,185,078.41	100.000	1
Cambridge Construction Management, Inc.	\$1,204,504.00	98.361	2
Pinnacle Consulting & Construction Services, Inc.	\$1,232,500.00	95.998	3
McCloud Group, LLC (The)	\$1,294,818.88	90.740	4
HAKS Engineers, Architects and Land Surveyors	\$1,384,600.00	83.164	5
AECOM Technical Services, Inc.	\$1,843,176.00	44.468	6

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TABLE 6 (Orange HS)

Firm	Bid Price	Price Score	Price Rank
Epic Management, Inc.	\$1,487,819.55	100.000	1
Cambridge Construction Management, Inc.	\$1,504,858.00	98.855	2
McCloud Group, LLC (The)	\$1,610,431.91	91.759	3
HAKS Engineers, Architects and Land Surveyors	\$1,955,800.00	68.546	4
AECOM Technical Services, Inc.	\$2,485,076.00	32.972	5

After the Price Scores were determined for all shortlisted firms, the Price Scores were adjusted by a weighting factor of 40%. The Non-Price Scores for "Other Factors" criteria were adjusted by a weighting factor of 60%. The Price Scores and Non-Price Score for each shortlisted firm were added together to calculate a unique and separate Final Combined Score for each project for which the firm was competing. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Tables 7 and 8 below:

TABLE 7 (Cleveland St ES)

Firm	Raw Non-Price Score	Raw Price Score	Weighted Non-Price Score (60%)	Weighted Price Score (40%)	Final Combined Score	Final Rank
Epic Management, Inc.	74.700	100.000	44.820	40.000	84.820	1
Cambridge Construction Management, Inc.	71.200	98.361	42.720	39.344	82.064	2
Pinnacle Consulting & Construction Services, Inc.	70.250	95.998	42.150	38.399	80.549	3
McCloud Group, LLC (The)	72.100	90.740	43.260	36.296	79.556	4
HAKS Engineers, Architects and Land Surveyors, PC	53.750	83.164	32.250	33.266	65.516	5
AECOM Technical Services, Inc.	73.250	44.468	43.950	17.787	61.737	6

The highest ranked firm after combining the weighted non-price and price scores for the Cleveland St ES project was Epic Management, Inc. (Epic). Epic was also the highest ranked firm for the Orange HS project. However, per the terms of the RFQ/RFP, firms are not eligible to provide CM services for more than one project in this multi-project procurement, and no firm will be awarded a CM contract for more than one project. Therefore, it is recommended that the Cleveland St ES project be awarded to Epic and the Orange HS project be awarded to Cambridge Construction Management, Inc. (Cambridge) since this combination of awards from the highest-scoring and second-highest scoring firms from both projects results in the most cost-effective overall pricing and provides the most benefit to the Authority and the School Construction Program.

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The bid submitted by Epic was less than the NJSDA estimate. In order to ensure the firm's Price Proposal was inclusive of all scope elements, a conference was conducted on November 20, 2018 with Procurement, Program Operations, Financial Operations, and Epic to review the bid. At the time of the review, Epic confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Director and the Financial Operations Director recommend award of the Cleveland St ES project to Epic.

TABLE 8 (Orange HS)

Firm	Raw Non-Price Score	Raw Price Score	Weighted Non-Price Score (60%)	Weighted Price Score (40%)	Final Combined Score	Final Rank
Epic Management, Inc.	74.700	100.000	44.820	40.000	84.820	1
Cambridge Construction Management, Inc.	71.200	98.855	42.720	39.542	82.262	2
McCloud Group, LLC (The)	72.100	91.759	43.260	36.704	79.964	3
HAKS Engineers, Architects and Land Surveyors, PC	53.750	68.546	32.250	27.418	59.668	4
AECOM Technical Services, Inc.	73.250	32.972	43.950	13.189	57.139	5

The highest ranked firm after combining the weighted non-price and price scores for Orange HS project was Epic. Epic was also the highest ranked firm for the Cleveland St ES project. However, per the terms of the RFQ/RFP, firms are not eligible to provide CM services for more than one project in this multi-project procurement, and no firm will be awarded a CM contract for more than one project. Therefore, it is recommended that the Orange HS project be awarded to Cambridge and the Cleveland St ES project be awarded to Epic since this combination of awards from the highest-scoring and second-highest scoring firms from both projects results in the most cost-effective overall pricing and provides the most benefit to the Authority and the School Construction Program.

The bid submitted by Cambridge was less than the NJSDA estimate. In order to ensure the firm's Price Proposal was inclusive of all scope elements, a conference was conducted on November 20, 2018 with Procurement, Program Operations, Financial Operations, and Cambridge to review the bid. At the time of the review, Cambridge confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents

The Program Operations Director and the Financial Operations Director recommend award of the Orange HS project to Cambridge.

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RECOMMENDATION

The Members of the Authority are requested to approve the following:

1. The award of a contract to Epic Management, Inc. in the amount of \$1,185,078.41 for Construction Management Services for the Cleveland St ES project located in the Orange Public School District; and
2. The award of a contract to Cambridge Construction Management, Inc. in the amount of \$1,504,858.00 for Construction Management Services for the Orange HS project located in the Orange Public School District.

Prior to the execution of each contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
Sean Murphy, Director, Procurement

Reviewed and Recommended by: Andrew Yosha, Chief Operating Officer
Reviewed and Recommended by: Donald Guarriello, Vice President & Chief Financial Officer
Reviewed and Recommended by: Manuel Da Silva, Vice President, Construction Operations
Reviewed and Recommended by: Robert Carney, Director, Financial Operations
Reviewed and Recommended by: Robert Ryan, Program Director, Program Operations
Reviewed and Recommended by: Nicole Burnett, Deputy Program Director, Program Operations
Prepared and Recommended by: Katherine Gallo, Deputy Program Director, Program Operations

Resolution—7a.

Construction Management Services Awards, Orange Public Schools District - Cleveland Street Elementary School and Orange High School

District:	Orange Public Schools
School:	Cleveland Street Elementary School
Description:	Construction Management Services
Package No.:	ES-0043-M01
Estimated Fee:	\$1,271,000.00
Award:	\$1,185,078.41
Contractor:	TBD

District:	Orange Public Schools
School:	Orange High School
Description:	Construction Management Services
Package No.:	ES-0042-M01
Estimated Fee:	\$1,581,000.00
Award:	\$1,504,858.00
Contractor:	TBD

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of consultant contracts greater than \$100,000; and

WHEREAS, the Orange Cleveland Street Elementary School addition and renovation project (Cleveland Project) will include renovations to address facility conditions deficiencies and will provide an approximately 11,550 square foot addition to address overcrowding at the elementary school grade level identified by the Department of Education based upon its 2013 Educational Facilities Needs Assessment; and

WHEREAS, the Cleveland Project also will allow a change in grade alignment consistent with the District's approved Long Range Facilities Plan (LRFP); and

WHEREAS, the Orange High School project (High School Project) being advanced shall include construction of an approximately 50,000 square foot, two (2) story addition to the existing Orange HS facility; selective educational program driven renovations and systems upgrades; an enclosed connecting bridge between Orange HS and Orange Preparatory Academy; and site improvements to include site utility work and replacement of existing parking being displaced by the addition; and

WHEREAS, the High School Project will allow for a district-wide change in grade alignment, consistent with the district's approved LRFP to address district-wide overcrowding at all grade levels identified by the Department of Education based upon its 2013 Educational Facilities Needs Assessment; and

WHEREAS, this multi-project procurement package for construction management services was advertised as a “price and other factors” solicitation beginning on August 23, 2018; and

WHEREAS, SDA advertised that it would make awards to two separate construction management firms, one firm for the Cleveland Project and one firm for the High School Project; and

WHEREAS, for this multi-project procurement, the details of which are set forth in the memorandum presented to the Board and incorporated herein, price was weighted as 40% of the final combined score, and all non-price other factors were weighted as 60% of the final combined score; and

WHEREAS, upon completion of the procurement process, the program operations director and the financial operations director recommend award of the High School project to Cambridge Construction Management, Inc. (Cambridge) in the amount of \$1,504,858.00 and the Cleveland Project to Epic Management, Inc. (Epic) in the amount of \$1,185,078.41 for construction management services; and

WHEREAS, upon review, Cambridge has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents for the High School Project and Epic has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents for the Cleveland Project; and

WHEREAS, prior to execution of the contracts, the contracts and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract in the amount of \$1,185,078.41 to Epic Management, Inc. for construction management services for the Orange Cleveland Street Elementary School project in the Orange Public Schools District;

BE IT FURTHER RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract in the amount of \$1,504,858.00 to Cambridge Construction Management, Inc. for construction management services for the Orange High School project in the Orange Public Schools District.

BE IT FURTHER RESOLVED, that, prior to execution of the contracts, both contracts and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Construction Manager Awards, Orange Public Schools (Package No. ES-0043-M01 and ES-0042-M01), Cleveland Street Elementary School and Orange High School, dated December 5, 2018

Dated: December 5, 2018

**REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE
(CHAIRMAN'S REPORT) - TO BE PROVIDED IN EXECUTIVE SESSION**

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: December 5, 2018

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/20/18

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/20/18

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Revised Planning Charter approved Aug. 2017 Board.	1 QTR 19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018 (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/20/18

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	George Washington Carver ES	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$35.4	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	New ES @ Leonard Place	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	Award for D-B approved Jan. 2018 Board. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Preliminary Charter approved Jun. 2016 Board.	4 QTR 18
Perth Amboy	Seaman Avenue ES	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	\$56.9	Kit of Parts/ Design-Build	ESP ROA approved Aug. 2018 Board.	5/23/18 3 QTR 19
Union City	New Grade 7 to 9 School	7-9	756	840	\$64.2	Kit of Parts/ Design-Build	Preliminary Charter approved Mar. 2017 Board.	TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/20/18

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Substitution of Demarest ES approved Jul. 2017 Board. Procurement for Pre-Design Services Underway.	TBD
Orange	Cleveland St. ES	PK-6	306	336	\$24.3	Design-Bid-Build	Advertisement for GC 11/14/18, Proposals due 1/31/19.	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$46.2	Design-Bid-Build	Advertisement for GC 10/12/18, Proposals due 1/24/19.	10/12/18
Trenton	Central HS	9-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved Mar. 2016 Board. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE -** Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 11/1/2018

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Design-Build Design Phase	2Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	East Orange	New GW Carver ES	New Construction	Construction	4Q 2019	On-target	Sep-20	On-target	\$ 41,179,670
3	Harrison	New Elementary School	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 36,115,640
4	Irvington	New Madison Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 38,589,795
5	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
6	Passaic City	New ES at Leonard Place	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 55,884,039
7	Passaic City	New Dayton Avenue Educational Campus	New Construction	Design-Build Design Phase	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
8	Paterson	New Union Ave MS	New Construction	Design-Build Design Phase	2Q 2021	On-target	Sep-21	On-target	\$ 113,902,274
9	Perth Amboy	New Seaman Ave ES	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
10	Pemberton	New Denbo ES	New Construction	Construction	2Q 2020	On-target	Sep-20	On-target	\$ 58,703,414
11	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000



**Active Project Status Report
Status as of 11/1/2018**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	Cramer ES	Structural Repairs - Complete Window Replacement - On-Going	GC TO w/ Design	3Q 2018	Achieved	4Q 2018	Achieved	\$ 3,854,429
2	Newark	Marin School	HVAC Repairs	GC TO w/ Design	4Q 2018	On-Target	4Q 2018	On-Target	\$ 204,000
3	Newark	Hawking School	Chimney Repairs	GC TO w/ Design	2Q 2019	On-Target	3Q 2019	On-Target	\$ 637,888
4	Newark	Wilson School Annex	Chimney Repairs	GC TO w/ Design	2Q 2019	On-Target	3Q 2019	On-Target	\$ 211,386
5	Paterson	New Roberto Clemente	HVAC & Corrective Work	GC TO w/ Design	1Q 2019	On-Target	2Q 2019	On-Target	\$ 2,528,884
6	Plainfield	Plainfield High School	Structural Repairs - Stairs	GC TO w/ Design	3Q 2019	On-Target	4Q 2019	On-Target	\$ 1,202,774

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority
From: /s/ Ayisha Cooper, Research Specialist
Date: December 5, 2018
Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.



SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of November 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Project Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Project Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village Academy	Closed		
Cumberland					
2009	0997-030-02-0926	Cumberland Regional High School	Project Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Project Transferred	12/01/09	Open contract(s)
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Project Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
Garfield					
2007	1700-N01-02-0114	Garfield Middle School	Project Transferred	06/25/09	Open contract(s) - Legal matter pending
2018	1700-205-03-0315	James Madison Elementary School #10			
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
Harrison					
2007	2060-X01-01-0832	New Harrison High School	Project Transferred	10/23/12	Open contract(s)

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of November 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Project Transferred	12/07/12	Open contract(s) - Legal matter pending
New Brunswick					
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Project Transferred	08/19/11	Open contract(s)
2018	3530-123-03-1034	Paul Robeson Community Elementary School	Project Transferred	10/23/18	Open contract(s)
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Project Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente Elementary School	Project Transferred	04/12/13	Needed repairs being addressed
2016	4010-N09-04-00HP	New Public School #16	Project Transferred	07/31/17	
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)	Project Transferred	03/15/18	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
Phillipsburg					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Project Transferred	12/01/08	Open contract(s)
Union City					
2009	5240-X07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Project Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Project Transferred	02/24/15	Open contract(s) - Legal matter pending

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of November 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabater Elementary School - Demonstration Project	Project Transferred	05/06/11	Open contract(s)
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Project Transferred	01/29/14	Open contract(s) - Legal matter pending
2017	5670-100-12-0AEE	Harry L. Bain E.S.			
Capital and Demonstration Projects Totals					
Total Capital and Demonstration			151		
Closed Capital and Demonstration Projects			103		
Capital and Demonstration Projects Not Closed			48		
Capital and Demonstration Projects Not Closed, Project Transferred			33		
			Legal Matter	12	
			Pending Audit	1	
			Miscellaneous	35	
Emergent Projects					
Camden					
	0680-170-12-0ACF	Cramer Elementary School			
Irvington					
	2330-090-12-0ACT	Chancellor Avenue Elementary School	Project Transferred	3/20/2018	Open contract(s)
Paterson					
	4010-N02-12-0ABX	Roberto Clemente ES			
Salem					
	4630-090-17-0AEQ	Salem Middle School	Project Transferred	10/18/18	Open contract(s)
Trenton					
	5210-080-12-0ABZ	Hedgepeth-Williams School	Project Transferred	03/01/18	Open contract(s)
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			73		
Emergent Projects Closed			67		
Emergent Projects Not Closed			6		
Emergent Projects Not Closed but Transferred			3		
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			394		
# of Open Contracts			5		

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of November 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: December 5, 2018

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to October 30, 2018

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$19,180,848	\$19,100,848	\$80,000	99.6%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement. 3. Unforeseen HVAC corrective work	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	90%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	The project has received a Certificate of Occupancy and achieved a September 2018 occupancy by the school district.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendment



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: October 2018

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: October 2018

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
No Activity During the Reporting Period							

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: December 5, 2018

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period October 1 through October 30, 2018.

Noteworthy Items during the reporting period:

- Execution of three contracts for pre-design services for emergent projects:
 - Newark Roberto Clemente ES – SSP Architectural Group - \$197,480
 - Newark Ivy Hill – Design Resources Group - \$200,200
 - Newark Malcolm X. Shabazz HS – Design Resources Group - \$175,120
- Execution of two contracts for construction:
 - Paterson New Union Ave MS – Design-Build Contract – Epic Management - \$57,932,000
 - Newark Hawkins Street and Wilson Ave ES – Chimney Repair Emergent Project – Ernest Bock & Sons - \$624,274

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period October 1 through October 30, 2018.

Noteworthy Items during the reporting period:

- Execution of 2 Design Consultant Amendments totaling \$54k, of the 2 executed amendments none required board.
- Execution of 1 Construction Management Services amendment totaling a credit of \$69k.
- Execution of 10 Construction Services Change Orders totaling a credit of \$743k, of the 10 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 10/1/2018 through: 10/31/2018

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 1. Professional Services										
Design Consultant										
Newark	Roberto Clemente E.S.	Emergent	Design	EP-0110-A01	SSP Architectural Group, Inc.	W	\$197,480	10/31/2018	-	
Newark	Ivy Hill	Emergent	Design	EP-0111-A01	Design Resources Group, Architects, AIA	S	\$200,200	10/29/2018	-	
Newark	Malcolm X. Shabazz H.S.	Emergent	Design	EP-0114-A01	Design Resources Group, Architects, AIA	S	\$175,120	10/29/2018	-	
Design Consultant										
Part 1. Professional Services							\$572,800			



Contracts Executed Report

Reporting Period: 10/1/2018 through: 10/31/2018

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 2. Construction Services											
Contractor											
Newark	Hawkins Street E.S.	Emergent	Construction	EP-0106-C01	Ernest Bock & Sons, Inc.		\$624,274	10/25/2018	-		
Paterson	New Union Avenue Middle	New	DB	PA-0011-B01	Epic Management, Inc.		\$57,932,000	10/18/2018	-	\$60,101,000	
Contractor											
Part 2. Construction Services							\$58,556,274				
							Total Contract Award	Total Contracts Awarded			
Grand Totals - Professional and Construction Services Combined							\$59,129,074	5			

** Contracts less than \$10,000 are not displayed

Project Types Legend

- HS Health & Safety
- New New Construction
- Add Addition
- RenoAdd Addition & Renovation
- Reno Renovation

Contract Types Legend

- Aquisition Property Acquisition Related Costs
- Appraisal Appraisal, Appraisal Review, NRE
- Construction Construction
- Design Design or Site Investigation
- DB Design-Build
- E-Rate E-Rate
- FFE Furniture, Fixtures, and Equipment
- General General Program Cost
- Legal Legal
- Material Material Supply
- ProjectMgmt Project Management Firm
- PreDevelopment Predevelopment or Demolition
- Relocation Relocation Services
- SiteInvstgtn Site Investigation
- Testing Testing
- Title Title Services
- Utilities Utilities Services

MWSBE CERTIFICATIONS

- M = Minority Business Enterprise
- W = Women Business Enterprise
- S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 10/1/2018 through: 10/31/2018

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Professional Services													
Design Consultant													
Egg Harbor Township	Egg Harbor Township H.S.	ET-0087-A01	11/1/2005	10	Design Collaborative, Architects And Planners	10/16/2018	\$648,009	\$448,500	(\$16,440)			\$1,080,069	66.67%
Keansburg Borough	Port Monmouth Road School	ET-0098-A01	3/9/2016	4	Lan Associates, Engineering, Planning, A	10/30/2018	\$2,205,745	(\$94,178)	\$60,000			\$2,171,567	-1.55%
Construction Management Services													
West New York	Harry L. Bain E.S.	HU-0026-M01	2/25/2016	2	Pinnacle Consulting & Construction Services, Inc.	10/24/2018	\$939,250	(\$247,380)	(\$69,015)			\$622,855	-33.68%
Professional Services									(\$25,455)				
Construction Services													
Contractor													
Camden City	Camden H.S.	CA-0022-C01	8/13/2018	1	Palmer West Associates, Inc. t/a A&J Construction	10/4/2018	\$155,192	\$0	\$12,360			\$167,552	7.96%
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	18	Brockwell & Carrington Contractors, Inc.	10/30/2018	\$16,725,000	\$373,017	\$9,025			\$17,107,042	2.28%
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	22	Brockwell & Carrington Contractors, Inc.	10/30/2018	\$16,725,000	\$382,042	\$21,129			\$17,128,171	2.41%
Gloucester City	New Elementary/Middle School	ST-0014-B01	8/6/2014	7	Terminal Construction Corp.	10/19/2018	\$40,000,000	\$1,839,977	(\$216,305)			\$41,623,673	4.05%
Harrison	New E.S.	HU-0027-B01	12/15/2016	2	Brockwell & Carrington Contractors, Inc.	10/19/2018	\$25,899,600	\$110,698	(\$1,622)			\$26,008,675	0.42%
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	2	Terminal Construction Corp.	10/30/2018	\$163,560,000	\$5,733	\$9,100			\$163,574,833	0.00%
Paterson	New Union Avenue Middle School	PA-0011-N01	6/9/2017	5	Tricon Enterprises, Inc.	10/18/2018	\$3,474,000	\$41,522	\$4,538			\$3,520,060	1.32%
Paterson	New Union Avenue Middle School	PA-0011-N01	6/9/2017	4	Tricon Enterprises, Inc.	10/23/2018	\$3,474,000	\$46,060	(\$17,415)			\$3,502,645	0.82%
Paterson	New Union Avenue Middle School	PA-0011-N01	6/9/2017	6	Tricon Enterprises, Inc.	10/25/2018	\$3,474,000	\$28,645	(\$331,973)			\$3,170,672	-8.73%
Paterson	New Union Avenue Middle School	PA-0011-N01	6/9/2017	7	Tricon Enterprises, Inc.	10/25/2018	\$3,474,000	(\$303,328)	(\$232,258)			\$2,938,414	-15.41%
Contractor									(\$743,421)				
Construction Services													
Grand Totals									(\$768,876)	Total Change Order Summary		Total Change Orders	
												13	

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS *(no activity)*

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Aaron Goss /s/ Aaron Goss
Director SMWBE Initiative & Diversity Management Division
Office of the Chief Of Staff

DATE: December 5, 2018

SUBJECT: Contractor and Workforce Compliance Monthly Update for September 2018

SMWBE and Diversity Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through September 30, 2018 was \$200,353,634. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was 44,792,718 (including minorities and women). This represents 22.36% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 33,703,187	16.82%
Small/ Minority Business Enterprises	\$ 3,700,000	1.85%
Small/Women Business Enterprises	\$ 7,389,531	3.69%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 44,792,718	22.36%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 5, 2018
 Page 2 of 4

Ethnic Breakdown

Through the month of September, 2018 the total SBE contracts awarded with minority participation was 0%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ -0-	0.00%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ -0-	0.00%

WORKFORCE COMPLIANCE MONITORING

For the month of September 2018, there was a contractor workforce of 680 on SDA projects. This represents a total of 54,522 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	68	6,297	11.55%
Hispanic	114	7,961	14.60%
American Indian	0	0	0.00%
Asian	0	0	0.00%
Total Minority Participation	182	14,258	26.15%
Total Non-Minority Participation	498	40,264	73.85%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 5, 2018
 Page 3 of 4

There was a contractor workforce of 640,861 total workforce hours and 7,819 total female workforce hours on SDA projects for the period of January 1, 2018 through September 30, 2018. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	640,861	100.00%
*Total Local County Workforce Hours	71,651	11.18%
Total Local County Non-Minority Workforce Hours	35,746	5.58%
Total Local County Female Workforce Hours	588	0.09%
Total Local County Minority Workforce Hours	35,905	5.60%
**Local County Workforce Hours by Ethnicity:		
Black	24,475	3.82%
Hispanic	11,262	1.76%
American Indian	168	0.03%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 5, 2018
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2018 through September 30, 2018.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
East Orange, George W Carver ES	9,972	3,091	31.00%	866	8.68%
Garfield, James Madison ES	32,374	5,306	16.39%	0	0.00%
Harrison, ES	4,878	954	19.57%	0	0.00%
Irvington, Madison Avenue ES	44,093	17,287	39.21%	5,885	13.35%
Millville, HS	16,298	3,808	23.36%	2,096	12.86%
New Brunswick, Paul Robeson School	10,676	1,604	15.02%	48	0.45%
Newark, South Street ES	69,988	26,018	37.17%	7,415	10.59%
Passaic, Leonard Place ES	64,399	14,607	22.68%	10,570	16.41%
Passaic, Dayton Ave ES	1,636	951	58.13%	0	0.00%
Pemberton, Denbo-Crichton ES	2,790	892	31.97%	884	31.68%
Perth Amboy, Seaman Avenue ES	74,714	14,727	19.71%	11,464	15.34%
Trenton, Central HS	262,773	70,716	26.92%	27,517	10.47%
Vineland, Lincoln Avenue MS	30,763	2,248	7.31%	0	0.00%
Emergent Projects	15,507	7,110	45.85%	5,448	35.13%

Prepared by: Charlotte Brooks
 Zaida Olszak

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: December 5, 2018

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of October 2018. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 30 grants impacting 5 districts were closed out during the reporting period representing \$9.7M in total project costs and state share of \$5.6M.
- Since inception, over \$2.8B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 October 2018

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	5	524	514	159
Number of Grant Projects	10	5,410	4,785	625
Total Project Cost Estimate	\$ 7,695,581	\$ 8,962,824,576	\$ 8,313,195,581	\$ 649,628,995
Grant Amount	\$ 3,264,587	\$ 3,016,211,643	\$ 2,729,418,192	\$ 286,793,451
Amount Disbursed	N/A	\$ 2,841,376,704	\$ 2,729,418,192	\$ 111,958,512

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 78,624,421
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	5
Number of Grant Projects	-	30
Total Project Cost Estimate	\$ -	\$ 9,748,620
Grant Amount	\$ -	\$ 4,569,835
Amount Disbursed	NA	\$ 4,569,835

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)*

COMMUNICATIONS MONTHLY REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5325**MEMORANDUM**

TO: Members of the Authority
FROM: /s/ Tony Bianchini, Director of Communications
DATE: November 21, 2018
SUBJECT: Monthly Communications Report

Communications plan and assessment

The Communications Department developed a 2018-2019 strategic communications plan and assessment and is meeting with the Governor's office on November 29th to discuss the plan. This document provides an assessment of past communications efforts and discuss future communications/marketing/advertising tactics we will use to promote school projects, our professionals and our contractors. The plan was also presented to the Audit Committee on November 19th. We have since revised some portions of the plan to provide further detail on costs.

Building Tomorrow's Schools Today Video

Working with a videographer vendor, the Communications Department has produced a new video called "Building Tomorrow's Schools Today" that discusses the work of the SDA and features interviews with principals/video of two schools we opened this year (James Madison Elementary in Garfield and South Street School in Newark). We've introduced the video on our Intranet and plan to premiere it publicly at the December 11th information session in Camden. It will also be posted on our website and social media accounts after the event. You can view it on YouTube here: <https://youtu.be/ipJjNynB9fo>

Our Kids Deserve Better campaign

In conjunction with the Legislative Affairs and Special Projects Departments, the Communications Department is developing a strategic outreach campaign called "Our Kids Deserve Better" to generate third party support for the reauthorization of SDA bonding. We plan to meet with third party supporters (community groups, business groups, school districts) to garner their support for the campaign in the form of media relations (Letters to Editor, Op-eds), sharing on social media and with their networks through various communications methods (newsletters, websites, postcards, letter writing).

New SDA Logo Contest

The Communications Department has developed a plan to open a contest in the four schools that SDA opened this school year (Vineland, Paul Robeson, South Street and James Madison). Starting in December through January, students will have the opportunity to submit suggestions for a new SDA logo. One from each school will be selected and given to the Governor's office for approval/selection. The SDA Communications Team would then design a professional logo of the selected theme.

Communications Report
December 5, 2018
Page 2 of 4

Increase in Social Media Users

SDA continues to grow its social media followers since we launched these accounts in September. You'll now be able to read about SDA news, events, projects and contractors on a variety of Social Media platforms. Please follow us on: Facebook, Twitter, Instagram and Snapchat: @NewJerseySDA; and on LinkedIN: Search New Jersey Schools Development Authority.

Current Statistics (as of November 21)

- Facebook = 72 followers (10/30 = 51)
- Twitter = 189 (10/30 = 155)
- Instagram = 301 (10/30 = 175)
- LinkedIN = 394 (10/30 = 382)

Events

November 1, 2018 – James Madison Elementary School ribbon cutting

We held a ribbon cutting at the James Madison Elementary School on November 1st and promoted the event through Facebook Live video. An article also appeared in NorthJersey.com on the event: <https://www.northjersey.com/story/news/bergen/garfield/2018/11/01/garfield-opens-new-school-built-growing-student-population/1846144002/>



Communications Report
December 5, 2018
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November 5, 2018 – George Washington Carver beam signing

The beam signing at George Washington Carver Elementary in East Orange had to be postponed due to the weather. Lt. Gov. Sheila Oliver had been set to attend the event along with school district representatives. Another event to highlight the project will be held in the near future.

November 13-15 – League of Municipalities

We had an exhibition booth at the League of Municipalities at the Atlantic City Convention Center from November 13-15th. At the event, we spoke with a number of elected officials, contractors and other interested parties and handed out our new SDA fact sheet, construction forecast, SMWBE 1-pager, Design Studio 1-pager and general business cards.



Communications Report

December 5, 2018

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Upcoming Events

- December 11th – Camden High School open house/information session
- December TBD – Dayton Avenue Educational Complex open house/information session in Passaic
- January 2019 – Perth Amboy High School open house/information session

MONTHLY FINANCIAL REPORT

MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, MBA, CPA /s/
Controller

DATE: December 5, 2018

SUBJECT: Monthly Financial Report – October 2018

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department. The basic financial statements follow on pages 6 and 7.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)

For October 2018 year to date, Authority operating expenses, **\$14.0 million**, are **\$2.2 million** lower than budget projections for the corresponding period. The positive variance is attributed to:

- A decline in personnel expense, **\$2.3M**, offset by the lower-than-projected allocation of payroll cost to project expenditures, **(\$1.8M)**. The Authority is currently 26 FTEs under budget.
- Year to date spending reductions related to: Contract Services, **\$227K** (including Audit Fees, Project Services and DAG Fees); Facilities & General Office Expenses, **\$178K**; and Information Systems, **\$121K**.
- Timeline and scheduling differences for the replacement of the Primavera Contract Management system, **\$1.1M**.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)

For October 2018 year to date, Authority operating expenses, **\$14.0 million**, are **\$654K** higher when compared to the corresponding prior year. The negative variance is primarily attributable to the lower-than-projected payroll expense allocation to project expenditures, **(\$581K)**. The Authority is 10 FTE’s higher in 2018.

Members of the Authority
December 5, 2018
Page 2

School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)

For October 2018 year to date, project expenditures, **\$263.4 million**, have **decreased** by **\$55.9 million** when compared to the capital spending forecast for the *corresponding period*. The positive variance is attributable to a decline in: construction-related work, **\$38.5M**; grant activity, **\$10.6M**; school furniture purchases, **\$2.6M**; property acquisitions, **\$2.1M**; and the lower-than-projected payroll expense allocations, **\$1.8M**.

School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)

For October 2018 year to date, project expenditures, **\$263.4 million**, are **lower** by **\$38.0 million** when compared to the *corresponding prior year*. This variance is attributable to spending reductions in construction work, **\$27.3M**, grant activity, **\$15.2M**, school furniture purchases, **\$1.7M** and property acquisitions, **\$1.2M**. The reciprocal offset is directly related to the 2017 OCIP II premium audit credit for project insurance (general liability and workman's compensation), **\$5.4M**, as well as other project related activities, **\$2.6M**.

Other

Since program inception, 82% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception, 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$1B.

Attachment

**New Jersey Schools Development Authority
Monthly Financial Report
October 2018
(Unaudited)**

New Jersey Schools Development Authority Overview of Financial Position October 31, 2018

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, October 31, 2018.

► Overall **Cash and Cash Equivalents** have decreased by \$271.8 million to \$268.1 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	5,603,024
■ Miscellaneous revenue	6,269
■ Project costs	(263,439,481)
■ SDA operating expenses	(14,157,959)
■ SDA capital expenditures	(216,541)
■ Deposits (primarily district local shares)	420,907
Net Change in Cash	\$ (271,783,781)

► **Prepaid Expenses** total \$303,166 as follows:

- Prepaid insurance of \$70,644.
- Prepaid rents of \$127,577 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$74,729.
- Other prepaids of \$30,216.

► **Capital Assets** total \$568,755 (net of accumulated depreciation of \$6,967,919), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$216,541 and **Depreciation Expense** is \$170,701.

► **Accrued Liabilities** total \$119.3 million, as follows:

- Accrued project costs of \$24.1 million consisting of unpaid invoices (\$9.4 million) and retainage (\$14.7 million).
- Accrued net pension liability of \$60.1million.
- Post-employment benefits obligation of \$27.1 million.
- Accrued OPEB payable of \$0.3 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.7 million (PRO liability \$3.6 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$4.3 million.
- Payroll related liabilities of \$1.5 million.
- Other accrued liabilities of \$0.2 million.

► **Deposits** total \$3.8 million, as follows:

- \$3.8 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$147.2 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation October 31, 2018

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.798 billion.
- Project expenditures for the month and year-to-date periods total \$27.1 million and \$263.4 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 17,459,629	\$ 142,214,552	\$ 4,817,093,961
Design Services	97,912	1,752,535	414,113,041
PMF/CM Services	241,330	4,467,844	455,560,134
SDA Project Management	889,665	11,369,069	83,009,294
Property Acquisition, Relocation & Enviro	125,211	2,142,743	577,496,459
School Furniture, Fixtures & Equipment	1,455,235	11,185,376	165,570,362
Project Insurance	428,667	6,863,985	106,192,169
NJ State Inter-Agency Transfers	-	327,923	49,965,993
SDA District Grant & Funding Agreements	657,901	8,878,669	861,517,497
Regular Operating District Grant Agreements	4,734,155	68,233,398	2,850,309,255
Real-Time Project Audits	-	-	628,000
Property Management, Maintenance & Utils	36,562	330,894	17,350,226
Outside Legal & Claims Resolution Services	76,410	796,043	9,386,979
Temporary Staffing	199,660	1,201,785	9,555,059
Other Project Costs	773,454	3,983,860	59,423,096
Project Credits	-	-	(54,902,944)
Total Project Expenditures	27,175,791	263,748,676	10,422,268,581
Less: Local Share Contributions	(28,947)	(309,195)	(183,267,639)
Project Expenditures (State Share)	\$ 27,146,844	\$ 263,439,481	\$ 10,239,000,942
2018 Capital Spending Forecast	\$ 31,080,238	\$ 319,385,065	

Allocations Since Program Inception

► Program Funding & Expenditures

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,017,286,691	\$ 7,415,844,085
■ Regular Operating Districts	3,450,000,000	3,496,257,585	3,165,902,164
■ Vocational Schools	150,000,000	151,848,441	117,111,819
Total - State Share	\$ 12,500,000,000	\$ 12,665,392,717	\$ 10,698,858,068

► Percentage of Total Funding Paid to Date

■ SDA Districts	82.2%
■ Regular Operating Districts	90.6%
■ Vocational Schools	77.1%
Total - State Share	84.5%

1 Of the \$12.5 billion authorized for the school construction program, \$10,797,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$459,857,126.

New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Budget October 31, 2018

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Over/ (Under)</u>
Personnel Expenses:			
Employee Salaries	\$ 15,068,306	\$ 16,333,232	\$ (1,264,926)
Employee Benefits	6,431,868	7,155,396	(723,528)
Direct Hire Temporary Employee Costs	102,199	242,200	(140,001)
Total Employee Salaries & Benefits Costs	21,602,373	23,730,828	(2,128,455)
Less: Employee Salaries & Benefits Costs Charged to Projects	11,369,069	13,167,751	(1,798,682)
Salaries & Benefits Charged to Operating Expense	10,233,304	10,563,077	(329,773)
Temporary Staffing Services	58,952	125,000	(66,048)
Travel & Expense Reimbursements	13,444	30,585	(17,141)
Training & Professional Development	31,958	119,738	(87,780)
Total Personnel Expenses	10,337,658	10,838,400	(500,742)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,040,335	2,218,200	(177,865)
Information Systems	821,659	942,500	(120,841)
Professional & Other Contracted Services	226,463	453,020	(226,557)
Property & Casualty Insurance	283,514	285,830	(2,316)
SDA-Owned Automobiles	54,081	95,830	(41,749)
Communications & Outreach	1,464	840	624
Reserve for Unforeseen Events & New Initiatives	-	41,670	(41,670)
Total Operating Expenses (Non-Capital)	13,765,174	14,876,290	(1,111,116)
Capitalized Operating Expenses	216,541	1,318,330	(1,101,789)
Total Authority Operating Expenses	\$ 13,981,715	\$ 16,194,620	\$ (2,212,905)

2018 Annual Operating Budget

\$ 19,282,271

New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Prior Year October 31, 2018

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>2017 Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 15,068,306	\$ 15,047,049	\$ 21,257
Employee Benefits	6,431,868	6,394,875	36,993
Direct Hire Temporary Employee Costs	102,199	180,413	(78,214)
Total Employee Salaries & Benefits Costs	21,602,373	21,622,337	(19,964)
Less: Employee Salaries & Benefits Costs Charged to Projects			
	11,369,069	11,950,394	(581,325)
Salaries & Benefits Charged to Operating Expense	10,233,304	9,671,943	561,361
Temporary Staffing Services	58,952	74,630	(15,678)
Travel & Expense Reimbursements	13,444	17,326	(3,882)
Training & Professional Development	31,958	32,257	(299)
Total Personnel Expenses	10,337,658	9,796,156	541,502
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,040,335	2,013,051	27,284
Information Systems	821,659	912,549	(90,890)
Professional & Other Contracted Services	226,463	192,255	34,208
Property & Casualty Insurance	283,514	340,386	(56,872)
SDA-Owned Automobiles	54,081	65,583	(11,502)
Communications & Outreach	1,464	1,377	87
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Operating Expenses (Non-Capital)	13,765,174	13,321,357	443,817
Capitalized Operating Expenses	216,541	6,180	210,361
Total Authority Operating Expenses	\$ 13,981,715	\$ 13,327,537	\$ 654,178

New Jersey Schools Development Authority

Employee Headcount

October 31, 2018

<u>SDA Department</u>	<u>Current Month End</u>
Office of Chief Executive Officer ("CEO")	3
Office of Chief of Staff ("COS")	5
COS, Human Resources	5
COS, Communications	4
COS, Legislative Affairs	2
COS, Special Projects	2
COS, SMWBE	11
Office of Corporate Governance & Legal Affairs ("CGL")	5
CGL, Policy	2
CGL, Chief Counsel	12
CGL, Internal Audits	4
Office of Construction Operations ("CO")	1
CO, Project Teams	37
Office of Chief Operating Officer ("COO")	2
COO, Predevelopment & Real Estate	8
COO, Design Studio	16
COO, Planning & Program Operations	9
Office of Administrative Operations ("AO")	3
AO, Vendor Development	3
AO, Grants Administration	13
AO, Property Management	5
AO, Central Records Management	4
AO, Facilities	7
AO, Information Systems	15
Office of the Chief Financial Officer ("CFO")	1
CFO, Financial Operations	10
CFO, Financial Accounting & Disbursements	13
CFO, Procurement	9
CFO, Risk Management	8
CFO, Safety	6
Total Full-Time Employees	<u>225</u>
2018 Operating Budget	<u>251</u>

New Jersey Schools Development Authority
Statement of Net Position
October 31, 2018

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	<u>Current Month End</u>	<u>2017 Year End</u>	<u>Increase/ (Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 268,055,842	\$ 539,839,623	\$ (271,783,781)
Receivables	30,663	37,536	(6,873)
Prepaid Expenses	303,166	266,426	36,740
Capital Assets (Net of Accumulated Depr.)	568,755	522,915	45,840
Total Assets	<u>268,958,426</u>	<u>540,666,500</u>	<u>(271,708,074)</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	<u>17,145,652</u>	<u>19,536,757</u>	<u>(2,391,105)</u>
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	<u>\$ 286,104,078</u>	<u>\$ 560,203,257</u>	<u>\$ (274,099,179)</u>
LIABILITIES			
Accrued Project Costs	\$ 30,154,599	\$ 58,170,720	\$ (28,016,121)
Net Pension Liability	60,083,669	60,083,669	-
Accrued Other Post-Employment Benefits	27,101,792	25,290,074	1,811,718
Other Accrued Liabilities	1,977,854	4,724,965	(2,747,111)
Deposits	3,818,545	3,397,638	420,907
Total Liabilities	<u>123,136,459</u>	<u>151,667,066</u>	<u>(28,530,607)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	<u>15,795,457</u>	<u>15,795,457</u>	<u>-</u>
NET POSITION			
Invested in Capital Assets	568,755	522,915	45,840
Restricted for Schools Construction:			
Special Revenue Fund	<u>146,603,407</u>	<u>392,217,819</u>	<u>(245,614,412)</u>
Net Position	<u>147,172,162</u>	<u>392,740,734</u>	<u>(245,568,572)</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	<u>\$ 286,104,078</u>	<u>\$ 560,203,257</u>	<u>\$ (274,099,179)</u>

New Jersey Schools Development Authority
Statement of Activities
October 31, 2018

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	<u>Current</u> <u>Year-To Date</u>	<u>2017</u> <u>Year-To Date</u>	<u>Increase/</u> <u>(Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ 350,000,000	\$ (350,000,000)
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	5,603,024	2,718,913	2,884,111
Rental Income	3,677	46,004	(42,327)
Other Revenue-OPRA	2,592	16,007	(13,415)
Total Revenues	<u>5,609,293</u>	<u>352,780,924</u>	<u>(347,171,631)</u>
EXPENSES			
Administrative & General Expenses	15,576,892	16,539,431	(962,539)
Capital Depreciation	170,701	174,834	(4,133)
School Facilities Project Costs	235,430,272	257,805,653	(22,375,381)
Total Expenses	<u>251,177,865</u>	<u>274,519,918</u>	<u>(23,342,053)</u>
CHANGE IN NET POSITION	(245,568,572)	78,261,006	(323,829,578)
Beginning of Period Net Position	<u>392,740,734</u>	<u>400,406,844</u>	<u>(7,666,110)</u>
NET POSITION END OF PERIOD	<u>\$ 147,172,162</u>	<u>\$ 478,667,850</u>	<u>\$ (331,495,688)</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.