



**CHANGE ORDER (CO)
FOR CONSTRUCTION CONTRACT**

NJSDA Form 503

Date: _____ **Change Order No.:** _____

Contract No.: _____ **AAR No.:** _____

Contractor: _____ **Program Director:** _____

PMF/CM: _____ **School Name:** _____

PMF/CM/PM: _____ **District Name:** _____

Does this Change Order resolve a CCD? Yes No **If yes, enter the SDA's CCD No.:** _____

(Primavera) CM's CCD No.: _____

Execution Date of CCD: _____

CCD Amount: _____

Were there previous invoices approved against this CCD? Yes No **If yes, what amount?** _____

Dollar Value Category (select only one)

Lump Sum Unit Cost Not to Exceed Not to Exceed Time and Material

The Contractor is directed to make the following changes to the contract:

Change Order No.: _____

Contract No.: _____



**CHANGE ORDER (CO)
FOR CONSTRUCTION CONTRACT**

NJSDA Form 503

Justification (Reason for Change):

[Empty box for justification]

Costs: (Enter dollar values with no formatting)

Change Order Amount

Time:

	Original Date	Net Prior to Changes	This Change Add/Deduct	Current Contract
Substantial Completion				
Final Completion				

This Change Order represents the total adjustments to the Contract Sum and the Contract Time for the changes described herein.

Change Order No.: _____

Contract No.: _____



**CHANGE ORDER (CO)
FOR CONSTRUCTION CONTRACT**

NJSDA Form 503

Recommended and/or Approved By: (in Accordance with NJSDA Operating Authority)

Contractor: _____
Signature

CONTRACTOR'S RELEASE OF CLAIMS AND WAIVER. By signing above, Contractor acknowledges that this Change Order constitutes full and final compensation for the work described in this Change Order and any other work affected by the work described herein (collectively, the "Change Order Work"), and, upon receipt of payment for the Change Order Work, hereby releases New Jersey Schools Development Authority and the State of New Jersey from any and all liability under the contract for any additional compensation for the Change Order Work, including but not limited to, claims for additional compensation for any materials, labor, services, overhead, profit, and any time extension or damages related to any delay or effect on the Contractor's schedule for performance of the Contract and the Change Order work. Contractor expressly waives any contract right to pursue any further claim related to the Change Order Work.

Reviewed by Program Operations and **Verified within** Project Charter Budget

Reviewed by Program Operations and **Exceeds** Project Charter Budget *(Attach revised Project Charter)*

Signature

Recommended and/or Approved by (In Accordance with NJSDA Operating Authority):

Level 1

Signature

Level 2

Signature

Level 3

Signature

Level 4

Signature

Level 5 and/or Level 6

Signature

Signature

Change Order No.: _____

Contract No.: _____