

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, JANUARY 4, 2017 AT 9:15 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of December 7, 2016
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Planning Charter and Design Consultant Services Advancement – Orange Public Schools District – Orange High School – Addition and Renovation Project
- 7. REPORT AND RECOMMENDATIONS OF THE REAL ESTATE COMMITTEE (CHAIRMAN'S REPORT) – TO BE PROVIDED IN EXECUTIVE SESSION**
- 8. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)
- 9. PUBLIC COMMENTS**
- 10. EXECUTIVE SESSION**
 - a. Recommendation for Declaration of Surplus Property, Determination of Property Value and Authorization for Public Sale and Conveyance of 707-709 Market Street and 108 North 7th Street in the City of Camden to the Successful Bidder

- b. Recommendation for the Settlement of Litigation Between the NJSDA and Sambe Construction Co., Inc. Relating to the Egg Harbor Township High School Project
- c. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

11. ADJOURNMENT

APPROVAL OF MEETING MINUTES

DECEMBER 7, 2016 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, DECEMBER 7, 2016**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, December 7, 2016 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Robert Nixon, Vice Chairman

Maureen Hassett (EDA)

Kevin Luckie (DCA)

Bernard Piaia (DOE)

Matthew Spadaccini (Treasury)

Kevin Egan

Loren Lemelle

Michael Maloney

Mario Vargas

being a quorum of the Board. Mr. Egan, Ms. Hassett, Ms. Lemelle, Mr. Piaia, Mr. Spadaccini and Mr. Vargas participated in the meeting by teleconference.

At Mr. Nixon's request, Charles McKenna, chief executive officer; Jason Ballard, chief of staff; Andrew Yosha, executive vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Raymond Arcario, vice president; Albert Barnes, chief counsel; Ritchard Sherman, managing director; Gregory Voronov, managing director; Aidita Milsted, director; and Sean Murphy, director, of the SDA participated in the meeting. Labinot Berljolli of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by Mr. Nixon, Vice Chairman of the Board, who chaired the meeting in the absence of Mr. Walsh. Mr. Nixon requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Approval of Meeting Minutes

Mr. Nixon presented for consideration and approval the minutes of the Board's November 2, 2016 Open and Executive Session meetings. A copy of both meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Ms. Lemelle, the November 2, 2016 Open and Executive Session meeting minutes were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3a/3b***.

Authority Matters

CEO Report

At Mr. Nixon's request, Mr. McKenna provided the Report of the Chief Executive Officer. Mr. McKenna began his report with an update on the Trenton Central HS (TCHS) project. He reported that the design-builder, Terminal Construction, continues with design phase services. He said that footings, foundations, and under slab utility work is ongoing, noting that a groundbreaking ceremony was held there the previous Friday. He said that Governor Christie and Board Member Michael Maloney participated in the event.

Turning to projects in the Bridgeton School District, Mr. McKenna said that, for the Buckshutem Road ES project, playground surface coating installation will be completed as soon

as the weather permits. He advised the Board that the application for a certificate of occupancy (CO) for the project will be submitted to Department of Community Affairs (DCA) following the installation and subsequent inspection. In regard to the Quarter Mile Lane ES project, he said that renovation work on the existing school is ongoing.

With respect to the Camden HS project, Mr. McKenna reported that SDA's environmental consultant, Brinkerhoff Environmental, was issued a task order and is actively performing additional investigative work that will inform the development of the school design by SDA.

Mr. McKenna said that, for the East Orange George Washington Carver ES project, abatement work is underway in the basement and all other areas where asbestos contaminated material is present. He added that the SDA Design Studio continues to advance the design of the new school.

At this time, Mr. Egan joined the meeting by teleconference.

In regard to the Elizabeth New ES project, Mr. McKenna reported that major site-work activities continue to progress well and that masonry work is ongoing toward anticipated building enclosure by December 31. He said that electrical, mechanical, and plumbing work is also ongoing.

Mr. McKenna said that structural steel erection is ongoing for the Garfield James Madison ES No. 10 project. In regard to the Gloucester ES/MS project, he reported that construction work continues to progress well and SDA staff anticipates achieving the project's substantial completion in December.

In continuing, Mr. McKenna advised the Board that, for the Harrison New ES project, a notice of award for design-build services was issued to Brockwell & Carrington late last month.

He said that a bid protest had been filed by Hall Construction Co. (Hall) and that SDA staff had issued a final agency decision denying that protest. With respect to the Irvington Madison Avenue ES project, he reported that building demolition and site work are complete. He added that a recommendation of award for design-build services is on the meeting agenda.

Mr. McKenna said that the agenda also includes a recommendation to approve a revised planning charter for the Keansburg Port Monmouth Road ES project based upon the current recommended project scope. He added that Board approval of the revised planning charter will enable staff to authorize LAN Associates (LAN) to proceed with design and construction administration phase services for the negotiated fee.

Mr. McKenna reported that, for the Jersey City ES No. 3 project, the district has asked that the turnover of the school take place in April 2017. He said that the adjusted completion schedule anticipates issuance of temporary CO and substantial completion in January 2017.

With respect to the addition and renovation project at the Millville HS, Mr. McKenna said that SDA staff advertised for design-build services the end of September. He added that price and technical proposals are scheduled to be received December 21. For the New Brunswick Paul Robeson ES project, he reported that footings, foundation, and site work is ongoing and structural steel erection began the previous week.

Next, Mr. McKenna gave an update on projects in the Newark School District. He said that the 11-month walk-through of the school was held the previous week for the Newark Elliott Street ES. He reported that SDA and the district are developing a list of items to present to the design-builder as a warranty claim. In regard to the South Street ES project he reported that the design-builder, Ernest Bock & Sons, Inc. (EBS), is actively working on the final design phase.

He advised the Board that footings, foundations, and under slab utility work is complete and structural steel erection began the previous week.

Turning to projects in the Orange School District, Mr. McKenna informed the Members that, for the Cleveland ES project, the design consultant, LAN, continues work on the schematic design phase. In regard to the Orange HS project, he said that additional investigative activities by design consultant Kliment Halsband Architects are continuing in order to validate site conditions there.

With respect to the Passaic Leonard Place ES project, Mr. McKenna reported that SDA staff issued a Notice-to-Proceed for footings, foundation, underground work and that the design-builder, Dobco, has mobilized on-site. He noted that a groundbreaking ceremony will take place the following day (December 8). He said that, for the Pemberton Denbo Crichton ES project, working group design meetings are ongoing. In regard to the Perth Amboy Seaman Avenue ES project, he said that design phase services by the design-builder, Epic Management, Inc., are ongoing.

Mr. McKenna advised the Board that the design-builder, EBS, continues with the Vineland New MS project's design services phase. He said that footings, foundations, and under slab utility work are ongoing. With respect to the West New York Harry L. Bain PS No. 6 project, he said that asbestos abatement work is complete, demolition work continues, and window and masonry work has commenced. He added that ceiling, HVAC, and electrical work is ongoing.

Turning next to ongoing procurement activity, Mr. McKenna said that, in addition to the design-build services award for the Irvington New Madison Avenue ES project that management

will be discussing later in the meeting, other activity currently underway includes a procurement for design-build services for the Millville HS project.

Reporting on events, outreach and other SDA activities, Mr. McKenna reported that SDA held a groundbreaking ceremony on November 3 for the addition project at the Robeson ES in New Brunswick. He noted that Board Member Kevin Egan had participated in that event.

Mr. McKenna said that another groundbreaking was held in Vineland on November 17 for the new Lincoln Avenue MS project. He again referenced the groundbreaking ceremony held for the Trenton Central HS project the previous Friday.

Mr. McKenna reported that, as part of the Governor's Season of Service initiative, SDA staff will be volunteering at the Community Foodbank of New Jersey in Hillside on December 12 and at the Food Bank of South Jersey in Pennsauken on December 20. He said that SDA staff will assist the food banks in providing much needy food to the elderly and less fortunate.

Mr. McKenna informed the Board that a groundbreaking event is scheduled for the Leonard Place ES project in Passaic City at 1 PM on December 8. He said that SDA staff also is working to schedule a beam signing event for the James Madison ES project in Garfield in the current month.

Audit Committee

Mr. Nixon then presented the report of the Audit Committee. Mr. Nixon advised the Board that the Audit Committee met on November 21, 2016. He said that management had provided the Committee with the October 2016 New Funding Allocation and Capital Plan Update. He advised the Board that management had reported no changes in any of the SDA District reserve balances. He reported that the reserve balance for the Regular Operating

Districts (“RODs”) increased by \$700,000 (during the reporting period) due to reductions in state share for grant projects nearing completion.

Next, Mr. Nixon reported that Ernst & Young (E&Y) had provided the Committee with the 2016 SDA Audit Plan. He said that E&Y had outlined the audit services and deliverables and provided the Committee with an overview of the audit timetable along with their (E&Y’s) processes and procedures. He said that E&Y’s presentation also highlighted areas of audit emphasis and discussed new General Accounting Standards Board (GASB) pronouncements. He said that E&Y also had discussed financial reporting in accordance with the requirements of the GASB rules and provided a summary of their required communications. Mr. Nixon advised the Board that, at the conclusion of the regular meeting, the Committee Members met privately with E&Y in accordance with Executive Order 122 and then with the Authority’s director of internal auditing—both meetings without management present.

Mr. Nixon then presented the 2017 Operating Budget (“Budget”) that had been provided to the Members in advance of the meeting. He advised that the Budget was discussed in detail at both the October and November meetings of the Audit Committee. He noted that the Audit Committee’s input has been incorporated into the proposed budget. He reported that the proposed 2017 Budget totals \$22.9 million. He explained that, excluding non-cash accruals for other post-employment benefits and pensions (OPEB), the proposed budget is \$18.7 million, representing a decrease of \$316,000 as compared to the current year’s budget. He said that the Budget includes a proposed headcount of 257 full-time employees (FTEs), which is unchanged from the current Budget. He said that the Audit Committee recommends Board approval of the 2017 Budget as presented by management. After a brief discussion, Mr. Nixon asked if there

were any further questions or comments regarding the Budget. Hearing none, he called for a vote to approve the 2017 Operating Budget.

A resolution pertaining to the proposed 2017 Operating Budget had been provided to the Members in advance of the meeting. Upon a motion by Mr. Luckie and seconded by Mr. Vargas, the resolution attached hereto as ***Resolution 5a.*** was unanimously approved by the Board.

In continuing, Mr. Nixon reported that the results of one real-time construction audit were presented to the Committee. He explained that the audit was conducted in compliance with the statutory requirement that capital portfolio projects costing over \$10 million be reviewed to assess whether state funds were expended properly. He advised that the audit revealed that the State funds utilized for the project were expended prudently and consistent with legal requirements.

Mr. Nixon then reported that management had provided the Committee with the October 2016 Monthly Financial Report. He said that Year-to-Date Authority Operating Expenses (Actual vs. Budget), at \$15.2 million, are down \$2.9 million as compared to the operating budget for the corresponding period. He explained that this variance is due to the fact that the SDA is currently 27 full time employees under budget. In continuing, Mr. Nixon said that Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast), at \$326.5 million, are \$17.6 million lower as compared to the capital spending forecast for the corresponding period. He explained that this variance is due to lower than anticipated expenditures in construction work; property acquisition; furniture, equipment and technology; and project insurance. Mr. Nixon then reported that project expenditures (Actual vs. Prior Year Actual), at \$326.5 million, are \$19.2 million lower as compared to the corresponding prior year period. He explained that this is due

to increased spending in construction activity and school furniture, equipment and technology—related to multiple school openings in August and September. He noted that this increased spending is offset by decreased spending for grant activity, property acquisition, project insurance and other related project activity.

Finally, Mr. Nixon reported that, since program inception, approximately 76.6% of the funds authorized for SDA districts have been disbursed. He said that 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He added that the estimated value of current school facilities project activity remains at approximately \$2.2 billion.

School Review Committee

Design-Build Award and Final Project Charter – Irvington School District – New Madison Avenue Elementary School; Revised Planning Charter and Design Consultant Services Advancement – Keansburg School District – Port Monmouth Road Elementary School – Addition and Renovation Project

Mr. Nixon asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie said that the School Review Committee met on November 21, 2016. He then presented for Board consideration a design-build award and final project charter for the new Madison Avenue ES project (the Project) in the Irvington School District (District). Mr. Luckie reported that, in January 2014, the SDA Board approved an amendment to the SDA Capital Plan Portfolio authorizing advancement of a project for the Irvington Madison Avenue School. He said that inclusion of the project was based upon the Department of Education's 2013 Educational Facilities Needs Assessment (EFNA), which identified Facilities Efficiency Standard (FES) Compliance needs in the Irvington District. He informed the Board that the Madison Avenue ES project will be an approximately 73,000 square foot new school facility on the district-owned

Madison Avenue site and will provide capacity to educate approximately 463 students in grades Pre-K through 5. He added that demolition and early site preparation work for the Project was completed in November, 2016. Mr. Luckie said that a package for design-build services was advertised on August 16, 2016 with “price” equaling 60% of the overall weight, and “all non-price factors” having a combined weight of 40%. He advised the Board that, upon completion of this competitive procurement process, management recommends award of a contract in the amount of \$26,800,000 to EBS for design-build services for the Project. He said that, at the time of review, EBS confirmed that its price proposal is inclusive of all scope elements contained in the contract documents.

A resolution pertaining to the award of a contract in the amount of \$26,800,000 to EBS for design-build services and a final project charter for the Irvington Madison Avenue ES project had been provided to the Board in advance of the meeting. Upon motion duly made by Ms. Hassett and seconded by Mr. Maloney, the recommended contract award and final project charter were approved with the Board’s unanimous vote in favor of ***Resolution 6a***.

At Mr. Nixon’s request, Mr. Luckie then presented for Board consideration a revised planning charter and recommended the advancement of design consultant services for the addition and renovation project at the Keansburg Port Monmouth Road ES. Mr. Luckie said that the Authority’s 2012 Capital Plan identified the Keansburg School District’s Caruso ES project for validation and advancement into pre-development. He reminded the Members that, in October 2012, the Board authorized a unified approach to address overcrowding in the district by approving advancement of projects at two facilities in Keansburg: the first being the recently completed 122,140 square foot Caruso ES and the second being a renovation and addition project at the Port Monmouth Road ES. He advised that, in February 2016, the Members

approved the award of a contract to LAN for the Port Monmouth Road School project and authorized LAN to proceed with pre-design phase services. Mr. Luckie said that management has now reported LAN's pre-design phase findings and recommendations and is seeking Board approval in order to continue LAN's engagement for design and construction administration phase services. He added that the cost is a total lump sum fee of \$1,870,231, inclusive of \$585,330 in allowances. He said that management also recommends approval of the project's revised planning charter which details project advancement recommendations and includes negotiated costs for the remaining design consultant services. He noted that the revised charter also provides estimated project costs for the remainder of the project. Mr. Luckie advised that approval of the revised planning charter will serve to authorize the transfer of funds from the planning reserve to the project.

A resolution pertaining to the revised planning charter and design consultant services advancement for the Keansburg Port Monmouth Road ES addition and renovation project had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Ms. Hassett, the recommended revised planning charter and advancement of the design consultant services by LAN Associates were approved with the Board's unanimous vote in favor of ***Resolution 6b***.

At this time, Mr. Piaia left the call.

Public Comments

At the Acting Chairman's request, Ms. Kelly announced the opening of the Public Comments portion of the Board Meeting. She asked Frank Faras, a resident of the City of Trenton, to step forward and address the Board. Mr. Faras then distributed a copy of a document entitled NJAC 6A:26-3.3(L).

Prior to formally receiving Mr. Faras' remarks, however, Mr. Nixon noted that, at the November 2016 Board meeting, Mr. Faras had asked the Chairman of the Board, Mr. Walsh, for information regarding when SDA was authorized by the state Department of Education (DOE) to proceed with roof work at the Trenton Hedgepeth-Williams ES (School). He said that Chairman Walsh had told Mr. Faras that he would look into the matter, that Mr. Walsh has done so and that at his request, he (Mr. Nixon) would respond to Mr. Faras' inquiry on Chairman Walsh's behalf.

Mr. Nixon referenced SDA's 2012 advancement of a project to address water infiltration at the School. He explained that on July 21, 2014, SDA sent an email to DOE seeking authorization to expand the water infiltration project's Preliminary Eligible Costs for addressing the ongoing water infiltration project to include the needed roof work at the School. He advised Mr. Faras that DOE responded to SDA by email on July 31, 2014 authorizing SDA to expand the project to include the roof work.

Mr. Faras said that it was thus the SDA and not the Trenton School Board who had asked that the roof work be initiated and indicated that this was not the way he understood the process to work. He said that this was a "cozy" situation. He then questioned SDA's response to his previous Open Public Records Act (OPRA) request regarding the project. He requested a copy of the correspondence between SDA and DOE referenced earlier by Mr. Nixon. Mr. McKenna advised Mr. Faras to make an OPRA request for the information. Mr. Faras questioned how he might do that properly and Mr. Nixon said that he would speak with him following the meeting.

Mr. Faras said that, at the previous Board meeting, a question had been raised as to what law requires that a feasibility study be performed before a school is constructed or refurbished. He then referenced the document he had distributed earlier and said that this provision sets forth the requirement. He said that (in connection with the TCHS project) he had requested these

documents that are required by law and has not been provided with them or with the estimated costs. Mr. Nixon responded that the project charter for TCHS provides project cost detail. He noted that the particulars of the TCHS project have been discussed at many previous SDA Board meetings. He also listed the various state entities that play a role in the advancement of SDA projects. Mr. Faras suggested that he would submit an OPRA request for the TCHS project charter.

Mr. Nixon asked if any other member of the public wished to address the Board. He then asked the Members if there remained any further business to bring before the Board.

There being no further business to come before the Board, upon motion by the Mr. Nixon and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its December 7, 2016 meeting.

/s/ Jane F. Kelly
Assistant Secretary

RESOLUTION—3a.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the December 7, 2016 Board meeting of the New Jersey Schools Development Authority, for the Open Session were forwarded to the Governor on December 8, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's December 7, 2016 Open Session meeting are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: January 4, 2017

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S
REPORT)**

**PLANNING CHARTER AND DESIGN CONSULTANT SERVICES ADVANCEMENT - ORANGE
PUBLIC SCHOOLS DISTRICT - ORANGE HIGH SCHOOL - ADDITION AND RENOVATION
PROJECT**



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395**MEMORANDUM**

TO: Members of the Authority

FROM: Ritchard Sherman
Managing Director, Design

C. Aidita Milsted
Program Director, Program Operations

DATE: January 4, 2017

SUBJECT: Planning Charter and Design Consultant Services Advancement

RE: Orange Public Schools District – Orange High School
Addition and Renovation Project

INTRODUCTION

At the March 7, 2012 NJSDA Board Meeting, the Members of the Authority approved the Authority's 2012 Capital Plan. That Plan identified a project to address facility conditions deficiencies at the Orange High School in the Orange Public Schools District (District).

On April 1, 2015, the Members of the Authority approved the award of a contract for Design Consultant Services to Kliment Halsband Architects, LLP (KHA) for the Orange High School Addition-Renovation Project. Based upon that approval, KHA was authorized to proceed with Predesign Phase Services.

We are writing to advise the Members of the Authority of the findings and recommendations of the Predesign Phase completed by KHA and to recommend approval by the Members of the Authority to continue the engagement with KHA for Design and Construction Administration Services for a total lump sum fee of \$ 3,146,441.00, inclusive of \$530,000.00 in allowances. We are also seeking approval of the attached Planning Charter created by Program Operations staff, which details project advancement recommendations and includes negotiated costs for the remaining Design Consultant Services and estimated project costs for the remainder of the project. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board Approval is required for the Planning Charter.

BACKGROUND

Orange High School is a 111,314 square foot facility currently educating 804 students in grades 10 through 12. The project being advanced by the Authority will include renovations to address facility conditions deficiencies and will provide an addition which will allow for a District-wide change in grade alignment, consistent with the District's approved Long Range Facilities Plan (LRFP) to address district-

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Orange Public Schools District – Orange High School Addition and Renovation Project
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wide overcrowding at all grade levels identified by the Department of Education based upon its 2013 Educational Facilities Needs Assessment.

The Authority's Design Consultant Services agreement with KHA includes performance of both 1) Predesign Phase Services and 2) Design and Construction Administration Phase Services, advancement of the latter at NJSDA's sole discretion following completion and acceptance of the Predesign Services as well as successful negotiation for the remaining services and fees.

Predesign Services

On May 5, 2015 NJSDA issued a Notice-to-Proceed specifically focused on Predesign Phase Services for a negotiated value of \$412,070 inclusive of allowance services. The purpose of the Predesign Phase was to develop and analyze options for delivery of the project scope to most effectively and efficiently address the identified facilities conditions deficiencies and educational program needs.

Consistent with the scope of required Predesign Phase Services, KHA proceeded with a detailed assessment of existing facilities conditions, a project requirements review, and development of conceptual project scope options. After KHA had developed draft conceptual options, updated enrollment projections were provided by the District. In consultation with NJDOE, it was concluded that revisions to the project scope were necessary in order to provide increased capacity and to address program revisions needed to satisfy current grade 9-12 District enrollment projections. KHA was subsequently issued Amendment No. 1 to account for the additional design services made necessary by this change in project scope.

Options Evaluation

KHA has prepared reports which detail and evaluate options for the proposed addition as well as alternative approaches for addressing identified facility conditions needs. Additionally, the reports provide estimated construction costs necessary to implement each option.

Several options for the proposed addition were developed including, at the request of the District, both two- and three-story options. These options were evaluated based upon required program adjacencies, circulation, access, security, and cost. A two-story option was identified as the best and most cost-effective solution to meeting District educational program and operational requirements.

KHA also developed a viable solution to provide a connecting link between Orange High School and the adjacent Orange Preparatory Academy (OPA) to allow safe and secure passage of students between the two Schools for use of shared facilities, most notably the existing auditorium which is located in OPA: an enclosed elevated connecting link and installation of new elevators on either end of the elevated connecting link.

Options were also considered for the proposed HVAC systems upgrades for Orange High School which currently shares a steam boiler plant with OPA. Due to considerations of operational efficiencies, the

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physical and space limitations of the existing facility, as well as cost, construction of a new hot water boiler plant for the Orange High School facility has been recommended along with replacement in kind of existing HVAC system terminal units and equipment.

RECOMMENDED PROJECT SCOPE

The recommended project scope consists of the following elements:

- An approximately 50,000 square foot two-story addition to the existing Orange High School facility including (15) general classrooms, (3) art classrooms, (1) drama classroom, (2) technology labs, (1) robotics lab, (1) auxiliary gymnasium, (1) media center, (2) administrative offices.
- An enclosed elevated connecting link between Orange High School and OPA including installation of new elevators on either end of the elevated connecting link;
- Conversion of the existing Orange High School media center to an auxiliary dining facility;
- Selective renovations and systems upgrades at Orange High School including: science rooms renovations, replacement of interior and exterior doors, flooring replacement, roofing replacement, restroom upgrades, replacement in kind of existing HVAC systems, and provision of a new hot water boiler plant in the Orange High School facility;
- Site improvements including necessary site utility work and replacement of existing parking being displaced by the addition to Orange High School; and
- Demolition of four temporary classroom units currently being utilized to deliver instruction in the Arts, as well as site restoration following demolition.

DESIGN SERVICES

Based upon the results of Predesign Phase services and the completion of successful negotiations, we are now recommending to the Members of the Authority that the NJSDA maintain KHA's involvement with the Orange High School project as provided for in the contract between the NJSDA and KHA for Design Services for the project. In arriving at this determination, the NJSDA recognized that KHA performed satisfactorily during the Predesign Phase, effectively analyzing and evaluating the facility and all related factors and providing deliverables in a thorough, complete and timely manner. In satisfying the Predesign Phase deliverables, KHA developed a strong familiarity with the facility that will provide valuable expertise for the remainder of the project, demonstrating an understanding of the existing school facility and the DOE/SDA project goals.

Negotiation discussions with KHA achieved a clear understanding of the services required and resulted in KHA submitting a final fee proposal for the completion of Design Consultant Services consistent with the required level of effort. The NJSDA Project Team, Contract Management Division (CMD) and Design Studio have reviewed KHA's proposal and found it inclusive of all design services appropriate to provide remaining Design Consultant Services through the completion of this Design-Bid-Build Project.

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Included within the Design Consultant Scope of Services are all necessary Design and Construction Administration Phase Services associated with the recommended Project Scope described above.

As detailed below, previous design consultant fees totaling \$444,355.00 had been allocated for completion of Predesign Phase Services. Of this original allocation \$ 70,773.99 of unused allowance funds are to be credited, resulting in an adjusted allocation of \$ 373,581.01 for Predesign Consultant Services. The negotiated value of \$ 2,616,441, inclusive of the Design and Construction Administration costs for the project and an allowance of \$530,000.00 for commissioning, needed testing and inspections, and abatement oversight costs shall provide for Design Consultant Services through completion of the project, resulting in a total compensation for Total Project Design Services of \$3,520,022.01.

CALCULATIONS

Predesign Phase Services:	
Predesign Fees	\$ 212,070.00
Amendment No. 1	\$ 32,285.00
Predesign Allowance	<u>\$ 200,000.00</u>
Predesign Subtotal	\$ 444,355.00
Credit unused Predesign Allowances	<u>\$ (70,773.99)</u>
Predesign Total	\$ 373,581.01
Design Phase Consultant Services	
Design & Construction Administration	\$ 2,616,441.00
Allowances	<u>\$ 530,000.00</u>
Design Phase Total	\$ 3,146,441.00
Total Project Design Services	\$ 3,520,022.01

PROJECT BUDGET

As detailed in the attached Planning Charter, the estimated cost of \$46.2 million for the project is inclusive of prior expenditures related to pre-design services performed by KHA, as well as estimated future costs necessary for advancement of the current project scope. The budget is based upon the negotiated fees for Design Consultant Services, the reconciled construction cost estimate provided by KHA and the application of planning estimates to the current anticipated project scope.

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RECOMMENDATION

The Members of the Authority are requested to approve the Planning Charter for the Orange High School project for the Orange Schools District. In so doing, the Board is providing the Authority with approval to:

1. Authorize KHA to proceed with Design and Construction Administration Phase services for the negotiated amount included above; and
2. Procure necessary professional and construction services in relationship to this project.

The Operating Authority will govern the award of all professional services and construction contracts and notification to the Board of the use of contingency monies.

Recommended by:

/s/ C. Aidita Milsted

C. Aidita Milsted, Program Director, Program Operations

/s/ R. Sherman

Ritchard Sherman, Managing Director of Design

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Raymond A. Arcario, Vice President, Construction Operations

Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Katherine Gallo, Deputy Program Director, Program Operations

Prepared and Recommended by: Ricardo Didier, Program Officer, Program Operations

New Jersey Schools Development Authority Project Charter - Summary

Charter Date
01/04/17

Supersedes Charter Dated
N/A

Region: Northern
District: Orange
Project Name: Orange High School
School Type: High School
DOE # / Project #: 3880-050-15-0AEK
Project Type (New/Add/Reno): Add/Reno
Project Location: 355 Cleveland Street Orange, NJ
Number of Students: 1,440

Land Acquisition Required? Yes No
Temporary Space Required? Yes No

Funding Source
2012 Capital Plan

Project Budget: \$ 46,194,000
Anticipated Substantial Completion Date: TBD
Anticipated School Occupancy Date: TBD

Funding Allocated
\$46,194,000

Project Team Leader: C. Aidita Milsted
Project Initiation Date: 04/01/15
SDA Board - Project Charter Approval Date: 01/04/17

District Local Share
\$0.00

Charter Version and Date	Project Summary
<input checked="" type="checkbox"/> Planning 01/04/17	Addition and Renovations to the existing Orange High School to address facility conditions deficiencies and District-wide overcrowding. Project is comprised of a 50,000 SF addition and renovations to the existing 111,000 SF building necessary to accommodate the high school educational program and address facility condition deficiencies.
<input type="checkbox"/> Preliminary	
<input type="checkbox"/> Final	
Purpose for Advancement of Current/Revised Project Charter	
Revision # and Date	The Planning Charter is being advanced to establish the scope and budget based upon the completion of Predesign services and negotiation of fees for the remainder of design services through completion of the project.
<input type="checkbox"/> One	
<input type="checkbox"/> Two	District Project Goals
<input type="checkbox"/> Three	
<input type="checkbox"/> Four	
<input type="checkbox"/> Five	
<input type="checkbox"/> Six	The project, when advanced in conjunction with the Cleveland ES project, will serve to address current District-wide overcrowding and facility conditions deficiencies.

Recommendation

Program Director - Program Operations _____ Date
 C. Aidita Milsted

Managing Directors - Capital Planning / Design _____ Date
 Gregory Voronov / Ritchard Sherman

Vice President - Construction Operations _____ Date
 Raymond Arcario

EVP- Prog. Ops. and Strategic Planning _____ Date
 Andrew Yosha

Approval

Chief Executive Officer _____ Date
 Charles McKenna

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

Charter Date
01/04/17

District / Project Name:	Orange / Orange High School
DOE # / Project #:	3880-050-15-0AEK

Project Milestones	Date
School Occupancy Date	TBD

DELIVERY METHOD	Design/Bid/Build
------------------------	-------------------------

<u>Real Estate Services</u>	Start	Est.	Act.	Finish	Est.	Act.
Feasibility		<input type="checkbox"/>	<input type="checkbox"/>			
EO215 Requirements	05/05/15		x	01/04/17		x
Site Acquisition						
Relocation						
Demolition						
Remediation						
Deed Restriction Required?	N/A	Date				
District Notified?	N/A	<input type="checkbox"/>	<input type="checkbox"/>			
Classification Exception Area?	N/A					
District Notified?	N/A	<input type="checkbox"/>	<input type="checkbox"/>			

Special Considerations

<u>Design:</u>	Date	Est.	Act.	Start	Est.	Act.	Finish	Est.	Act.
Design Start (NTP)	05/05/15	<input type="checkbox"/>	x						
Design Restart (if applicable)	N/A	<input type="checkbox"/>	<input type="checkbox"/>						
Program Concept Phase	05/05/15	<input type="checkbox"/>	x	01/04/17					x
Schematic Design Phase	01/25/17	x		06/29/17	x				
Design Development Phase	06/30/17	x		11/13/17	x				
Construction Documents Phase	11/14/17	x		04/19/18	x				
DCA Review	04/20/18	x		07/23/18	x				
Bid and Award	06/04/18	x		10/24/18	x				

Special Considerations

<u>Construction:</u>	Date	Est.	Act.
Construction Start (NTP)	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	TBD	<input type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Title Transfer	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	TBD	<input type="checkbox"/>	<input type="checkbox"/>

Special Considerations

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		01/04/17
District / Project Name:	Orange / Orange High School	
DOE # / Project #:	3880-050-15-0AEK	
2012 Capital Plan Funding Allocation	\$	46,194,000
Special Considerations:		
The project budget is inclusive of all prior expenditures including Predesign Services performed by KHA, as well as estimated future costs necessary for advancement of the current project scope. The budget is based upon the negotiated fees for Design Consultant Services, the reconciled construction cost estimate provided by KHA and the application of planning estimates to the current anticipated project scope.		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New		1.55
Addition	50,000	
Renovation	111,300	
Total Gross Building Area (GSF):	161,300	
Estimated Building Cost / GSF (unescalated)		
New Construction Cost/GSF	\$292.00	
Renovation Cost/GSF	\$104.00	
Construction Costs:		
Addition Costs	\$14,613,000	
Renovation Costs	\$11,596,000	
Site Costs	\$2,396,000	
System Upgrades	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 22 months at 5 % per year	\$2,600,000	
Design Contingency	\$3,400,000	
Construction Contingency	\$1,560,000	
Total Construction Costs	\$36,165,000	
Pre-Development Costs:		
Consultant Services	\$100,000	
Early Site Packages	\$0	
Land Acquisition	\$0	
Relocation	\$0	
Property Maintenance/Carry Costs	\$0	
Total Pre-Development Costs	\$100,000	
Other Costs:		
Design	\$3,775,000	
Project Management (SDA Staff)	\$1,650,000	
PMF/CM	\$1,600,000	
FF&E	\$1,140,000	
Technology	\$1,140,000	
Commissioning	(Included in Design Scope)	
Temporary Space	\$0	
Other Costs	\$624,000	
Total Other Costs	\$9,929,000	
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources	\$0	
Total Project Budget	\$46,194,000	
Funding from Prior Allocation	\$0	
Funding from 2012 Capital Plan	\$46,194,000	

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

01/04/17

District / Project Name: Orange / Orange High School
DOE # / Project #: 3880-050-15-0AEK

Project Budget:

	Capital Plan Estimate	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:		1.55	
Gross Building Area (GSF):	New		
	Addition	50,000	N/A
	Renovation	111,300	N/A
Total Gross Area (GSF):		161,300	N/A
Construction Costs			
Addition Costs	N/A	\$14,613,000	N/A
Renovation Costs	N/A	\$11,596,000	N/A
Site Costs	N/A	\$2,396,000	N/A
System Upgrades	N/A	\$0	N/A
E-Rate (If separately bid)	N/A	\$0	N/A
Cost Escalation	N/A	\$2,600,000	N/A
Design Contingency	N/A	\$3,400,000	N/A
Construction Contingency	N/A	\$1,560,000	N/A
Total Construction Costs	N/A	\$36,165,000	N/A
Pre-Development Costs:			
Consultant Services	N/A	\$100,000	N/A
Early Site Packages (Demolition/Remediation)	N/A	\$0	N/A
Land Acquisition	N/A	\$0	N/A
Relocation	N/A	\$0	N/A
Property Maintenance/Carry Costs	N/A	\$0	N/A
Total Pre-Development Costs	N/A	\$100,000	N/A
Other Costs:			
Design	N/A	\$3,775,000	N/A
Project Management (SDA Staff)	N/A	\$1,650,000	N/A
PMF/CM	N/A	\$1,600,000	N/A
FF&E	N/A	\$1,140,000	N/A
Technology	N/A	\$1,140,000	N/A
Commissioning	N/A	(Included in Design Scope)	N/A
Temporary Space	N/A	\$0	N/A
Other Costs	N/A	\$624,000	N/A
Total Other Costs	N/A	\$9,929,000	N/A
Other Funding Sources			
Rebates & Refunds	N/A	\$0	N/A
District Local Share Funds	N/A	\$0	N/A
Total Other Funding Sources	N/A	\$0	N/A
Total Project Budget	N/A	\$46,194,000	N/A
Funding from Prior Allocation	N/A	\$0	N/A
Funding from 2012 Capital Plan	N/A	\$46,194,000	N/A

Budget Variance Analysis:

Schedule Variance Analysis:

Resolution—6a.

Planning Charter and Design Consultant Services Advancement
Orange Public Schools District – Orange High School Addition and Renovation Project

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve project planning charters; and

WHEREAS, at the March 7, 2012 NJSDA Board Meeting, the Members of the Authority approved the Authority's 2012 Capital Plan identifying a project to address facility conditions deficiencies at the Orange High School in the Orange Public School District (District); and

WHEREAS, Orange High School is a 111,314 square foot facility currently educating 804 students in grades 10 through 12; and

WHEREAS, the work being advanced by the Authority at the Orange High School (the Project) will include renovations to address facility conditions deficiencies and an addition which will allow for a District-wide change in grade alignment to address district-wide overcrowding at all grade levels consistent with the District's approved Long Range Facilities Plan (LRFP); and

WHEREAS, on April 1, 2015, the Members of the Authority approved the award of a contract for design consultant services to Kliment Halsband Architects, LLP (KHA) for the Project and in May 2015, authorized KHA to proceed with pre-design phase services; and

WHEREAS, KHA developed and analyzed options for delivery of the Project scope to most effectively and efficiently address the identified facilities conditions deficiencies and educational program needs;

WHEREAS, based upon the results of the predesign phase services and the completion of successful negotiations, management recommends that the Board approve the retention of KHA for performance of design and construction administration services for a total lump sum fee of \$3,146,441.00, inclusive of \$530,000.00 in allowances; and

WHEREAS, the SDA project team, contract management division (CMD) and design studio have reviewed KHA's proposal and found it inclusive of all design services appropriate to provide remaining design consultant services through the completion of the Project; and

WHEREAS, management further recommends that the Members of the Authority approve the Project's planning charter as presented to the Board on this date; and

WHEREAS, the project background, a description of the design services, project scope, and project budget are set forth in detail in the memorandum presented to the Board on this date and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the Planning Charter as presented which details project advancement recommendations and includes negotiated costs for the remaining design consultant services and estimated project costs for the remainder of the Orange High School project in the Orange School District.

BE IT FURTHER RESOLVED, that, with this approval, the Members of the Authority authorize SDA staff to direct Kliment Halsband Architects, LLP to proceed with design and construction administration phase services for a total lump sum fee of \$3,146,441.00, inclusive of \$530,000.00 in allowances, and to procure necessary professional and construction services in relationship to the Orange High School project.

BE IT FURTHER RESOLVED, that the SDA Operating Authority will govern the award of all professional services and construction contracts and notification to the Board of the use of contingency monies.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Planning Charter and Design Services Advancement, Orange Public School District, Orange High School Addition and Renovation Project, dated January 4, 2017

Dated: January 4, 2017

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: January 4, 2017

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 12/19/16

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	Phase 2 Award approved Nov. 2012 Board (Patock Construction)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	Award for D-B approved May 2013 Board (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	698	\$49.3	Existing Design	Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	Construction Contract Approved Apr. 2012 Board (Terminal Construction).	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	Award for D-B approved at Sep. 2012 Board (Hall Construction).	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	Award for D-B approved Mar. 2013 Board. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	Construction Contract approved at May 2013 Board (Bock).	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	Award for D-B approved at Dec. 2013 Board (Hall Construction).	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	Construction Contract approved at Apr. 2016 Board (Paul Otto).	2/27/12 12/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 12/19/16

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$63.9	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2014 Board (Terminal Construction).	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2013 Board (Hall Construction).	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Revised Planning Charter approved Dec. 2016 Board.	TBD
New Brunswick	Robeson ES	PK-5	823	893	\$47.1	Kit of Parts/ Design-Build	Award for D-B approved Sep. 2015 Board (Hall Construction).	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	Award for D-B approved Apr. 2013 Board (Hall Construction).	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2015 Board (Bock).	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,741	2,997	\$209.5	Kit of Parts/ Design-Build	Project now sequenced with the advancement of the Leonard Place Project.	TBD
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	Construction Contract Approved Apr. 2013 Board (Epic Management).	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

6



2011 & 2012 Portfolio Projects Activities Summary

as of 12/19/16

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

District	Project	1				Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)			
East Orange	George Washington Carver ES	PK-5	470	512	\$42.0	Kit of Parts/ Design-Build	Preliminary Charter & Memo approved May 2015 Board. ESP Award approved Jul. 2016 Board.	4/26/16 1 QTR 17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	Award for D-B approved at Nov. 2014 Board (Torcon).	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	Award for GC approved Oct. 2015 Board (Brockwell & Carrington).	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington).	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$35.4	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock).	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,391	\$110.0	Design-Build	DB Advertisement 9/30/16. Proposals due 12/21/16.	9/30/16
Passaic	New ES @ Leonard Place	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board (Dobco, Inc.).	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	TBD
Pemberton	Denbo ES	PK-5	846	930	\$62.0	Design-Build	Preliminary Charter approved Jul. 2016 Board.	TBD
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Preliminary Charter approved Jun. 2016 Board.	TBD
Perth Amboy	Seaman Avenue ES	K-5	724	804	\$56.8	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	56.9	Kit of Parts/ Design-Build	Preliminary Charter approved Sep. 2016 Board.	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Vineland	New MS	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	Award for D-B approved at Jan. 2016 Board (Bock).	9/24/15

***PLEASE NOTE -** Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 12/19/16

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	1				Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)			
Camden	High School	9-12	1,244	1,468	\$132.7	Design-Build	Preliminary Charter approved Oct. 2016 Board	TBD
Hoboken	Connors ES	ES	TBD	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-6	TBD	TBD	\$24.6	TBD	Revised Planning Charter approved Aug. 2016 Board.	TBD
Orange	High School	9-12	TBD	TBD	TBD	TBD	ROA for Pre-Design Services approved Apr. 2015 Board.	TBD
Trenton	Central HS	9-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved at Mar. 2016 Board (Terminal Construction).	12/19/14 9/29/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 12/1/2016

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Bridgeton	Quarter Mile Lane ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 39,043,619
2	Elizabeth	New ES	New Construction	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 55,312,580
3	Garfield	New James Madison ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 29,650,092
4	Gloucester City	New ES/MS	New Construction	Construction	4Q 2016	On-target	2017	On-target	\$ 63,829,937
5	Jersey City	Patricia Noonan ES (New ES #3)	New Construction	Construction	1Q 2017	On-target	Apr-17	On-target	\$ 54,004,014
6	New Brunswick	Paul Robeson Community ES	Addition/Renovation	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 47,012,849
7	Newark	South Street ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 69,876,694
8	Passaic City	New ES at Leonard Place	New Construction	Construction	3Q 2018	On-target	Sep-18	On-target	\$ 55,884,039
9	Perth Amboy	New Seaman Ave ES	New Construction	Design-Build Design Phase	1Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
10	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000
11	Vineland	Lincoln Road MS (New Middle School)	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 49,787,025
12	West New York	Harry L. Bain ES	Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 16,848,500



**Active Project Status Report
Status as of 12/1/2016**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Irvington	Irvington HS	HVAC & Roofing	Construction	May-16	Achieved	1Q 2017	On-Target	\$ 6,526,284
2	Trenton	Hedgepeth-Williams School	Domestic Wate Line Replacement	Construction	4Q 2016	On-Target	1Q 2017	On-Target	\$ 2,153,476
3	Vineland	High School South	HVAC	Construction	Oct-16	Achieved	4Q 2016	On-Target	\$ 13,652,573

PROJECT CLOSEOUT STATUS REPORT



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: January 4, 2017

Subject: Project Close-Out Status Report

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved building and/or land transfer to the district, but also have outstanding open contracts. Finally, to emphasize the accomplishments of project close-out, we have included a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed.

For the current reporting period we do not have any activity to report, however, we continue to advance projects and contracts through the close out process.

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Land and/or School Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Land and/or School Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Land and/or School Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Land and/or School Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village Academy	Land and/or School Transferred	02/25/13	Open contract(s) - Legal matter pending
Cumberland					
2009	0997-030-02-0926	Cumberland Regional High School	Land and/or School Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Land and/or School Transferred	12/01/09	Open contract(s) - Pending audit completion
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Land and/or School Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
Garfield					
2007	1700-N01-02-0114	Garfield Middle School	Land and/or School Transferred	06/25/09	Open contract(s) - Legal matter pending
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Land and/or School Transferred	06/05/09	Open contract(s)
Harrison					
2007	2060-X01-01-0832	New Harrison High School	Land and/or School Transferred	10/23/12	Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell Elementary School #3)	Land and/or School Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell Middle School #4)	Land and/or School Transferred	12/19/15	Open contract(s) - Legal matter pending
2007	2390-N03-99-0147	Heights Middle School #7			
2016	2390-190-01-0581	New Public School #20			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School			
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Land and/or School Transferred	12/07/12	Open contract(s) - Legal matter pending
2014	2770-080-03-1043	George L. Catrambone Elementary School			
New Brunswick					
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Land and/or School Transferred	08/19/11	Open contract(s) - Pending audit completion
2014	3530-060-03-1032	A. Chester Redshaw Elementary School	Land and/or School Transferred	01/15/16	Open contract(s)
Newark					
Legacy	3570-x01-01-0617	Science Park	Land and/or School Transferred	05/03/13	Open contract(s) - Legal matter pending
2007	3570-X02-01-0618	1st Avenue Elementary School	Land and/or School Transferred	09/28/11	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Land and/or School Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Land and/or School Transferred	10/21/15	Open contract(s)
2016	3570-390-04-00BJ	Elliott Street Elementary School			
2016	3570-590-02-0315	Oliver Street Elementary School			
Orange					
2009	3880-120-01-0967	Park Ave Elementary School	Land and/or School Transferred	07/19/12	Open contract(s) - Legal matter pending
2010	3880-100-01-0968	Lincoln Ave Elementary School	Land and/or School Transferred	09/07/12	Open contract(s) - Legal matter pending
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Paterson					
Legacy 2008	4010-N02-02-0393	Roberto Clemente Elementary School	Land and/or School Transferred	04/12/13	Unable to close due to upcoming repairs.
2008	4010-S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)			
2016	4010-N09-04-00HP	New Public School #16			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Land and/or School Transferred	02/01/13	Open contract(s)
Phillipsburg					
2016	4100-x01-99-0464	New High School			
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Land and/or School Transferred	12/01/08	Open contract(s) - Pending audit completion
Union City					
2009	5240-x07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Land and/or School Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Land and/or School Transferred	02/24/15	Open contract(s) - Legal matter pending
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabater Elementary School - Demonstration Project	Land and/or School Transferred	05/06/11	Open contract(s) - Pending audit completion
West New York					
2009	5670-065-01-0559	Elementary School #2	Land and/or School Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Land and/or School Transferred	01/29/14	Open contract(s) - Legal matter pending
Capital and Demonstration Projects Totals					
Total Capital and Demonstration Projects			142		
Closed Capital and Demonstration Projects			95		
Capital and Demonstration Projects Not Closed			47		
Capital and Demonstration Projects Not Closed, Land and/or School Transferred			31		
Legal Matter			16		
Pending Audit			6		
Miscellaneous			9		

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Emergent Projects					
Bridgeton					
	0540-030-12-0ACJ	Broad Street Elementary School	Land and/or School Transferred	10/21/2016	Open contract(s)
Irvington					
	2330-090-12-0ACT	Chancellor Avenue Elementary School			
	2330-050-10-00CH	Irvington High School - Roof, HVAC, Bathroom			
Newark					
	3570-690-08-0GAK	Speedway			
	3570-720-08-0GAO	American History High School (Warren Street Elementary School)			
Orange					
	3880-115-10-00CM	Orange Middle School (Orange Preparatory Academy)			
Passaic					
	3970-050-12-0ADZ	Passaic City High School			
Trenton					
	5210-080-12-0ABZ	Hedgepeth-Williams School			
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			73		
Emergent Projects Closed			63		
Emergent Projects Not Closed			10		
Emergent Projects Not Closed but Transferred			1		
Health and Safety Contract Totals					
Total Contracts			399		
# of Open Contracts			7		
# of Contracts Closed			392		
Open Design Contracts					
Total Contracts			109		
# of Open Contracts			11		
# of Contracts Closed			98		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: January 4, 2017

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency
 Reporting Period: Jan. 1, 2008 to November 30, 2016

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT								
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,814,403	\$16,587	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: November 2016

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: November 2016

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No Activity During the Reporting Period

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: January 4, 2017

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

No data to report for the period November 1 through November 30, 2016.

Noteworthy Items during the reporting period:

- Execution of 1 Contract for Construction Management Services:
 - Perth Amboy – New Seaman Ave ES – Greyhawk North America LLC - \$1,438,300

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period November 1 through November 30, 2016.

Noteworthy Items during the reporting period:

- Execution of 3 Amendments for Construction Management Services totaling a credit of \$501k, of the 3 executed amendments none required board approval.
- Execution of 5 Construction Services Change Orders totaling a credit of \$16k, of the 5 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 11/1/2016 through: 11/30/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 1. Professional Services										
Construction Management Services										
Perth Amboy	Seaman Avenue School	New	ConstrMgmt	ET-0031-M01	GREYHAWK North America LLC		\$1,438,300	11/07/2016	-	
Construction Management Services										
Part 1. Professional Services										
							\$1,438,300			



Contracts Executed Report

Reporting Period: 11/1/2016 through: 11/30/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 4. Other Contracts & Services										
Others										
Gloucester City	New Elementary/Middle School	New	FFE	ST-0014-K01	Data Industries, Ltd.		\$308,650	11/07/2016	-	
Gloucester City	New Elementary/Middle School	New	FFE	ST-0014-K02	Johnston G.P. Inc t/a Johnston Communications		\$60,789	11/15/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-K01	Diversant		\$354,688	11/07/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-K02	Johnston G.P. Inc t/a Johnston Communications		\$62,545	11/17/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-K04	Washington Computer Services		\$70,016	11/17/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-K05	DynTek Services, Inc.		\$405,941	11/18/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q11	Krueger International, Inc.		\$172,370	11/01/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q12	Community Products LLC dba Community Playthings		\$233,685	11/01/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q13	Sico America, Inc.		\$21,734	11/01/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q15	Krueger International, Inc.		\$140,070	11/07/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q16	Krueger International, Inc.		\$20,672	11/14/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q17	Krueger International, Inc.		\$209,597	11/17/2016	-	
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	New	FFE	JE-0021-Q18	Indiana Furniture Industries, Inc.		\$25,054	11/17/2016	-	
Others										
Part 4. Other Contracts & Services							\$2,085,811			
							Total Contract Award			Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined							\$3,524,111			14

** Contracts less than \$10,000 are not displayed



Contracts Executed Report

Reporting Period: 11/1/2016 through: 11/30/2016

Project Types Legend

HS	Health & Safety
New	New Constuction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

Contract Types Legend

Aquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
W = Women Business Enterprise
S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 11/1/2016 through: 11/30/2016

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
Professional Services														
Construction Management Services														
Elizabeth	New Academic HS	EL-0006-M02	10/04/2012	2	GREYHAWK North America LLC	11/28/2016	\$2,138,900	\$0	(\$300,000)			\$1,838,900	-14.02%	
Jersey City	Number 20 E.S.	JE-0010-M01	08/21/2013	2	Gilbane Building Company	11/10/2016	\$1,102,736	\$50,000	(\$250,000)			\$902,736	-18.13%	
Paterson	Dr. Hani Awadallah Elementary School	PA-0006-M02	06/21/2013	1	STV Construction, Inc.	11/10/2016	\$1,522,607	\$0	\$49,064			\$1,571,671	3.22%	
Construction Management Services														
Professional Services														
									(\$500,936)					
Construction Services														
Contractor														
Keansburg Borough	New Caruso E.S.	ET-0061-B01	01/30/2014	3	Hall Construction Co., Inc.	11/14/2016	\$34,333,000	(\$282,300)	\$186,694			\$34,237,394	-0.29%	
Keansburg Borough	New Caruso E.S.	ET-0061-B01	01/30/2014	1	Hall Construction Co., Inc.	11/15/2016	\$34,333,000	(\$95,606)	(\$6,000)			\$34,231,394	-0.01%	
Paterson	New PS#16	PA-0024-B01	01/17/2014	8	Hall Construction Co., Inc.	11/10/2016	\$34,944,000	(\$306,778)	(\$200,000)			\$34,437,222	-1.45%	
Paterson	Dr. Hani Awadallah Elementary School	PA-0006-C04	06/18/2013	80	Ernest Bock & Sons, Inc.	11/01/2016	\$29,345,000	\$1,853,465	\$1,551			\$31,200,016	6.32%	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	81	Epic Management, Inc.	11/10/2016	\$80,490,000	\$3,928,411	\$2,106			\$84,420,517	4.88%	
Contractor														
Construction Services														
									(\$15,649)					
										Total Change Order Summary				
Grand Totals										(\$516,585)	Total Change Orders			
Column Description Legend														
CO Execution Date					Date the Change Order was entered into the SIMS system									
Revised Contract Amount					Current value of the contract (excluding additional assignments) including current change order									

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS (*no activity*)

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: January 4, 2017

SUBJECT: Contractor and Workforce Compliance Monthly Update for October 2016

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through October 31, 2016 was \$40,334,257. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$22,115,816 (including minorities and women). This represents 56.84% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 15,635,213	40.77%
Small/ Minority Business Enterprises	\$ 5,009,853	12.42%
Small/Women Business Enterprises	\$ 1,470,750	3.65%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 22,115,816	56.84%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 4, 2017
 Page 2 of 4

Ethnic Breakdown

Through the month of October 31, 2016, the total SBE contracts awarded with minority participation were 20.16%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ 1,834,910	8.30%
Black	\$ 1,575,000	7.12%
Hispanic	\$ 1,047,685	4.74%
Total	\$ 4,457,595	20.16%

WORKFORCE COMPLIANCE MONITORING

For the month of October, 2016, there was a contractor workforce of 810 on SDA projects. This represents a total of 52,739 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	60	5,328	10.10%
Hispanic	129	9,010	17.08%
American Indian	3	134	0.25%
Asian	0	0	0.00%
Total Minority Participation	192	14,472	27.44%
Total Non-Minority Participation	618	38,267	72.56%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 4, 2017
 Page 3 of 4

There was a contractor workforce of 744,264 total workforce hours and 7,676 total female workforce hours on SDA projects for the period of January 1, 2016 through October 31, 2016. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	744,264	100.00%
*Total Local County Workforce Hours	103,050	13.85%
Total Local County Non-Minority Workforce Hours	86,185	11.58%
Total Local County Female Workforce Hours	1,697	0.29%
Total Local County Minority Workforce Hours	16,865	2.27%
**Local County Workforce Hours by Ethnicity:		
Black	9,572	1.29%
Hispanic	6,560	0.88%
American Indian	733	0.10%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 4, 2017
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2016 through October 31, 2016.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
Bridgeton, Buckshutem ES	9,588	432	4.51%	122	1.27%
Bridgeton, Quarter Mile Lane ES	29,736	4,624	15.55%	535	1.80%
Elizabeth, New Academic HS	11,015	1,214	11.02%	8,197	74.42%
Elizabeth, New Elementary School	47,764	11,847	24.80%	0	0.00%
Garfield, James Madison ES	4,297	608	14.15%	0	0.00%
Gloucester, New MS	147,849	29,639	20.05%	17,699	11.97%
Jersey City, PS #20	15,710	3,114	19.82%	506	3.22%
Jersey City, ES #3	82,993	27,019	32.56%	6,243	7.52%
Keansburg, Caruso ES	60,837	7,190	11.82%	13,074	21.49%
Newark, Elliott Street ES	885	203	22.94%	14	1.58%
Newark, Oliver Street ES	17,991	3,585	19.93%	595	3.31%
Newark, South Street ES	8,274	4,041	48.84%	1,352	16.34%
Paterson, PS #16	57,272	14,944	26.09%	5,825	10.17%
Paterson, Marshall Street ES	9,034	2,008	22.23%	873	9.66%
Paterson, International HS	2,349	140	5.96%	1,677	71.39%
Phillipsburg HS	178,076	13,291	7.46%	40,826	22.93%
Trenton HS	2,741	621	22.66%	0	0.00%
Vineland, Lincoln Ave MS	3,144	493	15.68%	0	0.00%
West New York, Harry L. Bain ES	10,184	8,559	84.04%	0	0.00%
Emergent Projects	27,306	4,401	16.12%	1,475	5.86%

Prepared by: Charlotte Brooks

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: January 4, 2017

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of November 2016. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No new grants were offered during the reporting period.
- 12 grants impacting 7 districts were executed during the reporting period representing \$11.7M in total project costs and state share of \$5.0M.
- 13 grants impacting 9 districts were closed out during the reporting period representing \$32.2M in total project costs and state share of \$12.7M.
- Since inception, over \$2.6B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

Monthly Regular Operating District Grant Report - Summary

November 2016

6

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	57	524	505	278
Number of Grant Projects	155	5,381	4,103	1,278
Total Project Cost Estimate	\$ 163,737,153	\$ 8,941,022,283	\$ 7,684,450,674	\$ 1,256,571,609
Grant Amount	\$ 71,168,729	\$ 3,001,675,472	\$ 2,492,635,412	\$ 509,040,060
Amount Disbursed	N/A	\$ 2,668,210,238	\$ 2,492,635,412	\$ 175,574,826

Total Funding Offered to School Districts via Grant Program	\$ 3,316,563,600
---	------------------

Total ROD Grant Funding remaining for new Grant Projects	\$ 44,655,371
--	---------------

1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	7	9
Number of Grant Projects	12	13
Total Project Cost Estimate	\$ 11,681,299	\$ 32,245,482
Grant Amount	\$ 4,976,193	\$ 12,720,915
Amount Disbursed	NA	\$ 12,720,915

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

November 2016

6

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Burlington	Southampton Township	Southampton Twp School No. 3	\$ 3,000,000	\$ 1,200,000	Addition of Air Conditioning
Burlington	Southampton Township	Southampton Twp School No. 3	\$ 46,588	\$ 18,635	Security enhancements - installation of intruder doors and frames in corridors.
Burlington	Southampton Township	Southampton Twp. School No. 1	\$ 2,030,000	\$ 812,000	Addition of air conditioning
Burlington	Southampton Township	Southampton Twp. School No. 1	\$ 673,517	\$ 269,407	Roof replacement
Burlington	Southampton Township	Southampton Twp. School No. 2	\$ 2,505,000	\$ 1,002,000	Addition of Air Conditioning
Burlington	Southampton Township	Southampton Twp. School No. 2	\$ 131,763	\$ 52,705	Security enhancements - installation of intruder doors and frames in corridors.
Cape May	Woodbine	Woodbine E.S.	\$ 945,692	\$ 561,991	Replace windows and exterior doors. Replace interior doors and hardware. Replace unit ventilators. Replace exhaust fans. Install sprinklers at storage rooms. Replace existing casework. Upgrade toilet room for ADA compliance.
Gloucester	Monroe Township - Gloucester	Williamstown H.S.	\$ 831,600	\$ 452,333	Window replacement
Hunterdon	Califon	Califon Borough E.S.	\$ 95,000	\$ 38,000	Upgrade existing septic system
Mercer	East Windsor Regional	Ethel McKnight E.S.	\$ 25,000	\$ 10,266	Exterior Closure Upgrades
Salem	Lower Alloways Creek Township	Lower Alloways Creek E.S.	\$ 275,500	\$ 110,200	Roof replacement
Warren	Blairstown Township	Blairstown E.S.	\$ 1,121,639	\$ 448,656	Window replacement
Grand Total			\$ 11,681,299	\$ 4,976,193	

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)*

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: January 4, 2017

SUBJECT: Monthly Communications Report

6

Governor Christie Breaks Ground for New Trenton Central High School



On December 2, Governor Chris Christie joined New Jersey Schools Development Authority (SDA) CEO Charles McKenna, local elected officials, Trenton School District leaders and students to officially break ground for the new Trenton Central High School.

The new Trenton Central High School will be a 374,000 square-foot school designed to educate 1,900 students in grades 10 through 12. The school will include five Small Learning Communities (SLC) and provide Career Technical Education programs related to Health Sciences, Culinary Arts, Construction, Physical Fitness and Automotive Technology. Each SLC will consist of 10 classrooms, two science labs, one art/project lab, five specialized instructional areas, a learning resource center and support areas. In addition, the school will include a gymnasium, auxiliary gymnasium, swimming pool, dance studio, fitness center, weight room, cafeteria, media center, auditorium and two ROTC classrooms.

SDA Officials Break Ground for New Leonard Place Elementary School in Passaic

On December 8, SDA CEO Charles McKenna joined Passaic students and officials at a groundbreaking ceremony for the new Leonard Place Elementary School.

The new 105,000 square-foot, three-story school will be designed to educate approximately 700 students in kindergarten through fifth grades. The school will include 30 general classrooms, five small group instruction classrooms, a science classroom, instrumental and vocal music rooms, an art room, a multipurpose room with stage, a gymnasium, a cafeteria, and a media center.



Communications Report
January 4, 2017
Page 2 of 2

SDA Participates in the Governor's Season of Service

As part of the Christie Administration's sixth annual "Season of Service", New Jersey Schools Development Authority (SDA) Chief Executive Officer Charles McKenna and SDA staff volunteered at the Community FoodBank of New Jersey in Hillside on December 12 and the Food Bank of South Jersey in Pennsauken on December 20.



Prepared by: Edye Maier
Reviewed by: Jane F. Kelly

MONTHLY FINANCIAL REPORT



100 EAST FRONT STREET
 P.O. BOX 991
 MANTON, NJ 08625-0991
 609-858-5325

MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
 Controller

DATE: January 4, 2017

SUBJECT: Monthly Financial Report – November 2016

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department/division. The basic financial statements follow on pages 6 and 7.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For November 2016 year to date, Authority operating expenses, **\$16.7 million**, are **down \$3.1 million as** compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$2.6M**. This variance is offset by the year to date allocation - of payroll expense to project cost – that is lower than projected, **(\$603K)**. The Authority is currently 28 FTEs under budget;
- Year to date spending reductions for MIS expense **\$300K**, Facilities & General Office expense **\$297K** and Professional & Contracted Services expense **\$260K**.

Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)

For November 2016 year to date, Authority operating expenses, **\$16.7 million**, are **\$827K** higher as compared to the corresponding prior year.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For November 2016 year to date, project expenditures, **\$353.3 million**, are **lower by \$20 million** as compared to the capital spending forecast for the *corresponding period*. The variance is due to lower than anticipated expenditures in construction work **\$10.3M**, property acquisitions **\$4.2M**, school furniture, equipment & technology **\$3.8M**, legal and claims resolution services **\$1.2M** and project insurance **\$1.1M**. These spending reductions are offset by an increase in grant activity, **\$1.1M**.

Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For November 2016 year to date, project expenditures, **\$353.3 million**, have **decreased by \$15.6 million** as compared to the *corresponding prior year*. This variance is due to increased spending in; construction activity **\$7.0M**, the school furniture, equipment & technology **\$26.6M** (related to the multiple school openings in August and September) and other project related activity **\$4.4M**. This spending increase is offset by cost reductions in grant activity **\$17.4M**, property acquisitions (2015 purchase of Paterson Catholic) **\$30.3M** and project insurance (2015 down payment for the OCIP renewal agreement) **\$5.9M**.

Members of the Authority
January 4, 2017
Page 2

Other

Since program inception, 76.8% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

New Jersey Schools Development Authority
Monthly Financial Report
November 2016

(Unaudited)

New Jersey Schools Development Authority Overview of Financial Position November 30, 2016

6

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, November 30, 2016.

► Overall **Cash and Cash Equivalents** have decreased by \$363.6 million to \$254.0 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	1,521,263
■ Miscellaneous revenue	804,210
■ Project costs	(353,328,561)
■ SDA operating expenses	(14,303,340)
■ SDA capital expenditures	(404,371)
■ Deposits (primarily district local shares)	2,135,543
Net Change in Cash	<u>\$ (363,575,256)</u>

► **Prepaid Expenses** total \$350,965 as follows:

- Prepaid insurance of \$44,382.
- Prepaid rents of \$121,694 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$160,481.
- Other prepaids of \$24,408.

► **Capital Assets** total \$688,432 (net of accumulated depreciation of \$6,713,220), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$88,185 and **Depreciation Expense** is \$166,625.

► **Accrued Liabilities** total \$111.9 million, as follows:

- Accrued project costs of \$23.7 million consisting of unpaid invoices (\$4 million); and retainage (\$19.7 million).
- Accrued net pension liability of \$58.4 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$5.2 million (PRO liability \$7.1 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$2.6 million (contractor claims \$2.6 million).
- Payroll related liabilities of \$1.4 million.
- Post-employment benefits obligation of \$20.2 million.
- Other accrued liabilities of \$0.4 million.

► **Deposits** total \$3.8 million, as follows:

- \$3.5 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$146.5 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation November 30, 2016

6

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.105 billion.
- Project expenditures for the month and year-to-date periods total \$26.8 million and \$353.3 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 14,952,053	\$ 201,081,370	\$ 4,442,823,929
Design Services	177,451	3,551,604	409,962,096
PMF/CM Services	357,209	5,609,187	444,577,251
SDA Project Management	1,144,972	13,582,039	56,096,636
Property Acquisition, Relocation & Enviro	216,372	4,159,585	576,981,285
School Furniture, Fixtures & Equipment	993,087	30,387,418	140,277,226
Project Insurance	30,594	1,567,010	106,905,714
NJ State Inter-Agency Transfers	-	293,757	46,602,098
SDA District Grant & Funding Agreements	372,241	7,131,962	831,035,610
Regular Operating District Grant Agreements	8,040,108	81,018,284	2,677,619,197
Real-Time Project Audits	96,421	193,977	438,518
Property Management, Maintenance & Utils	48,173	678,454	15,607,352
Outside Legal & Claims Resolution Services	-	489,583	7,464,990
Other Project Costs	407,144	4,191,158	62,040,901
Project Credits	-	-	(54,902,944)
Total Project Expenditures	26,835,825	353,935,388	9,763,529,859
Less: Local Share Contributions	-	(606,827)	(181,776,880)
Project Expenditures (State Share)	<u>\$ 26,835,825</u>	<u>\$ 353,328,561</u>	<u>\$ 9,581,752,979</u>
2016 Capital Spending Forecast	<u>\$ 29,184,233</u>	<u>\$373,313,070</u>	

Allocations Since Program Inception

► Program Funding & Expenditures

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,010,521,355	\$ 6,922,265,852
■ Regular Operating Districts	3,450,000,000	3,493,467,150	2,978,535,712
■ Vocational Schools	150,000,000	151,736,824	109,835,171
Total - State Share	<u>\$ 12,500,000,000</u>	<u>\$ 12,655,725,329</u>	<u>\$ 10,010,636,735</u>

► Percentage of Total Funding Paid to Date

■ SDA Districts	76.8%
■ Regular Operating Districts	85.3%
■ Vocational Schools	72.4%
Total - State Share	79.1%

1 Of the \$12.5 billion authorized for the school construction program, \$10,105,129,000 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$428,883,756.

New Jersey Schools Development Authority Operating Expenses vs Budget November 30, 2016

6

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 16,911,151	\$ 18,543,706	\$ (1,632,555)
Employee Benefits	9,117,543	9,938,748	(821,205)
Direct Hire Temporary Employee Costs	187,035	345,378	(158,343)
Total Employee Salaries & Benefits Costs	26,215,729	28,827,832	(2,612,103)
Less: Employee Salaries & Benefits Costs Charged to Projects			
	13,582,039	14,185,056	(603,017)
Salaries & Benefits Charged to Operating Expense	12,633,690	14,642,776	(2,009,086)
Temporary Staffing Services	147,657	119,163	28,494
Travel & Expense Reimbursements	25,091	30,813	(5,722)
Training & Professional Development	56,433	115,577	(59,144)
Total Personnel Expenses	12,862,871	14,908,329	(2,045,458)
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,090,854	2,388,320	(297,466)
Information Systems	1,011,661	1,311,396	(299,735)
Professional & Other Contracted Services	163,714	423,563	(259,849)
Property & Casualty Insurance	374,316	378,587	(4,271)
SDA-Owned Automobiles	71,180	91,663	(20,483)
Communications & Outreach	240	462	(222)
Reserve for Unforeseen Events & New Initiatives	-	45,837	(45,837)
Total Operating Expenses (Non-Capital)	16,574,836	19,548,157	(2,973,321)
Capitalized Operating Expenses	88,185	238,337	(150,152)
Total Authority Operating Expenses	\$ 16,663,021	\$ 19,786,494	\$ (3,123,473)

2016 Annual Operating Budget

\$ 21,235,967

New Jersey Schools Development Authority Operating Expenses vs Prior Year November 30, 2016

6

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2015</u> <u>Year-To-Date</u>	<u>Increase/</u> <u>(Decrease)</u>
Personnel Expenses:			
Employee Salaries	\$ 16,911,151	\$ 16,190,629	\$ 720,522
Employee Benefits	9,117,543	8,806,040	311,503
Direct Hire Temporary Employee Costs	187,035	297,792	(110,757)
Total Employee Salaries & Benefits Costs	26,215,729	25,294,461	921,268
Less: Employee Salaries & Benefits Costs Charged to Projects	13,582,039	13,015,086	566,953
Salaries & Benefits Charged to Operating Expense	12,633,690	12,279,375	354,315
Temporary Staffing Services	147,657	-	147,657
Travel & Expense Reimbursements	25,091	18,066	7,025
Training & Professional Development	56,433	30,934	25,499
Total Personnel Expenses	12,862,871	12,328,375	534,496
Non-Personnel Operating Expenses:			
Facilities & General Office Expenses	2,090,854	2,093,389	(2,535)
Information Systems	1,011,661	695,125	316,536
Professional & Other Contracted Services	163,714	279,958	(116,244)
Property & Casualty Insurance	374,316	352,914	21,402
SDA-Owned Automobiles	71,180	71,564	(384)
Communications & Outreach	240	-	240
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Operating Expenses (Non-Capital)	16,574,836	15,821,325	753,511
Capitalized Operating Expenses	88,185	14,654	73,531
Total Authority Operating Expenses	\$ 16,663,021	\$ 15,835,979	\$ 827,042

New Jersey Schools Development Authority

Employee Headcount

November 30, 2016

6

<u>SDA Department</u>	<u>Current Month End</u>	<u>Budget</u>	<u>Increase/ (Decrease)</u>
Office of Chief Executive Officer (CEO)	3	3	0
CEO, Contract Management	11	13	-2
COS, Program Assessment & Development	7	9	-2
COS, Special Projects	9	9	0
Program Operations, Executive	5	6	-1
Program Operations, Capital Planning & Grants Admin.	23	26	-3
Program Operations, Safety	8	9	-1
Program Operations - Design Studio	16	16	0
Program Operations, Project Teams	55	65	-10
Corp Governance & Operations, Executive	3	3	0
Corporate Governance & Operations, Human Resources	7	8	-1
Corporate Governance & Operations, Chief Counsel	13	14	-1
Corporate Governance & Operations, Information Systems	15	15	0
Corporate Governance & Operations, Facilities	5	6	-1
Corporate Governance & Operations, Communications	7	11	-4
Financial Operations, Executive	5	5	0
Financial Operations, Controller	12	12	0
Financial Operations, Real Estate Services	5	6	-1
Financial Operations, Procurement & Contract Services	9	10	-1
Financial Operations, Risk Management & Vendor Services	<u>11</u>	<u>11</u>	<u>0</u>
Total Full-Time Employees	<u>229</u>	<u>257</u>	<u>-28</u>

New Jersey Schools Development Authority

Statement of Net Position

November 30, 2016

6

	<u>Current Month End</u>	<u>2015 Year End</u>	<u>Increase/ (Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 253,990,047	\$ 617,565,303	\$ (363,575,256)
Receivables	201,769	210,640	(8,871)
Prepaid Expenses	350,965	990,937	(639,972)
Capital Assets (Net of Accumulated Depr.)	688,432	766,872	(78,440)
Total Assets	<u>255,231,213</u>	<u>619,533,752</u>	<u>(364,302,539)</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions	8,494,437	10,731,769	(2,237,332)
TOTAL ASSETS & DEFERRED OUTFLOWS OF RESOURCES			
	<u>\$ 263,725,650</u>	<u>\$ 630,265,521</u>	<u>\$ (366,539,871)</u>
LIABILITIES			
Accrued Project Costs	\$ 31,649,460	\$ 75,870,757	\$ (44,221,297)
Net Pension Liability	58,417,776	58,417,776	
Accrued Other Post-Employment Benefits	20,239,013	18,204,915	2,034,098
Other Accrued Liabilities	1,547,646	4,507,110	(2,959,464)
Deposits	3,772,453	1,636,910	2,135,543
Total Liabilities	<u>115,626,348</u>	<u>158,637,468</u>	<u>(43,011,120)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions	1,615,990	1,615,990	-
NET POSITION			
Invested in Capital Assets	688,432	766,872	(78,440)
Restricted for Schools Construction:			
Special Revenue Fund	145,794,880	469,245,191	(323,450,311)
Net Position	<u>146,483,312</u>	<u>470,012,063</u>	<u>(323,528,751)</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & NET POSITION			
	<u>\$ 263,725,650</u>	<u>\$ 630,265,521</u>	<u>\$ (366,539,871)</u>

New Jersey Schools Development Authority
Statement of Activities
November 30, 2016

6

	<u>Current</u> <u>Year-To Date</u>	<u>2015</u> <u>Year-To Date</u>	<u>Increase/</u> <u>(Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ 500,000,000	\$ (500,000,000)
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	1,521,263	455,348	1,065,915
Rental Income	802,738	815,709	(12,971)
Other Revenue-OPRA	1,472	207	1,265
Total Revenues	<u>2,325,473</u>	<u>501,271,264</u>	<u>(498,945,791)</u>
EXPENSES			
Administrative & General Expenses	16,574,836	15,821,325	753,511
Capital Depreciation	166,625	85,800	80,825
School Facilities Project Costs	309,112,763	345,488,190	(36,375,427)
Total Expenses	<u>325,854,224</u>	<u>361,395,315</u>	<u>(35,541,091)</u>
CHANGE IN NET POSITION	(323,528,751)	139,875,949	(463,404,700)
Beginning of Period Net Position	<u>470,012,063</u>	<u>467,121,068</u>	<u>2,890,995</u>
NET POSITION END OF PERIOD	<u>\$ 146,483,312</u>	<u>\$ 606,997,017</u>	<u>\$ (460,513,705)</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.