State of New Jersey
SCHOOLS DEVELOPMENT AUTHORITY

New Jersey Schools Development Authority
REQUEST FOR END USER TECHNOLOGY - DESIGN BUILD

NJSDA Form 170 IT DB

(Form and attachments must be submitted ten (10) months prior to substantial completion date)

To: Cheryl Walcott Bediako, Deputy Director, Purchasing (FFT&E)

Date: _____ **Submitted by:** _____ **Approved by:** _____

Print Name: _____ **Print Name:** _____

☐ SDA Managed

Program Management
Program Officer

Program Director

Project Name / District:	
School Address: (Street, City, State & Zip Code)	
DOE: Project Number (i.e. 0000-000-00-0000-00)	
Package Number: (i.e. DK-0000)	
Substantial Completion Date:	
District Technology Contact Name:	
District Technology Contact Email Address:	
District Technology Contact Phone Number:	
School Contact Name:	
School Contact Email Address:	
School Contact Phone Number:	
Design Studio Name & Contact Name:	
Design Studio Address:	
Design Studio Number:	
SDA Firm Name & Contact Name:	
SDA/CM Contact Email Address:	
SDA/CM Contact Phone Number:	
(For FFT&E Use Only) Budget Amount: Integrator Firm Name: Integrator Contact Name: Integrator Contact Email Address: Integrator Phone Number:	

SDA Program Manager / Construction Management Project Manager must submit the following:

- ☐ 2 sets of 1/8" scale layouts of furniture and architectural plans
- ☐ 1 set of Riser Diagrams
- ☐ 1 set of Electrical Drawings
- ☐ 1 set of Data/Telecommunication Plans
- ☐ Approved IT Plan
- ☐ 2 sets of the Final Technology Specification (Div. 16 and 17)
- ☐ 1 copy of Final Technology Specification (Div. 16 and 17) electronically (PDF, DOC or CD ROM)

Form acknowledged by: _____ Date: _____
Cheryl Walcott Bediako, Deputy Director, Purchasing FFT&E