

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, NOVEMBER 7, 2018 AT 9:00 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of September 5, 2018
 - b. Board Executive Session Meeting Minutes of September 5, 2018
- 5. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 6. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
- 7. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Construction Contract Award, Design Contract Amendment No. 6 and Revision to Preliminary Project Charter - Orange Public School District – Cleveland Street Elementary School – Capital Plan Addition & Renovation Project
- 8. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)
- 9. PUBLIC COMMENTS**

10. EXECUTIVE SESSION

- a. Recommendation for Settlement with DLR Architects & Engineering, P.C., et al. and Pennoni Associates Inc., et al. in the Long Branch High School Cost Recovery Litigation
- b. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

11. ADJOURNMENT

APPROVAL OF MEETING MINUTES

SEPTEMBER 5, 2018 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, SEPTEMBER 5, 2018**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, September 5, 2018 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

- Robert Nixon, Acting Chairman
- Donna Sullivan (EDA)
- Kevin Luckie (DCA)
- Bernard Piaia (DOE)
- Michael Kanef (Treasury)
- Kevin Egan
- Richard Elbert
- Loren Lemelle
- Lester Lewis-Powder
- Michael Maloney
- Mario Vargas

being all the Members of the Board. Mr. Egan, Mr. Elbert, Ms. Lemelle, Mr. Lewis-Powder, Mr. Piaia and Mr. Vargas participated in the meeting by teleconference.

At the Chairman's request, Lizette Delgado Polanco, chief executive officer; Albert Alvarez, chief of staff; Andrew Yosha, chief operating officer; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Manuel Da Silva, vice president; Thomas Schrum, vice president; and Albert Barnes, chief counsel of the SDA, participated in the meeting. Adam Sternbach of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at 33 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Approval of Meeting Minutes

The Chairman then presented for consideration and approval the Minutes of the August 1, 2018 Open and Executive Session meetings. Staff had provided a copy of both sets of minutes and a resolution to the Members for review in advance of the meeting. Upon motion duly made by Ms. Sullivan and seconded by Mr. Kanef the Members unanimously approved the Open and Executive Session minutes of the August 1, 2018 SDA Board meeting with the Members' unanimous vote in favor of ***Resolution 3a/3b***.

Authority Matters

CEO Report

Mr. Nixon asked Chief Executive Officer (CEO) Delgado Polanco for the Report of the Chief Executive Officer. Ms. Delgado Polanco began her report by announcing recent staff title changes and promotions at the Authority. She congratulated staff on their promotions and welcomed new employees to the SDA.

Next, Ms. Delgado Polanco reported that on the previous Friday, August 31, a ribbon cutting ceremony was held at the Vineland MS. She said that she was joined at the event by Governor Phil Murphy, the Commissioner of Education, State and local officials, and Vineland School District students and parents. She said that it was a great event and a wonderful kick off to the school opening season ahead. She added that there are 4 new or renovated facilities that

will be opening in September 2018. Specifically, she said that staff is working to schedule ribbon cutting events for the Newark South Street, Garfield James Madison and New Brunswick Paul Robeson ES projects.

Next, Ms. Delgado Polanco provided an update regarding the projects with September school openings. She said that for the Garfield James Madison ES No. 10 project, the Department of Community Affairs (DCA) has issued a temporary certificate of occupancy (TCO) and that today marks the first day of school there. She added that this new K-5 school provides 305 new seats. She reported that DCA has issued the certificate of occupancy (CO) for the New Brunswick Paul Robeson ES project and that the first day of school there is tomorrow (September 6). She added that this PreK-8 addition/renovation project provides 424 new seats, benefiting 893 students in total.

In continuing, Ms. Delgado Polanco reported that the DCA has issued the CO for the Newark South Street ES project, and that yesterday (September 4) was the first day of school there. She noted that this new PreK-8 school provides 657 new seats. For the Vineland New MS project, she reported that the DCA issued the CO and that the first day of school there will be the following day, September 6. She added that this new MS serves grades 6-8 and provides 624 new seats. At this time, Mr. Egan joined the meeting.

Turning to projects in design, Ms. Delgado Polanco said that for the Keansburg Port Monmouth Road ES project, LAN Associates continues with design phase services. With regard to the Orange Cleveland ES and Orange HS projects, she reported that staff anticipates advertising for construction services in September for both schools. For the Passaic Dayton Avenue Educational Campus, the CEO advised that Terminal Construction (Terminal) continues with design phase services. She noted that soil placement, bridge and other site work is expected to begin by early October.

Next, Ms. Delgado Polanco informed the Members that for the Perth Amboy HS project, solicitation documents, including in-house design documents, are being finalized for advertisement for design-build services. For the Pemberton Denbo Crichton ES project, she said that design-builder Ernest Bock & Sons, Inc. (EBS) continues with design phase services. She added that staff issued the limited notice-to-proceed (NTP) with footings, foundations, under slab utilities and structural steel.

The CEO then gave an update on projects with early site packages. She reported that for the Camden HS project, demolition of the 1916 building is complete and site leveling work is nearly complete. She said that the NTP with design-build services is anticipated to be issued to EBS later this month. For the Paterson Union Avenue MS project (former site of Don Bosco Academy), she advised that early site package work is now complete. She noted that a recommendation of award for design-build services is on today's agenda. In regard to the Plainfield Woodland ES project, Ms. Delgado Polanco said that Two Brothers Contracting Inc. was issued the NTP with demolition last month. She added that temporary classroom units have been installed to provide temporary space during advancement of the new Woodland ES project.

With respect to design-build projects in construction, Ms. Delgado Polanco reported that for the East Orange George Washington Carver ES project, Dobco, Inc., the design-builder, continues with design phase services. She added that slab on grade installation is ongoing there. For the Harrison New ES project, she said that design phase services are complete and the DCA has initiated review of the final design package. She advised that Brockwell & Carrington continues with the installation of footings, foundations, grade beams and structural steel. With regard to the Irvington Madison Avenue ES project, the CEO said that current work being performed by EBS includes roofing, masonry, exterior brick veneer, interior partitions and mechanical, electrical and plumbing rough-in.

In continuing, Ms. Delgado Polanco informed the Members that for the Millville HS addition and renovation project, Hall Construction continues with design phase services. She said that demolition and renovation work is ongoing, temporary cafeteria installation work is complete and the DCA has issued the CO. For the Passaic Leonard Place ES project, the CEO reported that Dobco continues with electrical, plumbing, HVAC, interior partition and site work. With regard to the Perth Amboy Seaman Avenue ES project, she said that current work being performed by Epic Management, Inc. (EPIC) includes electrical and plumbing rough-in, interior partition, ductwork and site work. For the Trenton Central HS (TCHS) project, the CEO advised that Terminal continues with interior rough-in for HVAC, fire suppression, electric and plumbing. She also advised that site work and parking lot paving installation work is ongoing there.

Ms. Delgado Polanco said that for the Elizabeth New ES, a project in closeout, Torcon, the design-builder, continues to address closeout activities. She added that the 11-month walk-through was conducted late last month.

Turning next to ongoing procurement activity, the CEO said that, later in the meeting, management will be presenting a design-build services award for the Paterson Union Avenue MS project and a construction services award for emergent projects at the Hawkins Street and Wilson Annex Schools in the Newark Public School District. She said that other activity currently underway includes procurements for construction management services for the Orange HS and Cleveland ES projects, and the furniture, fixtures and equipment term contract.

School Review Committee

Release of Funds from Program Reserve, Award of Contract, and Final Project Charter – Newark Public School District – Hawkins Street and Wilson Annex Schools – Emergent Projects – Chimney Repairs/Replacement; Design-Build Award and Final Project Charter - Paterson School District – New Middle School at Union Avenue

Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on August 20, 2018. He said that the Committee had considered four items at the meeting—two that will be discussed in Open Session and two that will be presented in Executive Session.

He said that the first item for Board consideration in Open Session is a contract award, final project charter and release of funds from the program reserve for the Newark Hawkins Street and Wilson Annex Schools emergent projects (the Projects). He informed the Members that, in July 2008, the Board approved the 2008 New Funding Allocation and Capital Plan which allocated \$97 million to fund emergent projects in the 31 SDA Districts. Mr. Luckie explained that, in March 2011, the Board approved the 2011 Capital Program which allocated an additional \$100 million creating a total reserve of \$197 million to address emergent projects throughout the SDA Districts. He said that the Hawkins Street School, built in 1887 (with three additions), is an approximately 69,000 square foot facility educating approximately 698 students in grades pre-kindergarten through 8. He added that the Newark Wilson School Annex, built in 1900, is an approximately 9,000 square foot facility educating approximately 84 students in grades PreK and K. Mr. Luckie reported that, in July 2016, the Department of Education (DOE) and SDA launched a third statewide effort to identify and evaluate potential emergent projects throughout the SDA Districts. He said that this effort resulted in the identification of conditions at the Hawkins and Wilson Annex Schools for advancement as emergent projects. He noted that, in December 2016, the SDA and DOE performed a joint site visit and, in June 2017, DOE issued preconstruction approvals for the advancement of emergent projects to provide for the replacement and/or repair of four chimneys at the Hawkins School and one chimney at the Wilson School. Mr. Luckie said that SDA determined to advance both projects by way of a rotational assignment through the SDA's GC Task Order Contract. He noted that funding for the

Projects is available within the emergent projects reserves. He informed the Members that staff reviewed EBS's cost proposal in the amount of \$624,274 and determined that it was reasonable for the elements included in the scope of work. He added that management recommends that the Board authorize the procurement to proceed through the issuance of a task order to EBS. Mr. Luckie said that EBS has confirmed its interest in the project which will be awarded on a time and material basis for the Projects' initial phase. He advised that management further recommends that the Members of the Authority approve the final charters and the release of \$849,274 from the emergent program reserve for the Projects.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Kanef, the release of funds from the program reserve, contract award and final charter for the Newark Hawkins Street and Wilson Annex Schools' emergent projects were approved with the Board's unanimous vote in favor of ***Resolution 5a***.

Next, Mr. Luckie said that the Committee is recommending approval of a design-build award and final project charter for the Paterson New MS project (the Project). He reported that the Project will involve construction of an approximately 163,000 square foot building on the site of the former Don Bosco School to educate approximately 996 students in grades 6 through 8. He explained that in April 2015, the SDA Board approved a preliminary project charter, thereby approving demolition of the existing Don Bosco School facility utilizing an early site package, construction of a new middle school facility utilizing kit of parts design and a design-build delivery method. Mr. Luckie said that the Project's preliminary charter recognized the Board's December 2014 approval for the Authority's acquisition of the former Paterson Catholic HS facility to serve as a temporary space for the students displaced during the demolition of the Don Bosco School and construction of the new facility. He said that, upon completion of the

Project, it is expected that the former Paterson Catholic HS will serve as a permanent district facility to assist in addressing district-wide overcrowding. Mr. Luckie said that the abatement and demolition of the Don Bosco School was completed in July 2018 and a package for design-build services was advertised on March 23, 2018. He added that “price” was weighted as 60% of the overall weight and “all non-price factors” had a combined weight of 40%. He advised that, following the competitive procurement process, staff recommends award of a contract for design-build services in the amount of \$57,932,000 to EPIC for the Project. He noted that, at the time of review, EPIC confirmed that its price proposal is inclusive of all scope elements contained in the contract documents. Mr. Luckie said that, along with the contract award, management also recommends that the Board approve the Project’s final charter.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Maloney and seconded by Mr. Vargas, the design-build award and final charter for the Paterson New MS project were approved with the Board’s unanimous vote in favor of ***Resolution 5b***.

Mr. Luckie then reminded the Members that the Committee also will be presenting two proposed settlements when the Board adjourns into Executive Session.

Public Comments

The Chairman then opened the Public Comments portion of the meeting. He asked that all members of the public who will be offering comments to the Board limit their remarks to three minutes.

The Chairman then asked Mr. Frank Faras to address the Board. Mr. Faras advised the Board that he lives across the street from the TCHS site. He reminded the Board that at a previous Board meeting he had questioned why SDA had provided the new TCHS with a shorter swimming pool than had been promised. He said that he has checked and that the pool that SDA

is providing TCHS is not a 50 yard pool as was part of the school that is being replaced. He said that the pool that is being provided also does not meet relevant standards including NCAA standards. He said that instead of 8 lanes, the new pool only provides 6 lanes. He said that before the start of construction he had "OPRA requested" blueprints for the new school and had received in response 35 pages of redacted blank pages with only the title blocks visible. He questioned whether this was because SDA was trying to be funny or whether it was an attempt to hide the fact that the pool to be provided would shortchange the district.

Mr. Faras said that he hopes that the new Administration will be more forthcoming and will correct another problem that he has noticed, i.e. the failure of the SDA to start its meetings with the Pledge of Allegiance. Mr. Nixon said that he agreed with Mr. Faras on this point and had intended to speak with CEO Delgado Polanco about including the Pledge of Allegiance on the SDA Board agenda. He said that the Pledge would be added to the SDA's Board meeting agenda going forward.

Mr. Faras again asked whether the SDA intended to do anything about the issue of the TCHS pool size. Mr. Nixon said that this was covered at the previous meeting. Mr. Faras said that, to clarify, SDA does not plan on doing anything about the pool size. Mr. Nixon thanked Mr. Faras for his comments.

Mr. Nixon then announced that the Board would be adjourning into Executive Session. Ms. Kelly said that the Board has resolved to adjourn into Executive Session to discuss two matters: 1) a recommendation for the comprehensive settlement of all claims asserted by Hall Construction Co. Inc. relating to the Keansburg Joseph C. Caruso ES and Paterson School No. 16 projects; and 2) a recommendation for settlement of outstanding issues and closeout of demonstration project grant agreements relating to the Union City HS demonstration project. She said that the Board's vote on these matters would be taken upon its return to Open Session.

Thereafter, upon motion by the Chairman and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, the Board returned to Open Session.

Mr. Luckie said that, following discussion in Executive Session, the School Review Committee recommends that the Board approve management's recommendation for a comprehensive settlement of all claims asserted by Hall Construction Co. Inc. relating to the Keansburg Joseph C. Caruso ES and Paterson School No. 16 projects. Upon motion duly made by Mr. Vargas and seconded by Ms. Sullivan, the Board approved the Committee's recommendation in this matter with its unanimous vote in favor of ***Resolution A1***.

Next, Mr. Luckie said that the Committee recommends that the Board approve a recommendation for settlement of outstanding issues and closeout of demonstration project grant agreements relating to the Union City HS demonstration project. Upon motion duly made by Mr. Vagas and seconded by Mr. Kanef, the Board approved the Committee's recommendation in this matter with its unanimous vote in favor of ***Resolution A2***.

Adjournment

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its September 5, 2018 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—4a./4b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the September 5, 2018 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on September 6, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's September 5, 2018 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: November 7, 2018

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S
REPORT)**

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE
(CHAIRMAN'S REPORT)**

**CONSTRUCTION CONTRACT AWARD, DESIGN CONTRACT AMENDMENT NO. 6
AND REVISION TO PRELIMINARY PROJECT CHARTER - ORANGE PUBLIC
SCHOOL DISTRICT - CLEVELAND STREET ELEMENTARY SCHOOL - CAPITAL
PLAN ADDITION & RENOVATION PROJECT**



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
 Director, Procurement

Robert Ryan
 Program Director, Construction Operations

RE: District: Orange
 School: Cleveland Street Elementary School
 Project: Capital Plan Addition & Renovation Project

Action #1 Construction Contract Award Recommendation
 Construction Description: Abatement and Selective Demolition
 Contract No.: ES-0043-N02
 CCE: \$950,204.00
 Advertised CCE Range: \$750,000 to \$1,000,000
 Construction Award: \$983,369.50
 CM: NJSDA Self-Managed

Action #2 Design Contract Amendment
 Design Consultant: LAN Associates, Engineering, Planning,
 Architecture, Inc.
 Contract No. ES-0043-A01
 Amendment No. 6
 Amount: \$246,800.00
 Reason: Increase the Allowance for Hazardous Materials
 Investigation and Abatement Oversight
 Contract Status: TBD% Paid to Date against the Current Design
 Contract Value

Action #3 Revision to Preliminary Project Charter

DATE: November 7, 2018

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of three related actions intended to prepare the existing Cleveland Street Elementary School (OCES) in the Orange Public School District for needed Addition & Renovation work. Before the NJSDA engages a contractor to perform the necessary Addition & Renovation scope, we are engaging the services of a contractor to perform selective demolition and hazardous materials abatement work and, in so doing, minimize the potential for unforeseen conditions that could create a schedule impact during the addition and renovation activities to follow.

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 Contract No. ES-0043
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This project advancement plan is the basis for the following three related actions now recommended:

1. The award of a construction contract for Abatement and Selective Demolition;
2. The approval of an amendment to the Design Consultant contract to increase the Allowance for Oversight of Hazardous Materials Investigation and Abatement; and
3. The approval of Revised Preliminary Project Charter to include dollar values for actions 1 and 2, above, as well as appropriate contingency funding.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000, for the approval of the Revised Preliminary Project Charter, and for an amendment valued in excess of \$100,000 or 10% of the contract value.

BACKGROUND

Built in 1898, the OCES is a 38,750 square foot facility currently educating 306 students in Grades Kindergarten through 7. The NJSDA expects to advertise for construction services in the 4th quarter of 2018 to engage a contractor for the Addition and Renovation scope that will:

- Include renovations to address facility conditions deficiencies;
- Provide an 11,550 square foot addition to address overcrowding at the elementary school grade level (The project also included the acquisition of adjoining properties, completed in January 2016, necessary to support the construction of the addition to the facility); and
- Allow for a change in grade alignment to Pre-K to Grade 6 consistent with the District's approved Long Range Facilities Plan (LRFP).

The Addition and Renovation work is forecasted for completion in 2021. In the interim, the OCES students will be educated in a NJSDA-leased facility.

The actions discussed below – all of which relate to Early Site Work at the existing school - represent a project approach intended to best support delivery of the Addition and Renovation work consistent with schedule and budget expectations.

ACTION #1 ABATEMENT AND DEMOLITION CONSTRUCTION CONTRACT AWARD

We are recommending the award of a contract for the performance of Abatement and Selective Demolition work, in order that such work can be performed prior to the engagement of a contractor to perform the Addition and Renovation work.

The constructability review required in that second engagement is intended to identify concerns or conflicts that might impact schedule and budget, and to do so before construction initiates. The intended

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benefit of this review is to minimize schedule impacts and associated extra costs that might otherwise result from construction delays.

We believe the required constructability review will be significantly more complete and informative after the performance of abatement work, work which will allow greater access to spaces in the existing building that would otherwise be concealed and inaccessible. The schedules for completion of the abatement and selective demolition work and the start of the Addition and Renovation work have been coordinated to support the project's overall schedule requirements.

PROCUREMENT PROCESS

The abatement and selective demolition package was advertised beginning on September 10, 2018 on the NJSDA website, NJ State website, and in selected newspapers for interested firms registered as Small Business Enterprises to participate in the bidding process.

A mandatory pre-bid conference and site visit was held on September 24, 2018.

Project Rating Proposals were received from bidders by October 3, 2018. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, six (6) bidders received a Project Rating Limit.

Price Proposals were received on October 23, 2018. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that three (3) bidders were responsive. The results of the review are listed below:

Contractor	Bid Amount	Comments
Bismark Construction Corporation	\$ 795,159.30	Non-responsive bidder. Bid rejected.
Two Brothers Contracting, Inc.	\$ 983,369.50	Qualified and responsive bidder.
Site Enterprises, Inc.	\$ 997,769.50	Qualified and responsive bidder.
USA Environmental Management, Inc.	\$1,177,695.00	Qualified and responsive bidder.
Tricon Enterprises, Inc.	\$1,699,000.00	Non-responsive bidder. Bid rejected.

The responsive low bidder was Two Brothers Contracting, Inc. (Two Brothers)¹.

The bid submitted by Two Brothers was greater than the CCE. In order to understand the differential between the CCE and the bid price and to ensure the contractor's price proposal was inclusive of all scope elements, a conference was conducted on October 25, 2018 with Two Brothers and staff from Procurement, Program Operations and Contract Management to review the bid. The discussion verified

¹ Two Brothers listed the following subcontractors for the required trades in its Price Proposal: Two Brothers Contracting, Inc. (Demolition and Asbestos Removal/Treatment), Galdi Mechanicals Corporation (Plumbing) and N. Carty and Sons Contracting Corporation (Electrical).

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that Two Brothers had included all work per the scope of the project and identified variances of 3.5% or less between the NJSDA's CCE and Two Brothers' price proposal. At the time of review, it was determined that the price proposal was within an appropriate range and any difference is based upon the bidder's recognition that the complexity of the scope required additional labor.

The Program Operations Director and the Financial Operations Director recommend award of the project to Two Brothers Contracting, Inc.

ACTION #2 DESIGN CONTRACT AMENDMENT

We are seeking approval to increase the value of the Allowance in the Design Consultant Contract for Oversight of Hazardous Materials Investigation and Abatement, to perform the required Third Party Monitoring of the additional hazardous materials investigation and abatement oversight.

The Authority's Design Consultant Services agreement with LAN includes Pre-Design, Design and Construction Administration Phase Services. At the initiation of Design Phase Services, an allowance of \$50,000 was established for Third Party Monitoring Services for sampling and testing, and to provide Asbestos Containing Material (ACM) Abatement Oversight.

During the Design phase, LAN and its environmental subconsultant AHERA performed additional hazardous materials sampling of the building, resulting in the discovery of additional ACM.

The Third Party Monitoring allowance sum that had been established in LAN's contract has been partially utilized, with a remaining balance of \$11,200. The increased scope of hazardous material abatement and selective demolition has resulted in the need for an increase to the Third Party Monitoring Services allowance.

Additionally the recommended amendment shall provide for funding to address any additional hazardous materials investigation and abatement oversight necessary for the remainder of the project.

Utilization of the allowance shall be on a time and material not-to-exceed basis for the actual sampling, testing and abatement oversight services as approved by the NJSDA. The values were established based on the testing protocol and proposals submitted by LAN and reviewed by NJSDA staff. The NJSDA will review documentation, including laboratory reports, for the purpose of validating allowance utilization.

SUMMARY OF CHANGE

This amendment is to increase the Third Party Monitoring Services allowance in order to provide for the sampling, testing and third party monitoring associated with hazardous material abatement, selective demolition and construction activities taking place as required in the existing building.

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1) Original Allowance	\$	50,000.00
2) for Hazardous Materials Investigation and Abatement Oversight.	\$	<u>246,800.00</u>
Revised Allowance Value	\$	296,800.00

All documents supporting this amendment have been reviewed by the associated project team members as well as the Program Director, Deputy Director and the NJSDA Contract Management Division for adherence to current NJSDA policy and procedure. All reviewing NJSDA staff members have determined that the amendment is justified and that the amount is reasonable and appropriate. With the advice of the Division of Chief Counsel, the amendment is recommended for Board consideration.

CALCULATIONS

a. Original Contract Amount (Pre-design, Design, Construction Administration including allowances)	\$	1,820,017
b. Amendments to Date (excluding proposed Amendment)	\$	(87,965)
c. Proposed Amendment Amount	\$	246,800
d. Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	\$	158,835
e. Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))		9%
f. Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	1,978,852

ACTION #3 REVISION TO PRELIMINARY PROJECT CHARTER

As detailed in the attached Revised Preliminary Project Charter, the estimated cost of \$25.2 million for the project is inclusive of all prior expenditures including Predesign and Design Services performed, as well as estimated future costs necessary for advancement of the current project scope and NJSDA staff costs. The budget has been updated to reflect the following:

1. The separate abatement and selective demolition contract; and
2. An increase to the Third Party Monitoring Allowance.

The construction budget is based upon the revised construction cost estimate provided by LAN. The Revised Preliminary Project Charter represents an increase of \$720,400 from the Preliminary Project Charter approved by the Members in March 2017 due to increased scope of selective demolition and abatement and related design costs for oversight and monitoring. The award of a Contractor for general construction services for the OCES Addition Renovation Project is forecasted for February, 2019. At that time we will seek approval of the Members of the Authority for the Final Project Charter.

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RECOMMENDATION

The Members of the Authority are requested to approve the following:

1. The award of a contract to Two Brothers Contracting, Inc. for Contract No. ES-0043-N02 in the amount of \$983,369.50. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.
2. The approval of Amendment No. 6 in the amount of \$246,800.00 for the increase to the Third Party Monitoring Allowance for Hazardous Materials Investigation and Abatement Oversight; and
3. The approval of the attached Revised Preliminary Project Charter representing the project budget inclusive of dollar values for the award of the Abatement and Selective Demolition contract and additional Third Party Monitoring Services.

/s/ Sean Murphy
Sean Murphy, Director, Procurement

/s/ Robert Ryan
Robert Ryan, Program Director, Construction Operations

Reviewed and Recommended by: Andrew Yosha, Chief Operating Officer
Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer
Reviewed and Recommended by: Manuel Da Silva, Vice President, Construction Operations
Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations
Reviewed and Recommended by: Robert Carney, Financial Operations Director
Reviewed and Recommended by: Steve Wendling, Deputy Program Director, Construction Operations
Reviewed and Recommended by: Mirna Quintana, Program Officer, Construction Operations
Prepared and Recommended by: Katherine Gallo, Deputy Program Director, Construction Operations

New Jersey Schools Development Authority Project Charter - Summary

Charter Date

11/07/18

**Supersedes
Charter Dated**

03/01/17

Region: Northern
District: Orange
Project Name: Cleveland Street Elementary School
School Type: Elementary School
DOE # / Project #: 3880-070-01-0969
Project Type (New/Add/Reno): Add/Reno
Project Location: 355 Cleveland Street Orange, NJ

Number of Students: 306
Land Acquisition Required? Yes No
Temporary Space Required? Yes No

Funding Source

2012 Capital Plan

Funding Allocated

\$24,469,592

Project Budget: \$ 25,189,992
Anticipated Substantial Completion Date: TBD
Anticipated School Occupancy Date: TBD

Project Team Leader: Robert Ryan
Project Initiation Date: 08/05/15
SDA Board - Project Charter Approval Date: 11/07/18

District Local Share

\$0.00

Charter Version and Date		Project Summary
<input type="checkbox"/> Planning	08/03/16	Addition and Renovations to the existing Cleveland Street ES to address facility conditions deficiencies and overcrowding at the elementary school grade levels to educate 300 students in grades Pre-K to 6. Project is comprised of 11,550 GSF addition and 41,400 GSF of renovations necessary to accommodate the elementary school educational program.
<input checked="" type="checkbox"/> Preliminary	03/01/17	
<input type="checkbox"/> Final		
Revision # and Date		Purpose for Advancement of Current/Revised Project Charter
<input checked="" type="checkbox"/> One	11/07/18	The Revised Preliminary Project Charter is being advanced to incorporate costs for design and construction related to the advancement of abatement and demolition separate from the addition and renovation project.
<input type="checkbox"/> Two		
<input type="checkbox"/> Three		
		District Project Goals
<input type="checkbox"/> Four		The project, when advanced in conjunction with the Orange HS project, will serve to address current overcrowding at the elementary school grade level and facility conditions deficiencies.
<input type="checkbox"/> Five		
<input type="checkbox"/> Six		

Recommendation

Program Director - Program Operations _____ Date _____
 Robert Ryan

Managing Director - Prog Ops & Planning _____ Date _____
 Gregory Voronov

Vice President - Construction Operations _____ Date _____
 Manuel Da Silva

Chief Operating Officer _____ Date _____
 Andrew Yosha

Approval

Chief Executive Officer _____ Date _____
 Lizette Delgado Polanco

7

**New Jersey Schools Development Authority
Project Charter - Milestones & Delivery Method**

Charter Date
11/07/18

District / Project Name:	Orange / Cleveland Street Elementary School
DOE # / Project #:	3880-070-01-0969

Project Milestones	Date
School Occupancy Date	TBD

DELIVERY METHOD	Design/Bid/Build
------------------------	-------------------------

<u>Real Estate Services</u>	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Feasibility	10/30/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12/18/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>
EO215 Requirements						
Site Acquisition	Complete		<input checked="" type="checkbox"/>	Complete		<input checked="" type="checkbox"/>
Relocation	Complete		<input checked="" type="checkbox"/>	Complete		<input checked="" type="checkbox"/>
Demolition	03/15/17		<input checked="" type="checkbox"/>	01/31/18		<input checked="" type="checkbox"/>
Remediation	03/15/17		<input checked="" type="checkbox"/>	01/31/18		<input checked="" type="checkbox"/>
Deed Restriction Required?	N/A	Date				
District Notified?	N/A		<input type="checkbox"/>	<input type="checkbox"/>		
Classification Exception Area?	N/A					
District Notified?	N/A		<input type="checkbox"/>	<input type="checkbox"/>		

Special Considerations

<u>Design:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>		<u>Est.</u>	<u>Act.</u>
Design Start (NTP)	09/03/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Design Restart (if applicable)	N/A					
	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Program Concept Phase	09/03/15		<input checked="" type="checkbox"/>	08/03/16		<input checked="" type="checkbox"/>
Schematic Design Phase	08/30/16		<input checked="" type="checkbox"/>	02/14/17		<input checked="" type="checkbox"/>
Design Development Phase	02/02/17		<input checked="" type="checkbox"/>	09/12/17		<input checked="" type="checkbox"/>
Construction Documents Phase	09/12/17		<input checked="" type="checkbox"/>	10/31/18	<input checked="" type="checkbox"/>	
DCA Review	03/09/18		<input checked="" type="checkbox"/>	10/31/18	<input checked="" type="checkbox"/>	
Bid and Award	10/10/18	<input checked="" type="checkbox"/>		03/21/19	<input checked="" type="checkbox"/>	

Special Considerations

<u>Construction:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>
Construction Start (NTP)	TBD		
Substantial Completion (TCO)	TBD		
School Occupancy Date	TBD		
Title Transfer	TBD		
Final Completion (C of O)	TBD		
Post Occupancy Walk Through	TBD		
Project Close-Out	TBD		

Special Considerations

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		11/07/18
District / Project Name: Orange / Cleveland Street Elementary School		
DOE # / Project #: 3880-070-01-0969		
2012 Capital Plan Funding Allocation	\$	24,469,592
Special Considerations:		
<p>The project budget is inclusive of all prior expenditures including Design Services performed by LAN, costs for completed site acquisition and demolition, and the award value for the selective demolition and abatement contract to prep the building for the advancement of the addition and renovation project. The budget is also includes estimated future costs necessary for advancement of the current project scope. The budget is based upon the negotiated fees for Design Consultant Services, the reconciled construction cost estimate provided by LAN and the application of planning estimates to the current anticipated project scope.</p>		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New Addition	11,550	1.50
Renovation	41,400	
Total Gross Building Area (GSF):	52,950	
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$306.90	
Renovation Cost/GSF	\$162.33	
Construction Costs:		
Addition Costs	\$3,222,450	
Renovation Costs	\$6,109,699	
Site Costs	\$540,750	
System Upgrades	\$0	
Demolition & Abatement (ESP #2)	\$983,370	
Cost Escalation 24 months at 5 % per year	\$1,000,000	
Design Contingency	\$796,784	
Construction Contingency	\$1,010,000	
Total Construction Costs	\$13,663,053	
Pre-Development Costs:		
Consultant Services	\$307,000	
Early Site Packages	\$290,230	
Land Acquisition	\$488,035	
Relocation	\$334,079	
Property Maintenance/Carry Costs	\$131,124	
Total Pre-Development Costs	\$1,550,468	
Other Costs:		
Design		
Prior Design Services	\$793,671	
Current Design	\$2,030,800	
Project Management (SDA Staff)	\$1,684,000	
PMF/CM	\$1,335,000	
FF&E	\$850,000	
Technology	\$780,000	
Commissioning	(Included in Design Scope)	
Temporary Space	\$2,000,000	
Other Costs	\$503,000	
Total Other Costs	\$9,976,471	
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources	\$0	
Total Project Budget	\$25,189,992	
Funding from Prior Allocation	\$1,124,071	
Funding from 2012 Capital Plan	\$24,065,921	

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

11/07/18

District / Project Name: Orange / Cleveland Street Elementary School
DOE # / Project #: 3880-070-01-0969

Project Budget:

	Preliminary Project Charter 3/1/17	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	1.50	1.50	
Gross Building Area (GSF):			
New	11,550	11,550	0
Addition			
Renovation	41,400	41,400	0
Total Gross Area (GSF):	52,950	52,950	0
Construction Costs			
Addition Costs	\$3,222,450	\$3,222,450	\$0
Renovation Costs	\$6,409,699	\$6,109,699	\$300,000
Site Costs	\$540,750	\$540,750	\$0
System Upgrades	\$0	\$0	\$0
Selective Demolition & Abatement (ESP #2)	\$0	\$983,370	(\$983,370)
Cost Escalation	\$1,000,000	\$1,000,000	\$0
Design Contingency	\$796,784	\$796,784	\$0
Construction Contingency	\$1,010,000	\$1,010,000	\$0
Total Construction Costs	\$12,979,683	\$13,663,053	(\$683,370)
Pre-Development Costs:			
Consultant Services	\$307,000	\$307,000	\$0
Early Site Packages (Demolition/Remediation)	\$500,000	\$290,230	\$209,770
Land Acquisition	\$488,035	\$488,035	\$0
Relocation	\$334,079	\$334,079	\$0
Property Maintenance/Carry Costs	\$131,124	\$131,124	\$0
Total Pre-Development Costs	\$1,760,238	\$1,550,468	\$209,770
Other Costs:			
Design			
Prior Design Services	\$793,671	\$793,671	\$0
Current Design	\$1,784,000	\$2,030,800	(\$246,800)
Project Management (SDA Staff)	\$1,684,000	\$1,684,000	\$0
PMF/CM	\$1,335,000	\$1,335,000	\$0
FF&E	\$850,000	\$850,000	\$0
Technology	\$780,000	\$780,000	\$0
Commissioning	(Included in Design Scope)	(Included in Design Scope)	\$0
Temporary Space	\$2,000,000	\$2,000,000	\$0
Other Costs	\$503,000	\$503,000	\$0
Total Other Costs	\$9,729,671	\$9,976,471	(\$246,800)
Other Funding Sources			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds	\$0	\$0	\$0
Total Other Funding Sources	\$0	\$0	\$0
Total Project Budget	\$24,469,592	\$25,189,992	(\$720,400)
Funding from Prior Allocation	\$1,124,071	\$1,124,071	\$0
Funding from 2012 Capital Plan	\$23,345,521	\$24,065,921	(\$720,400)

Budget Variance Analysis:

The budget is based upon the revised project delivery plan which includes advancement of demolition and abatement work prior to advancement of the addition and renovation project. The budget increase is due to increased scope of work of selective demolition to include removal of ceilings in the existing building and increased design services for demolition and abatement oversight and monitoring.

Schedule Variance Analysis:

Resolution 7a.

Construction Award and Revised Preliminary Project Charter and Amendment No. 6, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.

Construction Contract Award Recommendation

Construction Description: Abatement and Selective Demolition
 Contract No: ES-0043-N02
 CCE: \$950,204.00
 Advertised CCE Range: \$750,000 TO \$1,000,000
 Construction Award: \$983,369.50
 CM: NJSDA Self-Managed

Design Contract Amendment

Design Consultant: LAN Associates, Engineering, Planning, Architecture, Inc.
 Contract: ES-0043-A01
 Amendment No.: 6
 Amount: \$246,800.00
 Reason: Increase the Allowance for Hazardous Materials Investigation and Abatement Oversight
 Contract Status: TBD% Paid to Date against the Current Design Contract Value

Revision to Preliminary Project Charter

Orange Public School District – Cleveland Street Elementary School – Capital Plan Addition & Renovation Project

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve the award of construction contracts greater than \$500,000; and

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve contract amendments in an amount exceeding \$100,000 or 10% of the contract value and revisions to preliminary project charters; and

WHEREAS, the Orange Cleveland Street Elementary School (OCES) is a 38,750 square foot facility currently educating 306 students in Grades Kindergarten through 7; and

WHEREAS, in late 2018, SDA expects to advertise for construction services to engage a contractor for an OCES addition and renovation scope that will address facility conditions deficiencies and overcrowding at the elementary school grade level; and facilitate a change in grade alignment to Pre-K to Grade 6 consistent with the District’s approved Long Range Facilities Plan (LRFP); and

WHEREAS, this project advancement plan is the basis for three related actions management is recommending for Board approval; and

WHEREAS, the actions recommended for Board approval– all of which relate to early site work at the existing OCES - represent a project approach intended to minimize unforeseen conditions and best support delivery of the addition and renovation work consistent with schedule and budget expectations; and.

WHEREAS, specifically, management is recommending that the Board approve the award of a construction contract for abatement and selective demolition; an amendment to the project's design consultant contract to increase the allowance for oversight of hazardous materials investigation and abatement; and a revised preliminary project charter to include dollar values for the construction contract and amendment as well as appropriate contingency funding; and

WHEREAS, the addition and renovation work for the OCES project is forecasted for completion in 2021, with OCES students to be educated in a SDA-leased facility in the interim; and

WHEREAS, the details relative to the process followed procurement of abatement and demolition services are set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, upon completion of the procurement process, the program operations director and the contract management director recommend award of the project in the amount of \$983,369.50 Two Brothers Contracting, Inc. (Two Brothers); and

WHEREAS, at the time of review, Two Brothers confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

WHEREAS, management recommends Board approval of an amendment to the project design consultant contract in the amount of \$246,800.00 for the increase to the third party monitoring allowance for hazardous materials investigation and abatement oversight; and

WHEREAS, this amendment exceeds \$100,000 and 10% of the contract value necessitating Board approval; and

WHEREAS, the revised preliminary project charter representing the project budget inclusive of dollar values for the award of the abatement and selective demolition contract and monitoring services is attached for Board review; and

WHEREAS, a description of the specific revisions to the preliminary project charter recommended for Board approval is provided in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve:

1. The award of a contract to Two Brothers Contracting, Inc. (Contract No. ES-0043-N02) in the amount of \$983,369.50.
2. Amendment No. 6 in the amount of \$246,800 for the increase to the third party monitoring allowance for hazardous materials investigation and abatement oversight; and
3. The approval of the attached revised preliminary project charter representing the project budget inclusive of dollar values for the award of the abatement and selective demolition contract and third party monitoring services.

BE IT FURTHER RESOLVED, that prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Contractor Award and Revised Preliminary Project Charter, (ES-0043-N02), Abatement and Selective Demolition and Contract Amendment No. 6, Increase to Third Party Monitoring Allowance for Hazardous Materials Investigation and Abatement Oversight, Cleveland Street Elementary School, Orange Public School District, dated November 7, 2018

Dated: November 7, 2018

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: November 7, 2018

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 10/23/18

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

8



2011 & 2012 Portfolio Projects Activities Summary

as of 10/23/18

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Revised Planning Charter approved Aug. 2017 Board.	1 QTR 19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018 (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 10/23/18

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	George Washington Carver ES	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$35.4	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	New ES @ Leonard Place	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	Award for D-B approved Jan. 2018 Board. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Preliminary Charter approved Jun. 2016 Board.	4 QTR 18
Perth Amboy	Seaman Avenue ES	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	\$56.9	Kit of Parts/ Design-Build	ESP ROA approved Aug. 2018 Board.	5/23/18 3 QTR 19
Union City	New Grade 7 to 9 School	7-9	756	840	\$64.2	Kit of Parts/ Design-Build	Preliminary Charter approved Mar. 2017 Board.	TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 10/23/18

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.7	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Substitution of Demarest ES approved Jul. 2017 Board. Procurement for Pre-Design Services Underway.	TBD
Orange	Cleveland St. ES	PK-6	306	336	\$24.3	Design-Bid-Build	ESP Advertisement 9/10/18. Bids due 10/23/18.	9/10/18 4 QTR 18
Orange	High School	9-12	1,440	1,694	\$46.2	Design-Bid-Build	Advertisement for GC 10/12/18, Pre-bid scheduled for 10/29/18. Proposals due 1/3/19.	10/12/18
Trenton	Central HS	9-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved Mar. 2016 Board. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE -** Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 10/15/2018

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Design-Build Design Phase	2Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	East Orange	New GW Carver ES	New Construction	Construction	4Q 2019	On-target	1Q 2020	On-target	\$ 41,179,670
3	Harrison	New Elementary School	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 36,115,640
4	Irvington	New Madison Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 38,589,795
5	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
6	Passaic City	New ES at Leonard Place	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 55,884,039
7	Passaic City	New Dayton Avenue Educational Campus	New Construction	Design-Build Design Phase	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
8	Perth Amboy	New Seaman Ave ES	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
9	Pemberton	New Denbo ES	New Construction	Construction	2Q 2020	On-target	Sep-20	On-target	\$ 58,703,414
10	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000



**Active Project Status Report
Status as of 10/15/2018**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	Cramer ES	Structural Repairs - Complete Window Replacement - On-Going	GC TO w/ Design	3Q 2018	Achieved	4Q 2018	On-Target	\$ 3,854,429
2	Newark	Marin School	HVAC Repairs	GC TO w/ Design	4Q 2018	On-Target	4Q 2018	On-Target	\$ 204,000
3	Paterson	New Roberto Clemente	HVAC & Corrective Work	GC TO w/ Design	1Q 2019	On-Target	2Q 2019	On-Target	\$ 2,528,884
4	Plainfield	Plainfield High School	Structural Repairs - Stairs	GC TO w/ Design	3Q 2019	On-Target	4Q 2019	On-Target	\$ 1,202,774

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority
From: /s/ Ayisha Cooper, Research Specialist
Date: November 7, 2018
Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.



SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of October 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Project Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Project Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village Academy	Project Transferred	02/25/13	
Cumberland					
2009	0997-030-02-0926	Cumberland Regional High School	Project Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Project Transferred	12/01/09	Open contract(s)
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Project Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
Garfield					
2007	1700-N01-02-0114	Garfield Middle School	Project Transferred	06/25/09	Open contract(s) - Legal matter pending
2018	1700-205-03-0315	James Madison Elementary School #10			
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
Harrison					
2007	2060-X01-01-0832	New Harrison High School	Project Transferred	10/23/12	Open contract(s)

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of October 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Project Transferred	12/07/12	Open contract(s) - Legal matter pending
New Brunswick					
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Project Transferred	08/19/11	Open contract(s)
2018	3530-123-03-1034	Paul Robeson Community Elementary School			
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Project Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente Elementary School	Project Transferred	04/12/13	Needed repairs being addressed
2016	4010-N09-04-00HP	New Public School #16	Project Transferred	07/31/17	Open Contract(s)
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)	Project Transferred	03/15/18	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
Phillipsburg					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Project Transferred	12/01/08	Open contract(s)
Union City					
2009	5240-X07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Project Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Project Transferred	02/24/15	Open contract(s) - Legal matter pending

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of October 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabater Elementary School - Demonstration Project	Project Transferred	05/06/11	Open contract(s)
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Project Transferred	01/29/14	Open contract(s) - Legal matter pending
2017	5670-100-12-0AEE	Harry L. Bain E.S.			
Capital and Demonstration Projects Totals					
Total Capital and Demonstration			151		
Closed Capital and Demonstration Projects			102		
Capital and Demonstration Projects Not Closed			49		
Capital and Demonstration Projects Not Closed, Project Transferred			33		
			Legal Matter	12	
			Pending Audit	1	
			Miscellaneous	36	
Emergent Projects					
Camden					
	0680-170-12-0ACF	Cramer Elementary School			
Irvington					
	2330-090-12-0ACT	Chancellor Avenue Elementary School	Project Transferred	3/20/2018	Open contract(s)
Paterson					
	4010-N02-12-0ABX	Roberto Clemente ES			
Salem					
	4630-090-17-0AEQ	Salem Middle School			
Trenton					
	5210-080-12-0ABZ	Hedgepeth-Williams School	Project Transferred	03/01/18	Open contract(s)
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			73		
Emergent Projects Closed			67		
Emergent Projects Not Closed			6		
Emergent Projects Not Closed but Transferred			2		
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			394		
# of Open Contracts			5		

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of October 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: November 7, 2018

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to September 30, 2018

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$19,180,848	\$19,100,848	\$80,000	99.6%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement. 3. Unforeseen HVAC corrective work	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	90%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	The project has received a Certificate of Occupancy and achieved a September 2018 occupancy by the school district.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendment



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: August/September 2018

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: August/September 2018

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
No Activity During the Reporting Period							

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: November 7, 2018

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period September 1 through September 30, 2018.

Noteworthy Items during the reporting period:

- Execution of two contracts for construction:
 - Camden High School – Design-Build Contract – Ernest Bock & Sons - \$99,585,000
 - Plainfield High School – Stair Replacement Emergent Project – Catcord Construction - \$897,774

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period September 1 through September 30, 2018.

Noteworthy Items during the reporting period:

- Execution of 6 Construction Services Change Orders totaling \$235k, of the 6 executed change orders one required board approval totaling \$720,000 for the settlement of outstanding claims regarding the Keansburg New Caruso ES.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 9/1/2018 through: 9/30/2018

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Camden City	Camden H.S.	New	DB	CA-0022-B01	Ernest Bock & Sons, Inc.		\$99,585,000	9/26/2018	-	\$93,630,000
Plainfield	Plainfield H.S.	Reno	Construction	EP-0107-C01	Catcord Construction Co., Inc.	S	\$897,774	9/10/2018	-	
Contractor										
Part 2. Construction Services										
							\$100,482,774			
							Total Contract Award			Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined							\$100,482,774			2

8

** Contracts less than \$10,000 are not displayed

Project Types Legend

- HS Health & Safety
- New New Constuction
- Add Addition
- RenoAdd Addition & Renovation
- Reno Renovation

Contract Types Legend

- Aquisition Property Acquisition Related Costs
- Appraisal Appraisal, Appraisal Review, NRE
- Construction Construction
- Design Design or Site Investigation
- DB Design-Build
- E-Rate E-Rate
- FFE Furniture, Fixtures, and Equipment
- General General Program Cost
- Legal Legal
- Material Material Supply
- ProjectMgmt Project Management Firm
- PreDevelopment Predevelopment or Demolition
- Relocation Relocation Services
- SiteInvstgtn Site Investigation
- Testing Testing
- Title Title Services
- Utilities Utilities Services

MWSBE CERTIFICATIONS

- M = Minority Business Enterprise
- W = Women Business Enterprise
- S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 9/1/2018 through: 9/30/2018

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
Construction Services														
Contractor														
Camden City	Camden H.S.	CA-0022-N01	9/26/2017	1	USA Environmental Management, Inc.	9/14/2018	\$6,682,000	\$0	\$2,963			\$6,684,963	0.04%	
Keansburg Borough	New Caruso E.S.	ET-0061-B01	1/30/2014	4	Hall Construction Co., Inc.	9/28/2018	\$34,333,000	(\$101,606)	(\$34,400)			\$34,196,994	-0.39%	
Keansburg Borough	New Caruso E.S.	ET-0061-B01	1/30/2014	5	Hall Construction Co., Inc.	9/28/2018	\$34,333,000	(\$136,006)	(\$300,000)			\$33,896,994	-1.26%	
Keansburg Borough	New Caruso E.S.	ET-0061-B01	1/30/2014	6	Hall Construction Co., Inc.	9/28/2018	\$34,333,000	(\$436,006)	\$720,000	Y	9/5/2018	\$34,616,994	0.82%	
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	1/2/2018	1	Terminal Construction Corp.	9/20/2018	\$163,560,000	\$0	\$5,733			\$163,565,733	0.00%	
Pemberton Township	Alexander Denbo E.S.	WT-0023-N01	6/12/2017	5	Tricon Enterprises, Inc.	9/14/2018	\$1,299,900	\$330,689	(\$159,524)			\$1,471,065	13.16%	
Contractor														
Construction Services														
									\$234,772					
										Total Change Order Summary		Total Change Orders		
										\$234,772		6		
Grand Totals														

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Aaron Goss /s/ Aaron Goss
Director SMWBE Initiative & Diversity Management Division
Office of the Chief Of Staff

DATE: November 7, 2018

SUBJECT: Contractor and Workforce Compliance Monthly Update for August 2018

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through August 31, 2018 was \$195,142,414. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$145,026,378 (including minorities and women). This represents 74.32% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 133,936,847	68.64%
Small/ Minority Business Enterprises	\$ 3,700,000	1.90%
Small/Women Business Enterprises	\$ 7,389,531	3.79%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 145,026,378	74.32%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 November 7, 2018
 Page 2 of 4

Ethnic Breakdown

Through the month of August 31, 2018 the total SBE contracts awarded with minority participation was 0%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ -0-	0.00%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ -0-	0.00%

WORKFORCE COMPLIANCE MONITORING

For the month of August 2018, there was a contractor workforce of 774 on SDA projects. This represents a total of 64,997 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	91	8,314	12.79%
Hispanic	132	9,537	14.67%
American Indian	2	152	0.23%
Asian	1	156	0.24%
Total Minority Participation	226	18,159	27.94%
Total Non-Minority Participation	548	46,838	72.06%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 November 7, 2018
 Page 3 of 4

There was a contractor workforce of 584,703 total workforce hours and 7,155 total female workforce hours on SDA projects for the period of January 1, 2018 through August 31, 2018. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	584,703	100.00%
*Total Local County Workforce Hours	66,631	11.40%
Total Local County Non-Minority Workforce Hours	32,834	5.62%
Total Local County Female Workforce Hours	492	0.08%
Total Local County Minority Workforce Hours	33,797	5.78%
**Local County Workforce Hours by Ethnicity:		
Black	23,194	3.97%
Hispanic	10,435	1.79%
American Indian	168	0.03%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 November 7, 2018
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2018 through August 31, 2018.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
East Orange, George W Carver ES	9,141	2,846	31.13%	773	8.45%
Garfield, James Madison ES	32,300	5,277	16.34%	0	0.00%
Harrison, ES	3,692	590	15.98%	0	0.00%
Irvington, Madison Avenue ES	40,045	15,924	39.77%	5,837	14.58%
Millville, HS	10,122	1,953	19.29%	1,663	16.43%
New Brunswick, Paul Robeson School	10,676	1,604	15.02%	48	0.45%
Newark, South Street ES	69,988	26,018	37.17%	7,415	10.59%
Passaic, Leonard Place ES	58,619	13,530	23.08%	9,762	16.65%
Pemberton, Denbo-Crichton ES	1,565	370	23.64%	362	23.13%
Perth Amboy, Seaman Avenue ES	61,894	11,478	18.54%	9,795	15.82%
Trenton, Central HS	240,542	65,162	27.09%	26,020	10.82%
Vineland, Lincoln Avenue MS	30,612	2,248	7.34%	0	0.00%
Emergent Projects	15,507	7,110	45.85%	5,448	35.13%

Prepared by: Charlotte Brooks
 Zaida Olszak

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: November 7, 2018

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of September 2018. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 6 grants impacting 4 districts were closed out during the reporting period representing \$65.9M in total project costs and state share of \$22.4M.
- Since inception, over \$2.8B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 September 2018

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	6	524	514	162
Number of Grant Projects	12	5,410	4,755	655
Total Project Cost Estimate	\$ 8,584,331	\$ 8,962,155,693	\$ 8,303,446,960	\$ 658,708,733
Grant Amount	\$ 3,620,087	\$ 3,016,379,475	\$ 2,724,848,357	\$ 291,531,118
Amount Disbursed	N/A	\$ 2,834,940,268	\$ 2,724,848,357	\$ 110,091,911

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 78,636,471
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	4
Number of Grant Projects	-	6
Total Project Cost Estimate	\$ -	\$ 65,924,107
Grant Amount	\$ -	\$ 22,388,281
Amount Disbursed	NA	\$ 22,388,281

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

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**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT
EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE (*no activity*)**

COMMUNICATIONS MONTHLY REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5325

MEMORANDUM

TO: Members of the Authority
FROM: /s/ Tony Bianchini, Director of Communications
DATE: November 7, 2018
SUBJECT: Monthly Communications Report

New Communications Department Hires

Since the last Board meeting, we have hired two new professionals for the Communications Department: 1) Tony Bianchini – Director of Communications; Elizabeth LeVaca – Deputy Director of Communications and Marketing.

Communications plan and assessment

The Communications Department developed a 2018-2019 strategic communications plan and assessment. This document will provide an assessment of past communications efforts and discuss future communications/marketing/advertising tactics we will use to promote school projects, our professionals and our contractors.

New Logo and Tagline

The Communications Department has developed a new tagline for the SDA: Building Tomorrow's Schools Today. This tagline will be used in all of our communications/marketing campaigns. We are also developing a plan to open a contest in the four schools that SDA opened this school year (Vineland, Paul Robeson, South Street and James Madison) for students to submit suggestions for a new SDA logo. The top 3 will be selected and given to the Governor's office for approval/selection. The SDA Communications Team would then design a professional logo of the selected theme.

Launch of social media accounts

This past month, the SDA has launched social media accounts across all platforms. You'll now be able to read about SDA news, events, projects and contractors on a variety of Social Media platforms. Please follow us on: Facebook, Twitter, Instagram and Snapchat: @NewJerseySDA; and on LinkedIn: Search New Jersey Schools Development Authority

Current Statistics (as of October 30)

- Facebook = 51 followers
- Twitter = 155
- Instagram = 175
- LinkedIn = 382
- Snapchat = 34

Communications Report
November 7, 2018
Page 2 of 3

Camden Cramer Elementary Emergent Photo opportunity, Camden

On Wednesday, September 26th, SDA held a photo opportunity with Camden Mayor Frank Moran and Camden school district officials at the near completed emergent project at Cramer Elementary School in Camden. This \$1.8 million project replaced approximately 300 windows at the school that were broken and leaky. After the photo opportunity, we joined the Mayor and Superintendent at the site of the new Camden High School. This event was covered in the Camden Courier Post.



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South Street Elementary Ribbon Cutting, Newark

On Monday, October 1st, SDA joined Newark Mayor Ras Baraka, State Senator Teresa Ruiz, State Assemblywoman Eliana Pintor-Marin, State Assemblywoman Shanique Speight and Newark schools officials at a ribbon cutting ceremony at the new South Street Elementary school in Newark. The new, 103,000 square-foot facility can accommodate up to 657 students from Pre-K to 8th Grade. Two local newspapers wrote articles about it (TapInto.net and Newark Patch) and News 12 New Jersey Fios1NJ attended the ribbon cutting.



Communications Report
November 7, 2018
Page 3 of 3

Denbo-Crichton School Ground Breaking, Pemberton

On Wednesday, October 10th, SDA staff joined Pemberton school district officials at a groundbreaking for the Denbo-Crichton Elementary school. The new state-of-the-art facility is 126,000 square-feet and will accommodate a maximum capacity of 930 students from Pre-K through 5th grade. It will combine the old Denbo and Crichton schools and help the Township deal with overcrowding. The Burlington County Times, Pines Barren Tribune and CBS-6 Philadelphia covered the event.



Paul Robeson Community Theme School for the Arts, New Brunswick

On Thursday, October 18th, SDA joined New Brunswick Public Schools for an open house celebration at the Paul Robeson Community Theme School for the Arts. During the open house, guests toured the new facility, heard from some of the project stakeholders and enjoyed student performances. The project delivered a 60,500 square-foot, three-story addition that provided a new multi-purpose room, 30 new classrooms, four small group instruction rooms, and two Basic Skills/ESL classrooms. The 59,400 square-foot existing school was also renovated. A fire sprinkler system was added and renovations/rearrangements were completed in the food service area, media center, nurse's office, main office and student services suite. Providing more than 400 additional seats with the school addition, the project benefits approximately 900 students overall currently in grades K through eight.

MONTHLY FINANCIAL REPORT

MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, MBA, CPA /s/
Controller

DATE: November 7, 2018

SUBJECT: Monthly Financial Report – September 2018

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department. The basic financial statements follow on pages 6 and 7.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)

For September 2018 year to date, Authority operating expenses, **\$12.4 million**, have **decreased** by **\$2.1M** when compared to the operating budget for the corresponding period. The positive variance is attributed to:

- Lower personnel expense including; salaries, benefits, temporary staffing, travel and training (the Authority is currently 41 FTEs under budget), **\$2.1M**. This variance is offset by the - lower than projected - payroll expense allocation to project expenditures, **(\$1.5M)**;
- Year to date spending reductions related to: Contract Services, **\$212K** (including Audit Fees, Project Services and DAG Fees), Facilities & General Office Expenses, **\$151K**, and Information Systems, **\$111K**.
- Timeline and scheduling differences for the replacement of the Primavera Contract Management system, **\$949K**.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)

For September 2018 year to date, Authority operating expenses, **\$12.4 million**, are **\$150K** higher as compared to the corresponding prior year.

Members of the Authority
November 7, 2018
Page 2

School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)

For September 2018 year to date, project expenditures, **\$236.3 million**, have **decreased** by **\$52.0 million** when compared to the capital spending forecast for the *corresponding period*. The positive variance is attributable to a decline in; construction-related work, **\$38.5M**, grant activities, **\$7.4M**, school furniture purchases, **\$2.3M**, property acquisitions, **\$1.8M** and payroll expense allocations, **\$1.5M**.

School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)

For September 2018 year to date, project expenditures, **\$236.3 million**, are **lower** by **\$38.0 million** when compared to the *corresponding prior year*. The decrease is primarily due to reduced spending in construction work, **\$26.9M**, grant activities, **\$15.2M**, and school furniture purchases, **\$2.5M**. These spending reductions are offset by the **\$5M** increase in project insurance, resulting in part, from the 2017 OCIP II premium audit credit for general liability and workman's compensation.

Other

Since program inception, 82% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$2B.

Attachment

New Jersey Schools Development Authority
Monthly Financial Report
September 2018
(Unaudited)

New Jersey Schools Development Authority

Overview of Financial Position

September 30, 2018

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, September 30, 2018.

► Overall **Cash and Cash Equivalents** have decreased by \$243.2 million to \$296.6 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	5,127,039
■ Miscellaneous revenue	6,269
■ Project costs	(236,292,637)
■ SDA operating expenses	(12,116,719)
■ SDA capital expenditures	(215,930)
■ Deposits (primarily district local shares)	244,142
Net Change in Cash	\$ (243,247,836)

► **Prepaid Expenses** total \$339,743 as follows:

- Prepaid insurance of \$105,967.
- Prepaid rents of \$127,577 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$77,800.
- Other prepaids of \$28,399.

► **Capital Assets** total \$581,817 (net of accumulated depreciation of \$6,954,245), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$215,930 and **Depreciation Expense** is \$157,028.

► **Accrued Liabilities** total \$127.2 million, as follows:

- Accrued project costs of \$31.1 million consisting of unpaid invoices (\$15.1 million) and retainage (\$16.0 million).
- Accrued net pension liability of \$60.1 million.
- Post-employment benefits obligation of \$26.9 million.
- Accrued OPEB payable of \$0.3 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$1.7 million (PRO liability \$3.6 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$5.0 million.
- Payroll related liabilities of \$2.0 million.
- Other accrued liabilities of \$0.1 million.

► **Deposits** total \$3.6 million, as follows:

- \$3.6 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$168.0 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation September 30, 2018

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.798 billion.
- Project expenditures for the month and year-to-date periods total \$20.1 million and \$236.3 million, respectively, as follows:

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<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 8,293,501	\$ 124,754,923	\$ 4,799,634,332
Design Services	8,967	1,654,623	414,015,129
PMF/CM Services	504,283	4,226,514	455,318,804
SDA Project Management	1,433,035	10,479,404	82,119,629
Property Acquisition, Relocation & Enviro	395,609	2,017,532	577,371,248
School Furniture, Fixtures & Equipment	2,168,498	9,730,141	164,115,127
Project Insurance	9,286	6,435,318	105,763,502
NJ State Inter-Agency Transfers	83,615	327,923	49,965,993
SDA District Grant & Funding Agreements	172,321	8,220,768	860,859,596
Regular Operating District Grant Agreements	7,043,669	63,499,243	2,845,575,100
Real-Time Project Audits	-	-	628,000
Property Management, Maintenance & Utils	17,321	294,332	17,313,664
Outside Legal & Claims Resolution Services	86,431	719,633	9,310,569
Temporary Staffing	-	1,002,125	9,355,399
Other Project Costs	471	3,210,406	58,649,642
Project Credits	-	-	(54,902,944)
Total Project Expenditures	20,217,007	236,572,885	10,395,092,790
Less: Local Share Contributions	(87,838)	(280,248)	(183,238,692)
Project Expenditures (State Share)	\$ 20,129,169	\$ 236,292,637	\$ 10,211,854,098
2018 Capital Spending Forecast	\$ 31,206,465	\$ 288,304,827	

Allocations Since Program Inception

► Program Funding & Expenditures

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,016,954,608	\$ 7,392,813,925
■ Regular Operating Districts	3,450,000,000	3,496,119,217	3,162,479,262
■ Vocational Schools	150,000,000	151,842,907	114,376,186
Total - State Share	\$ 12,500,000,000	\$ 12,664,916,732	\$ 10,669,669,373

► Percentage of Total Funding Paid to Date

■ SDA Districts	82.0%
■ Regular Operating Districts	90.5%
■ Vocational Schools	75.3%
Total - State Share	84.2%

1 Of the \$12.5 billion authorized for the school construction program, \$10,797,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$457,815,275.

New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Budget September 30, 2018

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Over/ (Under)</u>
Personnel Expenses:			
Employee Salaries	\$ 13,373,584	\$ 14,564,718	\$ (1,191,134)
Employee Benefits	5,986,356	6,634,928	(648,572)
Direct Hire Temporary Employee Costs	92,358	217,980	(125,622)
Total Employee Salaries & Benefits Costs	19,452,298	21,417,626	(1,965,328)
Less: Employee Salaries & Benefits Costs Charged to Projects	10,479,404	11,942,844	(1,463,440)
Salaries & Benefits Charged to Operating Expense	8,972,894	9,474,782	(501,888)
Temporary Staffing Services	58,952	112,500	(53,548)
Travel & Expense Reimbursements	13,071	27,116	(14,045)
Training & Professional Development	31,673	106,324	(74,651)
Total Personnel Expenses	9,076,590	9,720,722	(644,132)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	1,845,258	1,996,380	(151,122)
Information Systems	725,893	836,550	(110,657)
Professional & Other Contracted Services	200,914	413,353	(212,439)
Property & Casualty Insurance	255,232	257,247	(2,015)
SDA-Owned Automobiles	48,823	86,247	(37,424)
Communications & Outreach	459	756	(297)
Reserve for Unforeseen Events & New Initiatives	-	37,503	(37,503)
Total Operating Expenses (Non-Capital)	12,153,169	13,348,758	(1,195,589)
Capitalized Operating Expenses	215,930	1,164,497	(948,567)
Total Authority Operating Expenses	\$ 12,369,099	\$ 14,513,255	\$ (2,144,156)

2018 Annual Operating Budget

\$ 19,282,271

New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Prior Year September 30, 2018

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>2017 Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 13,373,584	\$ 13,541,346	\$ (167,762)
Employee Benefits	5,986,356	5,991,147	(4,791)
Direct Hire Temporary Employee Costs	92,358	158,325	(65,967)
Total Employee Salaries & Benefits Costs	19,452,298	19,690,818	(238,520)
Less: Employee Salaries & Benefits Costs Charged to Projects	10,479,404	10,785,974	(306,570)
Salaries & Benefits Charged to Operating Expense	8,972,894	8,904,844	68,050
Temporary Staffing Services	58,952	64,454	(5,502)
Travel & Expense Reimbursements	13,071	15,586	(2,515)
Training & Professional Development	31,673	28,388	3,285
Total Personnel Expenses	9,076,590	9,013,272	63,318
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	1,845,258	1,808,234	37,024
Information Systems	725,893	857,269	(131,376)
Professional & Other Contracted Services	200,914	166,487	34,427
Property & Casualty Insurance	255,232	306,714	(51,482)
SDA-Owned Automobiles	48,823	59,469	(10,646)
Communications & Outreach	459	1,377	(918)
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Operating Expenses (Non-Capital)	12,153,169	12,212,822	(59,653)
Capitalized Operating Expenses	215,930	6,180	209,750
Total Authority Operating Expenses	\$ 12,369,099	\$ 12,219,002	\$ 150,097

New Jersey Schools Development Authority

Employee Headcount

September 30, 2018

<u>SDA Department</u>	<u>Current Month End</u>
Office of Chief Executive Officer, (CEO) (COS)	4
COS, Human Resources	4
COS, Communications	4
COS, Legislative Affairs	0
COS, Special Projects	2
COS, SMWBE	8
Office of Corporate Governance and Legal Affairs, Executive	5
Corporate Governance, Policy	2
Corporate Governance, Chief Counsel	9
Corporate Governance, Program Assessment and Development	4
Office of Construction Operations, Executive	1
Construction Operations, Project Teams	37
Office of Chief Operating Officer, Executive	3
COO, Predevelopment Executive	8
COO, Design Studio	16
COO, Planning	8
Office of Program Operations, Executive	4
Program Operations, Real Estate Services	4
Program Operations, Records Management	3
Program Operations, Cost Recovery	2
Program Operations, Facilities	5
Program Operations, Information Systems	14
Office of the Chief Financial Officer, Executive	2
CFO, Controller	26
CFO, Procurement	8
CFO, Financial Operations	8
CFO, Risk Management and Vendor Services	6
CFO, Safety	6
Total Full-Time Employees	<u>203</u>
2018 Operating Budget	<u>244</u>

New Jersey Schools Development Authority

Statement of Net Position

September 30, 2018

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	<u>Current Month End</u>	<u>2017 Year End</u>	<u>Increase/ (Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 296,591,787	\$ 539,839,623	\$ (243,247,836)
Receivables	29,338	37,536	(8,198)
Prepaid Expenses	339,743	266,426	73,317
Capital Assets (Net of Accumulated Depr.)	581,817	522,915	58,902
Total Assets	<u>297,542,685</u>	<u>540,666,500</u>	<u>(243,123,815)</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	<u>17,145,652</u>	<u>19,536,757</u>	<u>(2,391,105)</u>
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	<u>\$ 314,688,337</u>	<u>\$ 560,203,257</u>	<u>\$ (245,514,920)</u>
LIABILITIES			
Accrued Project Costs	\$ 37,784,667	\$ 58,170,720	\$ (20,386,053)
Net Pension Liability	60,083,669	60,083,669	-
Accrued Other Post-Employment Benefits	26,918,842	25,290,074	1,628,768
Other Accrued Liabilities	2,442,340	4,724,965	(2,282,625)
Deposits	3,641,780	3,397,638	244,142
Total Liabilities	<u>130,871,298</u>	<u>151,667,066</u>	<u>(20,795,768)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEB	<u>15,795,457</u>	<u>15,795,457</u>	<u>-</u>
NET POSITION			
Invested in Capital Assets	581,817	522,915	58,902
Restricted for Schools Construction:			
Special Revenue Fund	<u>167,439,765</u>	<u>392,217,819</u>	<u>(224,778,054)</u>
Net Position	<u>168,021,582</u>	<u>392,740,734</u>	<u>(224,719,152)</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	<u>\$ 314,688,337</u>	<u>\$ 560,203,257</u>	<u>\$ (245,514,920)</u>

New Jersey Schools Development Authority Statement of Activities September 30, 2018

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	<u>Current Year-To Date</u>	<u>2017 Year-To Date</u>	<u>Increase/ (Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ -	\$ -
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	5,127,039	2,223,745	2,903,294
Rental Income	3,677	45,035	(41,358)
Other Revenue-OPRA	2,592	9,891	(7,299)
Total Revenues	<u>5,133,308</u>	<u>2,278,671</u>	<u>2,854,637</u>
EXPENSES			
Administrative & General Expenses	13,781,937	15,108,594	(1,326,657)
Capital Depreciation	157,028	155,446	1,582
School Facilities Project Costs	215,913,495	231,400,751	(15,487,256)
Total Expenses	<u>229,852,460</u>	<u>246,664,791</u>	<u>(16,812,331)</u>
CHANGE IN NET POSITION	(224,719,152)	(244,386,120)	19,666,968
Beginning of Period Net Position	<u>392,740,734</u>	<u>400,406,844</u>	<u>(7,666,110)</u>
NET POSITION END OF PERIOD	<u>\$ 168,021,582</u>	<u>\$ 156,020,724</u>	<u>\$ 12,000,858</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.