

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
MONDAY, MARCH 12, 2018 AT 9:00 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

1. NOTICE OF PUBLIC MEETING

2. ROLL CALL

3. APPROVAL OF MEETING MINUTES

- a. Board Open Session Meeting Minutes of February 7, 2018
- b. Board Executive Session Meeting Minutes of February 7, 2018

4. AUTHORITY MATTERS

- a. CEO Report
- b. Chairman's Report

5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)

6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

- a. Construction Manager Award - East Orange School District – George Washington Carver Elementary School

- b. COMPANY NAME: Santorini Construction
DISTRICT: Salem
CONTRACT NO.: EP-0101-C01
PMF/CM: Self-Managed
SCHOOL NAME: Salem Middle School
CHANGE ORDER NO.: 1
REASON: De-Obligation of Unused Contract Funds
AMOUNT: (\$220,635)
CONTRACT STATUS: 80% Paid to Date against the Current Contract Value
OCCUPANCY DATE: January 2018

- c. COMPANY NAME: T.N. Ward Company
DISTRICT: Camden School District
CONTRACT NO: EP-0080-C01
PMF/CM: NJSDA Self-Managed
SCHOOL NAME: Cramer Elementary School
CHANGE ORDER NO.: 1
REASON: Revised Scope of Work - Removal and Replacement of Window Units
AMOUNT: \$1,850,000
TIME EXTENSION: 317 Days
CONTRACT STATUS: 71.2% Paid to Date against the Current Contract Value
OCCUPANCY DATE: N/A

Approval of Change Order No. 1, Approval of Release of Funds from Emergent Reserve and Approval of Revised Final Charter

- d. Memorandum of Understanding Between the New Jersey Schools Development Authority and the New Jersey Department of Education

7. REPORT AND RECOMMENDATION OF THE REAL ESTATE COMMITTEE (CHAIRMAN'S REPORT)

- a. Extension of State-Wide Property Management and Maintenance Services Contract GP-0218-R01

8. MONTHLY REPORTS

a. *For Informational Purposes*

- i. Active Projects Report
- ii. Project Close Out Status Report
- iii. Project Status Reports
- iv. Contracts Executed Report/Amendments & Change Orders Executed Report
- v. Contract Terminations Report (*no activity*)
- vi. Settlement Activities Report (*no activity*)
- vii. Contractor and Workforce Compliance Report
- viii. Regular Operating District Grant Activity Report
- ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
- x. Communications Report
- xi. Preliminary Monthly Financial Report
- xii. Design Contract De-Obligations Report (*no activity*)

9. PUBLIC COMMENTS

10. NO EXECUTIVE SESSION

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

11. ADJOURNMENT

APPROVAL OF MEETING MINUTES

FEBRUARY 7, 2018 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, FEBRUARY 7, 2018**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, February 7, 2018 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman

Maureen Hassett (EDA)

Kevin Luckie (DCA)

Bernard Piaia (DOE)

David Moore (Treasury)

Kevin Egan

Richard Elbert

Michael Maloney

Robert Nixon

Mario Vargas

being a quorum of the Board. Ms. Hassett, Mr. Moore, Mr. Piaia and Mr. Walsh participated in the meeting by teleconference.

At the Chairman's request, Charles McKenna, chief executive officer (by teleconference), Albert Alvarez; chief of staff; Andrew Yosha, executive vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Manuel Da Silva, vice president; and Albert Barnes, chief counsel and Karon Simmonds, director of the SDA, participated in the meeting. Adam Sternbach of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at 33 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Mr. Walsh began the meeting by introducing SDA's newest Board Member Richard Elbert. He said that Mr. Elbert is an architect and an attorney. He welcomed him to the Board.

Approval of Meeting Minutes

Mr. Walsh then presented for consideration and approval the Minutes of the January 3, 2018 Open and Executive Session meetings. A copy of both sets of minutes and a resolution were provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Egan, and seconded by Mr. Piaia, the Open and Executive Session minutes of the January 3, 2018 meeting were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3a/3b***.

Next, Mr. Walsh presented the January 3, 2018 minutes of the Authority's Annual Organizational Board meeting. A copy of the minutes and a resolution were provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Maloney, the January 3, 2018 Organizational Board meeting minutes of the SDA Board of Directors were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3c***.

Authority Matters

CEO Report

The Chairman asked Mr. McKenna for the Report of the Chief Executive Officer. Mr. McKenna began his report by introducing Al Alvarez, SDA's new chief of staff. At Mr. McKenna's request, Mr. Alvarez provided the Board with a brief overview of his background and experience. He said that he is excited to be at the Authority and is looking forward to working with the SDA Board and staff.

Mr. McKenna then gave an update on the Trenton Central HS (TCHS) project. He said that roofing, exterior sheathing and concrete masonry unit installation work is ongoing. He added that SDA staff is awaiting final building design release from the Department of Community Affairs (DCA). He also reported that interior rough-in HVAC, fire suppression, electric, plumbing and framing is ongoing.

With respect to the Camden HS project, Mr. McKenna reported that USA Environmental completed abatement of the annex and circular buildings in December 2017 and demolition activities are ongoing at those buildings. He said that abatement activities in the main building (built in 1916) are completed and the permit application was submitted to DCA. With regard to the East Orange George Washington Carver ES project, he advised that footings, foundations, under-slab utilities, structural steel and masonry design documents are now with DCA for review and release. He added that the team is preparing for site mobilization and that construction management (CM) proposals are due February 19.

Mr. McKenna said that for the Elizabeth New ES project, Torcon, the design-builder, continues to address punch-list and closeout items. For the Garfield James Madison ES No. 10

project, he reported that design-builder Brockwell & Carrington continues with rough interior finish work. He added that the selection of furniture, fixtures and technology is ongoing and all construction activities and trades continue to progress well toward a September school opening.

Mr. McKenna reported that for the Harrison New ES project, design phase services continue. He informed the Members that SDA staff issued design-builder Brockwell & Carrington the limited notice-to-proceed (NTP) with footings, foundations and under-slab utilities in December and construction activities are ongoing. He noted that SDA staff should be breaking ground there next month (March).

Concerning the Irvington Madison Avenue ES project, Mr. McKenna said that Ernest Bock & Sons, Inc. (Bock), the design-builder, continues with design phase services. He reported that footing work is complete, foundation work is nearing completion, and under-slab utility work is ongoing. For the Keansburg Port Monmouth Road ES project, Mr. McKenna reported that LAN Associates continues with design phase services.

Mr. McKenna reported that, for the addition and renovation project at the Millville HS, Hall Construction, the design-builder, continues with design phase services. He added that Phase I abatement is complete and construction documents for Phase I are under review by DCA.

With respect to the New Brunswick Paul Robeson ES project, Mr. McKenna said that site work, HVAC, electrical, plumbing, and interior finish work is ongoing. He said staff is anticipating a September school opening there. For the Newark South Street ES project, he reported that interior partitions, painting, final electrical, plumbing, and grading work is ongoing. He added that ceiling grid installation and flooring and bathroom partition installation work is ongoing. He noted that staff expects a September school opening there. Concerning the Orange

Cleveland ES and Orange HS projects, he advised that design phase services continue on both projects.

Turning to projects in the Passaic School District, Mr. McKenna reported that, for the Leonard Place ES project, exterior masonry work and interior mechanical, electrical and plumbing (MEP) work is ongoing. For the Dayton Avenue Educational Campus, he said that staff held the kick-off meeting on January 23. He noted that the design phase NTP was issued to Terminal Construction last month (January) and the design is underway.

Mr. McKenna informed the Members that for the Paterson Union Avenue MS (former site of Don Bosco Academy), abatement work is complete and demolition of all structures on the site is ongoing. He said that the SDA design studio continues with development of bridging documents for a design-build procurement for the new school facility. He provided the Board with an overview of the impact that the site's location below the flood zone is having. He said that the Authority might have to seek and obtain a Department of Environmental Protection (DEP) waiver as part of the process.

Mr. McKenna reported that the previous day (February 6) the Authority held a demolition event at the Pemberton Denbo Crichton ES project site. He thanked Board Member Mario Vargas for joining staff and district officials at the event. He added that DCA had issued the demolition permit and that the notice of award (NOA) was issued to Bock on January 23. With regard to the Perth Amboy Seaman Avenue ES project, he said that Epic Management, the design-builder, continues with design phase services. He said that structural steel erection, footings, foundation, site utility and curb installation work is ongoing. He added that SDA staff expects completion of the steel work soon and a steel erection event will be held there in the near future.

With respect to the Vineland New MS project, Mr. McKenna said that final electrical, rough plumbing, HVAC, site work, ceiling grid installation and interior painting is underway.

Reporting on the Authority's procurement activities, Mr. McKenna reported that, later in the meeting, management would be presenting a recommendation to approve the cost of insurance for OCIP IV. He reminded the Members that they had already approved the contracts for Broker and Administration Services.

Mr. McKenna said that other activity currently underway includes procurements for CM services for the East Orange George Washington Carver ES and Passaic Dayton Avenue Educational Campus projects.

Turning to Authority events, outreach and other activities, Mr. McKenna reported that Communications staff held a community meeting in Camden the previous week to speak to those residing near the school. He said that SDA staff members were there to explain to the Camden residents what the demolition process will entail and how it will affect them.

Mr. McKenna again noted that, yesterday, SDA staff held a demolition event in Pemberton to highlight the start of work for the new Denbo-Crichton ES. He also said that SDA staff would look to schedule a groundbreaking event for the new elementary school in Harrison and a beam-signing event for the Perth Amboy Seaman Avenue ES.

Audit Committee

Owner Controlled Insurance Program (OCIP IV); Contract Management System Software and Implementation Services Award - Clarification

At the Chairman's request, Mr. Nixon said that the Audit Committee met on January 18, 2018 at which time management provided the Committee with the December 2017 New Funding Allocation and Capital Plan Update. He advised the Board that the only SDA District Reserve

Balance that experienced a change was the Planning Reserve Balance due to an increase in commitments of \$11.2 million following the Board's approval of a final project charter for the Passaic Dayton Avenue Educational Campus. He reported that the reserve balance for the Regular Operating Districts (RODs) increased by \$1.6 million during the reporting period due to reductions in state share for grant projects nearing completion.

Mr. Nixon said that the first item the Committee considered was management's recommendation for Board approval of a contract for the continuation of SDA's Owner Controlled Insurance Program (OCIP). He said that since 2003, the Authority has implemented an Owner Controlled Insurance Program to wrap-up multiple types of insurance coverage into one program. He reported that OCIP III's enrollment term will expire March 1, 2018 and management recommends that the Board authorize SDA to continue the OCIP Program for Authority-managed school facilities projects that will begin construction during the period from the effective date of March 1, 2018 through March 1, 2021. He said that the new OCIP IV would have an initial three (3) year term within which to enroll eligible projects starting construction on or after March 1, 2018. He explained that among the wrap-up policies included in OCIP IV are workers' compensation, general liability and excess liability. He advised that management is recommending that the Board authorize the purchase of various OCIP wrap-up policies from The Hartford and other insurers for excess liability coverage. Mr. Nixon then presented the Committee's recommendation that the Board approve SDA's purchase of various OCIP wrap-up policies from The Hartford and other insurers for Excess Liability coverage at a cost not to exceed \$18,438,516 for the higher aggregate construction value of \$1 billion and maximum estimated claim costs. He explained that the new OCIP IV would have an initial three (3) year term within which to enroll eligible projects that will begin construction on or after the

Program effective date of March 1, 2018, with all enrolled OCIP IV projects expected to reach construction completion within five (5) years of the effective date of March 1, 2018. Finally, Mr. Nixon advised that, as proposed, all enrolled projects would have completed operations coverage for an additional ten (10) years (the statute of repose for construction projects in New Jersey), commencing with the time the project is put to its intended use. Ms. Simmonds responded to Member questions and provided additional details. The Chairman and Mr. Nixon commended Ms. Simmonds on her handling of the negotiation process, which resulted in a favorable cost impact.

Following discussion, upon motion duly made by Mr. Vargas and seconded by Mr. Luckie, the Board approved the purchase of Owner Controlled Insurance Program IV with its unanimous vote in favor of ***Resolution 5a***.

Next, Mr. Nixon advised that management is seeking Board approval to make a technical clarification to a previous Board approval. He reminded the Members that, in December 2017, the Board had authorized management to contract with two companies, PMWeb and CBA, Inc. to purchase Contract Management System Software and Implementation Services (the System). He said that the System is central to effective and timely project and contract management; and serves as a filing, project tracking and communication system for SDA and its contractors.

He explained that nothing has changed about the procurement from what the Board previously approved except that the Authority technically will be contracting with Winvale Group, Inc. for the product and services and not directly with PMWeb and CBA. He said that Winvale “bundles” the product and services of sub-consultants and is the contract vehicle whereby the Authority can obtain the same. He said that, while the change is purely technical and does not alter the Board’s previous approval in any substantive way, it is prudent to make the

technical change to avoid any confusion and satisfy any future audit.

Following discussion, upon motion duly made by Mr. Vargas and seconded by Mr. Maloney, the Board approved a technical amendment to its prior action regarding the contract management system software and implementation services award with its unanimous vote in favor of *Resolution 5b*.

Public Comments

The Chairman opened the Public Comments portion of the meeting. At his request, Ms. Kelly asked Mr. Frank Faras to address the Board. Mr. Faras said that he resides directly across the street from the TCHS project site. He said that his house looks like all the other houses in the neighborhood, a row house. He said that he wanted to address a comment made by Mr. McKenna at the previous month's Board meeting that he lives in a "pathetic house". He said that as his house looks like all the other houses, he must live in a "pathetic neighborhood" (Note: At the January 2018 Board meeting Mr. McKenna referred to Mr. Faras' house as "jealously guarded"). He cited this as an example of what the SDA administration thinks of the residents. He said that he has come before the Board month after month over the last three years and advised the Board that the SDA has broken laws on many things and attacked the neighbors who live near the site. He said that SDA has failed to do studies regarding "restoration vs. new construction; "cost the taxpayers millions; and spewed toxic materials across the street onto neighboring houses in violation of state law. He said that he has brought manufacturer safety sheets to the Board for review that showed the carcinogenic nature of the material. He advised the Board that SDA has excluded the neighbors from meetings and failed to attend local Planning Board meetings despite requests that the agency do so. He said that, because of the latter, the hospital and firehouse located in close proximity to the TCHS site have had traffic

problems. He noted that he has continually brought this to the Board and Mr. McKenna's attention and the Board has done nothing about it. In continuing, Mr. Faras said that the SDA has cheated thousands of students out of a normal high school experience where they have not had gym facilities or labs (e.g., chemistry, biology) as required by law. He noted that the students were spread all over the city. He said that the SDA should be ashamed of itself.

The Chairman asked Mr. Jerrell Blakeley to address the Board. Mr. Blakeley introduced himself as a community organizer for the Healthy Schools Now Coalition (HSN) and Work Environment Council (WEC). He said that HSN is dedicated to the simple idea that all students deserve safe and healthy schools. He said that he is excited to work with the Murphy Administration to this end. He advised the Board that his organization would be embarking on an initiative to obtain new bond funding for the SDA program. He said that, as a former TCHS student and teacher, he is sensitive to the unhealthy conditions that existed at the school. He advised the Board that when he attended TCHS the conditions of the school would "shock the conscience". He said that it was possible to smell dead mice in the walls and that when it rained outside, it rained inside. He said that this affected all of the students. Mr. Blakeley said that he is thankful that change is coming and that the students of the TCHS facility will not have to endure those conditions. He said that he is looking forward to working with Mr. Alvarez and will be meeting with Mr. Alvarez and Mr. McKenna on Monday (February 12). He said that his organization is looking forward to the future. In concluding, Mr. Blakeley said that, while he was no fan of former Governor Christie, the SDA was a bright light in the former Governor's administration. He said that SDA staff is trying to do what is best with limited resources. He said that his organization wants to ensure that SDA has the resources it needs to do its job. He said that it is very hard to solve a \$100 billion problem with \$5 or \$10 billion. He conceded that

while you cannot make everyone happy, with more resources you can make more people happy.

Mr. Blakely concluded by saying that HSN is looking forward to seeking more funding for the SDA program and to a different relationship with Governor Murphy and the Board.

Mr. Walsh then announced that the Board would be adjourning into Executive Session. Ms. Kelly explained that in Executive Session the Board would be discussing a matter pertaining to window repairs at the Camden Cramer ES. She noted that this is an informational matter not requiring a Board vote.

Thereafter, upon a motion by the Chairman and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, the Board returned to Open Session.

Adjournment

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its February 7, 2018 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the February 7, 2018 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on February 8, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's February 7, 2018 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: March 12, 2018

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE
(CHAIRMAN'S REPORT)**

**CONSTRUCTION MANAGER AWARD - EAST ORANGE SCHOOL DISTRICT -
GEORGE WASHINGTON CARVER ELEMENTARY SCHOOL**



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

MEMORANDUM

6

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

RE: District: East Orange
School: George Washington Carver Elementary School
Description: Construction Management Services
Package No.: ES-0021-M01
Estimated Fee: \$1,505,000.00
Award: \$1,369,425.70
Contractor: Dobco, Inc.

DATE: March 7, 2018

SUBJECT: Construction Manager Award

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of the award of a contract for Construction Management (CM) Services. This contract is for services to manage the design-build construction of the George Washington Carver Elementary School (GW Carver) in the East Orange School District.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of consultant contracts greater than \$100,000. Funding for this engagement is available within the Project Budget, in accordance with the Final Project Charter approved by the Members on June 7, 2017.

BACKGROUND

The GW Carver ES project will consist of the construction of an approximately 77,000 square foot facility on the District-owned property to educate approximately 470 students in grades Pre-K through 5 in the East Orange School District. This project also involves the demolition of the existing GW Carver ES facility, in preparation for the new school construction.

At the January 2, 2014 NJSDA Board meeting, the Members approved the Authority's Amendment to the Capital Plan Portfolio which authorized the NJSDA to undertake the required steps to advance a project for the East Orange New GW Carver ES. Inclusion of this project was based upon the DOE's 2013 Educational Facilities Needs Assessment (EFNA), which identified Facilities Efficiency Standard (FES) Compliance needs in the East Orange School District. Working group discussions between the NJSDA, District and DOE determined that demolition of the vacant George Washington Carver ES and construction of a new educationally appropriate facility on its site would allow students that are currently housed in the Glenwood Avenue School, acquired by the NJSDA to serve as District swing space in 2004, to be relocated to the new facility. Additionally, the SDA has transferred ownership of the Glenwood Avenue School to the District for its use to implement additional necessary high school educational programs upon completion of the New GW Carver ES.

Members of the Authority
 Package No. ES-0021-M01
 East Orange – George Washington Carver Elementary School
 Construction Manager Award
 March 7, 2018
 Page 2

Following approval of the Preliminary Project Charter by the Members in May 2015, NJSDA staff developed Schematic Design documents which were approved by the District and NJDOE, and with the assistance of the engaged Site Environmental Consultant, developed bridging documents to support procurement of a Design-Builder.

On August 4, 2016, Site Enterprises was issued a Notice to Proceed (NTP) for demolition services of the existing GW Carver facility. The demolition was substantially completed in August, 2017.

On June 7, 2017, the Members of the Authority approved the Final Project Charter and the award of a Design Build Construction contract to Dobco in the amount of \$26.9 million. On June 23, 2017, Dobco was issued a Notice of Award for the construction of the new GW Carver school facility, and on July 25, 2017, Dobco received the NTP for the design phase of the project.

PROCUREMENT PROCESS

This package for CM Services was advertised as a “Price and Other Factors” solicitation beginning December 4, 2017 on the NJSDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. In addition, the advertisement was distributed to those firms that are pre-qualified in the area of Construction Management (P029) by both the Department of Treasury-Division of Property Management and Construction and the NJSDA. For this procurement, price was weighted as 40% of the overall weight, and all non-price factors had a combined weight of 60%.

A Selection Committee consisting of five (5) NJSDA staff members was established.

Firms interested in submitting a proposal were required to attend a mandatory pre-bid conference on December 18, 2017. Responsive proposals were received from thirteen (13) firms by January 19, 2018. Qualifications and Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFQ/RFP for this project. The committee members evaluated the Qualifications and Technical Proposals for Construction Management Services separately based on the following criteria:

- Responsive Firm’s CM Experience on Similarly Sophisticated Projects
- Staffing Proposal
- Key Team Members’ Experience on Similarly Sophisticated Projects

Each Selection Committee member evaluated each Qualifications and Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFQ/RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFQ/RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFQ/RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFQ/RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Members of the Authority
 Package No. ES-0021-M01
 East Orange – George Washington Carver Elementary School
 Construction Manager Award
 March 7, 2018
 Page 3

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

TABLE 1

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Responsive Firm's CM Experience on Similarly Sophisticated Projects	2.0	20
Staffing Proposal	3.0	30
Key Team Members' Experience on Similarly Sophisticated Projects	5.0	50
Total Possible Points		100

For each firm's Qualifications and Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Qualifications and Technical Proposal. The maximum score for a Qualifications and Technical Proposal is 100. All of the scores awarded by the Selection Committee members to a particular firm's Qualifications and Technical Proposal were added together and averaged to arrive at a Final Qualifications and Technical Proposal Score for each firm. The responsive firms, their scores and rankings are listed in Table 2 below:

TABLE 2

Firm	Final Qualifications and Technical Proposal Score	Qualifications and Technical Proposal Rank
Epic Management, Inc.	70.600	1
Cambridge Construction Management, Inc.	67.200	2
Joseph Jingoli & Son, Inc.	65.600	3
STV Construction, Inc.	62.400	4
Hill International, Inc.	58.800	5
Greyhawk North America, LLC	58.300	6
Pinnacle Consulting & Construction Services, Inc.	53.900	7
HAKS Engineers, Architects and Land Surveyors, PC	53.000	8
Gilbane Building Company	47.000	9
McCloud Group, LLC (The)	46.900	10
Remington & Vernick Engineers	46.900	10
Legacy Construction Management, Inc.	45.600	12
Armand Corporation	40.300	13

The RFQ/RFP stipulated that a shortlist of the six (6) highest-ranked firms would be determined based on the Final Qualifications and Technical Proposal Scores. The shortlisted firms participated in interviews with the Selection Committee on February 7, 2018. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for construction management services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Qualifications and Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. The maximum Interview Score is 100. All of the Interview Scores

Members of the Authority
 Package No. ES-0021-M01
 East Orange – George Washington Carver Elementary School
 Construction Manager Award
 March 7, 2018
 Page 4

awarded to a particular firm by the Selection Committee members were added together and averaged to arrive at a Final Interview Score for each firm. The shortlisted firms, their scores and rankings are listed in Table 3 below:

TABLE 3

Firm	Final Interview Score	Interview Rank
Cambridge Construction Management, Inc.	80.400	1
Epic Management, Inc.	76.900	2
STV Construction, Inc.	64.900	3
Greyhawk North America, LLC	63.600	4
Hill International, Inc.	58.800	5
Joseph Jingoli & Son, Inc.	57.400	6

The Final Interview Score for each shortlisted firm was added to the Final Qualifications and Technical Proposal Score for each such firm, and the two scores were averaged to arrive at a Non-Price Score for each shortlisted firm. The maximum Non-Price Score is 100. The shortlisted firms, their scores and rankings are listed in Table 4 below:

TABLE 4

Firm	Non-Price Score	Non-Price Rank
Cambridge Construction Management, Inc.	73.800	1
Epic Management, Inc.	73.750	2
STV Construction, Inc.	63.650	3
Joseph Jingoli & Son, Inc.	61.500	4
Greyhawk North America, LLC	60.950	5
Hill International, Inc.	58.800	6

Once all the Non-Price Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on February 9, 2018 and the bids were read aloud as required by law.

The lowest responsive Price Proposal was awarded the maximum number of points for the price component, which is 100. All other Price Proposals were awarded points based on the percentage that each proposal exceeded the lowest bid.

The results of the NJSDA's review of the Price Proposals are listed in Table 5 below:

TABLE 5

Firm	Bid Price	Price Score	Price Rank
STV Construction, Inc.	\$1,369,425.70	100.000	1
Joseph Jingoli & Son, Inc.	\$1,462,290.00	93.219	2
Greyhawk North America, LLC	\$1,536,000.00	87.836	3
Cambridge Construction Management, Inc.	\$1,675,943.00	77.617	4
Hill International, Inc.	\$1,781,762.00	69.890	5
Epic Management, Inc.	\$1,815,358.00	67.437	6

Members of the Authority
 Package No. ES-0021-M01
 East Orange – George Washington Carver Elementary School
 Construction Manager Award
 March 7, 2018
 Page 5

6

After the Price Scores were determined for all shortlisted firms, the Price Scores were adjusted by a weighting factor of 40%. The Non-Price Scores for “Other Factors” criteria were adjusted by a weighting factor of 60%. The Price Score and Non-Price Score for each shortlisted firm were added together for a Final Combined Score. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Table 6 below:

TABLE 6

Firm	Raw Non-Price Score	Raw Price Score	Weighted Non-Price Score (60%)	Weighted Price Score (40%)	Final Combined Score	Final Rank
STV Construction, Inc.	63.650	100.000	38.190	40.000	78.190	1
Cambridge Construction Management, Inc.	73.800	77.617	44.280	31.047	75.327	2
Joseph Jingoli & Son, Inc.	61.500	93.219	36.900	37.287	74.187	3
Greyhawk North America, LLC	60.950	87.836	36.570	35.134	71.704	4
Epic Management, Inc.	73.750	67.437	44.250	26.975	71.225	5
Hill International, Inc.	58.800	69.890	35.280	27.956	63.236	6

The highest ranked firm was STV Construction, Inc. (STV).

The bid submitted by STV was less than the NJSDA estimate. In order to ensure the firm’s Price Proposal was inclusive of all scope elements, a conference was conducted on February 13, 2018 with STV and staff from Procurement, Program Operations, and Contract Management to review the bid. At the time of the review, STV confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Managing Director and the Contract Management Acting Director recommend award of the project to STV.

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the firm with the highest Final Combined Score, STV Construction, Inc., in the amount of \$1,369,425.70 for Construction Management Services for the GW Carver ES project located in the East Orange School District.

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
 Sean Murphy
 Director, Procurement

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning
 Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer
 Reviewed and Recommended by: Manuel Da Silva, Vice President, Construction Operations
 Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations
 Reviewed and Recommended by: Thomas Schrum, Managing Director, Program Operations

Resolution—6a.

Construction Manager Award

District:	East Orange
School:	George Washington Carver Elementary School
Description:	Construction Management Services
Package No.:	ES-0021-M01
Estimated Fee:	\$1,505,000
Award:	\$1,369,425.70
Contractor:	Dobco, Inc.

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of consultant contracts greater than \$100,000; and

WHEREAS, the George Washington Carver ES (GW Carver ES) project (the Project) will involve construction of an approximately 77,000 square foot facility on District-owned property to educate approximately 470 students in grades Pre-K through 5 in the East Orange School District (District); and

WHEREAS, in January 2, 2014, the SDA Board approved the Authority's amendment to the Capital Plan Portfolio which authorized the SDA to undertake the required steps to advance a project for the East Orange New GW Carver ES; and

WHEREAS, inclusion of this project was based upon the Department of Education's (DOE) 2013 Educational Facilities Needs Assessment (EFNA), which identified Facilities Efficiency Standard (FES) Compliance needs in the District; and

WHEREAS, working group discussions between SDA, District and DOE staffs determined that demolition of the vacant GW Carver ES and construction of a new educationally appropriate facility on its site would allow students that are currently housed in the Glenwood Avenue School to be relocated to the new facility; and

WHEREAS, following approval of the preliminary project charter by the Members in May 2015, SDA staff developed schematic design documents which were approved by the District and DOE, and with the assistance of the engaged Site Environmental Consultant, developed bridging documents to support procurement of a design-builder; and

WHEREAS, on August 4, 2016, Site Enterprises was issued a Notice-to-Proceed (NTP) with demolition services of the existing GW Carver facility and the demolition was substantially completed in August, 2017; and

WHEREAS, on June 7, 2017, the Members of the Authority approved the final project charter and award of a design build construction contract to Dobco in the amount of \$26.9 million and Dobco was issued a Notice-of-Award for the construction of the new GW Carver school facility; and

WHEREAS, on July 25, 2017, Dobco received the NTP for the design phase of the project; and

WHEREAS, management now is seeking Board approval to enter into a contract for construction management (CM) services; and

WHEREAS, a package for CM services was advertised as a “price” 40% and “other factors” 60% solicitation beginning December 4, 2017; and

WHEREAS, the details of the CM services procurement process conducted by management are comprehensively set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, upon completion of the procurement process, the program operations managing director and contract management acting director recommend approval of a contract award for CM services in the amount of \$1,369,425.70 for the Project to STV Construction; and

WHEREAS, upon review, STV Construction, has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a construction management services contract in the amount of \$1,369,425.70 to STV Construction for the George Washington Carver Elementary School project in the East Orange School District.

BE IT FURTHER RESOLVED, that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Construction Manager Award, (Package No. ES-0021-M01), East Orange School District, George Washington Carver Elementary School, dated March 7, 2018

Dated: March 12, 2018

CREDIT CHANGE ORDER NO. 1 - SANTORINI CONSTRUCTION



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

MEMORANDUM

6

TO: Members of the Authority

FROM: Thomas Schrum
Managing Director, Program Operations

DATE: March 7, 2018

SUBJECT: Salem School District
Salem Middle School
Santorini Construction
De-Obligation of Unused Contract Funds

COMPANY NAME:	Santorini Construction
DISTRICT:	Salem
CONTRACT NO.:	EP-0101-C01
PMF/CM:	Self-Managed
SCHOOL NAME:	Salem Middle School
CHANGE ORDER NO.:	1
REASON:	De-Obligation of Unused Contract Funds
AMOUNT:	(\$220,635)
CONTRACT STATUS:	80% Paid to Date against the Current Contract Value
OCCUPANCY DATE:	January, 2018

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of Change Order (CO) #1 to Santorini Construction (Santorini), in the credit amount of \$220,635. The dollar value of the credit is the remaining unused balance in Contract #EP-0101-C01 as a result of the conversion from the original Not-To-Exceed (NTE) value to a lump sum value for the contract. A Credit Change Order is the accounting mechanism by which the New Jersey Schools Development Authority (NJSDA) de-obligates a contract's unused funds.

Execution of this change order is necessary for the release of final payment and to advance contract closeout activities for the Salem Middle School (Salem MS) emergent project.

In accordance with the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, a Credit Change Order which singularly exceeds \$500,000 or 10% of the Contract value requires approval by the Members of the Authority. This change order exceeds 10% of the contract value.

BACKGROUND

The Salem MS is a 101,800 SF school facility educating 432 students in grades 3 through 8.

On September 19, 2016, a suspended acoustical ceiling system, associated lighting and original plaster ceiling collapsed in Classroom C11 of the facility. After review, the New Jersey Department of Education

Salem – Salem Middle School
 Santorini Construction
 Change Order #1
 March 7, 2018
 Page 2 of 3

issued a pre-construction approval for an emergent project to address the ceiling conditions in January, 2017.

On June 7, 2017, the Members of the Authority approved the release of funds from the NJSDA Program Reserve to address the ceiling condition. The Members also approved the award of a General Construction Task Order (GCTO) contract to Santorini Construction in the NTE amount of \$1,684,660 to address this emergent condition.

On July 6, 2017, Santorini was issued a GCTO Notice-to-Proceed (NTP) to provide both design and construction services to address this emergent condition on NTE time and material basis. The contract was later converted to a lump sum, after further defining the scope of the work via structural investigation, engineering review and design development as well as the New Jersey Department of Community Affairs (NJDCA) approval of proposed work. All required work, repairs and refurbishments were completed and a certificate of occupancy was obtained on December 8, 2017.

REASON FOR CHANGE

This change order is to recognize the adjustment from the original NTE value to the lump sum value through a credit totaling \$220,635.

On July 6, 2017, Santorini was issued a GCTO NTP to provide both design and construction services to address this emergent condition on NTE time and material basis. The contract was later converted to a lump sum, after further defining the scope of the work via structural investigation, engineering review and design development as well as NJDCA approval of proposed work. All required work, repairs and refurbishments were completed and a certificate of occupancy was obtained on December 8, 2017. The original NTE was approved at a total value of \$1,684,660. After scope refinement, the cost of the work was agreed upon at a value of \$1,440,000. During the project, additional tasks were added to the Task Order at a total value of \$24,025, bringing the total for the work to \$1,464,025.

The remaining unused balance of the NTE value, totaling \$220,635, is available for de-obligation.

SUMMARY OF CHANGE

CO #1, for a total credit value of \$220,635, is to recognize the adjustment from the original NTE value to the lump sum value through a credit totaling \$220,635.

Original NTE Contract Amount	\$ 1,684,660.00
Revised Lump Sum Contract Amount	\$ 1,464,025.00
Balance of Funds to be Credited	\$ 220,635.00

All documents supporting this change order have been reviewed by the associated NJSDA project team members as well as the Managing Director, Deputy Program Director and Contract Management Division (CMD) for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, and CMD, have determined that the items included in the change order are justified and that the amount is reasonable and appropriate.

Salem – Salem Middle School
 Santorini Construction
 Change Order #1
 March 7, 2018
 Page 3 of 3

6

CALCULATIONS

a. Original Contract Amount	\$ 1,684,660.00
b. Change Orders to Date (excluding proposed change order)	\$ 0.00
c. Proposed Change Order Amount	(\$ 220,635.00)
d. Total Change Orders to Date including this Change Order (Total of Line (b.) and Line (c.))	(\$ 220,635.00)
e. Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))	(13.1%)
f. Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$ 1,464,025.00

RECOMMENDATION

The Members of the Authority are requested to approve Change Order #1 in the credit amount of \$220,635. The NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, requires approval by the Members of the Authority for a credit change order that singularly exceeds \$500,000 or 10% of the current contract amount. This credit change order exceeds 10% of the contract value.

/s/ Thomas Schrum

Thomas Schrum, Managing Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Manuel Da Silva, Vice President, Construction Operations

Reviewed and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations

Reviewed and Recommended by: Tony Sassine, Program Officer, Program Operations

Prepared and Recommended by: Jeannette Thannikary, Program Officer, Program Operations

Resolution—6b.De-Obligation of Unused Contract Balance – Credit Change Order
Santorini Construction

COMPANY NAME:	Santorini Construction
DISTRICT:	Salem
CONTRACT NO.:	EP-0101-C01
PMF/CM:	Self-Managed
SCHOOL NAME:	Salem Middle School
CHANGE ORDER NO.:	1
REASON:	De-Obligation of Unused Contract Funds
AMOUNT:	(\$220,635)
CONTRACT STATUS:	80% Paid to Date against the Current Contract Value
OCCUPANCY DATE:	January 2018

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that a credit change order that singularly exceeds \$500,000, or exceeds 10% of the contract value requires approval by the Members of the Authority; and

WHEREAS, a credit change order is the accounting mechanism whereby the SDA de-obligates a contract's unused funds such as where unused professional services result in the same; and

WHEREAS, the Salem MS (MS) is a 101,800 SF school facility educating 432 students in grades 3 through 8; and

WHEREAS, on September 19, 2016, a suspended acoustical ceiling system, associated lighting and original plaster ceiling collapsed in classroom C11 of the MS; and

WHEREAS, after review, the New Jersey Department of Education (DOE) issued a pre-construction approval for an emergent project to address the ceiling conditions in January 2017; and

WHEREAS, on June 7, 2017, the Members of the Authority approved the release of funds from the SDA Program Reserve to address the ceiling condition along with the award of a General Construction Task Order (GCTO) contract to Santorini Construction (Santorini) in the Not-to-Exceed (NTE) amount of \$1,684,660; and

WHEREAS, on July 6, 2017, Santorini was issued a GCTO Notice-to-Proceed (NTP) to provide both design and construction services to address this emergent condition on a NTE time and materials basis; and

WHEREAS, the contract later was converted to a lump sum value after further defining the scope of the work as well as Department of Community Affairs (DCA) approval of the proposed work; and

WHEREAS, all required work, repairs and refurbishments were completed and a certificate of occupancy was obtained in December 2017; and

WHEREAS, this credit change order is to recognize the adjustment from the original NTE value to the lump sum value through a credit totaling \$220,635 and is necessary for the release of final payment and to advance contract closeout activities for the MS emergent project.

WHEREAS, the remaining unused balance of the NTE value, totaling \$220,635, is available for de-obligation; and

WHEREAS, the project background, a summary of the change and the reason for the change are described in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, this credit change order exceeds 10% of the contract value and thus approval by the Members of the Authority is required; and

WHEREAS, all documents supporting this credit change order have been reviewed by the project team as well as by the managing director, deputy program director and the contract management division for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that this credit change order is justified and that the amount is reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the change order in the credit amount of \$220,635 for Santorini Construction to de-obligate unused contract funds associated with the Salem Middle School project in the Salem Schools District consistent with the memorandum presented to the Board on this date and incorporated herein.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Credit Change Order 1, De-Obligation of Unused Contract Funds
Santorini Construction (Contract No. EP-0101-C01), Salem Schools District, Salem
Middle School, dated March 7, 2018

Dated: March 12, 2018

**APPROVAL OF CHANGE ORDER NO. 1, APPROVAL OF RELEASE OF FUNDS
FROM EMERGENT RESERVE AND APPROVAL OF REVISED FINAL CHARTER**



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY**MEMORANDUM**

TO: Members of the Authority

FROM: C. Aidita Milsted
Program Director, Program Operations

DATE: March 7, 2018

SUBJECT: Camden School District - Cramer Elementary School:
Emergent Project - Structural Repairs, Masonry Repairs, Lintels, and Window Repairs
and/or Replacement

Approval of Change Order No. 1
Approval of Release of Funds from Emergent Reserve
Approval of the Revised Final Charter

COMPANY NAME:	T.N. Ward Company
DISTRICT:	Camden School District
CONTRACT NO:	EP-0080-C01
PMF/CM:	NJSDA Self-Managed
SCHOOL NAME:	Cramer Elementary School
CHANGE ORDER NO.:	1
REASON:	Revised Scope of Work –Removal and Replacement of Window Units
AMOUNT:	\$1,850,000
TIME EXTENSION:	317 Days
CONTRACT STATUS:	71.2% Paid to Date against the Current Contract Value
OCCUPANCY DATE:	N/A

INTRODUCTION

I am writing to recommend approval by the Members of the Authority of three (3) related actions due to a necessary modification to the scope of the emergent work to address structural repairs, and repair and/or replacement of various masonry, lintels, and windows at Cramer Elementary School in the Camden School District:

1. The approval of Change Order No. 1 in the not-to-exceed (NTE) amount of \$1,850,000. The value of Change Order No. 1 shall be finalized upon completion of design. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, a change order which singularly exceeds \$250,000, or is greater than 10% of the contract value requires approval by the Members of the Authority. Change Order No. 1 exceeds \$250,000 and 10% of the contract value.
2. The approval of the release of monies from the Emergent Program Reserve for emergent projects in the amount of \$1,922,000 a sum representing 99.4% of the most recent Board-approved Project

Members of the Authority
Change Order – T.N. Ward
Camden School District – Cramer Elementary School
March 7, 2018
Page 2 of 5

Charter. As discussed in more detail below, the funds sought from the Program Reserve represent the total needed to address the revised scope of work (and the resulting adjusted construction Contract value), along with NJSDA staff costs. NJSDA staff shall continue to provide Construction Management for the entirety of the project. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the release of monies from the Program Reserve for unforeseen project events when the funds to be released singularly or in the aggregate exceed 10% of the most recent Board-approved Project Charter estimate or final project budget. This release of additional monies in the aggregate exceeds 10% of the most recent Board-approved Project Charter.

3. The approval of the revised Final Project Charter (copy attached). The revised Final Project Charter recognizes revision to the scope of corrective work, as well as an adjusted Project Budget reflecting adjusted values for construction services, along with NJSDA staff costs. The construction allowance established in the original General Contractor Task Order (GCTO) of \$200,000 has a balance remaining of \$178,241 for testing and inspections, and unforeseen conditions including additional brick replacement, repointing, and brownstone repair. This construction allowance balance shall be utilized as necessary for the Change Order No. 1 window repair & replacement work. The NTE value of \$1,850,000 for Change Order No. 1 includes the establishment of an allowance of \$100,000 for temporary enclosure of the window openings if necessary. Additionally, the construction contingency represented in this charter is reflective of the unused construction contingency established in the Final Charter, approved May 3, 2017. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, a revision to a Project Budget which singularly exceeds 10% of the most recent Board-approved Project Charter requires approval by the Members of the Authority. The revised Project Budget represents an aggregate increase of 99.4% to the Project Charter approved by the Members of the Authority on May 3, 2017

I am also requesting approval from the Members of the Authority to establish the adjusted construction Contract value as the baseline construction Contract value for the purpose of the application of ongoing Operating Authority requirements. The reestablished value for this purpose shall be the contract value inclusive of Change Order No. 1.

BACKGROUND

Initial Project History

The Cramer Elementary School (Cramer ES), built in 1914, with 2 additions completed in 1922 and 1996, is a 108,769 square foot facility educating 550 students in grades pre-kindergarten through eight.

The NJSDA engaged Heritage Architecture, LLC (Heritage) to perform Pre-Design services including an assessment of identified emergent conditions associated with water infiltration, and submission of a report with recommended options to address each of the identified conditions.

Informed by Heritage's Pre-Design work and report, the NJSDA determined that the most appropriate, efficient and timely action to address the emergent condition was to advance the project utilizing the NJSDA's General Construction Services Task Order (GCTO) Contract. With Board approval in May 2017, using the GCTO Contract, we hired T.N. Ward (TNW) to perform the needed work to address water

Members of the Authority
 Change Order – T.N. Ward
 Camden School District – Cramer Elementary School
 March 7, 2018
 Page 3 of 5

infiltration. The Task order assignment focused on roofing repairs as well as masonry repointing and lintel flashing replacement at 11 banks of windows where water infiltration was evident. TNW's work has progressed well.

During performance of the work, safety and other window conditions were identified:

- The windows had been installed improperly and were not securely fastened to the window openings;
- The exterior protection grates were attached directly to the windows and their weight was pulling the windows out of the window openings; and
- The windows themselves are inoperable and opaque, and therefore do not allow for airflow in this non-air conditioned school facility nor do they provide appropriate daylight for a learning environment.

TNW addressed the conditions at the 11 banks of windows that raised safety concerns. Given the urgency of that work, the 10-week lead time associated with ordering new windows was the determining factor supporting the decision to reinstall the existing windows rather than replace them with new operable windows at that time.

REASON FOR CHANGE

Given the safety concerns identified at the 11 banks of windows, the NJSDA instructed TNW and its Design Subconsultant to review the remaining windows in the facility and report on whether similar conditions exist at those windows. The resulting review indicates that the safety concerns exist at those windows as well.

The NJSDA authorized TNW and its Design Subconsultant to perform the needed Design Work, the timing of which is tightly connected to window fabrication and Summer 2018 installation.

The scope of work included in the Change Order will address the entirety of the safety concerns at the remaining windows and will also provide new, operable windows to replace all existing windows, including replacement of the windows that TNW secured in the Summer of 2017. Our recommendation to replace all the inoperable, opaque windows follows a cost comparison between the replacement cost and the cost to reinstall the existing windows.

Because window installation work will occur during Summer 2018 school recess, this Change Order also serves to extend the Contract Duration by 317 calendar days and to revise the Substantial and Final Completion dates from November 28, 2017 to September 5, 2018 and from December 18, 2017 to October 31, 2018, respectively. All costs associated with general conditions are incorporated within Change Order No. 1 values.

SUMMARY OF CHANGE

Change Order No. 1 is for the removal and replacement of all window units at the Camden Cramer Elementary School. The scope of work entailed in Change Order No. 1 is as follows:

1. Removal of existing windows;

Members of the Authority
 Change Order – T.N. Ward
 Camden School District – Cramer Elementary School
 March 7, 2018
 Page 4 of 5

2. Removal of existing security grates, and re-attach to masonry via new frames if needed;
3. Installation of replacement windows in conformance with NJSDA Material Systems and Standards;
and
4. Finishing of interior areas where windows were extracted.

An allowance of \$100,000 has been established for temporary enclosure of the window openings, if needed during ongoing construction activities.

All documents supporting this change order have been reviewed by the associated NJSDA Project Team members as well as the Program Director, Deputy Program Director of Program Operations and the Contract Management Division (CMD) for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the change order is justified and that the amount is reasonable and appropriate.

CALCULATIONS

a.	Original Contract Amount inclusive of allowance	\$	1,349,235
b.	Change Orders to Date (excluding proposed change order)	\$	-
c.	Proposed Change Order Amount	\$	1,850,000
d.	Total Change Orders to Date including this Change Order (Total of Line (b.) and Line (c.))	\$	1,850,000
e.	Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))		137%
f.	Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	3,199,235

REASON FOR RE-ESTABLISHING CONTRACT VALUE

As detailed above, this Project has encountered a significant change in the scope of work after completion of an investigation of the window units, resulting in the need for the removal and replacement of the window units. We believe that the value inclusive of Change Order No. 1 represents the true value of the emergent scope of work necessary to address the condition. Therefore, we recommend that the adjusted value inclusive of Change Order No. 1 is the appropriate baseline for ongoing application of Operating Authority requirements.

If approved, management will again seek Board approval should future change orders individually exceed \$250,000, or exceeds 10% of the reestablished Contract amount as set forth above.

RECOMMENDATION

The Members of the Authority are requested to approve the following actions:

1. The approval of Change Order No. 1 in the NTE amount of \$1,850,000.
2. Release of monies from the Emergent Program Reserve in the amount of \$1,922,000.

Members of the Authority
Change Order – T.N. Ward
Camden School District – Cramer Elementary School
March 7, 2018
Page 5 of 5

3. The approval of the revised Final Project Charter (copy attached). The revised Final Project Charter recognizes a modification to the scope of emergent work, as well as an adjusted Project Budget reflecting adjusted values for construction services, along with NJSDA staff costs.
4. Reestablishment of the Contract value for this existing engagement for the purpose of the application of ongoing Operating Authority requirements. The reestablished value for this purpose shall be the Contract value inclusive of the value of Change Order No. 1 in the NTE amount of \$1,850,000 for a total adjusted Contract value of \$ 3,199,235.

/s/ C. Aidita Milsted

C. Aidita Milsted, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Manuel Da Silva, Vice President, Construction Operations

Reviewed and Recommended by: Greg Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Steve Wendling, Deputy Director, Program Operations

Prepared and Recommended by: Katherine Gallo, Deputy Director, Program Operations

New Jersey Schools Development Authority Emergent Project Charter - Summary

Charter Date
03/07/18

Supersedes Charter Dated
N/A

Region: Southern
District: Camden School District
School Name: Cramer Elementary School
Project Type: Emergent
DOE # / Project #: 0680-170-12-0ACF
Project Location: 2800 Mickle Street, Camden, NJ 08105

Project Budget: \$ 3,854,429
Anticipated Construction NTP Date: 06/15/17
Anticipated Final Completion Date: 10/31/18
Project Initiation Date: 05/04/12

Funding Source
2011 Emergent Reserve

Charter Version and Date		Project Summary
<input checked="" type="checkbox"/> Final	05/03/17	Design and implement the necessary alterations to address water infiltration specifically related to the exterior masonry and structural elements inclusive of brick replacement, re-pointing, masonry and brownstone repairs, lintel replacement, repair/replacement of select windows. The revised scope of work consists of the removal and replacement of all window units, and associated work. The revised scope of work shall address safety concerns and future water infiltration.
Revision # and Date		
<input checked="" type="checkbox"/> One	03/07/18	
<input type="checkbox"/> Two		
<input type="checkbox"/> Three		Purpose for Advancement of Emergent Charter
		To establish the revised final budget for the project, based upon the revised scope of work inclusive of dollar values for construction activities, and NJSDA staff costs.

Recommendation

Program Director - Project C. Aidita Milsted	Date	Managing Director - Program Operations Gregory Voronov	Date
VP - Construction Operations Manuel Da Silva	Date	EVP - Prog. Ops. And Strategic Planning Andrew Yosha	Date

Approval

(If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

Chief Executive Officer Charles McKenna	Date
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New Jersey Schools Development Authority Emergent Project Charter Project Budget

District / Project Name:	Camden School District/Cramer ES
DOE # / Project #:	0680-170-12-0ACF
Charter Date:	03/07/18

Special Considerations:

The revised value of the project budget has been adjusted to address the following: Change Order (CO) No. 1 - for additional construction activities related to window repair and replacement, and SDA staff costs. The construction allowance established in the original General Contractor Task Order (GCTO) contract of \$200,000 has a balance remaining of \$178,241 for testing and inspections, and unforeseen conditions including additional brick replacement, repointing, and brownstone repair. This construction allowance balance shall be utilized as necessary for the CO No. 1 window repair & replacement work. The NTE value of \$1,850,000 for CO No. 1 includes the establishment of an additional allowance of \$100,000 for temporary enclosure of the window openings if necessary. Additionally, the construction contingency represented in this charter is reflective of the unused construction contingency established in the Final Charter, approved 05/03/17.

Project Budget:

Construction Costs:	
Original GCTO - Not to Exceed Amount	\$1,349,235
CO No. 1 - Window Repair & Replacement	\$1,850,000
Site Costs	\$0
Construction Contingency	\$269,847
Total Construction Costs	\$3,469,082
Other Costs:	
Design	\$57,085
Construction Admin	N/A
Project Management (SDA Staff)	\$250,000
Other Costs	\$67,462
Total Other Costs	\$374,547
PreDevelopment & Environmental Costs:	
PreDevelopment	\$10,800
Environmental/Remediation	\$0
Total PreDevelopment & Environmental Costs	\$10,800
Total Project Budget	\$3,854,429
2011 Emergent Reserve Impact	
Prior Funding Approved	\$1,932,429
Current Funding Requested	\$1,922,000

Resolution—6c.**Change Order No. 1, Release of Funds from Emergent Reserve and Revised Final Charter**

COMPANY NAME:	T.N. Ward Company
DISTRICT:	Camden School District
CONTRACT NO:	EP-0080-C01
PMF/CM:	NJSDA Self-Managed
SCHOOL NAME:	Cramer Elementary School
CHANGE ORDER NO.:	1
REASON:	Revised Scope of Work - Removal and Replacement of Window Units
AMOUNT:	\$1,850,000
TIME EXTENSION:	317
CONTRACT STATUS:	71.2% Paid to Date against the Current Contract Value
OCCUPANCY DATE:	N/A

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve a change order which singularly exceeds \$250,000, or is greater than 10% of the contract value and revisions to final project charters; and

WHEREAS, the SDA Operating Authority further requires that the Members of the Authority approve the release of funds from the Program Reserve when the funds to be released, singularly or in the aggregate, exceed 10% of the most recent Board-approved project charter estimate or final project budget; and

WHEREAS, the construction award amount and amount of funds to be released from the Program Reserve in this matter before the Board each individually exceed \$500,000; and

WHEREAS, the Cramer Elementary School (Cramer ES) is a 108,769 square foot facility educating 550 students in grades pre-kindergarten through eight; and

WHEREAS, SDA engaged Heritage Architecture, LLC (HA) to assess identified emergent conditions associated with water infiltration and submit a report with recommended options to address each of the identified conditions; and

WHEREAS, informed by HA's report, the SDA determined that the most appropriate, efficient and timely approach to address the emergent condition, recognizing the needs of the school calendar, was to advance the project utilizing the SDA's General Construction Services Task Order (GCTO) Contract; and

WHEREAS, in May 2017, with Board approval, SDA engaged T. N. Ward to perform the needed work to address water infiltration and the work has progressed well; and

WHEREAS, during performance of the work, safety and other window conditions were identified and addressed at certain of the windows and SDA authorized a review of the remaining windows at the school; and

WHEREAS, the scope of work included in Change Order No. 1 will address the entirety of the safety concerns associated with the remaining windows and provide new, operable windows to replace all existing windows as described in detail in the memorandum presented to the Board on this date; and

WHEREAS, management believes that the value inclusive of Change Order No. 1 represents the true value of the emergent scope of work necessary to address the condition and recommends that the contract value be re-established so that the adjusted value inclusive of Change Order No. 1 is the appropriate baseline for ongoing application of Operating Authority requirements; and

WHEREAS, if approved, management will again seek Board approval should future change orders individually exceed \$250,000 or 10% of the re-established contract amount.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve Change Order No. 1 in the not-to-exceed amount of \$1,850,000 for the Camden Cramer Elementary School emergent project and a release of funds from the Emergent Program Reserve in the amount of \$1,922,000.

BE IT FURTHER RESOLVED, that the Members of the Authority approve revisions to the Project's Final Charter that recognize a modification to the scope of the emergent work, as well as an adjusted Project Budget reflecting adjusted values for construction services, along with SDA staff costs.

BE IT FURTHER RESOLVED, that the Members of the Authority authorize the re-establishment of the contract value for this existing engagement for the purpose of application of ongoing Operating Authority requirements, with the re-established value for this purpose equaling the contract value inclusive of the value of Change Order No. 1 in the not-to-exceed amount of \$1,850,000 for a total adjusted Contract value of \$3,199,235.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Change Order No. 1, Release of Funds from Program Reserve and Approval of Revised Final Project Charter - Camden Schools District – Cramer Elementary School, Emergent Project – Revised Scope of Work, Removal and Replacement of Window Units, dated, March 7, 2018

Dated: March 12, 2018

**MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW JERSEY SCHOOLS
DEVELOPMENT AUTHORITY AND THE NEW JERSEY DEPARTMENT OF
EDUCATION**



32 EAST FRONT STREET
 P.O. BOX 991
 TRENTON, NJ 08625-0991
 609-943-5955

6

MEMORANDUM

TO: Members of the Authority

FROM: Andrew Yosha
 Executive Vice President, Program Operations & Strategic Planning

Jane F. Kelly
 Vice President, Corporate Governance & Operations

DATE: March 7, 2018

SUBJECT: Memorandum of Understanding (MOU)
 Between the New Jersey Schools Development Authority (NJSDA) and the
 New Jersey Department of Education (NJDOE)

INTRODUCTION

We are writing to recommend approval by the Members of a new Memorandum of Understanding (MOU) between the NJSDA and NJDOE that will continue support activities necessary for completion of the development of a new Long Range Facilities Plan (LRFP) System. A previous MOU in furtherance of these activities, approved by the Board in October 2016, expired on December 31, 2017.

Further development and implementation efforts are required to complete the new LRFP System. The new recommended MOU would commit the balance of funds remaining and unexpended from the established maximum NJSDA cost under the previous MOU to help fund NJDOE's continued development and completion of the new LRFP System. Of the \$300,000 in funding authorized under the expired MOU, \$95,573 remains unexpended. Under the new MOU, the NJSDA's maximum funding obligation will be limited to \$95,573.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Memoranda of Understanding require approval by the Members of the Authority.

BACKGROUND

The LRFP System (System), initially developed in 2005, is a web-based system of hardware and database software designed to collect, manage and maintain LRFP data for all school districts throughout the state, inclusive of the SDA Districts. NJSDA and NJDOE jointly utilize the System. The System provides critical data necessary to support NJSDA Capital Plan development for SDA Districts, along with NJDOE evaluations of proposed school facilities projects. It also facilitates required exchanges of data between NJDOE and NJSDA regarding potential projects and District- and State-wide matters.

The 2016 Board action followed a recognition that the 2005 LRFP System, which was originally intended to have a project application component, had received no upgrades or modifications since its

Members of the Authority
 Memorandum of Understanding Between NJSDA and NJDOE
 New Long Range Facilities Plan System Development
 March 7, 2018
 Page 2 of 3

6

original development, resulting in significant deficiencies in terms of user interface, data access, reporting, document storage, and LRFP and project coordination. In addition, changes to educational laws and regulations, review standards, and school facilities funding since design of the 2005 system had increased the need for an improved LRFP system with an integrated project application component.

Following Board approval of the MOU, NJDOE proceeded with development of the new LRFP System (the Project). To date, much of the framework and programming has been completed. Originally, NJDOE anticipated final completion of the Project by December 2017. However, additional work is required. Since expiration of the MOU in December 2017, NJDOE has funded the programmers' positions. Upon depletion of the remaining NJSDA funding, NJDOE will resume funding the programmers' positions until completion of the Project.

Once online, the new System will alleviate the existing system's limitations and support consistency and accuracy of data, coordinated and efficient processes, and improved reporting.

PURPOSE OF THE MOU

As proposed, this MOU would allow NJSDA to continue to fund the Project until depletion of the previously authorized funding. With oversight provided by fulltime, permanent NJDOE staff, temporary staff will perform remaining programming and development tasks as well as system testing. Pursuant to the terms of the MOU, the NJSDA will continue to provide funding for the required contractor positions: two (2) full time equivalent programmers until depletion of the MOU budget of \$95,573. NJDOE advises that the \$95,573 will fund the Project through June 2018 at which time the System will be partially functional (containing historical information including existing building inventory, enrollment projections, and legacy LRFP supporting documentation). The new LRFP system is anticipated to be released for general use in fall 2018. In all other substantive respects, the provisions of the 2016 MOU are unchanged.

MOU BUDGET

As indicated above, the remaining \$95,573 will be utilized to fund the two (2) full time equivalent programmers. Again, to the extent the \$95,573 is insufficient to complete the Project, NJDOE has agreed to fully fund the deficiency to ensure the Project is brought to completion.

Funding to support the Calendar Year 2018 costs, although not specifically included in the NJSDA 2018 Operating Budget, would be made available within the budget by utilizing funds from other information systems-related budget line items.

RECOMMENDATION

We recommend that the Members approve the proposed MOU between the NJSDA and the NJDOE in order that NJSDA can continue to fund two (2) contractor positions to develop the new LRFP System Project being undertaken by the NJDOE. We further recommend that, with Board approval, the MOU remain in effect until depletion of the \$95,573 that remains of the \$300,000 authorized by the SDA Board in 2016. A copy of the MOU is attached.

Members of the Authority
Memorandum of Understanding Between NJSDA and NJDOE
New Long Range Facilities Plan System Development
March 7, 2018
Page 3 of 3

Recommended by:

/s/ Andrew Yosha
Andrew Yosha, Executive Vice President

/s/ Jane F. Kelly
Jane F. Kelly, Vice President

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
AND THE NEW JERSEY DEPARTMENT OF EDUCATION
FOR LONG RANGE FACILITY PLAN AND PROJECT APPLICATION SYSTEM**

This Memorandum of Understanding (“MOU”) is made this ___ day of _____, 2018, by and between the NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY (the “NJSDA”), located at 32 East Front Street, P.O. Box 991, Trenton, New Jersey 08625, and the NEW JERSEY DEPARTMENT OF EDUCATION (“NJDOE”), located at 100 River View Plaza, P.O. Box 500, Trenton, New Jersey 08625.

WHEREAS, the Educational Facilities Construction and Financing Act (the “Act”), N.J.S.A. 18A:7G-1 to 48, as amended, was enacted to address inadequacies in the quality, utility and safety of public school facilities and to meet the constitutional requirement for a thorough and efficient system of free public schools in “SDA Districts” throughout the State of New Jersey, as that term is defined in the Act; and

WHEREAS, the Act provides, among other things, that the NJSDA is responsible for constructing school facilities within the SDA Districts; and

WHEREAS, the Act requires each SDA District to prepare and submit for NJDOE approval a Long Range Facilities Plan (“LRFP”) at least once every five (5) years; and

WHEREAS, the NJDOE collects and maintains information related to the LRFP for each SDA District; and

WHEREAS, the Act provides that, for each school facilities project proposed by an SDA District, the NJDOE is responsible to undertake and provide the NJSDA with the NJDOE’s evaluation and approval of the project for educational eligibility, adequacy and efficacy such that the NJSDA can implement its mandates and responsibilities under the Act; and

WHEREAS, implementation of the NJSDA mandates, duties and responsibilities for school construction activities remains dependent upon NJDOE evaluation and approval of school facilities projects for educational eligibility, adequacy and efficacy; and

WHEREAS, the Act requires that the NJDOE and the NJSDA exchange a variety of data including, but not limited to, pre-development approvals and final eligible cost recommendations, and that project level determinations be linked to the LRFP; and

WHEREAS, in 2004, the NJSDA procured from VFA, Incorporated (“VFA”) a web-based system of hardware and database software for joint use by the NJSDA and the NJDOE designed to collect, manage and maintain LRFP data for each SDA District, to support NJDOE evaluations of proposed school facilities projects and to facilitate required exchanges of data between the NJDOE and the NJSDA (the “Current LRFP System”); and

WHEREAS, the Current LRFP System, consisting of a web-based user interface and an Oracle database, was developed in 2005; and

WHEREAS, changes to educational laws and regulations, review standards, and school facilities funding since the design of the 2005 system have further increased the need for an updated LRFP system with an integrated project application component (the “New LRFP System”); and

WHEREAS, effective October 1, 2016, the NJSDA and NJDOE entered into a Memorandum of Understanding (the “2016 MOU”) regarding the NJSDA’s funding of two contractor positions exclusively dedicated to developing, producing, and testing the New LRFP System for the NJDOE’s Office of School Facilities and Finance (OSFF) in conjunction with the NJDOE’s Office of Information Technology (OIT); and

WHEREAS, under the 2016 MOU the NJSDA agreed to provide a maximum of \$300,000 toward the funding of the contractor positions (“Maximum Funding”);

WHEREAS, the 2016 MOU expired on December 31, 2017;

WHEREAS, although the 2016 MOU anticipated completion of all milestones for the implementation of the New LRFP System by December 31, 2017, not all milestones were met and not all Maximum Funding was expended prior to the expiration date;

WHEREAS, the unexpended balance of the Maximum Funding is \$95,573.

WHEREAS, the NJDOE has agreed that it will complete the full implementation of the New LRFP System in accordance with an agreed revised implementation schedule;

WHEREAS, the NJSDA has agreed that it will make the unexpended balance of the Maximum Funding (\$95,573) available to fund two contractor positions through the NJDOE’s OSFF, provided that 100% of the contractor time is expended on the development, production, and testing of the New LRFP System;

NOW, THEREFORE, the NJSDA and NJDOE do hereby agree to the following:

1. Purpose of the MOU. The purpose of this MOU is to document the mutual understanding of the parties regarding the funding for two contractor positions to provide work product for the NJDOE’s OSFF in conjunction with the NJDOE’s OIT to work 100% of the contracting time on developing, producing, and testing the New LRFP System during the duration of this MOU, as stated in Section 3(f) below.

2. Consideration.

- a. The scope of the work to be provided and the responsibilities of the respective parties under this MOU are set forth in Attachment 1 hereto, which is fully made part hereof as if set forth in detail herein.

- b. Funds will be provided directly by the NJSDA to support activities to develop the New LRFP System, as outlined in this MOU and Attachment 1 hereto.
- c. Unless expressly provided for herein, the terms and conditions of this MOU shall not supersede, replace, alter or amend the terms and conditions of any other Memoranda of Understanding or Memoranda of Agreement by and between the NJSDA and the NJDOE.

3. General Provisions.

- a. Performance Standards. NJDOE shall oversee and manage all services required under this MOU that are necessary to accomplish the objectives set forth herein.
- b. Termination. This MOU may be terminated at any time by either party upon thirty (30) days written notice to the other party. In the event of such termination, the NJSDA and NJDOE shall enter into a separate written agreement that addresses such issues as may arise as a result of the termination.
- c. NJSDA and NJDOE shall, at all times, comply with all Federal, State and local laws, ordinances, regulations and circulars that are in any manner applicable to the work performed by NJSDA, its agents, subcontractors and employees pursuant to this MOU.
- d. Disclosure of Information. The parties to this MOU acknowledge that they will be sharing government records which may be protected from disclosure to third parties under N.J.S.A. 47:1A-1 et seq., the New Jersey Open Public Records Act (“OPRA”). That is, certain shared government records and/or information contained within those records may fall within one of the enumerated exceptions to the “readily accessible for inspection, copying or examination by citizens of this State” rule set forth within OPRA. In the event that either party receives a request from a third party for access to a shared government record, the party to whom the request has been submitted shall respond to the request in accordance with the provisions of OPRA and shall provide notice within 3 business day of receipt to the other party, of both the request for access and the disposition of that request.
- e. Amendment. This MOU is being entered into for the sole purpose of evidencing the mutual understanding and intention of the parties. It may be amended, modified or supplemented at any time by mutual consent and in writing signed by the parties or their designees.
- f. Effective Date and Duration. This MOU shall be effective upon execution by both parties (the “Effective Date”). The obligation of the NJSDA to provide any funding as required under the terms of this MOU shall commence upon the Effective Date and shall expire on July 31, 2019 or once the balance of the Maximum Funding is expended, whichever is earlier. The duration of the MOU, may be extended by

mutual consent of NJDOE and the NJSDA, as evidenced by a writing duly authorized and executed by both parties.

- g. Notices. Any notice given under this MOU shall be via written communication directed by one party to the other party at the following respective addresses:

NJSDA: New Jersey Schools Development Authority
32 East Front Street
P.O. Box 991
Trenton, N.J. 08625-0991
Attn: Charles B. McKenna, Chief Executive Officer

NJDOE: New Jersey Department of Education
100 River View Plaza
P.O. Box 500
Trenton, N.J. 08628-0500
Attn: Lamont Repollet, Acting Commissioner

- h. Assignment. This MOU may be assigned by the NJSDA to another department, agency, or authority of the State of New Jersey to which the statutory responsibilities assigned to the NJSDA have been transferred, in which event NJDOE shall remain bound to the terms of this MOU with respect to such assignee party. NJDOE may not assign this MOU to another party except to the extent such assignment may be to another department, agency or authority of the State of New Jersey.
- i. Authority. By executing this MOU, the parties represent that they are duly authorized and empowered to enter into this MOU and to perform all duties and responsibilities established within.

For the New Jersey Department of Education:

Lamont Repollet
Acting Commissioner

Date: _____

Reviewed and approved as to form:

Gurbir S. Grewal
Attorney General of New Jersey

Date: _____

Deputy Attorney General

For the New Jersey Schools Development Authority:

Charles B. McKenna
Chief Executive Officer

Date: _____

Reviewed and approved as to form:

Albert D. Barnes
Chief Counsel, NJSDA

Date: _____

ATTACHMENT 1 | Work Scope for LRFP and Project Application Reporting System

1. The purpose of this project is to develop a new web based system to support the submission and review of Long Range Facility Plans (“LRFP”) and school facilities project applications. The new system will provide a mechanism for all New Jersey school districts to communicate LRFP and school facilities projects, as well as critical facilities data, to the New Jersey Department of Education (“NJDOE”) for their review and approval. The NJDOE and other government agencies will also use the system to review specific district information, determine state funding eligibility, and assess statewide school facility needs. System components will include a web based application and database, document storage, automated reports, and submission, approval, and construction tracking.
2. NJDOE Office of Information Technology (“OIT”) will collaborate with the NJDOE’s Office of School Facilities and Finance (OSFF) in overseeing the project. The OIT will provide project management and database development, as well as access, to ensure that the work product is in line with NJDOE standards and can be properly maintained after the development cycle. All future maintenance will be provided by OIT staff, in accordance with NJDOE’s existing arrangements with OIT. OSFF will provide all specifications and work parameters in addition to testing and assist in day-to-day oversight of work progress.
3. NJDOE will utilize current full time permanent staff positions to oversee and continue development alongside these temporary contractors. Work has been ongoing on this project for several years with much of the framework and substantial programming already completed. The additional contractors provided for herein will allow for timely completion of the project.
4. If a contractor brought in for this project, as provided for herein, is deemed unable to perform necessary duties, that contractor will be relieved and replaced by a more suitable candidate from contracting agency (with NJDOE staff making final determinations for both initial hire and any potential replacements).
5. This agreement provides for the engagement of two full time equivalent contractors by the New Jersey Schools Development Authority (“NJSDA”) at hourly rates approved by the NJSDA. The funding for the engagement of these contractors shall be borne directly by the NJSDA, pursuant to the terms and limitations set forth herein. If deemed necessary by the NJDOE to complete the project, additional programming hours may be purchased at the NJDOE’s sole expense. No further funding through the NJSDA beyond that included in this agreement will be provided.
6. Funding by the NJSDA shall not exceed \$95,573, the unexpended balance of the Maximum Funding under the 2016 MOU.
7. OSFF and OIT staff will meet NJSDA staff at least monthly to provide updates on the progression toward the completion of this project according to the chart below.

8. Major project milestones are anticipated as follows:

LRFP Submission	6/2018
LRFP Workflow	8/2018
LRFP Reports	9/2018
User Management	10/2018
LRFP Launch	11/2018
LRFP Improvements	2/2019
Project Initiation	3/2019
Project Workflow and Approval	5/2019
Project Completion	6/2019
County Office Projects	7/2019

Resolution—6d.

Memorandum of Understanding
Between the New Jersey Schools Development Authority and the
New Jersey Department of Education

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or Authority) requires Board approval prior to the SDA's execution of any memorandum of agreement (MOA), memorandum of understanding (MOU) or inter-agency agreement; and

WHEREAS, the Long Range Facilities Plan System (System or LRFP System), initially developed in 2005, is a web-based system of hardware and database software designed to collect, manage and maintain LRFP data for all school districts throughout the state, inclusive of the SDA districts; and

WHEREAS, the System is used jointly by SDA and Department of Education (DOE) staff, providing critical data necessary to support SDA Capital Plan development for SDA districts as well as DOE evaluations of proposed school facilities projects; and

WHEREAS, the System facilitates required exchanges of data between the DOE and SDA regarding potential projects and district- and state-wide matters; and

WHEREAS, the current LRFP System requires upgrades and modifications to address significant remaining needs in terms of user interface, data access, reporting, document storage, and LRFP and project coordination; and

WHEREAS, changes to educational laws and regulations, review standards, and school facilities funding since the design of the 2005 system have further increased the need for an improved LRFP system with an integrated project application component; and

WHEREAS, in October 2016, the Members of the Authority approved execution of a MOU between the SDA and the DOE whereby SDA would provide funding in the amount of \$300,000 to support activities necessary to complete development of a LRFP System; and

WHEREAS, this MOU expired on December 31, 2017, however \$95,573 of the authorized funding remains unexpended; and

WHEREAS, further development and implementation efforts are required to complete the new LRFP System; and

WHEREAS, management recommends that the Members of the Authority authorize execution of the MOU presented to the Board on this date in order that the \$95,573 that remains from the amount authorized by the Board in 2016 can continue to fund DOE's development and completion of the new LRFP System.

WHEREAS, with Board approval, funding to support the Calendar Year 2018 costs, although not specifically included in the SDA 2018 Operating Budget, would be made available within the budget by utilizing funds from other information systems-related budget line items.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve execution of the Memorandum of Understanding between the Schools Development Authority and the Department of Education, as presented on this date, to support continued development and completion of the new Long Range Facilities Plan System by the Department of Education until depletion of the \$95,573 in funds remaining from the amount authorized in 2016 for such purpose.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Memorandum of Understanding between the New Jersey Schools Development Authority and New Jersey Department of Education, dated March 7, 2018

Dated: March 12, 2018

**REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE
(CHAIRMAN'S REPORT)**

**EXTENSION OF STATE-WIDE PROPERTY MANAGEMENT AND MAINTENANCE
SERVICES CONTRACT GP-0218-R01**



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

MEMORANDUM

TO: Members of the Authority

FROM: Jacqueline A. Howard,
Director, Real Estate Services

DATE: March 7, 2018

SUBJECT: Extension of State-Wide Property Management and Maintenance Services
Contract GP-0218-R01

COMPANY NAME: Bluegrass Hydro-Seeding LLC

AMENDMENT NO: 1

EXTENDED TERM: June 1, 2018 to May 31, 2019

AMOUNT: Not-to-Exceed \$700,000.00

INTRODUCTION

I am writing to request approval by the Members of the Authority of a one (1) year extension to the State-Wide Property Management and Maintenance Services Contract (GP-0218-R01) awarded to Bluegrass Hydro-Seeding LLC ("Bluegrass"). The total compensation for the one-year extension is for a not to exceed amount of \$700,000.00, consisting of: \$243,200.00 for property management services; \$406,800.00 for property maintenance services (includes pass thru costs for maintenance services provided by third-parties); and a \$50,000.00 contingency for occasional support of current NJSDA Capital Projects on an as needed basis. As discussed below, the fees include a combination of lump sum amounts per project site and allowances for non-regular and non-routine maintenance tasks; for the one-year extension, NJSDA and Bluegrass have negotiated a 3% increase in the lump sum amounts to account for the fact that the number of sites under Bluegrass' management has been reduced by approximately 24%.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, additional Board approval is required for the exercising of contract options requesting extension to the original contract term for Board-approved contracts.

BACKGROUND

At the May 6, 2015 NJSDA Board Meeting, the Members approved the award of a contract for State-Wide Property Management and Maintenance Services to Bluegrass. The initial contract term is for three (3) years expiring on May 31, 2018; the contract also provides for a one-year extension to be exercised at the sole discretion of the NJSDA. Total compensation for the initial three-year term is for a not to exceed amount of \$2,165,000. Property management services are provided by Bluegrass pursuant to negotiated monthly lump sum amounts per project site. Currently there are sixteen (16) project sites under Bluegrass' management. Regular property maintenance services are: (1) provided pursuant to separate competitively bid lump sum contracts between Bluegrass and various third-party service providers (i.e.,

*Members of the Authority**Extension of Statewide Property Management and Maintenance Services**Amendment No. 1 to Contract GP-0218-R01**March 7, 2018**Page 2 of 2*

pass thru); OR (2) self-performed by Bluegrass in the case of routine maintenance tasks. Other non-regular and non-routine maintenance tasks (e.g., boarding up a building) are provided from an allowance in the contract. When maintenance services are performed by third parties, Bluegrass pays the service providers directly then seeks reimbursement of their costs from the NJSDA with no additional mark ups. All property maintenance services performed on behalf of the NJSDA must first be approved by the Real Estate Services Division.

Approximately \$1.5 million has been spent to date under the contract for State-Wide Property Management and Maintenance Services, as follows: \$740,088 for property management services; and \$753,733 for property maintenance including pass thru items.

SCOPE

The consultant is required to provide state-wide property management and maintenance services in connection with properties owned by the NJSDA. At any time during the one-year extended period, the NJSDA may issue a project assignment to perform property management and maintenance services anywhere in the State, and the consultant shall be responsible for providing all required services with respect to a project assignment until they are completed, even if such completion will occur after the end of the initial or extended engagement term.

As of the date of this memorandum, property management and maintenance services are required on sixteen (16) NJSDA-owned project sites of which four (4) have standing structures.

RECOMMENDATION

For the reasons discussed above, and most importantly because the current Contract is effectively and economically serving the needs of the Authority, I am recommending the approval by the Members of the Authority of a one (1) year extension to the contract for State-Wide Property Management and Maintenance Services (GP-0218-R01). The proposed one (1) year extension would commence on June 1, 2018 and terminate on May 31, 2019. Total compensation for the one-year extension is for a not to exceed amount of \$700,000.00 as described above.

Prepared by: Jacqueline A. Howard, Director and Jeanette Paul, Senior Real Estate Services Specialist

Reviewed and Recommended by: Donald Guarriello, Vice President, Chief Financial Officer

Resolution—7a.

Extension of State-Wide Property Management and Maintenance Services
Contract GP-0218-R01

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the exercise of options for extensions of the original term of Board-approved contracts; and

WHEREAS, in May 2015, the Members of the Authority approved the award of a contract for State-Wide Property Management and Maintenance Services to Bluegrass Hydro-Seeding LLC (Bluegrass); and

WHEREAS, the initial term of the contract with Bluegrass was for a period of three (3) years expiring on May 31, 2018; and

WHEREAS, the contract provides for a one-year extension to be exercised at the sole discretion of the SDA; and

WHEREAS, total compensation for the initial three-year term is a Not-to-Exceed (NTE) amount of \$2,165,000; and

WHEREAS, the services provided by Bluegrass to SDA are described in detail in the memorandum presented to the Board on this date; and

WHEREAS, the contract provides for a one-year extension of the initial term for the provision of the property management and maintenance services, with such option to be exercised at the sole discretion of the SDA; and

WHEREAS, management recommends that the Board authorize and approve SDA's exercise of the contract's extension option with total compensation for the one-year extension to be in the NTE amount of \$700,000.00; and

WHEREAS, the one-year extension period, as recommended, would commence on June 1, 2018 and terminate on May 31, 2019; and

WHEREAS, the background, scope of the services provided and financial details of SDA's engagement with Bluegrass are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, management recommends approval of the one-year extension as the professional services provided pursuant to the contract are effectively and economically serving the needs of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve SDA's exercise of the one year extension option to the initial term of the State-wide Property Management and Maintenance contract (GP-0218-R01) with Bluegrass Hydro-Seeding LLC, consistent with the provisions of the memorandum presented to the Board on this date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Extension of State-Wide Property Management and Maintenance Services, Contract GP-0218-R01, dated March 7, 2018

Dated: March 12, 2018

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: March 7, 2018

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 2/20/18

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2013 Board. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

8



2011 & 2012 Portfolio Projects Activities Summary

as of 2/20/18

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Revised Planning Charter approved Aug. 2017 Board.	2 QTR 18
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	Award for D-B approved Sep. 2015 Board. (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2015 Board. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

8



2011 & 2012 Portfolio Projects Activities Summary

as of 2/20/18

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	George Washington Carver ES	PK-5	470	512	\$42.0	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	Award for GC approved Oct. 2015 Board. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$35.4	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,391	\$110.0	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	New ES @ Leonard Place	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	3/2/17 Mar-18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	Award for D-B approved Jan. 2018 Board. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Preliminary Charter approved Jun. 2016 Board.	TBD
Perth Amboy	Seaman Avenue ES	K-5	724	804	\$56.8	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	\$56.9	Kit of Parts/ Design-Build	Preliminary Charter approved Sep. 2016 Board.	TBD
Union City	New Grade 7 to 9 School	7-9	756	840	\$64.2	Kit of Parts/ Design-Build	Preliminary Charter approved Mar. 2017 Board.	TBD
Vineland	Lincon Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	Award for D-B approved Jan. 2016 Board. (Bock)	9/24/15

8

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 2/20/18

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.7	Design-Build	Preliminary Charter approved Oct. 2016 Board. ROA for Demolition approved Aug. 2017 Board.	6/9/17 Mar-18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	TBD	Substitution of Demarest ES approved Jul. 2017 Board.	TBD
Orange	Cleveland St. ES	PK-6	306	336	\$24.3	Design-Bid-Build	Preliminary Charter approved Mar. 2017 Board.	2/21/17 Apr-18
Orange	High School	9-12	1,440	1,694	\$46.2	Design-Bid-Build	Preliminary Charter approved Oct. 2017 Board.	3 QTR 18
Trenton	Central HS	9-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved Mar. 2016 Board. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE -** Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 2/1/2018

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	East Orange	New GW Carver ES	New Construction	Design-Build Design Phase	4Q 2019	On-target	1Q 2020	On-target	\$ 41,179,670
2	Garfield	New James Madison ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 29,650,092
3	Harrison	New Elementary School	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 36,115,640
4	Irvington	New Madison Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 38,589,795
5	Millville	Millville Senior High School	Addition/Renovation	Design-Build Design Phase	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
6	New Brunswick	Paul Robeson Community ES	Addition/Renovation	Construction	3Q 2018	On-target	Sep-18	On-target	\$ 48,553,199
7	Newark	South Street ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 69,876,694
8	Passaic City	New ES at Leonard Place	New Construction	Construction	3Q 2018	On-target	Sep-18	On-target	\$ 55,884,039
9	Passaic City	New Dayton Avenue Educational Campus	New Construction	Design-Build Design Phase	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
10	Perth Amboy	New Seaman Ave ES	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
11	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000
12	Vineland	Lincoln Road MS (New Middle School)	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 49,787,025



**Active Project Status Report
Status as of 2/1/2018**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	Cramer ES	Structural Repairs	GC TO w/ Design	Nov-17	Acheved	1Q 2018	On-Target	\$ 1,932,429
2	Paterson	New Roberto Clemente	HVAC & Corrective Work	GC TO w/ Design	1Q 2019	On-Target	2Q 2019	On-Target	\$ 2,528,884
3	Salem City	Salem MS	Structural Ceiling Repairs	GC TO w/ Design	Dec-17	Achieved	Jan-18	Achieved	\$ 2,330,169

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
 P.O. BOX 991
 TRENTON, NJ 08625-0991
 609-858-5395

To: Members of the Authority
 From: /s/ Ayisha Cooper, Research Specialist
 Date: March 7, 2018
 Subject: Project Close-Out Status Report

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved project transfer to the district yet have outstanding open contracts, and a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed.

We continue to advance projects and contracts through the close-out process. The following project has been closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
N/A	3880-115-10-00CM	Emergent	Orange	Orange Middle School (Orange Prep Academy)	Closed



SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of February 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Project Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Project Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village Academy	Project Transferred	02/25/13	Open contract(s) - Legal matter pending
Cumberland					
2009	0997-030-02-0926	Cumberland Regional High School	Project Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Project Transferred	12/01/09	Open contract(s) - Pending audit completion
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Project Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
2017	1320-N20-13-0AEG	Halloran Elementary School			
Garfield					
2007	1700-N01-02-0114	Garfield Middle School	Project Transferred	06/25/09	Open contract(s) - Legal matter pending
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School			
Harrison					
2007	2060-X01-01-0832	New Harrison High School	Project Transferred	10/23/12	Open contract(s)

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of February 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School			
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Project Transferred	12/07/12	Open contract(s) - Legal matter pending
New Brunswick					
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Project Transferred	08/19/11	Open contract(s) - Pending audit completion
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Project Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-390-04-00BJ	Elliott Street Elementary School	Project Transferred	01/31/17	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente Elementary School	Project Transferred	04/12/13	Unable to close due to upcoming repairs.
2016	4010-N09-04-00HP	New Public School #16	Project Transferred	07/31/17	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
Phillipsburg					
2016	4100-X01-99-0464	New High School			
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Project Transferred	12/01/08	Open contract(s) - Pending audit completion
Union City					
2009	5240-X07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Project Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Project Transferred	02/24/15	Open contract(s) - Legal matter pending

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of February 1, 2018					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabater Elementary School - Demonstration Project	Project Transferred	05/06/11	Open contract(s) - Pending audit completion
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Project Transferred	01/29/14	Open contract(s) - Legal matter pending
2017	5670-100-12-0AEE	Harry L. Bain E.S.			
Capital and Demonstration Projects Totals					
Total Capital and Demonstration			147		
Closed Capital and Demonstration Projects			100		
Capital and Demonstration Projects Not Closed			47		
Capital and Demonstration Projects Not Closed, Project Transferred			30		
			Legal Matter	13	
			Pending Audit	6	
			Miscellaneous	11	
Emergent Projects					
Irvington					
	2330-090-12-0ACT	Chancellor Avenue Elementary School			
	2330-050-10-00CH	Irvington High School - Roof, HVAC, Bathroom			
Trenton					
	5210-080-12-0ABZ	Hedgepeth-Williams School			
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			70		
Emergent Projects Closed			66		
Emergent Projects Not Closed			4		
Emergent Projects Not Closed but Transferred			0		
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			393		
# of Open Contracts			6		
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: March 7, 2018

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to January 31, 2018

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	90%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	The project schedule for a September 2018 occupancy by the school district has been maintained. A revised project charter has been approved by the CEO, consistent with the Operating Authority, to provide necessary funding for the approved Change Order No. 1 and additional contingency through the completion of the project.
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$19,180,848	\$19,100,848	\$80,000	99.6%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement. 3. Unforeseen HVAC corrective work	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendment;



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: January 2018

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: January 2018

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No Activity During the Reporting Period

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: March 7, 2018

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period January 1 through January 31, 2018.

Noteworthy Items during the reporting period:

- Execution of 1 contract for Design-Build services for the Passaic Dayton Avenue Educational Campus to Terminal Construction for \$163,560,000.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period January 1 through January 31, 2018.

Noteworthy Items during the reporting period:

- Execution of 8 Professional Service Amendments totaling a credit of \$669k, of the 8 executed amendments none required board approval.
- Execution of 18 Construction Services Change Orders totaling a credit of \$919k, of the 18 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 1/1/2018 through: 1/31/2018

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Passaic City	Dayton Ave. Ed Complex	New	DB	NT-0052-B01	Terminal Construction Corp.		\$163,560,000	01/02/2018	\$179,100,000	\$179,100,000
Contractor										
Part 2. Construction Services							\$163,560,000			\$179,100,000



Contracts Executed Report

Reporting Period: 1/1/2018 through: 1/31/2018

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 4. Other Contracts & Services											
Others											
Garfield	James Madison Elementary School #10	New	FFE	NT-0014-Q08	Krueger International, Inc.		\$97,915	01/03/2018	-		
Newark	South Street E.S.	New	FFE	NE-0003-Q13	Grafco		\$45,400	01/03/2018	-		
Vineland City	Lincoln Ave Middle School	New	FFE	ST-0017-F01	Diversified Woodcrafts, Inc.		\$27,640	01/31/2018	-		
Vineland City	Lincoln Ave Middle School	New	FFE	ST-0017-Q01	Everest Expedition LLC dba The Worden Company		\$205,073	01/30/2018	-		
Vineland City	Lincoln Ave Middle School	New	FFE	ST-0017-Q02	Sico America, Inc.		\$24,689	01/30/2018	-		
Vineland City	Lincoln Ave Middle School	New	FFE	ST-0017-Q03	National Public Seating Corp		\$53,438	01/31/2018	-		
Vineland City	Lincoln Ave Middle School	New	FFE	ST-0017-Q04	Wenger Corporation		\$45,008	01/31/2018	-		
Others											
Part 4. Other Contracts & Services							\$499,163				
							Total Contract Award			Total Contracts Awarded	
Grand Totals - Professional and Construction Services Combined							\$164,059,163			8	

** Contracts less than \$10,000 are not displayed



Contracts Executed Report

Reporting Period: 1/1/2018 through: 1/31/2018

Project Types Legend

HS Health & Safety
New New Constuction
Add Addition
RenoAdd Addition & Renovation
Reno Renovation

Contract Types Legend

Aquisition Property Acquisition Related Costs
Appraisal Appraisal, Appraisal Review, NRE
Construction Construction
Design Design or Site Investigation
DB Design-Build
E-Rate E-Rate
FFE Furniture, Fixtures, and Equipment
General General Program Cost
Legal Legal
Material Material Supply
ProjectMgmt Project Management Firm
PreDevelopment Predevelopment or Demolition
Relocation Relocation Services
SiteInvstgtn Site Investigation
Testing Testing
Title Title Services
Utilities Utilities Services

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
W = Women Business Enterprise
S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 1/1/2018 through: 1/31/2018

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
Professional Services														
Design Consultant														
Camden City	Bonsall E.S.	EP-0079-A01	11/14/2013	2	Design Collaborative, Architects And Planners	1/17/2018	\$112,620	\$0	(\$15,500)			\$97,120	-13.76%	
Camden City	Bonsall E.S.	EP-0079-A01	11/14/2013	3	Design Collaborative, Architects And Planners	1/17/2018	\$112,620	(\$15,500)	(\$15,000)			\$82,120	-27.08%	
City Of Orange Township	Orange H.S.	ES-0042-A01	5/5/2015	3	Kliment Halsband Architects LLP	1/17/2018	\$3,558,511	\$32,285	(\$85,651)			\$3,505,145	-1.50%	
City Of Orange Township	Cleveland Street E.S.	ES-0043-A01	9/3/2015	4	Lan Associates, Engineering, Planning, A	1/17/2018	\$1,820,017	\$8,115	(\$111,365)			\$1,716,767	-5.67%	
Egg Harbor City	New Middle School	ET-0088-A01	2/7/2006	10	Vaughn Collaborative, Inc. (The)	1/17/2018	\$1,664,530	\$226,683	(\$9,015)			\$1,882,197	13.07%	
Irvington Township	Irvington H.S.	EP-0083-A01	11/14/2013	3	Gibson Tarquini Group, Inc. (The)	1/22/2018	\$357,985	(\$87,250)	(\$1,179)			\$269,556	-24.70%	
Pemberton Township	Alexander Denbo E.S.	WT-0023-A01	6/18/2015	2	SSP Architectural Group, Inc.	1/29/2018	\$507,825	\$17,530	(\$183,831)			\$341,524	-32.74%	
Design Consultant														
Construction Management Services														
West New York	Harry L. Bain E.S.	HU-0026-M01	02/25/2016	1	Pinnacle Consulting & Construction Services, Inc.	1/26/2018	\$939,250	\$0	(\$247,380)			\$691,870	-26.33%	
Construction Management Services														
Professional Services														
									(\$668,921)					
Construction Services														
Contractor														
East Orange	G.W.Carver Institute	ES-0021-N01	8/4/2016	4	Site Enterprises, Inc.	1/12/2018	\$1,975,000	\$28,397	(\$111,900)			\$1,891,497	-4.22%	
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	11	Brockwell & Carrington Contractors, Inc.	1/10/2018	\$16,725,000	\$138,933	\$1,848			\$16,865,781	0.84%	
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	5	Brockwell & Carrington Contractors, Inc.	1/12/2018	\$16,725,000	\$140,781	\$33,290			\$16,899,071	1.04%	
Garfield	James Madison Elementary School #10	NT-0014-C03	12/3/2015	7	Brockwell & Carrington Contractors, Inc.	1/12/2018	\$16,725,000	\$174,071	\$136,000			\$17,035,071	1.85%	
Irvington Township	Madison Avenue E.S.	ES-0027-N01	4/4/2016	3	D&K Construction Co., Inc.	1/12/2018	\$3,043,185	\$19,000	(\$273,479)			\$2,788,706	-8.36%	
Long Branch	Gregory E.S.	ET-0043-C02	12/13/2016	2	Bismark Construction Corp.	1/3/2018	\$475,000	(\$25,000)	(\$30,406)			\$419,594	-11.66%	
Newark	New Science Park HS	NE-0001-C02	6/2/2017	1	Precision Building & Construction, LLC	1/2/2018	\$1,450,343	\$0	\$105,000			\$1,555,343	7.23%	
Paterson	New International High School Academy	PA-0008-C04	6/24/2016	1	Molba Carpentry Inc. t/a Molba Construction	1/23/2018	\$1,256,876	\$0	(\$62,544)			\$1,194,331	-4.97%	



Amendments & Change Orders Report

Reporting Period: 1/1/2018 through: 1/31/2018

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Pemberton Township	Alexander Denbo E.S.	WT-0023-C01	6/28/2017	1	Hall Building Corporation	1/30/2018	\$498,725	\$0	(\$47,191)			\$451,534	-9.46%
Pemberton Township	Alexander Denbo E.S.	WT-0023-C01	6/28/2017	2	Hall Building Corporation	1/30/2018	\$498,725	(\$47,191)	(\$30,000)			\$421,534	-15.47%
Phillipsburg	New HS (-x01)	NT-0003-C02	6/6/2013	117	Epic Management, Inc.	1/2/2018	\$80,490,000	\$4,948,506	\$1,487			\$85,439,993	6.14%
Trenton	Hedgepeth-Williams M.S.	EP-0073-C03	7/1/2016	5	D&K Construction Co., Inc.	1/25/2018	\$1,287,000	\$69,463	(\$1,153)			\$1,355,310	5.30%
West New York	Harry L. Bain E.S.	HU-0026-C01	5/11/2016	24	Paul Otto Building Co., Inc.	1/26/2018	\$10,978,000	\$590,789	(\$68,780)			\$11,500,009	4.75%
West New York	Harry L. Bain E.S.	HU-0026-C01	5/11/2016	25	Paul Otto Building Co., Inc.	1/26/2018	\$10,978,000	\$522,009	(\$58,961)			\$11,441,048	4.21%
West New York	Harry L. Bain E.S.	HU-0026-C01	5/11/2016	26	Paul Otto Building Co., Inc.	1/26/2018	\$10,978,000	\$463,048	(\$95,359)			\$11,345,689	3.34%
West New York	Harry L. Bain E.S.	HU-0026-C01	5/11/2016	27	Paul Otto Building Co., Inc.	1/26/2018	\$10,978,000	\$367,689	(\$130,681)			\$11,215,008	2.15%
New Brunswick	Paul Robeson Community E.S.	ET-0073-B01	10/14/2015	6	Hall Construction Co., Inc.	1/24/2018	\$31,993,000	\$2,117,138	\$39,069			\$34,149,207	6.73%
Passaic City	New ES at Leonard Place	NT-0050-B01	1/14/2016	2	Dobco, Inc.	1/26/2018	\$32,750,000	(\$149,684)	(\$325,000)			\$32,275,316	-1.44%

Contractor	
Construction Services	(\$918,760)

Total Change Order Summary
(\$1,587,681)

Total Change Orders
26

Grand Totals

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

8

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS *(no activity)*

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: March 7, 2018

SUBJECT: Contractor and Workforce Compliance Monthly Update for December 2017

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through December 31, 2017 was \$126,811,604. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$50,781,276 (including minorities and women). This represents 40.04% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 41,828,766	32.98%
Small/ Minority Business Enterprises	\$ 125,000	0.10%
Small/Women Business Enterprises	\$ 8,827,510	6.96%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 50,781,276	40.04%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 March 7, 2018
 Page 2 of 4

Ethnic Breakdown

Through the month of December 31, 2017 the total SBE contracts awarded with minority participation was 0.25%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ 125,000	0.25%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ 125,000	0.25%

WORKFORCE COMPLIANCE MONITORING

For the month of December 2017, there was a contractor workforce of 853 on SDA projects. This represents a total of 95,522 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	87	12,327	12.91%
Hispanic	147	11,641	12.19%
American Indian	3	803	0.84%
Asian	2	88	0.9%
Total Minority Participation	239	24,859	26.02%
Total Non-Minority Participation	614	70,663	73.98%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 March 7, 2018
 Page 3 of 4

There was a contractor workforce of 896,946 total workforce hours and 8,919 total female workforce hours on SDA projects for the period of January 1, 2017 through December 31, 2017. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	896,946	100.00%
*Total Local County Workforce Hours	72,738	8.11%
Total Local County Non-Minority Workforce Hours	40,798	4.55%
Total Local County Female Workforce Hours	549	0.06%
Total Local County Minority Workforce Hours	31,940	3.56%
**Local County Workforce Hours by Ethnicity:		
Black	20,631	2.30%
Hispanic	10,605	1.18%
American Indian	0	0.00%
Asian	704	0.08%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 March 7, 2018
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2017 through December 31, 2017.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
Elizabeth, New Elementary School	134,239	35,802	26.67%	0	0.00%
Garfield, James Madison ES	50,344	9,914	19.69%	0	0.00%
Harrison ES	933	532	57.02%	0	0.00%
Irvington, Madison Avenue	3,753	912	24.30%	577	15.37%
Millville, High School	2,782	1,424	51.19%	281	10.10%
New Brunswick, Paul Robeson School	82,428	17,936	21.76%	4,987	6.05%
Newark, South Street ES	55,697	18,838	33.82%	2,121	3.81%
Passaic, Leonard Place ES	136,285	29,142	21.41%	16,162	11.88%
Perth Amboy, Seaman Avenue	14,024	2,390	17.04%	1,581	11.27%
Trenton HS	282,364	86,241	31.54%	36,865	13.06%
Vineland, Lincoln Ave MS	74,888	11,550	15.42%	3,698	4.94%
Emergent Projects	25,592	15,949	62.32%	1,331	11.41%

Prepared by: Charlotte Brooks
 JaDawna Brown-Mooney

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: March 7, 2018

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of January 2018. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- 6 grants impacting 1 district were executed during the reporting period representing \$0.4M in total project costs and state share of \$0.2M.
- 28 grants impacting 12 districts were closed out during the reporting period representing \$12.9M in total project costs and state share of \$5.4M.
- Since inception, over \$2.7B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 January 2018

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	11	524	513	200
Number of Grant Projects	23	5,408	4,572	836
Total Project Cost Estimate	\$ 16,045,043	\$ 9,141,746,244	\$ 8,069,916,920	\$ 1,071,829,324
Grant Amount	\$ 6,729,309	\$ 3,023,685,235	\$ 2,637,997,370	\$ 385,687,865
Amount Disbursed	N/A	\$ 2,777,509,763	\$ 2,637,997,370	\$ 139,512,393

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 70,381,156
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	1	12
Number of Grant Projects	6	28
Total Project Cost Estimate	\$ 416,282	\$ 12,938,663
Grant Amount	\$ 166,512	\$ 5,400,187
Amount Disbursed	NA	\$ 5,400,187

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

8



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

January 2018

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Burlington	Mount Laurel Township	Countryside E.S.	\$ 62,524	\$ 25,010	Installation of CCTV security system
Burlington	Mount Laurel Township	Fleetwood E.S.	\$ 61,613	\$ 24,645	Installation of CCTV security system
Burlington	Mount Laurel Township	Hillside E.S.	\$ 66,671	\$ 26,668	Installation of CCTV security system
Burlington	Mount Laurel Township	Larchmont E.S.	\$ 83,048	\$ 33,219	Installation of CCTV security system
Burlington	Mount Laurel Township	Parkway E.S.	\$ 57,956	\$ 23,182	Installation of CCTV security system
Burlington	Mount Laurel Township	Springville School	\$ 84,470	\$ 33,788	Installation of CCTV security system
Grand Total			\$ 416,282	\$ 166,512	

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)*

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: March 7, 2018

SUBJECT: Monthly Communications Report

SDA Announces Demolition Activities in Pemberton



On February 6, SDA joined Pemberton School District officials to announce the start of demolition activities to make room for a new Denbo-Crichton Elementary School.

The Denbo-Crichton Elementary School will be a 126,000-square-foot, two-story facility, designed to educate more than 900

students in grades pre-kindergarten through five. The new school will be built on the site of the existing Aletta Crichton Elementary School, which is being demolished.

SDA Hosts Community Meeting in Camden

On February 1, the SDA hosted a community meeting to discuss the construction work associated with building the new Camden High School. SDA provided an update on the project and answered questions regarding the impact that the construction of the new school may have on the surrounding community.

Reviewed by: Jane F. Kelly

PRELIMINARY MONTHLY FINANCIAL REPORT

MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, MBA, CPA /s/ Sherman E. Cole
Controller

DATE: March 7, 2018

SUBJECT: Preliminary Monthly Financial Report – December 2017

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Please note that the Statement of Net Position and Statement of Activities included in this preliminary report exclude the impacts of GASB 68 (Pensions) as the Authority is awaiting this information from the State of New Jersey, Department of the Treasury. Additionally, the annual financial statement audit is currently in progress and will not be completed until the pension information is available.

Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages, 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department. The basic financial statements follow on pages 6 and 7.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Budget)

For December 2017 year to date, Authority operating expenses, **\$15.8 million**, are down **\$3.0 million** as compared to the operating budget for the corresponding period, due primarily to:

- Lower salary and benefit costs of **\$1.8M**, net of the allocation of salary and benefit costs to project cost. The Authority is currently 46 FTEs under budget, which is the main cause for the variance;
- Lower than expected spending for: Information Technology (IT) **\$300K**, Professional and Contract Services **\$213K**, including DAG Fees and IT Consulting Services, and Facilities & General Office Expenses, due mainly to lower costs for utility services and office supplies, partially offset by higher common area maintenance costs for the Trenton office **\$231K**; and
- Capital expenditures related to automobile purchases were put off until 2018, and implementation of the eDiscovery system is not being pursued at this time **\$195K**.

Fund Reporting Operating Expenses (Year-to-Date Actual vs. Prior Year Actual)

For December 2017 year to date, Authority operating expenses, **\$15.8 million**, are **\$134K** lower as compared to the corresponding prior year, due primarily to:

- Lower salary and benefit costs of **\$190K**, net of the allocation of salary and benefit costs charged to project cost.

Members of the Authority
 March 7, 2018
 Page 2

- Year to date spending reductions for Temporary Staffing Services (**\$48K**) and Training and Professional Development (**\$30K**); and
- Partially offset by higher spending for Professional and Other Contracted Services (**\$105K**), IT (**\$87K**), and Facilities & General Office Expenses (**\$55K**).

8

School Facilities Project Expenditures (Year-to-Date Actual vs. Forecast)

For December 2017 year to date, project expenditures, **\$356 million**, are lower by **\$7.3 million** as compared to the capital-spending forecast for the *corresponding period*. The variance is due to lower project insurance costs of **\$10.8M** (the OCIP II insurance refund \$9.7M), property acquisitions **\$4.7M**, school furniture, fixtures and equipment **\$2.4M**, as well as lower other project related costs **\$2.6M**. Offsetting these spending reductions are higher construction costs **\$13.1M**.

School Facilities Project Expenditures (Year-to-Date Actual vs. Prior Year Actual)

For December 2017 year to date, project expenditures, **\$356 million**, have decreased by **\$35.2 million** as compared to the *corresponding prior year*. The variance is due to decreased spending in construction related activity **\$9.6M**, school furniture, fixtures and equipment **\$17.3M** and lower project insurance costs of **\$10.6M** (OCIP II insurance refund). Offsetting these cost reductions are spending increases in the grants program, **\$6M**.

Other

Since program inception, 80.1% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

**New Jersey Schools Development Authority
Preliminary Monthly Financial Report
December 2017
(Unaudited)**

Excludes GASB 68 Pension Entries

New Jersey Schools Development Authority Overview of Financial Position December 31, 2017

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, December 31, 2017.

► Overall **Cash and Cash Equivalents** have increased by \$17.4 million to \$539.8 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 350,000,000
■ Investment earnings	3,786,684
■ Miscellaneous revenue	57,011
■ Project costs	(355,980,655)
■ SDA operating expenses	(15,162,386)
■ SDA capital expenditures	(24,699)
■ Deposits (primarily district local shares)	(82,651)
Net Change in Cash	\$ (17,406,696)

► **Prepaid Expenses** total \$266,426 as follows:

- Prepaid rents of \$123,587 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$108,086.
- Other prepaids of \$34,753.

► **Capital Assets** total \$522,915 (net of accumulated depreciation of \$6,797,217), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$24,699 and **Depreciation Expense** is \$208,888.

► **Accrued Liabilities** total \$166.8 million, as follows:

- Accrued project costs of \$53.3 million consisting of unpaid invoices (\$35.4 million); and retainage (\$17.9 million).
- Accrued net pension liability of \$74.2 million (**excludes year-end GASB 68 pension entries**).
- Annual accrued pension payable of \$2.4 million.
- Post-employment benefits obligation of \$25.3 million.
- Accrued OPEB payable of \$0.3 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$2.0 million (PRO liability \$4.0 million, offset by expected cost recoveries of \$2.0 million).
- Estimated liability for loss contingencies totaling \$7.3 million.
- Payroll related liabilities of \$1.6 million.
- Other accrued liabilities of \$0.4 million.

► **Deposits** total \$3.4 million, as follows:

- \$3.3 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$388.5 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation December 31, 2017

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$350 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.798 billion.
- Project expenditures for the month and year-to-date periods total \$28.6 million and \$356 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 19,580,763	\$ 211,753,524	\$ 4,674,820,892
Design Services	511,312	3,373,021	412,360,506
PMF/CM Services	407,479	5,841,182	451,092,289
SDA Project Management	1,258,501	14,266,816	71,640,225
Property Acquisition, Relocation & Enviro	578,108	4,115,875	581,436,816
School Furniture, Fixtures & Equipment	250,772	13,576,238	154,384,985
Project Insurance	33,750	(8,283,397)	99,328,184
NJ State Inter-Agency Transfers	713,841	951,371	49,638,071
SDA District Grant & Funding Agreements	290,108	16,157,202	847,255,469
Regular Operating District Grant Agreements	4,531,497	91,248,399	2,782,075,858
Real-Time Project Audits	-	30,350	468,868
Property Management, Maintenance & Utils	31,798	728,300	16,378,108
Outside Legal & Claims Resolution Services	323,018	1,047,400	8,590,936
Other Project Costs	156,647	1,652,183	63,951,642
Project Credits	-	-	(54,902,944)
Total Project Expenditures	28,667,594	356,458,464	10,158,519,905
Less: Local Share Contributions	(30,415)	(477,809)	(182,958,444)
Project Expenditures (State Share)	\$ 28,637,179	\$ 355,980,655	\$ 9,975,561,461
 2017 Capital Spending Forecast	 \$ 31,867,270	 \$363,292,191	

Allocations Since Program Inception

► Program Funding & Expenditures

- SDA Districts
- Regular Operating Districts
- Vocational Schools
- Total - State Share

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
SDA Districts	\$ 8,900,000,000	\$ 9,013,371,335	\$ 7,218,843,049
Regular Operating Districts	3,450,000,000	3,494,628,799	3,088,759,315
Vocational Schools	150,000,000	151,783,290	113,441,723
Total - State Share	\$ 12,500,000,000	\$ 12,659,783,424	\$ 10,421,044,087

► Percentage of Total Funding Paid to Date

- SDA Districts 80.1%
- Regular Operating Districts 88.4%
- Vocational Schools 74.7%
- Total - State Share 82.3%

1 Of the \$12.5 billion authorized for the school construction program, \$10,797,702,648 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$445,482,626.

New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Budget December 31, 2017

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 17,953,740	\$ 19,880,983	\$ (1,927,243)
Employee Benefits	7,244,423	8,132,016	(887,593)
Direct Hire Temporary Employee Costs	219,320	290,655	(71,335)
Total Employee Salaries & Benefits Costs	25,417,483	28,303,654	(2,886,171)
Less: Employee Salaries & Benefits Costs			
Charged to Projects	14,266,816	15,334,074	(1,067,258)
Salaries & Benefits Charged to Operating Expense	11,150,667	12,969,580	(1,818,913)
Temporary Staffing Services	128,039	150,000	(21,961)
Travel & Expense Reimbursements	21,813	35,475	(13,662)
Training & Professional Development	37,490	135,359	(97,869)
Total Personnel Expenses	11,338,009	13,290,414	(1,952,405)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,409,217	2,639,330	(230,113)
Information Systems	1,182,883	1,482,400	(299,517)
Professional & Other Contracted Services	325,029	538,250	(213,221)
Property & Casualty Insurance	407,732	408,800	(1,068)
SDA-Owned Automobiles	75,339	115,000	(39,661)
Communications & Outreach	1,377	500	877
Reserve for Unforeseen Events & New Initiatives	-	50,000	(50,000)
Total Operating Expenses (Non-Capital)	15,739,586	18,524,694	(2,785,108)
Capitalized Operating Expenses	24,699	220,000	(195,301)
Total Authority Operating Expenses	\$ 15,764,285	\$ 18,744,694	\$ (2,980,409)

2017 Annual Operating Budget

\$ 18,744,694

New Jersey Schools Development Authority Fund Reporting Operating Expenses vs Prior Year December 31, 2017

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>2016 Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 17,953,740	\$ 18,476,015	\$ (522,275)
Employee Benefits	7,244,423	7,517,946	(273,523)
Direct Hire Temporary Employee Costs	219,320	205,054	14,266
Total Employee Salaries & Benefits Costs	25,417,483	26,199,015	(781,532)
Less: Employee Salaries & Benefits Costs			
Charged to Projects	14,266,816	14,858,812	(591,996)
Salaries & Benefits Charged to Operating Expense	11,150,667	11,340,203	(189,536)
Temporary Staffing Services	128,039	176,226	(48,187)
Travel & Expense Reimbursements	21,813	29,816	(8,003)
Training & Professional Development	37,490	67,905	(30,415)
Total Personnel Expenses	11,338,009	11,614,150	(276,141)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,409,217	2,354,691	54,526
Information Systems	1,182,883	1,096,191	86,692
Professional & Other Contracted Services	325,029	219,529	105,500
Property & Casualty Insurance	407,732	408,336	(604)
SDA-Owned Automobiles	75,339	81,357	(6,018)
Communications & Outreach	1,377	240	1,137
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Operating Expenses (Non-Capital)	15,739,586	15,774,494	(34,908)
Capitalized Operating Expenses	24,699	124,183	(99,484)
Total Authority Operating Expenses	\$ 15,764,285	\$ 15,898,677	\$ (134,392)

New Jersey Schools Development Authority

Employee Headcount

December 31, 2017

<u>SDA Department</u>	<u>Current Month End</u>	<u>Budget</u>	<u>Increase/ (Decrease)</u>
Office of Chief Executive Officer (CEO)	2	3	-1
CEO, Contract Management	9	13	-4
COS, Program Assessment & Development	6	9	-3
COS, Special Projects	10	9	1
Program Operations, Executive	5	6	-1
Program Operations, Capital Planning & Grants Admin.	22	26	-4
Program Operations, Safety	8	8	0
Program Operations - Design Studio	16	16	0
Program Operations, Project Teams	47	66	-19
Corp Governance & Operations, Executive	3	3	0
Corporate Governance & Operations, Human Resources	5	8	-3
Corporate Governance & Operations, Chief Counsel	13	15	-2
Corporate Governance & Operations, Information Systems	15	16	-1
Corporate Governance & Operations, Facilities	5	6	-1
Corporate Governance & Operations, Communications	6	10	-4
Financial Operations, Executive	5	5	0
Financial Operations, Controller	13	12	1
Financial Operations, Real Estate Services	4	5	-1
Financial Operations, Procurement & Contract Services	8	10	-2
Financial Operations, Risk Management & Vendor Services	<u>9</u>	<u>11</u>	<u>-2</u>
Total Full-Time Employees	<u>211</u>	<u>257</u>	<u>-46</u>

New Jersey Schools Development Authority
Statement of Net Position
December 31, 2017

(Excludes GASB 68 Pension Entries)

8

	<u>Current Month End</u>	<u>2016 Year End</u>	<u>Increase/ (Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 539,839,623	\$ 557,246,319	\$ (17,406,696)
Receivables	37,484	201,378	(163,894)
Prepaid Expenses	266,426	850,418	(583,992)
Capital Assets (Net of Accumulated Depr.)	522,915	707,104	(184,189)
Total Assets	<u>540,666,448</u>	<u>559,005,219</u>	<u>(18,338,771)</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEBs	22,487,940	21,939,702	548,238
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	<u>\$ 563,154,388</u>	<u>\$ 580,944,921</u>	<u>\$ (17,790,533)</u>
LIABILITIES			
Accrued Project Costs	\$ 62,583,000	\$ 72,842,226	\$ (10,259,226)
Net Pension Liability	74,169,359	72,439,355	1,730,004
Accrued Other Post-Employment Benefits	25,290,074	24,500,963	789,111
Other Accrued Liabilities	4,724,965	4,200,487	524,478
Deposits	3,397,638	3,480,289	(82,651)
Total Liabilities	<u>170,165,036</u>	<u>177,463,320</u>	<u>(7,298,284)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions & OPEBs	4,445,549	3,074,757	1,370,792
NET POSITION			
Invested in Capital Assets	522,915	707,104	(184,189)
Restricted for Schools Construction:			
Special Revenue Fund	388,020,888	399,699,740	(11,678,852)
Net Position	<u>388,543,803</u>	<u>400,406,844</u>	<u>(11,863,041)</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	<u>\$ 563,154,388</u>	<u>\$ 580,944,921</u>	<u>\$ (17,790,533)</u>

New Jersey Schools Development Authority
Statement of Activities
December 31, 2017

(Excludes GASB 68 Pension Entries)

8

	<u>Current</u> <u>Year-To Date</u>	<u>2016</u> <u>Year-To Date</u>	<u>Increase/</u> <u>(Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ 350,000,000	\$ 342,573,648	\$ 7,426,352
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	3,786,684	1,730,650	2,056,034
Rental Income	41,000	807,741	(766,741)
Other Revenue-OPRA	16,011	1,482	14,529
Total Revenues	<u>353,843,695</u>	<u>345,113,521</u>	<u>8,730,174</u>
EXPENSES			
Administrative & General Expenses	19,605,877	22,256,048	(2,650,171)
Capital Depreciation	208,888	183,951	24,937
School Facilities Project Costs	345,891,971	388,133,356	(42,241,385)
Total Expenses	<u>365,706,736</u>	<u>410,573,355</u>	<u>(44,866,619)</u>
CHANGE IN NET POSITION	(11,863,041)	(65,459,834)	53,596,793
Beginning of Period Net Position	<u>400,406,844</u>	<u>465,866,678</u>	<u>(65,459,834)</u>
NET POSITION END OF PERIOD	<u>\$ 388,543,803</u>	<u>\$ 400,406,844</u>	<u>\$ (11,863,041)</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.