STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

CONSTRUCTION CONTRACT FINAL COMPLETION CHECKLIST

NJSDA Form 710

Date: _____

Contract No.: _____ **Contractor:** _____

Package No.: _____ **Package Name:** _____

PMF/CM: _____ **PMF/CM/PM:** _____

_____ ☐ All final punchlist work has been completed.
Date:

_____ ☐ As-built documentation has been submitted to Design Consultant.
Date:

_____ ☐ O & M Manuals submitted to Client School District.
Date:

_____ ☐ Attic stock and maintenance supplies turned over to Client School District.
Date:

_____ ☐ Service contacts list has been turned over to Client School District.
Date:

_____ ☐ Manufacturer start-up of equipment has occurred and system operation and performance satisfactorily demonstrated.
Date:

_____ ☐ O & M Training has been performed and videotaped, and videotapes submitted to Client School District.
Date:

_____ ☐ All outstanding cost and schedule claims have been resolved.
Date:

_____ ☐ All warranty repairs have been completed during the warranty period.
Date:

_____ ☐ All outstanding contract performance issues have been corrected to PMF's/CM's satisfaction.
Date:

_____ ☐ All project records have been turned over to PMF/CM
Date:

_____ ☐ Contractor has demobilized from construction site. All contractor-owned or generated property, materials, waste, etc. has been removed from school or State property.
Date:

Construction Contract Complete:

_____ _____
PMF/CM Signature **Date:**

_____
Print Name

Print Form

File: _____/y-2
Revised: 08/27/12