

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, APRIL 6, 2016 AT 10:30 A.M.
A. CHESTER REDSHAW ELEMENTARY SCHOOL
216 LIVINGSTON AVENUE, NEW BRUNSWICK, NEW JERSEY**

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of March 2, 2016
 - b. Board Executive Session Meeting Minutes of March 2, 2016
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Approval of Memorandum of Understanding (MOU) Between the New Jersey Motor Vehicle Commission and the New Jersey Schools Development Authority
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Award of Contract, Approval of Final Charter and Release of Funds from Program Reserve – Trenton Public Schools District – Hedgepeth Williams School - Emergent Project – EP-0073-C02
 - b. Construction Award and Approval of Final Project Charter – West New York School District - Harry L. Bain Elementary School – HU-0026-C01
- 7. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
 - xii. Design Contract De-Obligations Report (*no activity*)
- 8. PUBLIC COMMENTS**

9. EXECUTIVE SESSION

- a. Declaration of Surplus Property, Determination of Property Value, Authorization for Transfer of Property (**For Discussion**)
- b. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report

10. ADJOURNMENT

APPROVAL OF MEETING MINUTES

MARCH 2, 2016 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 2, 2016**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA” or “the Authority”) was held on Wednesday, March 2, 2016 at 9:00 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman

Kevin Luckie (NJDCA)

Bernie Piaia (NJDOE)

Kevin Egan

Loren Lemelle

Michael Maloney

Joseph McNamara

Robert Nixon

Mario Vargas

being a quorum of the Board. Mr. Walsh, Ms. Lemelle, Mr. Piaia, Mr. Maloney and Mr. Vargas participated in the meeting by teleconference. At the Chairman’s request, Charles McKenna, chief executive officer; Jason Ballard, chief of staff; Andrew Yosha, executive vice president; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Raymond Arcario, vice president; and Albert Barnes, chief counsel, of the SDA participated in the meeting. Michael Collins of the Governor’s Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh presented for consideration and approval the minutes of the Board's February 3, 2016 Open and Executive Session meeting minutes. A copy of both meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Egan and seconded by Mr. McNamara, the Open and Executive Session minutes of the February 3, 2016 meeting were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as ***Resolution 3a/3b***.

Authority Matters

CEO Report

The Chairman asked Mr. McKenna to provide the report of the Chief Executive Officer. Mr. McKenna began his report by offering an update on the Trenton Central HS (TCHS) project. He advised the Members that the demolition of Wing A, the last wing, was completed on February 12 and that the building is down. He added that foundation crushing and backfill operations continue. He said that price proposals for design-build services for the new TCHS were opened on February 11 and noted that an award recommendation is on today's agenda.

Turning to the projects in the Bridgeton School District, Mr. McKenna advised the Members that, for the Buckshutem Road ES project, renovation work is underway on the

existing school building. He added that work is proceeding well on the Quarter Mile Lane ES project.

In regard to the Camden HS project, Mr. McKenna said that Design Ideas Group is working on pre-design phase services.

Turning to the projects in the Elizabeth School District, Mr. McKenna said that all major trades continue to work on the Academic HS project and interior finishes are ongoing there. On the Elizabeth New ES project, he reported that construction activities are progressing well. He said that the final design package will be re-submitted to Department of Community Affairs (DCA) within the next few weeks.

In continuing, Mr. McKenna reported that the constructability review process continues for the Garfield James Madison ES No. 10 project. He said that the initial draft of the constructability review report was received from Brockwell & Carrington and is being reviewed by SDA staff. He added that negotiations for an initial change order will follow.

Mr. McKenna said that construction work continues to progress well on the Gloucester ES/MS project. In regard to the Harrison New ES project, he advised the Members that, following February Board approval of the contract award to Ambient for the early site package, a Notice of Award was issued and management anticipates issuing a Notice to Proceed (NTP) for demolition activities within the next few weeks. He added that the Design Studio is advancing the design of the new school. Mr. McKenna reported that the early site package was advertised in November and bids were opened on January 12 for the Irvington Madison Avenue ES project. He said that a recommendation for award is on today's agenda. He added that the Design Studio is advancing the design of the new school.

Turning to the projects in the Keansburg School District, Mr. McKenna reported that exterior and interior masonry work, roof installation, HVAC, and plumbing work continues for the Caruso ES project. He said that installation of interior finishes has begun and that the electrician established permanent power there early this month. In regard to the Port Monmouth Road ES project, Mr. McKenna reported that technical and price proposals for design services were opened on January 11. He said that a contract for pre-design phase services to LAN Associates was approved at the February Board meeting and management anticipates issuing a NTP later this month.

In continuing, Mr. McKenna gave an update on projects in the Jersey City School District. He reported that the Jersey City PS 20 project is nearing completion and is on target. In regard to the Jersey City ES No. 3 project, he said that all major trades continue to progress well and interior and exterior masonry work is ongoing.

With respect to the Millville HS addition/renovation project, Mr. McKenna reported that RSC, the bridging design consultant, has finalized the schematic design submission which has been submitted to the Department of Education (DOE) for approval. He said that management issued a NTP to RSC to proceed with bridging design services.

In regard to the New Brunswick Paul Robeson ES project, Mr. McKenna said that the design-builder, Hall Construction, is actively working on the preliminary design phase. He added that management anticipates advertising for construction management (CM) services in the first quarter of this year.

Turning to the projects in the Newark School District, Mr. McKenna reported that the district is now fully occupying the Elliott Street ES—a semester ahead of schedule. He added that there was a ribbon cutting held there late last month. In regard to the Oliver Street ES

project, he said that management anticipates substantial completion early this month and move in by the district on March 22. Mr. McKenna advised the Members that Ernest Bock & Sons, Inc. (EBS, Inc.), the design-builder, is actively working on the preliminary design for the Newark South Street ES project. He said that management anticipates advertising for CM services during the first quarter of this year.

With respect to projects in the Orange School District, Mr. McKenna reported that pre-design services are ongoing and management continues to work closely with the district to develop the preferred conceptual option for the Orange HS project. In regard to the Cleveland ES project, he said that pre-design services are ongoing and management is working with the district on their conceptual view of the school.

Mr. McKenna said that a kick-off meeting was held earlier this month for the Passaic Leonard Place ES project and the design-builder, Dobco, Inc. has begun work. He added that management anticipates advertising for CM services for the project in the next month.

In continuing, Mr. McKenna gave an update on projects in the Paterson School District. He reported that final inspections by DCA are underway at the Marshall Street ES project. He said that the plumbing inspector has signed-off and recommended issuance of a temporary certificate of occupancy. In regard to the Paterson PS 16 project, Mr. McKenna said that interior finish work is ongoing, including drywall installation and painting.

Next, Mr. McKenna advised the Members that management anticipates receipt of the draft final pre-design report later this month for the Pemberton Denbo Crichton ES project. He said that, on the Phillipsburg HS project, all interior mechanical, electrical and HVAC work is underway and interior building finish work has commenced. He said that the school is on target for a September opening.

With respect to the Vineland New MS project, Mr. McKenna reported that management issued a NTP for design phase services for the design builder, EBS, Inc. He said that the design phase kick-off meeting was held last month and EBS, Inc. has begun the design services phase. He added that management advertised for CM services last month. Mr. McKenna explained that proposals are due March 15 and, following the review and ranking of the technical proposals, the price proposals will be opened on April 8. He said that management anticipates presenting a recommendation of award for the project at the May Board meeting.

In continuing, Mr. McKenna said that management advertised for design-build services earlier this month for the Perth Amboy Seaman Avenue ES project. He added that a pre-bid meeting was held on February 23 and that technical and price proposals are due on April 19. In regard to the West New York Harry L. Bain PS No. 6 project, Mr. McKenna said that management anticipates the receipt of bids for general construction services early this month.

Turning to the Authority's ongoing procurement activity, Mr. McKenna said that, in addition to the design-build services award for the TCHS project and the demolition services award for the Irvington Madison Avenue ES project, other activity currently underway includes procurements for design-build services for the Perth Amboy Seaman Avenue ES project; construction services for both the West New York Harry L. Bain PS No. 6 and Trenton Hedgepeth- Williams MS projects and CM services for the Vineland MS No. 2 project.

Reporting on events, outreach and other activities, Mr. McKenna informed the Members that Governor Christie joined SDA and Newark Public Schools officials at a ribbon cutting ceremony celebrating the opening of the new Elliott Street ES in Newark. He added that the event was held on February 24. He said that he is pleased that some Members of the Board were able to join SDA staff at the event. He said that the community is very happy to be in the new

school after ten years. Mr. McKenna then reported that Communications staff plans to schedule a ribbon cutting for the Oliver Street School in Newark at the end of March or beginning of April. He said that staff is also working to schedule community meetings in Harrison and Garfield to inform members of the public of the start of project activity there.

Mr. McKenna then referenced certain matters that were discussed at the February 16 Committee Meetings. He advised the Members that, at the February School Review Committee meeting, management discussed actions SDA is planning to initiate to support possible advancement of a project in Hoboken. He said that management is considering replacing one school project with another school project there and will be engaging the services of a site consultant to conduct additional investigation. He said that management will come back to the Board before taking any action with regard to the replacement project. He advised the Board that funding for the engagement of a site consultant is available within the funding previously approved by the Board.

In continuing, Mr. McKenna said that, in February, staff had provided the Real Estate Committee with an overview of current SDA owned properties, placing them in one of two categories—those that management deems appropriate to retain in connection with potential school projects and those that may be appropriate for disposition. He said that staff will look at each property individually and seek to address each in a way that is most beneficial to the Authority and the neighborhood in which it is located. He said that management will come to the Board for approval in connection with these matters.

Mr. McKenna then discussed the SDA Financial Statement Audit/Annual Report Schedule. He advised the Board that, on February 25, 2016, the New Jersey Department of the Treasury, Office of Management & Budget notified the Authority that the GASB 68 employer

pension allocation data is not expected to be disseminated to employer participants until late April 2016. He explained that, as a result, management is notifying the Board that the 2015 financial statement audit, currently in progress, will not be completed within the originally scheduled timeframe since the GASB 68 information is required for the audit. He said that since the audited financial statements are required for the completion of the SDA Annual Report, release of the 2015 Annual Report also will be delayed.

Mr. McNamara inquired as to the future of the Newark First Avenue School building now that the students have moved into the Newark Elliott Street School. Mr. Piaia said that it is up to the district to come to the DOE when it determines potential plans for the First Avenue facility.

School Review Committee

Credit Change Order: The Bennett Company, Inc.; Design-Build Award and Approval of Final Project Charter- Trenton School District - Trenton Central High School; Construction Award and Revised Preliminary Project Charter – Irvington School District – New Madison Avenue Elementary School

Mr. Walsh asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie said that the SDA School Review Committee met on February 16, 2016 at which time management presented a credit change order for the Irvington University MS project. He reported that the Irvington University MS is a 138,873 square foot facility educating 657 students in grades 6 through 8. He said that the DOE identified an emergent condition at the facility related to water infiltration. He informed the Members that, in July 2013, the Bennett Company, Inc. (Bennett) was issued a NTP by SDA to perform the work on a time and material basis with a Not-to-Exceed (NTE) value of \$2,816,095. Mr. Luckie explained that the NTE value of the award was based upon the scope of work for the anticipated most extensive solution

to address the emergent condition including abatement activities, repair or replacement of roof sections, masonry and window lintels. He said that Bennett engaged a design consultant to provide the professional services necessary to properly evaluate the emergent condition and to recommend a comprehensive and appropriate solution. He added that SDA staff reviewed the consultant's findings and recommendation and concurred that a revised scope was the most appropriate and effective approach for addressing the emergent condition. Mr. Luckie advised the Members that, following successful negotiations with Bennett, the NTE value was converted to a lump sum for a total contract amount of \$2,036,886 and the final projected cost and schedule for the scope of work have been validated by SDA staff. He said that the final recommended corrective action for the emergent condition represents a significant reduction in scope from what was represented by the NTE value of the award. He informed the Members that SDA authorized Bennett to proceed with construction activities in June 2014 and construction activities were completed the following November. He said that SDA staff has reviewed the documentation and validated the costs for each invoice submitted by Bennett. In continuing, Mr. Luckie said that Change Order No. 1, in the credit amount of \$779,209, reflects the dollar value of work that was not required to be performed by Bennett and is necessary for the de-obligation of the unused contract funds to advance contract close-out.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Nixon and seconded by Mr. McNamara, credit change order No.1 in the amount of \$779,209 for the Irvington MS project was approved with the Board's unanimous vote in favor of ***Resolution 5a.***

Next, Mr. Luckie discussed management's recommendation for approval of a design-build award and final project charter in connection with the TCHS project (the Project) in the

Trenton School District. He reported that the Project will consist of an approximately 374,000 square foot school to educate approximately 1,850 students in grades 10 through 12. He informed the Members that, in October 2014, the Board approved the Project for advancement along with a revised preliminary project charter recommending a design-build approach. He said that a package for design-build services was advertised in September 2015 with “price” equaling 60% of the overall weight, and all non-price factors having a combined weight of 40%. Mr. Luckie said that, upon completion of the procurement process, management recommends award of a contract for design-build services in the amount of \$115,950,000 to Terminal Construction Corporation (Terminal) for the Project. He noted that, at the time of review, Terminal confirmed that its price proposal is inclusive of all scope elements contained in the contract documents. He advised the Board that management also recommends approval of the final project charter for the Project which reflects the project budget inclusive of actual dollar values for the award of the design-build contract and other costs.

A resolution pertaining to the Trenton Central High School final project charter and a contract award in the amount of \$115,950,000 for design-build services to the highest ranked bidder, Terminal Construction Corporation, had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Piaia and seconded by Mr. Nixon, the recommended contract award and final project charter were approved with the Board’s unanimous vote in favor of ***Resolution 5b***.

Mr. McKenna advised the Board that Terminal was ranked number 1 in the technical evaluation and was also the lowest price qualified and responsive bidder. He also noted that Terminal has indicated an ability to deliver the school sooner than its anticipated completion dated.

In continuing, Mr. Luckie discussed management's recommendation for approval of a construction award and revised preliminary project charter for the New Madison Avenue ES project (the Project) in the Irvington School District. He informed the Members that, when completed, the Irvington New Madison Avenue ES will be an approximately 70,500 square foot new school facility on the district-owned Madison Avenue site and will provide capacity to educate approximately 463 students in grades Pre-K through 5. He said that a demolition and early site preparation work package was advertised by SDA as a competitive procurement. He added that, following the competitive procurement process, management has recommended award of a contract in the amount of \$3,043,185 for demolition and early site package work to D&K Construction Company, Inc. Mr. Luckie informed the Members that award of this contract requires revisions to the Project's preliminary project charter which preceded identification of the scope of the Project's early site preparation costs. He said that the proposed charter revisions, which are being presented for Board approval prior to advertisement of the project's design-build procurement, reflect the actual dollar value of the contract and appropriate contingency. Mr. Luckie informed the Chairman that there are some matters pertaining to this award that will require discussion in Executive Session prior to a Board vote. He asked that the vote on this matter be taken upon the Board's return to Open Session.

Public Comments

The Chairman then opened the Public Comments portion of the meeting. Ms. Kelly called upon Mr. Frank Faras, a resident of Trenton, to address the Board. Mr. Faras said that he lives across the street from Trenton Central High School (TCHS). He advised the Board that, as Mr. McKenna had alluded to earlier in the meeting, the "rocks" (the foundation) of TCHS are currently being crushed. He said that this is being done despite the fact that the air monitoring

system is no longer installed at the site. He said that, when the school was built, asbestos was used in bricks and expressed the community's concern.

Mr. McKenna replied that the Authority has tested the bricks and that no carcinogens were found. Mr. Faras questioned whether every single brick was tested and, again, said that the community is concerned. Mr. McKenna repeated that the bricks were tested and found to be fine. He said that, as the building is now down, it would be unreasonable to spend additional dollars for this purpose. Mr. Faras expressed his disagreement with Mr. McKenna's position.

The Chairman then said that the Board would be adjourning into Executive Session. Ms. Kelly announced that, in Executive Session, the Board will be discussing matters related to SDA owned real estate. She explained that this item will not require formal Board action. She said that the Board also will discuss issues related to the Irvington Madison Avenue ES contract award and that the Board will vote on this matter when it returns to Open Session.

Thereafter, upon motion and with unanimous consent, the meeting adjourned into Executive Session.

Following discussion in Executive Session, upon motion duly made and seconded and with unanimous consent, the Board returned to Open Session. At this time, Ms. Lemelle left the meeting.

A resolution pertaining to the contract award in the amount of \$3,043,185 to D&K Construction Company, Inc., along with the revised preliminary project charter for the Irvington New Madison Avenue ES project had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Piaia and seconded by Mr. Walsh, the recommended contract award and revised preliminary project charter were approved with the Board's unanimous vote in favor of *Resolution 5c*.

Mr. Walsh then asked for a motion to adjourn the meeting. Upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its March 2, 2016 meeting.

/s/ Jane F. Kelly
Assistant Secretary

RESOLUTION—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the March 2, 2016 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on March 2, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's March 2, 2016 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: April 6, 2016

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

**APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE NEW JERSEY MOTOR
VEHICLE COMMISSION AND THE NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**



32 E. FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

MEMORANDUM

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TO: Members of the Authority

FROM: Joanne M. Walsh
Director, Human Resources

DATE: April 6, 2016

SUBJECT: Memorandum of Understanding
Between the New Jersey Schools Development Authority and the New Jersey
Motor Vehicle Commission

Background

The New Jersey Motor Vehicle Commission currently provides the New Jersey Schools Development Authority with access to information through their Limited Online Access Program. This access is granted to allow the Authority to validate the license status of employees utilizing NJSDA vehicles and has been used for the last five years under an MOU approved by the Board in June, 2011.

License validations are requested periodically for Authority vehicle users and the number of requests made through the MVC database varies each year. During 2015, approximately 60 requests for license information were requested. The administrative fee paid to the Motor Vehicle Commission has been \$150 annually for the last five years.

Recommendation

The Members of the Authority are requested to approve the MOU with the New Jersey Motor Vehicle Commission to provide for continued access to the Limited Online Access Program for the purpose of insuring valid license status for Authority vehicle users. This agreement will be in effect for one year at a cost of \$150. A copy of the MOU is attached for your information.

/s/ Joanne M. Walsh _____

Joanne M. Walsh, Director, Human Resources

Reviewed and Recommended by: Jane F. Kelly, Vice President-Corporate Governance and Operations

LIMITED ONLINE ACCESS PROGRAM
GOVERNMENT ENTITY
MEMORANDUM OF UNDERSTANDING
BETWEEN
NEW JERSEY MOTOR VEHICLE COMMISSION
AND
NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY

WHEREAS, the State of New Jersey, Motor Vehicle Commission, hereinafter called the "Commission", makes, maintains or keeps on file as required by law certain driver license, vehicle, and vessel records of individuals licensed and vehicles and vessels registered in this State; and

WHEREAS, the Commission also maintains, as an administrative convenience, a computer record of the aforementioned records, hereinafter called the "database"; and

WHEREAS, the database is not a public record and the information in the database is not required to be released under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (P.L. 2001, c.404), but may be released at the discretion of the Commission in such manner as may be determined by the Commission to be administratively appropriate and in accordance with applicable laws and regulations; and

WHEREAS, the Commission in its discretion has established a Limited Online Access Program, hereinafter called the "Online Program", to provide certain information contained in the database, via electronic communications, to businesses or public entities that demonstrate a beneficial interest in and legitimate business use of the database information; and

WHEREAS, the **NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY**, hereinafter called the "Program Participant", in its application for participation in the Online Program, has demonstrated a beneficial interest in and legitimate business use of the database information; and

WHEREAS, the provision of such information via electronic communications to the Program Participant is consistent with the laws of the State and with the Commission's policy to balance the needs of the business community with the privacy needs of the public when providing information from the database.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED by and between the Commission and the Program Participant that for and in mutual consideration of the covenants herein and pursuant to all federal and State laws and regulations:

A. GENERAL PROVISIONS

1. The attached "Application for Online Access to Motor Vehicle Records", signed by the authorized representative of the Program Participant on February 4, 2016, and containing the handwritten notations and initials of the authorized representative of Business and Government Services, hereinafter referred to as the "Application", is incorporated in and specifically made a part of this Memorandum of Understanding, hereafter referred to as "MOU".

2. The Program Participant certifies that all statements made and information provided in the Application are true to the best of his or her knowledge.

3. If any of the information contained in the Application changes during the course of this MOU, the Program Participant shall notify the Commission (NJMVC, Business and Government Services, PO Box 122, Trenton, NJ 08666-0122) within ten (10) days of such changes, in writing.

4. The Program Participant, including each of its employees, shall use the information provided by the Commission pursuant to this MOU only for the purposes explicitly set forth by the Program Participant and not

stricken by the authorized representative of Business and Government Services on the Application, hereinafter referred to as "the Permitted Purposes" as set forth in paragraph 6 of this section.

5. The Program Participant may apply for approval of additional uses of the information provided under this MOU by submitting a new application form setting forth all intended uses, including those already approved and those for which approval is sought.

6. The Permitted Purpose of this agreement shall be as follows: Program Participant shall pay to the Commission an annual administrative fee of one hundred fifty dollars (\$150.00), payable to New Jersey Motor Vehicle Commission. This is an annual administrative fee for administrative and transaction costs which will entitle Program Participant to access of up to five thousand (5,000) records per calendar year. This fee is due at the end of January in each year. Records accessed in excess of this amount will be billed an additional one hundred fifty dollars (\$150.00) per each five thousand (5,000) record increment. Accounts will be reviewed and billed quarterly and excess quantities of two thousand five hundred (2,500) or greater (above the initial five thousand (5,000) allotment) will be charged as a full five thousand (5,000) increment. Administrative fees are non-refundable.

7. The Program Participant is not entitled to receive, and the Commission will not provide, social security numbers, insurance information, or medical information that may be contained in the Commission's database.

8. Upon the Commission's processing of the fully executed MOU, the Program Participant will be entitled to establish electronic communications with the Commission, and thereafter to receive from the Commission, via electronic communications, information contained in the database, within the scope of Permitted Purposes and uses as defined in this MOU.

9. If any part, term or provision of this MOU is held by a court of competent jurisdiction to be illegal or in conflict with any law of the State of New Jersey or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the MOU did not contain the particular part, term or provision held to be invalid.

10. This MOU shall be governed by the laws of the State of New Jersey, both as to interpretation and performance, and any action at law, suit in equity or judicial proceeding for the enforcement or breach of this MOU or any provision thereof shall be instituted and maintained in any court of competent jurisdiction in the County of Mercer, State of New Jersey.

11. Neither this MOU nor any interest in this MOU may be assigned or transferred.

12. The terms of this MOU shall be effective upon the signing of the MOU by an authorized representative of each party and shall continue in force and effect for one (1) year from the date of signature by the Commission's Chief Administrator, or until cancelled or amended pursuant to the terms within section "D", MOU Modification and Termination. Upon expiration of the contract, the Program Participant must submit a new application and pertinent supporting documentation for approval in order to have its account status maintained.

B. PROGRAM PARTICIPANT'S OBLIGATIONS

1. In accordance with the public policy of the State of New Jersey, as set forth in N.J.A.C. 13:18-11.3(c) and N.J.A.C. 13:18-11.4(f)1, the Program Participant shall not use the information provided by the Commission pursuant to this MOU for the purpose of commercial solicitation or marketing, political canvassing or campaigning or any similar purpose or objective, and shall not provide such information to any person or entity which seeks to

use such information for any of these purposes. If such marketing effort or solicitation occurs, the Commission may terminate this MOU.

2. While it is understood that the electronic records provided by the Commission will contain the name and addresses of individuals, the Program Participant shall hold such information in confidence and shall use it only in accordance with the terms of this MOU.

3. The Program Participant shall not accumulate, store or build a file from the data obtained from the Commission. However, data may be retained and accessed for administrative and audit purposes only.

4. The Program Participant will not merge any Commission record with any other document gleaned from any other source in order to sell or provide the information to another party as an official Commission record.

5. The Program Participant shall not permit persons other than its authorized employees or agents to use the electronic communications established for the Program Participant pursuant to this MOU.

6. The Program Participant shall take all steps necessary to protect the information and data provided by the Commission under this MOU from theft, unauthorized disclosure or any use not specifically permitted under this MOU. The Program Participant must strictly adhere to both the Federal and New Jersey Drivers' Privacy Protection Acts ("DPPA"), 18 U.S.C. § 2721 et seq. and N.J.S.A. 39:2-3.3 et seq., incorporated herein by reference.

7. The Program Participant must, within forty-eight (48) hours, of discovery of a security breach or unauthorized access by any individual whether or not acting on behalf of the Program Participant, report such to the Commission unless law enforcement requests that Program Participant not disclose the incident or doing so would impede a law enforcement investigation.

8. Within ten (10) days of receipt of a written request from the Commission, the Program Participant shall furnish to the Commission a certified statement of the manner in which the electronic records provided by the Commission and information contained in them are being used or have been used.

9. The Program Participant shall hold the Commission harmless in the event of any errors or omissions in the information or data furnished under this MOU.

10. The Commission, at its sole option, may, at any time, engage an independent auditor to review and audit the books and records and/or operations of the Program Participant in order to determine compliance with this MOU. The cost of such audit shall be borne by the Program Participant.

12. The Program Participant shall submit all program and administrative fees by check, made payable to the New Jersey Motor Vehicle Commission, and sent to the Motor Vehicle Commission, PO Box 122, Trenton, New Jersey 08666-0122. **Under this Agreement, the Program Participant's full account number shall be indicated on the face of each check. Checks without the full account number will be returned without processing.**

C. COMMISSION OBLIGATIONS

1. The Commission will provide the Program Participant and its authorized employees information, via electronic communications, from the database as permitted under this MOU.

D. MOU MODIFICATION AND TERMINATION

1. This MOU may be terminated by the Commission in its sole discretion upon ten (10) days' notice to the Program Participant, sent to the address provided by the Program Participant on the application, unless otherwise advised by the Program Participant, in writing, sent to the Commission.

2. The Commission may cancel or amend this MOU without prior notice to the Program Participant only if such cancellation or amendment is deemed necessary by the Commission, due to any changed requirement in the law or Commission policy that would prohibit such an MOU, or upon a determination by the Commission that there has been a breach of the integrity or security of the data provided to the Program Participant, or a failure of the Program Participant to comply with established procedures or legal requirements included or incorporated by reference in this MOU.

3. Any breach of the terms of this MOU by the Program Participant will result in the immediate termination of the MOU and the service provided by the Commission under the MOU.

4. This MOU and the service provided to the Program Participant under this MOU shall be terminated by the Commission immediately upon its receipt of a written request for such termination by the Program Participant.

5. This MOU may be amended by mutual consent of the Program Participant and the Commission. Any proposed amendment or modification must be submitted in writing to the other party prior to any formal discussion or negotiation of the issue. Any amendment must be signed by both the Program Participant and the Commission in order to become effective and to modify or change this MOU.

IN WITNESS WHEREOF, both parties have caused this MOU to be signed and witnessed.

NEW JERSEY SCHOOLS DEVELOPMENT

AUTHORITY

Witness:

By: _____

By: _____

(Print Name)

(Print Name)

Title

Title

Date: _____

**STATE OF NEW JERSEY
MOTOR VEHICLE COMMISSION**

Witness:

By: _____

By: _____

Jeanne D. Ashmore
Deputy Chief Administrator
Motor Vehicle Commission

James S. Walker
Director, Business and Government
Operations

Date: _____

IMPROPER COMPLETION OF THIS PAGE WILL DELAY MOU PROCESSING.

Resolution – 5a.

Approval of Memorandum of Understanding (MOU) Between the New Jersey Motor
Vehicle Commission and the New Jersey Schools Development Authority

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (“SDA” or “Authority”) requires that the Members of the Authority approve the execution of Memoranda of Understanding (MOU) between the SDA and other state agencies; and

WHEREAS, the state of New Jersey, Motor Vehicle Commission (the Commission), makes, maintains or keeps on file as required by law, certain driver’s license, vehicle, and vessel records for individuals licensed and vehicles and vessels registered in this State; and

WHEREAS, the Commission also maintains, as an administrative convenience, a computer record of the aforementioned records (the Database); and

WHEREAS, the SDA requires access to the Commission’s Database to validate the license status of SDA employees utilizing Authority vehicles, an access that previously was granted by the Commission to the SDA in 2011 for a period of five years; and

WHEREAS, SDA ability to continue its access to the Commissions database is essential to the Authority’s operation; and

WHEREAS, the terms pursuant to which such access shall be continued are set forth in a MOU which was presented on this date by management for review by the Members of the Authority; and

WHEREAS, as proposed, this MOU between SDA and the Commission will be effective for a period of one year at a cost to SDA of \$150.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the Schools Development Authority’s execution of a Memorandum of Understanding with the New Jersey Motor Vehicle Commission effective for a period of one year and at a cost of \$150, consistent with the terms of the memorandum and Memorandum of Understanding presented to the Board on this date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum of Understanding between the New Schools Development Authority and the
New Jersey Motor Vehicle Commission, dated April 6, 2016

Dated: April 6, 2016

REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

AWARD OF CONTRACT, APPROVAL OF FINAL CHARTER AND RELEASE OF FUNDS FROM PROGRAM RESERVE - TRENTON PUBLIC SCHOOLS DISTRICT - HEDGEPEETH WILLIAMS SCHOOL - EMERGENT PROJECT - DOMESTIC WATER LINE REPLACEMENT - EP-0073-C02



MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

C. Aidita Milsted
Program Director, Program Operations

RE: District: Trenton Public Schools
School: Hedgepeth Williams School
Description: Emergent Project – Domestic Water Line Replacement
Package No.: EP-0073-C02
CCE: \$ 1,006,192
Advertised CCE Range: \$ 900,000 to \$1,100,000
Award: \$ 987,000
CM: NJSDA Self-Managed

DATE: April 6, 2016

SUBJECT: Award of Contract, Approval of Final Charter and Release of Funds from Program Reserve
Trenton Public Schools – Hedgepeth Williams School
Emergent Project – Domestic Water Line Replacement

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of three (3) related actions to address the emergent condition related to replacement of the domestic water line at the Hedgepeth Williams School in the Trenton Public School District:

1. The award of a construction contract in the amount of \$987,000 to D&K Construction Company, Inc.;
2. The Final Charter (copy attached) representing the project budget inclusive of dollar values for the award for construction, appropriate contingency, allowances, NJSDA staff costs, other costs, and prior allocation of funds for the existing contract for design services and construction costs for the roof system repair; and
3. The release of funds from the NJSDA Program Reserve, maintained for emergent projects.

Members of the Authority

Award of Contract, Approval of the Final Charter and Release of Funds from Program Reserve

Trenton Public Schools - Hedgepeth Williams School - Emergent Project

April 6, 2016

Page 2 of 5

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the release of monies from the Program Reserve for emergent projects or emergency situations exceeding \$500,000. Further, Board approval is required for the award of construction contracts greater than \$500,000. Both the construction award amount and the release of funds from the reserve exceed \$500,000. Funding for the project is available within the emergent project funding allocation approved by the Board in March 2011.

NJSDA staff shall provide Construction Management for the entirety of the project.

BACKGROUND

The Hedgepeth Williams School in the Trenton Public School District was built in 1939 with a one story addition constructed in 1964, totaling 170,000 square feet. The school currently serves as two (2) separate educational facilities: the Robeson Elementary School, educating approximately 584 students in grades Pre-K through five and the Hedgepeth Williams Middle School, educating approximately 500 students in grades six through eight.

The NJSDA is addressing two distinct emergent conditions at the Hedgepeth Williams School: one involving replacement of the facility's domestic water supply to remedy extensive leaking and the other involving roof repairs to eliminate water infiltration. The two distinct conditions are being addressed through two separate contracts, although they remain consolidated with one DOE project number.

On April 8, 2014 The Design Collaborative (TDC) was issued a Notice to Proceed (NTP) for Pre-Design Services, to fully develop the appropriate project scope and identify alternative solutions to address the extent of the deterioration of the domestic water supply components, inclusive of an analysis and remediation costs associated with the domestic water supply replacement, to insure the delivery of quality potable water throughout the school.

The separate condition related to the need for roof repair work was identified during a NJSDA site visit performed on June 23, 2014, when the NJSDA identified a potential emergent condition concerning water infiltration throughout various roof areas. On July 31, 2014 the NJDOE approved inclusion of the roof system repair work within the existing emergent project to address water infiltration.

Construction activities related to the roof system repairs are complete and Substantial Completion was achieved February 19, 2016.

The NJSDA is advancing with the construction related activities to replace the domestic water line and thoroughly address the remaining emergent condition at the Hedgepeth Williams School in the Trenton Public School District.

Members of the Authority

Award of Contract, Approval of the Final Charter and Release of Funds from Program Reserve

Trenton Public Schools - Hedgepeth Williams School - Emergent Project

April 6, 2016

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SCOPE OF WORK

The emergent project shall address improvements to the domestic water supply system and components inclusive of the following scope of work:

- a. Replacement of existing cold water piping and valves with new insulated copper piping and valves;
- b. Replacement of existing plumbing fixtures with new fixtures as indicated on drawings;
- c. Connection of fire protection main to new cold water supply;
- d. Electrical and heating/ventilation work as required to relocate existing fixtures/devices and equipment in conflict with new construction; and
- e. Abatement and related activities.

The project includes an allowance for unforeseen asbestos containing material abatement if necessary.

PROCUREMENT PROCESS

This package was advertised beginning on February 10, 2016 on the NJSDA website, NJ State website, and in selected newspapers for interested firms registered as Small Business Enterprises (SBE) and classified in General Construction (C008 or C009) to participate in the bidding process.

A mandatory pre-bid conference and site visit was held on February 26, 2016.

Project Rating Proposals were received by March 3, 2016. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, four (4) bidders received a Project Rating Limit.

Requests for Information (RFIs) were received by March 8, 2016. The addenda containing the responses to the RFIs were issued to the bidders on March 4, March 10, and March 18, 2016.

Price Proposals were received on March 31, 2016. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that all four (4) bidders were responsive. The results of the review are listed below:

Contractor	Bid Amount	Comments
D&K Construction Co., Inc.	\$ 987,000.00	Qualified and responsive bidder.
Levy Construction Company, Inc.	\$ 1,056,600.00	Qualified and responsive bidder.
Gabe Sganga, Inc.	\$ 1,160,200.00	Qualified and responsive bidder.
Altec Electrical Corp. T/A Altec Bldg. Systems Corp.	\$ 1,187,937.00	Qualified and responsive bidder.

The responsive low bidder was D&K Construction Company, Inc. (D&K).

Members of the Authority

Award of Contract, Approval of the Final Charter and Release of Funds from Program Reserve

Trenton Public Schools - Hedgepeth Williams School - Emergent Project

April 6, 2016

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The bid submitted by D&K was 1.91% below the CCE of \$1,006,192 and within the advertised range of \$900,000 to \$1,100,000. In order to effectively compare the CCE and the bid price and to ensure the contractor's Price Proposal was inclusive of all scope elements, a conference was conducted on April 1, 2016 with Procurement, Program Operations, Contract Management Division, Division of Chief Counsel, the Design Consultant and D&K to review the bid. At the time of review, it was determined that the Price Proposal was inclusive of all scope elements contained in the Contract Documents.

The Program Operations Director and the Contract Management Division recommend award of the project to D&K Construction Company, Inc.

FINAL BUDGET

Based on the proposal price, the construction cost to address the emergent project is \$987,000. The total funding, including design services, construction costs, contingencies, allowances, and NJSDA staff costs is estimated at a value in the amount of \$1,777,726, with prior allocation of funds for design services and construction activities for the roof system repair. The funding for the total project costs are reserved within the NJSDA Program Reserve maintained for emergent projects.

BUDGET SUMMARY

▪ Construction Costs	\$1,145,235
▪ Construction Contingency (20%)	\$ 197,000
▪ Design Costs including (5%) Contingency	\$ 190,491
▪ Project Management (NJSDA staff)	\$ 196,000
▪ Other Costs (5%)	\$ 49,000
Total	\$1,777,726
▪ Prior Allocation	\$ 290,172

SCHEDULE

Construction is anticipated to begin June, 2016. The schedule includes an overall construction duration of 166 calendar days. Substantial completion is anticipated to be reached in September, 2016.

Members of the Authority

Award of Contract, Approval of the Final Charter and Release of Funds from Program Reserve

Trenton Public Schools - Hedgepeth Williams School - Emergent Project

April 6, 2016

Page 5 of 5

RECOMMENDATION

The Members of the Authority are requested to approve the following:

1. The award of the construction contract in the amount of \$987,000 to D&K Construction Company, Inc.;
2. The Final Charter for the Hedgepeth Williams School in the Trenton Public School District; and
3. The release of \$1,487,554 from the NJSDA Program Reserve to address the emergent project at Hedgepeth Williams School in the Trenton Public School District. Prior funding in the amount of \$290,172 was approved for design services and roof repair construction activities.

/s/ Sean Murphy

Sean Murphy, Procurement Director

/s/ C. Aidita Milsted

C. Aidita Milsted, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning

Reviewed and Recommended by: Donald Guarriello, Vice President and Chief Financial Officer

Reviewed and Recommended by: Raymond A. Arcario, Vice President, Construction Operations

Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Vincent Lechmanick, Deputy Director, Program Operations

Prepared and Recommended by: Richard Ferrara, Program Officer, Program Operations

DRAFT **New Jersey Schools Development Authority**
Emergent Project Charter - Summary

Charter Date
04/06/16
Supersedes
Charter Dated
N/A

Region: Southern
District: Trenton Public Schools
School Name: Hedgepeth-Williams
Project Type: Emergent
DOE # / Project #: 5210-080-12-1400 / 5210-080-12-0ABZ
Project Location: 301 Gladstone Avenue, Trenton NJ 08629

Project Budget: \$ 1,777,726
Anticipated Construction NTP Date 05/19/16
Anticipated Final Completion Date 10/28/16
Project Initiation Date: 05/22/13

Funding Source
2011 Emergent Reserve

Charter Version and Date		Project Summary
<input checked="" type="checkbox"/> Final	04/06/16	Design and implement the necessary alterations to address two distinct emergent conditions 1) The Installation of new cold water pipes in hallways to all fixtures. Abandon in place the existing cold water supply system and re-route through hallways, and perform Hazardous materials abatement necessary for implementation of the above described construction related scope of work. Perform any necessary code improvements which may be required as a result of the implementation of the above described scope of work. 2) Roof repairs, the installation of flashing and the installation of nine (9) ladders to provide access at various roof elevations. The roof system repairs emergent condition has achieved substantial completion.
Revision # and Date		
<input type="checkbox"/> One		
<input type="checkbox"/> Two		
<input type="checkbox"/> Three		
		Purpose for Advancement of Emergent Charter
		To establish the budget for the project inclusive of dollar values for the award for design, construction, appropriate contingency, and estimated other costs.

Recommendation

Program Director - Project	Date	Managing Director - Program Operations	Date
C. Aidita Milsted		Gregory Voronov	
VP - Construction Operations	Date	EVP - Prog. Ops. And Strategic Planning	Date
Raymond A. Arcario		Andrew Yosha	

Approval
 (If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

Chief Executive Officer Date
 Charles McKenna

New Jersey Schools Development Authority Emergent Project Charter Project Budget

District / Project Name:	Trenton Public Schools/Hedgepeth-Williams
DOE # / Project #:	5210-080-12-1400 / 5210-080-12-0ABZ
Charter Date:	04/06/16

Special Considerations:

Project budget is based upon the award value for the construction services for the Domestic Water Line Replacement and the NTE value for the existing contract for Roof repairs that were previously approved and for which work is substantially complete. Other Costs for projects range from 2% to 5% of Building Costs, with such costs for Emergent Projects budgeted at 5%. These costs are inclusive of projected DCA fees for permits and anticipated inspections. A construction allowance of \$50,000 has been included in the contract for the domestic water line replacement for unforeseen conditions related to abatement of asbestos containing materials. Prior funding approved is reflective of design costs for the domestic water line replacement and costs associated with the substantially completed roof repairs.

Project Budget:

Construction Costs:	
Domestic Water Line Replacement	\$987,000
Roof Repairs (Complete)	\$158,235
Construction Contingency-water line	\$197,000
Total Construction Costs	\$1,342,235
Other Costs:	
Design	\$190,491
Project Management (SDA Staff)	\$196,000
Other Costs	\$49,000
Total Other Costs	\$435,491
PreDevelopment & Environmental Costs:	
PreDevelopment	\$0
Environmental/Remediation	
Total PreDevelopment & Environmental Costs	\$0
Total Project Budget	\$1,777,726
2011 Emergent Reserve Impact	
Prior Funding Approved	\$290,172
Current Funding Requested	\$1,487,554

Resolution—6a.

Award of Contract, Approval of Final Charter
and Release of Funds from Program Reserve
Trenton Public Schools – Hedgepeth Williams School
Emergent Project – Domestic Water Line Replacement

District:	Trenton Public Schools
School:	Hedgepeth Williams School
Description:	Emergent Project – Domestic Water Line Replacement
Package No.:	EP-0073-C02
CCE:	\$1,006,192
Advertised CCE Range:	\$900,000 to \$1,000,000
Award:	\$987,000
CM:	SDA Self-Managed

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the release of funds from the Program Reserve for emergent projects or emergency situations exceeding \$500,000; and

WHEREAS, the Operating Authority further requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and final charters; and

WHEREAS, the construction award amount and the release of funds from the program reserve in this matter before the Board each individually exceed \$500,000; and

WHEREAS, the Hedgepeth Williams School, built in 1939 with a one story addition built in 1964 totaling 170,000 square feet, currently serves as two (2) separate educational facilities: the Robeson Elementary School, educating approximately 584 students in grades Pre-K through 5 and the Hedgepeth Williams Middle School, educating approximately 500 students in grades 6 through 8; and

WHEREAS, the SDA is addressing two distinct emergent conditions at the Hedgepeth Williams School: one involving replacement of the facility's domestic water supply to remedy extensive leaking and the other involving roof repairs to eliminate water infiltration; and

WHEREAS, the two distinct conditions are being addressed through two separate contracts, while remaining consolidated with one DOE project number; and

WHEREAS, on April 8, 2014, The Design Collaborative (TDC) was issued a Notice to Proceed (NTP) for Pre-Design Services to fully develop the appropriate project scope and identify alternative solutions to address the extent of the deterioration of the domestic water supply components, inclusive of an analysis and remediation costs associated with the domestic water supply replacement, to insure the delivery of quality potable water throughout the school; and

WHEREAS, the separate condition related to the need for roof repair work was identified during a SDA site visit in June 2014 when the SDA identified a potential emergent condition concerning water infiltration throughout various roof areas; and

WHEREAS, on July 31, 2014, the DOE approved inclusion of the roof system repair work within the existing emergent project to address water infiltration; and

WHEREAS, construction activities related to the roof system repairs achieved substantial completion on February 19, 2016; and

WHEREAS, SDA is advancing with the construction related activities to replace the domestic water line and thoroughly address the remaining emergent condition at the Hedgepeth Williams School; and

WHEREAS, the Project's background, a scope of work, and identified funding sources along with details as to the procurement process followed, the final project budget and project schedule are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, funding for the project is available within the emergent project funding allocation approved by the Board in March 2011; and

WHEREAS, SDA staff shall provide construction management for the entirety of the Project; and

WHEREAS, project construction is anticipated to begin June 2016 and substantial completion is anticipated to be reached in September 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a construction contract in the amount of \$987,000 to D&K Construction Company, Inc. to address the emergent condition at the Trenton Hedgepeth Williams School; the emergent project's final charter, recognizing that prior funding in the amount of \$290,172 was approved for design services and roof repair construction activities; and the release of \$1,487,554 from the SDA Program Reserve to address the emergent project.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Release of Funds from Program Reserve, Award of Contract, and Approval of Final Charter, Trenton Public Schools – Hedgepeth Williams School, Emergent Project – Domestic Water Line Replacement, dated April 6, 2016

Dated: April 6, 2016

CONSTRUCTION AWARD AND APPROVAL OF FINAL PROJECT CHARTER - WEST NEW YORK SCHOOL DISTRICT - HARRY L. BAIN ELEMENTARY SCHOOL - HU-0026-C01



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Thomas Schrum
Program Director, Program Operations

RE: District: West New York
School: Harry L. Bain Elementary School
Description: Design-Bid-Build
Package No.: HU-0026-C01
CCE: \$14,073,533
Advertised CCE Range: \$13,000,000- \$15,000,000
Award: \$10,978,000
CM: Pinnacle Consulting & Construction Services

DATE: April 6, 2016

SUBJECT: Construction Award and Approval of Final Project Charter

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of the award of a contract in the amount of \$10,978,000 to Paul Otto Building Co., Inc. (Paul Otto)¹ for renovation services for the Harry L. Bain Elementary School (Harry L. Bain ES) in the West New York School District.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000 and for the approval of the Final Project Charter.

We are also recommending approval by the Members of the attached Final Project Charter representing the project budget inclusive of dollar values for the award of construction. A Preliminary Project Charter was approved by the Board on May 8, 2015.

BACKGROUND

The Harry L. Bain ES is a 102,335 square foot, three (3) story facility educating 736 students in grades Pre-K through 6th. The building was constructed in 1915 and expanded in 1924 with the addition of an auditorium, additional gym and classrooms. The facility is presently unoccupied, with its students

¹ Paul Otto listed the following subcontractors for the required trades in its Price Proposal: Jersey Mechanical Contractors, Inc. (HVACR and Plumbing), Scout Electric, Inc. (Electrical), J.G. Schmidt Steel (Structural Steel & Ornamental Iron), and B&G Restoration, Inc. (Asbestos Removal/Treatment).

Members of the Authority
Construction Award and Approval of Final Project Charter
Package No. HU-0026-C01
West New York – Harry L. Bain Elementary School
April 6, 2016
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currently being educated at another District facility. The Harry L. Bain ES renovation project involves improvements to the school building's exterior and interior systems including restoration of the building's envelope systems and components, replacement of classroom HVAC units, lighting systems upgrades, ceiling tiles replacement in coordination with HVAC & lighting work, and repairs to water infiltration-damaged interior spaces.

At the March 2, 2011 NJSDA Board meeting, the Members approved the Harry L. Bain renovation project for advancement as part of the Authority's 2011 Capital Plan.

On October 17, 2013, USA Architects, Planners + Interior Designers (USA Architects) was issued a Notice of Award for Task Order Engagement for pre-design, design and construction administration services for the renovation of the Harry L. Bain facility. Subsequently, USA Architects was issued a Limited Notice to Proceed for pre-design services on October 21, 2013, for design phase services on December 1, 2014 and for construction documents phase services on May 7, 2015.

On February 25, 2016, Pinnacle Consulting and Construction Services was awarded a contract for construction management services for the project.

PROCUREMENT PROCESS

This package was advertised as a construction services solicitation on December 29, 2015 on the NJSDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process.

A mandatory pre-bid conference and site visit was held on January 26, 2016.

Project Rating Proposals were received from bidders by February 9, 2016. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, eight (8) bidders received a Project Rating Limit.

Requests for Information (RFIs) were received by February 10, 2016. An addendum containing responses to the RFIs was issued to the bidders on February 23, 2016.

Price Proposals were received on March 8, 2016. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that four (4) bidders were responsive. The results of the review are listed below:

Members of the Authority
 Construction Award and Approval of Final Project Charter
 Package No. HU-0026-C01
 West New York – Harry L. Bain Elementary School
 April 6, 2016
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Contractor	Bid Amount	Comments
Niram, Inc.	\$ 8,983,000.00	Non-responsive bidder. Bid rejected.
Paul Otto Building Co., Inc.	\$10,978,000.00	Qualified and responsive bidder.
Brockwell & Carrington Contractors, Inc.	\$11,670,000.00	Non-responsive bidder. Bid rejected.
Ernest Bock & Sons, Inc.	\$11,978,000.00	Qualified and responsive bidder.
Delric Construction Co., Inc.	\$13,680,000.00	Qualified and responsive bidder.
D.A. Nolt, Inc.	\$13,995,000.00	Qualified and responsive bidder.

The responsive low bidder was Paul Otto Building Co., Inc.

The bid submitted by Paul Otto was below the CCE. In order to understand the differential between the CCE and the bid price and to ensure the contractor's price proposal was inclusive of all scope elements, a bid review conference was conducted on March 14, 2016 between Paul Otto and NJSDA staff from Procurement, Program Operations, and Contract Management Division. The discussion verified that Paul Otto had included all scope elements of the project in its bid and identified variances between the NJSDA's CCE and Paul Otto's price proposal in several areas, with the majority of the overall variance representing costs related to general conditions/general requirements, metals, HVAC, masonry and thermal moisture protection. In review of each of these items, the contractor expressed a good understanding and acknowledgement of the scope of the work and the schedule to complete the work. There were no apparent flaws found in the bid provided by Paul Otto and they have confirmed that its price proposal is inclusive of all scope elements contained in the Contract Documents.

The Program Operations Director and the Contract Management Division recommend award of the project to Paul Otto Building Co., Inc.

FINAL PROJECT CHARTER

The attached Final Project Budget is based upon the award amount of the construction services contract, and on current estimates for all project scope elements inclusive of appropriate contingencies. Additionally, the budget is inclusive of NJSDA Staff costs for both Design and Project Management. The project budget of \$16,848,500 in the Final Project Charter represents a decrease of approximately \$2.1 million from the Board approved Preliminary Project Charter due to a reduction in construction costs based upon the award amount for construction services.

Members of the Authority
Construction Award and Approval of Final Project Charter
Package No. HU-0026-C01
West New York – Harry L. Bain Elementary School
April 6, 2016
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RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to Paul Otto Building Co., Inc. for Contract No. HU-0026-C01 in the amount of \$10,978,000. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

The Members of the Authority are also requested to approve the attached Final Project Charter representing all expended and projected funds necessary for completion of the project.

/s/ Sean Murphy
Sean Murphy, Director, Procurement

/s/ Thomas Schrum
Thomas Schrum, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, EVP, Program Operations and Strategic Planning
Reviewed and Recommended by: Donald Guarriello, Vice President & Chief Financial Officer
Reviewed and Recommended by: Raymond Arcario, Vice President, Construction Operations
Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations
Reviewed and Recommended by: Joseph Lucarelli, Deputy Program Director, Program Operations
Reviewed and Recommended by: Clay Bramble, Program Officer, Program Operations
Prepared and Recommended by: Jeannette Thannikary, Program Officer, Program Operations

New Jersey Schools Development Authority Project Charter - Summary

Charter Date
04/06/16

Supersedes Charter Dated
05/06/15

Region: Northern
District: West New York
Project Name: Harry L. Bain Elementary School
School Type: Elementary School
DOE # / Project #: 5670-100-12-OAEE
Project Type (New/Add/Reno): Renovations
Project Location: 6200 Broadway, West New York
Number of Students: 736
Land Acquisition Required? Yes No
Temporary Space Required? Yes No
Project Budget: \$ 16,848,500
Anticipated Substantial Completion Date: 06/05/17
Anticipated School Occupancy Date: 07/03/17
Project Team Leader: Thomas Schrum
Project Initiation Date: 10/15/13
SDA Board - Project Charter Approval Date: 04/06/16

Funding Source
2011 Capital Plan

Funding Allocated
\$18,914,686

District Local Share
\$0.00

Charter Version and Date		Project Summary	
<input type="checkbox"/> Planning	10/15/13	This renovation project of the existing Harry L. Bain Elementary School involves improvements to the school building's exterior and interior systems; including building envelope systems and components, replacement of classroom HVAC units; lighting systems upgrades; ceiling tiles replacement in coordination with HVAC & lighting work, and repairs to water infiltration-damaged interior spaces.	
<input type="checkbox"/> Preliminary	05/06/15		
<input checked="" type="checkbox"/> Final	04/06/16		
Revision # and Date		Purpose for Advancement of Current/Revised Project Charter	
<input type="checkbox"/> One		Approval of the Final Project Charter inclusive of the final budget and schedule for the project based upon the award amount of the General Construction contract.	
<input type="checkbox"/> Two			
<input type="checkbox"/> Three			
District Project Goals			
<input type="checkbox"/> Four			Address conditions of the existing Harry L. Bain Elementary School facility.
<input type="checkbox"/> Five			
<input type="checkbox"/> Six			

Recommendation

Program Director, Program Operations _____ Thomas Schrum	Date	Managing Director, Capital Planning _____ Gregory Voronov	Date
Vice President, Construction Operations _____ Raymond Arcario	Date	EVP, Prog. Ops & Strategic Planning _____ Andrew Yosha	Date

Approval

Chief Executive Officer _____ Charles McKenna	Date
---	------

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

Charter Date
04/06/16

District / Project Name:	West New York / Harry L. Bain Elementary School
DOE # / Project #:	5670-100-12-OAEE

Project Milestones	Date
School Occupancy Date	07/03/17

DELIVERY METHOD	Design/Bid/Build
------------------------	-------------------------

Real Estate Services	Start	Est.	Act.	Finish	Est.	Act.
Feasibility	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
EO215 Requirements	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Site Acquisition	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Relocation	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Demolition	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Remediation	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Deed Restriction Required?	N/A	Date				
District Notified?	N/A	<input type="checkbox"/>	<input type="checkbox"/>			
Classification Exception Area?	N/A					
District Notified?	N/A	<input type="checkbox"/>	<input type="checkbox"/>			

Special Considerations

Design:	Date	Est.	Act.		Est.	Act.
Design Start (NTP)	10/21/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Design Restart (if applicable)	N/A	<input type="checkbox"/>	<input type="checkbox"/>			
	Start	Est.	Act.	Finish	Est.	Act.
Pre-Design Phase	10/21/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>	08/19/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schematic Design Phase	12/01/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/23/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Design Development Phase	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Construction Documents Phase	05/08/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10/30/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DCA Review	09/30/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/01/16	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bid and Award	12/29/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	05/18/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

* Date for 'Design Start (NTP)' reflects Pre-Design NTP.

Construction:	Date	Est.	Act.
Construction Start (NTP)	05/19/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	06/05/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	07/03/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title Transfer	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	06/05/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	04/30/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	05/29/18	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

* The Final Completion date represents the date that the Certificate of Approval will be issued. A Certificate of Occupancy is not required for this renovation project.

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		04/06/16
District / Project Name: West New York / Harry L. Bain Elementary School		
DOE # / Project #: 5670-100-12-OAEE		
2011 Capital Plan Funding Allocation		\$ 18,914,686
Special Considerations:		
The project budget is based upon the award amount of the construction services contract, and on current estimates for all project scope elements inclusive of appropriate contingencies. Additionally, the budget is inclusive of NJSDA Staff costs for both Design and Project Management.		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New Addition	_____	N/A
	0	
Renovation	_____	
	102,335	
Total Gross Building Area (GSF):	_____	
	102,335	
Estimated Building Cost / GSF		
New Construction Cost/GSF	\$0.00	
Renovation Cost/GSF	\$107.28	
Construction Costs:		
Building Costs	_____	\$10,978,000
Site Costs	_____	\$0
Demolition	_____	\$0
E-Rate (If separately bid)	_____	\$0
Cost Escalation 9 months at 5 % per year	_____	\$0
Design Contingency	_____	\$0
Construction Contingency	_____	\$1,647,000
Total Construction Costs		\$12,625,000
Pre-Development Costs:		
Consultant Services	_____	\$0
Early Site Packages (Demolition/Remediation)	_____	\$0
Land Acquisition	_____	\$0
Relocation	_____	\$0
Property Maintenance/Carry Costs	_____	\$0
Total Pre-Development Costs		\$0
Other Costs:		
Design	_____	\$1,458,000
Project Management (SDA Staff)	_____	\$792,000
PMF/CM	_____	\$1,034,000
FF&E	_____	\$0
Technology	_____	\$0
Commissioning	_____	\$0
Temporary Space	_____	\$0
Other Costs	_____	\$939,500
Total Other Costs		\$4,223,500
Other Funding Sources		
Rebates & Refunds	_____	\$0
District Local Share Funds	_____	\$0
Total Other Funding Sources		\$0
Total Project Budget		\$16,848,500
Funding from Prior Allocation		\$0
Funding from 2011 Capital Plan		\$16,848,500

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date

04/06/16

District / Project Name: West New York / Harry L. Bain Elementary School
DOE # / Project #: 5670-100-12-OAEE

Project Budget:

	Preliminary Charter Budget	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	N/A	N/A	
Gross Building Area (GSF):			
New	0		0
Addition	0		0
Renovation	102,335	102,335	0
Total Gross Area (GSF):	102,335	102,335	0
Construction Costs			
Building Costs	\$12,431,310	\$10,978,000	\$1,453,310
Site Costs	\$0	\$0	\$0
Demolition	\$0	\$0	\$0
E-Rate (If separately bid)	\$0	\$0	\$0
Cost Escalation	\$0	\$0	\$0
Design Contingency	\$1,198,131	\$0	\$794,262
Construction Contingency	\$1,243,131	\$1,647,000	
Total Construction Costs	\$14,872,572	\$12,625,000	\$2,247,572
Pre-Development Costs:			
Consultant Services	\$0	\$0	\$0
Early Site Packages (Demolition/Remediation)	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0
Relocation	\$0	\$0	\$0
Property Maintenance/Carry Costs	\$0	\$0	\$0
Total Pre-Development Costs	\$0	\$0	\$0
Other Costs:			
Design	\$1,326,614	\$1,458,000	(\$131,386)
Project Management (SDA Staff)	\$916,000	\$792,000	\$124,000
PMF/CM	\$860,000	\$1,034,000	(\$174,000)
FF&E	\$0	\$0	\$0
Technology	\$0	\$0	\$0
Commissioning	\$0	\$0	\$0
Temporary Space	\$0	\$0	\$0
Other Costs	\$939,500	\$939,500	\$0
Total Other Costs	\$4,042,114	\$4,223,500	(\$181,386)
Other Funding Sources			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds	\$0	\$0	\$0
Total Other Funding Sources	\$0	\$0	\$0
Total Project Budget	\$18,914,686	\$16,848,500	\$2,066,186
Funding from Prior Allocation	\$0	\$0	\$0
Funding from 2011 Capital Plan	\$18,914,686	\$16,848,500	\$2,066,186

Budget Variance Analysis:

The project budget represents a decrease of approximately \$2.1 million from the Board approved Preliminary Project Charter due reduced construction costs based upon the award amount for construction services.

Schedule Variance Analysis:

Resolution—6b.

Construction Award and Approval of Final Project Charter

6

District:	West New York
School:	Harry L. Bain Elementary School
Description:	Design-Bid-Build
Package No.:	HU-0026-C01
CCE:	\$14,073,533
Advertised CCE Range:	\$13,000,000- \$15,000,000
Award:	\$10,978,000
CM:	Pinnacle Consulting & Construction Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and final project charters; and

WHEREAS, Board approval is required in connection with this contract award & final project charter; and

WHEREAS, the Harry L. Bain ES, currently unoccupied, is a 102,335 square foot, three (3) story facility appropriate for educating 736 students in grades Pre-K through 6; and

WHEREAS, in March 2011 the SDA Board approved the Harry L. Bain renovation project (the Project) for advancement as part of the Authority's 2011 Capital Plan; and

WHEREAS, the Project involves improvements to the school building's exterior and interior systems as more fully described in the memorandum presented to the Board on this date, and

WHEREAS, a package for construction services was advertised on December 29, 2015 as a competitive procurement process which proceeded pursuant to all applicable laws and regulations; and

WHEREAS, upon completion of the competitive procurement process, the Program Operations Director and the Contract Management Division recommend award of the contract in the amount of \$10,978,000 to Paul Otto Building Co., Inc. for the Project and Paul Otto has confirmed that its price proposal is inclusive of all scope elements contained in the Contract Documents; and

WHEREAS, management further recommends Board approval of the final project charter presented to the Board and representing the project budget inclusive of dollar values for the award of construction; and

WHEREAS, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract to Paul Otto Building Co., Inc. in the amount of \$10,978,000 for the West New York Harry L. Bain Elementary School project.

BE IT FURTHER RESOLVED, that execution of the contract shall be preceded by review and approval of the contract and related documentation by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that the Members of the Authority hereby approve the final project charter presented to the Board on this date and representing all expended and projected funds necessary for completion of the Project.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Construction Award and Approval of Final Project Charter (Package No. HU-0026-C01) Harry L. Bain Elementary School, West New York School District,
Dated April 6, 2016

Dated: April 6, 2016

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: April 6, 2016

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 3/23/16

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$23.3	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Elizabeth	Academic HS	9-12	1,091	\$64.1	Existing Design	Phase 2 Award approved Nov. 2012 Board (Patock Construction)	12/8/11 7/11/12
Jersey City	ES 3 (Patricia M. Noonan)	PK-5	778	\$54.0	Kit of Parts/ Design-Build	Award for D-B approved May 2013 Board (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	\$48.2	Existing Design	Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	\$40.0	Existing Design	Construction Contract Approved Apr. 2012 Board (Terminal Construction).	12/20/11
New Brunswick	Redshaw ES	PK-5	906	\$51.2	Kit of Parts/ Design-Build	Award for D-B approved at Sep. 2012 Board (Hall Construction).	5/29/12
Newark	Oliver St. ES	PK-8	848	\$73.6	Kit of Parts/ Design-Build	Award for D-B approved Mar. 2013 Board. (Epic Management)	6/27/12 11/29/12
Paterson	Marshall St. ES	K-8	650	\$55.2	Existing Design	Construction Contract approved at May 2013 Board (Bock).	6/13/12 2/12/13
Paterson	PS 16	PK-8	705	\$62.4	Kit of Parts/ Design-Build	Award for D-B approved at Dec. 2013 Board (Hall Construction).	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	\$20.4	Design-Bid-Build	Recommendation of Award for Construction advancing to Apr. 2016 Board.	2/27/12 12/29/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



2011 & 2012 Portfolio Projects Activities Summary

as of 3/23/16

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	\$63.9	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2014 Board (Terminal Construction).	3/4/14
Keansburg	Caruso ES	K-4	736	\$50.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2013 Board (Hall Construction).	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	\$17.5	Design-Bid-Build	Award for Design services approved Feb. 2016 Board.	TBD
New Brunswick	Robeson ES	PK-5	823	\$47.1	Kit of Parts/ Design-Build	Award for D-B approved Sep. 2015 Board (Hall Construction).	4/22/15
Newark	Elliot Street ES	PK-8	848	\$46.7	Kit of Parts/ Design-Build	Award for D-B approved Apr. 2013 Board (Hall Construction).	12/27/12
Newark	South Street ES	PK-8	597	\$69.9	Kit of Parts/ Design-Build	Award for D-B approved Oct. 2015 Board (Bock).	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,741	\$209.5	Kit of Parts/ Design-Build	Project now sequenced with the advancement of the Leonard Place Project.	TBD
Phillipsburg	High School	9-12	1,846	\$127.5	Existing Design	Construction Contract Approved Apr. 2013 Board (Epic Management).	9/27/12
West New York	Memorial HS	9-12	1,859	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant.	n/a

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

7



2011 & 2012 Portfolio Projects Activities Summary

as of 3/23/16

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
East Orange	George Washington Carver ES	PK-5	463	\$42.0	Kit of Parts/ Design-Build	Preliminary Charter approved May 2015 Board.	Mar-16 2 QTR 17
Elizabeth	New ES @ Halloran PS #22 ES Site	ES	860	\$55.3	Kit of Parts/ Design-Build	Award for D-B approved at Nov. 2014 Board (Torcon).	6/9/14
Garfield	James Madison ES	K-5	275	\$29.7	Existing Design	Award for GC approved Oct. 2015 Board (Brockwell & Carrington).	2/19/14 6/30/15
Harrison	New ES	PK-1	392	\$33.5	Kit of Parts/ Design-Build	Preliminary Charter Approved Jan. 2015 Board. ESP Advertised 11/10/15.	11/10/15 3 QTR 16
Irvington	Madison Avenue ES	PK-5	463	\$35.4	Kit of Parts/ Design-Build	Revised Preliminary Charter and ESP ROA approved Mar. 2016 Board.	11/19/15 3 QTR 16
Millville	Senior HS Addition/Renovation	HS	2,026	\$110.0	Design-Build	Revised Preliminary Charter approved Jan. 2015 Board.	2 QTR 16
Passaic	New ES @ Leonard Place	K-5	628	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board (Dobco, Inc.).	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	\$112.9	Design-Build	Preliminary Charter approved Apr. 2015 Board.	TBD
Pemberton	Denbo ES	ES	TBD	TBD	TBD	ROA for Pre-Design Services approved May 2015 Board.	TBD
Perth Amboy	All Grade levels	All	TBD	TBD	TBD	SDA and District continue to work to identify an appropriate site to address needs at the high school and middle school grade levels.	TBD
	Seaman Avenue ES	K-5	700	\$56.8	Kit of Parts/ Design-Build	DB Advertisement 2/3/16.	2/3/16
Plainfield	Woodland/Cook ES	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Vineland	New MS	6-8	620	\$49.8	Kit of Parts/ Design-Build	Award for D-B approved at Jan. 2016 Board (Bock).	9/24/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 3/23/16

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	1			Design Status	Advancement Status	Projected Construction Advertisement Date*
		Grade Alignment	Capacity	Total Estimated Cost (millions)			
Camden	High School	9-12	1,244	TBD	TBD	ROA for Pre-Design Services approved Aug. 2015 Board.	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	300	\$23.3	TBD	ROA for Pre-Design Services approved Aug. 2015 Board.	TBD
Orange	High School	9-12	1,048	TBD	TBD	ROA for Pre-Design Services approved Apr. 2015 Board.	TBD
Trenton	Central HS	9-12	1,850	\$138.8	Design-Build	Award for D-B approved at Mar. 2016 Board (Terminal Construction).	12/19/14 9/29/15

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 3/1/2016

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Bridgeton	Buckshutem Road ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 23,253,232
2	Bridgeton	Quarter Mile Lane ES	Addition/Renovation	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 39,043,619
3	Elizabeth	New Academic HS	New Construction	Construction	2Q 2016	On-target	Sep-16	On-target	\$ 64,061,687
4	Elizabeth	New ES	New Construction	Construction	2Q 2017	On-target	Sep-17	On-target	\$ 55,312,580
5	Garfield	New James Madison ES	New Construction	Constructability Review	2Q 2018	On-target	Sep-18	On-target	\$ 29,650,092
6	Gloucester City	New ES/MS	New Construction	Construction	1Q 2017	On-target	Sep-17	On-target	\$ 63,829,937
7	Jersey City	New ES #3	New Construction	Construction	1Q 2017	On-target	Sep-17	On-target	\$ 54,004,014
8	Jersey City	New PS #20	New Construction	Construction	2Q 2016	On-target	Sep-16	On-target	\$ 48,202,265
9	Keansburg	New Caruso ES	New Construction	Construction	3Q 2016	On-target	Sep-16	On-target	\$ 47,271,503
10	New Brunswick	Paul Robeson Community ES	Addition/Renovation	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 47,012,849
11	Newark	Elliott Street ES	New Construction	Substantial Completion	Dec-16	Achieved	Feb-16	Achieved	\$ 46,678,296
12	Newark	Oliver Street ES	New Construction	Construction	1Q 2016	On-target	Apr-16	On-target	\$ 73,548,257
13	Newark	South Street ES	New Construction	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 69,876,694
14	Passaic City	New ES at Leonard Place	New Construction	Design-Build Design Phase	3Q 2018	On-target	Sep-18	On-target	\$ 55,884,039
15	Paterson	New Marshall Street ES	New Construction	Construction	1Q 2016	On-target	Sep-16	On-target	\$ 55,150,306
16	Paterson	New PS #16	New Construction	Construction	3Q 2016	On-target	Sep-16	On-target	\$ 62,347,275
17	Phillipsburg	New HS	New Construction	Construction	2Q 2016	On-target	Sep-16	On-target	\$ 127,508,125
18	Vineland	New Middle School	New Construction	Design-Build Design Phase	2Q 2018	On-target	Sep-18	On-target	\$ 49,787,025



**Active Project Status Report
Status as of 3/1/2016**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Bridgeton	Broad Street ES	Exterior Masonry	Construction	Dec-15	Achieved	Mar-16	On-Target	\$ 2,631,413
2	Irvington	Irvington HS	HVAC & Roofing	Construction	2Q 2016	On-Target	3Q 2016	On-Target	\$ 6,526,284
3	Trenton	Hedgepeth-Williams School	Roof Repairs	GC TO w/ Design	Feb-16	Achieved	Mar-16	On-Target	\$ 270,706
4	Vineland	High School South	HVAC	Construction	4Q 2016	On-Target	4Q 2016	On-Target	\$ 11,402,573

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority
From: /s/ Jason E. Ballard, Chief of Staff
Date: April 6, 2016
Subject: Project Close-Out Status Report

The attached report, provided by the Special Projects Division, shows a listing of all SDA managed Capital and Emergent projects which have achieved school occupancy but have not yet been contractually and administratively closed. The listing further details projects which have achieved building and/or land transfer to the district, but also have outstanding open contracts. Finally, to emphasize the accomplishments of project close-out, we have included a running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed.

For the current reporting period we do not have any activity to report, however, we continue to advance projects and contracts through the close out process.

Prepared by: Ayisha Cooper
Reviewed by: Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of March 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Burlington City					
2007	0600-020-01-0957	New HS	Land and/or School Transferred	12/29/11	Open contract(s)
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Land and/or School Transferred	01/09/12	Open contract(s)
2009	0680-350-01-0938	HB Wilson ES	Land and/or School Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley ES	Land and/or School Transferred	02/06/12	Open contract(s)
2011	0680-245-01-0930	Morgan Village	Land and/or School Transferred	02/25/13	Open contract(s)
Cumberland					
2009	0997-030-02-0926	Cumberland Regional HS	Land and/or School Transferred	06/25/10	Open contract(s)
East Orange					
2008	1210-100-02-0613	Mildred Barry Garvin	Land and/or School Transferred	03/29/13	Open contract(s)
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Land and/or School Transferred	12/01/09	Open contract(s)
2010	1210-X05-01-0808	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12	Open contract(s)
Egg Harbor City					
2010	1300-X01-04-0ADY	New MS	Land and/or School Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12	Open contract(s)
2013	1320-240-03-0339	Victor Mravlag ES # 21			
Garfield					
2007	1700-N01-02-0114	Garfield MS	Land and/or School Transferred	06/25/09	Open contract(s)
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs ES	Land and/or School Transferred	06/05/09	Open contract(s)
Harrison					
2007	2060-X01-01-0832	New Harrison HS	Land and/or School Transferred	10/23/12	Open contract(s)
Jersey City					
Legacy	2390-N01-99-0227	New ES #3 (Frank R. Conwell ES #3)	Land and/or School Transferred	12/19/15	Open contract(s)
Legacy	2390-N02-99-0228	Jersey City MS # 4 (Frank R. Conwell MS # 4)	Land and/or School Transferred	12/19/15	Open contract(s)
2007	2390-N03-99-0147	Heights MS # 7			
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Land and/or School Transferred	12/07/12	Open contract(s)
2014	2770-080-03-1043	George L. Catrambone ES			
New Brunswick					
2007	3530-N03-03-0278	McKinley K Center #3	Land and/or School Transferred	07/09/12	Open contract(s)
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Land and/or School Transferred	08/19/11	Open contract(s)
2014	3530-060-03-1032	A. Chester Redshaw Elementary School	Land and/or School Transferred	01/15/16	Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of March 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Newark					
Legacy	3570-x01-01-0617	Science Park	Land and/or School Transferred	05/03/13	Open contract(s)
2007	3570-X02-01-0618	1st Avenue ES	Land and/or School Transferred	09/28/11	Open contract(s)
2008	3570-X03-01-0665	Central HS	Land and/or School Transferred	03/28/12	Open contract(s)
2010	3570-X07-01-0693	Speedway ES	Land and/or School Transferred	10/21/15	Open contract(s)
2016	3570-390-04-00BJ	Elliott Street ES			
Orange					
2009	3880-120-01-0967	Park Ave ES	Land and/or School Transferred	07/19/12	Open contract(s)
2010	3880-100-01-0968	Lincoln Ave ES	Land and/or School Transferred	09/07/12	Open contract(s)
Passaic					
2015	3970-X01-01-X760	New Henry Street ES			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente ES	Land and/or School Transferred	04/12/13	Unable to close due to upcoming repairs.
2008	4010-S01-02-0101	International HS			
2008	4010-270-02-0608	#24 ES			
Pemberton					
2011	4050-E01-02-0082	ECC	Land and/or School Transferred	02/01/13	Open contract(s)
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Land and/or School Transferred	12/01/08	Open contract(s)
2010	5210-N03-01-0909	MLK-Jefferson	Land and/or School Transferred	12/01/11	Open contract(s)
Union City					
2009	5240-x07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Land and/or School Transferred	10/27/11	Open contract(s)
2012	5240-N03-02-0397	Columbus Elementary School	Land and/or School Transferred	02/24/15	Open contract(s)
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabeter Elementary School - Demonstration Project	Land and/or School Transferred	05/06/11	Open contract(s)
West New York					
2009	5670-065-01-0559	ES #2	Land and/or School Transferred	05/14/13	
2012	5670-070-01-0556	West New York #3	Land and/or School Transferred	01/29/14	Open contract(s)
Capital and Demonstration Projects Totals					
Total Capital and Demonstration Projects			134		
Closed Capital and Demonstration Projects			91		
Capital and Demonstration Projects Not Closed			43		
		Capital and Demonstration Projects Not Closed, Land and/or School Transferred	35		

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of March 1, 2016**

Year of Occupancy	DOE #	School	Disposition	Land & School Transferred Date	Outstanding Issues Remaining for Complete Close Out
Emergent Projects					
Camden					
	0680-045-08-OEAK	East Camden Middle School			
Irvington					
	2330-050-10-00CH	Irvington High School - Roof, HVAC, Bathroom			
	2330-140-12-0ACW	Union Avenue MS			
	2330-135-12-0ACV	University MS			
Newark					
	3570-690-08-0GAK	Speedway			
	3570-720-08-0GAO	American History High School (Warren Street ES)			
Orange					
	3880-115-10-00CM	Orange Middle School (Orange Preparatory Academy)			
Passaic					
	3970-050-12-0ADZ	Passaic City High School			
Emergent Project Totals					
Total Emergent Projects			68		
Emergent Projects Closed			60		
Emergent Projects Not Closed			8		
		Emergent Projects Not Closed but Transferred	0		
Health and Safety Contract Totals					
Total Contracts			399		
# of Open Contracts			8		
# of Contracts Closed			391		
Open Design Contracts					
Total Contracts			109		
# of Open Contracts			12		
# of Contracts Closed			97		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: April 6, 2016

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

Harrison New Elementary School – Revised Preliminary Project Charter approved by the Board on February 3, 2106 to reflect the cost of necessary site preparation for the new school based upon the award amount for these services and appropriate contingency.



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to February 29, 2016

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT								
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,814,403	\$16,587	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Working towards project close-out.
Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,339	\$708,661	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Working towards project close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendments



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: February 2016

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters
Reporting Period: February 2016

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
1	Harrison	New Elementary School	Budget Increase	\$1,152,000	3.4%	Board Approval February 3, 2016	This revised Preliminary Project Charter has been updated to reflect the cost of necessary site preparation for the new school based upon the award amount for these services and appropriate contingency. The Preliminary Project Charter approved on 1/7/15 identified that the project would likely require Early Site Preparation prior to building construction. However, at the time the Preliminary Project Charter was approved the extent and associated cost had yet to be determined and were reflected as such.

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: April 6, 2016

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

No data to report for the period February 1 through February 29, 2016.

Noteworthy Items during the reporting period:

- Execution of one contract for Construction Management Services:
 - West New York Harry L. Bain ES to Pinnacle Consulting & Construction Services for \$939,250.
- Execution of one contract for Design Build Services:
 - Vineland City New MS to Ernest Bock & Sons for \$36,885,000.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period February 1 through February 29, 2016.

Noteworthy Items during the reporting period:

- Execution of 1 Amendments for Professional Services totaling a credit of \$1.2M for the deobligation of a contract balance approved pursuant to delegated authority approved by the Members in August 2013 to administratively close out previously suspended Design Consultant contracts.
- Execution of 13 Construction Services Change Orders totaling \$492k, of the 13 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 1. Professional Services											
Others											
West New York	Harry L. Bain E.S.	Reno	ConstrMgmt	HU-0026-M01	Pinnacle Consulting & Construction Services, Inc.		\$939,250	02/25/2016	-		
Others											
Part 1. Professional Services							\$939,250				

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Contracts Executed Report

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 2. Construction Services										
Contractor										
Vineland City	Vineland New MS	New	DB	ST-0017-B01	Ernest Bock & Sons, Inc.		\$36,885,000	02/16/2016	38,193,000	\$38,193,000
Contractor										
Part 2. Construction Services							\$36,885,000			\$38,193,000



Contracts Executed Report

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 4. Other Contracts & Services										
Others										
Bridgeton	Buckshutem Road E.S. - G. Foster ECC	RenoAdd	FFE	ST-0044-K12	Core BTS, Inc.		\$27,598	02/01/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q01	Krueger International, Inc.		\$24,901	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q02	Krueger International, Inc.		\$39,800	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q03	School Specialty, Inc.		\$56,764	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q04	Everest Expedition LLC dba The Worden Company		\$371,474	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q05	Krueger International, Inc.		\$341,664	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q06	Sico America, Inc.		\$33,881	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q07	Krueger International, Inc.		\$28,598	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q08	Krueger International, Inc.		\$341,667	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q09	Krueger International, Inc.		\$159,105	02/27/2016	-	
Elizabeth	New Academic HS	New	FFE	EL-0006-Q10	Paragon Furniture LP		\$18,513	02/27/2016	-	
Elizabeth	New ES	New	General	EL-0042-R01	Public Service Electric and Gas Company		\$27,061	02/03/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q01	Sico America, Inc.		\$39,647	02/24/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q02	Krueger International, Inc.		\$129,796	02/24/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q03	Community Products LLC dba Community Playthings		\$109,997	02/24/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q04	Krueger International, Inc.		\$163,952	02/24/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q05	Krueger International, Inc.		\$182,269	02/24/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q07	Columbia Manufacturing Inc.		\$95,989	02/26/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q08	Columbia Manufacturing Inc.		\$85,018	02/26/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q09	Brodart Co		\$172,315	02/26/2016	-	

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q10	Paragon Furniture LP		\$44,125	02/26/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q11	Krueger International, Inc.		\$42,661	02/25/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q12	School Specialty, Inc.		\$29,690	02/25/2016	-	
Keansburg Borough	New Caruso E.S.	New	FFE	ET-0061-Q13	Krueger International, Inc.		\$284,554	02/25/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K07	Hewlett-Packard Company		\$727,112	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K08	Hewlett-Packard Company		\$78,025	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K09	Washington Computer Services		\$54,758	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K10	Hewlett-Packard Company		\$42,963	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K11	Keyboard Consultants		\$184,730	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K12	Keyboard Consultants		\$32,247	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K13	Washington Computer Services		\$11,260	02/02/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K14	Washington Computer Services		\$54,758	02/05/2016	-	
Newark	Oliver Street E.S.	New	FFE	NE-0013-K16	Hewlett-Packard Company		\$12,030	02/08/2016	-	
Newark	Elliott Street E.S.	New	FFE	NE-0067-K19	Washington Computer Services		\$66,434	02/02/2016	-	
Newark	Elliott Street E.S.	New	FFE	NE-0067-K20	Hewlett-Packard Company		\$30,933	02/08/2016	-	
Paterson	Marshall Street Elementary School	New	FFE	PA-0006-Q10	Grafco		\$42,589	02/18/2016	-	
Paterson	Marshall Street Elementary School	New	FFE	PA-0006-Q11	School Specialty, Inc.		\$29,963	02/22/2016	-	
Paterson	Marshall Street Elementary School	New	FFE	PA-0006-Q12	Paragon Furniture LP		\$29,183	02/26/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-Q04	School Specialty, Inc.		\$28,432	02/23/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-Q05	Grafco		\$57,753	02/23/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-Q06	Everest Expedition LLC dba The Worden Company		\$202,305	02/24/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-Q07	Krueger International, Inc.		\$27,928	02/24/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-Q08	Krueger International, Inc.		\$264,007	02/24/2016	-	
Paterson	New PS#16	New	FFE	PA-0024-Q09	Krueger International, Inc.		\$88,184	02/24/2016	-	

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Paterson	New PS#16	New	FFE	PA-0024-Q10	Krueger International, Inc.		\$109,315	02/24/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-Q11	Krueger International, Inc.		\$88,108	02/25/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-Q12	Community Products LLC dba Community Playthings		\$128,036	02/26/2016	-		
Paterson	New PS#16	New	FFE	PA-0024-Q13	Interior Systems, Inc.		\$39,639	02/26/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q02	Krueger International, Inc.		\$100,961	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q03	Brodart Co		\$273,179	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q04	Krueger International, Inc.		\$275,545	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q05	Krueger International, Inc.		\$214,197	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q06	Krueger International, Inc.		\$96,029	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q07	Krueger International, Inc.		\$41,053	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q08	Krueger International, Inc.		\$417,182	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q09	Krueger International, Inc.		\$46,671	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q10	Krueger International, Inc.		\$310,586	02/25/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q11	Paragon Furniture LP		\$53,764	02/26/2016	-		
Phillipsburg	New HS (-x01)	New	FFE	NT-0003-Q12	Krueger International, Inc.		\$11,371	02/26/2016	-		
Others											
Part 4. Other Contracts & Services								\$7,122,264			
								Total Contract Award			Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined								\$44,946,514			61

** Contracts less than \$10,000 are not displayed

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
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Project Types Legend

HS Health & Safety
 New New Constuction
 Add Addition
 RenoAdd Addition & Renovation
 Reno Renovation

Contract Types Legend

Aquisition Property Acquisition Related Costs
 Appraisal Appraisal, Appraisal Review, NRE
 Construction Construction
 Design Design or Site Investigation
 DB Design-Build
 E-Rate E-Rate
 FFE Furniture, Fixtures, and Equipment
 General General Program Cost
 Legal Legal
 Material Material Supply
 ProjectMgmt Project Management Firm
 PreDevelopment Predevelopment or Demolition
 Relocation Relocation Services
 SiteInvstgtn Site Investigation
 Testing Testing
 Title Title Services
 Utilities Utilities Services

MWSBE CERTIFICATIONS

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 2/1/2016 through: 2/29/2016

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Professional Services														
Design Consultant														
Jersey City	James J. Ferris H.S.	JE-0022-A01	08/25/2003	2	Highland Associates, Ltd.	02/26/2016	\$1,639,957	\$54,000	02/25/2016	(\$1,223,993)			\$469,964	-71.34%
Design Consultant														
Professional Services														
										(\$1,223,993)				
Construction Services														
Contractor														
Camden City	H. B. Wilson E.S.	CA-0004-N01	07/15/2013	2	Silverlands Services, Inc.	02/12/2016	\$1,072,444	\$43,628		(\$2,522)			\$1,113,550	3.83%
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	48	Patock Construction Co.	02/16/2016	\$42,977,700	\$2,458,536		\$5,341			\$45,441,577	5.73%
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	59	Patock Construction Co.	02/16/2016	\$42,977,700	\$2,463,877		\$42,863			\$45,484,440	5.83%
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	52	Patock Construction Co.	02/23/2016	\$42,977,700	\$2,506,740		\$30,261			\$45,514,701	5.90%
Elizabeth	New Academic HS	EL-0006-C01	12/20/2012	58	Patock Construction Co.	02/23/2016	\$42,977,700	\$2,537,001		\$8,740			\$45,523,441	5.92%
Jersey City	Number 20 E.S.	JE-0010-C01	09/16/2013	25	Dobco, Inc.	02/08/2016	\$28,735,000	\$1,241,925		\$32,887			\$30,009,812	4.43%
Paterson	Marshall Street Elementary School	PA-0006-C04	06/18/2013	57	Ernest Bock & Sons, Inc.	02/16/2016	\$29,345,000	\$1,545,001		\$3,787			\$30,893,788	5.27%
Newark	Oliver Street E.S.	NE-0013-B01	04/17/2013	4	Epic Management, Inc.	02/29/2016	\$40,895,000	(\$614,085)		\$66,000			\$40,346,915	-1.34%
Newark	Oliver Street E.S.	NE-0013-B01	04/17/2013	6	Epic Management, Inc.	02/29/2016	\$40,895,000	(\$515,274)		\$30,000			\$40,409,726	-1.18%
Newark	Oliver Street E.S.	NE-0013-B01	04/17/2013	7	Epic Management, Inc.	02/29/2016	\$40,895,000	(\$485,274)		\$140,750			\$40,550,476	-.84%
Passaic City	New ES at Henry St. (-x01)	NT-0019-B01	04/09/2013	3	Dobco, Inc.	02/23/2016	\$28,900,000	\$0		\$58,166			\$28,958,166	.20%
Passaic City	New ES at Henry St. (-x01)	NT-0019-B01	04/09/2013	5	Dobco, Inc.	02/23/2016	\$28,900,000	\$58,166		\$7,237			\$28,965,403	.22%
Passaic City	New ES at Henry St. (-x01)	NT-0019-B01	04/09/2013	6	Dobco, Inc.	02/23/2016	\$28,900,000	\$65,403		\$68,500			\$29,033,903	.46%
Contractor														
Construction Services														
										\$492,010				

Total Change Order Summary
(\$731,983)

Total Change Orders
14

Grand Totals

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

CONTRACT TERMINATIONS REPORT (*no activity*)

SETTLEMENT CLAIMS (*no activity*)

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
 Director Risk Management and Vendor Services
 Office of the Chief Financial Officer

DATE: April 6, 2016

SUBJECT: Contractor and Workforce Compliance Monthly Update for January, 2016

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through January 31, 2016 was \$1,500,000. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$1,017,400 (including minorities, women and veteran owned businesses). This represents 68% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 1,017,400	68.00%
Small/ Minority Business Enterprises	\$ -0-	0.00%
Small/Women Business Enterprises	\$ -0-	0.00%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 1,071,400	68.00%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 April 6, 2016
 Page 2 of 4

Ethnic Breakdown

For the month of January, 2016, no SBE contracts were awarded with minority participation.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ -0-	0.00%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ -0-	0.00%

WORKFORCE COMPLIANCE MONITORING

For the month of January, 2016 there was a contractor workforce of 1,149 on SDA projects. This represents a total of 86,735 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	88	6,589	7.66%
Hispanic	130	9,249	10.66%
American Indian	7	680	0.79%
Asian	2	72	0.08%
Total Minority Participation	227	16,590	19.20%
Total Non-Minority Participation	922	70,145	80.80%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 April 6, 2016
 Page 3 of 4

There was a contractor workforce of 86,735 total workforce hours and 192 total female workforce hours on SDA projects for the period of January 1, 2016 through January 31, 2016. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	86,735	100.00%
*Total Local County Workforce Hours	12,708	14.65%
Total Local County Non-Minority Workforce Hours	10,825	12.48%
Total Local County Female Workforce Hours	192	0.22%
Total Local County Minority Workforce Hours	1,883	2.17%
**Local County Workforce Hours by Ethnicity:		
Black	1,319	1.52%
Hispanic	412	0.47%
American Indian	152	0.17%
Asian	-0-	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 April 6, 2016
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2016 through January 31, 2016.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
		Hours	Percentage	Hours	Percentage
Bridgeton, Buckshutem ES	1,525	202	13.25%	58	3.80%
Bridgeton, Quarter Mile Lane ES	3,917	963	24.59%	110	2.81%
Elizabeth, New Academic HS	3,411	362	10.61%	3,339	97.89%
Gloucester City, New ES & MS	9,268	1,795	19.37%	1,376	14.85%
Jersey City, PS #20	3,684	1,125	30.54%	302	8.20%
Jersey City, ES #3	7,860	2,802	35.65%	293	3.73%
Keansburg, Caruso ES	10,561	1,350	12.78%	2,250	21.30%
Newark, Elliott Street ES	777	195	25.10%	14	1.80%
Newark, Oliver Street ES	9,639	2,264	23.49%	423	4.39%
Paterson, PS #16	10,251	3,099	30.23%	1,286	12.55%
Paterson, Marshall Street ES	6,314	1,211	19.18%	441	6.98%
Phillipsburg HS	19,237	1,099	5.71%	2,816	14.64%
Trenton, Central HS	-0-	-0-	0.00%	-0-	0.00%
Emergent Projects	291	123	42.27%	2	0.69%

Prepared by: Charlotte Brooks
 JaDawna Brown-Mooney

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: April 6, 2016

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of February 2016. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No new grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 31 grants impacting 14 districts were closed out during the reporting period representing \$8.0M in total project costs and state share of \$3.1M.
- Since inception, over \$2.59B has been disbursed to 523 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 February 2016

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	203	523	501	304
Number of Grant Projects	788	5,260	3,930	1,330
Total Project Cost Estimate	\$ 916,359,308	\$ 8,862,115,700	\$ 7,529,640,978	\$ 1,332,474,722
Grant Amount	\$ 343,406,141	\$ 2,973,157,459	\$ 2,433,698,387	\$ 539,459,072
Amount Disbursed	N/A	\$ 2,599,641,792	\$ 2,433,698,387	\$ 165,943,405

Total Funding Offered to School Districts via Grant Program	\$ 3,316,563,600
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Total ROD Grant Funding remaining for new Grant Projects	\$ 19,654,810
--	---------------

1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	14
Number of Grant Projects	-	31
Total Project Cost Estimate	\$ -	\$ 8,024,267
Grant Amount	\$ -	\$ 3,062,438
Amount Disbursed	NA	\$ 3,062,438

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

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NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000
(no activity)

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: April 6, 2016

SUBJECT: Monthly Communications Report

7

Governor Christie Marks the Opening of the New Elliott Street School



On February 24, Governor Chris Christie joined New Jersey Schools Development Authority (SDA) CEO Charles McKenna to mark the opening of the new Elliott Street Elementary School in Newark. The new school replaced the original structure that was severely damaged in 2006 by a lightning strike and subsequent fire, resulting in the building having to be demolished.

The new Elliott Street Elementary School is designed to educate approximately 850 students in pre-kindergarten through eighth grades. It includes 30 general classrooms, four kindergarten classrooms, six pre-kindergarten classrooms, two world language labs, three science labs, a robotics room, small group instruction rooms, a computer lab, music rooms, art rooms, a cafeteria, multipurpose room with stage, gymnasium, and media center.

SDA Hosts Community Meeting in Harrison

On March 22, the SDA hosted a community meeting to discuss the upcoming construction work associated with the Harrison pre-kindergarten to first grade elementary school. CEO Charles McKenna was present to answer any questions regarding the impact that the construction of the new school may have on the surrounding community. Early site preparation work is scheduled to begin later this month.

Prepared by: Edye Maier
Reviewed by: Jane F. Kelly

MONTHLY FINANCIAL REPORT



100 EAST FRONT STREET
 P.O. BOX 991
 MANTON, NJ 08625-0991
 609-858-5325

MEMORANDUM

TO: Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
 Controller

DATE: April 6, 2016

SUBJECT: Monthly Financial Report – February 2016

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures. Page 5 contains a breakdown of the Authority’s headcount information by department/division. The basic financial statements follow on pages 6 and 7.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For February 2016 year to date, Authority operating expenses, **\$2.9 million**, are **down \$375K thousand** as compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Lower salary & benefit costs **\$494 thousand**. The Authority is currently 15 FTEs under budget. This variance is offset by the year to date allocation – of payroll expense to project cost – that is lower than projected, **(\$386K)**;
- Year to date lower spending for contracted professional services **(\$66K)**; MIS system hardware **(\$37K)**, and MIS external services **(\$31K)**.

Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)

For February 2016 year to date, Authority operating expenses, **\$2.9 million**, are **\$140K** higher as compared to the corresponding prior year.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For February 2016 year to date, project expenditures, **\$60.7 million**, are **lower by \$11 million** as compared to the capital spending forecast for the *corresponding period*. The variance is due lower than anticipated expenditures in construction work **\$8.2M**, furniture, equipment and technology **\$1.2M**, and grant activity for regular operating districts **\$2M**.

Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For February 2016 year to date, project expenditures, **\$60.7 million**, has **increased by \$8.1M** as compared to the *corresponding prior year*. The year-over-year variance is attributable to increased spending in; construction activity **\$6.5M**; and increases for school furniture, equipment & technology **\$2.3M**.

Members of the Authority
April 6, 2016
Page 2

Other

Since program inception, 74% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to Operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment

**New Jersey Schools Development Authority
Monthly Financial Report
February 2016
(Unaudited)**

New Jersey Schools Development Authority Overview of Financial Position February 29, 2016

To: The Audit Committee

From: Sherman E. Cole, Controller

The information contained in this monthly financial report is for the period as of, and for the year-to-date ending, February 29, 2016.

► Overall **Cash and Cash Equivalents** have decreased by \$61 million to \$556.6 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	282,906
■ Miscellaneous revenue	258,934
■ Project costs	(60,714,764)
■ SDA operating expenses	(2,549,302)
■ SDA capital expenditures	(320,986)
■ Deposits (primarily district local shares)	2,045,965
Net Change in Cash	\$ (60,997,247)

► **Prepaid Expenses** total \$797,425 as follows:

- Prepaid insurance of \$443,819.
- Prepaid rents of \$119,705 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$210,144.
- Other prepaids of \$23,757.

► **Capital Assets** total \$755,785 (net of accumulated depreciation of \$6,562,482), consisting of leasehold improvements (SDA offices), and capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is generally calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$4,800 and **Depreciation Expense** is \$15,887.

► **Accrued Liabilities** total \$114.5 million, as follows:

- Accrued project costs of \$35.9 million consisting of unpaid invoices (\$14.7 million); and retainage (\$21.2 million).
- Accrued net pension liability of \$47.7M.
- Pollution remediation obligations (PRO) under GASB 49 net to \$5.7 million (PRO liability \$7.6 million, offset by expected cost recoveries of \$1.9 million).
- Estimated liability for loss contingencies totaling \$2.6 million (contractor claims \$2.6 million).
- Accrued annual pension payment \$2.3M.
- Payroll related liabilities of \$1.6 million.
- Post-employment benefits obligation of \$18.6 million.
- Other accrued liabilities of \$0.1 million.

► **Deposits** total \$3.7 million, as follows:

- \$3.7 million is held for local share agreements (pass-through item).

► The Authority's **Net Position** at month end is \$440.2 million.

New Jersey Schools Development Authority School Facilities Project Expenditures & Funding Allocation February 29, 2016

► **School Facilities Construction Bond / Note Proceeds & Project Expenditures**

- During the current year to date, the SDA has received \$0 million bond and note proceeds. The total amount of proceeds received since program inception is \$10.105 billion.
- Project expenditures for the month and year-to-date periods total \$33.2 million and \$60.7 million, respectively, as follows:

<u>Category</u>	<u>Current Month</u>	<u>Current Year-To-Date</u>	<u>Since Program Inception</u>
Construction	\$ 20,588,691	\$ 36,537,645	\$ 4,278,280,204
Design Services	451,772	683,841	407,094,333
PMF/CM Services	527,190	1,132,597	440,100,661
SDA Project Management	973,481	2,028,020	44,542,617
Property Acquisition, Relocation & Enviro	890,079	1,795,783	574,617,483
School Furniture, Fixtures & Equipment	777,645	2,357,394	112,247,202
Project Insurance	616,150	651,010	105,989,714
NJ State Inter-Agency Transfers	-	73,100	46,381,441
SDA District Grant & Funding Agreements	1,158,875	1,763,157	825,666,805
Regular Operating District Grant Agreements	6,970,110	11,973,431	2,608,574,344
Real-Time Project Audits	43,309	50,279	294,820
Property Management, Maintenance & Utils	39,666	81,199	15,010,097
Outside Legal & Claims Resolution Services	17,299	37,283	7,012,690
Other Project Costs	98,818	1,550,025	59,399,768
Project Credits	-	-	(54,902,944)
Total Project Expenditures	33,153,085	60,714,764	9,470,309,235
Less: Local Share Contributions	-	-	(181,170,053)
Project Expenditures (State Share)	\$ 33,153,085	\$ 60,714,764	\$ 9,289,139,182
 2016 Capital Spending Forecast	 <u>\$ 35,144,233</u>	 <u>\$ 71,682,593</u>	

Allocations Since Program Inception

► **Program Funding & Expenditures**

	<u>Bonding Caps</u> ¹	<u>Total Funding</u> ²	<u>Paid to Date</u> ³
■ SDA Districts	\$ 8,900,000,000	\$ 9,009,112,109	\$ 6,690,956,960
■ Regular Operating Districts	3,450,000,000	3,493,107,162	2,907,063,262
■ Vocational Schools	150,000,000	151,722,425	108,165,293
Total - State Share	\$ 12,500,000,000	\$ 12,653,941,696	\$ 9,706,185,515

► **Percentage of Total Funding Paid to Date**

■ SDA Districts	74.3%
■ Regular Operating Districts	83.2%
■ Vocational Schools	71.3%
Total - State Share	76.7%

1 Of the \$12.5 billion authorized for the school construction program, \$10,105,129,000 principal amount of bond and note proceeds have been received to date.
 2 Includes bonding cap amounts and other income and miscellaneous revenue earned to date (i.e., interest income on invested funds and State appropriations).
 3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$417,046,332.

New Jersey Schools Development Authority Operating Expenses vs Budget February 29, 2016

<u>Category</u>	<u>Actual Year-To-Date</u>	<u>Budget Year-To-Date</u>	<u>Increase/ (Decrease)</u>
Employee Salaries	\$ 2,986,134	\$ 3,321,756	\$ (335,622)
Employee Benefits	1,247,093	1,372,070	(124,977)
Direct Hire Temporary Employee Costs	29,702	62,796	(33,094)
Total Employee Salaries & Benefits Costs	4,262,929	4,756,622	(493,693)
<u>Less: Employee Salaries & Benefits Costs</u>			
Charged to Projects	2,028,020	2,414,478	(386,458)
Operating Employee Salaries & Benefits Costs	2,234,909	2,342,144	(107,235)
Temporary Employees	8,535	21,666	(13,131)
Interagency Agreements	5,600	26,666	(21,066)
Contracted Professional Services	4,534	70,666	(66,132)
Employee Expense Reimbursements	2,728	5,534	(2,806)
Training & Professional Development	8,832	20,828	(11,996)
Parking	13,200	18,240	(5,040)
Automobiles	10,346	16,666	(6,320)
Communications & Outreach	-	84	(84)
Management Information Systems	190,856	243,572	(52,716)
General Office & Facilities	444,546	493,918	(49,372)
Other Expenses	1,786	3,750	(1,964)
Reserve for Unforeseen Events & New Initiatives	-	8,334	(8,334)
Total Non-Capital Operating Expenses	2,925,872	3,272,068	(346,196)
Capitalized Operating Expenses	4,800	33,334	(28,534)
Total Authority Operating Expenses	\$ 2,930,672	\$ 3,305,402	\$ (374,730)
Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects	\$ 4,958,692	\$ 5,719,880	\$ (761,188)

2016 Annual Operating Budget

\$ 21,235,9672016 Annual Operating Budget Prior to
Allocation of Salaries & Benefits Costs to Projects**\$ 36,930,058**

New Jersey Schools Development Authority

Operating Expenses vs Prior Year

February 29, 2016

<u>Category</u>	<u>Actual</u> <u>Year-To-Date</u>	<u>2015</u> <u>Year-To-Date</u>	<u>Increase/</u> <u>(Decrease)</u>
Employee Salaries	\$ 2,986,134	\$ 2,808,830	\$ 177,304
Employee Benefits	1,247,093	1,188,315	58,778
Direct Hire Temporary Employee Costs	29,702	57,759	(28,057)
Total Employee Salaries & Benefits Costs	4,262,929	4,054,904	208,025
<u>Less:</u> Employee Salaries & Benefits Costs Charged to Projects	2,028,020	1,918,926	109,094
Operating Employee Salaries & Benefits Costs	2,234,909	2,135,978	98,931
Temporary Employees	8,535	-	8,535
Interagency Agreements	5,600	3,639	1,961
Contracted Professional Services	4,534	532	4,002
Employee Expense Reimbursements	2,728	2,534	194
Training & Professional Development	8,832	6,447	2,385
Parking	13,200	13,599	(399)
Automobiles	10,346	10,335	11
Communications & Outreach	-	-	-
Management Information Systems	190,856	226,748	(35,892)
General Office & Facilities	444,546	384,790	59,756
Other Expenses	1,786	1,069	717
Reserve for Unforeseen Events & New Initiatives	-	-	-
Total Non-Capital Operating Expenses	2,925,872	2,785,671	140,201
Capitalized Operating Expenses	4,800	-	4,800
Total Authority Operating Expenses	\$ 2,930,672	\$ 2,785,671	\$ 145,001
 Total Authority Operating Expenses Prior to Allocation of Salaries & Benefits Costs to Projects	 \$ 4,958,692	 \$ 4,704,597	 \$ 254,095

New Jersey Schools Development Authority

Employee Headcount

February 29, 2016

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<u>SDA Department</u>	<u>Current Month End</u>	<u>Budget</u>	<u>Increase/ (Decrease)</u>
Office of Chief Executive Officer (CEO)	3	3	0
COS, Program Assessment & Development	9	9	0
COS, Special Projects	10	9	1
Program Operations, Executive	5	5	0
Program Operations, Capital Planning & Grants Admin.	21	26	-5
Program Operations, Safety	8	8	0
Program Operations - Design Studio	16	15	1
Program Operations, Project Teams	56	60	-4
Corp Governance & Operations, Executive	3	3	0
Corporate Governance & Operations, Human Resources	8	8	0
Corporate Governance & Operations, Chief Counsel	14	14	0
Corporate Governance & Operations, Information Systems	15	15	0
Corporate Governance & Operations, Facilities	5	6	-1
Corporate Governance & Operations, Communications	8	11	-3
Financial Operations, Executive	5	5	0
Financial Operations, Controller	12	12	0
Financial Operations, Contract Management	12	12	0
Financial Operations, Real Estate Services	5	6	-1
Financial Operations, Procurement & Contract Services	9	10	-1
Financial Operations, Risk Management & Vendor Services	<u>9</u>	<u>11</u>	<u>-2</u>
Total Full-Time Employees	<u>233</u>	<u>248</u>	<u>-15</u>

New Jersey Schools Development Authority

Statement of Net Position

February 29, 2016

	<u>Current Month End</u>	<u>2015 Year End</u>	<u>Increase/ (Decrease)</u>
ASSETS			
Cash and Cash Equivalents	\$ 556,568,056	\$ 617,565,303	\$ (60,997,247)
Receivables	210,945	210,640	305
Prepaid Expenses	797,425	990,937	(193,512)
Capital Assets (Net of Accumulated Depr.)	755,785	766,872	(11,087)
Total Assets	<u>558,332,211</u>	<u>619,533,752</u>	<u>(61,201,541)</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Amount for Pensions	<u>3,738,795</u>	<u>3,738,795</u>	<u>-</u>
Total Assets & Deferred Outflows of Resources	<u>\$ 562,071,006</u>	<u>\$ 623,272,547</u>	<u>\$ (61,201,541)</u>
LIABILITIES			
Accrued Project Costs	\$ 44,167,067	\$ 77,264,915	\$ (33,097,848)
Net Pension Liability	47,748,306	47,748,306	
Accrued Other Post-Employment Benefits	18,572,850	18,204,915	367,935
Other Accrued Liabilities	4,006,352	4,507,110	(500,758)
Deposits	3,682,875	1,636,910	2,045,965
Total Liabilities	<u>118,177,450</u>	<u>149,362,156</u>	<u>(31,184,706)</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Amount for Pensions	<u>3,674,706</u>	<u>3,674,706</u>	<u>-</u>
NET POSITION			
Invested in Capital Assets	755,785	766,872	(11,087)
Restricted Schools Construction:			
Build America Bond Program	-	-	-
Special Revenue Fund	439,463,065	469,468,813	(30,005,748)
Total Net Position	<u>440,218,850</u>	<u>470,235,685</u>	<u>(30,016,835)</u>
Total Liabilities, Deferred Inflows of Resources & Fund Balance/Net Position	<u>\$ 562,071,006</u>	<u>\$ 623,272,547</u>	<u>\$ (61,201,541)</u>

New Jersey Schools Development Authority

Statement of Activities

February 29, 2016

	<u>Current Year-To Date</u>	<u>2015 Year-To Date</u>	<u>Increase/ (Decrease)</u>
REVENUES			
Program Revenues:			
Bond and Note Proceeds (Issued by EDA)	\$ -	\$ -	-
Bidding Fees-Plans & Specs	-	-	-
General Revenues:			
Investment Earnings	282,906	60,380	222,526
Rental Income	258,924	20,531	238,393
Other Revenue-OPRA	10	-	10
Total Revenues	<u>541,840</u>	<u>80,911</u>	<u>460,929</u>
EXPENSES			
Administrative & General Expenses	2,925,872	2,785,671	140,201
Capital Depreciation	15,887	13,109	2,778
School Facilities Project Costs	27,616,914	22,410,218	5,206,696
Total Expenses	<u>30,558,673</u>	<u>25,208,998</u>	<u>5,349,675</u>
CHANGE IN NET POSITION	(30,016,833)	(25,128,087)	(4,888,746)
Beginning of Period Net Position	<u>470,235,683</u>	<u>467,121,068</u>	<u>3,114,615</u>
NET POSITION END OF PERIOD	<u>\$ 440,218,850</u>	<u>\$ 441,992,981</u>	<u>\$ (1,774,131)</u>

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.