

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD MEETING  
WEDNESDAY, OCTOBER 5, 2016 AT 9:00 A.M.  
32 E. FRONT STREET, TRENTON, NJ  
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
  - a. Board Open Session Meeting Minutes of September 7, 2016
- 4. AUTHORITY MATTERS**
  - a. CEO Report
  - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
  - a. Preliminary Project Charter – Camden School District – New Camden High School
  - b. Construction Manager Award – Perth Amboy School District – New Seaman Avenue Elementary School
  - c. Memorandum of Understanding Between the New Jersey Schools Development Authority and the New Jersey Department of Education
- 7. MONTHLY REPORTS**
  - a. *For Informational Purposes*
    - i. Active Projects Report
    - ii. Project Close Out Status Report
    - iii. Project Status Reports
    - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
    - v. Contract Terminations Report (*no activity*)
    - vi. Settlement Activities Report
    - vii. Contractor and Workforce Compliance Report
    - viii. Regular Operating District Grant Activity Report
    - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
    - x. Communications Report
    - xi. Monthly Financial Report
    - xii. Design Contract De-Obligations Report (*no activity*)
- 8. PUBLIC COMMENTS**
- 9. EXECUTIVE SESSION**
  - a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)  
CCD Report
- 10. ADJOURNMENT**

**APPROVAL OF MEETING MINUTES**

**SEPTEMBER 7, 2016 OPEN SESSION**

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS TELECONFERENCE MEETING  
WEDNESDAY, SEPTEMBER 7, 2016**

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, September 7, 2016 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman  
Maureen Hassett (EDA)  
Kevin Luckie (DCA)  
Bernard Piaia (DOE)  
Matthew Spadaccini (Treasury)  
Michael Capelli  
Kevin Egan  
Loren Lemelle  
Robert Nixon  
Mario Vargas

being a quorum of the Board. Mr. Luckie, Ms. Hassett and Mr. Nixon participated in the meeting in person.

At the Chairman's request, Charles McKenna, chief executive officer; Jason Ballard, chief of staff; Andrew Yosha, executive vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Raymond Arcario, vice president; Albert Barnes, chief counsel; Ritchard Sherman, managing director, Gregory Voronov, managing director; Thomas Schrum, director (by teleconference); and

Anthony Gilfillan, director, of the SDA participated in the meeting. Michael Collins of the Governor's Authorities Unit also participated in the meeting in person.

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

### ***Approval of Meeting Minutes***

Mr. Walsh presented for consideration and approval the minutes of the Board's August 3, 2016 Open and Executive Session meetings. A copy of both meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Mr. Nixon, the August 3, 2016 Open and Executive Session meeting minutes were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3a/3b***.

### ***Authority Matters***

#### ***CEO Report***

Mr. McKenna began his report with an update on the Trenton Central HS project. He advised the Board that the design-builder, Terminal Construction, continues with the project's design services phase. He said that the stone work operation is complete and staff anticipates issuing a Notice to Proceed (NTP) for footings and foundations this month.

Mr. McKenna gave an update on projects in the Bridgeton School District. In regard to the Buckshutem Road ES project he said that, with the renovation work completed, the district was provided with a new media center and administration area. He added that, following the

installation of playground equipment, an application for a certificate of occupancy (CO) for the school will be submitted to Department of Community Affairs (DCA). He reported that the addition is complete for the Quarter Mile Lane ES project and that DCA issued a temporary certificate of occupancy (TCO) for the school last month. He added that renovation work on the existing school has begun.

Mr. McKenna said that, for Camden HS project, Design Ideas Group is concluding its pre-design phase services. He noted that while there is no item on today's agenda regarding the Camden HS project, management expects to have a recommendation to advance to the Board in October. With respect to the East Orange George Washington Carver ES project, he informed the Board that, on August 4, SDA issued a NTP to Site Enterprises, Inc. for demolition/early site preparation activities. He said that a demolition/early site plan kick-off meeting was held on August 24 and the SDA Design Studio continues to advance the design of the new school.

Turning to projects in the Elizabeth School District, Mr. McKenna said that a TCO was issued for the Academic HS project and the district has taken possession of the building. He noted that Chairman Walsh recently toured the building which will be a great addition to the Elizabeth School District's schools. In regard to the Elizabeth New ES project, he reported that footings and foundations work is complete and other major site-work activities continue to progress well. He said that steel erection work continues and staff anticipates its completion by mid-September.

Mr. McKenna reported that footings and foundations work is ongoing for the Garfield James Madison ES No. 10 project. He said that construction work continues to progress well on the Gloucester ES/MS project. In regard to the Harrison New ES project, he informed the Board

that a procurement for design-build services was advertised in July and price and technical proposals are due September 27.

With respect to the Irvington Madison Avenue ES project, Mr. McKenna said that building demolition is complete and site work is nearing completion. He advised the Board that staff advertised for design-build services the previous month (August) and held the pre-bid meeting on August 30. He said that price and technical proposals are due October 25.

Mr. McKenna then provided an update on projects in the Keansburg School District. He reported that the TCO was issued for the Joseph C. Caruso ES project and that the district has taken possession of the building. He noted that a ribbon cutting event was held the previous day on the first day that students attended their new school. He said that everything was working well and the district was pleased with the new facility. In regard to the Port Monmouth Road ES project, he reported that the design consultant continues work on pre-design phase services. He said that the school is vacant and destructive testing is now being performed.

Turning to projects in the Jersey City School District, Mr. McKenna reported that a TCO was issued for the Jersey City PS 20 project and that the district has taken possession of the building. He noted that this school is opening today. With respect to the Jersey City ES No. 3 project, he said that building enclosure, interior finishes and site work are all progressing well. He said that this school either will open in January 2017 or the following September at the district's option.

Mr. McKenna said that, for the Millville HS addition and renovation project, staff anticipates advertising for design-build services this month.

With respect to the New Brunswick Paul Robeson ES project, Mr. McKenna reported that the DCA released the demolition and footings and foundations plans. He said that a NTP for

selective demolition of the existing building was issued the previous month (August). He noted that abatement and site remediation activities are ongoing.

Mr. McKenna then provided an update on projects in the Newark School District. He said that all punch list items for the Elliott Street ES project have been completed and staff anticipates completion of the punch list at the Oliver Street ES within the next few weeks. He said that students are occupying the school and advised the Board that students from the South Street ES will be occupying the old Oliver Street ES building during construction of their new school. In regard to the South Street ES project, he advised Board that design-builder Ernest Bock & Sons (EBS) is actively working on the final design phase. He said that footings, foundations, and underground utility work is ongoing.

Turning to projects in the Orange School District, Mr. McKenna said that staff issued a NTP last month to the design consultant for schematic design phase services for the Cleveland ES project. In regard to the Orange HS project, he reported that additional investigation activities are ongoing to validate site conditions.

Mr. McKenna advised the Board that the design-builder has completed the footings and foundations design package for the Passaic Leonard Place ES project and submitted it to DCA for review. He said that, on August 8, staff issued a NTP to Epic Management, Inc. (Epic) for construction management (CM) services. He noted that the kick-off meeting is scheduled for this coming Friday (September 9).

In continuing, Mr. McKenna gave an update on projects in the Paterson School District. He said that, in regard to the Marshall Street ES project, the TCO was issued in June and the district has taken possession of the building. He reported that the DCA issued the TCO for the Paterson PS 16 project on August 4 and the district has taken possession of this building as well.

Mr. McKenna noted that, including the Paterson Catholic HS (PCHS) which was purchased and made available, Paterson has recently received three new school facilities from the SDA. He updated the Board regarding the status of the charter school that had previously been located in the PCHS building.

Mr. McKenna then reported that a working group kick-off meeting for design was held on August 22 for the Pemberton Denbo Crichton ES project.

With respect to the Perth Amboy Seaman Avenue ES project, Mr. McKenna reported that an initial project meeting was held last month with the design-builder, Epic, and that design phase services are underway. He informed the Board that price and technical proposals for CM services were received the previous month (August) and staff anticipates making a recommendation of award to the Board in October.

Mr. McKenna reported that a TCO was issued on August 26 for the Phillipsburg HS project and the district has taken possession of the building. He noted that Ms. Lemelle recently participated in a tour of the new school facility. With respect to the Vineland New MS project, he said that design-builder EBS continues with the design services phase and has mobilized to perform site clearing and grading. He added that EBS submitted footings, foundations, and structural steel plans to DCA for review. Referencing the Vineland HS project, Mr. McKenna noted that asbestos has been removed as part of this renovation project and the school is safe for occupancy.

Mr. McKenna advised the Board that asbestos abatement activities are underway for the West New York Harry L. Bain PS No. 6 project renovation project. He then provided a brief update regarding activities ongoing at the Trenton Hedgepeth-Williams emergent project. He said that work will be ongoing there nights and weekends going forward.

Turning to ongoing procurement activity, Mr. McKenna said that, in addition to the award for Network, Hardware and Software Support Services that management will be discussing and recommending later in the meeting, other activity currently underway includes procurements for design-build services for the Harrison New ES and Irvington New Madison Avenue ES projects; and CM services for the Perth Amboy Seaman Avenue ES project.

Reporting on events, outreach and other SDA activities, Mr. McKenna advised the Board that, on August 3, SDA held an event to highlight the demolition work for the Madison Avenue ES project in Irvington. He said that, on August 9, staff held a groundbreaking event to celebrate the start of construction for the new James Madison ES in Garfield. He advised the Board that, on August 10, he attended a Vineland School Board meeting to discuss the status of the emergent project there. He added that, on August 16, staff held a community meeting in East Orange to discuss the George Washington Carver ES project.

Mr. McKenna reminded the Board that, last month (August), staff arranged for the Members to visit a couple of the schools that SDA is opening this week. He thanked the Chairman for joining staff to tour the Academic HS project in Elizabeth and Loren Lemelle for joining staff at the Phillipsburg HS project.

Mr. McKenna said that, the previous day, SDA staff had held a ribbon cutting ceremony in Keansburg for the new Joseph C. Caruso ES. He noted that it was the students' first day of school and served as a great way to kick off a month of celebrating the opening of 7 new or renovated schools.

Mr. McKenna reported that, last week, staff provided the Board with a list of upcoming September ribbon cutting ceremonies. He expressed his hope that the Members' schedules will permit them to join staff at one or more of these upcoming events.

In concluding his CEO report, Mr. McKenna reminded the Board that SDA will be holding a groundbreaking ceremony for the new South Street ES this Friday (September 9).

At the conclusion of his formal report and referencing detailed materials that had been prepared for the Board's review, Mr. McKenna provided the Members with an overview of the six new projects and one renovation project that the Authority is delivering as of September 2016. Specifically, he advised the Board that, this fall, the SDA is providing 8,483 new seats to New Jersey's students throughout the state. He said that this reflects a total State investment of \$549 million. He provided additional detail for each of the seven SDA projects as follows: Bridgeton Buckshutem Road ES, Elizabeth Academic HS/Frank J. Cicarell Academy, Jersey City Public School No. 20, Keansburg Joseph C. Caruso ES, Newark Elliott Street School, Newark Oliver Street School, Paterson Dr. Hani Awadallah ES, Paterson Public School No. 16 and Phillipsburg HS.

### *Audit Committee*

Mr. Walsh asked Mr. Nixon to provide the report of the Audit Committee. Mr. Nixon advised the Board that the Audit Committee met on August 15, 2016. He said that the Committee was provided with the July 2016 New Funding Allocation and Capital Plan Report. He advised that there were no changes in commitments in the 2008 and 2011 Capital Plan Emergent Projects Reserve balances. He reported that there was a \$500,000 decrease in the Unforeseen Events Reserve balance following Board approval of the revised final project charter for the Trenton Central HS. He explained that the decrease reflected the award amount for construction management services and associated contingency. Mr. Nixon advised that there was a \$300,000 increase in the Planning Reserve balance for the Perth Amboy New Seaman Avenue ES project due to the Board's approval of the final project charter, based upon the award

value of the design-build engagement. He then advised the Board that the Program Reserve for the Regular Operating Districts (RODs) experienced a \$100,000 decrease in commitments during the reporting period due to a reduction in state share for grant projects nearing completion.

Mr. Nixon then presented the proposed contract award for Network, Hardware and Software Support Services (the Services) which had been considered and advanced by the Committee. He advised the Members that the Services performed under the proposed contract are required to avoid critical systems failures that lead to excessive network or system outages. He explained that the SDA competitively procured these Services in 2006, 2008 and 2013 and that it is now necessary to again award a contract to ensure that the Authority has continued support available. Mr. Nixon said that a competitive procurement process to obtain the Services was advertised on June 28, 2016. He advised the Board that management recommends award of a contract for the Services to Vinci Systems, Inc. He reported that the total negotiated compensation for the three-year agreement will not exceed \$1,000,000. He noted that the term may be extended for one additional year at the sole discretion of the SDA. Mr. Nixon said that the Committee recommends that the Board approve the contract award to Vinci Systems, Inc. for Network, Hardware and Software Support Services.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Ms. Hassett, the Network, Hardware and Software Support Services Contract was approved with the Board's unanimous vote in favor of ***Resolution 5a.***

Mr. Nixon then discussed the 2016 budget re-forecast which had been presented to the Committee by management. He said that management had reported that the re-forecasted budget is down \$1.5 million as compared to the approved 2016 annual budget. He explained that the

reduced spending projections are primarily attributable to fewer full time employees resulting in salary and benefit cost savings of \$1.3 million.

Mr. Nixon then discussed the July 2016 Monthly Financial Report which had been shared with the Committee by management. He said that Year-to-Date Authority Operating Expenses (Actual vs. Budget), at \$11.3 million, are down \$2 million as compared to the operating budget for the corresponding period. He explained that this variance is largely attributable to lower salary and benefit costs.

In continuing, Mr. Nixon said that Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast), at \$221.2 million, are \$19.2 million lower as compared to the capital spending forecast for the corresponding period. He noted this variance is due to lower than anticipated expenditures in construction work (\$12.4 million), property acquisitions (\$2.2 million), furniture, equipment and technology (\$2.9 million), and other related project costs (\$1.7 million). Mr. Nixon then reported that project expenditures (Actual vs. Prior Year Actual) have decreased by \$27.6 million as compared to the corresponding prior year. He advised that the year-over-year variance is attributable to increased construction related activity (\$10.8 million) and school furniture, equipment and technology (\$11.1 million). He advised the Board that this variance is offset by decreased spending for grant activity (\$14.1 million), property acquisition--e.g. the 2015 Paterson Catholic property acquisition (\$30 million), and project insurance--e.g. the 2015 down payment for the OCIP renewal agreement for project insurance (\$4.9 million).

In concluding, Mr. Nixon reported that, at the current time, 75.7% of the funds authorized for SDA Districts have been disbursed. Additionally, he said that, since program inception, 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expenses. He said that the estimated value of active school facilities projects is approximately \$2.2 billion.

### *School Review Committee*

#### **Preliminary Project Charter – Plainfield Public School District – New Woodland Elementary School**

Mr. Walsh asked Ms. Hassett to provide the report of the School Review Committee. Ms. Hassett said that the SDA School Review Committee met on August 15, 2016 at which time management presented a preliminary project charter for the New Woodland ES project in the Plainfield Public School District. She reported that the Department of Education's (DOE) 2013 Educational Facilities Needs Assessment identified Facilities Efficiency Standard (FES) compliance needs in the Plainfield Public School District. She said that specifically identified was localized overcrowding in the district's K to 5 grade levels along with facilities with classrooms that do not meet FES requirements and facilities providing less square feet per student than is prescribed. She informed the Board that following initial discussions between the district and SDA staff, two addition/renovation projects at the district's Woodland and/or Cook Elementary Schools were proposed as the solution to address these needs. Ms. Hassett said that, with Board approval, SDA staff then began validation activities which included a review of the district's Long Range Facilities Plan and identification of the existing and proposed school facilities included in that plan. She explained that a working group (the district, DOE and SDA) examined and validated current district needs and discussed the proposed elementary school project(s)--assessing current and projected district enrollments and existing district educational capacity. She informed the Board that this evaluation confirmed the district-wide overcrowding and FES compliance needs and localized overcrowding in the district's K to 5 grade levels. She said that an evaluation of the schedule and the logistics of undertaking two addition and renovation projects identified the potential complexities of phasing the projects, as well as the

need for temporary space to house the student population during construction of each project. She explained that, after evaluating the options to address the district's needs and after discussion with the district and DOE, SDA management recommends advancement of one new approximately 121,000 square foot replacement school to educate 756 students in grades K to 5. Ms. Hassett explained that advancement of one new school project, as opposed to two addition/renovation projects, would significantly address the district's needs while avoiding the additional cost associated with undertaking the two projects. She advised the Board that it would also provide a modern educational environment better suited to delivering the district's educational programs and eliminate 1) the unforeseen conditions and uncertainty inherent in renovation projects and 2) the existing educational adequacy limitations associated with the existing older facilities. She noted that advancing one project would allow for project delivery approximately one year earlier than proceeding with two addition/renovation projects.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Luckie, the preliminary project charter for the New Woodland ES project in the Plainfield Public School District was approved with the Board's unanimous vote in favor of ***Resolution 6a***.

### ***Public Comments***

The Chairman then opened the Public Comments portion of the Board Meeting. Ms. Kelly asked Mr. Jerell Blakeley of the Healthy Schools Now Coalition to address the Board.

Mr. Blakeley introduced himself as the Campaign Organizer for the Healthy Schools Now Campaign. He inquired as to the scope of the domestic water line piping that is being replaced at the Trenton Hedgepeth-Williams School (School). Mr. McKenna explained that the pipes requiring replacement are the copper pipes located in the older buildings on the site, i.e. not

pipes located in the newer (circa. 1960s) addition section on the site. He said that SDA will complete the work in October. Mr. Blakely asked if work will be ongoing while students are in the building. Mr. McKenna assured Mr. Blakely that work would only proceed on nights and weekends when students are not occupying the building. Mr. Blakely then inquired about an article in the Trentonian newspaper pertaining to asbestos abatement at the School. Mr. McKenna noted the routine presence of asbestos in older buildings and explained the asbestos abatement permitting and implementation process. He said that air monitoring equipment continues to be utilized on site and that no issues have been reported to date. He said that the consultant report that is prepared will be provided to the district. Mr. Blakeley requested a copy as well. Mr. Blakeley then inquired as to why the School's teachers met off-site the previous week instead of at the School. Mr. McKenna explained that the decision for the teachers to meet elsewhere was not due to any air quality related concerns but, rather, due to the "mess" typically associated with ongoing construction activities. Mr. Arcario then reiterated that no piping replacement is being conducted in the newer section of the buildings.

**Certification:** The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its September 7, 2016 meeting.

*/s/ Jane F. Kelly*  
Assistant Secretary

**RESOLUTION—3a.****Approval of Minutes**

**WHEREAS**, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

**WHEREAS**, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the September 7, 2016 Board meeting of the New Jersey Schools Development Authority, for the Open Session were forwarded to the Governor on September 7, 2016.

**NOW, THEREFORE, BE IT RESOLVED**, that the minutes of the New Jersey Schools Development Authority's September 7, 2016 Open Session meetings are hereby approved.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: October 5, 2016

## **AUTHORITY MATTERS**

**CEO REPORT (*ORAL*)**

**CHAIRMAN'S REPORT (*ORAL*)**

**REPORT AND RECOMMENDATIONS OF THE AUDIT REPORT - (CHAIRMAN'S REPORT)**

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**

**PRELIMINARY PROJECT CHARTER - CAMDEN SCHOOL DISTRICT - NEW CAMDEN HIGH SCHOOL**



32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

## MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations  
Ritchard J. Sherman  
Managing Director of Design

DATE: October 5, 2016

SUBJECT: Preliminary Project Charter

RE: Camden School District – Camden High School

### INTRODUCTION

At the March 7, 2012 SDA Board Meeting, the Members approved the Authority's 2012 Capital Plan. That Plan identified a project to address facilities conditions deficiencies at Camden High School.

On August 5, 2015, the Members approved the award of a contract for Design Consultant Services to Design Ideas Group Architecture + Planning, LLC (DIG) for the Camden High School Project. Based upon that approval, DIG was authorized to proceed with Predesign Phase services.

We are writing to advise the Members of the findings of the Predesign Phase and to present to the Members the attached Preliminary Project Charter, created by Program Operations staff, which provides project advancement details including estimated total costs for project completion. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Preliminary Project Charters require approval by the Members of the Authority.

### BACKGROUND

Constructed between 1916 and 1970, the Camden High School is a 300,000 square foot facility currently educating approximately 700 students in Grades 9 to 12. Following approval of the SDA's Capital Plan, a Working Group comprised of District, DOE and SDA staff was convened to review and validate the conditions deficiencies and to identify project scope items necessary to be addressed at Camden HS. This validation process included a review of existing facility conditions needs as well as discussion of District-wide high school enrollments and high school program needs.

Based upon this validation of needs, the Working Group recognized that an evaluation and development of options would require a more detailed assessment of the condition of the existing facility, additional program development and additional preliminary predevelopment activities. It was the Working Group's final recommendations to engage a Design Consultant to conclusively evaluate the existing conditions and identify and evaluate appropriate potential options to address programmatic needs at the Camden High School facility.

### Predesign Phase

On September 11, 2015, pursuant to approval by the Members on August 5, 2015, NJSDA issued to Design Ideas Group Architecture + Planning, LLC (DIG) a Notice to Proceed specifically focused on Predesign Services for a negotiated value of \$1,189,870, inclusive of \$900,000 in allowances.

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 Camden School District – Camden High School  
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The purpose of the Predesign phase was to develop and analyze options to enable identification of a project that would most effectively and efficiently address facility conditions needs. To support effective analysis of the options, DIG was required to undertake a detailed facility conditions assessment.

DIG was also required to develop conceptual renovation options for addressing identified facility conditions needs and, to the extent feasible, for addressing educational program needs based upon a renovation space program developed by NJDOE in conjunction with the District's Long Range Facilities Plan (LRFP). That space program, which anticipates consolidation of other existing high school programs at the Camden High School campus, calls for educating 1,200 students in four small learning communities of 300 students each.

Preliminary studies confirmed that a complete renovation of the existing Camden High School facility would not be cost effective. Therefore, the SDA directed DIG to develop and evaluate options which included demolition and replacement of existing facilities with new construction and DIG detailed several options pursuant to this approach.

Concurrent with these activities by DIG, SDA Executive Leadership directed SDA Staff to develop a conceptual scope and projected costs for demolition of the entire existing Camden High School facility and its replacement with a new school facility. SDA programmatic standards and cost models were utilized in the development of the new construction approach.

#### Options Evaluation

SDA Executive Leadership is recommending advancement of a new replacement facility for the following reasons:

- A new school facility will fully address educational program requirements whereas a renovation project would not;
- A new school facility will better address facilities conditions needs over the extended life cycle of the facility;
- The cost of a project to renovate the entire existing facility is greater than the cost of delivering a new facility;
- Construction of a new school facility would allow for a Design-Build project delivery which will result in earlier delivery of the facility to the District.

In addition, construction of a new school facility would allow for the implementation of the NJSDA Kit of Parts and full compliance with all NJSDA Materials and System Standards.

#### RECOMMENDED PROJECT SCOPE

The project scope for a New Camden High School is anticipated to include the following elements:

- Demolition of the existing Camden High School facility which is anticipated to be undertaken as an Early Site Package (ESP)
- Construction of an approximately 242,000 square foot school facility educating 1,200 students in grades 9-12
- Related site development work

#### Project Delivery Recommendations:

It is recommended that this project be advanced utilizing in-house design staff through Schematic Design and that bridging documents be prepared to support a Design-Build delivery process. In-House Design activities will include a review of current District enrollment projections and capacity needs in

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conjunction with the District and NJDOE in order to validate the required capacity of the New Camden High School facility.

We recognize the importance of this review and that its conclusion may serve to refine the Project Scope.

By providing a new replacement high school for the Camden School District, the need to address the facility condition deficiencies at the existing Camden HS will be eliminated.

Advancing the project as recommended above will signify the end of DIG's engagement for the project.

### PROJECT BUDGET

The project budget which has been developed is reflective of the recommendation for Design-Build project delivery. The estimated cost of \$133 million for the project, reflected in the Preliminary Project Charter, is inclusive of all prior expenditures related to Pre-Design Services performed by DIG, as well as estimated future costs necessary for advancement of the current project scope. The estimated costs are based upon the application of planning estimates to the current anticipated project scope.

### RECOMMENDATION

The Members are requested to approve the Preliminary Project Charter for the Camden School District's New Camden High School project. In so doing, the Board is providing the Authority with approval to:

1. Proceed with in-house design activities.
2. Procure necessary professional and construction services in relationship to this project.

The Operating Authority will govern the award of all professional services and construction contracts and the Board's notification of the use of contingency monies.

Recommended by:

/s/ Gregory Voronov  
 Gregory Voronov, Managing Director, Program Operations

/s/ Ritchard Sherman  
 Ritchard J. Sherman, Managing Director of Design

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Raymond Arcario, Vice President, Construction Operations

Reviewed and Recommended by: Manuel DaSilva, Program Director, Program Operations

Reviewed and Recommended by: Andrew Oakley, Senior Program Officer, Program Operations

## New Jersey Schools Development Authority Project Charter - Summary

<b>Charter Date</b>
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10/05/16
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<b>Supersedes Charter Dated</b>
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N/A
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**Region:** Southern  
**District:** Camden  
**Project Name:** New Camden HS  
**School Type:** High School  
**DOE # / Project #:** 0680-030-13-0ACL  
**Project Type (New/Add/Reno):** New  
**Project Location:** 1700 Park Blvd Camden, NJ  
**Number of Students:** 1,200 (Subject to review and validation with NJDOE)

**Land Acquisition Required?**  Yes  No  
**Temporary Space Required?**  Yes  No

<b>Funding Source</b>
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2012 Capital Plan
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**Project Budget:** \$ 132,679,870

<b>Funding Allocated</b>
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\$132,679,870
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**Anticipated Substantial Completion Date:** TBD

**Anticipated School Occupancy Date:** TBD

**Project Team Leader:** Manuel Da Silva / Ritchard Sherman

<b>District Local Share</b>
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**Project Initiation Date:** Oct-16

\$0.00
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**SDA Board - Project Charter Approval Date:** 10/05/16

Charter Version and Date	Project Summary
<input type="checkbox"/> Planning	Construction of a new high school on the location of the existing facility. The project calls for demolition of the existing structure and new construction of approximately 242,000 SF. The facility will be built to meet the needs of the District's Small Learning Community educational program.
<input checked="" type="checkbox"/> Preliminary 10/05/16	
<input type="checkbox"/> Final	
<b>Purpose for Advancement of Current/Revised Project Charter</b>	
<b>Revision # and Date</b>	Project advancement, including in-house design and procurement of necessary professional and construction services for the project.
<input type="checkbox"/> One	<b>District Project Goals</b>
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	
<input type="checkbox"/> Four	
<input type="checkbox"/> Five	
<input type="checkbox"/> Six	
Provide the District's 9 to 12 grade student population with a new, modern educationally appropriate facility that will support a small learning community educational program delivery.	

<b>Recommendation</b>
-----------------------

**Program Director - Program Operations** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Manuel Da Silva

**Managing Directors - Capital Planning / Design** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Gregory Voronov / Ritchard Sherman

**Vice President - Construction Operations** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Raymond Arcario

**EVP- Prog. Ops. and Strategic Planning** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Andrew Yosha

<b>Approval</b>
-----------------

\_\_\_\_\_ **Date** \_\_\_\_\_  
 Chief Executive Officer  
 Charles McKenna

## New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

<b>Charter Date</b>
10/05/16

<b>District / Project Name:</b>	Camden / New Camden HS
<b>DOE # / Project #:</b>	0680-030-13-0ACL

<b>Project Milestones</b>	<b>Date</b>
<b>School Occupancy Date</b>	TBD

<b>DELIVERY METHOD</b>	<b>Design/Build</b>
------------------------	---------------------

<u>Real Estate Services</u>	Start	Est.	Act.	Finish	Est.	Act.
Feasibility	09/11/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10/01/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Site Investigations	09/11/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On-Going	<input type="checkbox"/>	<input type="checkbox"/>
Site Acquisition	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Relocation	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Early Site Package	TBD	<input type="checkbox"/>	<input type="checkbox"/>	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Deed Restriction Required?	TBD	<b>Date</b>				
District Notified?		<input type="checkbox"/>	<input type="checkbox"/>			
Classification Exception Area?	TBD					
District Notified?		<input type="checkbox"/>	<input type="checkbox"/>			

**Special Considerations**

<u>Design:</u>	Date	Est.	Act.	Finish	Est.	Act.
Design Start (NTP)	10/24/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Design Restart (if applicable)	NA	<input type="checkbox"/>	<input type="checkbox"/>			
Program Concept Phase	10/24/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Schematic Design	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bridging Documents	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Design-Build Bid/Award	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Design-Build NTP	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Design	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Special Considerations**

<u>Construction:</u>	Date	Est.	Act.
Construction Start (NTP)	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title Transfer	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	TBD	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Special Considerations**

<b>New Jersey Schools Development Authority Project Charter - Project Budget</b>		<b>Charter Date</b>
		10/05/16
<b>District / Project Name:</b> Camden / New Camden HS		
<b>DOE # / Project #:</b> 0680-030-13-0ACL		
<b>2012 Capital Plan Funding Allocation</b>	<b>\$</b>	<b>132,679,870</b>
<b>Special Considerations:</b>		
<p>The project budget represented below is based upon the application of planning assumptions based upon the current project scope as well as prior expenditures related to prior engaged pre-design services.</p> <p>- The project budget does not reflect the cost of temporary facilities that may be needed for the project.</p>		
<b>Project Budget:</b>		
<b>Gross Building Area (GSF):</b>		<b>Grossing Factor:</b>
New	242,000	<b>1.55</b>
Addition	0	
Renovation	0	
<b>Total Gross Building Area (GSF):</b>	<b>242,000</b>	
<b>Estimated Building Cost / GSF</b>		
New Construction Cost/GSF	\$313.00	
Renovation Cost/GSF		
<b>Design-Builder Costs</b>		
Design	\$4,100,000	
Building Costs	\$70,800,000	
Site Development Costs	\$7,000,000	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 28 months at 5 % per year	\$9,100,000	
Design Contingency	\$9,100,000	
Construction Contingency	\$4,600,000	
<b>Total Construction Costs</b>	<b>\$104,700,000</b>	
<b>Pre-Development Costs:</b>		
Consultant Services	\$2,160,000	
Early Site Preparation	\$9,400,000	
Land Acquisition	\$0	
Relocation	\$0	
Property Maintenance/Carry Costs	\$0	
<b>Total Pre-Development Costs</b>	<b>\$11,560,000</b>	
<b>Other Costs:</b>		
Design		%
Engaged Pre-Design Consultant	\$1,189,870	
In-House Design	\$1,230,000	
Project Management (SDA Staff)	\$1,690,000	
PMF/CM	\$2,300,000	
FF&E	\$4,000,000	
Technology	\$4,000,000	
Commissioning	(Included in DB Scope)	
Temporary Space	TBD	
Other Costs	\$2,010,000	
<b>Total Other Costs</b>	<b>\$16,419,870</b>	
<b>Other Funding Sources</b>		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
<b>Total Other Funding Sources</b>	<b>\$0</b>	
<b>Total Project Budget</b>	<b>\$132,679,870</b>	
<b>Funding from Prior Allocation</b>	<b>\$0</b>	
<b>Funding from 2012 Capital Plan</b>	<b>\$132,679,870</b>	

**New Jersey Schools Development Authority  
Project Charter - Budget Variance**

**Charter Date**

10/05/16

**District / Project Name:** Camden / New Camden HS  
**DOE # / Project #:** 0680-030-13-0ACL

**Project Budget:**

		Capital Plan Estimate	Current Budget	VARIANCE Fav/(Unfav)
<b>Grossing Factor:</b>			1.55	N/A
<b>Gross Building Area (GSF):</b>	New	N/A	242,000	N/A
	Addition		0	N/A
	Renovation		0	N/A
<b>Total Gross Area (GSF):</b>		N/A	242,000	N/A
<b>Design-Builder Costs</b>				
Design		N/A	\$4,100,000	N/A
Building Costs		N/A	\$70,800,000	N/A
Site Development Costs		N/A	\$7,000,000	N/A
Demolition		N/A	\$0	N/A
E-Rate (If separately bid)		N/A	\$0	N/A
Cost Escalation		N/A	\$9,100,000	N/A
Design Contingency		N/A	\$9,100,000	N/A
Construction Contingency		N/A	\$4,600,000	N/A
<b>Total Construction Costs</b>		<b>N/A</b>	<b>\$104,700,000</b>	<b>N/A</b>
<b>Pre-Development Costs:</b>				
Consultant Services		N/A	\$2,160,000	N/A
Early Site Preparation		N/A	\$9,400,000	N/A
Land Acquisition		N/A	\$0	N/A
Relocation		N/A	\$0	N/A
Property Maintenance/Carry Costs		N/A	\$0	N/A
<b>Total Pre-Development Costs</b>		<b>N/A</b>	<b>\$11,560,000</b>	<b>N/A</b>
<b>Other Costs:</b>				
Design				
Engaged Pre-Design Consultant		N/A	\$1,189,870	N/A
In-House Design		N/A	\$1,230,000	N/A
Project Management (SDA Staff)		N/A	\$1,690,000	N/A
PMF/CM		N/A	\$2,300,000	N/A
FF&E		N/A	\$4,000,000	N/A
Technology		N/A	\$4,000,000	N/A
Commissioning		N/A	(Included in DB Scope)	N/A
Temporary Space		N/A	TBD	N/A
Other Costs		N/A	\$2,010,000	N/A
<b>Total Other Costs</b>		<b>N/A</b>	<b>\$16,419,870</b>	<b>N/A</b>
<b>Other Funding Sources</b>				
Rebates & Refunds		N/A	\$0	N/A
District Local Share Funds		N/A	\$0	N/A
<b>Total Other Funding Sources</b>		<b>N/A</b>	<b>\$0</b>	<b>N/A</b>
<b>Total Project Budget</b>		<b>N/A</b>	<b>\$132,679,870</b>	<b>N/A</b>
<b>Funding from Prior Allocation</b>		N/A	\$0	N/A
<b>Funding from 2012 Capital Plan</b>		N/A	\$132,679,870	N/A

**Budget Variance Analysis:**

**Schedule Variance Analysis:**

***Resolution—6a.***

Preliminary Project Charter  
Camden School District – New Camden High School

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve Preliminary Project Charters; and

**WHEREAS**, constructed between 1916 and 1970, the Camden High School in the Camden School District (district) is a 300,000 square foot facility currently educating approximately 700 students in Grades 9 through 12; and

**WHEREAS**, in March 2012, the Members of the Authority (Members) approved the SDA's 2012 Capital Plan, identifying a project to address facilities conditions deficiencies at the Camden High School (Project); and

**WHEREAS**, following approval of the SDA's Capital Plan, a Working Group comprised of District, DOE and SDA staff was convened to review and validate the Camden HS conditions deficiencies and to identify project scope items necessary to be addressed there, with such validation to include a review of existing facility conditions needs as well as a discussion of district-wide high school enrollments and high school program needs; and

**WHEREAS**, based upon this validation of needs, the Working Group determined that an evaluation and development of options would require a more detailed assessment of the facility's condition along with additional program development and preliminary predevelopment activities, and recommended the hiring of a design consultant for such purposes; and

**WHEREAS**, in August 2015, the Members approved the award of a contract for design consultant services to Design Ideas Group Architecture + Planning, LLC (DIG) and DIG was subsequently authorized to proceed with pre-design phase services for the Project; and

**WHEREAS**, when preliminary studies confirmed that a complete renovation of the existing Camden High School facility would not be cost effective, SDA directed DIG to develop and evaluate options which included demolition and replacement of existing facilities with new construction; and

**WHEREAS**, concurrent with these activities by DIG, SDA executive leadership directed SDA staff to develop a conceptual scope and projected costs for demolition of the entire existing Camden High School facility and its replacement with a new school facility; and

**WHEREAS**, SDA executive leadership is recommending advancement of a new replacement facility on the basis that a new school facility will fully address educational program requirements whereas a renovation project would not; that a new school facility will better address facilities conditions needs over the extended life cycle of the facility; that the cost of a project to renovate the entire existing facility is greater than the cost of delivering a new facility and; that construction of a new school facility would allow for a design-build project delivery which will result in earlier delivery of the facility to the district; and

**WHEREAS**, the findings of the pre-design phase, project background, and details regarding the proposed project scope and project budget are set forth in detail in the memorandum presented to the Board on this date and incorporated herein with a recommendation for approval of the project's preliminary project charter as presented.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the proposed Preliminary Project Charter for the Camden School District's New Camden High School project and, in so doing, authorize management to proceed with in-house design activities and procure necessary professional and construction services in relation to this project.

**BE IT FURTHER RESOLVED**, that the SDA Operating Authority will govern the award of all professional services and construction contracts and Board notification of the use of contingency monies.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Preliminary Project Charter, Camden School District – New Camden High School, dated October 5, 2016

Dated: October 5, 2016

**CONSTRUCTION MANAGER AWARD - PERTH AMBOY SCHOOL DISTRICT -  
NEW SEAMAN AVENUE ELEMENTARY SCHOOL**



32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

## MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy  
Director, Procurement

RE: District: Perth Amboy School District  
School: New Seaman Avenue Elementary School  
Description: Construction Management Services  
Package No.: ET-0031-M01  
Estimated Fee: \$1,550,000  
Award: \$1,438,300  
Contractor: Epic Management, Inc.

DATE: October 5, 2016

SUBJECT: Construction Manager Award

### INTRODUCTION

I am writing to recommend approval by the Members of the Authority of the award of a contract for Construction Management (CM) Services. This contract is for services to manage the design-build construction of the New Seaman Avenue Elementary School in the Perth Amboy School District.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of consultant contracts greater than \$100,000. Funding for this engagement is available within the Project Budget, in accordance with the Final Project Charter approved by the Members on July 6, 2016.

### BACKGROUND

The Seaman Avenue Elementary School will be an approximately 128,000 square foot facility to educate approximately 724 students in grades K through 5 in the Perth Amboy School District.

On July 6, 2016, the Members of the Authority approved the Final Project Charter and the award of a Design-Build Construction contract to Epic Management, Inc. in the amount of \$43,570,000.

On August 15, 2016, the Notice to Proceed with Design Phase Services was issued to Epic Management, Inc.

### PROCUREMENT PROCESS

This package for CM Services was advertised as a "Price and Other Factors" solicitation beginning on July 19, 2016 on the NJSDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. In addition, the advertisement was distributed to those firms that are pre-qualified in the area of Construction Management (P029) by both the Department of Treasury-Division of Property Management and Construction and the NJSDA. For this procurement, price was weighted as 40% of the overall weight, and all non-price factors had a combined weight of 60%.

Members of the Authority  
 Package No. ET-0031-M01  
 Perth Amboy - New Seaman Avenue Elementary School - Construction Management Services  
 October 5, 2016  
 Page 2

A Selection Committee consisting of five (5) NJSDA staff members and one (1) alternate was established.

Firms interested in submitting a proposal were required to send an e-mail giving Notice of Intent to Participate (NOI) by August 2, 2016. NOIs were received from sixteen (16) prequalified construction management firms. Responsive proposals were received from nine (9) firms by August 23, 2016. Qualifications and Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFQ/RFP for this project. The committee members evaluated the Qualifications and Technical Proposals for Construction Management Services separately based on the following criteria:

- Firm's CM Experience on Similarly Sophisticated Projects
- Staffing Proposal
- Key Team Members' Experience on Similarly Sophisticated Projects

Each Selection Committee member evaluated each Qualifications and Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFQ/RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFQ/RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFQ/RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFQ/RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

**TABLE 1**

<b>Criteria</b>	<b>Weighting Factor (Applied to Raw Score)</b>	<b>Maximum Weighted Points</b>
Firm's CM Experience on Similarly Sophisticated Projects	2.0	20
Staffing Proposal	5.0	50
Key Team Members' Experience on Similarly Sophisticated Projects	3.0	30
<b>Total Possible Points</b>		<b>100</b>

For each firm's Qualifications and Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Qualifications and Technical Proposal. The maximum score for a Qualifications and Technical Proposal is 100. All of the scores awarded by the Selection Committee members to a particular firm's Qualifications and Technical Proposal were added together and averaged to arrive at a Final Qualifications and Technical Proposal Score for each firm. The responsive firms, their scores and ranks are listed in Table 2 below:

Members of the Authority  
 Package No. ET-0031-M01  
 Perth Amboy - New Seaman Avenue Elementary School - Construction Management Services  
 October 5, 2016  
 Page 3

**TABLE 2**

<b>Firm</b>	<b>Final Qualifications and Technical Proposal Score</b>	<b>Qualifications and Technical Proposal Rank</b>
GREYHAWK North America LLC	62.700	1
Joseph Jingoli & Son, Inc.	60.200	2
Gilbane Building Company	59.800	3
STV Construction, Inc.	57.200	4
The McCloud Group, LLC	54.000	5
HAKS Engineers, Architects and Land Surveyors, PC	50.600	6
MAST Construction Services, Inc.	49.600	7
Stantec Architecture, Inc.	48.400	8
Pinnacle Consulting & Construction Services, Inc.	47.400	9

The RFQ/RFP stipulated that a shortlist of the six (6) highest-ranked firms would be determined based on the Final Qualifications and Technical Proposal Scores. The shortlisted firms participated in interviews with the Selection Committee on September 13, 2016. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for construction management services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Qualifications and Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. The maximum Interview Score is 100. All of the Interview Scores awarded to a particular firm by the Selection Committee members were added together and averaged to arrive at a Final Interview Score for each firm. The shortlisted firms, their scores and ranks are listed in Table 3 below:

**TABLE 3**

<b>Firm</b>	<b>Final Interview Score</b>	<b>Interview Rank</b>
GREYHAWK North America LLC	67.400	1
Gilbane Building Company	61.200	2
Joseph Jingoli & Son, Inc.	58.200	3
STV Construction, Inc.	53.200	4
HAKS Engineers, Architects and Land Surveyors, PC	45.200	5
The McCloud Group, LLC	43.200	6

The Final Interview Score for each shortlisted firm was added to the Final Qualifications and Technical Proposal Score for such firm, and the two scores were averaged to arrive at a Non-Price Score for each shortlisted firm. The maximum Non-Price Score is 100. The shortlisted firms, their scores and ranks are listed in Table 4 below:

Members of the Authority  
 Package No. ET-0031-M01  
 Perth Amboy - New Seaman Avenue Elementary School - Construction Management Services  
 October 5, 2016  
 Page 4

**TABLE 4**

<b>Firm</b>	<b>Non-Price Score</b>	<b>Non-Price Rank</b>
GREYHAWK North America LLC	65.050	1
Gilbane Building Company	60.500	2
Joseph Jingoli & Son, Inc.	59.200	3
STV Construction, Inc.	55.200	4
The McCloud Group, LLC	48.600	5
HAKS Engineers, Architects and Land Surveyors, PC	47.900	6

Once all the Non-Price Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on September 15, 2016 and the bids were read aloud as required by law.

The lowest responsive Price Proposal was awarded the maximum number of points for the price component, which is 100. All other Price Proposals were awarded points based on the percentage that each proposal exceeded the lowest bid.

The results of the NJSDA’s review of the Price Proposals are listed in Table 5 below:

**TABLE 5**

<b>Firm</b>	<b>Bid Price</b>	<b>Price Score</b>	<b>Price Rank</b>
The McCloud Group, LLC	\$1,418,622.11	100.000	1
GREYHAWK North America LLC	\$1,438,300.00	98.613	2
HAKS Engineers, Architects and Land Surveyors, PC	\$1,440,912.00	98.429	3
Gilbane Building Company	\$1,465,148.00	96.720	4
Joseph Jingoli & Son, Inc.	\$1,500,000.00	94.264	5
STV Construction, Inc.	\$1,746,349.00	76.898	6

After the Price Scores were determined for all shortlisted firms, the Price Scores were adjusted by a weighting factor of 40%. The Non-Price Scores for “Other Factors” criteria were adjusted by a weighting factor of 60%. The Price Score and Non-Price Score for each shortlisted firm were added together for a Final Combined Score. The maximum Final Combined Score is 100. The Final Combined Scores and Final Rankings are listed in Table 6 below:

**TABLE 6**

<b>Firm</b>	<b>Raw Non-Price Score</b>	<b>Raw Price Score</b>	<b>Weighted Non-Price Score (60%)</b>	<b>Weighted Price Score (40%)</b>	<b>Final Combined Score</b>	<b>Final Rank</b>
GREYHAWK North America LLC	65.050	98.613	39.030	39.445	78.475	1
Gilbane Building Company	60.500	96.720	36.300	38.688	74.988	2
Joseph Jingoli & Son, Inc.	59.200	94.264	35.520	37.706	73.226	3
The McCloud Group, LLC	48.600	100.000	29.160	40.000	69.160	4
HAKS Engineers, Architects and Land Surveyors, PC	47.900	98.429	28.740	39.372	68.112	5
STV Construction, Inc.	55.200	76.898	33.120	30.759	63.879	6

The highest ranked firm was GREYHAWK North America LLC (Greyhawk).

Members of the Authority  
Package No. ET-0031-M01  
Perth Amboy - New Seaman Avenue Elementary School - Construction Management Services  
October 5, 2016  
Page 5

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The bid submitted by Greyhawk was less than the NJSDA estimate. In order to ensure the firm's Price Proposal was inclusive of all scope elements, a conference was conducted on September 20, 2016 with Procurement, Program Operations, Contract Management Division, and Greyhawk to review the bid. At the time of the review, Greyhawk confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Director and the Contract Management Division recommend award of the project to Greyhawk.

#### RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the firm with the highest Final Combined Score, GREYHAWK North America LLC, in the amount of \$1,438,300 for Construction Management Services for the New Seaman Avenue Elementary School project located in the Perth Amboy School District.

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy  
Sean Murphy  
Director, Procurement

**Resolution—6b.**

## Construction Manager Award

District:	Perth Amboy School District
School:	New Seaman Avenue Elementary School
Description:	Construction Management Services
Package No.:	ET-0031-M01
Estimated Fee:	\$1,550,000
Award:	\$1,438,300
Contractor:	Epic Management, Inc.

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the award of consultant contracts greater than \$100,000; and

**WHEREAS**, the Seaman Avenue Elementary School (the Project) will be an approximately 128,000 square foot facility to educate approximately 724 students in grades K through 5 in the Perth Amboy School District; and

**WHEREAS**, on July 6, 2016, the Members of the Authority approved the final charter and the award of a design-build construction contract to Epic Management, Inc. (Epic) in the amount of \$43,570,000 for the Project; and

**WHEREAS**, on August 15, 2016, the Notice to Proceed with design phase services was issued to Epic; and

**WHEREAS**, management now is seeking Board approval regarding a contract for construction management (CM) services; and

**WHEREAS**, a package for CM services was advertised as a “price (40%) and other factors (60%)” solicitation beginning July 19, 2016; and

**WHEREAS**, the details of the procurement process conducted are comprehensively set forth in the memorandum presented to the Board on this date and incorporated herein; and

**WHEREAS**, upon completion of the procurement process, the program operations director and contract management division recommend the award of a contract in the amount of \$1,438,300 for construction management services for the Project to the highest ranked firm, GREYHAWK North America LLC; and

**WHEREAS**, upon review, GREYHAWK North America LLC, has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

**WHEREAS**, prior to execution, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the award of a contract in the amount of \$1,438,300, to the firm with the highest Final Combined Score, GREYHAWK North America LLC, for construction management services for the New Seaman Avenue Elementary School Project in the Perth Amboy School District.

**BE IT FURTHER RESOLVED**, that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Construction Manager Award, (Package No. ET-0031-M01), Perth Amboy School District, New Seaman Avenue Elementary School, dated October 5, 2016

Dated: October 5, 2016

**MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW JERSEY SCHOOLS  
DEVELOPMENT AUTHORITY AND THE NEW JERSEY DEPARTMENT OF  
EDUCATION**



32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-943-5955

**6**

## MEMORANDUM

TO: Members of the Authority

FROM: Andrew Yosha  
Executive Vice President, Program Operations & Strategic Planning

DATE: October 5, 2016

SUBJECT: Memorandum of Understanding (MOU)  
Between the New Jersey Schools Development Authority (NJSDA) and the  
New Jersey Department of Education (NJDOE)

### INTRODUCTION

I am writing to recommend approval by the Members of a MOU between the NJSDA and NJDOE to support activities necessary for the development of a new Long Range Facilities Plan (LRFP) System. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Memoranda of Understanding require approval by the Members of the Authority.

### BACKGROUND

The LRFP System, initially developed in 2005, is a web-based system of hardware and database software designed to collect, manage and maintain LRFP data for all school districts throughout the state, inclusive of the SDA Districts. The System is jointly used by the NJSDA and NJDOE: it provides critical data necessary to support NJSDA Capital Plan development for SDA Districts as well as NJDOE evaluations of proposed school facilities projects and it facilitates required exchanges of data between NJDOE and NJSDA regarding potential projects and District- and State-wide matters.

The Current LRFP System, which was originally intended to have a project application component, has received no upgrades or modifications since its original development, resulting in significant remaining needs in terms of user interface, data access, reporting, document storage, and LRFP and project coordination. In addition, changes to educational laws and regulations, review standards, and school facilities funding since the design of the 2005 system have further increased the need for an improved LRFP system with an integrated project application component.

A new LRFP System is being developed by NJDOE, with much of the framework and programming completed. Planned to be fully completed by December 2017, the new system will alleviate the existing system's limitations and will support consistency and accuracy of data, coordinated and efficient processes, and improved reporting.

### PURPOSE OF THE MOU

In order to complete the project on schedule, NJDOE has recognized the need for additional staff support in the form of two (2) contractor positions for one (1) full year. With oversight provided by

Members of the Authority  
Memorandum of Understanding Between NJSDA and NJDOE  
New Long Range Facilities Plan System Development  
October 5, 2016  
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fulltime, permanent NJDOE staff, the temporary staff will perform remaining programming and development tasks as well as system testing. Pursuant to the terms of the MOU, the NJSDA will provide funding for the contractor positions: two (2) full time equivalent programmers for one (1) full year.

#### MOU BUDGET

The need associated with each programmer position is for a full year (2,000 hours each) @ \$75.00 per hour, for a cost to the NJSDA of \$150,000 per position, i.e., for a total NJSDA funding commitment of \$300,000.

The staffing assignment is projected to begin in October, 2016 and conclude at the end of December, 2017. Calendar year funding needs are \$75,000 for the remainder of 2016 (representing 1,000 hours) and \$225,000 for 2017 (representing 3,000 hours).

Funding to support the Calendar Year 2016 costs, although not specifically included in the NJSDA 2016 operating budget, would be made available within the budget by reallocating funds from other budget line items; funding for the Calendar Year 2017 costs will be included within the NJSDA 2017 operating budget to be submitted for review and consideration by the Members later this year.

#### RECOMMENDATION

The Members are requested to approve the MOU between the NJSDA and the NJDOE for funding of two (2) contractor positions for one (1) full year at a total cost of \$300,000 to support the remaining development and completion of the new LRFP System being undertaken by the NJDOE. A copy of the MOU is attached.

Recommended by:

/s/ Andrew Yosha  
Andrew Yosha, Executive Vice President

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
AND THE NEW JERSEY DEPARTMENT OF EDUCATION  
FOR FY 2017 LONG RANGE FACILITY PLAN AND PROJECT APPLICATION  
SYSTEM**

This Memorandum of Understanding (“MOU”) is made this \_\_\_ day of \_\_\_\_\_, 2016, by and between the NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY (the “NJSDA”), located at 32 East Front Street, P.O. Box 991, Trenton, New Jersey 08625, and the NEW JERSEY DEPARTMENT OF EDUCATION (“NJDOE”), located at 100 River View Plaza, P.O. Box 500, Trenton, New Jersey 08625.

**WHEREAS**, the Educational Facilities Construction and Financing Act (the “Act”), N.J.S.A. 18A:7G-1 to 48, as amended, was enacted to address inadequacies in the quality, utility and safety of public school facilities and to meet the constitutional requirement for a thorough and efficient system of free public schools in “SDA Districts” throughout the State of New Jersey, as that term is defined in the Act; and

**WHEREAS**, the Act provides, among other things, that the NJSDA is responsible for constructing school facilities within the SDA Districts; and

**WHEREAS**, the Act requires each SDA District to prepare and submit for NJDOE approval a Long Range Facilities Plan (“LRFP”) at least once every five (5) years; and

**WHEREAS**, the NJDOE collects and maintains information related to the LRFP for each SDA District; and

**WHEREAS**, the Act provides that, for each school facilities project proposed by an SDA District, the NJDOE is responsible to undertake and provide the NJSDA with the NJDOE’s evaluation and approval of the project for educational eligibility, adequacy and efficacy such that the NJSDA can implement its mandates and responsibilities under the Act; and

**WHEREAS**, implementation of the NJSDA mandates, duties and responsibilities for school construction activities remains dependent upon NJDOE evaluation and approval of school facilities projects for educational eligibility, adequacy and efficacy; and

**WHEREAS**, the Act requires that the NJDOE and the NJSDA exchange a variety of data including, but not limited to, pre-development approvals and final eligible cost recommendations, and that project level determinations be linked to the LRFP; and

**WHEREAS**, in 2004, the NJSDA procured from VFA, Incorporated (“VFA”) a web-based system of hardware and database software for joint use by the NJSDA and the NJDOE designed to collect, manage and maintain LRFP data for each SDA District, to support NJDOE evaluations of proposed school facilities projects and to facilitate required exchanges of data between the NJDOE and the NJSDA (the “Current LRFP System”); and

**WHEREAS**, the Current LRFP System, consisting of a web-based user interface and an Oracle database, was developed in 2005; and

**WHEREAS**, changes to educational laws and regulations, review standards, and school facilities funding since the design of the 2005 system have further increased the need for an updated LRFP system with an integrated project application component (the "New LRFP System"); and

**WHEREAS**, the NJSDA and NJDOE have reached an agreement regarding funding for two contractor positions to provide work product for the NJDOE's Office of School Facilities and Finance (OSFF) in conjunction with the NJDOE's Office of Information Technology (OIT); and

**WHEREAS**, the two positions will work 100% of the contracting time on developing, producing, and testing the New LRFP System;

**NOW, THEREFORE**, the NJSDA and NJDOE do hereby agree to the following:

1. Purpose of the MOU. The purpose of this MOU is to document the mutual understanding of the parties regarding the funding for two contractor positions to provide work product for the NJDOE's OSFF in conjunction with the NJDOE's OIT to work 100% of the contracting time on developing, producing, and testing the New LRFP System during the duration of this MOU, as stated in Section 3(f) below.

2. Consideration.

- a. The scope of the work to be provided and the responsibilities of the respective parties under this MOU are set forth in Attachment 1 hereto, which is fully made part hereof as if set forth in detail herein.
- b. Funds will be provided directly by the NJSDA to support activities to develop the New LRFP System, as outlined in this MOU and Attachment 1 hereto.
- c. Unless expressly provided for herein, the terms and conditions of this MOU shall not supersede, replace, alter or amend the terms and conditions of any other Memoranda of Understanding or Memoranda of Agreement by and between the NJSDA and the NJDOE.

3. General Provisions.

- a. Performance Standards. NJDOE shall oversee and manage all services required under this MOU that are necessary to accomplish the objectives set forth herein.
- b. Termination. This MOU may be terminated at any time by either party upon thirty (30) days written notice to the other party. In the event of such termination, the NJSDA and NJDOE shall enter into separate written agreement that addresses such issues as may arise as a result of the termination.

- c. NJSDA and NJDOE shall, at all times, comply with all Federal, State and local laws, ordinances, regulations and circulars that are in any manner applicable to the work performed by NJSDA, its agents, subcontractors and employees pursuant to this MOU.
- d. Disclosure of Information. The parties to this MOU acknowledge that they will be sharing government records which may be protected from disclosure to third parties under N.J.S.A. 47:1A-1 et seq., the New Jersey Open Public Records Act (“OPRA”). That is, certain shared government records and/or information contained within those records may fall within one of the enumerated exceptions to the “readily accessible for inspection, copying or examination by citizens of this State” rule set forth within OPRA. In the event that either party receives a request from a third party for access to a shared government record, the party to whom the request has been submitted shall respond to the request in accordance with the provisions of OPRA and shall provide notice within 3 business day of receipt to the other party, of both the request for access and the disposition of that request.
- e. Amendment. This MOU is being entered into for the sole purpose of evidencing the mutual understanding and intention of the parties. It may be amended, modified or supplemented at any time by mutual consent and in writing signed by the parties or their designees.
- f. Effective Date and Duration. This MOU shall be effective upon execution by both parties. The obligation of the NJSDA to provide any funding as required under the terms of this MOU shall commence on October 1, 2016 and shall expire on December 31, 2017 or once the funds are expended, whichever is earlier. The duration of the MOU, may be extended by mutual consent of NJDOE and the NJSDA, solely as provided for in Attachment 1 hereto.
- g. Notices. Any notice given under this MOU shall be via written communication directed by one party to the other party at the following respective addresses:
- NJSDA:       New Jersey Schools Development Authority  
32 East Front Street  
P.O. Box 991  
Trenton, N.J. 08625-0991  
Attn: Charles B. McKenna, Chief Executive Officer
- NJDOE:       New Jersey Department of Education  
100 River View Plaza  
P.O. Box 500  
Trenton, N.J. 08628-0500  
Attn: David C. Hespe, Commissioner
- h. Assignment. This MOU may be assigned by the NJSDA to another department, agency, or authority of the State of New Jersey to which the statutory responsibilities

assigned to the NJSDA have been transferred, in which event NJDOE shall remain bound to the terms of this MOU with respect to such assignee party. NJDOE may not assign this MOU to another party except to the extent such assignment may be to another department, agency or authority of the State of New Jersey.

- i. Authority. By executing this MOU, the parties represent that they are duly authorized and empowered to enter into this MOU and to perform all duties and responsibilities established within.

**For the New Jersey Department of Education:**

\_\_\_\_\_  
David C. Hesse  
Commissioner

Date: \_\_\_\_\_

**Reviewed and approved as to form:**

Christopher S. Porrino  
Attorney General of New Jersey

\_\_\_\_\_  
Lori Prapas  
Deputy Attorney General

Date: \_\_\_\_\_

**For the New Jersey Schools Development Authority:**

\_\_\_\_\_  
Charles B. McKenna  
Chief Executive Officer

Date: \_\_\_\_\_

**Reviewed and approved as to form:**

\_\_\_\_\_  
Albert Barnes  
Chief Counsel, NJSDA

Date: \_\_\_\_\_

## ATTACHMENT 1 | Work Scope for LRFP and Project Application Reporting System

1. The purpose of this project is to develop a new web based system to support the submission and review of Long Range Facility Plans (“LRFP”) and school facilities project applications. The new system will provide a mechanism for all New Jersey school districts to communicate LRFP and school facilities projects, as well as critical facilities data, to the New Jersey Department of Education (“NJDOE”) for their review and approval. The NJDOE and other government agencies will also use the system to review specific district information, determine state funding eligibility, and assess statewide school facility needs. System components will include a web based application and database, document storage, automated reports, and submission, approval, and construction tracking.
2. NJDOE Office of Information Technology (“OIT”) will collaborate with the NJDOE’s Office of School Facilities and Finance (OSFF) in overseeing the project. The OIT will provide project management and database development, as well as access, to ensure that the work product is in line with NJDOE standards and can be properly maintained after the development cycle. All future maintenance will be provided by OIT staff, in accordance with NJDOE’s existing arrangements with OIT. OSFF will provide all specifications and work parameters in addition to testing and assist in day-to-day oversight of work progress.
3. NJDOE will utilize current full time permanent staff positions to oversee and continue development alongside these temporary contractors. Work has been ongoing on this project for several years with much of the framework and substantial programming already completed. The additional contractors provided for herein will allow for timely completion of the project.
4. If a contractor brought in for this project, as provided for herein, is deemed unable to perform necessary duties, that contractor will be relieved and replaced by a more suitable candidate from contracting agency (with NJDOE staff making final determinations for both initial hire and any potential replacements).
5. This agreement provides for the engagement of two full time equivalent contractors for one full year (2,000 hours each) by the New Jersey Schools Development Authority (“NJSDA”). The funding for the engagement of these contractors shall be borne directly by the NJSDA, pursuant to the terms and limitations set forth herein. If deemed necessary by the NJDOE to complete the project, additional programming hours may be purchased at the NJDOE’s sole expense. No further funding through the NJSDA beyond that included in this agreement will be provided.
6. The cost of this agreement is as follows:

Contractors:

a. Programmer 1 for 2,000 hours (1 year) @ \$75/hr	=	\$150,000
b. Programmer 2 for 2,000 hours (1 year) @ \$75/hr	=	\$150,000
Maximum NJSDA cost	=	\$300,000

Calendar Year Breakdown of NJSDA-Funded Costs (For NJSDA Budget Purposes)

October 1, 2016 – December 31, 2016 (1,000 hours)	=	\$75,000
January 1, 2017 – December 31, 2017 (3,000 hours)	=	\$225,000
Maximum NJSDA cost	=	\$300,000

7. OSFF and OIT staff will meet NJSDA staff at least quarterly to provide updates on the progression toward the completion of this project according to the chart below.

8. Major project milestones are anticipated as follows:

Inventory/LRFP reporting interface development	ongoing – November 2016
Project application interface development	October – December 2016
Completion and testing of district level system reports	ongoing – February 2017
Document storage and interface	ongoing – December 2016
Development of user manuals/tutorials:	January – February 2017
MILESTONE – System complete	January 2017
System testing	January – February 2017
Final data migration from existing system:	February 2017
MILESTONE – System release to all school districts:	March 2017
System support and trouble-shooting:	March – December 2017
Completion and testing of state-level reports:	March – December 2017

***Resolution—6c.***

Memorandum of Understanding  
Between the New Jersey Schools Development Authority and the  
New Jersey Department of Education

**Resolution**

**WHEREAS**, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires Board approval prior to the SDA’s execution of any memorandum of agreement (“MOA”), memorandum of understanding (“MOU”) or inter-agency agreement; and

**WHEREAS**, the Long Range Facilities Plan System (System or LRFP System), initially developed in 2005, is a web-based system of hardware and database software designed to collect, manage and maintain LRFP data for all school districts throughout the state, inclusive of the SDA Districts; and

**WHEREAS**, the System is used jointly by SDA and DOE, providing critical data necessary to support SDA Capital Plan development for SDA Districts as well as DOE evaluations of proposed school facilities projects; and

**WHEREAS**, the System facilitates required exchanges of data between DOE and SDA regarding potential projects and District- and State-wide matters; and

**WHEREAS**, the current LRFP System requires upgrades and modifications to address significant remaining needs in terms of user interface, data access, reporting, document storage, and LRFP and project coordination; and

**WHEREAS**, changes to educational laws and regulations, review standards, and school facilities funding since the design of the 2005 system have further increased the need for an improved LRFP system with an integrated project application component; and

**WHEREAS**, a new LRFP System under development by DOE, with much of the framework and programming in place, is scheduled for completion in 2017; and

**WHEREAS**, the new System will alleviate the existing system’s limitations and will support the consistency and accuracy of data, coordinated and efficient processes, and improved reporting; and

**WHEREAS**, in order to complete the project on schedule, DOE has recognized the need for additional staff support in the form of two (2) contractor positions for one (1) full year, such positions, pursuant to the proposed MOU, to be funded by SDA; and

**WHEREAS**, the level of SDA funding to be provided and terms of the proposed MOU have been presented to the Board on this date along with management's recommendation for approval.

**NOW, THEREFORE, BE IT RESOLVED**, that the Members of the Authority hereby authorize and approve the Memorandum of Understanding between the Schools Development Authority and the Department of Education as presented to support the remaining development and completion of the new Long Range Facilities Plan System being undertaken by the Department of Education.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Memorandum of Understanding between the New Jersey Schools  
Development Authority and New Jersey Department of Education, dated October 5,  
2016

Dated: October 5, 2016

**MONTHLY REPORTS**  
**(For Informational Purposes)**

**ACTIVE PROJECTS STATUS REPORT**



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director

DATE: October 5, 2016

SUBJECT: Active Project Status Report  
(For Informational Purposes Only)

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The 1<sup>st</sup> section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2<sup>nd</sup> part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



**2011 & 2012 Portfolio Projects Activities Summary**

as of 9/20/16

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$23.3	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	\$64.1	Existing Design	Phase 2 Award approved Nov. 2012 Board (Patock Construction)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	\$54.0	Kit of Parts/ Design-Build	Award for D-B approved May 2013 Board (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	\$49.3	Existing Design	Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	\$40.0	Existing Design	Construction Contract Approved Apr. 2012 Board (Terminal Construction).	12/20/11
New Brunswick	Redshaw ES	PK-5	906	\$51.2	Kit of Parts/ Design-Build	Award for D-B approved at Sep. 2012 Board (Hall Construction).	5/29/12
Newark	Oliver St. ES	PK-8	848	\$73.6	Kit of Parts/ Design-Build	Award for D-B approved Mar. 2013 Board. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	\$55.2	Existing Design	Construction Contract approved at May 2013 Board (Bock).	6/13/12 2/12/13
Paterson	PS 16	PK-8	705	\$62.4	Kit of Parts/ Design-Build	Award for D-B approved at Dec. 2013 Board (Hall Construction).	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	\$20.4	Design-Bid-Build	Construction Contract approved at Apr. 2016 Board (Paul Otto).	2/27/12 12/29/15

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



**2011 & 2012 Portfolio Projects Activities Summary**

as of 9/20/16

**2012 Portfolio Projects - sorted by District**

**1**

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	\$63.9	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2014 Board (Terminal Construction).	3/4/14
Keansburg	Caruso ES	K-4	758	\$50.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2013 Board (Hall Construction).	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	\$17.5	Design-Bid-Build	Award for Design services approved Feb. 2016 Board.	TBD
New Brunswick	Robeson ES	PK-5	823	\$47.1	Kit of Parts/ Design-Build	Award for D-B approved Sep. 2015 Board (Hall Construction).	4/22/15
Newark	Elliot Street ES	PK-8	848	\$46.7	Kit of Parts/ Design-Build	Award for D-B approved Apr. 2013 Board (Hall Construction).	12/27/12
Newark	South Street ES	PK-8	597	\$69.9	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2015 Board (Bock).	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,741	\$209.5	Kit of Parts/ Design-Build	Project now sequenced with the advancement of the Leonard Place Project.	TBD
Phillipsburg	High School	9-12	1,846	\$127.5	Existing Design	Construction Contract Approved Apr. 2013 Board (Epic Management).	9/27/12
West New York	Memorial HS	9-12	1,859	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant.	n/a

**\*PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.  
**NOTE # 1** - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

**7**



2011 & 2012 Portfolio Projects Activities Summary

as of 9/20/16

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
East Orange	George Washington Carver ES	PK-5	463	\$42.0	Kit of Parts/ Design-Build	Preliminary Charter & Memo approved May 2015 Board. ESP Award approved Jul. 2016 Board.	4/26/16 2 QTR 17
Elizabeth	New ES @ Halloran PS #22 ES Site	ES	860	\$55.3	Kit of Parts/ Design-Build	Award for D-B approved at Nov. 2014 Board (Torcon).	6/9/14
Garfield	James Madison ES	K-5	275	\$29.7	Existing Design	Award for GC approved Oct. 2015 Board (Brockwell & Carrington).	2/19/14 6/30/15
Harrison	New ES	PK-1	392	\$33.5	Kit of Parts/ Design-Build	DB Advertisement 7/13/16. Proposals due 9/27/16.	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	\$35.4	Kit of Parts/ Design-Build	Revised Preliminary Charter and ESP ROA approved Mar. 2016 Board.	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	\$110.0	Design-Build	Revised Preliminary Charter approved Jan. 2015 Board.	3 QTR 16
Passaic	New ES @ Leonard Place	K-5	628	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board (Dobco, Inc.).	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	TBD
Pemberton	Denbo ES	PK-5	846	\$62.0	Design-Build	Preliminary Charter approved Jul. 2016 Board.	TBD
Perth Amboy	High School	9-12	TBD	TBD	Design-Build	Preliminary Charter approved Jun. 2016 Board.	TBD
	Seaman Avenue ES	K-5	700	\$56.8	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	56.9	Kit of Parts/ Design-Build	Preliminary Charter approved Sep. 2016 Board.	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Vineland	New MS	6-8	620	\$49.8	Kit of Parts/ Design-Build	Award for D-B approved at Jan. 2016 Board (Bock).	9/24/15

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.  
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



**2011 & 2012 Portfolio Projects Activities Summary**

as of 9/20/16

**2012 Portfolio Projects (Facilities Deficiencies) - sorted by District**

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
Camden	High School	9-12	1,244	TBD	TBD	ROA for Pre-Design Services approved Aug. 2015 Board.	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-6	300	\$24.3	TBD	Revised Planning Charter approved Aug. 2016 Board.	TBD
Orange	High School	9-12	1,048	TBD	TBD	ROA for Pre-Design Services approved Apr. 2015 Board.	TBD
Trenton	Central HS	9-12	1,850	\$138.8	Design-Build	Award for D-B approved at Mar. 2016 Board (Terminal Construction).	12/19/14 9/29/15

\*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.  
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.  
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



## Active Project Status Report Status as of 9/1/2016

### Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Bridgeton	Buckshutem Road ES	Addition/Renovation	School Opened	Jul-16	Achieved	Sep-16	Achieved	\$ 23,253,232
2	Bridgeton	Quarter Mile Lane ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 39,043,619
3	Elizabeth	Frank J. Cicarell Academy (New Academic HS)	New Construction	School Opened	Aug-16	Achieved	Sep-16	Achieved	\$ 64,061,687
4	Elizabeth	New ES	New Construction	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 55,312,580
5	Garfield	New James Madison ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 29,650,092
6	Gloucester City	New ES/MS	New Construction	Construction	1Q 2017	On-target	Sep-17	On-target	\$ 63,829,937
7	Jersey City	Patricia Noonan ES (New ES #3)	New Construction	Construction	4Q 2016	On-target	Sep-17	On-target	\$ 54,004,014
8	Jersey City	New PS #20	New Construction	School Opened	Aug-16	Achieved	Sep-16	Achieved	\$ 49,248,904
9	Keansburg	New Caruso ES	New Construction	School Opened	Aug-16	Achieved	Sep-16	Achieved	\$ 50,933,675
10	New Brunswick	Paul Robeson Community ES	Addition/Renovation	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 47,012,849
11	Newark	South Street ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 69,876,694
12	Passaic City	New ES at Leonard Place	New Construction	Design-Build Design Phase	3Q 2018	On-target	Sep-18	On-target	\$ 55,884,039
13	Paterson	Dr. Hani Awadallah School (New Marshall Street ES)	New Construction	School Opened	Jun-16	Achieved	Sep-16	Achieved	\$ 55,150,306
14	Paterson	New PS #16	New Construction	School Opened	Aug-16	Achieved	Sep-16	Achieved	\$ 62,347,275
15	Perth Amboy	New Seaman Ave ES	New Construction	Design-Build Design Phase	1Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
16	Phillipsburg	New HS	New Construction	School Opened	Aug-16	Achieved	Sep-16	Achieved	\$ 127,508,125
17	Trenton	New Central HS	New Construction	Design-Build Design Phase	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000
18	Vineland	Lincoln Road MS (New Middle School)	New Construction	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 49,787,025
19	West New York	Harry L. Bain ES	Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 16,848,500



**Active Project Status Report  
Status as of 9/1/2016**

**Emergent Projects - With Contract for Construction Awarded**

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Irvington	Irvington HS	HVAC & Roofing	Construction	May-16	Achieved	3Q 2016	On-Target	\$ 6,526,284
2	Trenton	Hedgepeth-Williams School	Domestic Wate Line Replacement	Construction	4Q 2016	On-Target	4Q 2016	On-Target	\$ 2,153,476
3	Vineland	High School South	HVAC	Construction	4Q 2016	On-Target	4Q 2016	On-Target	\$ 13,652,573

**PROJECT CLOSEOUT STATUS REPORT**



STATE OF NEW JERSEY

# SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET  
P.O. BOX 991  
TRENTON, NJ 08625-0991  
609-858-5395

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: October 5, 2016

Subject: Project Close-Out Status Report

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved building and/or land transfer to the district, but also have outstanding open contracts. Finally, to emphasize the accomplishments of project close-out, we have included a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed.

We continue to advance projects and contracts through the close out process. The following projects have been transferred to the District or closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
2008	1210-100-02-0613	Capital Plan	East Orange	Mildred Barry Garvin Elementary School	Closed
2010	1210-X05-01-0808	Capital Plan	East Orange	Benjamin Banneker Academy (New ES #5)	Closed

Prepared by: Ayisha Cooper  
Reviewed by: Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECTS DIVISION  
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
<b>Burlington City</b>					
2007	0600-020-01-0957	New HS	Land and/or School Transferred	12/29/11	Open contract(s) - Legal matter pending
<b>Camden</b>					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Land and/or School Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson ES	Land and/or School Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley ES	Land and/or School Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village	Land and/or School Transferred	02/25/13	Open contract(s) - Legal matter pending
<b>Cumberland</b>					
2009	0997-030-02-0926	Cumberland Regional HS	Land and/or School Transferred	06/25/10	Open contract(s) - Legal matter pending
<b>East Orange</b>					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Land and/or School Transferred	12/01/09	Open contract(s) - Pending audit completion
<b>Egg Harbor City</b>					
2010	1300-X01-04-0ADY	New MS	Land and/or School Transferred	01/01/12	Open contract(s) - On-going construction
<b>Egg Harbor Township</b>					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
<b>Elizabeth</b>					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag ES # 21			
<b>Garfield</b>					
2007	1700-N01-02-0114	Garfield MS	Land and/or School Transferred	06/25/09	Open contract(s) - Legal matter pending
<b>Gloucester City</b>					
Legacy	1770-160-01-0245	Cold Springs ES	Land and/or School Transferred	06/05/09	Open contract(s)
<b>Harrison</b>					
2007	2060-X01-01-0832	New Harrison HS	Land and/or School Transferred	10/23/12	Open contract(s)
<b>Jersey City</b>					
Legacy	2390-N01-99-0227	New ES #3 (Frank R. Conwell ES #3)	Land and/or School Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City MS # 4 (Frank R. Conwell MS # 4)	Land and/or School Transferred	12/19/15	Open contract(s) - Legal matter pending
2007	2390-N03-99-0147	Heights MS # 7			

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECTS DIVISION  
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
<b>Long Branch</b>					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Land and/or School Transferred	12/07/12	Open contract(s) - Legal matter pending
2014	2770-080-03-1043	George L. Catrambone ES			
<b>New Brunswick</b>					
2007	3530-N03-03-0278	McKinley K Center #3	Land and/or School Transferred	07/09/12	Open contract(s)
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Land and/or School Transferred	08/19/11	Open contract(s) - Pending audit completion
2014	3530-060-03-1032	A. Chester Redshaw Elementary School	Land and/or School Transferred	01/15/16	Open contract(s)
<b>Newark</b>					
Legacy	3570-x01-01-0617	Science Park	Land and/or School Transferred	05/03/13	Open contract(s) - Legal matter pending
2007	3570-X02-01-0618	1st Avenue ES	Land and/or School Transferred	09/28/11	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central HS	Land and/or School Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway ES	Land and/or School Transferred	10/21/15	Open contract(s)
2016	3570-390-04-00BJ	Elliott Street ES			
2016	3570-590-02-0315	Oliver Street ES			
<b>Orange</b>					
2009	3880-120-01-0967	Park Ave ES	Land and/or School Transferred	07/19/12	Open contract(s) - Legal matter pending
2010	3880-100-01-0968	Lincoln Ave ES	Land and/or School Transferred	09/07/12	Open contract(s) - Legal matter pending
<b>Passaic</b>					
2015	3970-X01-01-X760	New Henry Street ES			
<b>Paterson</b>					
Legacy	4010-N02-02-0393	Roberto Clemente ES	Land and/or School Transferred	04/12/13	Unable to close due to upcoming repairs.
2008	4010-S01-02-0101	International HS			
2008	4010-270-02-0608	#24 ES			
<b>Pemberton</b>					
2011	4050-E01-02-0082	ECC	Land and/or School Transferred	02/01/13	Open contract(s)
<b>Trenton</b>					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Land and/or School Transferred	12/01/08	Open contract(s) - Pending audit completion
2010	5210-N03-01-0909	MLK-Jefferson	Land and/or School Transferred	12/01/11	Open contract(s) - Legal matter pending

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECTS DIVISION  
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
<b>Union City</b>					
2009	5240-x07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Land and/or School Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Land and/or School Transferred	02/24/15	Open contract(s) - Legal matter pending
<b>Vineland</b>					
2007	5390-N05-04-000C	Gloria M. Sabeter Elementary School - Demonstration Project	Land and/or School Transferred	05/06/11	Open contract(s) - Pending audit completion
<b>West New York</b>					
2009	5670-065-01-0559	ES #2	Land and/or School Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Land and/or School Transferred	01/29/14	Open contract(s) - Legal matter pending
<b>Capital and Demonstration Projects Totals</b>					
<b>Total Capital and Demonstration Projects</b>			<b>135</b>		
<b>Closed Capital and Demonstration Projects</b>			<b>93</b>		
<b>Capital and Demonstration Projects Not Closed</b>			<b>42</b>		
<b>Capital and Demonstration Projects Not Closed, Land and/or School Transferred</b>			<b>33</b>		
			<b>Legal Matter</b>	<b>17</b>	
			<b>Pending Audit</b>	<b>6</b>	
			<b>Miscellaneous</b>	<b>10</b>	
<b>Emergent Projects</b>					
<b>Irvington</b>					
	2330-050-10-00CH	Irvington High School - Roof, HVAC, Bathroom			
<b>Newark</b>					
	3570-690-08-0GAK	Speedway			
	3570-720-08-0GAO	American History High School (Warren Street ES)			
<b>Orange</b>					
	3880-115-10-00CM	Orange Middle School (Orange Preparatory Academy)			
<b>Passaic</b>					
	3970-050-12-0ADZ	Passaic City High School			
<b>Emergent Project Totals</b>					
<b>Total Emergent Projects</b>			<b>68</b>		
<b>Emergent Projects Closed</b>			<b>63</b>		
<b>Emergent Projects Not Closed</b>			<b>5</b>		
<b>Emergent Projects Not Closed but Transferred</b>			<b>0</b>		

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY  
SPECIAL PROJECTS DIVISION  
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
<b>Health and Safety Contract Totals</b>					
<b>Total Contracts</b>			399		
<b># of Open Contracts</b>			8		
<b># of Contracts Closed</b>			391		
<b>Open Design Contracts</b>					
<b>Total Contracts</b>			109		
<b># of Open Contracts</b>			11		
<b># of Contracts Closed</b>			98		

**PROJECT STATUS REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director – Program Operations

DATE: October 5, 2016

SUBJECT: Executive Summary – Monthly Project Status Reports

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**MONTHLY PROJECT STATUS REPORT**

**Projects that have Expended 75% or More of Board Approved Contingency:**

No activity during the reporting period

**Projects Greater than 90 Days Behind Schedule:**

No activity during the reporting period

**Revisions to Project Charters:**

Orange Cleveland Street ES – Revised Planning Charter – Board Approved Charter Revision to update project scope and budget based upon the completion of Predesign services and negotiation of fees for the remainder of design services through completion of the project.



**Projects that have Expended 75% or More of Board Approved Contingency**

Reporting Period: Jan. 1, 2008 to August 31, 2016

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining <sup>1</sup>	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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**In Construction**

NO DATA TO REPORT								
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**Substantially Complete & Building Occupied**

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,814,403	\$16,587	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

<sup>1</sup> Does not include expended contingency or contingency funds allocated for change orders, amendments



**Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy**  
 Reporting Period: August 2016

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



**Revisions to Project Charters**  
Reporting Period: August 2016

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
1	Orange	Cleveland Street ES	Budget Increase	\$ 1,004,071	4.30%	Board Approval	Board Approved charter revision to update project scope and budget based upon the completion of Predesign services and negotiation of fees for the remainder of design services through completion of the project.

**CONTRACTS EXECUTED REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: October 5, 2016

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report  
(For Informational Purposes Only)

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**Contracts Executed Report**

No data to report for the period August 1 through August 31, 2016.

**Noteworthy Items during the reporting period:**

- Execution of one contract for General Construction for Early Site Preparation Work:
  - East Orange New GW Carver ES to Site Enterprises Inc. for \$1,975,000
- Execution of one contract for Design-Build Construction Services:
  - Perth Amboy New Seaman Ave ES to Epic Management Inc. for \$43,570,000

**Amendments & Change Orders Report**

This report contains the activity of Amendments and Change Orders executed during the period August 1 through August 31, 2016.

**Noteworthy Items during the reporting period:**

- Execution of 6 Amendments for Design Services and Construction Management Services totaling a credit of \$2.9M, of the 6 executed amendments 4 represent credit amendments for the de-obligation of contract balances for suspended projects totaling \$2.9M.
- Execution of 10 Construction Services Change Orders totaling \$597k, of the 10 executed change orders none required board approval.

**Report of change orders less than \$10,000 yet requiring Board Approval**

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



### Contracts Executed Report

Reporting Period: 8/1/2016 through: 8/31/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 2. Construction Services</b>										
<b>Contractor</b>										
East Orange	G.W.Carver Institute	TBD	Demolition-PM	ES-0021-N01	Site Enterprises, Inc.		\$1,975,000	08/04/2016	-	\$3,415,420
Perth Amboy	Seaman Avenue School	New	DB	ET-0031-B01	Epic Management, Inc.		\$43,570,000	08/15/2016	45,079,000	\$45,079,000
<b>Contractor</b>										
<b>Part 2. Construction Services</b>							<b>\$45,545,000</b>			<b>\$48,494,420</b>

7



### Contracts Executed Report

Reporting Period: 8/1/2016 through: 8/31/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
<b>Part 4. Other Contracts &amp; Services</b>										
<b>Others</b>										
Bridgeton	Quarter Mile Lane E.S.	RenoAdd	FFE	ST-0044-Q17	Community Products LLC dba Community Playthings		\$11,439	08/09/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-K12	DynTek Services, Inc.		\$37,942	08/04/2016	-	
Jersey City	Number 20 E.S.	New	FFE	JE-0010-K11	Washington Computer Services		\$57,815	08/05/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q16	Grafco		\$16,844	08/19/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-K23	Keyboard Consultants		\$15,326	08/05/2016	-	
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K13	Integra Business Center, Inc. dba IntegraOne		\$202,494	08/15/2016	-	
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K14	Washington Computer Services		\$52,302	08/15/2016	-	
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K15	Washington Computer Services		\$218,120	08/15/2016	-	
Vineland City	Lincoln Ave Middle School	New	General	ST-0017-R03	Verizon of New Jersey, Inc.		\$38,200	08/23/2016	-	
<b>Others</b>										
<b>Part 4. Other Contracts &amp; Services</b>							<b>\$650,482</b>			
							<b>Total Contract Award</b>			<b>Total Contracts Awarded</b>
<b>Grand Totals - Professional and Construction Services Combined</b>							<b>\$46,195,482</b>			<b>11</b>

\*\* Contracts less than \$10,000 are not displayed



## Contracts Executed Report

Reporting Period: 8/1/2016 through: 8/31/2016

### Project Types Legend

HS	Health & Safety
New	New Constuction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

### Contract Types Legend

Aquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing

### MWSBE CERTIFICATIONS

M = Minority Business Enterprise  
W = Women Business Enterprise  
S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 8/1/2016 through: 8/31/2016

7

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
<b>Professional Services</b>													
<b>Design Consultant</b>													
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-A01	07/08/2004	24	Becica Associates LLC	08/22/2016	\$1,341,025	\$2,248,088	(\$51,227)			\$3,537,886	163.81%
New Brunswick	K Center One	ET-0051-A01	11/26/2003	3	Vitetta	08/04/2016	\$955,439	\$7,675	(\$219,240)			\$743,874	-22.14%
New Brunswick	McKinley K Center #3	ET-0054-A01	11/26/2003	3	Vitetta	08/04/2016	\$703,854	(\$75,180)	\$52,414			\$681,088	-3.23%
New Brunswick	K Center Two	ET-0059-A01	01/21/2004	2	Vitetta	08/04/2016	\$755,447	\$2,055	(\$239,752)			\$517,750	-31.46%
Paterson	Number 15 E.S.	PA-0017-A01	09/17/2003	4	Vitetta	08/04/2016	\$1,347,237	\$1,310,415	(\$1,930,643)			\$727,009	-46.03%
Plainfield	Frederic W. Cook E.S.	ET-0074-A01	12/15/2004	2	Johnson Jones Architects Planners, Inc.	08/09/2016	\$1,516,645	\$9,750	(\$555,603)			\$970,792	-35.99%
<b>Design Consultant</b>													
<b>Professional Services</b>													
												(\$2,944,051)	
<b>Construction Services</b>													
<b>Contractor</b>													
Gloucester City	New Elementary/Middle School	ST-0014-B01	08/06/2014	4	Terminal Construction Corp.	08/17/2016	\$40,000,000	\$868,245	\$112,156			\$40,980,401	2.45%
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	JE-0021-B01	07/16/2013	5	Dobco, Inc.	08/17/2016	\$33,487,500	\$154,338	\$48,802			\$33,690,641	0.60%
Jersey City	Patricia M. Noonan E. S. (formerly New ES#3)	JE-0021-B01	07/16/2013	4	Dobco, Inc.	08/23/2016	\$33,487,500	\$203,141	\$18,294			\$33,708,935	0.66%
Newark	Oliver Street E.S.	NE-0013-B01	04/17/2013	11	Epic Management, Inc.	08/17/2016	\$40,895,000	(\$185,822)	\$17,082			\$40,726,260	-0.41%
Harrison	New E.S.	HU-0027-N01	03/16/2016	1	Ambient Group, LLC	08/11/2016	\$1,047,685	\$0	\$103,000			\$1,150,685	9.83%
Long Branch	New H.S. (-x03)	ET-0010-C02	06/10/2014	6	Ingrassia Construction Co Inc	08/01/2016	\$1,691,825	(\$7,256)	\$2,100			\$1,686,669	-0.30%
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	70	Epic Management, Inc.	08/01/2016	\$80,490,000	\$3,346,328	\$18,344			\$83,854,672	4.18%
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	61	Epic Management, Inc.	08/05/2016	\$80,490,000	\$3,364,672	\$450,000			\$84,304,672	4.73%
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	66	Epic Management, Inc.	08/11/2016	\$80,490,000	\$3,814,672	\$26,738			\$84,331,410	4.77%
Trenton	Trenton Central H.S.	WT-0022-N01	04/09/2015	6	USA Environmental Management, Inc.	08/04/2016	\$8,496,870	(\$443,924)	(\$199,979)			\$7,852,966	-7.57%



**Amendments & Change Orders Report**

Reporting Period: 8/1/2016 through: 8/31/2016

7

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
<b>Contractor</b>													
<b>Construction Services</b>									\$596,537				
									<b>Total Change Order Summary</b>	<b>Total Change Orders</b>			
<b>Grand Totals</b>									<b>(\$2,347,514)</b>	<b>16</b>			

**Column Description Legend**

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

**CONTRACT TERMINATIONS REPORT** *(no activity)*

**SETTLEMENT CLAIMS**



**CONTRACTOR AND WORKFORCE COMPLIANCE REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds  
Director Risk Management and Vendor Services  
Office of the Chief Financial Officer

DATE: October 5, 2016

SUBJECT: Contractor and Workforce Compliance Monthly Update for July 2016

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

**SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING**

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through July 31, 2016 was \$36,029,257. The figures below demonstrate compliance with this requirement.

**SBE Breakdown**

The total contract dollars awarded to all SBE contractors was \$18,827,216 (including minorities and women). This represents 52.26% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 12,345,613	34.27%
Small/ Minority Business Enterprises	\$ 5,009,853	13.90%
Small/Women Business Enterprises	\$ 1,470,750	4.08%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
<b>TOTAL SBE CONTRACTS</b>	<b>\$ 18,827,216</b>	<b>52.26%</b>

Members of the Authority  
 Contractor and Workforce Compliance Monthly Update  
 October 5, 2016  
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**Ethnic Breakdown**

Through the month of July 31, 2016, the total SBE contracts awarded with minority participation were 23.68%.

<b>Ethnicity</b>	<b>Contract Amount</b>	<b>Percentage</b>
American Indian	\$ -0-	0.00%
Asian	\$ 1,834,910	10.37%
Black	\$ 1,575,000	8.91%
Hispanic	\$ 1,047,685	5.92%
<b>Total</b>	<b>\$ 4,457,595</b>	<b>23.68%</b>

**WORKFORCE COMPLIANCE MONITORING**

For the month of July, 2016, there was a contractor workforce of 1,131 on SDA projects. This represents a total of 72,123 contractor workforce hours as follows:

<b>Contractor Workforce Breakdown (All Trades/Districts/Counties)</b>			
<b>Ethnicity</b>	<b>Total Workforce</b>	<b>Total Workforce Hours</b>	<b>Workforce Hours Percentage</b>
Black	70	4,016	5.57%
Hispanic	165	10,228	14.18%
American Indian	2	298	0.41%
Asian	0	0	0.00%
<b>Total Minority Participation</b>	<b>237</b>	<b>14,542</b>	<b>20.16%</b>
Total Non-Minority Participation	894	57,581	79.84%

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 Contractor and Workforce Compliance Monthly Update  
 October 5, 2016  
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There was a contractor workforce of 569,106 total workforce hours and 5,590 total female workforce hours on SDA projects for the period of January 1, 2016 through July 31, 2016. The following table highlights the *Local County Contractor Workforce* participation for that period:

<b>Local County Workforce Participation</b>	<b>Workforce Hours</b>	<b>Percentage</b>
*Total Workforce Hours	569,106	100.00%
<b>*Total Local County Workforce Hours</b>	<b>89,166</b>	<b>15.67%</b>
<b>Total Local County Non-Minority Workforce Hours</b>	<b>74,893</b>	<b>13.16%</b>
<b>Total Local County Female Workforce Hours</b>	<b>1,697</b>	<b>0.30%</b>
<b>Total Local County Minority Workforce Hours</b>	<b>14,273</b>	<b>2.51%</b>
<b>**Local County Workforce Hours by Ethnicity:</b>		
Black	9,083	1.60%
Hispanic	4,457	0.78%
American Indian	733	0.13%
Asian	0	0.00%

\*Total workforce and total local county workforce represent all laborers including females.

\*\*Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

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 Contractor and Workforce Compliance Monthly Update  
 October 5, 2016  
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The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2016 through July 31, 2016.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
		Hours	Percentage	Hours	Percentage
Bridgeton, Buckshutem ES	9,494	414	<b>4.36%</b>	122	<b>1.29%</b>
Bridgeton, Quarter Mile Lane ES	23,495	3,625	<b>15.43%</b>	359	<b>1.53%</b>
Elizabeth, New Academic HS	10,943	1,142	<b>10.44%</b>	7,874	<b>71.95%</b>
Elizabeth, New Elementary School	17,892	3,255	<b>18.19%</b>	0	<b>0.00%</b>
Garfield, James Madison ES	142	0	<b>0.00%</b>	0	<b>0.00%</b>
Gloucester, New MS	114,968	2,355	<b>20.31%</b>	16,321	<b>14.20%</b>
Jersey City, PS #20	15,494	3,101	<b>20.01%</b>	498	<b>3.21%</b>
Jersey City, ES #3	60,460	20,905	<b>34.58%</b>	4,485	<b>7.42%</b>
Keansburg, Caruso ES	58,804	6,702	<b>11.40%</b>	12,922	<b>21.97%</b>
Newark, Elliott Street ES	885	203	<b>22.94%</b>	14	<b>1.58%</b>
Newark, Oliver Street ES	17,991	3,585	<b>19.93%</b>	595	<b>3.31%</b>
Newark, South Street ES	1,721	983	<b>57.12%</b>	257	<b>14.93%</b>
Paterson, PS #16	56,450	14,811	<b>26.24%</b>	5,716	<b>10.13%</b>
Paterson, Marshall Street ES	9,034	2,008	<b>22.23%</b>	873	<b>9.66%</b>
Phillipsburg HS	159,392	11,425	<b>7.17%</b>	36,264	<b>22.75%</b>
Trenton HS	180	0	<b>0.00%</b>	0	<b>0.00%</b>
West New York, Harry L. Bain ES	2,666	2,033	<b>76.26%</b>	0	<b>0.00%</b>
Emergent Projects	9,095	1,355	<b>14.90%</b>	6	<b>0.07%</b>

Prepared by: Charlotte Brooks  
 JaDawna Brown-Mooney

**REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT**



**MEMORANDUM**

TO: Members of the Authority

FROM: Gregory Voronov  
Managing Director, Program Operations

DATE: October 5, 2016

SUBJECT: Regular Operating District Grant Activity Report  
(For Informational Purposes Only)

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This report summarizes the Regular Operating District Grant activity from inception to date and for the month of August 2016. Also included is a detailed list of grants executed and grants offered during the reporting period.

**Monthly Update:**

- No new grants were offered during the reporting period.
- 8 grants impacting 3 districts were executed during the reporting period representing \$2.4M in total project costs and state share of \$1.0M.
- 13 grants impacting 11 districts were closed out during the reporting period representing \$39.4M in total project costs and state share of \$12.6M.
- Since inception, over \$2.6B has been disbursed to 523 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



STATE OF NEW JERSEY  
**SCHOOLS DEVELOPMENT AUTHORITY**

Monthly Regular Operating District Grant Report - Summary

August 2016

ROD Grant Summary Since Program Inception				
	Offered <sup>1</sup>	Executed	Closed-Out	Active
Districts Impacted	93	523	502	288
Number of Grant Projects	256	5,342	4,037	1,305
Total Project Cost Estimate	\$ 237,798,702	\$ 8,907,051,149	\$ 7,632,383,399	\$ 1,274,667,750
Grant Amount	\$ 105,256,397	\$ 2,991,854,143	\$ 2,471,955,474	\$ 519,898,669
Amount Disbursed	N/A	\$ 2,646,123,064	\$ 2,471,955,474	\$ 174,167,591

Total Funding Offered to School Districts via Grant Program	\$ 3,316,563,600
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Total ROD Grant Funding remaining for new Grant Projects	\$ 23,373,887
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	3	11
Number of Grant Projects	8	13
Total Project Cost Estimate	\$ 2,381,383	\$ 39,424,482
Grant Amount	\$ 952,553	\$ 12,623,307
Amount Disbursed	NA	\$ 12,623,307

\* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

\*\* Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

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Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

August 2016

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Hunterdon	Delaware Valley Regional High	Delaware Valley Regional H.S.	\$ 1,638,208	\$ 655,283	HVAC replacement in gyms and auditorium
Passaic	Hawthorne	Lincoln M.S.	\$ 370,925	\$ 148,370	Exterior Closure Repairs
Union	Westfield	Franklin E.S.	\$ 62,250	\$ 24,900	Building Access Upgrades
Union	Westfield	Lincoln Early Childhood Center	\$ 62,000	\$ 24,800	Security upgrades, year 2
Union	Westfield	McKinley E.S.	\$ 62,000	\$ 24,800	Security upgrades, year2
Union	Westfield	Tamaques E.S.	\$ 62,000	\$ 24,800	Security upgrades, year 2
Union	Westfield	Washington E.S.	\$ 62,000	\$ 24,800	Security upgrades, year 2
Union	Westfield	Wilson E.S.	\$ 62,000	\$ 24,800	Security upgrades, year 2
<b>Grand Total</b>		<b>Grants Executed - 8</b>	<b>\$ 2,381,383</b>	<b>\$ 952,553</b>	

**NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)***

**COMMUNICATIONS MONTHLY REPORT**

**MEMORANDUM**

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: October 5, 2016

SUBJECT: Monthly Communications Report

**SDA Celebrates the Opening of Seven New or Renovated Schools Across New Jersey**



The SDA opened six new and one renovated schools to students this September. These new and renovated facilities will provide 6,619 additional seats for students throughout New Jersey. The SDA celebrated with local school districts at ceremonial ribbon cuttings held throughout the month.

The seven completed school projects represent a state investment of more than \$432.7 million. The schools include two new high schools (Phillipsburg High School and Elizabeth High School- Frank J. Cicarell Academy); four new elementary schools (Jersey City Public School #20, Keansburg Caruso Elementary School, Paterson Dr. Hani Awadallah School and Paterson School #16); and one addition/renovation (Bridgeton Buckshutem Road School).

**SDA Officials Break Ground for New South Street Elementary School in Newark**



On September 9, SDA CEO Charles McKenna joined Newark School District leaders to break ground for the new South Street Elementary School.

The new South Street Elementary School will be an approximately 103,000 square foot facility designed to accommodate 657 students in grades Pre-kindergarten through eight.

The project includes a separate parking area adjacent to the new facility. Once complete, the school will include 29 general classrooms, two science labs, six small group instruction

Communications Report

October 5, 2016

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rooms, a computer/technology lab, a world languages classroom, instrumental and vocal music rooms, an art room, a media center, a multipurpose room with stage, a cafeteria and a gymnasium.

Prepared by: Edye Maier

Reviewed by: Jane F. Kelly

**MONTHLY FINANCIAL REPORT**

### MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole  
 Controller

DATE: October 5, 2016

SUBJECT: Monthly Financial Report – August 2016

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department/division. The basic financial statements follow on pages 6 and 7.

#### **Year-to-Date Authority Operating Expenses (Actual vs. Budget)**

For August 2016 year to date, Authority operating expenses, **\$12.8 million**, are **down \$2.2 million** as compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$1.8M**. The Authority is currently 26 FTEs under budget. This variance is offset by the year to date allocation – of payroll expense to project cost – that is lower than projected, **(\$471K)**;
- Year to date lower spending for MIS expenses **\$268K**, and general office and facilities **\$208K**.

#### **Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)**

For August 2016 year to date, Authority operating expenses, **\$12.8 million**, are **\$382K** higher as compared to the corresponding prior year.

#### **Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)**

For August 2016 year to date, project expenditures, **\$256.4 million**, are **lower** by **\$16.8 million** as compared to the capital spending forecast for the *corresponding period*. The variance is due to lower than anticipated expenditures in construction work **\$13.6M**, property acquisitions **\$2.7M**, grant activity **1.3M** and project insurance **\$637K**. This variance is offset by an increased spending in furniture, equipment and technology **\$1.5M**.

#### **Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)**

For August 2016 year to date, project expenditures, **\$256.4 million**, have **decreased** by **\$24 million** as compared to the *corresponding prior year*. This variance is due to increased spending in; construction activity **\$8.2M**; and school furniture, equipment & technology **\$17.9M** (related to the multiple school openings in August and September). This spending increase is offset by reduced spending for grant activity **\$14.9M**, property acquisitions (2015 purchase of Paterson Catholic) **\$29.8M**, project insurance (2015 down payment for the OCIP renewal agreement) **\$6M** and legal & claims resolution services **\$503K**.

Members of the Authority  
October 5, 2016  
Page 2

**Other**

Since program inception, 76% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

**New Jersey Schools Development Authority  
Monthly Financial Report  
August 2016  
(Unaudited)**

## New Jersey Schools Development Authority Overview of Financial Position August 31, 2016

**To:** The Audit Committee

**From:** Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, August 31, 2016.

► Overall **Cash and Cash Equivalents** have decreased by \$263.1 million to \$354.5 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	1,185,081
■ Miscellaneous revenue	782,804
■ Project costs	(256,424,438)
■ SDA operating expenses	(10,791,442)
■ SDA capital expenditures	(394,704)
■ Deposits (primarily district local shares)	2,543,256
Net Change in Cash	\$ (263,099,443)

► **Prepaid Expenses** total \$499,273 as follows:

- Prepaid insurance of \$177,527
- Prepaid rents of \$119,705 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$177,035.
- Other prepaids of \$25,006.

► **Capital Assets** total \$731,387 (net of accumulated depreciation of \$6,660,599), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$78,518 and **Depreciation Expense** is \$114,003.

► **Accrued Liabilities** total \$121.6 million, as follows:

- Accrued project costs of \$33.8 million consisting of unpaid invoices (\$12 million); and retainage (\$21.8 million).
- Accrued net pension liability of \$58.4 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$5.2 million (PRO liability \$7.1 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$2.6 million (contractor claims \$2.6 million).
- Payroll related liabilities of \$1.8 million.
- Post-employment benefits obligation of \$19.7 million.
- Other accrued liabilities of \$0.1 million.

► **Deposits** total \$4.2 million, as follows:

- \$4 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$237 million.

## New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation August 31, 2016

### ► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.105 billion.
- Project expenditures for the month and year-to-date periods total \$35.2 million and \$256.4 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 16,529,421	\$ 148,632,466	\$ 4,390,375,025
Design Services	305,329	2,986,016	409,396,508
PMF/CM Services	650,521	4,164,559	443,132,623
SDA Project Management	1,136,267	9,790,238	52,304,835
Property Acquisition, Relocation & Enviro	187,308	3,367,117	576,188,817
School Furniture, Fixtures & Equipment	8,015,716	19,494,597	129,384,405
Project Insurance	733,868	1,376,000	106,714,704
NJ State Inter-Agency Transfers	71,249	288,807	46,597,148
SDA District Grant & Funding Agreements	1,260,246	4,427,558	828,331,206
Regular Operating District Grant Agreements	5,925,025	57,549,242	2,654,150,155
Real-Time Project Audits	-	97,556	342,097
Property Management, Maintenance & Utils	44,650	553,035	15,481,933
Outside Legal & Claims Resolution Services	108,056	399,824	7,375,231
Other Project Costs	278,210	3,472,252	61,321,995
Project Credits	-	-	(54,902,944)
<b>Total Project Expenditures</b>	<b>35,245,866</b>	<b>256,599,267</b>	<b>9,666,193,738</b>
Less: Local Share Contributions	-	(174,829)	(181,344,882)
<b>Project Expenditures (State Share)</b>	<b>\$ 35,245,866</b>	<b>\$ 256,424,438</b>	<b>\$ 9,484,848,856</b>
2016 Capital Spending Forecast	<u>\$ 32,784,233</u>	<u>\$ 273,186,244</u>	

### Allocations Since Program Inception

#### ► Program Funding & Expenditures

	<u>Bonding Caps</u> <sup>1</sup>	<u>Total Funding</u> <sup>2</sup>	<u>Paid to Date</u> <sup>3</sup>
■ SDA Districts	\$ 8,900,000,000	\$ 9,010,265,403	\$ 6,846,524,980
■ Regular Operating Districts	3,450,000,000	3,493,369,423	2,954,295,124
■ Vocational Schools	150,000,000	151,732,915	109,390,943
<b>Total - State Share</b>	<b>\$ 12,500,000,000</b>	<b>\$ 12,655,367,741</b>	<b>\$ 9,910,211,047</b>

#### ► Percentage of Total Funding Paid to Date

■ SDA Districts	76.0%
■ Regular Operating Districts	84.6%
■ Vocational Schools	72.1%
<b>Total - State Share</b>	<b>78.3%</b>

1 Of the \$12.5 billion authorized for the school construction program, \$10,105,129,000 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$425,362,191.

## New Jersey Schools Development Authority Operating Expenses vs Budget August 31, 2016

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<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>Budget</u> <u>Year-To-Date</u>	<u>Increase/</u> <u>(Decrease)</u>
Employee Salaries	\$ 12,320,750	\$ 13,409,582	\$ (1,088,832)
Employee Benefits	7,224,344	7,829,046	(604,702)
Direct Hire Temporary Employee Costs	139,582	251,184	(111,602)
Total Employee Salaries & Benefits Costs	19,684,676	21,489,812	(1,805,136)
<u>Less: Employee Salaries &amp; Benefits Costs</u> Charged to Projects	9,790,238	10,261,530	(471,292)
Operating Employee Salaries & Benefits Costs	9,894,438	11,228,282	(1,333,844)
Temporary Employees	76,347	86,664	(10,317)
Interagency Agreements	(17,814)	106,664	(124,478)
Contracted Professional Services	81,085	137,064	(55,979)
Employee Expense Reimbursements	16,401	22,306	(5,905)
Training & Professional Development	37,800	83,731	(45,931)
Parking	53,040	72,960	(19,920)
Automobiles	53,475	66,664	(13,189)
Communications & Outreach	240	336	(96)
Management Information Systems	706,469	974,288	(267,819)
General Office & Facilities	1,767,248	1,975,672	(208,424)
Other Expenses	10,329	15,000	(4,671)
Reserve for Unforeseen Events & New Initiatives	-	33,336	(33,336)
Total Non-Capital Operating Expenses	12,679,058	14,802,967	(2,123,909)
Capitalized Operating Expenses	78,518	160,836	(82,318)
Total Authority Operating Expenses	<b>\$ 12,757,576</b>	<b>\$ 14,963,803</b>	<b>\$ (2,206,227)</b>
Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects	<b>\$ 22,547,814</b>	<b>\$ 25,225,333</b>	<b>\$ (2,677,519)</b>

2016 Annual Operating Budget

**\$ 21,235,967**2016 Annual Operating Budget Prior to  
Allocation of Salaries & Benefits Costs to Projects**\$ 36,930,058**

## New Jersey Schools Development Authority Operating Expenses vs Prior Year August 31, 2016

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2015</u> <u>Year-To-Date</u>	<u>Increase/</u> <u>(Decrease)</u>
Employee Salaries	\$ 12,320,750	\$ 11,689,669	\$ 631,081
Employee Benefits	7,224,344	6,970,822	253,522
Direct Hire Temporary Employee Costs	139,582	231,518	(91,936)
<b>Total Employee Salaries &amp; Benefits Costs</b>	<b>19,684,676</b>	<b>18,892,009</b>	<b>792,667</b>
<u>Less: Employee Salaries &amp; Benefits Costs</u>			
Charged to Projects	9,790,238	9,152,114	638,124
<b>Operating Employee Salaries &amp; Benefits Costs</b>	<b>9,894,438</b>	<b>9,739,895</b>	<b>154,543</b>
Temporary Employees	76,347	-	76,347
Interagency Agreements	(17,814)	23,515	(41,329)
Contracted Professional Services	81,085	84,417	(3,332)
Employee Expense Reimbursements	16,401	13,797	2,604
Training & Professional Development	37,800	23,613	14,187
Parking	53,040	72,899	(19,859)
Automobiles	53,475	53,574	(99)
Communications & Outreach	240	-	240
Management Information Systems	706,469	581,281	125,188
General Office & Facilities	1,767,248	1,712,288	54,960
Other Expenses	10,329	70,334	(60,005)
Reserve for Unforeseen Events & New Initiatives	-	-	-
<b>Total Non-Capital Operating Expenses</b>	<b>12,679,058</b>	<b>12,375,613</b>	<b>303,445</b>
Capitalized Operating Expenses	78,518	-	78,518
<b>Total Authority Operating Expenses</b>	<b>\$ 12,757,576</b>	<b>\$ 12,375,613</b>	<b>\$ 381,963</b>
Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects	<b>\$ 22,547,814</b>	<b>\$ 21,527,727</b>	<b>\$ 1,020,087</b>

# New Jersey Schools Development Authority

## Employee Headcount

### August 31, 2016

<b><u>SDA Department</u></b>	<b><u>Current Month End</u></b>	<b><u>Budget</u></b>	<b><u>Increase/ (Decrease)</u></b>
Office of Chief Executive Officer (CEO)	3	3	0
CEO, Contract Management	12	13	-1
COS, Program Assessment & Development	7	9	-2
COS, Special Projects	9	9	0
Program Operations, Executive	5	5	0
Program Operations, Capital Planning & Grants Admin.	23	26	-3
Program Operations, Safety	8	8	0
Program Operations - Design Studio	16	16	0
Program Operations, Project Teams	54	64	-10
Corp Governance & Operations, Executive	3	3	0
Corporate Governance & Operations, Human Resources	8	8	0
Corporate Governance & Operations, Chief Counsel	13	14	-1
Corporate Governance & Operations, Information Systems	14	15	-1
Corporate Governance & Operations, Facilities	5	6	-1
Corporate Governance & Operations, Communications	8	11	-3
Financial Operations, Executive	5	5	0
Financial Operations, Controller	12	12	0
Financial Operations, Real Estate Services	4	6	-2
Financial Operations, Procurement & Contract Services	9	10	-1
Financial Operations, Risk Management & Vendor Services	<u>10</u>	<u>11</u>	<u>-1</u>
<b>Total Full-Time Employees</b>	<b><u>228</u></b>	<b><u>254</u></b>	<b><u>-26</u></b>

# New Jersey Schools Development Authority

## Statement of Net Position

### August 31, 2016

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	<u>Current Month End</u>	<u>2015 Year End</u>	<u>Increase/ (Decrease)</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 354,465,860	\$ 617,565,303	\$ (263,099,443)
Receivables	201,516	210,640	(9,124)
Prepaid Expenses	499,273	990,937	(491,664)
Capital Assets (Net of Accumulated Depr.)	731,387	766,872	(35,485)
Total Assets	<u>355,898,036</u>	<u>619,533,752</u>	<u>(263,635,716)</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions	<u>8,494,437</u>	<u>10,731,769</u>	<u>(2,237,332)</u>
<b>Total Assets &amp; Deferred Outflows of Resources</b>			
	<u>\$ 364,392,473</u>	<u>\$ 630,265,521</u>	<u>\$ (265,873,048)</u>
<b>LIABILITIES</b>			
Accrued Project Costs	\$ 41,663,539	\$ 75,870,757	\$ (34,207,218)
Net Pension Liability	58,417,776	58,417,776	
Accrued Other Post-Employment Benefits	19,680,925	18,204,915	1,476,010
Other Accrued Liabilities	1,866,506	4,507,110	(2,640,604)
Deposits	4,180,166	1,636,910	2,543,256
Total Liabilities	<u>125,808,912</u>	<u>158,637,468</u>	<u>(32,828,556)</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Amount for Pensions	<u>1,615,990</u>	<u>1,615,990</u>	<u>-</u>
<b>NET POSITION</b>			
Invested in Capital Assets	731,387	766,872	(35,485)
Restricted Schools Construction:			
Build America Bond Program	-	-	-
Special Revenue Fund	236,236,184	469,245,191	(233,009,007)
Total Net Position	<u>236,967,571</u>	<u>470,012,063</u>	<u>(233,044,492)</u>
<b>Total Liabilities, Deferred Inflows of Resources &amp; Fund Balance/Net Position</b>			
	<u>\$ 364,392,473</u>	<u>\$ 630,265,521</u>	<u>\$ (265,873,048)</u>

# New Jersey Schools Development Authority

## Statement of Activities

### August 31, 2016

	<u>Current Year-To Date</u>	<u>2015 Year-To Date</u>	<u>Increase/ (Decrease)</u>
<b>REVENUES</b>			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ 500,000,000	\$ (500,000,000)
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	1,185,081	214,803	970,278
Rental Income	782,722	426,423	356,299
Other Revenue-OPRA	82	207	(125)
Total Revenues	<u>1,967,885</u>	<u>500,641,433</u>	<u>(498,673,548)</u>
<b>EXPENSES</b>			
Administrative & General Expenses	12,679,058	12,375,613	303,445
Capital Depreciation	114,003	61,371	52,632
School Facilities Project Costs	222,219,316	241,364,528	(19,145,212)
Total Expenses	<u>235,012,377</u>	<u>253,801,512</u>	<u>(18,789,135)</u>
CHANGE IN NET POSITION	(233,044,492)	246,839,921	(479,884,413)
Beginning of Period Net Position	<u>470,012,063</u>	<u>467,121,068</u>	<u>2,890,995</u>
NET POSITION END OF PERIOD	<u>\$ 236,967,571</u>	<u>\$ 713,960,989</u>	<u>\$ (476,993,418)</u>

**DESIGN CONTRACT DE-OBLIGATIONS REPORT** *(no activity)*

**PUBLIC COMMENT STATEMENT**

**We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.**

**We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.**

**Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.**