

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, NOVEMBER 2, 2022**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, November 2, 2022 at 9:00A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Robert Nixon, Chairman
Juan Burgos (EDA)
Kevin Luckie (DCA)
David Moore (Treasury)
Bernard Piaia (DOE)
Richard Elbert
Daniel Gumble
Lester Lewis-Powder
Michael Maloney
Mario Vargas

being all the Members of the Board. Mr. Elbert, Mr. Gumble, Mr. Lewis-Powder, Mr. Moore and Mr. Piaia participated in the meeting by teleconference.

At the Chairman's request, Manuel Da Silva, chief executive officer; Donald Guarriello, vice president and chief financial officer; Jane F. Kelly, vice president and assistant secretary; and Albert Barnes, chief counsel of the SDA, participated in the meeting. Janice Venables of the Governor's Authorities Unit (GAU) also participated in the meeting by teleconference.

Pledge of Allegiance

Led by the Chairman, the Members and all assembled stood and recited the Pledge of Allegiance.

The meeting was called to order by Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and been duly posted on the SDA Website and the Secretary of State's bulletin board at 20 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Approval of Meeting Minutes

The Chairman presented for consideration and approval the minutes of the Board's September 7, 2022 Open Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Maloney and seconded by Mr. Vargas, the Open Session minutes of the September 7, 2022 SDA Board meeting were approved with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3a***.

Mr. Nixon then presented for consideration and approval the minutes of the Board's September 7, 2022 Executive Session meeting. A copy of the meeting minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Mr. Vargas, the Executive Session minutes of the September 7, 2022 SDA Board meeting were approved with the Members' unanimous vote in favor of the resolution attached hereto as ***Resolution 3b***.

Authority Matters

CEO Report

Next, the Chairman asked Mr. Da Silva for the Report of the CEO. Mr. Da Silva began his report with an update on design-build projects in the design phase. He said that the

construction management services contract was issued and executed the previous month for the Union City New Grade 7-9 School project. He added that yesterday (November 1) management issued a limited notice-to-proceed to Anser Advisory for the procurement of special inspection services.

Turning to design-build projects in construction, Mr. Da Silva reported that for the Perth Amboy High School project, exterior wall framing is ongoing, sheathing is being completed, and window installation has commenced to have the building enclosed for the winter. He added that mechanical, electrical and plumbing (MEP), including HVAC rooftop equipment, installation is advancing and the emergency generator was delivered and placed on the roof. For the Plainfield Woodland Avenue Elementary School project, he reported that window and curtain wall installation is being completed. He said that MEP, including HVAC unit installation work, is ongoing. He advised that site work is being completed in preparation for the winter, with landscaping and other finishes to be completed in the spring.

Next, Mr. Da Silva gave an update on design-bid-build projects in the construction stage. He informed the Members that a temporary certificate of occupancy for the A wing and kitchen was issued for the Keansburg Port Monmouth Road School project. He added that playground and flood wall installation is ongoing.

Next, Mr. Da Silva noted that there were 3 charters advancing today for projects in Bridgeton, Elizabeth and Garfield as a result of the \$200 million appropriation in the FY2022 budget. He said that he is very excited to see new projects advancing.

Turning to Authority events, outreach and other activities, Mr. Da Silva informed the Members that the SDA has launched the application process for the 2022 contractor training program. He reported that, this year, management has changed the format of the program to be a two-day, in-person seminar as opposed to weekly sessions over an extended period. He said that

applications are available on the SDA website and have been sent to the Authority's contractor database as well as stakeholder groups throughout the state. He noted that the program is scheduled for December 5 and 6, 2022.

Next, Mr. Da Silva reported that the previous week, the SDA attended the New Jersey School Boards Association conference and he had the opportunity to speak at the meeting of Great Schools New Jersey: An Association of High Needs School Districts. He noted that this event was well attended and that there were many questions from participants. He said that SDA also hosted an exhibit booth at the New Jersey School Boards Association Workshop in order to provide attendees with information on SDA programs and funding.

Mr. Da Silva said that the previous week, he had also attended the New Jersey Alliance for Action's Construction Forecast. He said that during a brief presentation he had provided updates on upcoming SDA contract opportunities forecasted for 2023.

Mr. Da Silva next advised the Members that on Monday, October 17, the Assembly Education Committee discussed Assembly Bill No. 4496 which would revise various provisions of law governing the construction of school facilities projects and SDA operations. He noted that the Authority's legislative affairs staff was in attendance to listen to comments and input offered by interested parties. He reported that there was significant opposition to the bill with testimony from the Laborers' International Union of North America, the Associated Construction Contractors of New Jersey, the New Jersey Education Association, the New Jersey School Boards Association, and others. He added that the SDA strongly opposes this bill and has been actively engaged in sharing its concerns with the bill's sponsor Speaker Coughlin, the Governor's Office, and numerous stakeholder groups. He said that amendments to the bill are reportedly being prepared.

Next, Mr. Da Silva provided an update regarding the SDA-owned property on Astor Place in Jersey City. He said that as he has previously reported, management is awaiting agreement on prospective licensing documents that would permit the operation of a community garden on the property. He advised that the SDA and the district came to an agreement on the form of these documents more than a year ago (May 2021).

Mr. Da Silva said that management received correspondence from the Black Interest Team Enterprise's (BITE) attorney on September 29, 2022 advising that he made suggested edits to the sublicense SDA had provided to BITE's and the district's counsel and then forwarded them to his client for review. Mr. Da Silva noted that SDA has not seen these suggested edits to date. He advised that the SDA is now waiting to hear back from BITE's counsel once he has received his client's feedback. He noted that the district's counsel emailed BITE's counsel on October 20, 2022 seeking an update, but that BITE's counsel has not responded to date.

Mr. Da Silva informed the Members that management remains hopeful that the Astor Place site will once again be utilized for a community garden; however, until all parties agree on the prospective licensing documents, SDA is unable to advance the matter to the Board for a vote.

Finally, Mr. Da Silva reported that the Authority's Annual Report for 2021 has been prepared by management in compliance with the SDA's bylaws and in accordance with Executive Order No. 37. He explained that the Annual Report includes, among other things, the Authority's audited financial statements, and identifies internal controls that govern Authority expenditures, procurements and other financial matters and transactions. He said that management is recommending that the Board approve the Authority's 2021 Annual Report. He asked that the Chairman present *Resolution 4ai*. for a vote.

A resolution pertaining to the 2021 SDA Annual Report was provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Luckie and seconded by Mr. Vargas, the Authority's 2021 Annual Report was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Resolution 4ai*.

Finally, Mr. Da Silva informed the Members that managing director Ritchard Sherman will be retiring effective December 1. He said that this will be a big loss for the SDA because from an architectural and design perspective, he does amazing work. He added that Ritchard will be missed and wished him good luck on his retirement.

Mr. Vargas then asked for additional detail regarding Assembly Bill No. 4496. Mr. Da Silva advised that he, along with Gregory Voronov and Scarlett Rajski, had a meeting with the Speaker's office to discuss specific items in the bill that are problematic for the SDA and identified particular provisions in the bill that the Authority believes should be amended. He added that management discussed SDA's materials and systems standards, model schools and kit of parts programs which are pertinent to those discussions. He said that at this point management is awaiting amendments to the bill that are reportedly being drafted.

Audit Committee

2022-2023 Business and Real Estate Property and Casualty Insurance Program Renewal; Approval of Award Independent Auditor Services (GP-0261-R01) Contract Extensions

Mr. Nixon, as Audit Committee Chairman, reported that the Audit Committee met on October 17, 2022, at which time management provided the Committee with the August-September 2022 New Funding Allocation and Capital Plan Update. He reported that there was a \$300,000 decrease in the Unforeseen Events Reserve balance. He said that this followed Board approved change orders necessary to complete abatement of mercury containing flooring material projects at 2 school facilities. He advised that there were no changes in any of the other

reserve balances for the reporting period. Additionally, he said that there was no change in the Program Reserve for the Regular Operating Districts during the reporting period.

Next, Mr. Nixon said that the Committee received a draft 2023 Operating Budget for the Authority that was prepared by management. He advised that management is still in the process of finalizing certain budgetary line items and that a revised proposed budget will be presented to the Committee at its November meeting. He noted that management plans to present the proposed budget to the Board for consideration at the December Meeting.

Next, Mr. Nixon informed the Board that SDA's internal auditors and contract auditor Baker Tilly provided the Committee with the results of 2 interim, real-time project audits. He explained that the audits were conducted to comply with the statutory requirement that capital portfolio projects with a state share over \$10 million be reviewed to assess whether state funds were expended in accordance with contractual terms, SDA practices and state regulations.

Mr. Nixon then provided the Board with an overview of the September 2022 Monthly Financial Report. He advised the Members that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period total \$10.7 million, down \$1.7 million as compared to the budget for the corresponding period. He explained that this variance is mainly attributable to a decline in salary and benefit expenditures, partially offset by lower than projected payroll allocations to project expenditures, along with other contributing factors. He reported that the current full time employee (FTE) headcount is 132 as of September 30, 2022, representing a 38 FTE decrease in comparison to year-to-date budget projections. Mr. Nixon reported that operating expenses (Actual vs. Prior-year Actuals) for the year-to-date period, at \$10.7 million, are \$254,000 lower as compared to the corresponding prior year. He explained that this variance is mainly due to lower than projected year over year employee salary and benefit costs, partially offset by lower payroll and benefit expense allocations to project costs. He said that the current

number of FTEs, at 132, is down 27 FTEs as compared to the prior year. He also reported that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total approximately \$221.2 million, approximately \$16 million higher as compared to the capital spending forecast for the corresponding period. He advised the Committee that this variance is the result of higher than forecasted expenditures in grant activity, offset by lower than forecasted spending for construction work, project insurance, payroll expense allocation, school furniture and fixtures, and design services. He then reported that project expenditures (Actual vs. Prior Year Actual), at approximately \$221.2 million, are higher by \$28.6 million when compared to the corresponding prior year period. He explained that the variance is due to increased grant activity, offset by a decrease in construction activity, school furniture purchases, project insurance and CM services. Mr. Nixon said that, since program inception, 77.8% of the funds authorized for the SDA districts have been disbursed. He thanked Governor Murphy noting that the figure of 77.8% is a drop of approximately 20 percentage points from previous levels. Additionally, he noted that 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses. He advised that the estimated value of active school facilities capital projects, along with emergent and regular operating district grant projects, is approximately \$1.1 billion.

Next, Mr. Nixon advised the Members that the Committee is advancing 2 agenda items for consideration. First, referencing materials that previously were provided for Board review, he discussed the proposed business and real estate property and casualty insurance program renewal recommendation. He reminded the Members that the SDA maintains a combined property and casualty insurance program for its business and real estate activities that is separate from its construction activities. He said that in November 2020, following a competitive procurement process, the Board approved a three-year term contract with The Safegard Group (Safegard),

inclusive of two renewal years, for the placement and servicing of this insurance. He said that the contract was for a not-to-exceed (NTE) value of \$1.56 million-- or \$520,000 annually-- with an initial one-year policy term commencing on December 14, 2020. Mr. Nixon explained that in November 2021, due to a rise in premiums, the Board approved an increase in the annual NTE contract amount from \$520,000 to \$590,000 to continue the Insurance Program from December 14, 2021 through December 14, 2022. He advised that upon receiving preliminary pricing for the 2022-2023 final renewal period, it became apparent that the approved NTE amount of \$590,000 would be insufficient to cover anticipated premium increases. Mr. Nixon said that management and the Audit Committee are requesting Board approval to increase the annual NTE amount for the Insurance Program to \$665,000.00, including an allowance of approximately 5%, for the final renewal period under the Safeguard contract, commencing on December 14, 2022 through December 14, 2023. Mr. Burgos inquired as to why the allowance was only 5%. Mr. Guarriello said that the 5% relates to potential exposure to changes in coverage of SDA's currently owned real estate properties. Mr. Guarriello responded that the Authority is not planning on purchasing property in the near future and that the 5% amount would be sufficient.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Luckie, and seconded by Mr. Vargas, the Board authorized management to renew various SDA insurance policies to commence December 14, 2022 for the revised annual cost NTE amount of \$665,000 with its unanimous vote in favor of ***Resolution 5a.***

Lastly, Mr. Nixon said that the Audit Committee is recommending approval of two 1-year contract extensions for Ernst & Young (E&Y) for independent financial auditor services and other services required by the Committee. Referencing materials that previously were provided for Board review, he reminded the Members that in 2019, after a competitive

procurement process, and in compliance with Executive Order 122, SDA retained E&Y for independent auditor services. He advised that the initial term of the contract is expiring but explained that the contract provides the Authority with the option to extend the agreement for two 1-year periods. He said that the cost of the extension years are \$125,700 for 2022 and \$130,200 for 2023. Mr. Nixon said that the Committee believes that exercising the SDA's option to extend is prudent for a number of reasons. He said that the Committee is recommending that the Authority exercise its option for both years 2022 and 2023.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. After discussion, upon motion duly made by Mr. Vargas and seconded by Mr. Piaia, the proposed Ernst & Young 2022 and 2023 contract extension for Financial Statement Audit Services was approved with the Board's unanimous vote in favor of ***Resolution 5b***.

School Review Committee

The Chairman asked Mr. Luckie to provide the report of the School Review Committee. Mr. Luckie reported that the School Review Committee met on October 17, 2022, at which time six items that require Board consideration were discussed. He said that first, management is seeking approval of contract awards for Bridging Design Consultant Services. He advised that, following a competitive procurement process, management is seeking Board approval to contract with the six (6) Bridging Design Consultant firms to facilitate the expedited assignment and award of Task Orders for their services on design-build school facilities projects. He added that management is also requesting that the Board authorize staff to subsequently amend or modify these Task Orders if necessary to expedite the projects. He explained that the services to be provided by the consultants include programming preparation of educational specifications, schematic design documents, bridging design drawings and performance specifications. He noted that the Authority can request that the consultants perform pre-design activities as well. Mr.

Luckie said that the Task Orders will be awarded by rotational assignment to pool members for the performance of the services on a time and materials basis upon hourly rates specified in the Request for Qualifications or on a lump-sum fee basis consistent with the established hourly rates. He advised that the term of each engagement will be three (3) years or until all obligations of a Bridging Design Consultant to deliver services pursuant to any existing Task Order have been performed to the satisfaction of the Authority, whichever is later. He noted that each of the six (6) contracts will individually be subject to a NTE amount of \$2,000,000.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Burgos and seconded by Mr. Vargas, the awards for Bridging Design Consultant services were approved with the Board's unanimous vote in favor of ***Resolution 6a.***

Next, Mr. Luckie informed the Members that the Board is also being asked to approve Preliminary Charters for three projects that management added to the SDA's 2022 Capital Plan in April of this year. He noted that the projects are in Bridgeton, Garfield and Elizabeth and that they represent a big step forward towards construction of the 19 projects that the Authority has approved for advancement.

Mr. Luckie said that the first project is the Bridgeton High School (High School) addition and renovation project (Project). He reported that SDA worked with district and Department of Education (DOE) staff to review and validate the district's needs and is recommending a project scope to address them. He added that, as proposed, the Project would accommodate approximately 300 students and address overcrowding utilizing a project site available under either district or SDA control. He advised that the Preliminary Project Charter that is before the Board today details Project advancement recommendations, including estimated costs and schedules for Project completion. He explained that, once completed, the Project will provide an

approximately 69,500 square foot addition to the High School along with renovations of approximately 7,100 square feet for an Early College High School education program, a classroom wing addition and a gymnasium and related spaces. He said that the Project will also increase capacity to approximately 1,781 students in grades 9 to 12 and bring the facility into compliance with DOE's Facilities Efficiency Standards. He explained that the recommended Project delivery method would involve in-house design staff completing program concept design and a Bridging Design Consultant completing schematic designs and preparing bridging documents to support a design-build delivery process. He added that this is reflected in the proposed Project budget. He advised that the Project's estimated \$49.2 million cost is reflected in the Charter and includes all estimated costs necessary for advancement of the planned Project scope. He noted that with the Project completed, the district's capacity needs in grades 9 to 12 would be fully addressed.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Burgos and seconded by Mr. Vargas, the Preliminary Project Charter for the Bridgeton High School addition and renovation project was approved with the Board's unanimous vote in favor of **Resolution 6b**.

Mr. Luckie said that management is seeking Board approval of a Preliminary Project Charter for a New Elementary School in the Elizabeth School District. He reported that the Authority's 2022 Plan also identified the need for a New Pre-K to 8 school project (Project) for approximately 1,000 students in the Elizabeth School District to address overcrowding. He advised that, as with Bridgeton, the Project was to be built on an available site currently under either district or SDA control. He added that SDA staff worked with district representatives and DOE staff and reviewed and validated district needs. He reported that, following that review, management is now recommending Board approval of a Project scope to address those needs. He

informed the Members that management and staff are also recommending Board approval of a Preliminary Project Charter which details Project recommendations, including estimated Project costs and schedules for Project completion. Mr. Luckie explained that an analysis of enrollment data confirmed that the district lacks capacity for approximately 5,300 students in grades Pre-K to 8. He said that the initial Plan anticipated the construction of a new facility on a former parochial school site acquired by the district in 2021.

Mr. Luckie advised the Board, however, that following Plan approval, the district's Joseph Battin School (Battin School) was found to be structurally unsound with conditions that could not be remedied and that it was closed by the district. He explained that this closure of the Battin School rendered the parochial school site unavailable for immediate advancement of the new Project as it was needed to house the Battin School students. He added that, with closure of the Battin School, the district's overcrowding situation worsened. He advised that, given the district's closure of the Battin School, planning discussions shifted focus to a plan for a replacement facility on the existing Battin School site. He said that upon completion of that facility, the plan now involves advancement of a new facility for grades 9 to 12 on the former parochial school site. He noted that the estimated cost of \$96.2 million for the Project reflected in the Charter includes all estimated costs necessary for advancement of the planned Project scope.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Burgos and seconded by Mr. Maloney, the Preliminary Charter for the New Elementary School project in the Elizabeth School District was approved with the Board's unanimous vote in favor of ***Resolution 6c***.

Next, the Committee recommends that the Board approve the Preliminary Project Charter for the New Elementary School in the Garfield School District. He reported that the April 6 Board-approved Plan also includes a new replacement Pre-K to 5 elementary school project

(Project) for the Garfield School District to accommodate 700 students as an analysis of enrollment data confirmed the district's capacity needs at the elementary grade level. He advised that SDA staff's discussions with the district and the DOE, in addition to validating the district's needs, identified the preferred Project location to be the district's existing Woodrow Wilson School No. 5 site. He said that SDA management and staff recommend that the Board approve advancement of the Project and the proposed Preliminary Charter which details Project advancement recommendations including estimated costs and schedules for Project completion. He added that the Board is also requested to authorize management's procurement of the professional and construction services necessary for this Project. Mr. Luckie reported that the estimated \$80.5 million Project cost reflected in the Preliminary Project Charter includes all estimated costs necessary for the advancement of the planned Project scope. He explained that with the Project completed, the district's capacity needs will be significantly, though not fully, addressed. He said that the SDA Operating Authority will govern the award of all professional services and construction contracts as well as the need for Board notification prior to utilization of any Project contingency monies.

A resolution pertaining to this matter had been provided to the Board in advance of the meeting. Upon motion duly made by Mr. Maloney and seconded by Mr. Vargas, the Preliminary Project Charter for the New Elementary School project in the Garfield School District was approved with the Board's unanimous vote in favor of **Resolution 6d**. At this time, Mr. Lewis-Powder announced that he had joined the meeting (by teleconference).

In continuing, Mr. Luckie said that management is seeking Board approval of the proposed re-adoption with amendments and new rules of the school construction program's Equal Employment Opportunity (EEO) and Affirmative Action Rules. He reported that on May 4, 2022, the Members of the Board approved for proposal and publication in the New Jersey

Register a Notice of Proposal for Re-adoption of the Authority's EEO and Affirmative Action Rules, with substantive amendments and new rules (Rules). He informed the Members that the proposed Rules address the EEO and affirmative action requirements applicable to construction and goods and services contractors as well as consultants engaged by SDA. He added that they also govern the set-aside and subcontracting goals for small business entity participation. He advised that the Notice was published in the Register on July 5, 2022 subject to a 60-day public comment period ending September 3, 2022. He noted that the Rules are presented for Re-adoption unchanged from the original proposal as published in the Register. He reported that the Board is requested to approve the formal adoption of the Rules and authorize the issuance of the proposed Notice of Re-adoption with Amendments and new Rules and their filing in the New Jersey Register.

A resolution pertaining to this matter was provided to the Board in advance of the meeting. Upon motion duly made by Mr. Burgos and seconded by Mr. Vargas, the proposed Re-adoption of the Authority's Equal Employment Opportunity and Affirmative Action Rules with amendments and new Rules was approved with the Board's unanimous vote in favor of ***Resolution 6e.***

Finally, Mr. Luckie said that management is seeking approval of contract awards for furniture, fixtures and equipment (FF&E) contracts. He informed the Members that in 2019, the Authority procured term contracts to engage several firms for the manufacture, delivery and installation of furniture, fixtures and equipment. He advised the Board that the contracts with these firms are expiring in April 2023. Mr. Luckie reported that in May 2022, SDA advertised a procurement for FF&E term contracts and 21 firms submitted technical and fee proposals for consideration by a 4-member selection committee. He said that the engaged firms will provide the content of a "catalog" of items available for selection by school district officials to furnish

and equip schools constructed or renovated by the SDA. He noted that SDA staff would offer the districts guidance to ensure compliance with budgetary parameters. He advised that, consistent with SDA regulations, staff employed a two-step process for this procurement and, following its completion, management and staff are recommending that the Board approve the award of contracts to those firms listed in Table 3 of the memorandum. He said that these contracts will be for a three (3) year term with an SDA option to extend for one (1) additional year. The total NTE amount for this procurement, including all awardees, is \$60 million.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Burgos and seconded by Mr. Maloney, the awards for furniture, fixtures and equipment were approved with the Board's unanimous vote in favor of *Resolution 6f*.

Public Comment

Mr. Nixon then opened the Public Comments portion of the Board Meeting.

The Chairman recognized Nikki Baker of Healthy Schools Now (HSN) and Heather Sorge of New Jersey Future who were in attendance. Ms. Sorge indicated that she wished to address the Board. She advised the Members that she was now with the organization New Jersey Future, having previously served in the role currently held by Ms. Baker with HSN. She thanked the SDA for its work on the statewide mercury in flooring initiative and referenced it as another aspect of the Authority's good work that could be showcased as an example of what the SDA actually does that demonstrates that it is the forefront of making school conditions better for students across the state.

In continuing, Ms. Sorge said that resources developed through the Authority's communications office would be appropriate for sharing on the HSN website in both English and Spanish. She said that HSN currently has a fact sheet focusing on the SDA and its role but that it

is in need of updating. She said that she is confident that Ms. Baker would work with SDA to ensure that the fact sheet is accurate and that she would be supportive of sharing available information to assist the public in understanding the issues. She said that she and Ms. Baker have had conversations regarding the proposed Building Conditions Assessment Survey (BCAS). She recommended that the Authority engage its stakeholders in the process of developing the BCAS, potentially through the solicitation of comments and input. She added that noting that this would send a positive message as to how things are now being done at the Authority.

She thanked the SDA for the work that it is doing. The Chairman thanked Ms. Sorge for her comments and indicated that staff would follow up with HSN from a communications standpoint and ensure that the information previously referenced would be provided.

Adjournment

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its November 2, 2022 meeting.

/s/ Jane F. Kelly
Assistant Secretary