

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, DECEMBER 4, 2013 AT 9:00 A.M.
32 EAST FRONT STREET, FRONT STREET BOARD ROOM**

AGENDA

- 1. NOTICE OF PUBLIC MEETING**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - a. Board Open Session Meeting Minutes of November 6, 2013
 - b. Board Executive Session Meeting Minutes of November 6, 2013
- 4. AUTHORITY MATTERS**
 - a. CEO Report
 - b. Chairman's Report
- 5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Builders Risk Insurance Program (*For Informational Purposes*)
 - b. Internal Auditing Consultants Services Award – Package No. GP-0202-R01
 - c. Proposed 2014 SDA Operating Budget
- 6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)**
 - a. Design-Build Award and Approval of Final Project Charter – PS #16 – Paterson School District
- 7. MONTHLY REPORTS**
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report

8. PUBLIC COMMENTS

9. NO EXECUTIVE SESSION

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (no activity)

10. ADJOURNMENT

APPROVAL OF MEETING MINUTES

NOVEMBER 6, 2013 OPEN SESSION MINUTES

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING**

WEDNESDAY, NOVEMBER 6, 2013

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA” or “the Authority”) was held on Wednesday, November 6, 2013 at 9:00 AM at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman
Maureen Hassett, (NJEDA)
Kevin Luckie (NJCA)
Bernard Piaia/Frank LoDolce (NJDOE)
Michael Capelli
Kevin Egan
Loren Lemelle
Michael Maloney
Joseph McNamara
Robert Nixon

being a quorum of the Board. Ms. Lemelle, Mr. Piaia, Mr. LoDolce, Mr. Capelli, Mr. Egan and Mr. Maloney participated in the meeting via telephone conference. Mr. Piaia represented the Department of Education (DOE) Commissioner from commencement of the meeting until 9:30 AM. Mr. LoDolce then served as the DOE designee for the remainder of the meeting.

At Mr. Walsh’s request, Marc Larkins, chief executive officer; Jason Ballard, chief of staff; Jane Kelly, vice president & assistant secretary; Andrew Yosha, vice president; Donald Guarriello, vice president and chief financial officer; Albert Barnes, acting chief counsel; James

Adams, program director; Ritchard Sherman, director; Gregory Voronov, managing director; Cecelia Haney, senior counsel; Corrado Minervini, program director; Karon Simmonds, director and Jacqueline Howard, director, of the SDA participated in the meeting. Amy Herbold of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Walsh, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh then presented for consideration and approval the Open Session Minutes of the October 2, 2013 Board Meeting. A copy of the minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas, and seconded by Mr. Luckie, the Open Session minutes of the October 2, 2013 meeting of the SDA Board of Directors were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 3a*.

Authority Matters

CEO Report

Mr. Walsh then asked Mr. Larkins to provide the Members with the report of the CEO. Mr. Larkins informed the Members and the public that the Authority is in the final stages of relocating its administrative offices from One West State Street to 32 East Front Street in

Trenton. He noted that today's meeting is the last meeting that will be held at One West State Street and that all future meetings will convene at 32 East Front Street.

In terms of public events, Mr. Larkins reported that, in October, Mr. Ballard represented the SDA at a well-attended public event in the Neptune School District. He reported that the district received Green Ribbon awards for the Midtown Community School and Summerfield Elementary School, signifying federal recognition of Neptune for its environmental commitment and efforts.

Next, Mr. Larkins reported that, to date, the SDA has awarded eleven (11) construction contracts from the 2012 Capital Program. He said that the Keansburg Joseph C. Caruso Elementary School project on today's meeting agenda brings that number to twelve (12). Mr. Larkins informed the Members that another design-build project in the Paterson School District is due to be presented to the Board in December.

Next, Mr. Larkins discussed a half dozen active construction projects that are moving along well. He said that the New Brunswick Redshaw Elementary School (Redshaw), and Long Branch Catrambone Elementary School (Catrambone) projects are expected to open in time for the next school year. He noted that Elizabeth New Academic High School (Academic) is moving along with foundations and footings and the Passaic City New Henry Street Elementary School (Henry Street), Newark Elliott Street Elementary School (Elliott Street) and Newark Oliver Street Elementary School (Oliver Street) projects are in the early phases of construction.

Next, he reported that the SDA is working to break ground in the next week or two on the Phillipsburg New High School (Phillipsburg) project and that the Paterson New Marshall Street Elementary School (Marshall Street) and Jersey City New PS #20 (PS No. 20) projects are moving into construction. Next, Mr. Larkins discussed the Authority's emergent projects. He

reported that several projects involving heating system work have been completed, and that a number of boiler replacement jobs were performed in the Newark School District as well as one in the Trenton district for Trenton Central High School West (TCHSW).

In terms of procurements, Mr. Larkins reported that the South Street project on today's agenda will advance an early site preparation package. He noted that this is a large award due to the enormous remediation effort involved. Mr. Larkins also reported that the SDA advertised for design services for the Millville High School project which recently received Board approval.

Finally, Mr. Larkins informed the Members that they will be asked to consider the SDA budget at the next Board meeting. He said that the Audit Committee will review the proposed budget this month and hopefully will present it for Board approval in December.

Audit Committee Report

The Chairman then requested that Mr. Nixon provide the report of the Audit Committee. Mr. Nixon reported that the Audit Committee met on October 21, 2013. He said that management had provided the Committee with the September 2013 New Funding Allocation and Capital Plan Update. He advised that management had reported that there were no changes in any of the SDA district reserve balances for the reporting period. He added that the reserve balance for the Regular Operating Districts ("RODs") increased by \$100,000 during the reporting period.

Mr. Nixon next discussed the Audit Committee's recommendation for renewal of the Authority's Business & Real Estate Property & Casualty Insurance Program (Insurance Program) for a one year term at a cost not-to-exceed \$762,595. He explained that the renewal policies will be purchased pursuant to the third year of a three (3) year term for broker services with The Safeguard Group. Mr. Nixon asked Ms. Simmonds to address the Members regarding

the reductions in some of the line items contained in the Insurance Program renewal. Ms. Simmonds explained the basis for and reasons behind certain cost reductions as set forth in detail in the materials presented to the Board. She outlined credits that the SDA has received and noted an \$11 million decrease in property values resulting from the SDA's move from 1 West State Street to 32 East Front Street (Front Street) in Trenton. Lastly Ms. Simmonds noted that a decrease in the number of SDA owned properties has resulted in a cost avoidance of approximately \$42,000 annually. Mr. Walsh asked if this insurance covers school projects prior to their transfer to their districts. Ms. Simmonds answered in the affirmative. After discussion, Mr. Nixon asked if there were any further questions regarding the recommended renewal. Hearing none, Mr. Walsh called for a vote to approve renewal of the Authority's Business & Real Estate Property & Casualty Insurance Program for a one year term at a cost not-to-exceed \$762,595.

A resolution pertaining to the proposed renewal of the Authority's Business & Real Estate Property & Casualty Insurance Program with The Safegard Group had been provided to the Members in advance of the meeting. Upon a motion by Mr. Vargas, and seconded by Ms. Hassett the resolution attached hereto as *Exhibit 5a*, was unanimously approved by the Board.

Mr. Nixon then reported that Management had shared with the Committee the results of two statutorily required audits involving Section 15 Grants and the processes and procedures followed in connection therewith. Mr. Nixon said that the audits looked at documentation supporting the execution of the grants and disbursement of funds. He said that the audits had determined that the state funds were expended in accordance with the grant agreement, applicable laws and regulations. He advised that no observations were noted.

In continuing, Mr. Nixon reported that Management had shared with the Committee the results of the Matrix East Front Street Operating Company, Inc., LLC (Matrix) – Common Area Maintenance (CAM) Fees Audit (the Audit). He noted that the Audit reviewed the validity of the 2012 CAM fees charged by Matrix to the SDA. He said that the Audit verified the accuracy and validity of the Landlord's spreadsheet formula and calculations. He advised that no observations were noted; however, he reminded the Members that during last year's audit report, the 4% figure used in calculating management fees was not specified in the original lease agreement. He said that this has been corrected in a newly negotiated lease agreement for the term December 2014 through December 2023, with the agreement stating that any management fees included in lessor's operating expenses shall not exceed 3% of the basic rent.

Next, Mr. Nixon advised the Board that the Committee was provided with the September 2013 Monthly Financial Report with Management advising that, as of September 2013, the Authority's operating expenditures totaled \$15.2 million which is \$536,000 lower than the operating budget for the corresponding period. He said that this is an \$11.2 million decrease from actual expenses for the corresponding period in the prior year. He reported that, as of September 2013, the year to date project expenditures are \$157.8 million, down \$36.2 million as compared to the 2013 Capital spending forecast for the corresponding period and \$23.8 million higher as compared to actual expenses in the corresponding prior year. He said that this is attributable to construction costs and personnel expense allocations to facilities project costs.

In conclusion, Mr. Nixon noted that, since inception, 67.2% of the funds authorized for the SDA Districts have been disbursed. He reported that 96% of all SDA disbursements relate to school facilities projects and 4% relate to program administrative and general expenses. In

conclusion, Mr. Nixon advised that the estimated value of current school facilities project activity is approximately \$2.2 billion.

School Review Committee Report

Change Orders/Amendments – 1) SSP Architectural Group, Inc.; 2) Approval of Early Site Package and Revised Preliminary Project Charter – South Street ES – Newark; 3) Design-Build Award and Approval of Final Project Charter – Joseph C. Caruso ES – Keansburg; 4) Construction Management Services - Buckshutem Rd. ES/Quarter Mile Lane ES – Bridgeton; 5) Dayton Avenue Educational Campus – Preliminary Project Charter – Passaic City; 6) Extension of State-Wide Property Management and Maintenance Services Contract (GP-0175-R01); 7) Final Adoption Without Change: Title 19, Chapter 38 – Procedures for Low-Bid Procurement of Construction Contracts for School Facilities Projects, N.J.A.C. 19:38; 8) Final Adoption Without Change: Title 19, Chapter 38A – Procedures for Prequalification of Contractors and Professional Services Consultants for the New Jersey Schools Construction Program, N.J.A.C. 19:38A.

The Chairman then requested that Mr. Luckie provide the report of the School Review Committee. Mr. Luckie advised the Members that the Committee met on October 21, 2013 and discussed various issues. He reported that the Committee recommends that the Board approve amendment No. 14 to SSP Architectural Group, Inc. in the amount of \$250,000 for the New PS No. 20 Elementary School (PS No. 20) in the Jersey City School District. Mr. Luckie explained that, when completed, PS No. 20 will be a 108,867 square foot facility designed to educate 628 students in grades K through 5. He said that the award for construction services and the project's final charter were approved by the Board in August 2013. Mr. Luckie said that this amendment is recommended by the Committee in order to increase the allowance for testing and inspection services required to meet Uniform Construction Code (UCC) requirements and to provide for timely support of construction progress. Mr. Minervini provided the Members with additional details regarding the project.

A resolution for the approval of amendment No. 14 to SSP Architectural Group, Inc. had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon, and seconded by Mr. McNamara, the proposed amendment was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as **Exhibit 6a1**.

Next, Mr. Luckie presented the memorandum recommending approval of an early site package award and revised preliminary project charter for the South Street Elementary School (South Street) project in the Newark School District. He reported that the South Street project advanced as part of the SDA's 2012 Capital Program and is planned as an approximately 104,000 square foot facility for educating 640 students in grades Pre-K to 8. Mr. Luckie added that, upon the recommendation of management, the Committee is recommending Board approval of an early site package contract award in the amount of \$8,262,700 to the joint venture of USA Environmental Management, Inc. and Luzon, Inc. for the first phase of the project. He said that approval of the preliminary project charter (representing the current planned scope, schedule and budget for the project) is also recommended. Mr. Adams provided the Members with additional details regarding the project.

A resolution for approval of an early site package award and revised preliminary project charter for the South Street Elementary School project had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Vargas, and seconded by Ms. Hassett, the proposed early site package award and revised preliminary project charter were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as **Exhibit 6b**.

Next, Mr. Luckie presented the memorandum recommending approval of a design-build award and final project charter for the Joseph C. Caruso Elementary School (Caruso) project in

the Keansburg School District. Mr. Luckie informed the Members that, in March 2012, the Board approved the Caruso project to advance as part of the Authority's 2012 Capital Plan and that the project's preliminary project charter was approved in October 2012. He said that, when completed, the Caruso project will be a new approximately 122,000 square foot facility designed to educate 758 students in grades K through 4. Mr. Luckie further reported that, in June 2013, the SDA commenced a "price and other factors" procurement for design-build services. He noted that, at the conclusion of the procurement process, management and the Committee are recommending that the Board approve award of a contract for design-build services to Hall Construction Company, Inc. in the amount of \$34,333,000 as well as approval of the final project charter for the Caruso project. Mr. Adams provided additional details regarding the project. Mr. Larkins noted that there were a couple of submitted proposals that were rejected as non-responsive and that there has been at least one bid protest filed.

Following discussion, a resolution for approval of the proposed design-build award and final project charter for the Joseph C. Caruso Elementary School project had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Vargas, and seconded by Ms. Hassett, the proposed design-build award and final project charter were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as **Exhibit 6c.**

In continuing, Mr. Luckie discussed the proposed \$1,697,636 Construction Management Services award for the Buckshutem Rd. Elementary School/Quarter Mile Lane Elementary School (Buckshutem) projects in the Bridgeton School District. He reported that the proposed Bridgeton Buckshutem Road ES project will increase the capacity of the existing facility from 404 to 581 students in grades K-8 and the Quarter Mile Lane ES project will increase capacity

from 254 students in grades K through 8 to 731 students in grades Pre-Kindergarten through 8. Mr. Luckie noted that, in October 2013, the Board approved the final project charters as well as an award to Ernest Bock & Sons for design-build services for the projects. He informed the Members that, following a competitive price and other factors procurement process, management and the Committee now recommend the award of a contract for the projects' construction management services to the firm with the highest final combined score, STV Construction, Inc. for a total lump sum fee of \$1,697,636. Mr. Luckie said that funding for the engagement is available within the project budget approved by the Board in October 2013. Mr. Adams then provided additional details regarding the project.

A resolution for approval of a construction management services award for the Buckshutem Rd. Elementary School/Quarter Mile Lane Elementary School had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. McNamara, and seconded by Ms. Hassett, the proposed construction management services award was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as **Exhibit 6d.**

Next, Mr. Luckie presented a preliminary project charter for the Dayton Avenue Educational Campus (Dayton Avenue) in the Passaic City School District. He reported that the SDA's 2012 Capital Plan identified the Dayton Avenue project for advancement into pre-development. Mr. Luckie informed the Members that a working group comprised of the district, DOE and SDA reviewed the district's needs and determined that advancement of this project would address district-wide overcrowding in grades Pre K through 8. He said that the Committee recommends that the Board approve the preliminary project charter for the project and authorize

the advancement of in-house design activities and the procurement of necessary professional and construction services. Mr. Sherman then provided an overview of the project.

A resolution for approval of a preliminary project charter for the Dayton Avenue Educational Campus had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Vargas, and seconded by Mr. Nixon, the proposed preliminary project charter was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as **Exhibit 6e**.

Mr. Luckie then presented a memorandum recommending approval of a contract for the Extension of State-Wide Property Management and Maintenance Services (Package No. GP-0175-R01). He explained that, in December 2011, the Board approved award of a contract between the SDA and Bluegrass Hydro-Seeding, LLC for property management and maintenance services for a two-year period with an SDA option to extend the agreement for one year (from January 28, 2014–January 28, 2015). Mr. Luckie said that, upon management's recommendation, the Committee supports Board approval of the one-year contract extension for property management services for the lump sum amount of \$356,800 and for property maintenance services for the not to exceed amount of \$1 million. Ms. Howard then provided additional details regarding the project.

A resolution for approval of a contract for the Extension of State-Wide Property Management and Maintenance Services had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Ms. Hassett, and seconded by Mr. Nixon, the proposed contract for the Extension of State-Wide Property Management and Maintenance Services was approved by the Board upon its vote in favor of the resolution attached hereto as **Exhibit 6f**.

Next, Mr. Larkins introduced two rules for final adoption. Specifically, presented for Board consideration for Final Adoption Without Change are: Title 19, Chapter 38 Procedures for Low-Bid Procurement of Construction Contracts For School Facilities Projects; and Title 19, Chapter 38A Procedures for Prequalification of Contractors and Professional Services Consultants for the New Jersey Schools Construction Program. Mr. Larkins said that these rules were not yet approved for advancement when the School Review Committee met in October and so were not formally presented to the Committee at that time. He explained that the rules are both final adoptions without change from the proposals originally approved by the Board. Ms. Haney noted that a sixty (60) day public comment period had been provided and that no questions or comments were received from the public. Mr. Luckie said that Management is seeking Board approval for final adoption of these rules without change.

A resolution for approval of a Final Adoption Without Change: Title 19, Chapter 38 Procedures for Low-Bid Procurement of Construction Contracts For School Facilities Projects, N.J.A.C. 19:38 had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Nixon, and seconded by Ms. Hassett, the proposed Final Adoption Without Change: Title 19, Chapter 38 was approved by the Board upon its vote in favor of the resolution attached hereto as **Exhibit 6g**.

In addition, a resolution for approval of a Final Adoption Without Change: Title 19, Chapter 38A Procedures for Prequalification of Contractors and Professional Services Consultants for the New Jersey Schools Construction Program, N.J.A.C. 19:38A had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Ms. Hassett, and seconded by Mr. Vargas, the proposed Final Adoption Without Change: Title

19, Chapter 38A was approved by the Board upon its vote in favor of the resolution attached hereto as **Exhibit 6h**.

Reports

At the Chairman's request, Mr. Ballard provided the Members with an update regarding the Project Closeout Report. He said that, in the past month, staff was successful in closing out two (2) Capital projects: Brackman Middle School (Brackman MS) and Elementary School No. 34 (ES No. 34) in the Jersey City School District. Mr. Ballard also reported that staff was successful in closing out the Camden High School Cooling Tower project.

In continuing, Mr. Ballard reported that SDA staff is vetting an offer of settlement on a litigation case in the amount of \$400,000. He said that special projects staff, legal staff and risk management staff are in talks to ensure that this is a sound offer and also discussing what money would have to be paid on the front end by way of a settlement. Mr. Ballard said that an informational memorandum will be provided to the Members in December if a decision is made in this settlement matter.

Public Comments

The Chairman then called the Public Comments portion of the meeting to order. He requested that those members of the public who wish to address the Board please come to the podium together if appropriate.

Mr. Walsh asked the representative of SSP Architects to address the Board. Richard Gaeckle of the law firm Hoagland Longo introduced himself and advised the Board that he was speaking on behalf of SSP Architects. He said that SSP was one of the named design consultant firms involved in the Joseph C. Caruso Elementary School project procurement for design-build

services. He said that the Patock Construction/SSP bid was rejected as non-responsive and that he assisted in the submission of a bid protest, a matter which has not yet been resolved. He asked that the Board consider rescinding its earlier approval of the award for design- build services for the Caruso project until such time as the bid protest is resolved. He said that he believes that the protest could result in a situation advantageous to the state. Mr. Larkins interjected that awards are always subject to resolution of any bid protests that may have been filed. He said that if, upon resolution of the SSP protest, it is necessary to come back to the Board with a recommendation for remedial action, management will do so. Mr. Gaeckle asked that resolution of the bid protest move forward as quickly as possible to avoid a situation where things move too far in the award process and there is a need to go backwards.

Mr. Walsh then asked Deborah Cornavaca to address the Board. Ms. Cornavaca introduced herself as a member of the Healthy Schools Now Coalition (HSN). She said that she wished to discuss four distinct but related issues. She advised the Board that the Department of Education Commissioner recently upheld an Administrative Law Judge decision that the DOE's Office of School Facilities (OSF) had failed to comply with the state law requiring the prompt repair of emergent conditions at school facilities. She said that OPRA requests have been submitted by the Education Law Center to DOE requesting a copy of a report on emergent conditions due to be completed by OSF, per Commissioner directive, by August 31, 2013. She said that four requests for an extension have been made by DOE in response to these OPRA requests. Ms. Cornavaca said that there is no reason why this document has not been shared with the public that this delay is "unconscionable" and that, as she believes that SDA has the report, she would request that a copy be released to her immediately in keeping with SDA's policy in favor of transparency.

Ms. Cornavaca said that, second, she would like to discuss SDA's repeated statements suggesting that the problems in certain school facilities are due to the districts' failure to properly maintain their buildings. She said that this is "insulting" to the conditions in which the children and staff are asked to function. She said that no amount of "paint" and "decorations" can correct these schools' structural problems. She said that she has visited Trenton Central High School (TCHS) with the school's principal, noting that the Governor declined an invitation to visit TCHS. She also noted that her suggestion that SDA hold a Board meeting at TCHS has not been accepted. She said that maintenance staff at the school is doing masonry work, mold remediation, painting and other things beyond routine maintenance activities. She asked for an increased sensitivity and awareness when statements are made regarding district failure to maintain. She noted that routine maintenance is also extremely difficult when overcrowding situations exist.

Third, Ms. Cornavaca said that the TCHS situation has gotten significant public attention, including nationwide attention. She said that rhetoric blaming the community has got to stop. She said that whatever course is to be followed---new school or renovation---immediate action is required at the school. She then read a definition of "emergent repair" into the record. She suggested that the discussion of remedial fixes has got to stop. She described Hurricane Sandy-related repairs in other districts that have been completed. She said "where there is a will, there is a way" and that SDA must get out there and get the job done.

Finally, Ms. Cornavaca referenced an art exhibit that was recently held by HSN. She passed out a leaflet and brochure from the event and suggested that the pictures reflected thereon be used to decorate the SDA offices. She offered to provide SDA with copies for such purposes.

Mr. Walsh then asked if there were any other members of the public present who wished to address the Board. With no response forthcoming and at the Chairman's request, Ms. Kelly then described the two items to be discussed in Executive Session. She said that the first is a proposed comprehensive settlement of all claims for additional compensation by Bergen Engineering Company relating to Elizabeth School No. 28; and the second is a proposed lease extension and modification for SDA administrative office space in Newark, New Jersey.

Upon motion and with unanimous consent, the meeting adjourned to Executive Session.

Following Executive Session and the return to Open Session, Mr. Walsh asked for a motion to adjourn the meeting. Upon motion and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its November 6, 2013 meeting.



Jane F. Kelly
Assistant Secretary

RESOLUTION—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meeting of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the November 6, 2013 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions were forwarded to the Governor on November 8, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's November 6, 2013 Open and Executive Session meetings is hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: December 4, 2013

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE

CHAIRMAN'S REPORT

BUILDER'S RISK INSURANCE PROGRAM

(INFORMATIONAL)



MEMORANDUM
FOR INFORMATIONAL PURPOSES ONLY

TO: Members of the Authority

FROM: Karon L. Simmonds /s/Karon Simmonds
Director, Risk Management and Vendor Services

DATE: December 4, 2013

SUBJECT: Builders Risk (Property) Insurance

This informational memorandum to the Members of the Authority is in regards to the Authority's intended purchase of a new three year term Builders Risk insurance program commencing December 31, 2013. The cost of the program is for an amount not to exceed \$485,000. The current Builders Risk policy, which was purchased in 2009, is set to expire on December 31, 2013. Since the award amount of this Goods and Services contract is not expected to exceed \$500,000, the Members approval is not required in accordance with the "Operating Authority By Level".

Builders Risk insurance is a special type of property insurance that protects the Authority from unexpected losses due to fire, vandalism, lightning, wind, and similar forces during construction of a school facilities project. Coverage begins upon issuance of the construction Notice to Proceed (NTP) and terminates upon substantial completion of construction, the point in time when the School District is responsible for insuring the property.

BACKGROUND

In December 2009, the Members approved the purchase of the current Builders Risk insurance program, which is due to expire on December 31, 2013 following a one year extension. The current policy was purchased from Liberty Mutual/AXIS pursuant to the SDA's contract for Broker Services, at a cost not to exceed \$2.9 million and was based upon an estimated building construction Total Insurance Value (TIV) of \$1.9 billion. Final Builders Risk program costs are subject to 50% minimum premium and are adjustable based upon actual duration and completed construction values for projects which begin construction during the policy term and are insured through to completion.

Beginning in 2010, due to organizational changes and a reprioritization of Capital Projects, the majority of 2008 Capital Projects were placed on extended hold. While those changes have since been implemented and the Members have approved new Capital Plans, by early 2012 it was apparent that the anticipated actual construction TIV was going to fall below the expected \$1.9 billion upon which the policy was priced.

Members of the Authority
 December 4, 2013
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In 2012, Risk Management directed its Broker to approach the insurers for a no cost policy renewal. The current insurers, Liberty Mutual and AXIS, agreed to offer an additional one year of coverage by providing the same terms and conditions, subject to a 21% rate increase. However, with an anticipated aggregate construction TIV of \$376 million, the rate increase is effectively negated as SDA's final premium will not exceed the 50% minimum premium already expended. As a result, in October 2012 the Members were advised the program expiration was being extended for an additional one year, at no cost to the Authority, to allow for more projects to become enrolled in the program.

CURRENT PROGRAM STATUS

As of October 1, 2013, the enrolled construction TIV is \$222 million, inclusive of building change orders, furniture, fixtures and equipment (FF&E) and technology. The anticipated construction TIV for projects to be enrolled in the last quarter of 2013 is approximately \$154 million, but may be less than this amount depending on the actual construction NTP dates of those projects. Therefore, the aggregate TIV for the (4) year policy term is projected to be approximately \$382 million, well below the 50% minimum.

PROCUREMENT PROCESS

Risk Management directed its Broker to obtain a minimum of three competitive quotations from insurers for the purchase a new Builders Risk insurance program with an effective date of December 31, 2013. After submitting exposure information to 17 insurers, separate proposals were received from Lexington Insurance Company and Zurich American Insurance Company, and a joint proposal was received from Starr Indemnity & Liability Insurance Company and ACE American Insurance Company.

In response to our Broker's solicitation, each insurer proposed differing limits, rates, terms and conditions. A final coverage comparison of the proposals received was presented to the SDA on November 20, 2013.

The estimated construction TIV used in the solicitation, inclusive of building, technology and FF&E costs, is \$362 million. This construction TIV is based upon SDA's estimated construction costs for projects currently scheduled to enter construction during the three year policy term commencing on December 31, 2013. The calculated premium for each insurer, based on this TIV, is as follows:

	Starr /ACE	Lexington	Zurich
Estimated Program Rate *	\$0.0981	\$0.0972	\$0.0906
Estimated Premium Based on \$362M TIV	\$355,907	\$352,485	\$328,541
Estimated Premium Based on \$555M TIV	\$557,712	\$552,349	\$483,427

* Based on the current portfolio of projects scheduled to enter construction during the three year policy term commencing December 31, 2013. The estimated construction TIV for these projects is \$382M.

Members of the Authority
December 4, 2013
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The Risk Management Division subsequently performed an in-depth analysis of the terms and conditions offered by each insurer. This analysis focused on the following areas:

	Starr/ACE	Lexington	Zurich
Cost:			
Minimum Premium	\$250,000/Program	\$25,000/Program	\$2,500/Project
Annual Rate – New	\$0.06	\$0.06	\$0.0512
Annual Rate – Renovation	\$0.09	\$0.09	\$0.064
Flood Rate (Zone1/2)	Included	Included	\$0.0839/\$0.0503
Terrorism Rate	4% of Premium	6% of Premium	2% of Premium
Estimated Program Rate *	\$0.104	\$0.103	\$0.095
Limits:			
Limit Per Occurrence	\$200,000,000	\$200,000,000	\$150,000,000
Earthquake Limit	\$100,000,000	\$100,000,000	\$150,000,000
Flood Limit – Zone 3	\$100,000,000	\$100,000,000	\$150,000,000
Flood Limit – Zone 2	\$100,000,000	\$100,000,000	\$25,000,000
Flood Limit – Zone 1	\$5,000,000	\$5,000,000	\$10,000,000
Named Windstorm	\$200,000,000	\$200,000,000	\$150,000,000
Water Damage	\$200,000,000	\$200,000,000	\$150,000,000
Expediting Expense	\$5,000,000	\$5,000,000	\$5,000,000
Contractors Extra Expense	\$500,000	\$500,000	Silent
Offsite Storage	\$5,000,000	\$5,000,000	\$5,000,000
Property in Transit	\$5,000,000	\$5,000,000	\$5,000,000
Deductible Levels:			
Deductible – New	\$25,000	\$10-\$50,000	\$25,000
Deductible - Renovations	\$25,000	\$10-\$50,000	\$50,000
Windstorm	\$50,000	\$10-\$50,000	\$25,000
Flood – 100 Yr.	\$250,000	\$1,000,000/5%	\$250,000/5%
Flood – 500 Yr.	\$50,000	\$100,000	\$100,000/2.5%
Flood – Other	\$50,000	\$50,000	\$50,000
Water Damage	\$50,000	\$10-\$50,000	\$50,000

* Based on the current portfolio of projects scheduled to enter construction during the three year policy term commencing December 31, 2013. The estimated construction TIV for these projects is \$382M.

The above program costs are adjustable, based upon actual duration, construction type, flood zone and completed construction values for projects beginning construction during the 3-year policy term. The projects are insured through to construction substantial completion.

Based upon the above considerations and detailed evaluation of each insurer's proposed terms and conditions, the Risk Management Division has determined that Zurich American Insurance Company has the most cost effective and comprehensive program to protect the Authority. In

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comparison to the current Builders Risk insurance program, Zurich American Insurance Company's proposal includes an approximate 42% decrease in the overall estimated program rate based upon the current portfolio of projects scheduled to enter construction during the policy term. Additionally, while some of the sub-limits in the Zurich American Insurance Company proposal are lower than the corresponding sub-limits proposed by the other insurers (as well as some of the sub-limits contained in the current Builders Risk program), other sub-limits are actually higher in the Zurich proposal. The same variations were also observed with respect to some of the proposed deductible levels. In performing its review of the various proposals, the Risk Management Division has weighed all of these considerations and has determined that the sub-limits and deductibles proposed by Zurich American Insurance Company adequately protect the Authority from unexpected property losses that may occur during construction.

A detailed coverage and price comparison is available for review if requested. However, a few of the significant differences of the new program are:

- The program rate has decreased over 40% from .158 to .0906
- The limit per occurrence has been reduced from \$200 to \$150 million.
- The sublimit for damage arising from an earthquake has been increased from \$100 to \$150 million.
- The sublimit for damage arising from a flood in high risk (zone 1) locations has been increased from \$5 to \$10 million.
- The minimum earned premium is \$2,500 for any one project rather than 50% of anticipated program cost.

In the event that project schedules change causing additional projects to enter in to construction during the three year policy term, it would likely be necessary for the Authority to request Board approval for an amendment to the Builders Risk program.

INTERNAL AUDITING CONSULTANTS SERVICES AWARD - PACKAGE NO. GP-0202-R01

**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy
Director, Procurement

Susan Pacuta
Director, Program Assessment and Development

DATE: December 4, 2013

SUBJECT: Approval of Award
Package No. GP-0202-R01
Internal Auditing Consultant Services

The Members of the Authority are requested to approve the award of a contract for Internal Auditing Consultant Services. The selected Consultant will perform a cost review audit of the construction phase of each of the following four school facilities projects constructed utilizing a design-bid-build delivery methodology: Elizabeth - Academic High School, Long Branch - George L. Catrambone Elementary School, Phillipsburg - Phillipsburg High School, and Jersey City - PS20 Elementary School. The term of agreement for this contract shall extend from the Effective Date until all obligations of the Consultant to deliver Services pursuant to the Agreement have been performed to the satisfaction of the Authority. The negotiated lump sum fee to audit all four school facilities projects is \$330,000.

DESCRIPTION

The NJSDA has a statutory mandate to "... cause an audit to be conducted of a school facilities project financed pursuant to P.L.2000, c.72 10 (C.18A:7G-1 et al.) which has a State share that exceeds \$10,000,000..." The internal auditing consultant will perform a cost review of the above-named four design-bid-build construction projects, with the primary objective to determine whether State funds utilized for those school facilities construction projects undertaken by the NJSDA are expended prudently. To that extent and in fulfillment of the mandate, the reviews will ensure that costs are clearly determined and properly monitored in accordance with the project charter, contract terms, original contract value, established schedule of values and approved change orders/amendments. The reviews will monitor the costs of both the general contractor and construction management firm of each project.

The consultant will also provide an analysis comparing the NJSDA developed schedule of values against the actual payments. A final audit report will be submitted per project, with all work papers owned by the NJSDA.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a two-step process for this procurement. The first step was to issue a Request for Proposals (RFP) and then review all responses in order to shortlist the top five ranked firms. The second step was to interview the shortlisted firms with the top ranked firm being recommended for award.

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 Package No. GP-0202-R01
 Internal Auditing Consultant Services
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The RFP was advertised beginning on August 7, 2013 on the NJSDA website and the New Jersey State website.

A Selection Committee consisting of four NJSDA staff members was established.

Firms interested in submitting a proposal were required to send an e-mail giving Notice of Intent to Participate (NOI) by August 21, 2013. NOIs were received from twenty firms. Responsive proposals were received from ten firms by September 24, 2013. Technical Proposals were evaluated by the Selection Committee. Evaluations were based upon the information provided by the firms in response to the RFP for this project. The four Committee members independently evaluated the Technical Proposals for Internal Auditing Consultant Services based on the following criteria:

- Construction Auditing Experience of Firm
- Resumes & Experience of Key Team Members
- Approach to Providing the Scope of Services
- Approach to Administrative Oversight & Management

Each Selection Committee member evaluated each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- Outstanding (9–10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were applied to each of the Selection Committee member's raw scores for each criterion to arrive at a total weighted score as follows:

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Construction Auditing Experience of Firm	2.0	20
Resumes & Experience of Key Team Members	3.0	30
Approach to Providing the Scope of Services	2.0	20
Approach to Administrative Oversight & Management	3.0	30
Total Possible Points		100

For each firm's Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a score for that Technical Proposal. Each firm could receive a maximum of 100 points per evaluator, or 400 points total. The responsive firms, their scores and ranks are listed in Table 1 below:

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 Internal Auditing Consultant Services
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TABLE 1

Firm	Technical Proposal Score	Technical Proposal Rank
Experis US, Inc.	273.0	1
Marsh USA, Inc.	266.5	2
Talson Solutions, LLC	252.5	3
Resolution Management Consultants, Inc.	240.5	4
KPMG, LLP	236.5	5
Grant Thornton, LLP	214.5	6
Sobel & Co., LLC	206.5	7
Auspicium, LLC	206.0	8
Honkamp Krueger & Co., P.C.	183.5	9
Rotenberg Meril Solomon Bertiger & Guttilla, P.C.	171.0	10

A shortlist of the five (5) highest-ranked firms was determined based on the Technical Proposal Scores. The shortlisted firms participated in interviews with the Selection Committee on October 10, 2013. The interviews allowed the firms to expand and detail their firm and team experience with respect to NJSDA requirements for Internal Auditing Consultant Services. The Selection Committee interviewed each of the shortlisted firms and evaluated each firm on Interview Criteria and Weighting Factors that were the same as those used in the evaluation of the Technical Proposals, as detailed above.

The individual criteria scores awarded by a particular Selection Committee member were added together to calculate an Interview Score for that firm. Each firm could receive a maximum of 100 points per evaluator, or 400 points total. The shortlisted firms, their scores and ranks are listed in Table 2 below:

TABLE 2

Firm	Interview Score	Interview Rank
Resolution Management Consultants, Inc.	310.5	1
Experis US, Inc.	294.5	2
Talson Solutions, LLC	284.0	3
KPMG, LLP	272.5	4
Marsh USA, Inc.	262.0	5

The Technical Proposal Score and the Interview Score assigned each shortlisted firm were added together to obtain the firm's Final Technical Score. The maximum Final Technical Score is 800. The Final Technical Scores and Final Rankings are listed in Table 3 below:

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TABLE 3

Firm	Final Technical Score	Final Rank
Experis US, Inc.	567.5	1
Resolution Management Consultants, Inc.	551.0	2
Talson Solutions, LLC	536.5	3
Marsh USA, Inc.	528.5	4
KPMG, LLP	509.0	5

Experis US, Inc. (Experis) received the highest Final Technical Score.

Once all the Final Technical Scores for all shortlisted firms were calculated, the NJSDA opened the sealed Fee Proposals and reviewed them for responsiveness. The results of the NJSDA’s review of the Fee Proposals are listed in Table 4 below:

TABLE 4

Firm	Academic Fee	Catrambone Fee	Phillipsburg Fee	PS20 Fee	Total Fee
Talson Solutions, LLC	\$84,800	\$54,300	\$157,900	\$57,700	\$354,700
Experis US, Inc.	\$94,500	\$91,000	\$94,500	\$91,000	\$371,000
KPMG, LLP	\$195,000	\$130,000	\$210,000	\$155,000	\$690,000
Marsh USA, Inc.	\$275,000	\$167,000	\$352,000	\$160,000	\$954,000
Resolution Management Consultants, Inc.	\$425,000	\$250,000	\$800,000	\$475,000	\$1,950,000

Since the firm receiving the highest Final Technical Score (Experis) proposed a lump sum fee that was higher than the amount NJSDA projected for the required auditing services, NJSDA staff, in accordance with NJSDA regulations, conducted fee negotiations with Experis. Accordingly, Experis was asked to review its fee for the following reasons taking into account the anticipated level of effort: a constructability review had been or would be performed on each project, which would substantially reduce the number of anticipated construction change orders for Experis to audit; and each project audit is to be completed after substantial completion is reached, therefore auditing services would not be required during project close-out. Negotiations with Experis yielded a net reduction of \$41,000 to arrive at a total lump sum fee of \$330,000 for Internal Auditing Consultant Services for the four school facilities projects. The negotiated fees are listed in Table 5 below:

TABLE 5

Firm	Academic Fee	Catrambone Fee	Phillipsburg Fee	PS20 Fee	Total Fee
Experis US, Inc.	\$71,000	\$105,000	\$77,000	\$77,000	\$330,000

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Internal Auditing Consultant Services
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RECOMMENDATION

The individual audit cost of each project will be included in the respective Project Charter. Recognizing a statutory mandate to audit projects with a state share greater than \$10 million, the project budgets will include the dollar values for the cost review audit of the construction phase as appropriate.

The Members of the Authority are requested to approve the award of a contract to the firm with the highest Final Technical Score, Experis US, Inc., for a total lump sum fee of \$330,000 for Internal Auditing Consultant Services for the four identified school facilities projects.

Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the NJSDA Division of Chief Counsel.

/s/ Sean Murphy
Sean Murphy
Director, Procurement

/s/ Susan Pacuta
Susan Pacuta
Director, Program Assessment and Development

Resolution—5b.

Package No. GP-0202-R01
Internal Auditing Consultant Services

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires approval by the Members of the Authority for the award of professional services contracts; and

WHEREAS, pursuant to P.L.2000, c.72 10 (C.18A:7G-1 et al.), SDA must ensure that audits of school facilities projects with a State share exceeding \$10,000,000 are conducted; and

WHEREAS, SDA has determined to engage an internal auditing consultant to perform cost review audits of the construction phase of four design-bid-build construction projects, the objectives, particulars and scope of which engagement are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, following a competitive procurement process which commenced August 7, 2013 and was conducted in accordance with applicable regulations, executive management and associated staff recommend the award of a contract for internal auditing services for the four design-bid-build projects to Experis US, Inc (Experis); and

WHEREAS, the term of agreement for this contract, with a negotiated lump sum fee of \$330,000, shall extend from its effective date until all obligations of Experis to deliver services pursuant to the contract have been performed to the satisfaction of the SDA; and

WHEREAS, SDA procurement staff and executive management recommend approval of this contract award by the full Board.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract to Experis US, Inc., for a total lump sum fee of \$330,000 for Internal Auditing Consultant Services for four identified school facilities projects as set forth in the memorandum presented to the Board on this date, with the contract execution to be preceded by review and approval of the contract and related documentation by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Approval of Award Package No. GP-0202-R01, Internal Auditing
Consultant Services, dated December 4, 2013

Dated: December 4, 2013

PROPOSED 2014 SDA OPERATING BUDGET



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY32 E. FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5325

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MEMORANDUM

TO: The Members of the Authority

FROM: Marc Larkins, Chief Executive Officer
Donald Guarriello, Chief Financial Officer

RE: Proposed 2014 Operating Budget

DATE: December 4, 2013

Justification for Budget Request

Pursuant to Article V, Section 5.1.B of the Authority's By-Laws, the Chief Executive Officer is required to prepare and submit a proposed annual budget for the Authority for adoption by the Members. Accordingly, in support of the Authority's current and projected project activities and other key initiatives, we are submitting to the Board of Directors for their consideration a calendar year 2014 Operating Budget of \$35.9M (or \$20.6M after the reclassification of certain employee costs to Project Costs), which represents a total expense reduction of \$0.8M as compared to the current year budget. The 2014 Operating Budget includes a proposed headcount of 256 full-time equivalents (FTE), which is unchanged from the current year budget. On November 18, 2013, the Audit Committee considered the proposed 2014 Operating Budget and ultimately recommended that it be presented to the Board in December for approval.

Budget Approach

To appropriately assign accountability, all operating expenses are budgeted on a departmental basis. In developing the operating budget, coordinators were identified by each department and/or division, and materials were distributed for data input of expenses and headcount requirements along with instructions on how to enter the data.

Departmental budget information supplied to the budget team was eventually uploaded to a master spreadsheet and rolled up to arrive at divisional and Authority totals. Once approved, the budget will be calendarized for 2014 monthly reporting.

Prior to 2013, all SDA salary and benefit costs were charged to operating expense in the Authority's financial statements. Since a large portion of the Authority's staff is responsible for the management and administration of school facilities projects, in 2013 the SDA began using employee time sheet information to allocate a portion of its salary and benefit costs to

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School Facilities Project Costs (henceforth SDA Project Management Expenses). Included in the attached materials is SDA's estimate for 2014 SDA Project Management Expenses (\$15.3M), which have been deducted from Salaries, Benefits, and Direct Hire Temporary expenses to reflect the net 2014 Total Salaries & Benefits Costs Charged to Operating Expense.

Depending on job function, SDA Project Management Expenses may be charged directly to a specific school facilities project through an employee's time sheet reporting, or may be charged to "all projects" (i.e., indirect project cost), which SDA has determined indirect project costs will not be allocated to specific projects. To further illustrate, Project Team field employees charge the majority of their time directly to the specific project they are assigned, while Grants department staff charge the majority of their time to "all projects" since it's not practical for them to allocate their time to specific projects since each staff person administers dozens of grant projects.

Significant Budgetary Items

- The proposed 2014 Operating Budget reflects a headcount of 256 FTEs, which is unchanged from the current year operating budget, excluding 1 permanent part-time employee.
- Employee salaries, including the \$10.4M (53%) of salaries allocated to School Facilities Projects, are projected to increase slightly to \$19.5M. The 2014 Operating Budget does not include any employee merit based compensation adjustment or cost of living adjustment.
- Employee benefit costs, including the \$4.4M (41%) of benefit costs allocated to School Facilities Projects, are expected to increase by \$391K to \$10.9M. This is primarily due to higher Other Post Employment Benefit (OPEB) costs of \$774K, partially offset by lower pension expense of \$180K, health and prescription drug expenses of \$127K and NJ unemployment expense of \$50K. Although health and prescription drug rates are increasing by approximately 7% in 2014, the cost increase is offset by increases in employee contributions mandated by the State of New Jersey. Employee benefit costs are estimated to comprise 41% of gross payroll in 2014, if you exclude the budgeted \$2.8 million non-cash accrual for OPEB.
- The allocation of employee salaries, benefits and direct hire temporary costs to School Facilities Projects is estimated at \$15.3M or \$1.3M lower than the prior year budget. The estimated 2014 allocation utilizes actual data from 2013, the first year such an allocation was made.

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- The 2014 Operating Budget includes the salaries of direct hire temporary employees (\$583K) to be used on an as needed basis throughout the year, primarily by the Design Studio team. The majority of these costs will be allocated to School Facilities Projects.
- Cost reductions have been achieved in interagency fees for DAG legal services, offset by increases in temporary staffing services, internal audit fees, training and professional development, as well as mileage and travel reimbursements due to increased project activity.
- MIS expenses are \$399K less than the prior year due to the completion of the DOE/LRFP system enhancements and maintenance project.
- General Office & Facilities expenses (office rent, utilities, janitorial and other maintenance) are \$532K lower than the prior year due to the move from 1 West State St. to the Front St. building.
- Capital Expenditures are budgeted at \$54K to replace SDA vehicles that are at the end of their useful life.
- A separate line item is included for contingency in the amount of \$50K, or approximately 0.2% of the entire budget (excluding non-cash OPEB costs), a reduction of \$25K. Use of the contingency is at the CEO's discretion.

Accompanying Materials

Attached for your review and consideration is the proposed 2014 Operating Budget. The accompanying materials include: (1) budget summary, (2) headcount by function and comparisons; and (3) budget line item detail.

Recommendation

The members of the Authority are recommended to approve the attached proposed 2014 Operating Budget.

2014 Budget vs. 2013 Budget Highlights

Salaries - \$ 147,280

- Open positions replaced at higher level, +1 permanent part-time employee
- Direct Hire Temps (\$197,000) – 5 temps: 2014 Budget included 6 temps for full year vs 2013 budget with 11 temps for ¾ of year.

Benefits - \$ 390,932

- OPEB – \$774k higher than 2013 budget due to higher actuarial calculation for 2013
- NJ Unemployment (\$50k)
- Pension (\$180k)
- Medical (\$127k) lower due to higher employee contribution rates
- Elimination of benefit waiver incentive

Temporary Staffing Services - \$30,000

- Additional budget for auditors, programmers and facilities

Interagency Agreements - \$ (46,500)

- DAG fees \$60k lower than 2013 budget
- Treasury-Perry St. Lot - \$13K higher than 2013 budget

Other Contract & Professional Outside Services - \$ (110,020)

- Internal Audit Fees \$ (125k)
- External Audit Fees + \$11k

Training & Professional Development - \$7,478

- Conferences/Seminars/Outside Training +\$6k
- Licenses +\$2k

Automobile - \$5,000

- Projected increase in State of NJ Motor Pool rates

Management Information Systems – \$ (398,800)

- DOE LRFP project completed (\$400k)

General Office & Facilities - \$ (593,972)

- Telephone (\$141k)
- CAM higher monthly fees for Front St. bldg. +\$134k
- Lower monthly rent Front St. vs 1 West – net (\$431k)
- Janitorial Services – included in Front St. CAMS (\$75k)
- Maintenance (Elevator, Fire, Repairs – net) (\$46k)
- Moving – (\$50k)



New Jersey Schools Development Authority
Proposed 2014 Operating Budget Summary
Presentation to the Board of Directors

	Proposed 2014 Budget	2013 Budget	2013 Rereforecast	Increase/(Decrease)	
				2014 Budget vs 2013 Budget	2014 Budget vs 2013 Rereforecast
Authority Operating Expenses:					
Employee Salaries	\$ 19,522,993	\$ 19,375,713	\$ 18,543,894	\$ 147,280	\$ 979,099
Employee Benefits	10,853,785 a	10,462,853	9,947,305	390,932	906,480
Direct Hire Temporary Employee Costs	583,463	780,463	496,442	(197,000)	87,021
Total Salaries & Benefits Costs	30,960,241	30,619,029	28,987,641	341,212	1,972,600
<u>Less:</u> Employee Salaries & Benefits Costs Charged to Projects	(15,349,128) b	(16,632,748)	(15,801,111)	1,283,620	451,983
Operating Employee Salaries & Benefits Costs	15,611,113	13,986,281	13,186,530	1,624,832	2,424,583
Temporary Staffing Services	130,000	100,000	100,000	30,000	30,000
Interagency Agreements	185,000	231,500	183,755	(46,500)	1,245
Other Contract & Professional Outside Services	330,500	440,520	446,020	(110,020)	(115,520)
Employee Expense Reimbursement	29,250	26,700	17,106	2,550	12,144
Training & Professional Development	72,970	65,492	61,245	7,478	11,725
Parking	52,500	52,500	47,520	-	4,980
Automobile	83,000	78,000	78,000	5,000	5,000
Communications & Outreach	500	500	500	-	-
Management Information Systems	1,157,100	1,555,900	1,533,900	(398,800)	(376,800)
General Office & Facilities	2,767,520	3,361,492	3,615,745	(593,972)	(848,225)
Other General Expenses	29,000	27,100	28,600	1,900	400
Sub-Total	20,448,453	19,925,985	19,298,921	522,468	1,149,532
Reserve for Unforeseen Events	50,000	75,000	75,000	(25,000)	(25,000)
SDA Capital Expenditures (Operations)	54,000	54,000	395,000	-	(341,000)
Authority Operating Expenses <u>Exclusive of</u> Employee Costs Charged to School Facilities Projects	\$ 20,552,453	\$ 20,054,985	\$ 19,768,921	\$ 497,468	\$ 783,532
Authority Operating Expenses <u>Inclusive of</u> Employee Costs Charged to School Facilities Projects	\$ 35,901,581	\$ 36,687,733	\$ 35,570,032	\$ (786,152)	\$ 331,549
Total Full-Time Employees (FTEs)	256 c	256	256	-	-

a Includes non-cash accrual of approximately \$2.8 million for other post retirement benefits (OPEB).

b A summary breakout of employee salaries & benefits costs charged to projects is provided on Page 3. 2013 is the 1st year such allocation was made.

c Total FTEs excludes one (1) permanent part time employee; however, the employee's salary is included above.



**New Jersey Schools Development Authority
Proposed 2014 SDA Employee Costs Charged to School Facilities Projects
Presentation to the Board of Directors**

	Proposed 2014 Budget	2013 Budget	2013 Reforecast	Increase/(Decrease)	
				2014 Budget vs 2013 Budget	2014 Budget vs 2013 Reforecast
Authority Project Management Expenses (Employees):					
Direct - Project Management Salaries & Benefits:					
Design Studio - Employee Salaries	\$ 460,864	\$ 701,229	\$ 666,168	\$ (240,365)	\$ (205,304)
Design Studio - Employee Benefits	195,222	297,041	282,189	(101,819)	(86,967)
Design Studio - Direct Hire Temps	480,258	386,978	496,442	93,280	(16,184)
Field Staff - Employee Salaries	3,712,788	3,319,462	3,153,489	393,326	559,299
Field Staff - Employee Benefits	1,572,737	1,406,124	1,335,818	166,613	236,919
Field Staff - Direct Hire Temps	-	221,129	-	(221,129)	-
Support Staff - Employee Salaries	1,573,282	1,997,630	1,897,749	(424,348)	(324,467)
Support Staff - Employee Benefits	666,442	846,196	803,885	(179,754)	(137,443)
Total Direct Project Management Salaries & Benefits	8,661,593	9,175,789	8,635,740	(514,196)	25,853
Indirect - Project Management Salaries & Benefits:					
Indirect - Employee Salaries	4,687,267	5,229,363	5,049,155	(542,096)	(361,888)
Indirect - Employee Benefits	1,985,526	2,227,596	2,116,216	(242,070)	(130,690)
Indirect - Direct Hire Temps	14,742	-	-	14,742	14,742
Total Indirect Project Management Salaries & Benefits	6,687,535	7,456,959	7,165,371	(769,424)	(477,836)
Total Authority Project Management Expenses	\$ 15,349,128	\$ 16,632,748	\$ 15,801,111	\$ (1,283,620)	\$ (451,983)

Definitions:

Design Studio - SDA employees who are assigned to the Design Studio and are directly involved in the design of schools.

Field Staff - SDA employees who are assigned to job sites during the construction of schools. These employees have daily oversight responsibility for specific projects.

Support Staff - SDA employees with responsibilities directly attributable to the management/administration of projects, but not field or Design Studio.
Examples include CMD, Procurement, Claims, etc.

Indirect - SDA employees indirectly involved with projects. Examples include Safety, Risk (OCIP), Grants, Payables, etc.



New Jersey Schools Development Authority
Proposed 2014 Operating Budget Summary Comparison
2014 - 2010

	Proposed 2014 Budget	2013 Budget	2012 Budget	2011 Budget	2010 Budget
Authority Operating Expenses:					
Employee Salaries	\$ 19,522,993	\$ 19,375,713	\$ 19,631,320	\$ 23,500,466	\$ 26,110,734
Employee Benefits	10,853,785 a	10,462,853	12,658,486	13,006,798	10,946,403
Direct Hire Temporary Employee Costs	583,463	780,463	50,000	50,000	70,000
Total Salaries & Benefits Costs	30,960,241	30,619,029	32,339,806	36,557,264	37,127,137
Less: Employee Salaries & Benefits Costs Charged to Projects	(15,349,128) b	(16,632,748) b	-	-	-
Operating Employee Salaries & Benefits Costs	15,611,113	13,986,281	32,339,806	36,557,264	37,127,137
Temporary Staffing Services	130,000	100,000	100,000	150,000	680,000
Interagency Agreements	185,000	231,500	326,500	623,000	1,275,000
Other Contract & Professional Outside Services	330,500	440,520	410,400 c	3,336,000	5,490,500
Employee Expense Reimbursement	29,250	26,700	16,625	243,298	318,613
Training & Professional Development	72,970	65,492	79,730	158,109	333,271
Parking	52,500	52,500	51,000	63,000	394,700
Automobile	83,000	78,000	73,000	72,200	68,400
Communications & Outreach	500	500	1,000	14,704	34,450
Management Information Systems	1,157,100	1,555,900	2,299,000	2,410,000	1,739,536
General Office & Facilities	2,767,520	3,361,492	3,795,916	3,660,485	4,245,465
Other General Expenses	29,000	27,100	14,100	13,300	47,500
Sub-Total (Net)	20,448,453	19,925,985	39,507,077	47,301,360	51,754,572
Reserve for Unforeseen Events	50,000	75,000	75,000	125,000	250,000
SDA Capital Expenditures (Operations)	54,000	54,000	54,000	-	-
Authority Operating Expenses <u>Exclusive of</u> Employee Costs Charged to School Facilities Projects	\$ 20,552,453	\$ 20,054,985	\$ 39,636,077	\$ 47,426,360	\$ 52,004,572
Authority Operating Expenses <u>Inclusive of</u> Employee Costs Charged to School Facilities Projects	\$ 35,901,581	\$ 36,687,733	\$ 39,636,077	\$ 47,426,360	\$ 52,004,572
Total Employee Headcount	256	256	260	310	342

a Includes non-cash accrual of approximately \$2.6 million for other post retirement benefits (OPEB).

b 2013 was the 1st year such allocation was made.

c Effective 1/1/2011, costs for outside legal & claims consulting services are accounted for in School Facilities Project Costs.



New Jersey Schools Development Authority
 Proposed 2014 Operating Budget Employee Headcount
 Budget Presentation to the Board of Directors

SDA Division/Unit	Employee Headcount			Proposed Headcount vs.	
	Proposed 2014 Budget	2013 Budget	Actual	2013 Budget	Actual
Office of Chief Executive Officer (CEO)	3	3	3	-	-
Program Assessment & Development	8	8	8	-	-
Special Projects	10	11	9	(1)	1
Program Operations–Mgmt (PO)	5	6	5	(1)	-
PO, Capital Plan/Grants	25	25	24	-	1
PO, Safety	10	10	9	-	1
PO, Project Teams	80	80	72	-	8
Corp Governance & Operations–Mgmt (GOV)	3	3	3	-	-
GOV, Human Resources	8	8	8	-	-
GOV, Chief Counsel	14	14	13	-	1
GOV, Information Systems	15	15	15	-	-
GOV, Facilities	6	6	6	-	-
GOV, Communications	11	10	11	1	-
Financial Operations, CFO–Mgmt (FO)	4	4	4	-	-
FO, Controller	13	12	14	1	(1)
FO, Contract Management	13	14	13	(1)	-
FO, RES	6	6	6	-	-
FO, Procurement	10	9	9	1	1
FO, Risk Management/Vendor Svcs	12	12	12	-	-
Total Full-Time Employees (FTEs)	256 ^a	256	244	-	12

a Excludes one (1) permanent part time employee.



New Jersey Schools Development Authority
 Proposed 2014 Operating Budget Detail
 Presentation to the Board of Directors

	Proposed 2014 Budget	2013 Budget
2013 Approved Headcount	<u>256</u>	
Active	242	
Open/Re-Titled	14	
Requested	0	
2014 Proposed Headcount	<u>256</u>	<u>256</u>
AUTHORITY OPERATING EXPENSES:		
PERSONNEL & USAGE		
Employee Salaries & Benefits		
Employee Salaries	\$19,522,993	\$19,375,713
Employee Benefits	10,853,785	10,462,853
Direct Hire Temporary Employee Costs	<u>583,463</u>	<u>780,463</u>
Total Salaries & Benefits Costs	30,960,241	30,619,029
Less: Employee Salaries & Benefits Costs Charged to Projects	<u>(15,349,128)</u>	<u>(16,632,748)</u>
Total Operating Employee Salaries & Benefits Costs	<u>15,611,113</u>	<u>13,986,281</u>
Temporary Staffing Services	<u>130,000</u>	<u>100,000</u>
Automobile	<u>83,000</u>	<u>78,000</u>
Employee Expense Reimbursement		
Mileage Reimbursement	11,600	11,600
Other Travel Reimbursement (e.g., Tolls & Non-SDA Parking)	<u>17,650</u>	<u>15,100</u>
Total Employee Expense Reimbursement	<u>29,250</u>	<u>26,700</u>
Training & Professional Development		
Publications & Subscriptions	20,685	20,492
Conference/Seminar/Outside Training	34,135	28,495
HR Training - Company Wide	10,000	10,000
Memberships & Licenses	<u>8,150</u>	<u>6,505</u>
Total Training & Professional Development	<u>72,970</u>	<u>65,492</u>



**New Jersey Schools Development Authority
Proposed 2014 Operating Budget Detail
Presentation to the Board of Directors**

	Proposed 2014 Budget	2013 Budget
Parking	52,500	52,500
TOTAL PERSONNEL & USAGE	15,978,833	14,308,973
COMMUNICATIONS & OUTREACH	500	500
OTHER CONTRACT & PROFESSIONAL OUTSIDE SERVICES		
Audit Fee		
External Audit Fee	105,000	94,020
Internal Audit Fee	125,000	250,000
Total Audit Fee	230,000	344,020
Interagency Agreements		
Treasury - Perry Street Lot	45,000	31,500
Deputy Attorney General - Legal Services	140,000	200,000
Total Interagency Agreements	185,000	231,500
Other Professional Services		
Consulting - Actuary Services	6,000	0
Consulting - MIS	84,500	84,500
Total Other Professional Services	90,500	84,500
Bank Service Charges	10,000	12,000
TOTAL OTHER CONTRACT & PROFESSIONAL OUTSIDE SERVICES	515,500	672,020
MANAGEMENT INFORMATION SYSTEMS		
System Maintenance	590,000	598,000



New Jersey Schools Development Authority
Proposed 2014 Operating Budget Detail
Presentation to the Board of Directors

	Proposed 2014 Budget	2013 Budget
DocuSafe	20,000	20,000
System Supplies	31,000	30,000
System Software		
General	33,000	64,000
VMWARE S/W	10,000	0
Total System Software	43,000	64,000
System Hardware		
General	20,000	20,000
Server	39,000	38,000
Printers	12,000	6,000
Workstation Purchases/Upgrades	22,500	80,000
Total System Hardware	93,500	144,000
Technology Projects		
CFO Projects	25,000	22,000
Human Resources Projects	15,000	0
Disaster Recovery	108,000	70,000
DOE LRFP Project	0	400,000
Total Technology Projects	148,000	492,000
External Services		
ADP	45,000	50,000
On-Line Subscription Services	42,000	36,000
On-Line Subscription Services-Board Books	14,000	14,000
Internet Provider-SNIP	120,000	100,000
Total External Services	221,000	200,000
Technical Training	10,600	7,900



**New Jersey Schools Development Authority
Proposed 2014 Operating Budget Detail
Presentation to the Board of Directors**

	Proposed 2014 Budget	2013 Budget
TOTAL MANAGEMENT INFORMATION SYSTEMS	<u>1,157,100</u>	<u>1,555,900</u>
GENERAL OFFICE & FACILITIES		
Telephone		
State of NJ	40,000	180,000
Private -VoIP	20,000	0
Cellular	120,000	126,000
Phone Conference Calls	<u>0</u>	<u>15,000</u>
Total Telephone	<u>180,000</u>	<u>321,000</u>
Utilities		
Trenton 1 West State St	0	168,000
Trenton Front St	200,000	25,000
Newark	<u>30,000</u>	<u>30,000</u>
Total Utilities	<u>230,000</u>	<u>223,000</u>
Postage & Delivery		
Meter Usage	10,000	11,000
Lockbox Rental	1,300	1,300
State of NJ	400	360
UPS	7,000	7,000
Federal Express	<u>500</u>	<u>500</u>
Total Postage & Delivery	<u>19,200</u>	<u>20,160</u>
Rent & Real Estate Taxes		
Trenton 1 W.State St	0	1,279,000
Trenton Front St	1,000,000	155,000
Newark	<u>217,000</u>	<u>214,000</u>
Total Rent	<u>1,217,000</u>	<u>1,648,000</u>



**New Jersey Schools Development Authority
Proposed 2014 Operating Budget Detail
Presentation to the Board of Directors**

	Proposed 2014 Budget	2013 Budget
Moving Expenses	25,000	75,000
Insurance - Liability & Property		
Business Admin Package	41,845	46,139
Auto Insurance	32,370	28,085
Umbrella Liability	49,301	49,302
Public Officials Liability	211,390	209,872
Public Officials Liability-Excess	76,734	76,185
Umbrella Liability-Excess	20,180	19,474
Total Insurance - Liability & Property	<u>431,820</u>	<u>429,057</u>
Equipment Lease/Maintenance	<u>50,000</u>	<u>50,000</u>
Furniture/Equipment/Fixtures		
Furniture Purchases	5,000	5,000
Equipment Purchases	5,000	5,000
Fixtures & Tools	2,000	3,275
Total Furniture/Equipment/Fixtures	<u>12,000</u>	<u>13,275</u>
Stationary & Supplies		
Stationary & Supplies	25,000	25,000
I/S Paper	25,000	25,000
Toner	60,000	60,000
Business Cards	3,000	3,000
Printed (Stationary, Envelopes)	1,000	1,000
Computer Checks	1,000	1,000
Storage	65,000	55,000
Total Stationary & Supplies	<u>180,000</u>	<u>170,000</u>



**New Jersey Schools Development Authority
Proposed 2014 Operating Budget Detail
Presentation to the Board of Directors**

	Proposed 2014 Budget	2013 Budget
Building Security	2,500	0
Janitorial		
Custodial Services	5,000	80,000
Carpet Maintenance	10,000	10,000
Total Janitorial	<u>15,000</u>	<u>90,000</u>
Mechanical Maintenance		
Elevator Repairs & Maintenance	0	16,000
Repairs & Maintenance	25,000	40,000
Common Area Maintenance Fees	380,000	246,000
Fire Prevention	0	20,000
Total Mechanical Maintenance	<u>405,000</u>	<u>322,000</u>
TOTAL GENERAL OFFICE & FACILITIES	<u>2,767,520</u>	<u>3,361,492</u>
OTHER GENERAL EXPENSES		
Refreshments & Supplies	11,000	11,000
Filtered Water	2,500	5,100
Employee Services	2,500	3,000
Recruitment Expense	13,000	8,000
TOTAL OTHER GENERAL EXPENSES	<u>29,000</u>	<u>27,100</u>



**New Jersey Schools Development Authority
Proposed 2014 Operating Budget Detail
Presentation to the Board of Directors**

	Proposed 2014 Budget	2013 Budget
SUB-TOTAL	<u>\$20,448,453</u>	<u>\$19,925,985</u>
RESERVE FOR UNFORESEEN EVENTS	<u>50,000</u>	<u>75,000</u>
CAPITAL EXPENDITURES		
Automobile Purchases	54,000	54,000
TOTAL CAPITAL EXPENDITURES	<u>54,000</u>	<u>54,000</u>
AUTHORITY OPERATING EXPENSES <u>EXCLUSIVE</u> OF EMPLOYEE COSTS CHARGED TO SCHOOL FACILITIES PROJECTS	<u>\$20,552,453</u>	<u>\$20,054,985</u>
AUTHORITY OPERATING EXPENSES <u>INCLUSIVE</u> OF EMPLOYEE COSTS CHARGED TO SCHOOL FACILITIES PROJECTS	<u>\$35,901,581</u>	<u>\$36,687,733</u>

RESOLUTION – 5c.**Resolution Approving the Fiscal Year 2014 SDA Annual Operating Budget**

WHEREAS, the New Jersey Schools Development Authority (“SDA” or “the Authority”) was established by law pursuant to P.L.2007, C.137 (NJSA 52:18A-235 et. seq.) as an entity “in but not of” the New Jersey State Department of the Treasury; and

WHEREAS, pursuant to law, the Authority is authorized to “adopt bylaws for the regulation of its affairs and the conduct of its business” which bylaws were adopted by the Authority on August 15, 2007; and

WHEREAS, pursuant to Article IX of the Authority’s bylaws, there is established an Audit Committee, the duties and responsibilities of which are set forth in the Audit Committee Charter; and

WHEREAS, pursuant to Article VII, Section 7.1 of the Authority’s bylaws, “the fiscal year of the Authority shall commence on the first day of January of each calendar year and conclude on the last day of December of the same calendar year; and

WHEREAS, pursuant to Article V. Section 5.1B of the Authority’s bylaws, the Authority’s “Chief Executive Officer shall prepare and submit a proposed annual budget for the Authority for each ensuing year for adoption by the members of the Authority”; and

WHEREAS, pursuant to Article V. Section 5.1B of the bylaws of the Authority, the Chief Executive Officer has submitted to the Audit Committee for consideration a proposed operating budget for the Authority’s Fiscal Year 2014, and

WHEREAS, at its meeting on November 18, 2013, the Audit Committee met to review and discuss the budget proposal; and

WHEREAS, pursuant to Article VII A.1 of the Audit Committee Charter and following deliberations, the Audit Committee recommends the budget proposal for approval by the Members of the Authority and it is so presented; and

WHEREAS, the SDA’s Fiscal Year (FY) 2014 Budget represents total expense reduction of \$0.8 million as compared to the current FY 2013 Budget; and

WHEREAS, the FY 2014 Budget is as presented in the attachment hereto.

NOW THEREFORE BE IT RESOLVED, that the Board hereby approves the attached FY 2014 Annual Operating Budget for staffing, general and administrative expenses and capital expenditures in support of SDA operations totaling \$35,901,581 and authorizes the Chief Executive Officer to expend funds on behalf of the Authority pursuant to this budget as required.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Proposed FY 2014 Annual Operating Budget Memorandum and Attachment, dated
December 4, 2013
Dated: December 4, 2013

REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE

CHAIRMAN'S REPORT

DESIGN-BUILD AWARD AND APPROVAL OF FINAL PROJECT CHARTER - PS #16 - PATERSON SCHOOL DISTRICT

MEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
 Director, Procurement

Thomas Schrum
 Program Director, Program Operations

RE: District: Paterson
 School: PS #16
 Description: Design-Build
 Package No.: PA-0024-B01
 CCE: \$31,917,000
 Award: \$34,944,000
 CM: TBD

DATE: December 4, 2013

SUBJECT: Design-Build Award and Approval of Final Project Charter

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of the award of a contract in the amount of \$34,944,000 to Hall Construction Company, Inc.¹ for Design-Build services for the PS #16 in the Paterson School District.

The Design-Build Team will complete the design for the facility utilizing SDA-developed schematic design documents and will also provide construction and construction administration services, including securing of all required permits and approvals, for a new school facility for grades Pre-K through 8. The form of contract for this engagement is a Design-Build contract with the general contractor as the lead and with relevant trades and design disciplines serving in sub-contractor and sub-consultant roles.

We are also recommending approval by the Members of the attached Final Project Charter representing the project budget inclusive of dollar values for the award of the design-build package.

Pursuant to the SDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, Board approval is required for the award of construction contracts greater than \$500,000 and for the approval of the Final Project Charter.

BACKGROUND

The new PS #16 will be a 109,513 square foot facility to educate 705 students in grades Pre-K through 8 in the Paterson School District. The new PS #16 school facility will replace the existing PS #16 school facility that is located on one portion of the new school site and is scheduled for demolition.

At the March 2, 2011 NJSDA Board Meeting, the PS #16 project was approved to move forward under the Authority's 2011 Capital Plan. NJSDA staff undertook a review and validation of the project's

¹ Hall Construction Company, Inc. listed the following subcontractors for the required trades in its Price Proposal: Preferred Mechanical, Inc. (HVAC), Brooks Mechanical Consultants, Inc. (Plumbing), Beach Electric Company, Inc. (Electrical), and Weir Welding Company, Inc. (Structural Steel & Ornamental Iron). Hall Construction Company, Inc. also listed a design consultant team lead Design Ideas Group Architecture + Planning, LLC (Architecture), and including Paulus, Sokolowski and Sartor, LLC (HVAC Engineering, Electrical Engineering, Plumbing Engineering, and Structural Engineering), Van Note-Harvey Associates, P.C. (Civil Engineering), and Brinkerhoff Environmental Services, Inc. (Environmental Engineering).

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 PS #16 – Design-Build
 December 4, 2013
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existing schematic design, finding inefficiencies and non-conformances to the NJSDA materials and systems standards. Further assessment revealed the suitability of the NJSDA developed “Kit of Parts” for this project.

Early Site Package (ESP) activities have been underway to prepare the new school site for construction. These activities were separated into two Early Site Packages, due to the logistics involved for Paterson School District to determine the relocation of students from the old PS #16 school – which is located on the school site.

Early Site Package #1 (ESP #1) was implemented during the 2012-2013 school year on the portion of the new school site that did not include the existing PS #16 school building. ESP #1 involved the demolition of structures, site demolition, removal of hazardous materials, vacation of two partial streets, removal of underground storage tanks and above ground storage tanks, and restoration of the site with certified clean fill. ESP #1 was completed in April, 2013.

Early Site Package #2 (ESP #2) is for the demolition of the existing PS #16 building. The existing school was vacated in July, 2013 after the end of the 2012–2013 school year. ESP #2 activities involve the demolition of the existing school building, hazardous material removal, removal of underground storage tanks and restoration of site with historic fill topped with stone. An NTP was issued on October 9, 2013 to USA Environmental Management, Inc.

A Construction Management firm (CM) will be hired to manage the construction phase of the new PS #16 project. These services will be procured during the second quarter of 2014.

PROCUREMENT PROCESS

This package was advertised as a design-build solicitation on August 28, 2013 on the SDA website, NJ State website, and in selected newspapers for interested firms to participate in the bidding process. For this procurement, “Price” is weighted as more important than all “Other Factors,” with price equaling 60% of the overall weight, and all non-price factors having a combined weight of 40%.

A mandatory pre-bid conference was held on September 12, 2013.

In accordance with regulations, the SDA employed a two-step process for this procurement. The first step required interested bidders to submit a Project Rating Proposal, which was used by the SDA to determine each bidder’s Project Rating Limit, or maximum amount that a bidder may bid, for the project. Project Rating Proposals were received on September 23, 2013. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, ten (10) bidders received a Project Rating Limit.

The Project Rating Limits resulting from the Project Rating Evaluations are listed in Table 1 below:

TABLE 1

Firm	Project Rating Limit
APS Contracting, Inc.	\$ 36,499,999
Benard Associates, Inc.	\$ 38,681,200
Delric Construction Company, Inc.	\$ 49,850,921
Dobco, Inc.	\$109,060,000
Epic Management, Inc.	\$231,312,160
Ernest Bock & Sons, Inc.	\$107,084,530
Hall Building Corporation	\$ 47,370,481

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Hall Construction Company, Inc.	\$131,295,840
Worth Construction Company, Inc.	\$131,365,883
Whiting-Turner Contracting Company	\$294,174,528

The second step of the process required the bidders to simultaneously submit a Technical Proposal and a sealed Price Proposal. In advance of submission of Technical and Price Proposals, Bidders were permitted to submit questions seeking clarification of the procurement documents, until October 1, 2013. Addenda responses to Bidder Questions were issued to the bidders on October 4, October 11, and October 24, 2013.

Technical and Price Proposals were received on November 7, 2013 from six (6) bidders. The Technical Proposal provided information regarding the bidder’s past experience and qualifications as well as the bidder’s overall approach to the project and to the Design portion of the project. Interviews were held with each of the six (6) Design-Build teams at SDA offices in Trenton on November 18, 2013 affording members of the Selection Committee an opportunity to obtain any additional information from each team as needed to complete their evaluations of the Technical Proposals.

Members of the Selection Committee, comprised of two (2) SDA Program Operations representatives and one (1) Paterson School District representative, were responsible for independently evaluating and scoring the Technical Proposal submittals with respect to the non-price evaluation criteria. The proposals were evaluated by the Selection Committee members based on the following criteria:

- Design-Builder’s experience on similar projects
- Experience of Design-Builder’s Design Consultant on similar projects
- Design-Builder’s prior affirmative action experience
- Approach to Project
- Approach to Schedule
- Approach to LEED requirements

Each Selection Committee member evaluated each Technical Proposal, assigning a raw score for each criterion on a scale of 0 to 10 as follows:

- 9 - 10 points - outstanding response - offers significant advantages.
- 7 - 8 points - superior response - exceeds requirements with no deficiencies.
- 5 - 6 points - sufficient response - meets the requirements with no significant deficiencies.
- 3 - 4 points - minimal response - meets the requirements but contains some significant deficiencies.
- 1 - 2 points - marginal response - comprehends requirements, but contains many significant deficiencies.
- 0 points - unsatisfactory response - requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors were then applied to each of the Selection Committee member’s raw scores for each criterion to arrive at a total weighted score as follows in Table 2 below:

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TABLE 2

Criteria	Weighting Factor (Applied to Raw Score)	Maximum Weighted Points
Design-Builder’s experience on similar projects	2.5	25
Experience of Design-Builder’s Design Consultant on similar projects	1.5	15
Design-Builder’s prior affirmative action experience	0.5	5
Approach to Project	3.0	30
Approach to Schedule	1.0	10
Approach to LEED requirements	1.5	15
Total Possible Points		100

For each Technical Proposal, the individual criteria scores awarded by a particular Selection Committee member were added together to calculate a Total Non-Price score for that Technical Proposal. The maximum total non-price score is 100. All of the Total Non-Price scores awarded to a Technical Proposal by the Selection Committee members were added together and averaged to arrive at a final non-price score for each Technical Proposal.

The results of the Selection Committee’s review of the Technical Proposals are listed in Table 3 below:

TABLE 3

Contractor	Raw Non-Price Score	Non-Price Rank
Hall Construction Company, Inc.	79.500	1
Ernest Bock & Sons, Inc.	78.833	2
Epic Management, Inc.	75.833	3
Dobco, Inc.	61.500	4
Delric Construction Company, Inc.	60.333	5
APS Contracting, Inc.	58.833	6

Once all the Technical Proposals were scored, the Authority opened the sealed Price Proposals and reviewed them for responsiveness. The Price Proposals were publicly opened on November 20, 2013 and the bids were read aloud as required by law.

The lowest responsive Price Proposal was awarded the maximum number of points for the price component, which is 100. All other Price Proposals were awarded points based on the percentage that each proposal exceeded the lowest bid.

The results of the SDA’s review of the Price Proposals are listed in Table 4 below:

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TABLE 4²

Contractor	Bid Amount	Raw Price Score	Price Rank
Qualified and Responsive Bidders			
APS Contracting, Inc.	\$31,111,000.00	100.000	1
Delric Construction Company, Inc.	\$32,442,000.00	95.722	2
Ernest Bock & Sons, Inc.	\$34,851,082.00	87.978	3
Hall Construction Company, Inc.	\$34,944,000.00	87.680	4
Non-Responsive Bidders - Bids Rejected			
Dobco, Inc.	\$30,785,000.00	N/A	N/A
Epic Management, Inc.	\$35,267,000.00	N/A	N/A

Before being combined with the non-price scores, the price scores for all bidders were adjusted by a weighting factor of 60%, and the scores for the non-price “Other Factors” criteria were adjusted by a 40% weighting factor.

The combined scores and final rankings are listed in Table 5 below:

TABLE 5

Contractor	Raw Non-Price Score	Weighted Non-Price Score	Raw Price Score	Weighted Price Score	Combined Score	Final Rank
Qualified and Responsive Bidders						
Hall Construction Company, Inc.	79.500	31.800	87.680	52.608	84.408	1
Ernest Bock & Sons, Inc.	78.833	31.533	87.978	52.787	84.320	2
APS Contracting, Inc.	58.833	23.533	100.000	60.000	83.533	3
Delric Construction Company, Inc.	60.333	24.133	95.722	57.433	81.566	4

The highest ranked bidder was Hall Construction Company, Inc. (Hall Construction).

The bid submitted by Hall Construction was above the CCE. In order to understand the differential between the CCE and the bid price and to ensure the contractor’s Price Proposal was inclusive of all scope elements, a conference was conducted on November 22, 2013 with Procurement, Program Operations, Contract Management Division and Hall Construction to review the bid. The discussion verified that Hall had included all work per the scope of the project and identified variances between the NJSDA’s CCE and Hall’s price proposal in several areas, with the majority of the overall variance representing costs related to foundations and interior construction. A further review of the bid breakdown with Hall Construction of these particular items was conducted and the scope of work was reviewed. During that review, Hall Construction noted that their cost for the work was based on their estimation for excavation and footing/foundation work required to address existing soil conditions based upon information provided. In addition, the interior construction cost was developed utilizing their historical estimated costs for similar types of interior construction on similar projects. At the time of review, Hall Construction confirmed that its price proposal is inclusive of all scope elements contained in the Contract Documents.

² Following the scoring of Technical Proposals and opening of Price Proposals, Dobco’s Technical Proposal was rejected for being non-responsive to the RFP requirements.

Following the scoring of Technical Proposals and opening of Price Proposals, Epic Management’s Price Proposal was rejected for being non-responsive to the RFP requirements.

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The Program Operations Deputy Director, the Program Operations Director, the Contract Management Deputy Director and the Contract Management Director recommend award of the project to Hall Construction.

FINAL PROJECT CHARTER

The attached Final Project Budget represents the project budget inclusive of actual dollar values for the award of the Design-Build contract, current estimates for all project scope elements inclusive of engaged Early Site Package contracts and estimated costs for future scope elements such as FF&E, technology and appropriate contingencies. Additionally, the budget is inclusive of expenditures for a prior design engagement, as well as costs incurred related to land acquisition and related activities. The project budget of \$62.3 million in the Final Project Charter represents a decrease of approximately \$7.5 million from the Board approved Preliminary Project Charter due to reduced actual costs related to land acquisition and relocation for the project, which had been represented by estimated values in the Preliminary Project Charter.

RECOMMENDATION

The Members of the Authority are requested to approve the award of a contract to the highest ranked bidder, Hall Construction, for Contract No. PA-0024-B01 in the amount of \$34,944,000. Prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

The Members of the Authority are also requested to approve the attached Final Project Charter representing all expended and projected funds necessary for completion of the project.

/s/ Sean Murphy

Sean Murphy, Director, Procurement

/s/ Thomas Schrum

Thomas Schrum, Program Director, Program Operations

New Jersey Schools Development Authority Project Charter - Summary

Charter Date

12/04/13

Supersedes

Charter Dated

12/02/09

Region: Northern
District: Paterson
Project Name: PS #16
School Type: Elementary School
DOE # / Project #: 4010-N09-04-00HP
Project Type (New/Add/Reno): New
Project Location: Paterson
Number of Students: 705

Land Acquisition Required? Yes No

Temporary Space Required? Yes No

Funding Source

2011 Capital Plan

Project Budget: \$ 62,347,275

Funding Allocated

\$69,836,952

Anticipated Substantial Completion Date 07/07/16

Anticipated School Occupancy Date 09/01/16

Project Team Leader: Denise Petraglia

District Local Share

\$0

Project Initiation Date: February-09

SDA Board - Project Charter Approval Date: 12/04/13

Charter Version and Date		Project Summary
<input type="checkbox"/> Planning		The Project consists of the construction of a new approximately 109,000 SF Pre-K to grade 8 elementary school to educate 705 students. Project also involved the demolition of the existing school building, and the acquisition and demolition of additional properties.
<input type="checkbox"/> Preliminary	12/02/09	
<input checked="" type="checkbox"/> Final	12/04/13	
Revision # and Date		Purpose for Advancement of Current/Revised Project Charter
<input type="checkbox"/> One		Approval of the Final Charter inclusive of the final budget and schedule for the project based upon the award of the Design-Build Contract.
<input type="checkbox"/> Two		
<input type="checkbox"/> Three		
Revision # and Date		District Project Goals
<input type="checkbox"/> Four		To replace the existing PS #16 elementary school facility with a modern facility and to relieve overcrowding at the elementary school level.
<input type="checkbox"/> Five		
<input type="checkbox"/> Six		

Recommendation

Program Director - Program Operations _____ Date _____
 Thomas Schrum

Managing Director - Capital Planning _____ Date _____
 Gregory Voronov

Vice President - Program Operations _____ Date _____
 Andrew Yosha

Approval

Chief Executive Officer _____ Date _____
 Marc Larkins

6

New Jersey Schools Development Authority Project Charter - Milestones & Delivery Method

Charter Date
12/04/13

District / Project Name:	Paterson / PS #16
DOE # / Project #:	4010-N09-04-00HP

Project Milestones	Date
School Occupancy Date	09/01/16

DELIVERY METHOD	Design/Build
------------------------	---------------------

<u>Real Estate Services</u>	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Feasibility	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>
Site Investigations	08/03/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	07/26/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Acquisition	01/16/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	06/18/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Relocation	01/16/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10/01/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demolition	08/03/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/20/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Remediation	08/03/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/20/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deed Restriction Required?	N/A	Date				
District Notified?	N/A	<input type="checkbox"/>	<input type="checkbox"/>			
Classification Exception Area?	N/A					
District Notified?	N/A	<input type="checkbox"/>	<input type="checkbox"/>			

Special Considerations

<u>Design:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>		<u>Est.</u>	<u>Act.</u>
Design Start (NTP)	09/10/12	<input type="checkbox"/>	<input type="checkbox"/>			
Design Restart (if applicable)	N/A	<input type="checkbox"/>	<input type="checkbox"/>			
	<u>Start</u>	<u>Est.</u>	<u>Act.</u>	<u>Finish</u>	<u>Est.</u>	<u>Act.</u>
Program Concept Phase	09/10/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10/19/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schematic Design	11/09/12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	04/09/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bridging Documents	04/18/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>	09/10/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Design-Build Bid/Award	09/13/13	<input type="checkbox"/>	<input checked="" type="checkbox"/>	01/17/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Design-Build NTP	01/20/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>	01/20/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Design	01/20/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10/29/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

<u>Construction:</u>	<u>Date</u>	<u>Est.</u>	<u>Act.</u>
Construction Start (NTP)	07/09/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial Completion (TCO)	07/07/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Occupancy Date	09/01/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title Transfer	10/01/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Final Completion (C of O)	10/03/16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Post Occupancy Walk Through	06/01/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Close-Out	06/29/17	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Special Considerations

The above schedule information is based upon the SDA's schedule for project completion consistent with the contract requirements for the design-build engagement. Adjustments to the Charter schedule may be made after review and approval of the design-builder awardee's proposed project schedule.

New Jersey Schools Development Authority Project Charter - Project Budget		Charter Date
		12/04/13
District / Project Name:	Paterson / PS #16	
DOE # / Project #:	4010-N09-04-00HP	
2011 Capital Plan Funding Allocation	\$	69,836,952
Special Considerations:		
<p>The Project Budget is based upon the award amount and bid breakdown received from the Design-Build awardee, current estimates for all project scope elements inclusive of engaged Early Site Package contracts and estimated costs for future scope elements. Additionally, the budget is inclusive of expenditures for a prior design engagement, as well as costs incurred related to land acquisition and related activities.</p>		
Project Budget:		
Gross Building Area (GSF):		Grossing Factor:
New	109,513	1.54
Addition	0	
Renovation	0	
Total Gross Building Area (GSF):	109,513	
Estimated Building Cost / GSF		
Building Costs / GSF	\$270.31	
Design-Builder Costs		
Design	\$1,689,500	
Building Costs	\$29,602,100	
Site Costs	\$3,652,400	
Demolition	\$0	
E-Rate (If separately bid)	\$0	
Cost Escalation 15 months at 5 % per year	\$0	
Construction Contingency	\$3,494,400	
Total Construction Costs	\$38,438,400	
Pre-Development Costs:		
Consultant Services	\$1,552,609	
Early Site Package (Demolition/Remediation)	\$1,882,969	
Land Acquisition	\$8,845,533	
Relocation	\$3,574,805	
Property Maintenance/Carry Costs	\$272,049	
Total Pre-Development Costs	\$16,127,965	
Other Costs:		
Design		
Prior Design Services	\$846,155	
In-House Design	\$665,090	
Project Management (SDA Staff)	\$1,786,000	
PMF/CM	\$1,188,000	
FF&E	\$1,206,149	
Technology	\$1,072,132	
Commissioning	Inc. Design Builder Costs	
Temporary Space	\$0	
Other Costs	\$1,017,384	
Total Other Costs	\$7,780,910	
Other Funding Sources		
Rebates & Refunds	\$0	
District Local Share Funds	\$0	
Total Other Funding Sources	\$0	
Total Project Budget	\$62,347,275	
Funding from Prior Allocation	\$1,617,686	
Funding from 2011 Capital Plan	\$60,729,589	

**New Jersey Schools Development Authority
Project Charter - Budget Variance**

Charter Date
12/04/13

District / Project Name: Paterson / PS #16
DOE # / Project #: 4010-N09-04-00HP

Project Budget:

	Preliminary Charter 12/2/09	Current Budget	VARIANCE Fav/(Unfav)
Grossing Factor:	1.50	1.54	-0.04
Gross Building Area (GSF):			
New	100,052	109,513	(9,461)
Addition		0	
Renovation		0	
Total Gross Area (GSF):	100,052	109,513	(9,461)
Design-Builder Costs			
Design	Inc. in Other Costs Below	\$1,689,500	(\$1,074,543)
Building Costs	\$30,217,057	\$29,602,100	
Site Costs	\$3,350,716	\$3,652,400	(\$301,684)
Demolition	\$0	\$0	\$0
E-Rate (If separately bid)	\$0	\$0	\$0
Cost Escalation	\$0	\$0	\$0
Design Contingency	\$2,284,140	\$0	\$515,535
Construction Contingency	\$1,725,795	\$3,494,400	
Total Construction Costs	\$37,577,708	\$38,438,400	(\$860,692)
Pre-Development Costs:			
Consultant Services	\$2,161,484	\$1,552,609	\$608,875
Early Site Package (Demolition/Remediation)	\$2,746,333	\$1,882,969	\$863,364
Land Acquisition	\$11,903,808	\$8,845,533	\$3,058,275
Relocation	\$6,016,620	\$3,574,805	\$2,441,815
Property Maintenance/Carry Costs	\$0	\$272,049	(\$272,049)
Total Pre-Development Costs	\$22,828,245	\$16,127,965	\$6,700,280
Other Costs:			
Design			
Prior Design Services	\$2,754,890	\$846,155	\$1,243,645
In-House Design	\$0	\$665,090	
Project Management (SDA Staff)	\$1,786,000	\$1,786,000	\$0
PMF/CM	\$1,750,000	\$1,188,000	\$562,000
FF&E	\$1,224,896	\$1,206,149	\$18,747
Technology	\$918,672	\$1,072,132	(\$153,460)
Commissioning	\$306,224	Inc. Design Builder Costs	\$306,224
Temporary Space	\$0	\$0	\$0
Other Costs	\$690,318	\$1,017,384	(\$327,066)
Total Other Costs	\$9,430,999	\$7,780,910	\$1,650,089
Other Funding Sources			
Rebates & Refunds	\$0	\$0	\$0
District Local Share Funds		\$0	\$0
Total Other Funding Sources	\$0	\$0	\$0
Total Project Budget	\$69,836,952	\$62,347,275	\$7,489,677
Funding from Prior Allocation	\$1,617,686	\$1,617,686	\$0
Funding from 2011 Capital Plan	\$68,219,266	\$60,729,589	\$7,489,677

Budget Variance Analysis:

Favorable variance from prior approved charter due to lower than anticipated costs related to property acquisition and relocation.

Schedule Variance Analysis:

Resolution—6a.

Design-Build Award and Approval of Final Project Charter

District:	Paterson
School:	PS #16
Description:	Design-Build
Package No.:	PA-0024-B01
CCE:	\$31,917,000
Award:	\$34,944,000
CM:	TBD

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the award of construction contracts greater than \$500,000 and Final Project Charters; and

WHEREAS, the new PS No. 16 School will be a 109,513 square foot facility to educate 705 students in grades Pre-K through 8 in the Paterson School District, replacing the existing PS No.16 school facility that is located on one portion of the new school site and is scheduled for demolition; and

WHEREAS, in March 2011, the Members of the Authority approved advancement of the new PS No. 16 project as part of the SDA’s 2011 Capital Plan; and

WHEREAS, a package for Design-Build Services for the PS No. 16 project was advertised as a “price and other factors” solicitation beginning on August 28, 2013 with price weighted as 60% of the overall weight, and all non-price factors with a combined weight of 40%; and

WHEREAS, the background of the project, details of the competitive procurement process followed and specifics of the proposed Final Project Charter are set forth in detail in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the Program Operations Deputy Director and Director and the Contract Management Deputy Director and Director recommend that the Board approve award of the contract for design-build services in the amount of \$34,944,000 to Hall Construction Company, Inc. for the PS No. 16 project; and

WHEREAS, SDA executive management further recommends that the Members of the Authority approve the Final Project Charter for PS No. 16 as presented to the Board, representing the project budget inclusive of dollar values for the award of the design-build package.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a contract (Contract No. PA-0024-B01) in the amount of \$34,944,000 to the highest ranked bidder, Hall Construction Company, Inc. for design-build services for the Paterson PS No. 16 project, with such approval conditioned upon the agreement and related documentation being reviewed and approved by the SDA Division of Chief Counsel.

BE IT FURTHER RESOLVED, that the Members of the Authority hereby approve the Final Project Charter for the Paterson PS No. 16 school project, presented to the Board on this date and representing all expended and projected funds necessary for completion of the project.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Design-Build Award and Approval of Final Project Charter,
PS No. 16 School Project (Contract No. PA-0024-B01), Paterson School District,
dated December 4, 2013

Dated: December 4, 2013

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: December 4, 2013

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the 2011 & 2012 Capital Plans.

The 2nd part of the report displays project completion milestones for all other major capital projects and emergent projects.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/19/13

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$23.3	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$39.0	Kit of Parts/ Design-Build	Award for D-B approved at Oct. 2013 Board (Bock).	5/31/13
Elizabeth	Academic HS	9-12	1,091	\$64.1	Existing Design	Phase 2 Award approved Nov. 2012 Board (Patock Construction)	12/8/11 7/11/12
Jersey City	ES 3	PK-5	778	\$54.0	Kit of Parts/ Design-Build	Award for D-B approved May 2013 Board (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	PS 20	K-5	628	\$54.6	Existing Design	Phase 2 Construction approved Aug. 2013 Board (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	\$40.0	Existing Design	Construction Contract Approved Apr. 2012 Board (Terminal Construction). Groundbreaking 9/24.	12/20/11
New Brunswick	Redshaw ES	PK-5	906	\$51.2	Kit of Parts/ Design-Build	Award for D-B approved at Sep. 2012 Board (Hall Construction).	5/29/12
Newark	Oliver St. ES	PK-8	848	\$73.6	Kit of Parts/ Design-Build	Award for D-B approved Mar. 2013 Board. (Epic Management)	6/27/12 11/29/12
Paterson	Marshall St. ES	K-8	650	\$55.2	Existing Design	Construction Contract approved at May 2013 Board (Bock).	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	\$61.7	Kit of Parts/ Design-Build	ROA for D-B advancing to Dec. 2013 Board	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	TBD	Pre-Design Services	Award for Demolition of existing structure on SDA owned site approved at Jun. 2012 Board. NTP For Pre-Design Services sent Oct. 21, 2013.	2/27/12

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Except Projects with an approved Charter, Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 11/19/13

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	779	\$75.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing.	1 QTR 14
Keansburg	Caruso ES	K-4	736	\$47.3	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2013 Board. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	\$15.1	New Design Procurement	Planning Charter approved Oct. 2012 Board.	3 QTR 15
New Brunswick	Robeson ES	1-5	599	\$29.9	Kit of Parts/ Design-Build (Recommended)	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Newark	Elliot Street ES	PK-8	848	\$46.7	Kit of Parts/ Design-Build	Award for D-B approved Apr. 2013 Board (Hall Construction).	12/27/12
Newark	South Street ES	PK-8	640	\$57.1	Kit of Parts Candidate/ Design-Build	Revised Preliminary Charter and ROA for Phase 1 Construction (USA Environmental) approved Nov. 2013 Board meeting.	6/28/13
Passaic	Dayton Ave. Campus	PK-8	2,741	\$209.5	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved Nov. 2013 Board meeting.	TBD
Phillipsburg	High School	9-12	1,846	\$127.5	Existing Design	Construction Contract Approved Apr. 2013 Board (Epic Management).	9/27/12
West New York	Memorial HS	9-12	1,859	\$61.1	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work will be completed via District Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Except Projects with an approved Charter, Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups may impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 11/19/13

2012 Portfolio Projects (Educational Priority that require further conversations with District) - sorted by District

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Elizabeth	New ES @ Halloran PS #22 ES Site	ES	860	\$54.8	Kit of Parts Candidate/ Design-Build	Preliminary Charter Approved Jul. 2013 Board meeting.	3 QTR 14
Garfield	ES Grade Level	ES	275	\$28.0	Existing Design	Preliminary Charter Approved Aug. 2013 Board.	TBD
Harrison	MS Grade Level	MS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Millville	HS Grade level	HS	3,323	108.5	Design-Build	Planning Charter Approved Sep. 2013 Board Meeting	TBD
Paterson	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Perth Amboy	All Grade levels	All	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	492	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	High School	9-12	1,048	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Trenton	Central HS	9-12	1,843	\$45.7	Pre-Design Services	NTP for Pre-Design Services 7/25/13 (STV Architects.)	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

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**Active Project Status Report
Status as of 11/1/2013**

Major Capital Projects

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	Occupancy Date	Status of Occupancy Date	Total Estimated Project Cost
1	Elizabeth	New Academic HS	New Construction	Construction	Apr-16	On-target	Sep-16	On-target	\$ 64,061,687
2	Jersey City	New ES #3	New Construction	Design-Build Design Phase	Mar-16	On-target	May-16	On-target	\$ 54,004,014
3	Jersey City	New PS #20	New Construction	Constructability Review	Dec-15	On-target	Mar-16	On-target	\$ 48,202,265
4	Long Branch	Catrambone ES	New Construction	Construction	Jun-14	On-target	Sep-14	On-target	\$ 40,026,889
5	New Brunswick	New Redshaw ES	New Construction	Construction	May-15	On-target	Sep-15	On-target	\$ 51,204,641
6	Newark	Elliott Street ES	New Construction	Construction	Jan-16	On-target	Apr-16	On-target	\$ 46,678,296
7	Newark	Oliver Street ES	New Construction	Construction	Dec-15	On-target	Mar-16	On-target	\$ 73,548,257
8	Passaic City	New Henry Street ES	New Construction	Construction	Feb-15	On-target	May-15	On-target	\$ 55,023,004
9	Paterson	New Marshall Street ES	New Construction	Constructability Review	Feb-16	On-target	May-16	On-target	\$ 55,150,306
10	Phillipsburg	New HS	New Construction	Constructability Review	Jul-16	On-target	Sep-16	On-target	\$ 127,508,125

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**Active Project Status Report
Status as of 11/1/2013**

Emergent Projects

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	East Orange	Louverture ES	Ceilings & Roof	Construction	Oct-13	Achieved	Nov-13	On-Target	\$ 485,869
2	Irvington	Chancellor Ave ES	Building Envelope	GC TO w/ Design	Mar-14	On-Target	Apr-14	On-Target	\$ 804,253
3	Irvington	Madison Ave ES	Building Envelope	GC TO w/ Design	Sep-13	Achieved	Oct-13	Achieved	\$ 389,814
4	Irvington	Union Ave MS	Building Envelope	GC TO w/ Design	Aug-14	On-Target	Sep-14	On-Target	\$ 3,126,332
5	Irvington	University MS	Building Envelope	GC TO w/ Design	Aug-14	On-Target	Sep-14	On-Target	\$ 3,641,797
6	Harrison	Washington MS	Structural Repairs	GC TO w/ Design	Dec-13	On-Target	Jan-14	On-Target	\$ 455,766
7	Newark	Alma Flagg ES	HVAC	GC TO w/ Design	Mar-14	On-Target	Apr-14	On-Target	\$ 683,409
8	Newark	Hawkins ES	Boiler Replacement	Construction	Oct-13	Achieved	Dec-13	On-Target	\$ 998,100
9	Newark	Ridge Street ES	Boiler Replacement	Construction	Oct-13	Achieved	Nov-13	On-Target	\$ 1,102,593
10	Newark	Sussex Ave ES	Boiler Replacement	Construction	Oct-13	Achieved	Nov-13	On-Target	\$ 652,960
11	Newark	West Side HS	Electrical Switch Gear	Construction	Sep-13	Achieved	Nov-13	On-Target	\$ 69,008
12	Passaic City	School #11	Building Envelope	GC TO w/ Design	Dec-13	On-Target	Jan-14	On-Target	\$ 1,754,983
13	Passaic City	Passaic HS #12	Building Envelope	GC TO w/ Design	Jan-14	On-Target	Feb-14	On-Target	\$ 669,339
14	Salem City	Salem MS	Building Envelope	GC TO w/ Design	Mar-14	On-Target	May-14	On-Target	\$ 1,618,348
15	Trenton	Trenton Central HS (West)	Condensate System	Construction	Oct-13	Achieved	Dec-13	On-Target	\$ 1,878,853
16	West New York	PS #1	Structural Repairs	GC TO w/ Design	Dec-13	On-Target	Feb-14	On-Target	\$ 1,409,740
17	West New York	PS #5	Structural Repairs	GC TO w/ Design	Feb-14	On-Target	Mar-14	On-Target	\$ 1,617,433

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PROJECT CLOSEOUT STATUS REPORT



1 WEST STATE STREET
 P.O. BOX 991
 TRENTON, NJ 08625-0991
 609-943-5955

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: December 4, 2013

Subject: Project Close Out Status Report

The attached report provides a listing of Capital and Emergent projects managed by the SDA all of which have achieved school occupancy. The listing is further defined by District and year of occupancy, and details those projects that are fully closed out and those which achieved building and/or land transfer to the district.

We continue to advance projects and contracts through the close out process. The following projects have been transferred and/or closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
2007	0185-050-03-0593	Capital Plan	Barnegat	Brackman Middle School	Closed
2008	2390-280-04-00QE	Capital Plan	Jersey City	Elementary School #34	Closed
N/A	0680-030-09-0YAX	Emergent	Camden	Camden High School – Cooling Tower	Closed

Prepared by: Ayisha Cooper
 Reviewed by: Carol Petrosino
 Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Asbury Park					
Legacy	Bradley Primary	Closed		04/29/09	
2008	T. Marshall Primary	Closed		04/29/09	
Barnegat					
2008	Collins ES	Closed		04/16/13	
2009	Dunfee ES	Closed		04/16/13	
2009	Horbelt ES	Closed		04/16/13	
2007	Brackman MS	Closed		10/09/13	
Legacy	Barnegat HS	Land and/or School Transferred	10/13/09		Open contract(s)
2008	HS Addition	Land and/or School Transferred	10/13/09		
2008	New Donahue, ES (aka Ronald Reagan)	Land and/or School Transferred	10/13/09		Open contract(s)
Bridgeton					
Legacy	Buckshutem Road ES	Closed		05/12/09	
2009	Bridgeton HS Media Center	Closed		02/23/12	
Buena					
Legacy	Cleary MS	Closed		06/02/09	
2010	Buena MS	Closed		02/23/12	
Burlington City					
Legacy	Burlington City - Samuel Smith ES	Closed		11/24/09	
2007	Wilbur Watt Intermediate School & Stadium Maintenance Bldg. (MB)	Land and/or School Transferred	07/01/11		Open Retainage
2007	New HS	Land and/or School Transferred	12/29/11		Open contract(s)
Camden					
2007	Octavius V. Catto Community School - Demonstration Project	Land and/or School Transferred	01/09/12		Open contract(s)
2009	Camden ECDC	Land and/or School Transferred	11/04/09		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2009	HB Wilson ES	Land and/or School Transferred	04/14/10		Open contract(s)
2009	Dudley ES	Land and/or School Transferred	02/06/12		Open contract(s)
2011	Morgan Village	Land and/or School Transferred	02/25/13		Open contract(s)
Clark					
2007	Frank Hehny ES	Closed		03/13/13	
2007	Carl Kumpf MS	Closed		03/13/13	
2007	Arthur Johnson HS	Closed		03/13/13	
2007	Valley Road ES	Closed		03/13/13	
Cumberland					
2009	Cumberland Regional HS	Land and/or School Transferred	06/25/10		Open contract(s)
East Orange					
Legacy	Wahlstrom ECC	Closed		06/30/12	
Legacy	New - Langston Hughes Replacement	Closed		01/18/13	
Legacy	East Orange HS	Closed		12/07/12	
2008	Campus #9 CJ Scott HS	Closed		11/23/12	
2008	Mildred Barry Garvin	Land and/or School Transferred	03/29/13		Open contract(s)
2009	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Land and/or School Transferred	12/01/09		Open contract(s)
2010	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12		Open contract(s)
Egg Harbor City					
2009	Spragg ES	Closed		02/10/12	
2010	New MS	Land and/or School Transferred	01/01/12		Open contract(s)
Egg Harbor Township					
2007	Slaybaugh ES	Land and/or School Transferred	10/23/12		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2007	Davenport ES	Land and/or School Transferred	10/23/12		Open contract(s)
2011	Egg Harbor Twp HS - Phase 1 (add/reno)				
2011	Egg Harbor Twp HS - Phase 2 (add/reno)				
Elizabeth					
Legacy	Albert Einstein #29	Closed		09/16/09	
Legacy	#44 aka #51	Closed		09/16/09	
Legacy	Dr. MLK Jr. # 52 aka ECC # 45*	Closed		6/13/2012*	
Legacy	#31 Monsignor Joao Antao School	Closed		01/18/13	
2008	Pre K-8 #27 Dr. Antonia Pontoja School	Closed		10/29/09	
Legacy	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12		Open contract(s)
2009	New PreK-8 #28	Land and/or School Transferred	08/26/10		Open contract(s)
2013	Victor Mravlag ES # 21				
Fairfield					
Legacy	New ES	Land and/or School Transferred	09/23/09		Open contract(s)
Garfield					
Legacy	Garfield ECC	Land and/or School Transferred	04/23/09		DEP Action Required
2007	Garfield MS	Land and/or School Transferred	06/25/09		Open contract(s)
Gloucester City					
Legacy	JR SR HS	Land and/or School Transferred	11/28/12		Open Retainage
Legacy	Cold Springs ES	Land and/or School Transferred	06/05/09		Open contract(s)
Greater Egg Harbor Township					
2008	Oakcrest Regional, HS (Auditorium upgrade)	Closed		04/10/13	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2010	Greater Egg Harbor HS (Cedar Creek HS)	Land and/or School Transferred	01/01/12		Open contract(s)
Harrison					
2007	New Harrison HS	Land and/or School Transferred	10/23/12		Open contract(s)
Hoboken					
2007	Calabro ES # 4	Closed		07/09/12	
Irvington					
2007	Augusta ES	Closed		03/13/09	
2007	Irvington - New Mt. Vernon, ES	Closed		03/13/09	
2007	University Six School	Closed		03/13/09	
Jersey City					
Legacy	ECC #9 - School Site only	Closed		05/24/10	
Legacy	ECC #9 - Parking lot only	Closed		05/24/10	
2008	ES # 34	Closed		10/24/13	
Legacy	Freshman Academy - Lincoln HS				
Legacy	New ES #3 (Frank R. Conwell ES #3)				
Legacy	Jersey City MS # 4 (Frank R. Conwell MS # 4)				
2007	Heights MS # 7				
Long Branch					
Legacy	New MS - Building	Closed		07/25/09	
Legacy	New Anastasia ES	Closed		10/23/09	
2007	Gregory ES	Land and/or School Transferred	05/25/12		Open Contract(s)
2008	Long Branch - Athletic Fields & High School	Land and/or School Transferred	12/07/12		Open Contract(s)
Manchester					
Legacy	Manchester - Manchester Township MS	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Whiting ES	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Manchester Township HS				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Millville					
Legacy	Millville ECC	Closed		06/19/09	
Legacy	Lakeside MS	Closed		07/08/09	
Neptune					
Legacy	Neptune ECC	Closed		10/31/06	
Legacy	Gables ES	Closed		04/30/09	
Legacy	Neptune MS	Closed		04/30/09	
Legacy	Summerfield ES	Closed		04/30/09	
Legacy	Shark River Hills ES	Closed		07/13/09	
Legacy	Neptune Township - Green Grove ES	Closed		11/27/09	
Legacy	HS Swing Space	Closed		10/21/11	
2008	Midtown Community ES & Parking	Closed		11/16/11	
2010	Neptune HS Aux. Gym	Closed		10/21/11	
New Brunswick					
2007	McKinley K Center #3	Land and/or School Transferred	07/09/12		Open contract(s)
2010	New Brunswick High School - Demonstration Project	Land and/or School Transferred	08/19/11		Open contract(s)
Newark					
Legacy	Science Park	Land and/or School Transferred	05/03/13		Open contract(s)
2007	1st Avenue ES	Land and/or School Transferred	09/28/11		Open contract(s)
2008	Central HS	Land and/or School Transferred	03/28/12		Open contract(s)
2009	Park ES (aka North Ward Park ES)	Land and/or School Transferred	02/24/10		Open contract(s)
2010	Speedway ES				
Orange					
Legacy	New Main St. ES	Closed		06/22/09	
2009	Park Ave ES	Land and/or School Transferred	07/19/12		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2010	Lincoln Ave ES	Land and/or School Transferred	09/07/12		Open contract(s)
Passaic					
2010	Daniel F Ryan #19 ES aka New ES Main Ave	Land and/or School Transferred	03/01/13		Open Contract(s)
Legacy	# 7, Grant, ES	Letter sent to District - Documents needed			
Paterson					
Legacy	Panther Academy	Closed		08/15/11	
2010	Avenue K Center) parking Lot	Land and/or School Transferred	11/09/11		Open contract(s)
Legacy	Roberto Clemente ES	Letter sent to District - No Response			
2008	International HS				
2008	#24 ES				
Pemberton					
2011	ECC	Land and/or School Transferred	02/01/13		Open contract(s)
Perth Amboy					
Legacy	ECC I - Ignacio Cruz	Land and/or School Transferred	06/17/10		Open contract(s)
Legacy	#10 ES - Dr. N. H. Richardson School	Letter sent to District - No Response			
2009	ECC #2 - Edmund Hmieleski ECC	Land and/or School Transferred	04/30/13		Open contract(s)
Phillipsburg					
Legacy	ECC	Closed		04/27/12	
Plainfield					
Legacy	Hubbard MS	Closed		07/24/13	
Legacy	Clinton ES - Site only	Land and/or School Transferred	05/06/10		Open contract(s)

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**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2008	Emerson ES School Site only	Land and/or School Transferred	09/20/13		Open contract(s)
2009	Emerson ES - Parking/Playground only	Land and/or School Transferred	09/20/13		Open contract(s)
2009	Clinton ES - Parking/Playground only				
Trenton					
Legacy	Mott ES	Closed		05/07/09	
Legacy	P. J. Hill ES	Closed		05/07/09	
Legacy	Gregory ES	Closed		06/30/09	
Legacy	Joyce Kilmer	Closed		12/29/11	
Legacy	Columbus ES	Closed		02/02/12	
2007	Parker ES	Closed		03/13/09	
2008	Daylight/Twilight Alternative School - Demonstration Project	Land and/or School Transferred	12/01/08		Open contract(s)
2010	MLK-Jefferson	Land and/or School Transferred	12/01/11		Open contract(s)
Union City					
Legacy	Jose Marti MS Jose Marti MS Athletic Field	Closed		08/25/11	
2007	ECC @ JFK - Phase I (School only)	Letter sent to District - Documents needed; Deed transferred to District 03/20/12			
2007	ECC @ JFK - Phase II (Schlemm) Parking/Playgrounds	Letter sent to District - Documents needed; Deed transferred to District 03/20/12			
2009	Union City High School and Athletic Complex - Demonstration Project	Land and/or School Transferred	10/27/11		Open contract(s)
2012	Columbus Elementary School	Deed transferred to District 03/26/13			
Vineland					
Legacy	Petway - ES #1	Closed		03/12/09	
Legacy	MS #1 Thomas Wallace	Closed		03/12/09	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Johnstone ES	Closed		05/20/09	
2007	Vets Memorial	Closed		03/13/09	
2007	Gloria M. Sabeter Elementary School - Demonstration Project	Land and/or School Transferred	05/06/11		Open contract(s)
West New York					
2007	#4	Closed		03/01/13	
Legacy	West New York MS	Letter sent to District - Documents needed			
2009	ES #2				
2012	West New York #3	Deed transferred to District		09/11/12	
Woodlynne					
Legacy	Woodlynne ES	Closed		06/10/09	
Capital and Demonstration Projects Totals					
Total Capital and Demonstration Projects		133			
Closed Capital and Demonstration Projects		63			
Capital and Demonstration Projects Not Closed		70			
	Capital and Demonstration Projects Not Closed, Land & School Transferred	50			
*Dr. MLK Jr. Center for ECC School # 52 aka ECC # 45 (Legacy) has been closed although an NFA is still needed. The District fulfilled its obligations with the DEP 06/08/2011. The SDA has fulfilled all of its obligations regarding this project.					
Emergent Projects					
Camden					
	Broadway Elementary School	Closed		08/12/11	
	Lanning Square at Fetters Elementary School	Closed		11/02/11	
	Sharp Elementary School	Closed		01/30/13	
	Washington Elementary School	Closed		04/09/13	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Molina Elementary School	Closed		04/10/13	
	Camden High School - Window Repairs	Closed		08/26/13	
	Camden High School - Cooling Tower	Closed		10/21/13	
	Sharp Elementary School - Roof	Project Transferred	09/30/13		Open Contract(s)
	East Camden Middle School				
	Pyne Poynt Middle School				
East Orange					
	Hart Middle School	Closed		12/02/11	
	Jackson Academy	Closed		12/14/11	
	Houston Elementary School	Closed		03/12/13	
	Warwick Elementary School	Closed		03/12/13	
	Cochran Academy	Closed		03/12/13	
	Louverture				
Harrison					
	Washington Middle School				
Irvington					
	Union Avenue Middle School	Closed		02/01/13	
	Irvington High School - Roof, HVAC, Bathroom				
	Irvington High School - Physical Ed. Field				
	Madison Avenue Elementary School				
Jersey City					
	Public School #5	Closed		03/22/13	
	William L. Dickinson High School	Closed		03/22/13	
Newark					
	Branch Brook ES	Closed		11/09/11	
	Franklin ES	Closed		11/09/11	
	Sussex Avenue ES	Closed		11/09/11	
	Barringer High School	Closed		12/01/11	
	McKinley	Closed		12/02/11	
	Weequahic High School	Closed		04/02/12	
	South Street	Closed		04/30/12	
	East Side High School	Closed		10/31/12	
	Avon Avenue - Roof	Closed		04/30/13	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Horton Elementary School	Closed		09/26/13	
	Malcolm X Shabazz High School	Closed		09/30/13	
	Avon Avenue - Playground	Project Transferred	10/20/11		Open contract(s)
	Maple Avenue	Project Transferred	10/20/11		Open contract(s)
	13th Avenue - Boiler	Project Transferred	11/09/11		Open contract(s)
	Lafayette Street School	Project Transferred	11/09/11		Open contract(s)
	Bragaw Avenue ES	Project Transferred	06/20/13		Open contract(s)
	R. Clemente	Project Transferred	09/26/13		Open contract(s)
	Wilson Avenue School	Project Transferred	09/26/13		Open contract(s)
	Speedway				
	American History High School (Warren Street ES)				
	Hawkins ES - Boiler Replacement				
	Ridge Street ES - Boiler Replacement				
	Sussex Avenue ES - Boiler Replacement				
	West Side High School				
Passaic					
	School #1 T. Jefferson ES	Closed		10/07/11	
	Dr. MLK, Jr. School #6	Closed		08/26/13	
	William B. Cruise Memorial School #11	Project Transferred	09/26/13		Open contract(s)
Paterson					
	Sage Adult School & Alternative MS/HS	Closed		05/23/12	
	Public School #3	Closed		04/30/12	
	Public School #10	Closed		05/23/12	
	Public School #16	Closed		04/30/12	
	Early Learning Center at 14th (aka Rutland Center)	Closed		03/18/13	
	Public School #6				
Trenton					
	Trenton Central HS	Closed		05/21/12	
	TCHS (Main Campus) - Original portion of building				
West New York					
	Public School #1				

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of November 1, 2013**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Public School #5				
Emergent Project Totals					
Total Emergent Projects		60			
Emergent Closed Out		34			
Emergent Not Closed		26			
	Emergent Projects Not Closed but Transferred	9			
Health and Safety Contract Totals					
Total Contracts		399			
# of Contracts Closed		385			
# of Contracts Open		14			
Open Design Contracts					
Total Contracts		106			
# of Contracts Closed		17			
# of Contracts Open		89			

PROJECT STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: December 4, 2013

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No new data to report

Projects Greater than 90 Days Behind Schedule:

No new data to report.

Revisions to Project Charters:

No new data to report.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to Oct. 24, 2013

District	Project ¹	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ²	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT								
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,808,494	\$22,496	99.9%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Camden	Dudley E.S.	\$3,215,000	\$3,189,804	\$25,196	99.2%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Camden	Camden ECDC	\$11,314,645	\$9,916,987	\$1,397,658	87.6%	99%	1. Unforeseen soil remediation	Project complete and building occupied. Open contract with GC being addressed to advance project to final close-out.
Camden	HB Wilson E.S.	\$3,097,150	\$2,989,906	\$107,244	96.5%	99%	1. Installation of centralized water filtration system 2. Installation of IT/AV systems	New school project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out. Demolition of existing school adjacent to school building being advanced. Additional funding for demolition will require a charter revision.
Elizabeth	Number 21, Victor Mravlag E.S.	\$8,240,000	\$8,209,899	\$30,101	99.6%	98%	1. Unforeseen asbestos abatement 2. Unforeseen structural integrity issues. 3. Project changed from addition/renovation to new construction.	The project is achieved a temporary certificate of occupancy for the majority of the building in September 2013 and has been occupied by the District.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,305,993	\$123,639	91.4%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,826,000	\$0	100.0%	99%	1. Removal of unforeseen impacted materials	Project substantially complete and building occupied. Open issues with GC regarding change orders and punchlist items being addressed prior to advancement of project to final close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,906,306	\$708,694	87.4%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to Oct. 24, 2013

District	Project ¹	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ²	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
Passaic	E.S. at Main Avenue	\$9,548,320	\$8,259,178	\$1,289,142	86.5%	99%	1. Atrium design changes required by code 2. Unforeseen subsurface sewage line work 3. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E. Data enhancement)	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Paterson	E.S. #24	\$4,616,120	\$4,315,093	\$301,027	93.5%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Open contract with GC being addressed to advance project to final close-out.

¹ * Indicates Final Project Charter Revision

² Does not include expended contingency or contingency funds allocated for change orders, amendment



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: October 2013

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No New Data to Report



Revisions to Project Charters

Reporting Period: October 2013

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
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No Activity to Report

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: December 4, 2013

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of contracts executed during the period October 1 through October 31, 2013.

Noteworthy Items during the reporting period:

- Execution of 2 Professional Services Contracts for Design:
 - Bridgeton Broad Street ES Emergent Structural Project – Rivardo Schnitzer Capazzi dba RSC Architects – \$80,405
 - West New York Harry L. Bain ES Capital Project – USA Architects, Planners + Interior Designers, PA – \$484,910
- Execution of 1 Demolition Contract for the Paterson New PS #16 Capital Project – USA Environmental Management, Inc. – \$486,000

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period October 1 through October 31, 2013.

Noteworthy Items during the reporting period:

- Execution of 9 Design Contract Amendments totaling a credit of \$0.1M, of the 9 executed amendments 1 required board approval totaling \$0.2M.
- Execution of 23 Construction Services Change Orders totaling \$16k, of the 23 executed change orders 2 required board approval totaling a credit of \$12k.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No activity during the reporting period



New Jersey Schools Development Authority
Contracts Executed Report

Report Period 10/1/13 through 10/31/13

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE
Part 1. Professional Services										
Design Consultant										
Bridgeton	Broad Street E.S.	Reno	Design	EP-0078-A01	Rivardo Schnitzer Capazzi dba RSC Architects		\$80,405	10/29/13	-	
West New York	Harry L. Bain E.S.	Reno	Design	HU-0026-A01	USA Architects, Planners + Interior Designers, PA		\$484,910	10/21/13	-	
Design Consultant										
Others										
Passaic City	New ES at Henry St. (-x01)	New	SiteInspections	NT-0019-Y01	Farewell Architects LLC		\$230,000	10/22/13	-	
Others										
Part 1. Professional Services							\$795,315			\$0
Part 2. Construction Services										
Contractor										
Paterson	New PS#16	New	Demolition-PM	PA-0024-N02	USA Environmental Management, Inc.		\$486,000	10/9/13		\$548,727
Contractor										
Part 2. Construction Services							\$486,000			\$548,727

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Report Period 10/1/13 through 10/31/13

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 4. Other Contracts & Services											
Furniture, Fixtures & Equipment											
Elizabeth	Number 21, Victor Mravlag E.S.	RenoAdd	FFE	EL-0016-F05	Wenger Corporation		\$16,074	10/16/13	-		
Furniture, Fixtures & Equipment											
Part 4. Other Contracts & Services							\$16,074				

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Report Period 10/1/13 through 10/31/13

	Total Contract Award	Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined	\$1,297,389	5

** Contracts less than \$10,000 are not displayed

Project Types Legend

HS	Health & Safety
New	New Construction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

Contract Types Legend

Acquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing
Title	Title Services
Utilities	Utilities Services

MWSBE Certifications

M = Minority Business Enterprise
W = Women Business Enterprise
S = Small Business Enterprise

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



**New Jersey Schools Development Authority
Amendments & Change Orders Report**

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Design Consultant																
Barnegat Township	New Barnegat High School New Barnegat High School	ET-0002-A01	12/14/01	26	Thomas Associates Architects + Engineers	10/9/13	\$1,787,700	\$1,005,508		\$-3,376			\$2,789,832	56.05%	\$1,787,700	3.94%
East Orange	Mildred B. Garvin MicroSociety Sch	ES-0041-A01	6/30/08	3	Concord Engineering Group Inc.	10/17/13	\$206,300	\$46,491		\$-7,330			\$245,461	18.98%	\$206,300	18.98%
Fairfield Township - Cumberland	Fairfield Township ES (aka New ES -x01)	ST-0009-A01	8/12/02	6	Lighthouse Architecture, Inc.	10/16/13	\$1,293,500	\$99,014		\$-138,838			\$1,253,676	-3.07%	\$1,342,394	-6.60%
Jersey City	Number 34 E.S.	JE-0034-A01	12/16/04	11	IS&L Architects	10/23/13	\$737,412	\$165,914	5/6/08	\$-981			\$902,345	22.36%	\$737,412	-2.92%
Newark	Maple Avenue E.S.	NE-0051-A01	3/30/06	4	HQW Architects, LLC	10/22/13	\$549,361	\$-166,060		\$9,000			\$392,301	-28.58%	\$549,361	-28.58%
Perth Amboy	Early Childhood Center II	ET-0024-A01	6/17/03	7	Perkins Eastman Architects PC	10/29/13	\$880,000	\$357,615	3/4/08	\$-11,098			\$1,226,517	39.37%	\$880,000	4.59%
Phillipsburg	New HS (-x01)	NT-0003-A01	3/22/04	5	Design Ideas Group	10/8/13	\$5,781,326	\$2,523,299		\$202,290	Yes	9/4/13	\$8,506,915	47.14%	\$5,781,326	3.49%
Plainfield	Clinton E.S. Temporary ES- For Clinton (-x01)	ET-0007-A01	3/18/02	13	Johnson Jones Architects Planners, Inc.	10/29/13	\$814,000	\$1,790,191	7/3/08	\$-39,498			\$2,564,693	215.07%	\$814,000	-4.85%
Plainfield	Emerson E.S.	ET-0049-A01	11/6/03	8	Johnson Jones Architects Planners, Inc.	10/29/13	\$1,256,700	\$562,979	4/1/08	\$-64,280			\$1,755,399	39.68%	\$1,256,700	-3.83%
Design Consultant																
Site Acquisition																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L08	4/15/05	56	Verizon of New Jersey, Inc.	10/2/13	\$1,399	\$3,941		\$68			\$5,407	286.62%	\$1,399	286.62%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	57	Verizon of New Jersey, Inc.	10/29/13	\$1,399	\$4,009		\$68			\$5,475	291.45%	\$1,399	291.45%
Site Acquisition																
Site Investigation																
Multi-District, Project, or Statewide	New Burnett/Warren PK-8 ES New Middle School Oliver Street E.S. Peshine Avenue E.S.	ES-0019-L03	9/8/03	1	Louis Berger Group (The)	10/4/13	\$1,506,339	\$0		\$-125,657			\$1,380,682	-8.34%	\$1,506,339	-8.34%
West New York	West New York Middle School	GP-0084-L04	2/14/08	61	Hatch Mott MacDonald, I&E, LLC	10/4/13	\$0	\$1,556,770		\$-52,038			\$1,504,732	0.00%	\$0	NA
Multi-District, Project, or Statewide	Camden Street E.S. ECC Leonard Place & Madison St Memorial HS/Freshman & Soph Academy Speedway Avenue E.S. Thomas G. Connors West Side H.S.	GP-0084-L06	1/18/08	60	Louis Berger Group (The)	10/4/13	\$0	\$3,160,693		\$-87,044			\$3,073,649	0.00%	\$0	NA

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Site Investigation																
Keansburg	New Caruso E.S.	GP-0171-L02	12/1/11	8	Hatch Mott MacDonald, I&E, LLC	10/2/13	\$0	\$1,279,236		\$26,667			\$1,305,903	0.00%	\$0	NA
Gloucester City	New Middle School	GP-0171-L06	12/1/11	6	Van Note-Harvey Associates, P.C.	10/15/13	\$0	\$340,647		\$30,972			\$371,618	0.00%	\$0	NA
Elizabeth	New ES (N20)	GP-0171-L07	12/1/11	5	Brinkerhoff Environmental Services, Inc.	10/31/13	\$0	\$270,291		\$133,210			\$403,501	0.00%	\$0	NA
New Brunswick	A. Chester Redshaw E.S.	GP-0171-L09	12/1/11	3	Dewberry Engineers, Inc.	10/3/13	\$0	\$154,232		\$7,194			\$161,426	0.00%	\$0	NA
Jersey City	ECC 14	HU-0010-L06	9/8/03	5	AECOM Technical Services, Inc.	10/23/13	\$1,959,587	\$84,079		\$106,020			\$2,149,686	9.70%	\$1,959,587	9.70%
Newark	Oliver Street E.S.	NE-0013-L01	4/24/03	5	Louis Berger Group (The)	10/4/13	\$399,720	\$214,312		-\$68,347			\$545,685	36.51%	\$614,032	-11.13%
Plainfield	Temporary ES- For Clinton (-x01)	ET-0011-L01	4/17/02	3	Johnson Jones Architects Planners, Inc.	10/28/13	\$132,675	\$94,500		-\$1,794			\$225,381	69.87%	\$227,175	-0.78%
Site Investigation																
Relocation																
Multi-District, Project, or Statewide	Cooper's Poynt E.S. Creative and Performing Arts H.S. Dayton Avenue Middle School ECC 13 Gladys Hillman-Jones M.S. Harriet Tubman E.S. Lanning Square Magnet K-8 New ES #3 New Franklin Elementary School Replacement New Middle School Number 1, Thomas Jefferson E.S. Number 20 E.S. Number 21, Victor Mravlag E.S. Roebing School South Street E.S. University H.S. West Side H.S.	GP-0175-R03	2/11/12	38	Bluegrass Hydroseeding, LLC	10/4/13	\$27,996	\$698,072		\$11,587			\$737,655	2,534.84%	\$27,996	2534.84%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Relocation																
Multi-District, Project, or Statewide	Property Management & Maintenance Services	GP-0175-R03	2/11/12	39	Bluegrass Hydroseeding, LLC	10/4/13	\$27,996	\$709,659		\$1,120			\$738,775	2,538.84%	\$27,996	2538.84%
Multi-District, Project, or Statewide	New PS#16 Dayton Avenue Middle School ECC 13 Elementary School 02 James Madison School #10 (Most Holy Name) Lorraine Place ES (formerly New Beachway ES) Magnet K-8 Marshall Street Elementary School New Early Childhood Center (-x02) New ES #3 New Franklin Elementary School Replacement New HS (-x01) New Middle School Number 1, Thomas Jefferson E.S. Number 10, Roosevelt E.S. Number 20 E.S. Number 21, Victor Mravlag E.S. Oliver Street E.S. South Street E.S. West Side H.S.		2/11/12	40	Bluegrass Hydroseeding, LLC	10/18/13	\$27,996	\$710,779		\$16,921			\$755,696	2,599.28%	\$27,996	2599.28%
Relocation																
Furniture, Fixtures & Equipment																
Elizabeth	Number 21, Victor Mravlag E.S.	EL-0016-K06	9/11/13	1	Troxell Communications, Inc.	10/3/13	\$5,307	\$0		\$149			\$5,456	2.80%	\$5,307	2.80%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-F13	5/3/13	1	Signature Sites LLC	10/22/13	\$32,085	\$0		\$11,500			\$43,585	35.84%	\$32,085	35.84%
Furniture, Fixtures & Equipment																
Others																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L06	4/15/05	88	JCP&L	10/7/13	\$8,060	\$12,758		\$69			\$20,888	159.14%	\$8,060	159.14%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	89	JCP&L	10/7/13	\$8,060	\$12,828		\$76			\$20,964	160.08%	\$8,060	160.08%
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L09	4/15/05	46	Asbury Park Sewer Department	10/18/13	\$13,452	\$37,427		\$1,800			\$52,679	291.61%	\$13,452	291.61%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	47	Asbury Park Sewer Department	10/18/13	\$13,452	\$39,227		\$80			\$52,759	292.20%	\$13,452	292.20%
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L16	8/2/11	26	New Jersey American Water	10/18/13	\$410	\$4,135		\$171			\$4,716	1,051.09%	\$410	1051.09%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Bethlehem Township	Ethel Hoppock Elementary	G5-2913-D01	2/8/07	1	District - Bethlehem Township	10/25/13	\$445,620	\$0		\$-86,395			\$359,225	-19.38%	\$445,620	-19.38%
Buena Regional	Buena Regional H.S.	G5-4099-D01	4/19/11	2	District - Buena Regional	10/28/13	\$425,194	\$-130,654		\$11,246			\$305,785	-28.08%	\$425,194	-28.08%
Camden City	Yorkship E.S.	GB-0214-D01	7/20/12	2	District - Camden City	10/3/13	\$15,000	\$470,600		\$-43,741			\$441,859	2,845.72%	\$15,000	2845.72%
East Orange	New ES #5 (-x05)	ES-0018-M03	5/16/08	9	Imperial Construction Group, Inc.	10/23/13	\$965,000	\$216,258		\$-137,008			\$1,044,249	8.21%	\$965,000	8.21%
Fairfield Township - Cumberland	Fairfield Township ES (aka New ES -x01)	G5-4786-D01	2/28/13	1	District - Fairfield Township - Cumberland	10/28/13	\$1,020,268	\$0		\$-253,750			\$766,518	-24.87%	\$1,020,268	-24.87%
Franklin Lakes	High Mountain Road E.S.	G5-0861-D01	4/23/03	1	District - Franklin Lakes	10/25/13	\$294,000	\$0		\$-2,065			\$291,935	-0.70%	\$294,000	-0.70%
Franklin Township - Warren	Franklin Township E.S.	G5-4180-D01	3/8/11	1	District - Franklin Township - Warren	10/8/13	\$261,320	\$0		\$-27,320			\$234,000	-10.45%	\$261,320	-10.45%
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	59	Public Service Electric and Gas Company	10/2/13	\$188	\$968		\$4			\$1,161	516.24%	\$188	516.24%
Garfield	James Madison School #10 (Most Holy Name)		1/16/08	60	Public Service Electric and Gas Company	10/7/13	\$188	\$972		\$9			\$1,170	521.12%	\$188	521.12%
Garfield	James Madison School #10 (Most Holy Name)		1/16/08	61	Public Service Electric and Gas Company	10/31/13	\$188	\$982		\$21			\$1,191	532.53%	\$188	532.53%
Garfield	James Madison School #10 (Most Holy Name)		1/16/08	62	Public Service Electric and Gas Company	10/31/13	\$188	\$1,003		\$4			\$1,196	534.80%	\$188	534.80%
Hamilton Township - Mercer	Robinson E.S.	G5-4244-D01	5/17/12	1	District - Hamilton Township - Mercer County	10/9/13	\$434,935	\$0		\$-199,418			\$235,517	-45.85%	\$434,935	-45.85%
Irvington Township	Union Avenue M.S.	EP-0050-G01	4/18/12	2	TRC Environmental Corporation/Energy Services	10/3/13	\$0	\$-6,000		\$-23,000			\$-29,000	0.00%	\$0	NA
Lakehurst	Lakehurst E.S.	G5-3087-D01	11/30/09	2	District - Lakehurst	10/29/13	\$2,479,458	\$-190,755		\$71,406			\$2,360,109	-4.81%	\$2,479,458	-4.81%
Lakehurst	Lakehurst E.S.	G5-3088-D01	11/30/09	2	District - Lakehurst	10/29/13	\$1,103,752	\$-272,704		\$-26,178			\$804,870	-27.07%	\$1,103,752	-27.07%
Livingston Township	Harrison E.S.	G5-3446-D01	1/29/10	1	District - Livingston Township	10/4/13	\$4,037,727	\$0		\$-1,362,059			\$2,675,668	-33.73%	\$4,037,727	-33.73%
Millstone Township	Millstone Township M.S.	G5-1894-D01	12/10/04	1	District - Millstone Township	10/25/13	\$760,917	\$0		\$-196,843			\$564,074	-25.86%	\$760,917	-25.86%
Multi-District, Project, or Statewide	Adverts As Contracts	GP-0004-R01	4/12/01	47	Star Ledger Newspaper	10/8/13	\$130,907	\$15,573		\$50			\$146,530	11.93%	\$130,907	11.93%
Multi-District, Project, or Statewide	Adverts As Contracts		4/12/01	48	Star Ledger Newspaper	10/15/13	\$130,907	\$15,623		\$109			\$146,639	12.01%	\$130,907	12.01%
Multi-District, Project, or Statewide	Adverts As Contracts	GP-0004-R02	4/12/01	47	Times Newspaper (The)---(Adverts)	10/7/13	\$62,132	\$1,107		\$15			\$63,254	1.80%	\$62,132	1.80%
Multi-District, Project, or Statewide	Adverts As Contracts		4/12/01	48	Times Newspaper (The)---(Adverts)	10/16/13	\$62,132	\$1,122		\$35			\$63,289	1.86%	\$62,132	1.86%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Keansburg	New Caruso E.S.	GP-0005-R01	5/1/01	13	National Reprographics Inc.	10/28/13	\$799,128	\$27,892		\$1,528			\$828,548	3.68%	\$799,128	3.68%
Jersey City	Number 20 E.S.	GP-0005-R07	6/14/02	9	Ace Reprographic Service, Inc.	10/25/13	\$378,841	\$18,760		\$4,472			\$402,073	6.13%	\$378,841	6.13%
Multi-District, Project, or Statewide	New PS#16 Joseph T. Donahue E.S. Oliver Street E.S. Speedway Ave. ES Replacement	GP-0005-R10	7/3/02	28	Napco Copy Graphics Center Corp.	10/25/13	\$251,397	\$98,882		\$5,361			\$355,640	41.46%	\$251,397	41.46%
Barnegat	New Barnegat High School	GP-0089-R11	8/26/08	76	Eckert Seamans Cherin & Mellott, LLC	10/28/13	\$148,910	\$826,955		\$2,895			\$978,760	557.28%	\$148,910	557.28%
Multi-District, Project, or Statewide	Statewide Project ID		8/26/08	77	Eckert Seamans Cherin & Mellott, LLC	10/28/13	\$148,910	\$829,850		\$25,575			\$1,004,334	574.45%	\$148,910	574.45%
Paterson	New PS#16	GP-0089-R12	9/2/08	28	Wolf & Samson, P.C.	10/28/13	\$2,895	\$90,544		\$400			\$93,839	3,141.09%	\$2,895	3141.09%
Multi-District, Project, or Statewide	Procurement of Outside Counsel	GP-0162-R09	10/20/11	7	Ruderman & Glickman, P.C.	10/28/13	\$0	\$34,041		\$18,304			\$52,345	0.00%	\$0	NA
Egg Harbor City	New Davenport E.S. #2 New Slaybaugh E.S. #3	GP-0162-R13	10/20/11	6	Hill Wallack, LLP	10/29/13	\$0	\$27,613		\$960			\$28,573	0.00%	\$0	NA
Jersey City	Frank R. Conwell ES #3 (aka New PS3 ES) Frank R. Conwell MS #4 (New Middle School #4)	GP-0162-R15	10/20/11	8	Eckert Seamans Cherin & Mellott, LLC	10/29/13	\$0	\$177,517		\$16,410			\$193,927	0.00%	\$0	NA
Camden	Early Childhood Development Center #25	GP-0162-R18	10/20/11	12	Dilworth Paxson LLP	10/29/13	\$0	\$85,496		\$30,058			\$115,554	0.00%	\$0	NA
Multi-District, Project, or Statewide	Business & Real Estate Property & Casualty Ins.	GP-0173-R01	12/5/11	4	Safeguard Group, Inc.	10/16/13	\$364,670	\$241,741		\$-12,693			\$593,717	62.80%	\$364,670	62.80%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Multi-District, Project, or Statewide	New PS#16 A. Chester Redshaw E.S. Buckshutem Road E.S. - G. Foster ECC Elliott Street E.S. New Caruso E.S. New ES at Henry St. (-x01) New Middle School Oliver Street E.S. Quarter Mile Lane E.S. Sussex Avenue E.S.	GP-0183-R01	11/21/11	28	Banc3, Inc.	10/4/13	\$0	\$698,163		\$31,360			\$729,522	0.00%	\$0	NA
Multi-District, Project, or Statewide	A. Chester Redshaw E.S. Buckshutem Road E.S. - G. Foster ECC New Caruso E.S. Quarter Mile Lane E.S.	GP-0184-R01	11/21/11	14	Hill International, Inc.	10/4/13	\$0	\$159,888		\$9,092			\$168,979	0.00%	\$0	NA
Irvington	Madison Avenue E.S.	GP-0195-R04	2/28/13	2	STV Construction, Inc.	10/15/13	\$0	\$3,339		\$16,779			\$20,117	0.00%	\$0	NA
Multi-District, Project, or Statewide	Dr. E. Alma Flagg E.S. Madison Avenue E.S.		2/28/13	3	STV Construction, Inc.	10/15/13	\$0	\$20,117		\$10,924			\$31,041	0.00%	\$0	NA
Multi-District, Project, or Statewide	Ecole T.Louverture E.S. Number 11, Memorial E.S. Number 5 E.S. Number 1 E.S. Passaic H.S. Washington No. 1 M.S.	GP-0195-R05	2/28/13	2	Montco Inc, dba Rotator Staffing Services, Inc.	10/4/13	\$0	\$8,645		\$20,748			\$29,393	0.00%	\$0	NA
Multi-District, Project, or Statewide	Number 5 E.S. Number 1 E.S. Washington No. 1 M.S.		2/28/13	3	Montco Inc, dba Rotator Staffing Services, Inc.	10/4/13	\$0	\$29,393		\$13,832			\$43,225	0.00%	\$0	NA
New Brunswick	A. Chester Redshaw E.S.	PM-0016-P01	11/26/02	37	Epic Management, Inc.	10/29/13	\$18,597,709	\$3,598,863	9/9/10	\$40,000			\$22,236,572	19.56%	\$18,597,709	0.45%
New Brunswick	Temporary School	ET-0071-G01	9/7/12	14	30 Van Dyke Avenue, Urban Renewal	10/3/13	\$0	\$-945,565		\$-61,615			\$-1,007,180	0.00%	\$0	NA
Passaic City	ECC Leonard Place & Madison St	GP-0047-L07	9/1/04	61	Carella, Byrne, Cecchi, Olstein, Brody & Agnello	10/28/13	\$1,443,843	\$651,293		\$2,925			\$2,098,061	45.31%	\$1,443,843	45.31%
Newark	West Side H.S.	NE-0008-LS6	7/1/04	43	City of Newark	10/10/13	\$2,512	\$5,690		\$51			\$8,254	228.53%	\$2,512	228.53%
Newark	West Side H.S.		7/1/04	44	City of Newark	10/29/13	\$2,512	\$5,742		\$51			\$8,306	230.58%	\$2,512	230.58%
Newark	Oliver Street E.S.	NE-0013-N01	9/13/12	1	Silverlands Services, Inc.	10/11/13	\$1,844,444	\$0		\$-251,530			\$1,592,914	-13.63%	\$1,844,444	-13.63%
Newark	Oliver Street E.S.		9/13/12	2	Silverlands Services, Inc.	10/11/13	\$1,844,444	\$-251,530		\$-401,426			\$1,191,487	-35.40%	\$1,844,444	-21.76%
Newark	West Side H.S.	NE-0070-L22	4/8/10	123	Public Service Electric and Gas Company	10/7/13	\$22	\$9,605		\$82			\$9,708	44,928.89	\$22	44928.89%
Newark	West Side H.S.		4/8/10	124	Public Service Electric and Gas Company	10/10/13	\$22	\$9,687		\$620			\$10,329	47,805.93	\$22	47805.93%



NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
Ridgewood Village	Ridge E.S.	G5-3399-D01	2/22/10	1	District - Ridgewood Village	10/10/13	\$96,442	\$0		\$-75,141			\$21,301	-77.91%	\$96,442	-77.91%
Somerville Borough	Somerville M.S.	G5-2231-D01	4/22/05	2	District - Somerville Borough	10/10/13	\$6,520,000	\$-42,363		\$21,929			\$6,499,566	-0.31%	\$6,520,000	-0.31%
South Orange-Maplewood	Tuscan E.S.	G5-2317-D01	4/25/05	1	District - South Orange-Maplewood	10/4/13	\$375,934	\$0		\$-114,106			\$261,828	-30.35%	\$375,934	-30.35%
South River	South River H.S.	G5-4535-D01	5/9/11	2	District - South River	10/10/13	\$121,592	\$-5,115		\$5,115			\$121,592	0.00%	\$121,592	0.00%
South River	South River H.S.	G5-4536-D01	5/9/11	3	District - South River	10/10/13	\$2,477,929	\$-134,503		\$91,856			\$2,435,282	-1.72%	\$2,477,929	-1.72%
South River	South River H.S.	G5-4537-D01	5/9/11	3	District - South River	10/10/13	\$165,987	\$-9,267		\$9,268			\$165,987	0.00%	\$165,987	0.00%
South River	South River H.S.	G5-4538-D01	5/9/11	2	District - South River	10/10/13	\$85,488	\$-6,264		\$6,264			\$85,488	0.00%	\$85,488	NA
South River	South River H.S.	G5-4539-D01	5/9/11	3	District - South River	10/10/13	\$985,008	\$-53,397		\$39,513			\$971,124	-1.40%	\$985,008	-1.40%
South River	South River H.S.	G5-4540-D01	5/9/11	2	District - South River	10/10/13	\$287,747	\$-34,388		\$26,666			\$280,025	-2.68%	\$287,747	-2.68%
South River	South River H.S.	G5-4541-D01	5/9/11	3	District - South River	10/10/13	\$416,732	\$-22,254		\$19,599			\$414,077	-0.63%	\$416,732	-0.63%
South River	South River H.S.	G5-4542-D01	5/9/11	2	District - South River	10/10/13	\$77,879	\$-5,564		\$5,564			\$77,879	0.00%	\$77,879	NA
South River	South River H.S.	G5-4543-D01	5/9/11	3	District - South River	10/10/13	\$312,870	\$-16,849		\$15,954			\$311,975	-0.28%	\$312,870	-0.28%
South River	South River H.S.	G5-4544-D01	5/9/11	2	District - South River	10/10/13	\$20,657	\$-698		\$698			\$20,657	0.00%	\$20,657	NA
South River	South River H.S.	G5-4702-D01	5/9/11	2	District - South River	10/10/13	\$278,997	\$-14,722		\$14,722			\$278,997	0.00%	\$278,997	NA
South River	South River H.S.	G5-4704-D01	5/9/11	2	District - South River	10/10/13	\$889,751	\$-108,565		\$96,171			\$877,357	-1.39%	\$889,751	-1.39%
South River	South River H.S.	G5-4705-D01	5/9/11	2	District - South River	10/10/13	\$882,290	\$-72,240		\$60,361			\$870,411	-1.34%	\$882,290	-1.34%
South River	South River H.S.	G5-4706-D01	5/9/11	2	District - South River	10/10/13	\$38,181	\$-1,448		\$1,448			\$38,181	0.00%	\$38,181	NA
Trenton	Roebing School	WT-0008-L06	2/3/04	140	Public Service Electric and Gas Company	10/2/13	\$30,574	\$17,894		\$80			\$48,547	58.78%	\$30,574	58.78%
Trenton	Roebing School		2/3/04	141	Public Service Electric and Gas Company	10/23/13	\$30,574	\$17,974		\$71			\$48,618	59.01%	\$30,574	59.01%
Washington Township - Gloucester	Washington Twp. H.S.	G5-4745-D01	4/4/13	1	District - Washington Township - Gloucester	10/24/13	\$54,412	\$0		\$-25,465			\$28,947	-46.79%	\$54,412	-46.79%
Washington Township - Gloucester	Washington Twp. H.S.	G5-4747-D01	4/4/13	1	District - Washington Township - Gloucester	10/24/13	\$14,877	\$0		\$-4,164			\$10,713	-27.98%	\$14,877	-27.98%
Washington Township - Gloucester	Washington Twp. H.S.	G5-4748-D01	8/29/11	1	District - Washington Township - Gloucester	10/24/13	\$204,519	\$0		\$-4,283			\$200,236	-2.09%	\$204,519	-2.09%
Washington Township - Gloucester	Washington Twp. H.S.	G5-4749-D01	4/4/13	1	District - Washington Township - Gloucester	10/24/13	\$235,754	\$0		\$-16,813			\$218,941	-7.13%	\$235,754	-7.13%
Watchung Hills Regional	Watchung Hills Regional H.S.	G5-3945-D01	6/11/10	2	District - Watchung Hills Regional	10/29/13	\$365,338	\$-187,044		\$-244			\$178,050	-51.26%	\$365,338	-51.26%
West New York	Number 3 E.S.	GA-0019-D01	8/16/01	1	_MultiVendor	10/2/13	\$582,119	\$0		\$-16,714			\$565,405	-2.87%	\$582,119	-2.87%
West New York	Number 4 E.S.	GA-0020-D01	8/16/01	1	_MultiVendor	10/2/13	\$577,844	\$0		\$-12,439			\$565,405	-2.15%	\$577,844	-2.15%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Professional Services & Grants																
Others																
West New York	Number 5 E.S.	GA-0021-D01	8/16/01	1	_MultiVendor	10/2/13	\$575,808	\$0		\$-10,403			\$565,405	-1.80%	\$575,808	-1.80%
West Windsor-Plainsboro Regional	Maurice Hawk E.S.	G5-1768-D01	5/6/04	1	District - West Windsor-Plainsboro Regional	10/25/13	\$28,800	\$0		\$-13,860			\$14,940	-48.12%	\$28,800	-48.12%
Woodbridge Township	J. F. Kennedy Memorial H.S.	G5-4639-D01	2/14/11	2	District - Woodbridge Township	10/3/13	\$941,909	\$-89,414		\$23,401			\$875,895	-7.00%	\$941,909	-7.00%
Woodbridge Township	Colonia M.S.	G5-4642-D01	2/14/11	2	District - Woodbridge Township	10/3/13	\$628,693	\$-22,890		\$-9,352			\$596,451	-5.12%	\$628,693	-5.12%
Woodbridge Township	Iselin M.S.	G5-4644-D01	2/14/11	2	District - Woodbridge Township	10/3/13	\$612,676	\$-58,470		\$852			\$555,059	-9.40%	\$612,676	-9.40%
Woodbridge Township	Woodbridge M.S.	G5-4645-D01	2/14/11	2	District - Woodbridge Township	10/3/13	\$210,060	\$-19,525		\$10,403			\$200,939	-4.34%	\$210,060	-4.34%
Woodbridge Township	Matthew Jago E.S.	G5-4650-D01	2/14/11	2	District - Woodbridge Township	10/3/13	\$392,392	\$-50,541		\$10,727			\$352,578	-10.14%	\$392,392	-10.14%
Woodbridge Township	Kennedy Park E.S.	G5-4652-D01	2/14/11	1	District - Woodbridge Township	10/3/13	\$264,676	\$0		\$-8,187			\$256,489	-3.09%	\$264,676	-3.09%
Woodbridge Township	Port Reading E.S.	G5-4659-D01	2/14/11	2	District - Woodbridge Township	10/3/13	\$284,841	\$-25,262		\$20,625			\$280,203	-1.62%	\$284,841	-1.62%
Woodland Park	Charles Olbon E.S.	G5-3971-D01	12/30/09	2	District - Woodland Park	10/28/13	\$205,490	\$-20,620		\$20,000			\$204,870	-0.30%	\$205,490	-0.30%
Others																
									\$-2,600,919							
Professional Services																

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Construction Services																
Contractor																
Camden City	East Camden M.S.	EP-0038-C01	7/19/12	2	GDS Mechanical, Inc.	10/8/13	\$2,679,000	\$6,195		\$15,500			\$2,700,695	0.80%	\$2,679,000	0.80%
Camden City	Sharp E.S.	EP-0084-C01	1/15/13	1	W.J. Gross, Inc.	10/30/13	\$144,626	\$0		-\$65,933			\$78,693	-45.58%	\$144,626	-45.58%
City Of Orange Township	Lincoln Avenue E.S.	ES-0008-C01	11/14/07	112	Hall Building Corporation	10/28/13	\$28,965,000	\$4,394,494	3/7/12	\$97,944	Yes	10/2/13	\$33,457,438	15.50%	\$28,965,000	0.33%
Elizabeth	New Academic HS	EL-0006-C01	12/20/12	2	Patock Construction Co.	10/8/13	\$42,977,700	\$879,525	5/1/13	-\$3,357			\$43,853,868	2.03%	\$42,977,700	0.00%
Jersey City	Frank R. Conwell MS #4 (New Middle School #4)	JE-0016-C04	6/10/13	1	Alna Construction Corporation	10/30/13	\$688,000	\$0		\$5,500			\$693,500	0.79%	\$688,000	0.79%
Newark	Hawkins Street E.S.	EP-0067-C01	3/25/13	1	Sunnyfield Corporation	10/11/13	\$713,000	\$0		\$1,945			\$714,945	0.27%	\$713,000	0.27%
Newark	Ridge Street E.S.	EP-0068-C01	2/26/13	1	Sunnyfield Corporation	10/11/13	\$757,000	\$0		\$3,089			\$760,089	0.40%	\$757,000	0.40%
Newark	Wilson Avenue E.S.	EP-0077-C01	8/7/12	3	Brockwell & Carrington Contractors, Inc.	10/10/13	\$1,940,000	-\$61,510		-\$15,000			\$1,863,490	-3.94%	\$1,940,000	-3.94%
Paterson	New International High School Academy	EP-0063-C01	11/8/12	1	Hall Building Corporation	10/25/13	\$546,000	\$0		\$14,370			\$560,370	2.63%	\$546,000	2.63%
Trenton	Trenton Central H.S.	EP-0044-C02	9/8/10	2	Grafas Painting Contrs Inc. T/A GPC, Inc.	10/11/13	\$134,702	\$166,530	3/7/12	-\$109,594	Yes	9/4/13	\$191,638	42.26%	\$134,702	-81.36%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-C01	9/25/09	57	Chanree Construction Co Inc	10/23/13	\$25,276,828	\$3,324,274		\$3,489			\$28,604,591	13.16%	\$25,276,828	0.00%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	82	Chanree Construction Co Inc	10/23/13	\$25,276,828	\$3,327,763		\$30,000			\$28,634,591	13.28%	\$25,276,828	0.12%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	93	Chanree Construction Co Inc	10/23/13	\$25,276,828	\$3,357,763		\$5,190			\$28,639,781	13.30%	\$25,276,828	0.14%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	96	Chanree Construction Co Inc	10/23/13	\$25,276,828	\$3,362,953		\$74,995			\$28,714,776	13.60%	\$25,276,828	0.44%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	104	Chanree Construction Co Inc	10/23/13	\$25,276,828	\$3,437,948		\$6,555			\$28,721,331	13.62%	\$25,276,828	0.47%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	105	Chanree Construction Co Inc	10/23/13	\$25,276,828	\$3,444,503		\$40,000			\$28,761,331	13.78%	\$25,276,828	0.62%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	45	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,484,503		-\$25,616			\$28,735,715	13.68%	\$25,276,828	-0.10%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	95	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,458,887		-\$23,440			\$28,712,275	13.59%	\$25,276,828	-0.19%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	100	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,435,447		-\$5,000			\$28,707,275	13.57%	\$25,276,828	-0.21%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	101	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,430,447		-\$10,000			\$28,697,275	13.53%	\$25,276,828	-0.25%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	102	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,420,447		-\$5,000			\$28,692,275	13.51%	\$25,276,828	-0.27%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	103	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,415,447		-\$10,000			\$28,682,275	13.47%	\$25,276,828	-0.31%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)		9/25/09	106	Chanree Construction Co Inc	10/25/13	\$25,276,828	\$3,405,447		-\$10,000			\$28,672,275	13.43%	\$25,276,828	-0.35%

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Construction Services																
Contractor																
Construction Services										\$15,637						

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date (if necessary)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board Approval
Other Contracts & Services																
Appraisals																
Paterson	New International High School Academy	PA-0002-L04	7/18/02	2	Chicago Title Insurance Company	10/24/13	\$3,810	\$780		\$284			\$4,874	27.92%	\$3,810	27.92%
Appraisals																
Others																
Camden	Morgan Village M.S.	GP-0041-L02	3/8/04	3	Heritage Abstract Company	10/7/13	\$57,807	\$1,274		\$298			\$59,379	2.71%	\$57,807	2.71%
West New York	Number 3 E.S.	HU-0006-L02	2/19/03	12	Valley National Title Services, Agent for Lawyers	10/22/13	\$7,590	\$5,503		\$133			\$13,226	74.26%	\$7,590	74.26%
Others																
Other Contracts & Services										\$715						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)

Reporting Period 10/1/13 through 10/31/13

Total Change Order Summary

Total Change Orders

Grand Totals

\$-2,584,567

140

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order
Cumulative CO %	Cumulative percentage change in contract value (excluding additional assignments) over the original contract award amount
RBC Value	Revised Basis Contract Value – This value is the Original Award amount for contracts executed after July 27, 2005 or contracts for which board approval has been required after July 27, 2005. Otherwise, this value is the contract value as of July 27, 2005.
Cumulative % since last Board Approval	Cumulative percentage change in contract value since either the later of July 27, 2005 or last board action date over the RBC Value. If the current change order received approval prior to July 27, 2005 this value is not applicable.

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CONTRACT TERMINATIONS REPORT (*no activity*)

SETTLEMENT CLAIMS (*no activity*)

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955**MEMORANDUM**

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: December 4, 2013

SUBJECT: Contractor and Workforce Compliance Monthly Update for September 30, 2013

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded from January 1, 2013 through September 30, 2013 was \$149,541,541. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$56,855,402 (including minorities and women). This represents 38.02% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 53,632,495	35.86%
Small/ Minority Business Enterprises	\$2,508,764	1.68%
Small/Women Business Enterprises	\$714,143	0.48%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$56,855,402	38.02%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 4, 2013
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Ethnic Breakdown

The total SBE contracts awarded with minority participation were \$2,508,764 equaling 1.67% (includes S/MBEs and S/M/WBEs as shown below).

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$2,276,764	1.52%
Black	\$ -0-	0.00%
Hispanic	\$ 232,000	0.15%
Total	\$2,508,764	1.67%

WORKFORCE COMPLIANCE MONITORING

For the month of September, 2013 there was a contractor workforce of 349 on SDA projects. This represents a total of 24,822 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	36	2,981	12.00%
Hispanic	40	2,779	11.20%
American Indian	0	0	0.00%
Asian	4	32	0.13%
Total Minority Participation	80	5,792	23.33%
Total Non-Minority Participation	269	19,030	76.67%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 December 4, 2013
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There was a contractor workforce of 179,307 total workforce hours and 1,843 total female workforce hours on SDA projects for the period of January 1, 2013 through September 30, 2013. The following table highlights the Local County contractor workforce participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	181,150	100.00%
*Total Local County Workforce Hours	27,393	15.12%
Total Local County Non-Minority Workforce Hours	19,942	11.01%
Total Local County Female Workforce Hours	196	0.11 %
Total Local County Minority Workforce Hours	7,451	4.11%
**Local County Workforce Hours by Ethnicity:		
Black	4,659	2.57%
Hispanic	2,699	1.50%
American Indian	0	0.00%
Asian	93	0.05%

*Total workforce and total local county workforce represent all laborers including females

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2013 through September 30, 2013.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage	Local County Workforce Hours & Percentage
Elizabeth, Victor Mravlag ES	28,389	5,826 20.52%	14 0.05%
Elizabeth, New Academic HS	518	152 29.34%	518 100.00%
Passaic, New Henry Street ES	86	22 25.58%	0 0.00%
New Brunswick, A. Chester Redshaw ES	25,514	5,093 19.96%	2,569 10.07%
Long Branch, George L. Catrambone ES	84,707	17,850 21.07%	19,923 23.52%
Newark, Elliot Street MS	286	51 17.83%	0 0.00%
All Emergent Projects (YTD)	30,093	10,169 33.79%	2,418 8.04%
Totals	169,593	39,163 23.09%	25,442 15.00%

Prepared by: Adele Bonar, CPA, Vendor Analyst
 Nicholas Torrens, Vendor Analyst

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: December 4, 2013

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of October 2013. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- 2 grants impacting 2 districts were executed during the reporting period representing \$0.7M in total project costs and state share of \$0.4M.
- 34 grants impacting 17 districts were closed out during the reporting period representing \$55.5M in total project costs and state share of \$21.6M.
- Since inception, over \$2.3B has been disbursed to over 500 regular operating districts through the grant program.
- Since inception \$2.8B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



Monthly Regular Operating District Grant Report - Summary
October 2013

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	141	508	480	188
Number of Grant Projects	462	3,975	3,253	722
Total Project Cost Estimate	\$ 640,078,561	\$ 8,061,273,732	\$ 6,717,340,091	\$ 1,343,933,641
Grant Amount	\$ 220,429,936	\$ 2,615,972,219	\$ 2,139,107,391	\$ 476,864,828
Amount Disbursed	N/A	\$ 2,391,823,166	\$ 2,139,107,391	\$ 252,715,775

Total Funding Offered to School Districts via Grant Program	\$ 2,836,402,155
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Total ROD Grant Funding remaining for new Grant Projects	\$ 458,696,877
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1. Includes grants that have been offered to District's but have not yet been executed.

ROD Grant Summary - October 2013		
	Executed	Closed-Out
Districts Impacted	2	17
Number of Grant Projects	2	34
Total Project Cost Estimate	\$ 748,875	\$ 55,468,239
Grant Amount	\$ 401,242	\$ 21,562,648
Amount Disbursed	NA	\$ 21,562,648

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

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Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

October 2013

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Bergen	Saddle Brook Township	Long Memorial E.S.	\$ 336,375	\$ 134,550	Window wall replacement on front elevation of school
Camden	Pennsauken Township	Pennsauken High School	\$ 412,500	\$ 266,692	Replace existing kitchen equipment.
Grand Total		Grants Executed - 2	\$ 748,875	\$ 401,242	

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000

(no activity)

COMMUNICATIONS MONTHLY REPORT

MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: December 4, 2013

SUBJECT: Monthly Communications Report

Hurricane Sandy Service Day

CEO Marc Larkins and Chief of Staff Jason Ballard joined Governor Christie and other Members of the Governor's Cabinet on Tuesday, October 29 to commemorate the one year anniversary of Hurricane Sandy by participating in "Sandy Service Day". The day began with a memorial service at the New Hope Baptist Church in Newark.

After the memorial service, Mr. Larkins and Mr. Ballard volunteered to help beautify the beaches in Seaside Park at Island Beach State Park. Along with other volunteers, Mr. Larkins and Mr. Ballard helped to rebuilt and paint lifeguard stands that had been destroyed in the hurricane.

**SDA Highlights Recent Project Activity**

The SDA continues to issue press releases highlighting recent project advancements. During November, a press release was distributed announcing the Design-Build Contract Award for the addition and alteration projects at the Buckshutem Road and Quarter Mile Lane Elementary Schools in Bridgeton. In October 2013, Ernest Bock & Sons, Inc. of Philadelphia, PA was awarded a \$45.6 million Design-Build contract for the design and construction of both projects.

A press release announcing the start of construction of an emergent project at Salem Middle School was issued November 8. A general construction contract for \$1,230,364 was awarded to Wu & Associates, Inc. of Cherry Hill for this emergent project to remedy water infiltration issues.

A press release was issued to highlight recently executed ROD Grant funding totaling \$134,550 to the Saddle Brook School District. This grant will allow for the replacement of the windows on the front elevation of the school. Finally, a press release was issued highlighting ROD Grant funds provided to the Pennsauken school district in the amount of \$266,692 to replace the kitchen equipment in the cafeteria.

Members of the Authority
Communications Report
December 4, 2013
Page 2 of 2

SDA Presents at Alliance For Action Annual Construction Forecast Seminar

On November 14, CEO Marc Larkins presented at the Alliance For Action Annual Construction Forecast Seminar. Mr. Larkins provided an overview of the SDA program and a forecast of the SDA construction opportunities that will be available over the next year.

The Alliance's annual Construction Forecast program takes place in late fall and features detailed presentations from some two dozen private and public sector agencies on their upcoming two-year capital construction programs. The event attracts some 250 attendees and is eagerly anticipated by those seeking information about upcoming projects.

Report Prepared by: Andrea Pasquine

MONTHLY FINANCIAL REPORT

MEMORANDUM

TO: The Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
 Controller

DATE: December 4, 2013

SUBJECT: Monthly Financial Report – October 2013

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures, and headcount information. Page 3A contains an itemized breakdown of personnel costs that have been allocated to school facilities project costs from program general and administrative (“Operating”) expense. The basic financial statement and cash flow report follow.

Year-to-Date Authority Operating Expenses (Actual vs. Budget)

For October 2013 year to date, Authority operating expenses, **\$16.9 million**, are **down \$214 thousand** as compared to the operating budget for the *corresponding period*. The deviation of actual expenses versus budget is due to:

- Cost savings related to MIS projects **\$471K**, DAG legal fees **\$117K**, General Office equipment & supplies **\$110K**, and personnel expense (temporary staffing, employee training & travel) **\$108K**, offset by higher than anticipated spending for the new communication system **\$201K**, and moving related expenditures, **\$404K**.

Year-to-Date Authority Operating Expenses (Actual vs. Prior Year Actual)

For October 2013 year to date, Authority operating expenses, **\$16.9 million**, are **down \$12.3 million** as compared to the *corresponding prior year*. The decrease in the year-over-year expense is due to:

- Personnel Expense, **\$664K** – lower salary cost, \$447K, and a year-over-year reduction to our pension contribution, \$510K, offset by increased spending for temporary-to-hire employees, (\$293K);
- Personnel Expense Allocation, **\$11.5M** – Commencing January 1, 2013, the Authority began apportioning employee salary and benefit expense to school facilities project costs. Previously, all employee salary and benefits expenditures were included in Authority Operating Expenses.

Year-to-Date School Facilities Project Expenditures (Actual vs. Forecast)

For October 2013 year to date, project expenditures, **\$184.2 million**, are **down \$34.1 million** as compared to the capital spending forecast for the *corresponding period*. The variance is primarily due to lower than anticipated expenditures in; grant activity **\$24.3M**, personnel expense allocation **\$2.3M**, and un-forecasted insurance claim settlement recoveries **\$8.4M**, partially offset by increases in other project related activity **\$900K**.

The Members of the Authority
December 4, 2013
Page 2

Year-to-Date School Facilities Project Expenditures (Actual vs. Prior Year Actual)

For October 2013 year to date, project expenditures, **\$184.2 million**, have increased by **\$35.4M** as compared to the *corresponding prior year*. The year-over-year variance is attributable to increased spending for construction cost **\$46.2M**, and personnel expenses allocated to school facilities project costs from operating expenses **\$11.5M**, offset by decreases in; grant activity, **\$11.4M** and other project related cost, **\$10.9M**.

Other

Since program inception, 67.4% of the funds authorized for the SDA Districts have been disbursed. Additionally, since program inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to Operating expense.

The *estimated value* of active school facilities projects is approximately \$2.2B.

Attachment



**New Jersey Schools Development Authority
Monthly Financial Report**

October 2013

(Unaudited)



New Jersey Schools Development Authority
 Financial Summary
 October 31, 2013

To: The Audit Committee

From: Sherman E. Cole, Controller

The following unaudited financial statements (pages 5 & 6) and supplementary information is presented as of, and for the year-to-date ending, October 31, 2013.

Selected Financial Information:

► Overall **Cash and Cash Equivalents** has decreased by \$199 million to \$315 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ -
■ Investment earnings	240,828
■ Miscellaneous revenue	131,733
■ Project costs	(184,155,839)
■ SDA operating expenses	(13,742,113)
■ SDA capital expenditures	(243,172)
■ Deposits (primarily district local shares)	(1,705,224)
Net Change in Cash	<u>\$ (199,473,787)</u>

► **Prepaid Expenses** total \$333,070 as follows:

- Prepaid insurance of \$87,860.
- Prepaid rents of \$182,836 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$31,916.
- Prepaid security deposits of \$10,937 for the Authority's leased swing space.
- Other prepaids of \$19,521.

► **Capital Assets** total \$.4 million (net of accumulated depreciation of \$13.7 million), consisting of leasehold improvements (SDA offices), capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$243,172 and **Depreciation Expense** is \$521,542.

► **Accrued Liabilities** total \$84.3million, as follows:

- Accrued project costs of \$15.2 million consisting of unpaid invoices (\$7.5 million); retainage (\$7.7 million).
- Pollution remediation obligations (PRO) under GASB 49 net to \$37.7 million (PRO liability \$39.5 million, offset by expected cost recoveries of \$1.8 million).
- Estimated liability for loss contingencies totaling \$15.9 million (contractor claims \$15.9 million).
- Payroll related liabilities of \$1.7 million.
- Post-employment benefits obligation of \$13.5 million.
- Other accrued liabilities of \$.3 million.

► **Deposits** total \$8.2 million, as follows:

- \$8.2 million is held for local share agreements (pass-through item).

(Continued on Next Page)



New Jersey Schools Development Authority
Financial Summary
October 31, 2013

Financial Summary (Continued)

School Construction Highlights:

▶ **Bond Proceeds & School Facilities Project Disbursements**

- During the current year to date, the SDA has received \$0 bond and note proceeds. The total amount of proceeds received from program inception is \$9.020 billion.
- Project disbursements for the month and year-to-date periods total \$26.4 million and \$184.2 million, respectively, as follows:

<u>Category</u>	<u>Month</u>	<u>Year-To-Date</u>	<u>From Inception</u>
■ Construction	\$ 11,144,176	\$ 76,873,430	\$ 3,837,165,849
■ Design Services	296,436	2,348,976	399,769,052
■ PMF/CM Services	168,887	1,443,568	426,164,716
■ SDA Project Management	1,118,291	11,546,795	11,546,795
■ Property Acquisition, Relocation & Environmental	200,644	2,590,755	529,961,076
■ School Furniture, Fixtures & Equipment	1,834,373	2,025,900	100,156,447
■ Project Insurance	50,951	577,236	96,319,373
■ NJ State Inter-Agency Transfers	-	265,442	45,334,066
■ SDA District Grant & Funding Agreements	566,018	7,943,447	791,777,693
■ Regular Operating District Grant Agreements	10,735,811	86,322,610	2,400,755,718
■ Property Management, Maintenance & Utilities	66,260	705,985	12,425,442
■ Legal & Claims Resolution Services	113,767	845,220	3,579,920
■ Other Project Costs	114,304	595,091	53,364,484
■ Project Credits	-	(8,024,704)	(48,184,555)
Total Project Expenditures	26,409,918	186,059,751	8,660,136,076
■ Less: Local Share Disbursements	(22,389)	(1,903,912)	(175,496,504)
Project Expenditures (State Share)	<u>\$ 26,387,529</u>	<u>\$ 184,155,839</u>	<u>\$ 8,484,639,572</u>
■ Invoice Accruals at Month End (not included above)	<u>\$ 7,566,357</u>	<u>\$ 7,566,357</u>	

▶ **Program Funding & Disbursements Allocation** (From Inception)

	<u>Bonding Cap</u> ¹	<u>Available Funding</u> ²	<u>Paid to Date</u> ³	<u>% Paid to Date</u>
■ SDA Districts	\$ 8,900,000,000	\$ 9,007,030,024	\$ 6,070,465,429	67.4%
■ Regular Operating Districts	3,450,000,000	3,492,803,629	2,695,469,301	77.2%
■ Vocational Schools	150,000,000	151,710,283	98,895,937	65.2%
Totals - State Share	<u>\$ 12,500,000,000</u>	<u>\$ 12,651,543,936</u>	<u>\$ 8,864,830,667</u>	70.1%

▶ **Procurement Activity** (Current Year)

- 30 construction contracts have been awarded with an aggregate contract value of \$298,608,847.
- 6 design contract with a value of \$1,420,859, and 19 task order design contracts have been awarded on a year-to-date
- 38 Section 15 Grant Agreements have been executed with an aggregate contract value of \$13,719,851 (State Share - Non-SDA Districts).
- 38 purchase orders have been issued for school furniture & technology (i.e., computers & related equipment) purchases with an aggregate contract value of \$2,013,416.

1 Of the \$12.5 billion authorized for the school construction program, \$9,020,129,000 principal amount of bond and note proceeds have been received to date.
 2 Includes bonding cap amounts as well as other income and miscellaneous revenue earned to date, consisting primarily of interest income on invested funds and State appropriations.
 3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$380,191,095.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



New Jersey Schools Development Authority
Flash Operating Report
October 31, 2013

Authority Operating Expenses:	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget	Current Budget Reforecast
				Actual vs. YTD Budget	Actual vs. Prior Yr		
Employee Salaries	\$ 14,990,761	\$ 16,146,430	\$ 15,438,149	\$ 1,155,669	\$ 447,388	\$ 19,375,713	\$ 18,543,894
Fringe Benefits	8,506,280	9,095,496	8,978,353	589,216	472,073	10,462,853	9,947,304
Direct Hire Temporary Employee Costs	293,176	659,356	-	366,180	(293,176)	780,463	496,442
Total Employee Salaries & Fringe Benefits	23,790,217	25,901,282	24,416,502	2,111,065	626,285	30,619,029	28,987,640
Less: Employee Salaries & Fringe Benefits Charged to Projects	(11,546,795)	(13,860,630)	-	(2,313,835)	11,546,795	(16,632,748)	(15,801,110)
Operating Employee Salaries & Benefit Costs	12,243,422	12,040,652	24,416,502	(202,770)	12,173,080	13,986,281	13,186,530
Temporary Employees	20,437	83,330	-	62,893	(20,437)	100,000	100,000
Interagency Agreements	85,975	192,920	121,027	106,945	35,052	231,500	183,755
Other Contract & Professional Outside Services	287,542	344,490	276,119	56,948	(11,423)	440,520	446,020
Employee Expense Reimbursements	9,279	22,230	12,616	12,951	3,337	26,700	17,106
Training & Professional Development	36,390	54,764	19,566	18,374	(16,824)	65,492	61,245
Parking	39,720	43,750	41,556	4,030	1,836	52,500	47,520
Automobiles	55,030	65,000	52,679	9,970	(2,351)	78,000	78,000
Communications & Outreach	20	420	-	400	(20)	500	500
Management Information Systems	856,967	1,328,071	1,159,219	471,104	302,252	1,555,900	1,533,900
General Office & Facilities	3,012,193	2,807,450	3,048,662	(204,743)	36,469	3,361,492	3,615,745
Other General	18,448	22,590	9,325	4,142	(9,123)	27,100	28,600
Sub-Total	16,665,423	17,005,667	29,157,271	340,244	12,491,848	19,925,985	19,298,921
Reserve for Unforeseen Events & New Initiatives	-	62,500	-	62,500	-	75,000	75,000
SDA Capital Expenditures (Internal)	243,172	54,000	26,142	(189,172)	(217,030)	54,000	395,000
Total Authority Operating Expenses After Allocation of Employee Costs to Projects	\$ 16,908,595	\$ 17,122,167	\$ 29,183,413	\$ 213,572	\$ 12,274,818	\$ 20,054,985	\$ 19,768,921
Total Authority Operating Expenses Before Allocation of Employee Costs to Projects	\$ 28,455,390	\$ 30,982,797	\$ 29,183,413	\$ 2,527,407	\$ 728,023	\$ 36,687,733	\$ 35,570,031

(Continued on Next Page)

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



**New Jersey Schools Development Authority
Flash Operating Report
October 31, 2013**

	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget	Current Budget Reforecast
				Actual vs. YTD Budget	Actual vs. Prior Yr		
Authority Project Management Expenses:							
Direct - Project Management Salaries & Benefits							
Design Studio - Employee Salaries	\$ 413,436	\$ 584,360	\$ -	\$ 170,924	\$ (413,436)	\$ 701,229	\$ 666,168
Design Studio - Employee Benefits	176,111	247,530	-	71,419	(176,111)	297,041	282,189
Design Studio - Direct Hire Temps	213,800	322,480	-	108,680	(213,800)	386,978	496,442
Field Staff - Employee Salaries	2,652,939	2,766,220	-	113,281	(2,652,939)	3,319,462	3,153,489
Field Staff - Employee Benefits	1,123,573	1,171,770	-	48,197	(1,123,573)	1,406,124	1,335,818
Field Staff - Direct Hire Temps	-	184,270	-	184,270	-	221,129	-
Support Staff - Employee Salaries	1,074,438	1,664,700	-	590,262	(1,074,438)	1,997,630	1,897,749
Support Staff - Employee Benefits	455,070	705,160	-	250,090	(455,070)	846,196	803,885
Total Direct Project Management Salaries & Benefits	6,109,367	7,646,490	-	1,537,123	(6,109,367)	9,175,789	8,635,740
Indirect - Project Management Salaries & Benefits							
Indirect - Employee Salaries	3,805,195	4,357,820	-	552,625	(3,805,195)	5,229,363	5,049,155
Indirect - Employee Benefits	1,615,700	1,856,320	-	240,620	(1,615,700)	2,227,596	2,116,216
Indirect - Direct Hire Temps	16,533	-	-	(16,533)	(16,533)	-	-
Total Indirect Project Management Salaries & Benefits	5,437,428	6,214,140	-	776,712	(5,437,428)	7,456,959	7,165,371
Total Authority Project Management Expenses	\$ 11,546,795	\$ 13,860,630	\$ -	\$ 2,313,835	\$ (11,546,795)	\$ 16,632,748	\$ 15,801,111



New Jersey Schools Development Authority
Flash Operating Report
October 31, 2013

Flash Operating Report (Continued)

SDA Headcount by Division/Unit	<u>Current Month</u>	<u>EOY Budget</u>	<u>Variance</u>
Office of Chief Executive Officer (CEO)	3	3	-
COS, Program Assessment & Development	8	8	-
COS, Special Projects	9	11	2
Program Operations, Program Operations Management	5	6	1
Program Operations, Capital Planning & Grants Admin.	24	25	1
Program Operations, Safety	9	10	1
Program Operations, Project Teams	74	80	6
Corp Governance & Operations, Management	3	3	-
Corporate Governance & Operations, Human Resources	8	8	-
Corporate Governance & Operations, Chief Counsel	13	14	1
Corporate Governance & Operations, MIS/Project Services	15	15	-
Corporate Governance & Operations, Facilities	6	6	-
Corporate Governance & Operations, Communications	10	10	-
Financial Operations, CFO Management	4	4	-
Financial Operations, Controller	13	12	(1)
Financial Operations, Contract Management	11	14	3
Financial Operations, Real Estate Services	6	6	-
Financial Operations, Procurement & Contract Services	9	9	-
Financial Operations, Risk Management & Vendor Services	11	12	1
Total Full-Time Employees	<u>241</u>	<u>256</u>	<u>15</u>
EOM Budget	<u>256</u>		



New Jersey Schools Development Authority
Statement of Net Position and General Fund Balance Sheet
October 31, 2013

	General Fund		Statement of Net Position	
	Total	Adjustments	Current Yr	Prior Yr End
ASSETS				
Cash and Cash Equivalents	\$ 315,057,883		\$ 315,057,883	\$ 514,531,670
Receivables	169,695	\$ 558,296	727,991	1,109,650
Prepaid Expenses	333,070		333,070	749,536
Capital Assets (Net of Accumulated Depreciation of \$13,746,285)		366,849	366,849	645,218
Total Assets	\$ 315,560,648	\$ 925,145	\$ 316,485,793	\$ 517,036,074
LIABILITIES				
Accrued Project Costs	\$ 15,238,581	\$ 53,596,095	\$ 68,834,676	\$ 120,369,259
Accrued Other Post-Employment Benefits Obligation		13,508,848	13,508,848	11,635,026
Other Accrued Liabilities	887,931	1,061,136	1,949,067	1,646,194
Deposits	8,215,613		8,215,613	9,920,837
Total Liabilities	24,342,125	68,166,079	92,508,204	143,571,316
FUND BALANCE/NET POSITION				
Invested in Capital Assets		366,849	366,849	645,218
Nonspendable:				
Prepaid Expenses	333,070	(333,070)		
Restricted:				
Schools Construction Build America Bond Program	-		-	98,297,315
Schools Construction Special Revenue Fund	290,885,453	(67,274,713)	223,610,740	274,522,225
Total Fund Balance/Net Position (Deficit)	291,218,523	(67,240,934)	223,977,589	373,464,758
Total Liabilities and Fund Balance/Net Position	\$ 315,560,648	\$ 925,145	\$ 316,485,793	\$ 517,036,074

New Jersey Schools Development Authority
Statement of Activities and General Fund Revenues, Expenditures and Changes in Fund Balances
October 31, 2013 Year-To-Date



NJ SCHOOLS DEVELOPMENT AUTHORITY

			Statement of Activities	
			<u>Current Yr</u>	<u>Prior Yr</u>
	<u>General Fund</u>	<u>Adjustments</u>		
	<u>Total</u>			
Revenues				
Program Revenues:				
Bond and Note Proceeds (Issued by EDA)	\$		\$ -	\$ 375,000,000
Bidding Fees-Plans & Specs		-	-	29,575
General Revenues:				
Investment Earnings		240,828	240,828	121,592
Rental Income		126,544	126,544	163,046
Other Revenue-OPRA		5,189	5,189	14,130
Total Revenues		<u>372,561</u>	<u>372,561</u>	<u>375,328,343</u>
Expenditures/Expenses				
Administrative & General Expenses		14,791,600	16,665,423	29,157,271
Capital Expenditures		243,172	-	-
Capital Depreciation			521,542	738,586
School Facilities Project Costs		<u>162,214,974</u>	<u>132,672,765</u>	<u>97,085,610</u>
Total Expenditures/Expenses		<u>177,249,746</u>	<u>149,859,730</u>	<u>126,981,467</u>
Excess of Revenues Over Expenditures		(176,877,185)		
				27,390,016
Change in Net Position			(149,487,169)	248,346,876
Fund Balance/Net Position (Deficit)				
Beginning of Year		468,095,708	373,464,758	178,906,697
End of Period	\$	<u>291,218,523</u>	<u>223,977,589</u>	<u>\$ 427,253,573</u>

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - MONTHLY REPORTS (FOR INFORMATIONAL PURPOSES)



**New Jersey Schools Development Authority
Summary of Cash Receipts & Disbursements
October 31, 2013**

Cash Receipts - State Share

Cash Disbursements - State Share

Year	Principal Amount ¹ Bond Proceeds	Appropriations ² from State	Investment Earnings	Miscellaneous ³ Revenue	Project Costs	Operating Expenses	Gross Capital ⁴ Expenditures	Deposits ⁵	Totals
2000	-	\$1,510,975	\$5,013	-	-	\$639,406	\$1,150	-	\$875,432
2001	\$508,600,000	47,125,988	18,862,686	\$10	\$18,967,828	6,705,756	1,735,148	-	547,179,952
2002	629,400,000	(43,500,000)	9,991,010	221,897	460,970,915	11,318,973	1,440,184	\$11,453,239	133,836,074
2003	607,929,000	-	5,488,373	305,596	1,096,480,983	19,983,448	7,609,761	13,612,751	(496,738,472)
2004	1,700,000,000	-	8,098,130	356,167	1,289,801,167	28,882,347	844,489	6,299,119	395,225,413
2005	2,075,000,000	-	17,472,686	638,597	1,332,923,106	27,460,855	194,394	53,393,712	785,926,640
2006	600,000,000	-	39,701,591	446,994	1,069,330,378	30,483,062	349,158	(9,559,780)	(469,573,793)
2007	800,000,000	-	28,304,347	541,065	890,787,821	35,055,800	572,252	(24,223,201)	(121,793,662)
2008	450,000,000	-	13,584,070	837,796	880,936,507	39,760,922	940,178	12,538,723	(444,677,018)
2009	775,000,000	-	2,197,675	260,902	613,756,613	43,258,213	243,801	(40,375,956)	79,823,994
2010	499,200,000	-	(2,749,864)	171,035	282,888,651	41,612,847	82,769	(10,494,369)	161,542,535
2011	-	-	546,039	316,761	173,991,754	34,509,603	26,142	(1,490,714)	(209,155,413)
2012	375,000,000	-	204,840	230,997	189,648,010	32,441,010	54,142	(1,232,687)	152,059,988
2013	-	-	240,828	131,733	184,155,839	13,742,113	243,172	(1,705,224)	(199,473,787)
Totals	9,020,129,000	5,136,963	141,947,424	4,459,550	8,484,639,572	365,854,355	14,336,740	8,215,613	\$315,057,883
Cash & Cash Equivalents									\$315,057,883

1 Pursuant to the provisions of the Educational Facilities Construction and Financing Act (C.18A:7G-14a), as amended, the aggregate principal amount of bonds, notes or other obligations the EDA may issue to finance school facilities projects, and the costs related thereto, shall not exceed \$12.5 billion. This limitation excludes indebtedness incurred for refunding purposes.

2 Represents funds received prior to the first bond issuance by the EDA in 2001.

3 Consists of rental income and cash receipts for bidding fees and OPRA requests.

4 Consists of leasehold improvements (SDA offices), capitalized software, furniture, fixtures & equipment for SDA operations.

5 Consists primarily of deposits held for Section 13(B) Local Share Agreements (\$8,215,613).

6 2010 Investment Earnings includes: 2009 New Brunswick legal settlement, \$144,736, and interest income \$1,299,176, offset by the Rebate Arbitrage payment of \$4,193,776



New Jersey Schools Development Authority
Interagency Agreements
October 31, 2013

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2012</u>	<u>Total Payments</u>
<u>Included in Project Costs:</u>				
Department of Community Affairs	Provide code inspections, plan reviews and permits for schools.	\$ -	\$ 19,093,688	\$ 19,093,688
Department of Labor and Workforce Development	Provide training in construction trades to women and minorities pursuant to the Educational Facilities Construction & Financing Act (EFCFA). Also, provide enforcement of prevailing wage requirements on SDA projects.	-	10,541,812	10,541,812
Office of the Attorney General - Division of NJ State Police (services formerly provided by the Bureau of Fiscal Oversight)	Perform prequalifying review and investigative services related to vendor integrity as required by the EFCFA.	262,492	5,344,888	5,607,380
Department of Education	Perform educational adequacy reviews for Abbott district schools.	-	3,276,059	3,276,059
New Jersey Institute of Technology	High Performance Schools guideline development and program implementation costs.	-	4,164,319	4,164,319
Rutgers University	Perform studies on the potential cost savings that could be realized through the use of standardized design elements, components, and construction materials. Also, includes fees paid to NJ Small Business Development Centers.	-	477,326	477,326
Department of Environmental Protection	Provide expedited environmental remediation review and support services.	2,950	1,635,105	1,638,055
Department of Transportation (terminated)	Provide relocation assistance services.	-	355,875	355,875
Other	Miscellaneous	-	179,552	179,552
Payments Included in Project Costs		<u>265,442</u>	<u>45,068,624</u>	<u>45,334,066</u>

(Continued on Next Page)



New Jersey Schools Development Authority
 Interagency Agreements
 October 31, 2013

Interagency Agreements (Continued)

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2012</u>	<u>Total Payments</u>
<u>Included in Administrative & General:</u>				
Office of the Attorney General - Division of Law (TRE009)	Provide legal services and contract reviews. Also, provide legal support for environmental cost recoveries.	53,604	9,648,985	9,702,589
Governor's Authorities Unit	Annual assessment (not all years)	-	109,388	109,388
Office of the Inspector General (TRE030) (terminated in 2010)	Salaries & benefits for Assistant Inspector Generals assigned to SDA.	-	858,872	858,872
Rutgers University, Center for Organizational Development and Leadership (RUT009) (terminated)	Assist SDA in the development of a mission statement, vision statement and statement of values.	-	8,300	8,300
Department of Community Affairs (terminated)	Salaries & benefits for DCA employee assigned to SDA.	-	349,471	349,471
Payments Included in Administrative & General		<u>53,604</u>	<u>10,975,016</u>	<u>11,028,620</u>
Total Interagency Payments		<u>\$ 319,046</u>	<u>\$ 56,043,640</u>	<u>\$ 56,362,686</u>

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.