



August 28, 2008

REQUEST FOR PROPOSALS (RFP)

The New Jersey Schools Development Authority (NJSDA) is seeking proposals for the renewal of licensing and maintenance of NJSDA's Novell software for one year and the purchase of additional GroupWise 7 licenses. The maintenance renewal services must be provided by a Novell Authorized Reseller in order to ensure that NJSDA maintains licensing compliance as well as Novell version updates at no additional cost to the NJSDA. The renewal period is from October 1, 2008 – September 30, 2009.

Completed proposal addressed to Sean Murphy, Procurement Manager, NJ Schools Development Authority, P.O. Box 991, 1 West State Street (Wachovia Bank Building), Trenton, NJ 08625 must be received on or prior to 5:00 PM, Thursday, September 4, 2008. Proposal may also be faxed to 609-656-2970 or emailed to smurphy@njsda.gov.

Firms responding to this RFP shall thoroughly familiarize themselves with the RFP to ensure responsiveness in their submission. To be considered complete, your submission must include:

1. Price Proposal (NJSDA Form 301)
2. NJ Business Registration Certificate

The NJSDA will review all responsive proposals and determine the successful proposal based on the price proposed and your firm's ability to supply the requested licensing and maintenance.

This RFP consists of the following:

1. Attachment A: Price Proposal (NJSDA Form 301)

PRICE PROPOSAL

A firm must submit its Price Proposal (NJSDA Form 301) based on unit pricing. NJSDA Form 301 is included in Attachment A to this RFP.

BUSINESS REGISTRATION

Pursuant to N.J.S.A. 52:32-44, as amended by P.L. 2004, c. 57, each proposing firm must provide proof of valid business registration with the Division of Revenue of the New Jersey Department of the Treasury (the "Division of Revenue") in its Proposal.

Firms may obtain New Jersey Business Registration assistance by going on-line to www.state.nj.us/treasury/revenue/gettingregistered.htm, or by calling the New Jersey Department of Treasury at (609) 292-1730. Please be advised, however, that business registrations are mailed generally within seven to ten days, so firms should plan accordingly.

PRE-AWARD REQUIREMENTS

After determination of the successful bidder, the NJSDA shall request the following information prior to the award of the contract:

1. **Political Contributions.** P.L. 2005, c. 51 amended and supplemented N.J.S.A. 19:44A-20.1 *et seq.*, and superseded Executive Order 134 (2004), addresses the effect of political contributions on State contracting. Accordingly, a selected firm will be required to respond in a timely fashion to certification and disclosure requirements that will be stated in the Notice of Award issued by the NJSDA.

2. **Anti-Discrimination Requirements.** In addition, the firm shall not discriminate in employment and shall abide by all anti-discrimination laws including those contained within N.J.S.A. 10:5-1 *et seq.* and all rules and regulations issued there under, including N.J.A.C. 17:27-1 *et seq.* **Accordingly, in a notice of award, a firm shall be required to submit to the NJSDA, with its executed Agreement, one of the following three documents:**
 - (a) appropriate evidence that the firm is operating under an existing Federally approved or sanctioned affirmative action program;

 - (b) a certificate of employee information report approval issued in accordance with N.J.A.C. 17:27-4; or

 - (c) an initial employee information report (Form AA302) provided by the Affirmative Action Office and completed by the firm in accordance with N.J.A.C. 17:27-4.

QUESTIONS

Please direct all questions concerning this RFP to Sean Murphy, Procurement Manager, at 609-341-5974 or smurphy@njsda.gov.

ATTACHMENT A

NJSDA FORM 301 - PRICE PROPOSAL

MAINTENANCE & LICENSING OF NOVELL SOFTWARE

QUANTITY	PART #	DESCRIPTION	UNIT PRICE	SUBTOTAL
279	877-000157	Novell Open Enterprise Server 1-User 1-Year Maintenance		
353	877-001310	GroupWise 7 including Mobile Server Powered by Intellisync 1-User 1-Year Maintenance		
325	877-000201	ZENworks 7 Suite 1-Device/User 1-Year Maintenance		
16	873-008388	GroupWise 7 & Prior 1-User License		
16	877-001310	GroupWise 7 including Mobile Server Powered by Intellisync 1-User 1-Year Maintenance		
1	051-002051	Upgrade to Premium 1000 Support		
400	873-006948	ZENworks Patch Management 1-Device 1-Year Subscription for Windows License		
			Shipping	
			TOTAL	

I am duly authorized to sign this Price Proposal on behalf of the named firm.

Firm: _____

Signature: _____

Print Name: _____

Title: _____

Address: _____

Telephone: _____

Email: _____

Date: _____