

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING (TELECONFERENCE)
WEDNESDAY, SEPTEMBER 7, 2016 AT 9:00 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of August 3, 2016
 - b. Board Executive Session Meeting Minutes of August 3, 2016
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Approval of Award - Network, Hardware & Software Support Services Contract
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Preliminary Project Charter - Plainfield Public School District – New Woodland Elementary School
- 7. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)
- 8. PUBLIC COMMENTS**
- 9. EXECUTIVE SESSION**
 - a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report
- 10. ADJOURNMENT**

APPROVAL OF MEETING MINUTES

AUGUST 3, 2016 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS TELECONFERENCE MEETING
WEDNESDAY, AUGUST 3, 2016**

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, August 3, 2016 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman
Maureen Hassett (EDA)
Kevin Luckie (DCA)
Bernard Piaia (DOE)
Matthew Spadaccini (Treasury)
Michael Capelli
Loren Lemelle
Lester Lewis-Powder
Robert Nixon

being a quorum of the Board. Mr. Walsh, Ms. Hassett, and Mr. Luckie participated in the meeting in person.

At the Chairman's request, Charles McKenna, chief executive officer; Jason Ballard, chief of staff; Andrew Yosha, executive vice president (by teleconference); Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Raymond Arcario, vice president; Albert Barnes, chief counsel; Aidita Milsted, director; Sean Murphy, director; and Karon Simmonds, director of the SDA participated in the meeting. Tyler Yingling of the Governor's Authorities Unit also participated in the meeting (by teleconference).

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh presented for consideration and approval the minutes of the Board's July 6, 2016 Open Session meeting minutes. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Mr. Capelli, the Open Session minutes of the July 6, 2016 meeting were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3a.***

Authority Matters

CEO Report

The Chairman asked Mr. McKenna to provide the report of the Chief Executive Officer. Mr. McKenna advised the Board that the Authority has hired 4 interns from Trenton Central HS (TCHS) for the summer and that they were in attendance. He commended the interns on their hard work.

Mr. McKenna then began his report with an update on the Trenton Central HS project. He advised the Board that the design-builder, Terminal Construction, continues with the design services phase. He said that the stone work operation continues and staff anticipates issuing a Notice to Proceed (NTP) for footings and foundations in September.

Turning to SDA projects in Bridgeton, Mr. McKenna said that, with renovation work completed on the Buckshutem Road ES project, the district was provided with a new media center and administration area. He said that, following the installation of playground equipment this month, an application for a Certificate of Occupancy (CO) will be submitted to the Department of Community Affairs (DCA). He said that the addition and final code inspections are complete on the Quarter Mile Lane ES project. He advised the Board that a Temporary Certificate of Occupancy (TCO) application was submitted to DCA and issuance of the TCO is anticipated within the next several weeks or sooner.

Turning to the Camden HS project, Mr. McKenna reported that Design Ideas Group continues to work on pre-design phase services.

Reporting on the East Orange George Washington Carver ES project, Mr. McKenna reported that the award to Site Enterprises, Inc. for demolition/early site preparation services was approved at the July Board meeting and that a Notice of Award was issued on July 22. He said that the Design Studio continues to advance the design of the new school.

With respect to the Elizabeth Academic HS project, Mr. McKenna advised the Board that final building inspections by DCA are underway and the project remains on target for September occupancy. Also in Elizabeth, he reported that footings, foundations and major site-work activities continue to progress well for the New ES project. He said that steel erection continues and staff anticipates the project's completion by mid-September.

In Garfield, Mr. McKenna said that the DCA issued the construction permit late last month for the James Madison ES No. 10 project. He said that the start of site work, footings and foundations is expected within the next two weeks.

With respect to the Gloucester ES/MS project, Mr. McKenna advised the Board that construction work continues to progress well. He said that that staff expects the school to be finished during the month of October. He then reported that a design-build services procurement was advertised in July for the Harrison New ES project and price and technical proposals are due September 27.

Turning to the Irvington Madison Avenue ES project, Mr. McKenna reported that abatement work is complete and that building demolition work has commenced and is anticipated to be completed by the end of the year. He added that the Design Studio is advancing the design of the new school. He noted that a demolition event is scheduled for later in the day.

With regard to the Keansburg Caruso ES project, Mr. McKenna advised the Board that DCA final inspections are on-going. He said that staff anticipates submitting the application for a TCO this week, with the project on schedule for September occupancy. Mr. McKenna also advised the Board that design consultant work continues on pre-design phase services for the Keansburg Port Monmouth Road ES project.

Turning to projects in the Jersey City School District, Mr. McKenna reported that final building inspections by DCA are underway for the PS 20 project and that the project remains on target for September occupancy. He then briefly discussed issues with water delivery to the project due to a leak in the local water supply system. He said that building enclosure, interior finishes and site work are all progressing well on the Jersey City ES No. 3 project.

Mr. McKenna said that staff anticipates advertising for design-build services this quarter for the Millville addition and renovations project. In regard to the New Brunswick Paul Robeson ES, he reported that design-builder Hall Construction (Hall) has submitted demolition and

footings and foundations plans to DCA for review. He said that Hall has mobilized to begin abatement activities.

In continuing, Mr. McKenna gave an update on projects in the Newark School District. With respect to the Elliot Street ES and Oliver Street ES projects, he said that staff anticipates that all punch list items for both projects will be complete by the end of the month. He reported that design-builder Ernest Bock & Sons (EBS) is actively working on the final design phase for the South Street ES project. He said that footings, foundations, and underground utility work is ongoing.

Turning to projects in the Orange School District, Mr. McKenna reported that the district, in consultation with the SDA, has agreed on the preferred conceptual option for the Cleveland ES project. He said that a recommendation for approval to continue the design consultant engagement and authorizing design and construction administration services is on today's agenda. With respect to the Orange HS project, he informed the Board that the district has selected a preferred conceptual option in consultation with the Authority. He noted that negotiations are ongoing with the design consultant for design phase services for the project.

Mr. McKenna reported that design-builder Dobco, Inc. is completing the footings and foundations package and staff anticipates its submission to DCA this week for the Passaic Leonard Place ES project.

Mr. McKenna advised the Board that, for the Paterson Marshall Street ES project, a TCO was issued in June and the district has taken possession of the building. In regard to the Paterson PS 16 project, he said that the TCO application was submitted to DCA and staff anticipates issuance within the next several days.

Reporting on the Pemberton Denbo Crichton ES project, Mr. McKenna informed the Board that the preliminary project charter was approved at the July Board meeting and a working group kick-off meeting for design has been scheduled. In regard to the Perth Amboy Seaman Avenue ES project, he reminded the Board that the award for design-build services to Epic Management, Inc. and the final project charter were both approved at the July Board meeting. He said that staff advertised the construction management services procurement on July 19 and price and technical proposals are due later this month.

Mr. McKenna said that the team is working closely with the general contractor to ensure substantial completion for the Phillipsburg HS project. He noted that the project is on target for September occupancy.

With respect to the Vineland New MS project, he reported that design-builder EBS continues with the design services phase and has mobilized to perform site clearing and grading. He said that EBS submitted footings, foundations and structural steel plans to DCA for review. In continuing, Mr. McKenna advised the Board that asbestos and demolition activities are underway for the West New York Harry L. Bain PS No. 6 project.

Mr. McKenna informed the Board that staff will be discussing two additional items at today's meeting: 1) the Newark Science Park HS project; and 2) the Vineland HS South project, the latter of which will be discussed in Executive Session.

Turning next to ongoing procurement activity, Mr. McKenna said that, in addition to the awards for the General Construction Services Task Order Contract that management will be discussing and recommending later in the meeting, other activity currently underway includes procurements for design-build services for the Harrison New ES project and construction management services for the Perth Amboy Seaman Avenue ES project.

Reporting on events, outreach and other SDA activities, Mr. McKenna said that SDA held a community meeting in Trenton on July 19 to talk with Trenton residents about what to expect throughout the duration of construction for the new TCHS. He reported that a community meeting was also held in Newark on July 26 to discuss the new South Street School project. He advised the Board that staff will be scheduling community meetings to discuss the East Orange George Washington Carver and Passaic Leonard Place School projects. In continuing, Mr. McKenna said that SDA will hold ground breaking ceremonies for the Garfield James Madison School on Tuesday, August 9 and for the Newark South Street School on August 11. He added that Communications staff is working to schedule ribbon cutting ceremonies for the schools that will be opening this September.

Chairman's Report

Mr. Walsh then provided the Report of the Chairman. He said that, with Mr. McNamara's passing, the Members will need to elect a new Vice-Chairman, noting that Mr. McNamara has served as Vice-Chairman of the Board since 2013. He said that Robert Nixon has agreed to serve as the Authority's Vice-Chairman. He said that he must also appoint a new Chairman for the Real Estate Committee that was chaired by Mr. McNamara. He advised the Board that he is appointing Mario Vargas to serve in this role. Mr. Walsh thanked both Mr. Nixon and Mr. Vargas for their willingness to take on these additional responsibilities in service to the Authority.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Ms. Lemelle, the election of Robert Nixon to serve as the Authority's Vice-Chairman was approved with the Board's unanimous vote in favor of ***Resolution 4bi***.

Audit Committee

Before beginning his report, Mr. Nixon thanked Mr. Walsh for his confidence and for nominating him to serve as the Board's Vice-Chairman. He also thanked Mr. McKenna, SDA staff and the Board's Members for their support.

The Chairman then requested that Mr. Nixon provide the report of the Audit Committee. Mr. Nixon advised the Board that the Audit Committee met on July 18, 2016. He said that the Committee was provided with the June 2016 New Funding Allocation and Capital Plan Report. He said that there were no changes in commitments in the Planning or 2008 Capital Plan Emergent Projects reserve balances for the SDA Districts during the reporting period. He reported that there was a \$1 million decrease in the Unforeseen Events Reserve balance following CEO approval of the revised final project charter for the Jersey City New Public School #20 ES project. He explained that this provided the additional necessary funding for furniture, fixtures and equipment and IT budgets to fit-out the facility. Mr. Nixon then reported a \$3.8 million decrease in the 2011 Capital Plan Emergent Projects Reserve balance during the reporting period. He explained that the decrease is due to the release of funds for 3 Board approved emergent projects: the Asbury Park HS roof replacement; the Asbury Park MS roof replacement and the Trenton Hedgepeth-Williams School domestic water line replacement. Finally, he reported that the Program Reserve balance for the Regular Operating Districts increased by \$900,000.00 during the reporting period.

Next, Mr. Nixon reported that the Audit Committee is recommending an amendment to the Authority's Builders Risk (Property) Insurance Contract (Policy) for unanticipated changes in construction values and durations on current and prospective enrolled projects. He said that, in December 2013, the Authority purchased a 3 year term Policy for a Not-to-Exceed (NTE)

value of \$485,000. He advised that the amendment proposed for approval is necessary due to an approximate 5% increase in the Total Insured Value (TIV) above the 2013 projections to more than \$582 million. He explained that the premium cost has risen from \$485,000 to \$700,000 representing a \$215,000 increase. Mr. Nixon advised that Board approval is required as the proposed amendment to the contract exceeds \$100,000 and is greater than 10% of the contract value. He also noted that the proposed increase includes contingency for unanticipated changes in construction values and durations for both current and prospective enrolled projects. At this time Mr. Lewis-Powder announced that he had joined the meeting. Ms. Simmonds then offered additional details regarding the Policy and proposed Amendment. Specifically, she noted the practical impact of unanticipated construction values and construction durations citing, by way of example, the TCHS project. She explained that the TCHS project was initially a 2013 facilities conditions project expected to cost \$28 million; however, this was changed to become a new school facilities project costing \$116 million. Mr. Walsh suggested that the upcoming Request for Proposals for a new Policy include a set fee for escalation of unanticipated values and durations of projects.

Following discussion, Mr. Nixon said that the Committee recommends that the Board approve Amendment No. 1 to the Builders Risk (Property) Insurance in the amount of \$215,000. By motion duly made by Mr. Piaia and seconded by Ms. Hassett the Board approved the Amendment as proposed upon its unanimous vote in favor of ***Resolution 5a.***

In continuing, Mr. Nixon reported that management had discussed with the Committee the results of the Matrix East Front Street Operating Company, Inc., LLC (Matrix) – Common Area Maintenance (CAM) Fees Audit (the Audit). He explained that the Audit was conducted to determine the validity of the 2015 CAM fees charged by the Authority’s East Front Street

landlord, Matrix. He reported that the audit objectives were met and the operating costs were found to be allowable, properly allocated and calculated, and adequately supported and recorded in the proper accounting period. He reported that management has reviewed the auditor's two recommendations and will follow up and discuss the same with the landlord as appropriate.

Mr. Nixon then reported that, at his request, management had prepared and provided the Committee with an overview of program funding in different areas. He said that staff discussed the status of: statutory bonding authorization, program commitments, funding reserves and cash-on-hand. He thanked Mr. Yosha and Mr. Voronov for their excellent presentation and assured the Board that the Committee will continue to receive updates.

Finally, Mr. Nixon reported that management had provided the Committee with the June 2016 Monthly Financial Report. He said that Year-to-Date Authority Operating Expenses (Actual vs. Budget), at \$9.9 million, are down \$1.7 million as compared to the operating budget for the corresponding period. He explained that this variance is largely attributable to lower salary and benefit costs of \$1.3 million.

In continuing, Mr. Nixon said that Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast), at \$194.2 million, are \$11.7 million lower as compared to the capital spending forecast for the corresponding period. He noted that this variance is due to lower than anticipated expenditures in construction work; property acquisitions; and furniture, equipment and technology offset by an increase in grant activity. Mr. Nixon then reported that project expenditures (Actual vs. Prior Year Actual) have decreased by \$13.1 million as compared to the corresponding prior year. He advised that the year-over-year variance is attributable to decreased spending in property acquisition, project insurance, and grant activity, offset by

increased spending in construction related activity and for school furniture, equipment and technology.

In concluding, Mr. Nixon reported that, since program inception, 75.4% of the funds authorized for SDA Districts have been disbursed. Additionally, he said that 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expenses. He said that the estimated value of active school facilities projects is approximately \$2.2 billion.

School Review Committee

Approval of Awards – General Construction Services Task Order Contract; Revised Planning Charter and Design Consultant Services Advancement – Orange Public School District – Cleveland Street Elementary School – Addition and Renovation Project; Amendment No. 1 – Triad Fire Protection Engineering Corporation - Newark Public School District - Science Park High School

Mr. Walsh asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie said that the SDA School Review Committee met on July 18, 2016 at which time management presented items for advancement. He first discussed the General Construction Task Order Contract (GCTOC) awards recommended by management.

Mr. Luckie said that the Authority's GCTOC is due to expire on November 15, 2016. He reported that, to date, the Authority has used the current task order contract to issue 9 task orders valued at approximately \$4,900,000. He said that management recommends that the Board approve the execution of a new three year task order contract with 22 firms. Mr. Luckie advised the Members that two types of work will be performed by these firms: 1) work on emergent projects as designated by the Department of Education (DOE); and 2) work to be performed in situations considered an emergency under the public exigency exception to statutory public bidding requirements. He explained that the GCTOC enables the SDA to quickly initiate work

through a pool of contractors and the awarded firms are expected to perform all phases of general construction and to mobilize and begin construction within a maximum of fourteen calendar days. Mr. Luckie said that, similar to the current GCTOC, no individual task order can exceed \$3 million and no individual firm can receive more than \$5 million of work per region (Northern and Southern) during the three year term. He noted that the details of the task order contract and the names of the 22 firms are listed in the memorandum staff has provided.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Ms. Hassett and, seconded by Mr. Nixon, the General Construction Task Order Contract was approved with the Board's unanimous vote in favor of ***Resolution 6a.***

At the Chairman's request, Mr. Luckie next discussed the recommended revised planning charter and design consultant services advancement for the Orange Cleveland ES addition and renovation project (the Project). He reported that the Authority's 2012 Capital Plan identified the need for a project to address facility conditions deficiencies at the Orange Public School District's Cleveland Street ES. He explained that the Cleveland Street ES is a 41,400 square foot facility currently educating 306 students in Kindergarten through Grade 7. He informed the Members that, in addition to addressing facility conditions deficiencies, the Project will include renovations: 1) to address overcrowding at the elementary school grade level identified by the DOE; and 2) to accommodate a change in grade alignment to Pre-K through Grade 6, consistent with the District's approved Long Range Facilities Plan. Mr. Luckie explained that, in August 2015, the Board approved a planning charter that defined the Project scope as one to address overcrowding as well as facility conditions deficiencies. He said that the Board also approved award of a contract for design consultant services to LAN Associates (LAN) for the Project,

authorizing LAN to proceed with pre-design phase services. Mr. Luckie informed the Members that LAN focused on developing and analyzing options for delivery of the project scope to best address the identified facilities conditions deficiencies and educational program needs. He said that, in the memorandum, management has described the findings and recommendations of the pre-design phase and recommends Board approval to continue the engagement with LAN for design and construction administration services for a total lump sum fee of \$1,498,878, inclusive of \$305,000 in allowances.

Mr. Luckie said that management also recommends Board approval of a revised planning charter for the Project. He said that the revised planning charter details project advancement recommendations and includes negotiated costs for the remaining design consultant services and estimated project costs for the remainder of the Project. Mr. Luckie explained that, as revised, the planning charter represents an increase of \$1,004,071 from the previously approved planning charter due to increased estimated construction costs and design fees. He said that approval of the revised planning charter will authorize a transfer of funds from the planning reserve to the Project and the procurement of necessary professional and construction services for the Project.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Piaia, seconded by Mr. Luckie and with Mr. Walsh abstaining, the revised planning charter, transfer of funds and design consultant services advancement in connection with the Orange Cleveland Street ES addition and renovation project were approved with the Board's unanimous vote in favor of **Resolution 6b**.

At the Chairman's request, Mr. McKenna next discussed a proposed contract amendment for the Newark Science Park HS project. He informed the Board that the SDA delivered the high school to the Newark Public School District in 2006. He reported that the school has a

TCO but never received a CO because of smoke control system problems. He said that an initial redesign did not fully address the needed remedial activity and staff has engaged a new design consultant to provide an appropriate resolution. He added that SDA then will engage a contractor to perform the needed construction work. He explained that while the remedial work was being redesigned and then performed, Triad Fire Protection Engineering Corporation (Triad) was engaged to perform the necessary third-party Special Inspection and Testing Services for the work. He said the original Triad contract value was depleted through Triad's work evaluating the first redesign. He noted that staff now needs additional services from Triad at a NTE cost of \$48,700, for a total revised contract value of \$68,600. Mr. McKenna said that Triad will review the new design documents and then perform additional inspection and testing services during construction. He explained that the contract amendment requires Board review because it exceeds 10% of the contract value and that funding for this is available in the project charter budget. He said that staff requests the Board's approval so that the needed services from Triad can continue on pace with the redesign completion and then the construction work. He added that the redesign review by Triad will initiate next month and the construction activity is anticipated to be performed during the summer of 2017 while the school is unoccupied. Ms. Misted provided additional information regarding the project and the basis for the proposed contract amendment.

A formal resolution was not presented to the Board due to the late submission of this matter for consideration. Ms. Kelly was directed to prepare Resolution 6c. to memorialize the Board's action as fully outlined and explained by management. Upon motion duly made by Mr. Walsh and seconded by Ms. Hassett, the contract amendment in the amount of \$48,700 for Triad

Fire Protection Engineering Corporation was approved with the Board's unanimous vote in favor of *Resolution 6c*.

Public Comments

The Chairman then opened the Public Comments portion of the Board Meeting. He asked Mr. Frank Faras, a resident of the City of Trenton, to address the Board. Mr. Faras said that he lives across the street from the TCHS site. He reminded the Members that he had appeared before the Board the previous month to express concern regarding standing water on the site which, he advised, is a breeding ground for mosquitos. He said that the area surrounding TCHS has a significant Mexican, South American and Central American population whose members receive visitors from their original countries. He expressed his concern for the potential spreading of the zika virus. He expressed appreciation for the Authority's filling of the largest pool of water on the property but said that many smaller pools of water remain.

In continuing, Mr. Faras advised the Board that trucks arrive at the site very early in the morning. Mr. McKenna said that he had checked into this to be sure that these arrivals are consistent with the allowable timeframes. Mr. Faras then described the compaction process that occurs on site and the noise and vibrations associated with that process. He said that this activity is affecting his house which has been experiencing falling plaster. He explained that the surrounding homes are older homes. He described certain alternative compaction approaches that could be considered, suggesting that SDA consult with the State Department of Transportation and inquire as to how they handle such activity in connection with historically significant areas. Mr. McKenna noted that the TCHS area has not received a historic area designation.

Mr. Faras then returned to the topic of the stagnant water and mosquito issues and provided additional details.

Next, the Chairman asked Mr. Jerell Blakeley to address the Board. Mr. Blakeley introduced himself as the new Campaign Organizer for the Healthy Schools Now Campaign. He congratulated the SDA on its work in connection with the TCHS project. He advised the Members that he had graduated from TCHS 13 years ago at which time, he believed, the school was in such disrepair that it should have been condemned. He said that he recognizes that the SDA has a difficult job to do and that there will always be more to do. He thanked Mr. McKenna for his responsiveness in the process. Mr. Blakeley said that he looks forward to partnering with the SDA to achieve future success. In conclusion, Mr. Blakeley said that his goal is to reach a time when one will not be able to tell the affluence of a community in New Jersey by its public schools. Mr. Walsh thanked Mr. Blakeley for his comments.

Ms. Kelly announced that the Board would be adjourning into Executive Session to discuss an item pertaining to the Vineland High School South project. She said that the Board's vote on this matter would occur upon return to Open Session.

Thereafter, upon motion by the Chairman and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, the Board returned to Open Session.

A formal resolution had not been presented to the Board due to the late submission of this matter for consideration. Ms. Kelly was directed to prepare Resolution 6d. to memorialize the Board's action as fully outlined and explained by management in Executive Session. Upon motion duly made by Mr. Luckie and seconded by Mr. Piaia, the approval of change orders No.

2 and 3, the contract amendment and project charter revision for the Vineland HS South project were approved with the Board's unanimous vote in favor of *Resolution 6d*.

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its August 3, 2016 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the August 3, 2016 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on August 4, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's August 3, 2016 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: September 7, 2016

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

REPORT AND RECOMMENDATIONS OF THE AUDIT REPORT - (CHAIRMAN'S REPORT)

APPROVAL OF AWARD - NETWORK, HARDWARE & SOFTWARE SERVICES CONTRACT



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Anthony T. Gilfillan
Director, Information Systems

DATE: September 7, 2016

SUBJECT: Approval of Award
Contract No. GP-0236-R02
Network, Hardware and Software Support Services

INTRODUCTION

The NJSDA previously procured Network, Hardware and Software Support Services in 2006, 2008 and 2013. The current three-year term contract was set to expire on April 12, 2016, however with the Members' approval the contract has been extended on a month-to-month basis until completion of a new competitive procurement process, which is the subject of this memorandum. Accordingly, the Members of the Authority are now requested to approve the award of a contract to Vinci Systems, Inc. to successfully perform the required Network, Hardware and Software Support Services. The term of agreement for this contract is three (3) years with an option by the NJSDA to extend the agreement for one (1) additional year. The contract will have a not-to-exceed amount of \$1,000,000.

BACKGROUND

In order to ensure that critical systems do not experience failures that lead to excessive network outages or extended system outages, the NJSDA requires the services of a firm to be on call to provide critical network, hardware and software maintenance services, including on-site technical support and consulting services. The firm will assist the NJSDA Information Systems Department with diagnosing computer and network related problems, isolating reported problems, and implementing repairs. The firm will also act in a consultative capacity for software or system changes and will be expected to provide computer components on an as-needed basis.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a two-step process for this procurement. The first step was the issuance of a Request for Proposals ("RFP") and the evaluation of all responsive submissions in order to shortlist the three (3) highest-ranked firms. The second step was to interview the shortlisted firms.

The RFP was advertised beginning on June 28, 2016 on the NJSDA website, NJ State website and in selected newspapers for interested firms to participate in the bidding process.

A Selection Committee consisting of four (4) NJSDA staff members was established.

Contract No. GP-0236-R02
 Network, Hardware and Software Support Services
 September 7, 2016
 Page 2

Firms interested in submitting a proposal were required to send an e-mail giving Notice of Intent to Participate ("NOI") by July 15, 2016. NOIs were received from six (6) firms. On July 20, 2016, NJSDA issued an addendum which provided answers to questions posed by potential bidders. Responsive proposals were received from two (2) firms by July 29, 2016. Evaluations were based upon the information provided by the firms in response to the RFP for this procurement. The committee members evaluated the Technical Proposals separately based on the following criteria:

- Firm Experience (Case Studies);
- Team Structure;
- Key Team Member Experience and Qualifications;
- Approach to Providing the Scope of Services; and
- Approach to Service Level Agreement Performance.

Each Selection Committee member evaluated each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as indicated in Table 1 below:

TABLE 1

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Firm Experience (Case Studies)	3.0	30
Team Structure	1.0	10
Key Team Member Experience and Qualifications	2.0	20
Approach to Providing the Scope of Services	3.0	30
Approach to Service Level Agreement Performance	1.0	10
Total Possible Points		100

For each firm's Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Technical Proposal. Each firm could receive a maximum of 100 points per evaluator, or 400 points total. The scores of the Selection Committee members were aggregated to obtain a Technical Proposal Score for each firm. The responsive firms, their scores and ranks are listed in Table 2 below:

TABLE 2

Firm	Technical Proposal Score	Technical Rank
Vinci Systems, Inc.	247	1
International Digital Systems	192	2

Contract No. GP-0236-R02
 Network, Hardware and Software Support Services
 September 7, 2016
 Page 3

The RFP stipulated that a shortlist of the three (3) highest-ranked firms would be determined based on the Technical Proposal Scores. Since responsive proposals were received from two (2) firms, the two (2) responsive firms were shortlisted. The shortlisted firms participated in interviews with the Selection Committee on August 16, 2016. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. Each firm could receive a maximum of 100 points per evaluator, or 400 points total. The scores of the Selection Committee members were aggregated to obtain an Interview Score for each firm. The shortlisted firms, their scores and ranks are listed in Table 3 below:

TABLE 3

Firm	Interview Score	Interview Rank
Vinci Systems, Inc.	235	1
International Digital Systems	140	2

The Technical Proposal Score and the Interview Score assigned to each firm were added together to obtain the firm's Final Combined Score. The shortlisted firms, their scores and ranks are listed in Table 4 below.

TABLE 4

Firm	Final Combined Score	Final Rank
Vinci Systems, Inc.	482	1
International Digital Systems	332	2

The highest ranked firm was Vinci Systems, Inc.

Fee Proposals for all shortlisted firms, which had been kept separate and sealed, were then opened on August 17, 2016. The fee schedule required that firms provide annual fees for specified support services and loaded hourly labor rates for identified job titles. Using the Fee Proposals as a guideline, NJSDA staff negotiated reductions to the annual fees and loaded hourly labor rates proposed by the highest-ranked firm. The negotiated annual fees and loaded hourly labor rates are set forth in Exhibit A to this memorandum.

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the highest-ranked firm, Vinci Systems, Inc., to provide Network, Hardware and Software Support Services. Compensation shall be limited to the negotiated annual fees and loaded hourly labor rates set forth in Exhibit A to this memorandum and shall not exceed \$1,000,000 over the term of the engagement. The term of the engagement will be three (3) years or until all obligations of the consultant to deliver services pursuant to the Agreement have been performed to the satisfaction of the NJSDA, whichever occurs later. The term may be extended for one (1) additional year at the sole discretion of the NJSDA, subject to Operating Authority approval.

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

Contract No. GP-0236-R02
Network, Hardware and Software Support Services
September 7, 2016
Page 4

/s/ Sean Murphy
Sean Murphy, Director, Procurement

/s/ Anthony T. Gilfillan
Anthony T. Gilfillan, Director, Information Systems

EXHIBIT A

NETWORK, HARDWARE AND SOFTWARE SUPPORT SERVICES

Price Per Unit Support Services (annual fee)	Year 1		Year 2		Year 3		Year 4	
	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL 24 - 7 Sunday through Saturday 12:00 am to 11:59 pm	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL 24 - 7 Sunday through Saturday 12:00 am to 11:59 pm	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL 24 - 7 Sunday through Saturday 12:00 am to 11:59 pm	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL 24 - 7 Sunday through Saturday 12:00 am to 11:59 pm
Server Hardware Maintenance		\$530		\$530		\$530		\$530
Server Software Support		\$400		\$400		\$400		\$400
Network Support (Switches, Routers, VoIP and Firewalls)		\$550		\$550		\$550		\$550
UPS Support		\$2,900*		\$2,900		\$2,900		\$2,900
Tape Library Maintenance		\$750		\$750		\$750		\$750
Desktop/Workstation Hardware Maintenance	\$115		\$115		\$115		\$115	
Laptop Hardware Maintenance	\$145		\$145		\$145		\$145	
Display/Monitor Hardware Maintenance (all equipment above)	\$40		\$40		\$40		\$40	
Printer Hardware Maintenance	\$200		\$200		\$200		\$200	
Plotter Maintenance	\$475		\$475		\$475		\$475	

* Total cost for UPS Support in Year 1 will include \$2,900 per UPS plus an additional \$2,500 for the manufacturer to recertify all SDA UPS hardware.

Loaded Hourly Labor Rates	Year 1		Year 2		Year 3		Year 4	
	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL Overtime Rate Monday to Friday 5:01 PM to 8:59 AM Saturday & Sunday 12:00 am to 11:59 pm	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL Overtime Rate Monday to Friday 5:01 PM to 8:59 AM Saturday & Sunday 12:00 am to 11:59 pm	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL Overtime Rate Monday to Friday 5:01 PM to 8:59 AM Saturday & Sunday 12:00 am to 11:59 pm	SERVICE LEVEL 9 - 5 Monday through Friday 9:00 am to 5:00 pm	SERVICE LEVEL Overtime Rate Monday to Friday 5:01 PM to 8:59 AM Saturday & Sunday 12:00 am to 11:59 pm
Help Desk Analyst	\$50 - \$90	1.5x Standard Rate						
Field Technician	\$75 - \$115	1.5x Standard Rate						
Desktop Deployment Technician	\$75 - \$115	1.5x Standard Rate						
Systems/Network Administrator	\$100 - \$150	1.5x Standard Rate						
IT Infrastructure Consultant	\$175 - \$225	1.5x Standard Rate						
IT Project Management	\$125 - \$175	1.5x Standard Rate						
IT Application Consultant	\$175 - \$225	1.5x Standard Rate						
IT DBA Services	\$200 - \$275	1.5x Standard Rate						

Resolution—5a.

Approval of Award
Package No. GP-0236-R02
Network, Hardware and Software Support Services Contract

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve the award of contracts for certain professional goods and services; and

WHEREAS, in order to avoid critical systems failures that lead to excessive network or extended system outages, the SDA has retained the services of a firm to provide critical network, hardware and software maintenance services, including on-site technical support and consulting services; and

WHEREAS, such services were competitively procured by SDA for such purposes in 2006, 2008 and 2013; and

WHEREAS, it has become necessary to again award a contract for Network, Hardware and Software Support Services (the Services) with the result that a competitive procurement process to obtain the same was commenced by SDA on June 28, 2016; and

WHEREAS, following a two-step competitive procurement process, management recommends the award of a contract for the Services to Vinci Systems, Inc., upon terms set forth in detail in the memorandum and Exhibit A thereto presented to the Board on this date and incorporated herein; and

WHEREAS, the details of the competitive procurement process followed by management to obtain the Services are fully described in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority authorize and approve the award of a contract to the highest-ranked firm, Vinci Systems, Inc., to provide the Authority with Network, Hardware and Software Services consistent with the provisions of the memorandum and Exhibit A thereto presented to the Board on this date and incorporated herein.

BE IT FURTHER RESOLVED, that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Approval of Award, Package No. GP-0236-R02, Network,
Hardware and Software Support Services, dated September 7, 2016
Dated: September 7, 2016

REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

**PRELIMINARY PROJECT CHARTER - PLAINFIELD PUBLIC SCHOOL DISTRICT - NEW
WOODLAND ELEMENTARY SCHOOL**



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

6

TO: Members of the Authority

FROM: Ritchard J. Sherman
Managing Director of Design

Gregory Voronov
Managing Director, Program Operations

DATE: September 7, 2016

SUBJECT: Preliminary Project Charter

RE: Plainfield Public School District - Woodland and Cook Elementary Schools

INTRODUCTION

At the January 2, 2014 NJSDA Board Meeting, the Members approved the Authority's Amendment to the Capital Plan Portfolio. That Amendment identified the Plainfield Woodland Elementary School and/or Cook Elementary School projects for validation and advancement into Pre-Development. We are writing to advise the Members of the results of that validation performed by SDA staff and to provide detail of recommended action for advancement of an alternative project, construction of a new elementary school to replace the Woodland and Cook Elementary Schools, which will serve to address the District's educational needs.

We are also writing to recommend approval by the Members of the attached Preliminary Project Charter, created by Program Operations staff, which details project advancement recommendations including estimated project costs for project completion. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Preliminary Project Charters require approval by the Members of the Authority.

BACKGROUND

Based upon the DOE's 2013 Educational Facilities Needs Assessment (EFNA), which identified Facilities Efficiency Standard (FES) Compliance needs in the Plainfield Public School District, the NJSDA's Capital Plan Amendment identified the Plainfield Woodland Elementary School and/or Cook Elementary School projects for validation and advancement. The DOE's EFNA identified FES Compliance needs in grades K to 5 based upon localized overcrowding in District facilities, facilities with classrooms that do not meet FES requirements and facilities providing less square feet per student than prescribed by the FES. Identification of the Woodland and/or Cook ES projects as the solution to FES Compliance needs was based upon preliminary discussion between the District and SDA staff to prioritize and identify potential projects to address the identified needs.

WORKING GROUP ACTIVITIES

Following approval of the SDA's Capital Plan Amendment, SDA staff commenced review and validation activities which included a review of the District's Long Range Facilities Plan (LRFP) and identification of existing and proposed school facilities included in that plan.

A Working Group comprised of District, DOE and SDA staff was convened to examine and validate current District needs and discuss the proposed elementary school project(s). That validation process began with an assessment of current and projected District enrollments and existing District educational capacity. This evaluation confirmed District-wide FES Compliance needs and localized overcrowding in several schools serving grade levels K to 5.

Members of the Authority
Preliminary Project Charter
Plainfield Public School District New Woodland Elementary School
September 7, 2016
Page 2 of 4

Working Group discussions initially focused on renovations and additions at both the Cook and Woodland Elementary Schools. The District's 2015 LRFP calls for selected demolition, renovation and an addition at Cook Elementary School and renovation and an addition at Woodland Elementary School. Both facilities lack large group spaces, specialized instructional spaces (Computer Lab, Art/Project Lab, Music Room) and appropriately sized general classrooms. Working Group analysis concluded that remedying FES Compliance deficiencies would in fact require projects at both facilities, inclusive of addition and renovation work.

Evaluation of the schedule and logistics of undertaking two addition and renovation projects identified potential complexities of phasing the projects, as well as the need for temporary space to house the student population during construction of each project. The evaluation revealed the need to sequence the two projects, serving to extend the overall project delivery timeframe, as well as increase costs for both construction and for the lease of temporary facilities during the construction phase of each project.

Through additional Working Group discussions, an alternative project scope for the construction of one new 756 student elementary school on the site of the existing Woodland ES to replace the existing Woodland and Cook schools was identified for consideration. The Woodland ES is situated on an approximately 13 acre site that it shares with the District's Maxson Middle School. Based upon test fits performed, it has been determined that a proposed new elementary school can be constructed on the site and allow for the existing Woodland ES and Maxson MS to remain in operation during the construction phase eliminating the need for temporary space and associated costs. This solution calls for demolition of the existing Woodland ES upon completion of the new school, with outdoor physical education and play space provided on that portion of the site after completion of demolition. Discussions with the District have confirmed that upon completion of the new school, the Cook ES will be repurposed for continued District use without the need for additional capital investment by the SDA.

OPTIONS EVALUATION

NJSDA staff undertook an evaluation of the options identified for consideration by the Working group including a cost benefit analysis of the potential options and a review of the related schedule considerations, also considering any cost impact dictated by such schedule and logistical considerations.

Based upon this evaluation it was determined that:

- The capital investment required to provide a new elementary school is less than that required to provide additions to and renovations of the two existing elementary schools.
- A new elementary school will provide a modern educational environment better suited to delivering the District's educational programs.
- The unforeseen conditions and uncertainty inherent to renovation projects will not be encountered.
- The existing educational adequacy limitations extant in the Woodland ES built in 1959 and Cook ES built in 1939 will be eliminated.
- The new elementary school facility can be delivered approximately one year earlier than the two addition/renovation projects could be completed.

Given the above, and after discussion with the District and DOE, we are recommending advancement of a new approximately 121,000 SF replacement school to educate 756 students in grades K to 5. The Working Group has confirmed that advancement of the new school project would significantly address FES compliance needs, localized overcrowding and educational needs for District students in grades K to 5.

During construction there will be a temporary displacement of a portion of the outdoor space of the Woodland/Maxson site, which will be replaced following demolition of the Woodland ES.

Members of the Authority
Preliminary Project Charter
Plainfield Public School District New Woodland Elementary School
September 7, 2016
Page 3 of 4

CURRENT ADVANCEMENT STATUS

In September 2014, SDA staff undertook a preliminary environmental review of the proposed Woodland Elementary School site which included review of environmental documents pertaining to the site to identify potential data gaps and identify a preliminary scope of work for closure of any information gaps exposed. This review identified appropriate additional environmental assessment and due diligence tasks to be performed through assignment to an engaged Site Consultant (SC) under an existing SDA term contract. In May 2016, the SDA environmental review was re-focused on the now-recommended new construction project and site location, with the environmental desktop review updated. This review identified scope appropriate for additional investigation through assignment to an engaged Site Environmental Consultant (SEC).

Upon approval of the Preliminary Project Charter, an SEC will be engaged through a task order assignment to complete site investigation activities necessary to support project advancement concurrently with other recommended design activities necessary to support the development of bridging documents.

RECOMMENDED PROJECT SCOPE

SDA staff has developed a proposed project scope based on application of standard programmatic models and utilization of Kit of Parts components. Based on that analysis, the following project is being recommended for advancement to address District overcrowding and FES Compliance needs.

The recommended project scope calls for the construction of a two story, approximately 121,000 SF new school facility on the District-owned Woodland ES site and demolition of the existing Woodland ES upon completion of the new school. The replacement facility will provide capacity to educate approximately 756 students in grades K-5. Additionally, the students attending the Cook ES will be relocated to the New Woodland ES upon its completion.

PROJECT DELIVERY RECOMMENDATIONS

Alternatives for project delivery, including both Design-Build and Design-Bid-Build have been considered and analyzed by staff. Considerations in this regard have included the size, type, and complexity of the project as well as cost and schedule considerations and availability of SDA resources to support project advancement.

The capacity and grade alignment of the proposed New Woodland Elementary School align with standard SDA programmatic models and test fits of the existing Woodland site have determined that Kit of Parts components may be utilized in the design of the project which will be all new construction. Advancement of this project was anticipated as part of Design Studio 2016 workload and staffing projections and sufficient resources exist to support its advancement through in-house design.

Therefore, it is recommended that this project be advanced utilizing in-house design staff and that bridging documents be prepared to support a Design-Build delivery process. The project budget which has been developed is reflective of the recommendation for Design-Build project delivery.

Members of the Authority
Preliminary Project Charter
Plainfield Public School District New Woodland Elementary School
September 7, 2016
Page 4 of 4

PROJECT BUDGET

By providing the New Woodland Elementary School project, the District's capacity and FES Compliance needs in grades K to 5 will be significantly addressed. The estimated cost of \$56.9 million for the project reflected in the Preliminary Project Charter is inclusive of all estimated future costs necessary for advancement of the current project scope. The estimated costs are based upon the application of planning estimates to the current anticipated project scope.

RECOMMENDATION

The Members are requested to approve the Project Charter for the Plainfield New Woodland Elementary School project. In so doing, the Board is providing the Authority with approval to:

1. Proceed with in-house design activities.
2. Procure necessary professional and construction services in relationship to this project.

The Operating Authority will govern the award of all professional services and construction contracts and the Board's notification of the use of contingency monies.

Recommended by:

/s/ Ritchard Sherman

Ritchard J. Sherman, Managing Director, Design

/s/ Gregory Voronov

Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations & Strategic Planning
Reviewed and Recommended by: Paul Hamilton, Senior Program Officer, Program Operations
Prepared by: Roman Horoszewski, Program Officer, Program Operations

New Jersey Schools Development Authority Project Charter - Summary

Charter Date

09/07/16

**Supersedes
Charter Dated**

N/A

Region: Northern
District: Plainfield
Project Name: New Woodland Elementary School
School Type: Elementary School
DOE # / Project #: TBD
Project Type (New/Add/Reno): New
Project Location: Central Street Plainfield, NJ
Number of Students: 756

Land Acquisition Required? Yes No
Temporary Space Required? Yes No

Funding Source

2012 Capital Plan

Funding Allocated

\$56,870,000

Project Budget: \$ 56,870,000
Anticipated Substantial Completion Date: TBD
Anticipated School Occupancy Date: TBD

District Local Share

\$0.00

Project Team Leader: TBD / Ritchard Sherman
Project Initiation Date: Sep-16
SDA Board - Project Charter Approval Date: 09/07/16

Charter Version and Date		Project Summary
<input type="checkbox"/> Planning		New Elementary School facility on District owned site to educate 756 students in grades K-5. Project scope calls for demolition of the existing Woodland ES upon completion of the new school, with outdoor physical education and play space provided on that portion of the site.
<input checked="" type="checkbox"/> Preliminary	09/07/16	
<input type="checkbox"/> Final		
Revision # and Date		Purpose for Advancement of Current/Revised Project Charter
<input type="checkbox"/> One		Project advancement, including in-house design and procurement of necessary professional and construction services for the project.
<input type="checkbox"/> Two		
<input type="checkbox"/> Three		District Project Goals
<input type="checkbox"/> Four		A new school to address district educational needs for grades K - 5 which will serve to mitigate district wide FES Compliance and localized overcrowding at the elementary school grade levels. The school will serve to replace the existing Woodland and Cook Elementary Schools.
<input type="checkbox"/> Five		
<input type="checkbox"/> Six		

Recommendation

Program Director - Program Operations Date TBD	Managing Directors - Capital Planning / Design Date Gregory Voronov / Ritchard Sherman
Vice President - Construction Operations Date Raymond Arcario	EVP- Prog. Ops. and Strategic Planning Date Andrew Yosha

Approval

Chief Executive Officer
 Charles McKenna

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

Charter Date
09/07/16

District / Project Name:	Plainfield / New Woodland Elementary School
DOE # / Project #:	TBD

Project Milestones	Date
School Occupancy Date	TBD

DELIVERY METHOD	Design/Build
------------------------	---------------------

<u>Real Estate Services</u>	Start	Est.	Act.	Finish	Est.	Act.
Feasibility	05/01/16		x	07/21/16		x
Site Investigations	10/01/16	x		01/01/17	x	
Site Acquisition	N/A			N/A		
Relocation	N/A			N/A		
Existing School Demolition & Site Work	TBD			TBD		
Early Site Package	N/A			N/A		
Deed Restriction Required?	TBD	Date				
District Notified?			<input type="checkbox"/>			<input type="checkbox"/>
Classification Exception Area?	TBD					
District Notified?			<input type="checkbox"/>			<input type="checkbox"/>

Special Considerations

<u>Design:</u>	Date	Est.	Act.		Est.	Act.
Design Start (NTP)	09/07/16	x				
Design Restart (if applicable)	NA					
	Start	Est.	Act.	Finish	Est.	Act.
Program Concept Phase	09/07/16	x		TBD	x	
Schematic Design	TBD			TBD	x	
Bridging Documents	TBD	x		TBD	x	
Design-Build Bid/Award	TBD	x		TBD	x	
Design-Build NTP	TBD	x		TBD	x	
Final Design	TBD	x		TBD	x	

Special Considerations

<u>Construction:</u>	Date	Est.	Act.
Construction Start (NTP)	TBD	x	
Substantial Completion (TCO)	TBD	x	
School Occupancy Date	TBD	x	
Title Transfer	TBD	x	
Final Completion (C of O)	TBD	x	
Post Occupancy Walk Through	TBD	x	
Project Close-Out	TBD	x	

Special Considerations

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		09/07/16
District / Project Name: Plainfield / New Woodland Elementary School		
DOE # / Project #: TBD		
2012 Capital Plan Funding Allocation	\$	56,870,000
Special Considerations:		
The project budget represented below is based upon the application of planning estimates to the current anticipated project scope.		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New	121,000	1.55
Addition	0	
Renovation	0	
Total Gross Building Area (GSF):	121,000	
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$285.00	
Renovation Cost/GSF		
Design-Builder Costs		
Design	\$1,900,000	
Building Costs	\$33,000,000	
Site Development Costs	\$3,000,000	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 19 months at 5 % per year	\$2,900,000	
Design Contingency	\$3,700,000	
Construction Contingency	\$2,000,000	
Total Construction Costs	\$46,500,000	
Pre-Development Costs:		
Consultant Services	\$990,000	
Woodland School Demolition & Site Work	\$1,200,000	
Land Acquisition	\$0	
Relocation	\$0	
Property Maintenance/Carry Costs	\$0	
Total Pre-Development Costs	\$2,190,000	
Other Costs:		
Design	%	
In-House Design	\$760,000	
Project Management (SDA Staff)	\$1,100,000	
PMF/CM	\$1,600,000	
FF&E	\$1,900,000	
Technology	\$2,000,000	
Commissioning	(Included in DB Scope)	
Temporary Space	\$0	
Other Costs	\$820,000	
Total Other Costs	\$8,180,000	
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources	\$0	
Total Project Budget	\$56,870,000	
Funding from Prior Allocation	\$0	
Funding from 2012 Capital Plan	\$56,870,000	

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

09/07/16

District / Project Name: Plainfield / New Woodland Elementary School
DOE # / Project #: TBD

Project Budget:

		Capital Plan Estimate	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:			1.55	N/A
Gross Building Area (GSF):	New	N/A	121,000	N/A
	Addition		0	N/A
	Renovation		0	N/A
Total Gross Area (GSF):		N/A	121,000	N/A
Design-Builder Costs				
Design		N/A	\$1,900,000	N/A
Building Costs		N/A	\$33,000,000	N/A
Site Development Costs		N/A	\$3,000,000	N/A
Demolition		N/A	\$0	N/A
E-Rate (If separately bid)		N/A	\$0	N/A
Cost Escalation		N/A	\$2,900,000	N/A
Design Contingency		N/A	\$3,700,000	N/A
Construction Contingency		N/A	\$2,000,000	N/A
Total Construction Costs		N/A	\$46,500,000	N/A
Pre-Development Costs:				
Consultant Services		N/A	\$990,000	N/A
Woodland School Demolition & Site Work		N/A	\$1,200,000	N/A
Land Acquisition		N/A	\$0	N/A
Relocation		N/A	\$0	N/A
Property Maintenance/Carry Costs		N/A	\$0	N/A
Total Pre-Development Costs		N/A	\$2,190,000	N/A
Other Costs:				
Design				
In-House Design		N/A	\$760,000	N/A
Project Management (SDA Staff)		N/A	\$1,100,000	N/A
PMF/CM		N/A	\$1,600,000	N/A
FF&E		N/A	\$1,900,000	N/A
Technology		N/A	\$2,000,000	N/A
Commissioning		N/A	(Included in DB Scope)	N/A
Temporary Space		N/A	\$0	N/A
Other Costs		N/A	\$820,000	N/A
Total Other Costs		N/A	\$8,180,000	N/A
Other Funding Sources				
Rebates & Refunds		N/A	\$0	N/A
District Local Share Funds		N/A	\$0	N/A
Total Other Funding Sources		N/A	\$0	N/A
Total Project Budget		N/A	\$56,870,000	N/A
Funding from Prior Allocation		N/A	\$0	N/A
Funding from 2012 Capital Plan		N/A	\$56,870,000	N/A

Budget Variance Analysis:

Schedule Variance Analysis:

Resolution—6a.

Preliminary Project Charter
Plainfield Public School District – New Woodland Elementary School

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve Preliminary Project Charters; and

WHEREAS, the New Jersey Department of Education's (DOE) 2013 Educational Facilities Needs Assessment (EFNA) identified Facilities Efficiency Standard (FES) compliance needs in the Plainfield Public School District (District); and

WHEREAS, specifically identified were localized overcrowding in the District's Kindergarten to 5 grade levels, facilities with classrooms that do not meet FES requirements and facilities providing less square feet per student than prescribed by the FES; and

WHEREAS, addition/renovation projects at the District's Woodland and/or Cook Elementary Schools were initially proposed as the solution to meet these FES Compliance needs based upon preliminary discussions between the District and SDA staff to prioritize and identify potential projects to address the identified needs; and

WHEREAS, at the January 2, 2014 SDA Board Meeting, the Members approved the Authority's Amendment to the Capital Plan Portfolio which identified the Plainfield Woodland Elementary School and/or Cook Elementary School projects (the Projects) for validation and advancement into Pre-Development; and

WHEREAS, upon inclusion of the Projects in the Capital Plan, SDA staff commenced review and validation activities which included a review of the District's Long Range Facilities Plan (LRFP) and identification of existing and proposed school facilities included in that plan; and

WHEREAS, a Working Group comprised of District, DOE and SDA staff was convened to examine and validate current District needs and discuss the proposed elementary school project(s), beginning with an assessment of current and projected District enrollments and existing District educational capacity; and

WHEREAS, this evaluation confirmed District-wide FES Compliance needs and localized overcrowding in several schools serving grade levels Kindergarten to 5; and

WHEREAS, evaluation of the schedule and logistics of undertaking two addition and renovation projects identified potential complexities of phasing the projects, as well as the need for temporary space to house the student population during construction of each project; and

WHEREAS, following an evaluation of the options to address the District's needs and after discussion with the District and DOE, SDA management recommends advancement of a new approximately 121,000 SF replacement school to educate 756 students in grades Kindergarten to 5; and

WHEREAS, the Working Group has confirmed that advancement of the new school project as opposed to two addition/renovation projects would significantly address the District's needs while avoiding the additional cost associated with undertaking the two projects; provide a modern educational environment better suited to delivering the District's educational programs; eliminate the unforeseen conditions and uncertainty inherent in renovation projects along with the existing educational adequacy limitations extant in the existing older facilities; and allow for project delivery approximately one year earlier than the two addition/renovation projects could be completed; and

WHEREAS, the relevant background, working group activities, specifics of the validation process, options evaluation process, current advancement status, recommended project scope, project delivery recommendations and project budget are set forth in detail in the memorandum presented to the Board on this date and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby approve the Preliminary Project Charter for the Plainfield Public School District's New Woodland Elementary School project and, in so doing, authorize SDA management and staff to proceed with in-house design activities and procure necessary professional and construction services in furtherance of the project.

BE IT FURTHER RESOLVED, that the SDA Operating Authority will govern the award of all professional services and construction contracts and the notification to the Board of the use of contingency monies.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Preliminary Project Charter, Plainfield Public School District – New Woodland Elementary School, dated September 7, 2016

Dated: September 7, 2016

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: September 7, 2016

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 8/16/16

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$23.3	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Elizabeth	Academic HS	9-12	1,091	\$64.1	Existing Design	Phase 2 Award approved Nov. 2012 Board (Patock Construction)	12/8/11 7/11/12
Jersey City	ES 3 (Patricia M. Noonan)	PK-5	778	\$54.0	Kit of Parts/ Design-Build	Award for D-B approved May 2013 Board (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	\$48.2	Existing Design	Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	\$40.0	Existing Design	Construction Contract Approved Apr. 2012 Board (Terminal Construction).	12/20/11
New Brunswick	Redshaw ES	PK-5	906	\$51.2	Kit of Parts/ Design-Build	Award for D-B approved at Sep. 2012 Board (Hall Construction).	5/29/12
Newark	Oliver St. ES	PK-8	848	\$73.6	Kit of Parts/ Design-Build	Award for D-B approved Mar. 2013 Board. (Epic Management)	6/27/12 11/29/12
Paterson	Marshall St. ES	K-8	650	\$55.2	Existing Design	Construction Contract approved at May 2013 Board (Bock).	6/13/12 2/12/13
Paterson	PS 16	PK-8	705	\$62.4	Kit of Parts/ Design-Build	Award for D-B approved at Dec. 2013 Board (Hall Construction).	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	\$20.4	Design-Bid-Build	Construction Contract approved at Apr. 2016 Board (Paul Otto).	2/27/12 12/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



2011 & 2012 Portfolio Projects Activities Summary

as of 8/16/16

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	\$63.9	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2014 Board (Terminal Construction).	3/4/14
Keansburg	Caruso ES	K-4	736	\$50.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2013 Board (Hall Construction).	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	\$17.5	Design-Bid-Build	Award for Design services approved Feb. 2016 Board.	TBD
New Brunswick	Robeson ES	PK-5	823	\$47.1	Kit of Parts/ Design-Build	Award for D-B approved Sep. 2015 Board (Hall Construction).	4/22/15
Newark	Elliot Street ES	PK-8	848	\$46.7	Kit of Parts/ Design-Build	Award for D-B approved Apr. 2013 Board (Hall Construction).	12/27/12
Newark	South Street ES	PK-8	597	\$69.9	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2015 Board (Bock).	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,741	\$209.5	Kit of Parts/ Design-Build	Project now sequenced with the advancement of the Leonard Place Project.	TBD
Phillipsburg	High School	9-12	1,846	\$127.5	Existing Design	Construction Contract Approved Apr. 2013 Board (Epic Management).	9/27/12
West New York	Memorial HS	9-12	1,859	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant.	n/a

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



2011 & 2012 Portfolio Projects Activities Summary

as of 8/16/16

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
East Orange	George Washington Carver ES	PK-5	463	\$42.0	Kit of Parts/ Design-Build	Preliminary Charter & Memo approved May 2015 Board. ESP Award approved Jul. 2016 Board.	4/26/16 2 QTR 17
Elizabeth	New ES @ Halloran PS #22 ES Site	ES	860	\$55.3	Kit of Parts/ Design-Build	Award for D-B approved at Nov. 2014 Board (Torcon).	6/9/14
Garfield	James Madison ES	K-5	275	\$29.7	Existing Design	Award for GC approved Oct. 2015 Board (Brockwell & Carrington).	2/19/14 6/30/15
Harrison	New ES	PK-1	392	\$33.5	Kit of Parts/ Design-Build	DB Advertisement 7/13/16. Proposals due 9/27/16.	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	\$35.4	Kit of Parts/ Design-Build	Revised Preliminary Charter and ESP ROA approved Mar. 2016 Board.	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	\$110.0	Design-Build	Revised Preliminary Charter approved Jan. 2015 Board.	3 QTR 16
Passaic	New ES @ Leonard Place	K-5	628	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board (Dobco, Inc.).	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	TBD
Pemberton	Denbo ES	PK-5	846	\$62.0	Design-Build	Preliminary Charter approved Jul. 2016 Board.	TBD
Perth Amboy	High School	9-12	TBD	TBD	Design-Build	Preliminary Charter approved Jun. 2016 Board.	TBD
	Seaman Avenue ES	K-5	700	\$56.8	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board (Epic Management).	2/3/16
Plainfield	Woodland/Cook ES	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Vineland	New MS	6-8	620	\$49.8	Kit of Parts/ Design-Build	Award for D-B approved at Jan. 2016 Board (Bock).	9/24/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 8/16/16

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
Camden	High School	9-12	1,244	TBD	TBD	ROA for Pre-Design Services approved Aug. 2015 Board.	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	300	\$23.3	TBD	ROA for Pre-Design Services approved Aug. 2015 Board.	TBD
Orange	High School	9-12	1,048	TBD	TBD	ROA for Pre-Design Services approved Apr. 2015 Board.	TBD
Trenton	Central HS	9-12	1,850	\$138.8	Design-Build	Award for D-B approved at Mar. 2016 Board (Terminal Construction).	12/19/14 9/29/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 8/1/2016

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Bridgeton	Buckshutem Road ES	Addition/Renovation	Construction	Jul-16	Achieved	Sep-16	On-target	\$ 23,253,232
2	Bridgeton	Quarter Mile Lane ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 39,043,619
3	Elizabeth	New Academic HS	New Construction	Construction	Aug-16	On-target	Sep-16	On-target	\$ 64,061,687
4	Elizabeth	New ES	New Construction	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 55,312,580
5	Garfield	New James Madison ES	New Construction	Construction	2Q 2018	On-target	Sep-18	On-target	\$ 29,650,092
6	Gloucester City	New ES/MS	New Construction	Construction	1Q 2017	On-target	Sep-17	On-target	\$ 63,829,937
7	Jersey City	New ES #3	New Construction	Construction	4Q 2016	On-target	Sep-17	On-target	\$ 54,004,014
8	Jersey City	New PS #20	New Construction	Construction	Aug-16	On-target	Sep-16	On-target	\$ 49,248,904
9	Keansburg	New Caruso ES	New Construction	Construction	Aug-16	On-target	Sep-16	On-target	\$ 47,271,503
10	New Brunswick	Paul Robeson Community ES	Addition/Renovation	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 47,012,849
11	Newark	South Street ES	New Construction	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 69,876,694
12	Passaic City	New ES at Leonard Place	New Construction	Design-Build Design Phase	3Q 2018	On-target	Sep-18	On-target	\$ 55,884,039
13	Paterson	New Marshall Street ES	New Construction	Construction	Jun-16	Achieved	Sep-16	On-target	\$ 55,150,306
14	Paterson	New PS #16	New Construction	Construction	Aug-16	On-target	Sep-16	On-target	\$ 62,347,275
15	Phillipsburg	New HS	New Construction	Construction	Aug-16	On-target	Sep-16	On-target	\$ 127,508,125
16	Trenton	New Central HS	New Construction	Design-Build Design Phase	2Q 2019	On-target	Sep-19	On-target	\$ 154,896,000
17	Vineland	New Middle School	New Construction	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 49,787,025
18	West New York	Harry L. Bain ES	Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 16,848,500



**Active Project Status Report
Status as of 8/1/2016**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Irvington	Irvington HS	HVAC & Roofing	Construction	May-16	Achieved	3Q 2016	On-Target	\$ 6,526,284
2	Trenton	Hedgepeth-Williams School	Domestic Wate Line Replacement	Construction	3Q 2016	On-Target	4Q 2016	On-Target	\$ 2,153,476
3	Vineland	High School South	HVAC	Construction	4Q 2016	On-Target	4Q 2016	On-Target	\$ 11,402,573

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority
From: /s/ Jason E. Ballard, Chief of Staff
Date: September 7, 2016
Subject: Project Close-Out Status Report

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved building and/or land transfer to the district, but also have outstanding open contracts. Finally, to emphasize the accomplishments of project close-out, we have included a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed.

For the current reporting period we do not have any activity to report, however, we continue to advance projects and contracts through the close out process.

Prepared by: Ayisha Cooper
Reviewed by: Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Burlington City					
2007	0600-020-01-0957	New HS	Land and/or School Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Land and/or School Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson ES	Land and/or School Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley ES	Land and/or School Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village	Land and/or School Transferred	02/25/13	Open contract(s) - Legal matter pending
Cumberland					
2009	0997-030-02-0926	Cumberland Regional HS	Land and/or School Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2008	1210-100-02-0613	Mildred Barry Garvin	Land and/or School Transferred	03/29/13	Open contract(s) - Legal matter pending
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Land and/or School Transferred	12/01/09	Open contract(s) - Pending audit completion
2010	1210-X05-01-0808	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12	Open contract(s) - Legal matter pending
Egg Harbor City					
2010	1300-X01-04-0ADY	New MS	Land and/or School Transferred	01/01/12	Open contract(s) - On-going construction
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag ES # 21			
Garfield					
2007	1700-N01-02-0114	Garfield MS	Land and/or School Transferred	06/25/09	Open contract(s) - Legal matter pending
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs ES	Land and/or School Transferred	06/05/09	Open contract(s)
Harrison					
2007	2060-X01-01-0832	New Harrison HS	Land and/or School Transferred	10/23/12	Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Jersey City					
Legacy	2390-N01-99-0227	New ES #3 (Frank R. Conwell ES #3)	Land and/or School Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City MS # 4 (Frank R. Conwell MS # 4)	Land and/or School Transferred	12/19/15	Open contract(s) - Legal matter pending
2007	2390-N03-99-0147	Heights MS # 7			
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Land and/or School Transferred	12/07/12	Open contract(s) - Legal matter pending
2014	2770-080-03-1043	George L. Catrambone ES			
New Brunswick					
2007	3530-N03-03-0278	McKinley K Center #3	Land and/or School Transferred	07/09/12	Open contract(s)
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Land and/or School Transferred	08/19/11	Open contract(s) - Pending audit completion
2014	3530-060-03-1032	A. Chester Redshaw Elementary School	Land and/or School Transferred	01/15/16	Open contract(s)
Newark					
Legacy	3570-x01-01-0617	Science Park	Land and/or School Transferred	05/03/13	Open contract(s) - Legal matter pending
2007	3570-X02-01-0618	1st Avenue ES	Land and/or School Transferred	09/28/11	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central HS	Land and/or School Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway ES	Land and/or School Transferred	10/21/15	Open contract(s)
2016	3570-390-04-00BJ	Elliott Street ES			
2016	3570-590-02-0315	Oliver Street ES			
Orange					
2009	3880-120-01-0967	Park Ave ES	Land and/or School Transferred	07/19/12	Open contract(s) - Legal matter pending
2010	3880-100-01-0968	Lincoln Ave ES	Land and/or School Transferred	09/07/12	Open contract(s) - Legal matter pending
Passaic					
2015	3970-X01-01-X760	New Henry Street ES			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente ES	Land and/or School Transferred	04/12/13	Unable to close due to upcoming repairs.
2008	4010-S01-02-0101	International HS			
2008	4010-270-02-0608	#24 ES			
Pemberton					
2011	4050-E01-02-0082	ECC	Land and/or School Transferred	02/01/13	Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Land and/or School Transferred	12/01/08	Open contract(s) - Pending audit completion
2010	5210-N03-01-0909	MLK-Jefferson	Land and/or School Transferred	12/01/11	Open contract(s) - Legal matter pending
Union City					
2009	5240-x07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Land and/or School Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Land and/or School Transferred	02/24/15	Open contract(s) - Legal matter pending
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabeter Elementary School - Demonstration Project	Land and/or School Transferred	05/06/11	Open contract(s) - Pending audit completion
West New York					
2009	5670-065-01-0559	ES #2	Land and/or School Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Land and/or School Transferred	01/29/14	Open contract(s) - Legal matter pending
Capital and Demonstration Projects Totals					
Total Capital and Demonstration Projects			135		
Closed Capital and Demonstration Projects			91		
Capital and Demonstration Projects Not Closed			44		
Capital and Demonstration Projects Not Closed, Land and/or School Transferred			35		
			Legal Matter	19	
			Pending Audit	6	
			Miscellaneous	10	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of September 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Emergent Projects					
Irvington					
	2330-050-10-00CH	Irvington High School - Roof, HVAC, Bathroom			
Newark					
	3570-690-08-0GAK	Speedway			
	3570-720-08-0GAO	American History High School (Warren Street ES)			
Orange					
	3880-115-10-00CM	Orange Middle School (Orange Preparatory Academy)			
Passaic					
	3970-050-12-0ADZ	Passaic City High School			
Emergent Project Totals					
Total Emergent Projects			68		
Emergent Projects Closed			63		
Emergent Projects Not Closed			5		
		Emergent Projects Not Closed but Transferred	0		
Health and Safety Contract Totals					
Total Contracts			399		
# of Open Contracts			8		
# of Contracts Closed			391		
Open Design Contracts					
Total Contracts			109		
# of Open Contracts			11		
# of Contracts Closed			98		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: September 7, 2016

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

Trenton Central HS – Revised Final Project Charter – Board Approved Charter Revision for budget increase to reflect award amount for Construction Management Services and Associated Contingency.



Projects that have Expended 75% or More of Board Approved Contingency
 Reporting Period: Jan. 1, 2008 to July 31, 2016

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
----------	---------	--	--------------------------------	------------------------------------	-------------------------------------	----------------------	----------	----------------

In Construction

NO DATA TO REPORT

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,814,403	\$16,587	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: July 2016

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
---	------------	----------	---------	---	----------------------------------	--	------------------------------	----------	----------------

No Activity During the Reporting Period



Revisions to Project Charters
Reporting Period: July 2016

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
1	Trenton	Central High School	Budget Increase	\$ 508,000	0.33%	Board Approval	Board Approved charter revision to reflect award amount for Construction Management Services and associated contingency.

7

CONTRACTS EXECUTED REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: September 7, 2016

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

No data to report for the period July 1 through July 31, 2016.

Noteworthy Items during the reporting period:

- Execution of two contracts for General Construction Services Task Order Work:
 - Elizabeth Number 17 ES to B&N&K Restoration for \$28,284
 - Pemberton New ECC Site Repairs to Pravco Inc. for \$58,258
- Execution of one contract for General Construction for emergent work:
 - Trenton Hedgepeth-Williams School to D&K Construction for \$1,287,000

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period July 1 through July 31, 2016.

Noteworthy Items during the reporting period:

- Execution of 3 Amendments for Design Services and Construction Management Services totaling a credit of \$1.4M, of the 3 executed amendments 2 represent credit amendments for the deobligation of contract balances for suspended projects totaling \$1.37M.
- Execution of 14 Construction Services Change Orders totaling a credit of \$629k, of the 14 executed change orders one required board approval totaling a credit of \$298k.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 7/1/2016 through: 7/31/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Elizabeth	Number 17, Theodore Roosevelt E.S.	Reno	Construction	EL-0043-C01	B&N&K Restoration Co., Inc.		\$28,284	07/15/2016	-	N/A
Pemberton Township	Pemberton ECC #1	New	Construction	EP-0099-C01	Pravco, Inc.	M	\$58,258	07/19/2016	-	N/A
Trenton	Hedgepeth-Williams M.S.	Reno	Construction	EP-0073-C03	D&K Construction Co., Inc.	MS	\$1,287,000	07/01/2016	-	\$1,006,192
Contractor										
Part 2. Construction Services							\$1,373,542			\$1,006,192

7



Contracts Executed Report

Reporting Period: 7/1/2016 through: 7/31/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 4. Other Contracts & Services											
Others											
Bridgeton	Quarter Mile Lane E.S.	RenoAdd	FFE	ST-0044-Q16	Krueger International, Inc.		\$16,422	07/25/2016	-		
Elizabeth	New Academic HS	New	FFE	EL-0006-K10	Keyboard Consultants		\$183,872	07/01/2016	-		
Paterson	Marshall Street Elementary School	New	FFE	PA-0006-K30	Diversant		\$13,875	07/01/2016	-		
Paterson	Marshall Street Elementary School	New	FFE	PA-0006-Q16	Krueger International, Inc.		\$32,385	07/14/2016	-		
Paterson	Marshall Street Elementary School	New	FFE	PA-0006-Q17	Krueger International, Inc.		\$19,613	07/14/2016	-		
Paterson	New Union Avenue Middle School	New	FFE	PA-0011-K02	DynTek Services, Inc.		\$63,795	07/08/2016	-		
Paterson	New Union Avenue Middle School	New	FFE	PA-0011-K04	Washington Computer Services		\$24,548	07/08/2016	-		
Paterson	New Union Avenue Middle School	New	FFE	PA-0011-K05	Washington Computer Services		\$10,465	07/08/2016	-		
Paterson	New Union Avenue Middle School	New	FFE	PA-0011-K07	Washington Computer Services		\$95,698	07/08/2016	-		
Paterson	New Union Avenue Middle School	New	FFE	PA-0011-K09	Diversant		\$274,871	07/12/2016	-		
Paterson	New Union Avenue Middle School	New	General	PA-0011-R01	Paterson Arts and Science Charter School		\$44,661	07/28/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-K17	Keyboard Consultants		\$13,757	07/01/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-K18	Washington Computer Services		\$48,167	07/08/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-Q15	Columbia Manufacturing Inc.		\$11,332	07/21/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-Q17	Grafco		\$19,322	07/21/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K08	Integra Business Center, Inc. dba IntegraOne		\$700,958	07/08/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K09	Washington Computer Services		\$26,435	07/13/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K10	Washington Computer Services		\$23,888	07/15/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-K11	Washington Computer Services		\$15,051	07/22/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q15	Krueger International, Inc.		\$142,830	07/06/2016	-		
Others											
Part 4. Other Contracts & Services							\$1,781,946				

7



Contracts Executed Report

Reporting Period: 7/1/2016 through: 7/31/2016

Grand Totals - Professional and Construction Services Combined	Total Contract Award \$3,155,488	Total Contracts Awarded 23
---	---	---

**** Contracts less than \$10,000 are not displayed**

Project Types Legend

HS Health & Safety
 New New Construction
 Add Addition
 RenoAdd Addition & Renovation
 Reno Renovation

Contract Types Legend

Aquisition Property Acquisition Related Costs
 Appraisal Appraisal, Appraisal Review, NRE
 Construction Construction
 Design Design or Site Investigation
 DB Design-Build
 E-Rate E-Rate
 FFE Furniture, Fixtures, and Equipment
 General General Program Cost
 Legal Legal
 Material Material Supply
 ProjectMgmt Project Management Firm
 PreDevelopment Predevelopment or Demolition
 Relocation Relocation Services
 SiteInvstgtn Site Investigation
 Testing Testing
 Title Title Services
 Utilities Utilities Services

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 7/1/2016 through: 7/31/2016

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
Professional Services														
Design Consultant														
Plainfield	Woodland E.S.	ET-0076-A01	02/18/2005	1	DiGeronimo PC	07/13/2016	\$1,516,271	\$0	(\$352,507)			\$1,163,764	-23.24%	
Trenton	Martin Luther King/Jefferson School	WT-0011-A01	04/30/2002	11	Johnson Jones Architects Planners, Inc.	07/21/2016	\$1,467,000	\$1,296,845	(\$14,183)			\$2,749,662	87.43%	
Union City (Hudson Co.)	New Middle School	HU-0013-A01	12/02/2003	2	Hellmuth, Obata & Kassabaum Architects,	07/18/2016	\$2,258,000	\$46,523	(\$1,014,083)			\$1,290,440	-42.85%	
Design Consultant														
Professional Services														
									(\$1,380,773)					
Construction Services														
Contractor														
Bridgeton	Broad Street E.S.	EP-0078-C01	06/15/2015	4	Catcord Construction Co., Inc.	07/14/2016	\$1,888,300	(\$153,406)	(\$17,110)			\$1,717,784	-9.03%	
East Orange	Mildred B. Garvin MicroSociety Sch New ES #5 (-x05)	ES-0029-E01	04/27/2005	3	ProMedia Technology Services, Inc.	07/27/2016	\$360,259	\$158,874	(\$298,318)	Y	7/6/2016	\$220,815	-38.70%	
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	79	Patock Construction Co.	07/22/2016	\$42,977,700	\$2,729,749	\$5,569			\$45,713,018	6.36%	
Paterson	Marshall Street Elementary School	PA-0006-C04	06/18/2013	76	Ernest Bock & Sons, Inc.	07/11/2016	\$29,345,000	\$1,766,395	\$29,082			\$31,140,477	6.11%	
Paterson	Marshall Street Elementary School	PA-0006-C04	06/18/2013	70	Ernest Bock & Sons, Inc.	07/22/2016	\$29,345,000	\$1,795,477	\$11,925			\$31,152,402	6.15%	
Paterson	Marshall Street Elementary School	PA-0006-C04	06/18/2013	77	Ernest Bock & Sons, Inc.	07/22/2016	\$29,345,000	\$1,807,402	\$4,611			\$31,157,013	6.17%	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	58	Epic Management, Inc.	07/11/2016	\$80,490,000	\$3,068,774	\$14,202			\$83,572,976	3.83%	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	68	Epic Management, Inc.	07/11/2016	\$80,490,000	\$3,082,976	\$23,203			\$83,596,179	3.85%	



Amendments & Change Orders Report

Reporting Period: 7/1/2016 through: 7/31/2016

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	62	Epic Management, Inc.	07/14/2016	\$80,490,000	\$3,106,179	\$180,458			\$83,776,637	4.08%	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	65	Epic Management, Inc.	07/14/2016	\$80,490,000	\$3,286,637	\$27,500			\$83,804,137	4.11%	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	67	Epic Management, Inc.	07/14/2016	\$80,490,000	\$3,314,137	\$26,737			\$83,830,874	4.15%	
Phillipsburg	New HS (-x01)	NT-0003-C02	06/06/2013	63	Epic Management, Inc.	07/22/2016	\$80,490,000	\$3,340,874	\$5,454			\$83,836,328	4.15%	
Trenton	Trenton Central H.S.	WT-0022-N01	04/09/2015	4	USA Environmental Management, Inc.	07/26/2016	\$8,496,870	\$198,525	(\$442,449)			\$8,252,946	-2.87%	
Trenton	Trenton Central H.S.	WT-0022-N01	04/09/2015	5	USA Environmental Management, Inc.	07/26/2016	\$8,496,870	(\$243,924)	(\$200,000)			\$8,052,946	-5.22%	
Contractor														
Construction Services												(\$629,136)		
									Total Change Order Summary		Total Change Orders			
Grand Totals													(\$2,009,909)	17
Column Description Legend														
CO Execution Date			Date the Change Order was entered into the SIMS system											
Revised Contract Amount			Current value of the contract (excluding additional assignments) including current change order											

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: September 7, 2016

SUBJECT: Contractor and Workforce Compliance Monthly Update for June 2016

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through June 30, 2016 was \$34,655,715. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$17,686,074 (including minorities and women). This represents 48.30% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 11,757,729	33.93%
Small/ Minority Business Enterprises	\$ 4,457,595	12.86%
Small/Women Business Enterprises	\$ 1,470,750	4.24%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 17,686,074	48.30%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 September 7, 2016
 Page 2 of 4

Ethnic Breakdown

Through the month of June 30, 2016, the total SBE contracts awarded with minority participation were 25.20%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ 1,834,910	10.37%
Black	\$ 1,575,000	8.91%
Hispanic	\$ 1,047,685	5.92%
Total	\$ 4,457,595	25.20%

WORKFORCE COMPLIANCE MONITORING

For the month of June, 2016, there was a contractor workforce of 1,022 on SDA projects. This represents a total of 80,388 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	85	5,886	7.32%
Hispanic	121	6,737	8.38%
American Indian	3	295	0.37%
Asian	2	40	0.05%
Total Minority Participation	211	12,958	16.12%
Total Non-Minority Participation	811	67,430	83.88%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 September 7, 2016
 Page 3 of 4

There was a contractor workforce of 496,771 total workforce hours and 4,742 total female workforce hours on SDA projects for the period of January 1, 2016 through June 30, 2016. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	496,771	100.00%
*Total Local County Workforce Hours	81,256	16.36%
Total Local County Non-Minority Workforce Hours	68,129	13.71%
Total Local County Female Workforce Hours	1,489	0.30%
Total Local County Minority Workforce Hours	13,127	2.64%
**Local County Workforce Hours by Ethnicity:		
Black	8,849	1.79%
Hispanic	3,545	0.71%
American Indian	733	0.15%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 September 7, 2016
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2016 through June 30, 2016.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
		Hours	Percentage	Hours	Percentage
Bridgeton, Buckshutem ES	8,501	414	4.87%	122	1.44%
Bridgeton, Quarter Mile	20,797	3,230	15.53%	359	1.73%
Elizabeth, New Academic HS	10,943	1,142	10.44%	7,874	71.95%
Elizabeth, New Elementary School	11,838	1,531	12.93%	0	0.00%
Gloucester, New MS	97,164	2,289	20.88%	14,814	15.25%
Jersey City, PS #20	14,798	3,074	20.77%	498	3.37%
Jersey City, ES #3	52,727	18,541	35.16%	4,021	7.63%
Keansburg, Caruso ES	54,081	5,647	10.44%	12,314	22.77%
Newark, Elliott Street ES	885	203	22.94%	14	1.58%
Newark, Oliver Street ES	17,991	3,585	19.93%	595	3.31%
Paterson, PS #16	52,234	13,798	26.42%	5,423	10.38%
Paterson, Marshall Street ES	9,034	2,008	22.23%	873	9.66%
Phillipsburg HS	141,078	9,550	6.77%	31,531	22.35%
West New York, Harry L. Bain ES	360	248	68.89%	0	0.00%
Emergent Projects	4,340	948	21.84%	6	0.14%

Prepared by: Charlotte Brooks
 JaDawna Brown-Mooney

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: September 7, 2016

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of July 2016. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No new grants were offered during the reporting period.
- 15 grants impacting 8 districts were executed during the reporting period representing \$11.3M in total project costs and state share of \$4.5M.
- 16 grants impacting 10 districts were closed out during the reporting period representing \$9.8M in total project costs and state share of \$3.7M.
- Since inception, over \$2.6B has been disbursed to 523 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

Monthly Regular Operating District Grant Report - Summary

July 2016

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	96	523	502	293
Number of Grant Projects	264	5,334	4,024	1,310
Total Project Cost Estimate	\$ 240,440,099	\$ 8,904,592,296	\$ 7,592,958,917	\$ 1,311,633,379
Grant Amount	\$ 106,312,956	\$ 2,991,804,914	\$ 2,459,332,167	\$ 532,472,747
Amount Disbursed	N/A	\$ 2,639,292,578	\$ 2,459,332,167	\$ 179,960,411

Total Funding Offered to School Districts via Grant Program	\$ 3,316,563,600
---	------------------

Total ROD Grant Funding remaining for new Grant Projects	\$ 23,415,975
--	---------------

1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	8	10
Number of Grant Projects	15	16
Total Project Cost Estimate	\$ 11,297,138	\$ 9,778,793
Grant Amount	\$ 4,518,855	\$ 3,689,784
Amount Disbursed	NA	\$ 3,689,784

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

7



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

July 2016

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Bergen	Fort Lee	Number 3 E.S.	\$ 495,000	\$ 198,000	Roof replacement
Bergen	Northern Valley Regional	No. Valley Reg. Old Tappan-H.S.	\$ 1,043,731	\$ 417,492	HVAC and window replacement
Middlesex	Piscataway Township	Piscataway Township H.S.	\$ 1,655,500	\$ 662,200	Bathroom ADA renovations
Monmouth	Manasquan	Manasquan E.S.	\$ 154,537	\$ 61,815	Window replacement, Phase 1
Monmouth	Manasquan	Manasquan H.S.	\$ 66,320	\$ 26,528	Entrance modifications for security
Monmouth	Tinton Falls	Mahala F. Atchinson E.S.	\$ 200,000	\$ 80,000	Security upgrades
Monmouth	Tinton Falls	Swimming River E.S.	\$ 190,000	\$ 76,000	Security upgrades
Monmouth	Tinton Falls	Tinton Falls M.S.	\$ 200,000	\$ 80,000	Security upgrades
Morris	Madison	Central Avenue E.S.	\$ 869,800	\$ 347,920	Boiler replacement
Morris	Madison	Kings Road E.S.	\$ 682,200	\$ 272,880	Partial roof replacement
Morris	Roxbury Township	Eisenhower M.S.	\$ 934,500	\$ 373,800	Roof replacement at Auditorium, gym, media center, café, locker rooms
Morris	Roxbury Township	Franklin E.S.	\$ 695,000	\$ 278,000	Window replacement
Morris	Roxbury Township	Roxbury H.S.	\$ 1,940,000	\$ 776,000	Roof replacement at two-story section
Morris	Roxbury Township	Roxbury H.S.	\$ 1,820,000	\$ 728,000	Roof replacement at one-story section (gym, café, Auditorium, support spaces)
Sussex	Hardyston Township	Hardyston Twp MS	\$ 350,550	\$ 140,220	Repair of retaining wall
Grand Total			\$ 11,297,138	\$ 4,518,855	

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)*

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority
FROM: /s/ Kristen MacLean, Director of Communications
DATE: September 7, 2016
SUBJECT: Monthly Communications Report

SDA Visits Site of Future Irvington Madison Avenue Elementary School



On August 3, CEO Charles McKenna joined Irvington School District and local officials to mark the start of demolition activities associated with the construction of a new Madison Avenue School in Irvington. This work includes the demolition and removal of all existing above ground and underground structures and preparation of the site for construction of the new school.

The new Madison Avenue Elementary School will replace the former school that is being demolished. The SDA will construct a new, approximately 73,000 square-foot, 3-story school facility that will be designed to educate approximately 463 students in grades PK-5.

SDA Officials Break Ground for New James Madison Elementary School in Garfield

On August 9, SDA CEO Charles McKenna joined Garfield School District leaders today to break ground for the new James Madison Elementary School. Once completed, the school will be the third new facility built by the SDA in Garfield.



The new James Madison Elementary School Number 10 is being built on the site of the former Most Holy Name School, which was demolished by the SDA in 2015. The new, approximately 53,000 square foot, elementary school facility is designed to educate approximately 275 students from kindergarten through the fifth grades.

Communications Report
September 7, 2016
Page 2 of 2

SDA Hosts Community Meetings

SDA continued its efforts to provide residents surrounding construction sites with information regarding what they can expect throughout the duration of SDA construction projects. On August 16, the SDA hosted a community meeting to discuss construction activities associated with the new George Washington Carver School in East Orange.

Prepared by: Edye Maier
Reviewed by: Jane F. Kelly

MONTHLY FINANCIAL REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
 Controller

DATE: September 7, 2016

SUBJECT: Monthly Financial Report – July 2016

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department/division. The basic financial statements follow on pages 6 and 7.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For July 2016 year to date, Authority operating expenses, **\$11.3 million**, are **down \$2 million as** compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$1.6M**. The Authority is currently 25 FTEs under budget. This variance is offset by the year to date allocation – of payroll expense to project cost – that is lower than projected, **(\$400K)**;
- Year to date lower spending for MIS expenses **\$236K**, and general office and facilities **\$186K**.

Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)

For July 2016 year to date, Authority operating expenses, **\$11.3 million**, are **\$202K** higher as compared to the corresponding prior year.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For July 2016 year to date, project expenditures, **\$221.2 million**, are **lower** by **\$19.2 million** as compared to the capital spending forecast for the *corresponding period*. The variance is due to lower than anticipated expenditures in construction work **\$12.4M**, property acquisitions **\$2.2M**, and furniture, equipment and technology **\$2.9M** and other project related cost **\$1.7M**.

Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For July 2016 year to date, project expenditures, **\$221.2 million**, have **decreased** by **\$27.6 million** as compared to the *corresponding prior year*. This variance is due to increased spending in; construction activity **\$10.8M**; and school furniture, equipment & technology **\$11.1M**. This spending increase is offset by reduced spending for grant activity **\$14.1M**, the 2015 purchase of Paterson Catholic (property acquisition) **\$30M** and the 2015 down payment for the OCIP renewal agreement (project insurance) **\$4.9M**.

Members of the Authority
September 7, 2016
Page 2

Other

Since program inception, 75.7% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

New Jersey Schools Development Authority
Monthly Financial Report
July 2016
(Unaudited)

New Jersey Schools Development Authority

Overview of Financial Position

July 31, 2016

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, July 31, 2016.

► Overall **Cash and Cash Equivalents** have decreased by \$227 million to \$390.6 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	1,040,192
■ Miscellaneous revenue	782,782
■ Project costs	(221,178,572)
■ SDA operating expenses	(9,767,068)
■ SDA capital expenditures	(394,704)
■ Deposits (primarily district local shares)	2,541,708
Net Change in Cash	\$ (226,975,662)

► **Prepaid Expenses** total \$549,785 as follows:

- Prepaid insurance of \$221,909
- Prepaid rents of \$119,705 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$182,553.
- Other prepaids of \$25,618.

► **Capital Assets** total \$748,552 (net of accumulated depreciation of \$6,643,434), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$78,518 and **Depreciation Expense** is \$96,838.

► **Accrued Liabilities** total \$115.8 million, as follows:

- Accrued project costs of \$27.9 million consisting of unpaid invoices (\$6.4 million); and retainage (\$21.5 million).
- Accrued net pension liability of \$58.4 million.
- Pollution remediation obligations (PRO) under GASB 49 net to \$5.7 million (PRO liability \$7.6 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$2.6 million (contractor claims \$2.6 million).
- Payroll related liabilities of \$1.6 million.
- Post-employment benefits obligation of \$19.5 million.
- Other accrued liabilities of \$0.1 million.

► **Deposits** total \$4.2 million, as follows:

- \$4 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$279 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation July 31, 2016

► School Facilities Construction Bond / Note Proceeds & Project Expenditures

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.105 billion.
- Project expenditures for the month and year-to-date periods total \$27.0 million and \$221.2 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 17,350,350	\$ 132,103,045	\$ 4,373,845,604
Design Services	248,848	2,680,687	409,091,179
PMF/CM Services	470,751	3,514,038	442,482,102
SDA Project Management	1,095,927	8,653,971	51,168,568
Property Acquisition, Relocation & Enviro	342,639	3,179,809	576,001,509
School Furniture, Fixtures & Equipment	1,330,727	11,478,881	121,368,689
Project Insurance	110,976	642,132	105,980,836
NJ State Inter-Agency Transfers	-	217,558	46,525,899
SDA District Grant & Funding Agreements	97,442	3,167,312	827,070,960
Regular Operating District Grant Agreements	5,533,705	51,624,217	2,648,225,130
Real-Time Project Audits	19,129	97,556	342,097
Property Management, Maintenance & Utils	278,311	508,385	15,437,283
Outside Legal & Claims Resolution Services	32,132	291,768	7,267,175
Other Project Costs	91,913	3,194,042	61,043,785
Project Credits	-	-	(54,902,944)
Total Project Expenditures	27,002,850	221,353,401	9,630,947,872
Less: Local Share Contributions	-	(174,829)	(181,344,882)
Project Expenditures (State Share)	\$ 27,002,850	\$ 221,178,572	\$ 9,449,602,990
 2016 Capital Spending Forecast	 \$ 34,528,359	 \$240,402,011	

Allocations Since Program Inception

► Program Funding & Expenditures

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,010,164,296	\$ 6,816,573,355
■ Regular Operating Districts	3,450,000,000	3,493,327,304	2,947,988,421
■ Vocational Schools	150,000,000	151,731,230	109,379,031
Total - State Share	\$ 12,500,000,000	\$ 12,655,222,830	\$ 9,873,940,807

► Percentage of Total Funding Paid to Date

■ SDA Districts	75.7%
■ Regular Operating Districts	84.4%
■ Vocational Schools	72.1%
Total - State Share	78.0%

1 Of the \$12.5 billion authorized for the school construction program, \$10,105,129,000 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$424,337,818.

New Jersey Schools Development Authority Operating Expenses vs Budget July 31, 2016

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Employee Salaries	\$ 10,711,238	\$ 11,709,592	\$ (998,354)
Employee Benefits	6,603,874	7,129,436	(525,562)
Direct Hire Temporary Employee Costs	115,824	219,786	(103,962)
Total Employee Salaries & Benefits Costs	17,430,936	19,058,814	(1,627,878)
<u>Less: Employee Salaries & Benefits Costs</u>			
Charged to Projects	8,653,971	9,054,291	(400,320)
Operating Employee Salaries & Benefits Costs	8,776,965	10,004,523	(1,227,558)
Temporary Employees	65,374	75,831	(10,457)
Interagency Agreements	(20,614)	93,331	(113,945)
Contracted Professional Services	78,908	127,731	(48,823)
Employee Expense Reimbursements	14,113	19,481	(5,368)
Training & Professional Development	35,757	73,151	(37,394)
Parking	46,560	63,840	(17,280)
Automobiles	46,916	58,331	(11,415)
Communications & Outreach	240	294	(54)
Management Information Systems	616,815	852,502	(235,687)
General Office & Facilities	1,542,845	1,728,713	(185,868)
Other Expenses	9,939	13,125	(3,186)
Reserve for Unforeseen Events & New Initiatives	-	29,169	(29,169)
Total Non-Capital Operating Expenses	11,213,818	13,140,022	(1,926,204)
Capitalized Operating Expenses	78,518	144,169	(65,651)
Total Authority Operating Expenses	\$ 11,292,336	\$ 13,284,191	\$ (1,991,855)
Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects	\$ 19,946,307	\$ 22,338,482	\$ (2,392,175)

2016 Annual Operating Budget

\$ 21,235,9672016 Annual Operating Budget Prior to
Allocation of Salaries & Benefits Costs to Projects**\$ 36,930,058**

New Jersey Schools Development Authority

Operating Expenses vs Prior Year

July 31, 2016

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2015</u> <u>Year-To-Date</u>	<u>Increase/</u> <u>(Decrease)</u>
Employee Salaries	\$ 10,711,238	\$ 10,214,250	\$ 496,988
Employee Benefits	6,603,874	6,363,889	239,985
Direct Hire Temporary Employee Costs	115,824	201,563	(85,739)
Total Employee Salaries & Benefits Costs	17,430,936	16,779,702	651,234
<u>Less: Employee Salaries & Benefits Costs</u>			
Charged to Projects	8,653,971	8,043,331	610,640
Operating Employee Salaries & Benefits Costs	8,776,965	8,736,371	40,594
Temporary Employees	65,374	-	65,374
Interagency Agreements	(20,614)	15,712	(36,326)
Contracted Professional Services	78,908	82,714	(3,806)
Employee Expense Reimbursements	14,113	10,887	3,226
Training & Professional Development	35,757	18,396	17,361
Parking	46,560	63,779	(17,219)
Automobiles	46,916	47,577	(661)
Communications & Outreach	240	-	240
Management Information Systems	616,815	549,494	67,321
General Office & Facilities	1,542,845	1,496,069	46,776
Other Expenses	9,939	69,229	(59,290)
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Non-Capital Operating Expenses	11,213,818	11,090,228	123,590
Capitalized Operating Expenses	78,518	-	78,518
Total Authority Operating Expenses	\$ 11,292,336	\$ 11,090,228	\$ 202,108
Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects	\$ 19,946,307	\$ 19,133,559	\$ 812,748

New Jersey Schools Development Authority

Employee Headcount

July 31, 2016

<u>SDA Department</u>	<u>Current Month End</u>	<u>Budget</u>	<u>Increase/ (Decrease)</u>
Office of Chief Executive Officer (CEO)	3	3	0
CEO, Contract Management	12	13	-1
COS, Program Assessment & Development	7	9	-2
COS, Special Projects	9	9	0
Program Operations, Executive	5	5	0
Program Operations, Capital Planning & Grants Admin.	23	26	-3
Program Operations, Safety	8	8	0
Program Operations - Design Studio	16	16	0
Program Operations, Project Teams	55	64	-9
Corp Governance & Operations, Executive	3	3	0
Corporate Governance & Operations, Human Resources	8	8	0
Corporate Governance & Operations, Chief Counsel	13	14	-1
Corporate Governance & Operations, Information Systems	14	15	-1
Corporate Governance & Operations, Facilities	5	6	-1
Corporate Governance & Operations, Communications	8	11	-3
Financial Operations, Executive	5	5	0
Financial Operations, Controller	12	12	0
Financial Operations, Real Estate Services	4	6	-2
Financial Operations, Procurement & Contract Services	9	10	-1
Financial Operations, Risk Management & Vendor Services	<u>10</u>	<u>11</u>	<u>-1</u>
Total Full-Time Employees	<u>229</u>	<u>254</u>	<u>-25</u>

New Jersey Schools Development Authority

Statement of Net Position

July 31, 2016

7

	<u>Current Month End</u>	<u>2015 Year End</u>	<u>Increase/ (Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 390,589,641	\$ 617,565,303	\$ (226,975,662)
Receivables	204,728	210,640	(5,912)
Prepaid Expenses	549,785	990,937	(441,152)
Capital Assets (Net of Accumulated Depr.)	748,552	766,872	(18,320)
Total Assets	<u>392,092,706</u>	<u>619,533,752</u>	<u>(227,441,046)</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions	<u>8,494,437</u>	<u>10,731,769</u>	<u>(2,237,332)</u>
Total Assets & Deferred Outflows of Resources			
	<u>\$ 400,587,143</u>	<u>\$ 630,265,521</u>	<u>\$ (229,678,378)</u>
LIABILITIES			
Accrued Project Costs	\$ 36,192,663	\$ 75,870,757	\$ (39,678,094)
Net Pension Liability	58,417,776	58,417,776	
Accrued Other Post-Employment Benefits	19,498,457	18,204,915	1,293,542
Other Accrued Liabilities	1,659,736	4,507,110	(2,847,374)
Deposits	4,178,618	1,636,910	2,541,708
Total Liabilities	<u>119,947,250</u>	<u>158,637,468</u>	<u>(38,690,218)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions	<u>1,615,990</u>	<u>1,615,990</u>	<u>-</u>
NET POSITION			
Invested in Capital Assets	748,552	766,872	(18,320)
Restricted Schools Construction:			
Build America Bond Program	-	-	-
Special Revenue Fund	278,275,351	469,245,191	(190,969,840)
Total Net Position	<u>279,023,903</u>	<u>470,012,063</u>	<u>(190,988,160)</u>
Total Liabilities, Deferred Inflows of Resources & Fund Balance/Net Position			
	<u>\$ 400,587,143</u>	<u>\$ 630,265,521</u>	<u>\$ (229,678,378)</u>

New Jersey Schools Development Authority

Statement of Activities

July 31, 2016

	<u>Current Year-To Date</u>	<u>2015 Year-To Date</u>	<u>Increase/ (Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ -	-
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	1,040,192	188,888	851,304
Rental Income	782,722	286,953	495,769
Other Revenue-OPRA	60	207	(147)
Total Revenues	<u>1,822,974</u>	<u>476,048</u>	<u>1,346,926</u>
EXPENSES			
Administrative & General Expenses	11,213,818	11,090,228	123,590
Capital Depreciation	96,838	49,901	46,937
School Facilities Project Costs	181,500,478	220,839,570	(39,339,092)
Total Expenses	<u>192,811,134</u>	<u>231,979,699</u>	<u>(39,168,565)</u>
CHANGE IN NET POSITION	(190,988,160)	(231,503,651)	40,515,491
Beginning of Period Net Position	<u>470,012,063</u>	<u>467,121,068</u>	<u>2,890,995</u>
NET POSITION END OF PERIOD	<u>\$ 279,023,903</u>	<u>\$ 235,617,417</u>	<u>\$ 43,406,486</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.