

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
WEDNESDAY, FEBRUARY 6, 2019 AT 9:00 A.M.
32 E. FRONT STREET, TRENTON, NJ
BOARD ROOM**

1. NOTICE OF PUBLIC MEETING

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- a. Board Open Session Meeting Minutes of January 2, 2019
- b. 2019 Organizational Meeting Minutes of January 2, 2019

5. AUTHORITY MATTERS

- a. CEO Report
- b. Chairman's Report

6. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)

- a. Ratification and Approval — Security Services- Memorandum of Agreement with Trenton Police Department

7. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)

- a. COMPANY NAME: CBRE|Heery, Inc.
DISTRICT: City of Trenton
CONTRACT NO: WT-0022-M01
PMF/CM: CBRE|Heery, Inc.
SCHOOL NAME: Trenton Central High School
AMENDMENT NO.: 1
REASON: Contract Extension
AMOUNT: \$149,500.00 (Not-to-Exceed)
TIME EXTENSION: 3.25 months
CONTRACT STATUS: 73.6% Paid to Date against the Current Contract Value
ORIGINAL OCCUPANCY DATE: September 4, 2019
ANTICIPATED OCCUPANCY DATE: September 4, 2019

8. MONTHLY REPORTS

- a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report (*no activity*)
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report

- ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$100,000 or 10% of the Contract Value (*no activity*)
- x. Communications Report
- xi. Monthly Financial Report (*no report*)
- xii. Design Contract De-Obligations Report (*no activity*)

9. PUBLIC COMMENTS

10. NO EXECUTIVE SESSION

- a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7)
CCD Report (*no activity*)

11. ADJOURNMENT

APPROVAL OF MEETING MINUTES

JANUARY 2, 2019 OPEN SESSION

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
WEDNESDAY, JANUARY 2, 2019**

A meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, January 2, 2019 at 9:15 A.M. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

- Robert Nixon, Chairman
- Donna Sullivan (EDA)
- Kevin Luckie (DCA)
- David Moore (Treasury)
- Bernard Piaia (DOE)
- Kevin Egan
- Richard Elbert
- Loren Lemelle
- Lester Lewis-Powder
- Michael Maloney
- Mario Vargas

being all the Members of the Board. Mr. Egan, Mr. Elbert, Mr. Lewis-Powder, Mr. Moore and Mr. Piaia participated in the meeting by teleconference.

At the Chairman's request, Lizette Delgado Polanco, chief executive officer; Roy Garcia, chief of staff; Andrew Yosha, chief operating officer; Jane F. Kelly, vice president and assistant secretary; Donald Guarriello, vice president and chief financial officer; Manuel Da Silva, vice president; Thomas Schrum, vice president; Pamela Luster, vice president; Patricia Cabrera, deputy chief of staff; Albert Barnes, chief counsel (by teleconference); and Tony Bianchini,

director of the SDA, participated in the meeting. Adam Sternbach of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at 20 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Approval of Meeting Minutes

The Chairman then presented for consideration and approval the Minutes of the December 5, 2018 Open and Executive Session meetings. Staff had provided a copy of both sets of minutes and a resolution to the Members for review in advance of the meeting. Upon motion duly made by Mr. Vargas and seconded by Mr. Luckie, the Board approved the Open and Executive Session minutes of the December 5, 2018 SDA Board meeting with the Members' unanimous vote in favor of ***Resolution 4a/4b***.

Authority Matters

CEO Report

Mr. Nixon asked Chief Executive Officer (CEO) Lizette Delgado Polanco for the Report of the CEO. Ms. Delgado Polanco began her report with an update on projects in design. She said that there are no changes to report for the Camden HS, Keansburg Port Monmouth Road ES, Passaic Dayton Avenue Educational Campus and Paterson Union Avenue MS projects. She informed the Members that for the Perth Amboy HS project, staff is finalizing procurement documents and anticipates advertising for design-build services in the current month.

Turning to projects with early site packages, Ms. Delgado Polanco said that there are no changes to report for the Plainfield Woodland ES project.

Turning to projects in the procurement stage, the CEO informed the Members that there are no changes to report for the Orange Cleveland Street ES, Orange HS and Camden HS projects.

Next, Ms. Delgado Polanco gave an update on design-build projects in construction. She said that there are no changes to report for the East Orange George Washington Carver ES, Harrison New ES, Irvington Madison Avenue ES, Millville HS, Passaic Leonard Place ES, Pemberton Denbo-Crichton ES, Perth Amboy Seaman Avenue ES and Trenton Central HS projects.

Turning to projects in closeout, Ms. Delgado informed the Members that there are no changes to report for the Elizabeth New ES, Vineland Lincoln Avenue MS and Newark South Street ES projects.

Turning next to ongoing procurement activity, Ms. Delgado Polanco said that activity currently underway includes procurements for general construction services for the Orange HS and Orange Cleveland ES projects.

Turning to Authority events, outreach and other activities, Ms. Delgado Polanco said that the Communications Department publicly released the new SDA video called “Building Tomorrow’s Schools Today” at the December 11 Camden HS community information session. She said that the video was released publicly on the Authority’s website and social media accounts the following day. She added that the video can be viewed on the SDA’s website homepage or on SDA’s YouTube channel. She noted that the video has been widely viewed on

the SDA website. Mr. Bianchini added that the video has been viewed 25,000 times on Facebook, 100 times on YouTube and 500 times on the SDA website.

The CEO advised the Board that staff is finalizing the strategic outreach campaign to generate third party support for the reauthorization of SDA bonding. She reported that the campaign includes publicizing images of the schools that management is visiting during its SDA district tours; meeting with third party supporters (community groups, business groups, school districts) to garner their support for the campaign in the form of Letters to the Editor and Op-eds; and through use of their social media accounts and professional networks.

Ms. Delgado Polanco reported that the Communications Department continues to make changes to the SDA website on a weekly basis and to grow the number of its social media followers since the Authority launched its social media accounts in September.

Ms. Delgado Polanco said that SDA will be participating in upcoming events including the Plainfield Woodland Avenue ES open house/information session (January 24) and the Passaic Dayton Avenue Educational Complex open house/information session (January 31). She added that events with dates to be determined include the East Orange George Washington Carver ES beam signing with Lt. Gov. Sheila Oliver; the Passaic Dayton Avenue Educational Complex groundbreaking; the Plainfield Woodland ES demolition event; and the Perth Amboy ES open house/information session.

Audit Committee

Approval of 2019 Operating Budget

Mr. Nixon, as Audit Committee Chairman, reported that the Audit Committee met on December 17, 2018 at which time management provided the Committee with the November 2018 New Funding Allocation and Capital Plan Update. He advised that there was a \$700,000

decrease in the Planning Reserve balance following Board approved revisions to the preliminary project charter for the Orange Cleveland ES project. He said that there were no changes in any of the other reserve balances for the SDA Districts during the reporting period. Additionally, he reported that the reserve balance for the Regular Operating Districts (RODs) increased by \$400,000 during the reporting period due to reductions in State share for grant projects nearing completion.

At this time, Mr. Egan joined the call.

Mr. Nixon then provided the November 2018 Monthly Financial Report. He advised that the Authority's operating expenses (Actual vs. Budget) for the year-to-date period totaled \$15.4 million, \$2.5 million lower as compared to the operating budget for the corresponding year. He said that the variance is attributable to lower personnel expenses and timing differences with regards to the scheduled replacement of the Primavera Contract Management System. He said that school facilities project expenditures (Actual vs. Forecast) for the year-to-date period total \$290.8 million, \$59.9 million lower as compared to the capital spending forecast for the corresponding period. He said that this variance is due to lower construction costs as well as spending decreases in grant activity, school furniture purchases, property acquisition, inter-agency fees and payroll expense allocations. Mr. Nixon then reported that project expenditures (Actual vs. Prior Year Actual), at \$290.8 million, have decreased by \$36.5 million as compared to the corresponding prior year period. He explained that the variance is due to decreased spending in construction, grants activity, school furniture purchases and property acquisitions. He noted, however, that this decreased spending is offset in part, by the 2017 OCIP II premium audit credit for project insurance and other project related activities. Mr. Nixon also reported that, since program inception, the Authority has disbursed approximately 82.5% of the funds

authorized for SDA districts. Additionally, he said that, since program inception, 96% of all SDA disbursements relate to school facilities projects, while 4% relate to operating expenses.

Mr. Nixon then presented the proposed 2019 Budget. Referencing materials previously provided for Board review, he reported that management had presented the Committee with the proposed 2019 Operating Budget at its December, November and October meetings. He advised that the Committee's input has been incorporated in the proposed Budget that is before the Board today. He said that the 2019 Operating Budget, excluding non-cash accruals for Other Post-Employment Benefits and pensions, totals \$19.2 million, an increase of \$1.5 million from the 2018 budget. Mr. Nixon explained that, consistent with prior years, a portion of the Authority's employee salary and benefit costs will be appropriately charged to school facility projects based upon weekly employee time sheets. He said that, upon approval, the proposed 2019 Operating Budget will replace the Interim Budget that was approved at the December Board Meeting. Mr. Nixon said that the Members have had the opportunity to review the proposed Budget in the meeting materials and asked if there were any comments or questions.

Following discussion, upon motion duly made by Mr. Vargas and seconded by Mr. Maloney, the Board approved the proposed 2019 Operating Budget with its unanimous vote in favor of ***Resolution 6a***.

In concluding his report, Mr. Nixon advised the Board that at the conclusion of the December Audit Committee Meeting, the Committee had its annual meeting with Peter Green, SDA's acting director of Internal Audits, without management present, in accordance with Executive Order No. 122.

School Review Committee

Construction Management Services – Camden City School District – Camden High School

Mr. Nixon asked Mr. Vargas to provide the report of the School Review Committee. Mr. Vargas reported that the School Review Committee met on December 17, 2018. He said that the Committee is recommending an award for construction management (CM) services for the Camden HS project. He explained that early site package and demolition activities have been completed on site to prepare for construction of a new Camden HS in the Camden City School District. He said that, on August 1, 2018, the Board approved the final project charter and the award of a design-build construction contract to Ernest Bock and Sons, Inc. (EBS) for the project. He reported that, on August 16, 2018, EBS was issued a notice of award for the project and on September 26, EBS received the notice to proceed with the design phase of the project. Mr. Vargas said that on October 4, 2018, the Authority advertised a package for CM services with price weighted as 40% of the overall weight, and all non-price factors having a combined weight of 60%. He added that, following the competitive procurement process, management recommends award of a CM contract in the amount of \$2,645,285 to CBRE Heery for the project. He informed the Members that CBRE Heery has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents. He noted that, prior to execution of the contract, the contract and related documentation will be reviewed and approved by the SDA Division of Chief Counsel.

A resolution pertaining to this matter was provided to the Board for review in advance of the meeting. Upon motion duly made by Mr. Luckie and seconded by Ms. Sullivan, the construction management services award for the Camden project was approved with the Board's unanimous vote in favor of ***Resolution 7a.***

The Chairman then opened the Public Comments portion of the meeting. He asked that all who come forward to address the Board limit their remarks to 3 minutes. No member of the public stepped forward to address the Board.

Adjournment

There being no further business to come before the Board, upon motion by the Chairman and with unanimous consent, the meeting was adjourned.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its January 2, 2019 meeting.

/s/ Jane F. Kelly
Assistant Secretary

Resolution—4a.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the January 2, 2019 Board meeting of the New Jersey Schools Development Authority, for the Open Session were forwarded to the Governor on January 3, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's January 2, 2019 Open Session meeting is hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: February 6, 2019

2019 ORGANIZATIONAL MEETING

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
2019 ORGANIZATIONAL BOARD OF DIRECTORS MEETING
WEDNESDAY, JANUARY 2, 2019**

The Annual Organizational meeting of the Board of Directors of the New Jersey Schools Development Authority (SDA or the Authority) was held on Wednesday, January 2, 2019 at 9:00 a.m. at the offices of the Authority at 32 East Front Street, Trenton, New Jersey.

Participating were:

Robert Nixon, Chairman
Donna Sullivan (EDA)
Kevin Luckie (DCA)
Bernard Piaia (DOE)
David Moore (Treasury)
Richard Elbert
Loren Lemelle
Lester Lewis-Powder
Michael Maloney
Mario Vargas

being a quorum of the Board. Mr. Elbert, Mr. Lewis-Powder, Mr. Moore, and Mr. Piaia participated in the meeting by telephone conference.

At the Chairman's request, Lizette Delgado Polanco, chief executive officer, Andrew Yosha, chief operating officer; Roy Garcia, chief of staff; Jane F. Kelly, vice president & assistant secretary; Donald Guarriello, vice president & chief financial officer; Manuel Da Silva, vice president; Pamela Luster, vice president; Thomas Schrum, vice president; Patricia Cabrera, deputy chief of staff; and Albert Barnes, chief counsel (by teleconference), of the SDA participated in the meeting. Adam Sternbach of the Governor's Authorities Unit also participated in the meeting.

The meeting was called to order by the Chairman of the Board, Mr. Nixon, who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and a meeting

notice had been duly posted on the Secretary of State's bulletin board at 20 West State Street in Trenton, New Jersey. Ms. Kelly then conducted a roll call and indicated that a quorum of the Members was present.

Pledge of Allegiance

Led by Mr. Nixon, the Members and all assembled recited the Pledge of Allegiance.

Next, Mr. Nixon welcomed the Members, SDA staff and the public to the SDA's 2019 Annual Organizational meeting. He then presented the matters on the agenda for Board consideration. Referencing the Organizational Meeting materials that staff provided to the Board in advance of the meeting, Mr. Nixon announced that the first matter requiring Board approval is the election of Authority Officers for 2019. He then identified the names of the individuals put forward for Board consideration to serve in the following positions: Vice Chairperson—Mario Vargas; Treasurer—Elizabeth Muoio; Secretary—Michael Maloney; Chief Executive Officer—Lizette Delgado Polanco; Assistant Treasurer—Donald Guarriello; and Assistant Secretary—Jane F. Kelly. As was noted in the materials provided to the Board, the position of Assistant Secretary also is responsible for all corporate governance and compliance responsibilities of the Authority.

Mr. Nixon requested a motion to elect as the officers of the Authority those individuals whose names were set forth in the meeting materials and announced by the Chairman. Upon motion duly made by Mr. Luckie and seconded by Mr. Vargas, the Board approved the slate of SDA Officers proposed for 2019. The resolution approved by the Board is attached hereto as **Resolution 3a**.

Mr. Nixon then announced those Board Members that he is appointing to serve as Committee Chairs and Members for 2019. He advised that there would be no changes in the composition of the current Committees and their Chairs, adding that he is seeking additional Members to serve on the SDA Audit Committee. The individuals identified by the Chairman to serve as Chairs and Members of the Authority's Audit, Real Estate and School Review Committees respectively are as follows:

Audit Committee

1. **Robert Nixon, Chairperson** (Public Member)
2. State Treasurer (or designee, as permitted by Section 2.7 of the By-Laws)
3. Loren Lemelle (Public Member)

Real Estate Committee

1. **Mario Vargas, Chairperson** (Public Member)
2. Commissioner of the New Jersey Department of Community Affairs (or designee, as permitted by Section 2.7 of the By-Laws)
3. Kevin Egan (Public Member)
4. Richard Elbert (Public Member)
5. Lester Lewis-Powder (Public Member)

School Review Committee

1. **Kevin Luckie, Chairperson** (New Jersey Department of Community Affairs designee, as permitted by Section 2.7 of the By-Laws)
2. Chief Executive Officer of the New Jersey Economic Development Authority (or designee as permitted by Section 2.7 of the By-Laws)
3. Commissioner of the New Jersey Department of Education (or designee, as permitted by Section 2.7 of the By-Laws)
4. Michael Maloney (Public Member)
5. Mario Vargas (Public Member)

Mr. Nixon then reminded the Board that the Audit Committee Charter requires that at least one member of the Audit Committee be designated by the Board to serve as the Committee's financial expert. He said that his recommendation for Audit Committee financial expert is Loren Lemelle, Public Member. Mr. Nixon then requested a motion to approve the nomination of Ms. Lemelle to serve as the Audit Committee's financial expert for 2019. Upon motion duly made by Ms. Lemelle and seconded by Mr. Luckie, the Board approved the nomination of Loren Lemelle to serve as the Audit Committee's financial expert. The resolution approved by the Board is attached hereto as **Resolution 3bi.**

Mr. Nixon next stated that a proposed 2019 Board meeting schedule, to be operative until the Authority's next Annual Organizational meeting, was included in the meeting materials as **Exhibit E.** Mr. Nixon requested a motion to adopt the Board meeting schedule as proposed. Upon motion duly made by Mr. Vargas and seconded by Ms. Lemelle, the Board approved the Board meeting schedule for 2019 as proposed. The resolution approved by the Board is attached hereto as **Resolution 3c.**

PUBLIC COMMENT

Mr. Nixon then asked if any member of the public wished to address the Board regarding organization related issues. He announced that there was no one present who wished to address the Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. Nixon asked for a motion to adjourn the 2019 Annual Organizational meeting and open the regular Public Meeting of the Board.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its 2019 Annual Organizational meeting held January 2, 2019.

/s/ Jane F. Kelly
Assistant Secretary

RESOLUTION—4b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the January 2, 2019 Organizational Meeting of the New Jersey Schools Development Authority were forwarded to the Governor on January 3, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development Authority's January 2, 2019 Organizational Meeting are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: February 6, 2019

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

**REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S
REPORT)**

**RATIFICATION AND APPROVAL - SECURITY SERVICES - MEMORANDUM OF
AGREEMENT WITH TRENTON POLICE DEPARTMENT**



32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

MEMORANDUM

6

To: Members of the Authority

From: Jane F. Kelly, Vice President, Corporate Governance & Legal Affairs

Date: February 6, 2019

Subject: Ratification and Approval - Security Services-Memorandum of Agreement with Trenton Police Department

As CEO Delgado Polanco advised the Board at its January 2, 2019 regular meeting, SDA management has determined that the presence of on-site security during Open Public Meetings of the SDA Board is in the best interest of the Members of the Authority, SDA staff and the general public.

Accordingly, as reflected in the attached, management has taken steps to finalize a Memorandum of Agreement (MOA) with the Trenton Police Department (TPD) for the latter's provision of security services at Open Public Meetings of the SDA Board of Directors. Management is seeking the Members' ratification of the actions taken to date and approval of this MOA.

The agreement between SDA and TPD was executed by SDA on December 28, 2018 (final execution to await Board approval) and the TPD provided security services at the January 2, 2019 Organizational and regular meetings of the Board. The following details the terms of the Authority's agreement with TPD.

The start date of the agreement is January 2, 2019 and its terms are applicable the first Wednesday of every month going forward. The rate of pay for a TPD officer to be present at SDA Board meetings is \$40 per hour plus an additional 14% charge for administrative costs for a total of \$45.60 per hour. The total amount to be paid per Board meeting is \$182.40 (the required minimum 4 hours plus administrative costs). SDA shall remit payment prior to services rendered. Should the time required exceed the amount paid, the outstanding balance will be due to TPD within 10 days of billing. SDA is required to cancel an assignment no less than 2 hours prior to the assignment or SDA will be billed for a minimum of 4 hours at the established hourly rate.

With SDA's utilization of TPD security services at every 2019 Board meeting, the total amount of this contract would be **\$2,189** annually, an amount far below the procurement threshold for public bidding.

Finally, be advised that management explored the possibility of utilizing the State Police for security services but, given that SDA is not headquartered in a State building, this option was not available to us.

Recommendation: Management recommends that the Members of the Authority ratify its actions to date and approve the attached Memorandum of Agreement between the SDA and the Trenton Police Department for security services at Open Public Meetings of the SDA Board of Directors.

**CITY OF TRENTON POLICE DEPARTMENT
MEMORANDUM OF AGREEMENT
NON-TRAFFIC ASSIGNMENT**

Applicant / Company: New Jersey Schools Development Authority

Address: 32 East Front Street, Trenton, New Jersey 08625

Email Address: gkeck@njsda.gov

Phone #: 609-858-5106 Fax# Contact: Cell#: 609-439-1221

Contact person: Garrizon Keck

Number of Officers: 1 Police Vehicle: 0

Dates needed: Starting January 2, 2019, and first Wednesday of every month

Times needed: 0800-1200 Where needed: 32 East Front Street

The above applicant enters into this Memorandum of Agreement with the City of Trenton Police Department for the hiring of Trenton Police Officers for a traffic or security assignment.

The rate of pay for the Police Officer(s) will be set a rate of **\$40.00** per Police Officer plus an additional 14% charge for administrative costs (**\$5.60 per hour**). Total cost to the applicant will be **\$ 45.60** per hour. **In addition, if a marked police vehicle is required, there will be an additional charge of \$10.00 per hour.**

Total amount to be paid: \$ 182.40 per day

The applicant will remit the payment due (**Payable to the City of Trenton**) prior to services rendered. If rendered services exceed the predetermined hours the applicant will be billed for the outstanding balance. The outstanding balance is due within ten days of reception of the billing notice.

It is further agreed and understood that this agreement is subject to staff availability and should an emergency arise in the City, the officers may be dispatched elsewhere with the appropriate credit given to the applicant. **If cancellation of the assignment is required, the applicant must contact the Patrol Desk Sergeant at 609-989-3905 no later than two hours prior to the start of the assignment.** If the cancellation is not phoned in and the Police Officer(s) reports for the assignment the applicant will be billed for a minimum of 4 hours per officer at the aforementioned pay rate.

It is further agreed that the Police Officer(s) assigned to this detail are not employees of said applicant, but are employees to the City of Trenton Police Department and are responsible for the enforcement of all State Statutes and City Ordinances. All assigned officers are subject to Trenton Police Department Rules and Regulations and Departmental Policies and Procedures and shall be under the direct supervision and command of the Trenton Police Department.

Signed and Agreed to:

Date: 12/28/18

Date: _____

/s/ Andrew Yosha
Applicant Signature

Police Director, City of Trenton Police Department

Resolution – 6a.Ratification and Approval - Security Services - Memorandum of Agreement with
Trenton Police Department**Resolution****6**

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority approve the Authority's execution of Memoranda of Agreement (MOA); and

WHEREAS, upon execution of an MOA, the Trenton Police Department (TPD) can be available to provide security services for a fee and upon terms set forth in the MOA; and

WHEREAS, SDA management has determined that the presence of on-site security during Open Public Meetings of the SDA Board is in the best interest of the Members of the Authority, SDA staff and the general public; and

WHEREAS, an agreement between SDA and TPD was executed by the SDA on December 28, 2018, with final execution of the MOA to await Board approval; and

WHEREAS, the MOA presented to the Board on this date and incorporated herein sets forth the terms of the agreement between SDA and the TPD; and

WHEREAS, SDA management recommends that the Members of the Authority ratify its actions to date and approve the attached Memorandum of Agreement between the SDA and the TPD for security services at Open Public Meetings of the SDA Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby ratify the actions of SDA management to date and approve the attached Memorandum of Agreement between the SDA and the Trenton Police Department for the provision of security services at Open Public Meetings of the SDA Board of Directors.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10-day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Ratification and Approval of a Memorandum of Agreement between the SDA and the Trenton Police Department, February 6, 2019

Dated: February 6, 2019

**REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE
(CHAIRMAN'S REPORT)**

AMENDMENT NO. 1 - CBRE/HEERY, INC.



MEMORANDUM

TO: Members of the Authority

FROM: Andrew Oakley
Program Director, Program Operations

DATE: February 6, 2019

SUBJECT: Amendment No. 1 – CBRE|Heery, Inc.

COMPANY NAME:	CBRE Heery, Inc.
DISTRICT:	City of Trenton
CONTRACT NO:	WT-0022-M01
PMF/CM:	CBRE Heery, Inc.
SCHOOL NAME:	Trenton Central High School
AMENDMENT NO.:	1
REASON:	Contract Extension
AMOUNT:	\$149,500.00 (Not-to-Exceed)
TIME EXTENSION:	3.25 months
CONTRACT STATUS:	73.6% Paid to Date against the Current Contract Value
ORIGINAL OCCUPANCY DATE:	September 4, 2019
ANTICIPATED OCCUPANCY DATE:	September 4, 2019

INTRODUCTION

I am writing to recommend approval by the Members of the Authority for Amendment No. 1 in the amount of \$149,500.00 for an extension of Construction Management (CM) services required to continue to provide proper oversight of the ongoing Trenton Central High School project, ensure achievement of substantial completion in accordance with schedule requirements, and facilitate turn over to the Trenton Public School District. Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an amendment which singularly exceeds \$100,000.00 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.00.

BACKGROUND

The new Trenton Central High School (TCHS) will be an approximately 374,000 square-foot facility that will educate 1,850 students in grades ten through twelve in the Trenton Public School District.

Members of the Authority

Amendment No. 1 – CBRE|Heery, Inc.

Trenton Public School District – Trenton Central High School

February 6, 2019

Page 2 of 4

The former TCHS building has been demolished through an engagement between the NJSDA and the joint venture of USA Environmental Management, Inc. and Luzon, Inc. (USA/Luzon). USA/Luzon pursued a phased approach to the abatement and demolition of the former TCHS building to ensure optimal schedule efficiency and achieved substantial completion on April 22, 2016.

On March 2, 2016, while demolition and backfilling activities were ongoing at the TCHS building site, the Members of the Authority approved the Final Project Charter and the award of a Design-Build Construction Contract to Terminal Construction Corporation (Terminal) in the amount of \$115,950,000.00.

On April 8, 2016, Terminal was issued a Notice to Proceed (NTP) for the design of the Project.

On May 6, 2016, CB&I, the NJSDA's Site Environmental Consultant, received the as-built survey from USA/Luzon and performed an independent survey as well as a review of the site's post demolition site grade details which revealed that the site needed an additional 57,000 cubic yards of clean fill to achieve the final site grades required for the project. This resulted in Change Order No. 1 to Terminal for the additional clean fill needed to achieve the site grades for the project. This change order was presented and approved by the NJSDA Board in June 2016.

On May 13, 2016, sealed price proposals for CM services were opened with CBRE|Heery, Inc. (Heery) being the top ranked firm. This solicitation included thirty two (32) months of CM services. Heery was issued a Notice of Award on June 20, 2016, to provide CM services for the project.

REASON FOR CHANGE

Amendment No. 1 will increase Heery's contract for costs associated with an extension of services, specifically related to the additional unanticipated scope performed in connection with the approval of Terminal's Change Order No. 1.

The NJSDA adjusted the onset of the thirty-two (32) month Heery engagement in order to gain CM oversight and monitoring of the placement of the additional clean fill by Terminal. While the NJSDA could have advanced a recommendation for contract adjustment for extended CM services at that time, the NJSDA was aware of the possibility that a thirty-two (32) month CM engagement might nonetheless align with the Design-Builder's thoughts for project delivery earlier than specified in its contract with the NJSDA.

However, for several reasons, Terminal's current schedule now anticipates achieving project substantial completion no later than June 2, 2019, the project's contractual substantial completion

Members of the Authority
 Amendment No. 1 – CBRE|Heery, Inc.
 Trenton Public School District – Trenton Central High School
 February 6, 2019
 Page 3 of 4

date. Heery's contract will expire on February 27, 2019 based upon the current expenditure rate. Therefore, this Amendment is necessary in order to align Heery's contract expiration with Terminal's substantial completion date. Should Terminal accomplish an earlier substantial completion date, then the CM services needed from Heery will not exhaust Amendment No. 1 in the Not-to-Exceed amount of \$149,500.00.

SUMMARY OF CHANGE

This amendment is to extend monthly Construction Management (CM) services by three and one quarter (3.25) months, in the Not-to-Exceed amount of \$149,500.00, to maintain the current level of oversight and ensure achievement of project substantial completion, and facilitate efficient and thorough training and turn over of the facility to Trenton Public School District. The Not-to-Exceed value is derived from application of the monthly rate included in Heery's contract with the NJSDA.

All documents supporting this change order have been reviewed by the associated NJSDA project team members as well as the Program Director, Deputy Program Director, and the Contract Management Division (CMD) for adherence to current NJSDA policy and procedures. All reviewing NJSDA staff members, including CMD, have determined that the amendment to extend monthly CM services to provide the current level of oversight and achieve substantial completion for the project in the Not-to-Exceed amount of \$149,500.00 is consistent and reflective of the level of service issued in their bid as approved by the Authority at the June 1, 2016 Board Meeting.

CALCULATIONS

Original Contract Amount	\$	2,291,200.00
Amendments to Date (excluding proposed amendments)	\$	-
Proposed Amendment Amount	\$	149,500.00
Total Amendments to Date including this Amendment (Total of Line (b.) and Line (c.))	\$	149,500.00
Percentage Change to Original Contract (Line (d.) represents a percent of Line (a.))		6.5%
Proposed Adjusted Contract Price (Line (a.) plus Line (d.))	\$	2,440,700.00

RECOMMENDATION

The Members of the Authority are requested to approve Amendment No. 1 in the amount of \$149,500.00 for additional Construction Management (CM) services to maintain the current level

Members of the Authority

Amendment No. 1 – CBRE|Heery, Inc.

Trenton Public School District – Trenton Central High School

February 6, 2019

Page 4 of 4

of oversight and achieve the project's substantial completion date. In accordance with the Operating Authority adopted by the Board on December 1, 2010, as amended March 7, 2012, an amendment which singularly exceeds \$100,000.00 or singularly or in the aggregate is greater than 10% of the contract value requires approval by the Members of the Authority. This amendment exceeds \$100,000.00.

/s/ Andrew Oakley

Andrew Oakley, Program Director, Program Operations Director

Reviewed and Recommended by: Andrew Yosha, Chief Operating Officer

Reviewed and Recommended by: Manuel Da Silva, Vice President, Construction Operations

Reviewed and Recommended by: Thomas Praesel, Deputy Program Director, Program Operations

Prepared and Recommended by: Andrea Pasquine, Program Officer, Program Operations

Resolution—7a.

Amendment No. 1, CBRE/Heery, Inc., Trenton Central High School,
Trenton Public School District, Contract Extension

COMPANY NAME:	CBRE/Heery, Inc.
DISTRICT:	City of Trenton
CONTRACT NO:	WT-0022-M01
CM:	CBRE/Heery, Inc
SCHOOL NAME:	Trenton Central High School
AMENDMENT NO:	1
REASON:	Contract Extension
AMOUNT:	\$149,500.00 (Not-to-Exceed)
TIME EXTENSION:	3.25 months
CONTRACT STATUS:	73.6% Paid to Date against the Current Contract Value
ORIGINAL OCCUPANCY DATE:	September 4, 2019
ANTICIPATED OCCUPANCY DATE:	September 4, 2019

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA or the Authority) requires that the Members of the Authority authorize and approve contract amendments in an amount exceeding \$100,000 or 10% of the contract value; and

WHEREAS, the New Trenton Central High School (TCHS) will be an approximately 374,000 square-foot facility that will educate 1,850 students in grades ten through twelve in the Trenton Public School District (District); and

WHEREAS, the background of the TCHS project is fully detailed in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, in 2016, the Board approved Change Order No. 1 to facilitate the provision of additional clean fill needed to achieve the site grades for the TCHS project; and

WHEREAS, in response to Change Order No. 1, the proposed Amendment No. 1 to CBRE/Heery (Heery), with a \$149,500.00 not-to-exceed value derived from application of the monthly rate included in Heery's contract with the Authority, is necessary to extend monthly construction management (CM) services by three and one quarter (3.25) months to maintain the current level of oversight and ensure achievement of project substantial completion; and

WHEREAS, a detailed description of the basis for the proposed contract amendment and a summary of the same are set forth in the memorandum presented to the Board on this date and incorporated herein; and

WHEREAS, the proposed Amendment No. 1 also is required to facilitate the efficient and thorough training and turn-over of the facility to the District; and

WHEREAS, Amendment No. 1 exceeds \$100,000 thus necessitating Board approval; and

WHEREAS, all documents supporting this change order have been reviewed by the associated SDA project team members as well as the program director, deputy program director, and the contract management division (CMD) for adherence to current SDA policy and procedures and all reviewing SDA staff members have determined that the proposed amendment in the not-to-exceed amount of \$149,500.00 is consistent with and reflective of the level of service to be provided pursuant to Change Order No. 1 as approved by the Authority at the June 1, 2016 Board Meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve Amendment No. 1 in the not-to-exceed amount of \$149,500.00 for additional construction management services necessary to maintain the current level of oversight and achieve the Trenton Central High School project's substantial completion date.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Amendment No. 1, (WT-0022-M01), Trenton Central High School,
Trenton Public School District, Contract Extension, dated February 6, 2019

Dated: February 6, 2019

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: February 6, 2019

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the Authority's Capital Plans.

The 2nd part of the report displays project completion milestones for all other active major capital projects and emergent projects for which a contract for construction has been awarded.



2011 & 2012 Portfolio Projects Activities Summary

as of 1/23/19

2011 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	645	\$23.3	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Bock)	5/31/13
Bridgeton	Quarter Mile Lane ES	PK-8	731	795	\$39.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Bock)	5/31/13
Elizabeth	Frank J. Cicarell Academy (Academic HS)	9-12	1,091	1,284	\$64.1	Existing Design	School occupied Sep. 2016. (Patock)	12/8/11 7/11/12
Jersey City	Patricia M. Noonan ES (ES 3)	PK-5	778	848	\$54.0	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Dobco, Inc.)	6/25/12 2/25/13
Jersey City	Dr. Maya Angelou PS #20	K-5	628	698	\$49.3	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	4/17/12 3/6/13
Long Branch	Catrambone ES	PK-5	794	867	\$40.0	Existing Design	School occupied Sep. 2014. (Terminal Construction)	12/20/11
New Brunswick	Redshaw ES	PK-5	906	990	\$51.2	Kit of Parts/ Design-Build	School occupied Jan. 2015. (Hall Construction)	5/29/12
Newark	Oliver St. ES	PK-8	848	932	\$73.6	Kit of Parts/ Design-Build	School occupied May 2016. (Epic Management)	6/27/12 11/29/12
Paterson	Dr. Hani Awadallah ES (Marshall St. ES)	K-8	650	722	\$55.2	Existing Design	School occupied Sep. 2016. (Dobco, Inc.)	6/13/12 2/12/13
Paterson	PS 16	PK-8	641	705	\$62.4	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	3/27/12 8/28/13
West New York	Harry L. Bain PS 6	PK-6	736	814	\$16.8	Design-Bid-Build	School occupied Sep. 2017. (Paul Otto)	2/27/12 12/29/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 1/23/19

2012 Portfolio Projects - sorted by District

1

District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Elementary/Middle School	4-8	687	763	\$65.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Terminal)	3/4/14
Keansburg	Caruso ES	K-4	758	842	\$50.9	Kit of Parts/ Design-Build	School occupied Sep. 2016. (Hall Construction)	10/20/11 6/27/13
Keansburg	Port Monmouth Road School	PK	318	318	\$25.8	Design-Bid-Build	Revised Planning Charter approved Aug. 2017 Board.	1 QTR 19
New Brunswick	Robeson ES	PK-5	823	893	\$48.5	Kit of Parts/ Design-Build	School occupied Sep. 2018 (Hall Construction)	4/22/15
Newark	Elliot Street ES	PK-8	848	932	\$46.7	Kit of Parts/ Design-Build	School occupied Jan. 2016. (Hall Construction)	12/27/12
Newark	South Street ES	PK-8	597	657	\$69.9	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock)	6/28/13 6/29/15
Passaic	Dayton Ave. Campus	PK-8	2,760	3,020	\$240.9	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2017 Board. (Terminal)	6/13/17
Phillipsburg	High School	9-12	1,846	2,172	\$127.5	Existing Design	School occupied Sep. 2016. (Epic Management)	9/27/12
West New York	Memorial HS	9-12	1,859	2,194	\$16.0	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS complete. Renovation work delegated to District via Grant.	n/a

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions. Recommendations of DOE/SDA/District Working Groups may impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 1/23/19

2012 Portfolio Projects (Educational Priority that require further conversations with District & 2013 Amended Projects) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
East Orange	George Washington Carver ES	PK-5	470	512	\$41.2	Kit of Parts/ Design-Build	Award for D-B approved Jun. 2017 Board. (Dobco)	4/26/16 1/20/17
Elizabeth	New ES @ Halloran PS #22 ES Site	2-8	860	956	\$55.3	Kit of Parts/ Design-Build	School occupied Sep. 2017. (Torcon)	6/9/14
Garfield	James Madison ES	K-5	275	305	\$29.7	Existing Design	School occupied Sep. 2018. (Brockwell & Carrington)	2/19/14 6/30/15
Harrison	New ES	PK - 1	392	432	\$36.1	Kit of Parts/ Design-Build	Award for D-B approved Nov. 2016 Board. (Brockwell and Carrington)	11/10/15 7/13/16
Irvington	Madison Avenue ES	PK-5	463	504	\$38.6	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2016 Board. (Bock)	11/19/15 8/16/16
Millville	Senior HS Addition/Renovation	HS	2,026	2,384	\$137.5	Design-Build	Award for D-B approved Apr. 2017 Board. (Hall Construction)	9/30/16
Passaic	New ES @ Leonard Place	K-5	628	698	\$55.9	Kit of Parts/ Design-Build	Award for D-B approved Dec. 2015 Board. (Dobco, Inc.)	8/13/15
Paterson	New MS @ Union Ave.	6-8	996	1107	\$113.9	Design-Build	Award for D-B approved Sep. 2018 Board. (Epic Management)	3/2/17 4/26/18
Pemberton	Denbo-Crichton ES	PK-5	846	930	\$58.7	Design-Build	Award for D-B approved Jan. 2018 Board. (Bock)	3/1/17 9/13/17
Perth Amboy	High School	HS	2,800	3,304	\$234.4	Design-Build	Preliminary Charter approved Jun. 2016 Board.	1 QTR 19
Perth Amboy	Seaman Avenue ES	K-5	724	804	\$56.4	Kit of Parts/ Design-Build	Award for D-B approved Jul. 2016 Board. (Epic Management).	2/3/16
Plainfield	New Woodland ES	K-5	756	839	\$62.0	Kit of Parts/ Design-Build	ESP ROA approved Aug. 2018 Board.	5/23/18 2 QTR 19
Union City	New Grade 7 to 9 School	7-9	756	840	\$64.2	Kit of Parts/ Design-Build	Preliminary Charter approved Mar. 2017 Board.	TBD
Vineland	Lincoln Ave. MS (New MS)	6-8	562	624	\$49.8	Kit of Parts/ Design-Build	School occupied Sep. 2018. (Bock).	9/24/15

*PLEASE NOTE - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
 NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



2011 & 2012 Portfolio Projects Activities Summary

as of 1/23/19

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

1								
District	Project	Grade Alignment	FES Capacity	Max. Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	1,468	\$132.6	Design-Build	Award for D-B approved Aug. 2018 Board. (Bock)	6/9/17 3/23/18
Hoboken	Demarest ES	ES	TBD	TBD	TBD	Design-Bid-Build	Substitution of Demarest ES approved Jul. 2017 Board. Procurement for Pre-Design Services Underway.	TBD
Orange	Cleveland St. ES	PK-6	306	336	\$25.2	Design-Bid-Build	Advertisement for GC 11/14/18, Proposals due 1/31/19.	9/10/18 11/14/18
Orange	High School	9-12	1,440	1,694	\$46.2	Design-Bid-Build	Advertisement for GC 10/12/18, Proposals due 1/24/19.	10/12/18
Trenton	Central HS	9-12	1,850	2,176	\$155.4	Design-Build	Award for D-B approved Mar. 2016 Board. (Terminal)	12/19/14 9/29/15

***PLEASE NOTE** - Dates in the Past are ACTUAL. Includes Advertisement dates for Early Site Preparation Construction & School Construction where applicable.
NOTE # 1 - Estimated Costs, Grade Alignment and Capacity are based upon approved Project Charters where applicable. For projects without an approved charter, Estimated Costs, Grade Alignment and Capacity are based upon Planning Assumptions.
 Recommendations of DOE/SDA/District Working Groups may impact this information in the future.



Active Project Status Report Status as of 1/1/2019

Major Capital Projects - With Contract for Building Construction Awarded

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	School Opening	Status of School Opening	Total Estimated Project Cost
1	Camden	New Camden High School	New Construction	Design-Build Design Phase	3Q 2021	On-target	Sep-21	On-target	\$ 132,569,255
2	East Orange	New GW Carver ES	New Construction	Construction	4Q 2019	On-target	Sep-20	On-target	\$ 41,179,670
3	Harrison	New Elementary School	New Construction	Construction	1Q 2020	On-target	Sep-20	On-target	\$ 36,115,640
4	Irvington	New Madison Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 38,589,795
5	Millville	Millville Senior High School	Addition/Renovation	Construction	3Q 2022	On-target	Phased	On-target	\$ 137,503,832
6	Passaic City	New ES at Leonard Place	New Construction	Construction	1Q 2019	On-target	Sep-19	On-target	\$ 55,884,039
7	Passaic City	New Dayton Avenue Educational Campus	New Construction	Design-Build Design Phase	2Q 2022	On-target	Sep-22	On-target	\$ 240,923,270
8	Paterson	New Union Ave MS	New Construction	Design-Build Design Phase	2Q 2021	On-target	Sep-21	On-target	\$ 113,902,274
9	Perth Amboy	New Seaman Ave ES	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 56,435,971
10	Pemberton	New Denbo ES	New Construction	Construction	1Q 2021	On-target	Sep-20	On-target	\$ 58,703,414
11	Trenton	New Central HS	New Construction	Construction	2Q 2019	On-target	Sep-19	On-target	\$ 155,404,000



**Active Project Status Report
Status as of 1/1/2019**

Emergent Projects - With Contract for Construction Awarded

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Newark	Marin School	HVAC Repairs	GC TO w/ Design	1Q 2019	On-Target	1Q 2019	On-Target	\$ 204,000
2	Newark	Hawkins School	Chimney Repairs	GC TO w/ Design	2Q 2019	On-Target	3Q 2019	On-Target	\$ 637,888
3	Newark	Wilson School Annex	Chimney Repairs	GC TO w/ Design	2Q 2019	On-Target	3Q 2019	On-Target	\$ 211,386
4	Paterson	New Roberto Clemente	HVAC & Corrective Work	GC TO w/ Design	1Q 2019	On-Target	2Q 2019	On-Target	\$ 2,528,884
5	Plainfield	Plainfield High School	Structural Repairs - Stairs	GC TO w/ Design	3Q 2019	On-Target	4Q 2019	On-Target	\$ 1,202,774

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5395

To: Members of the Authority
From: /s/ Ayisha Cooper, Research Specialist
Date: February 6, 2019
Subject: Project Close-Out Status Report

The attached report provides a status of the following:

- All SDA managed Capital Plan projects which have achieved school occupancy but have not yet been contractually and administratively closed
- All SDA managed Emergent projects which are either (1) currently active, or (2) complete yet have not been contractually and administratively closed
- Projects which have achieved project transfer to the district yet have outstanding open contracts
- A running total of all school facilities projects, health and safety contracts, and suspended design contracts which have been closed

Projects closed since the last report will appear highlighted.



SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of January 1, 2019					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Bridgeton					
2016	0540-050-13-0ACN	Buckshutem Road Elementary School			
2017	0540-100-13-0ACO	Quarter Mile Lane Elementary School			
Burlington City					
2007	0600-020-01-0957	New High School	Project Transferred	12/29/11	Open contract(s) - Legal matter pending
Camden					
2007	0680-140-01-0939	Octavius V. Catto Community School - Demonstration Project	Project Transferred	01/09/12	Open contract(s) - Pending audit completion
2009	0680-350-01-0938	HB Wilson Elementary School	Project Transferred	04/14/10	Open contract(s)
2009	0680-190-01-0927	Dudley Elementary School	Project Transferred	02/06/12	Open contract(s)
Cumberland					
2009	0997-030-02-0926	Cumberland Regional High School	Project Transferred	06/25/10	Open contract(s) - Legal matter pending
East Orange					
2009	1210-150-01-1178	Cicely Tyson School of Performing and Fine Arts - Demonstration Project	Project Transferred	12/01/09	Open contract(s)
Egg Harbor City					
2010	1300-X01-04-0ADY	New Middle School	Project Transferred	01/01/12	Open contract(s)
Egg Harbor Township					
2011	1310-005-04-0AEB	Egg Harbor Township High School			
Elizabeth					
Legacy	1320-X06-01-0866	#30 Ronald Reagan Academy	Project Transferred	07/09/12	Open contract(s) - Legal matter pending
2013	1320-240-03-0339	Victor Mravlag Elementary School # 21			
2016	1320-x07-01-0867	Frank J. Cicarell Academy (New Academic HS)			
2017	1320-N20-13-0AEG	Halloran Elementary School	Project Transferred	06/12/18	Open contract(s)
Garfield					
2007	1700-N01-02-0114	Garfield Middle School	Project Transferred	06/25/09	Open contract(s) - Legal matter pending
2018	1700-205-03-0315	James Madison Elementary School #10			
Gloucester City					
Legacy	1770-160-01-0245	Cold Springs Elementary School	Project Transferred	06/05/09	Open contract(s)
2017	1770-N01-03-0188	Gloucester City Middle School	Project Transferred	04/17/18	Open contract(s)
Harrison					
2007	2060-X01-01-0832	New Harrison High School	Project Transferred	10/23/12	Open contract(s)

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of January 1, 2019					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Jersey City					
Legacy	2390-N01-99-0227	New Elementary School #3 (Frank R. Conwell ES #3)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
Legacy	2390-N02-99-0228	Jersey City Middle School # 4 (Frank R. Conwell MS #4)	Project Transferred	12/19/15	Open contract(s) - Legal matter pending
2016	2390-190-01-0581	New Public School #20	Project Transferred	08/11/17	Open contract(s)
2017	2390-X03-01-0587	Patricia M. Noonan ES (New PS #3)	Project Transferred	12/14/17	Open contract(s)
2007	2390-N03-99-0147	Heights Middle School #7			
Keansburg					
2016	2400-E01-02-0116	New Caruso Elementary School	Project Transferred	08/13/18	Open contract(s)
Long Branch					
2008	2770-X03-01-0635	Long Branch High School & Athletic Fields	Project Transferred	12/07/12	Open contract(s) - Legal matter pending
New Brunswick					
2010	3530-N05-03-0791	New Brunswick High School - Demonstration Project	Project Transferred	08/19/11	Open contract(s)
2018	3530-123-03-1034	Paul Robeson Community Elementary School	Project Transferred	10/23/18	Open contract(s)
Newark					
Legacy	3570-X01-01-0617	Science Park	Project Transferred	05/03/13	Open contract(s) - Legal matter pending
2008	3570-X03-01-0665	Central High School	Project Transferred	03/28/12	Open contract(s) - Legal matter pending
2010	3570-X07-01-0693	Speedway Elementary School	Project Transferred	10/21/15	Open contract(s)
2016	3570-590-02-0315	Oliver Street Elementary School	Project Transferred	05/18/17	Open contract(s)
2018	3570-640-02-0311	South Street ES			
Passaic					
2015	3970-X01-01-X760	New Henry Street Elementary School			
Paterson					
Legacy	4010-N02-02-0393	Roberto Clemente Elementary School	Project Transferred	04/12/13	Needed repairs being addressed
2016	4010-N09-04-00HP	New Public School #16	Project Transferred	07/31/17	
2016	4010-N01-02-0169	Dr. Hami Awadallah School (New Marshall Street ES)	Project Transferred	03/15/18	Open Contract(s)
2008	4010 -S01-02-0101	International High School			
2008	4010-270-02-0608	#24 Elementary School			
Pemberton					
2011	4050-E01-02-0082	Pemberton Early Childhood Education Center	Project Transferred	02/01/13	Open contract(s)
Phillipsburg					
2016	4100-X01-99-0464	New High School	Project Transferred	06/07/18	Open contract(s)
Trenton					
2008	5210-N02-01-0912	Daylight/Twilight Alternative School - Demonstration Project	Project Transferred	12/01/08	Open contract(s)
Union City					
2009	5240-X07-01-0571	Union City High School and Athletic Complex - Demonstration Project	Project Transferred	10/27/11	Open contract(s) - Pending audit completion
2012	5240-N03-02-0397	Columbus Elementary School	Project Transferred	02/24/15	Open contract(s) - Legal matter pending

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of January 1, 2019					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Vineland					
2007	5390-N05-04-000C	Gloria M. Sabater Elementary School - Demonstration Project	Project Transferred	05/06/11	Open contract(s)
2018	5390-N02-02-0245	Lincoln Avenue Middle School			
West New York					
2009	5670-065-01-0559	Elementary School #2	Project Transferred	05/14/13	Open contract(s) - Legal matter pending
2012	5670-070-01-0556	West New York #3	Project Transferred	01/29/14	Open contract(s) - Legal matter pending
2017	5670-100-12-0AEE	Harry L. Bain E.S.			
Capital and Demonstration Projects Totals					
Total Capital and Demonstration			151		
Closed Capital and Demonstration Projects			103		
Capital and Demonstration Projects Not Closed			48		
Capital and Demonstration Projects Not Closed, Project Transferred			33		
			Legal Matter	12	
			Pending Audit	1	
			Miscellaneous	35	
Emergent Projects					
Camden					
	0680-170-12-0ACF	Cramer Elementary School			
Irvington					
	2330-090-12-0ACT	Chancellor Avenue Elementary School	Project Transferred	3/20/2018	Open contract(s)
Paterson					
	4010-N02-12-0ABX	Roberto Clemente ES			
Salem					
	4630-090-17-0AEQ	Salem Middle School	Project Transferred	10/18/18	Open contract(s)
Trenton					
	5210-080-12-0ABZ	Hedgepeth-Williams School	Project Transferred	03/01/18	Open contract(s)
Vineland					
	5390-050-12-0ACK	Vineland High School South			
Emergent Project Totals					
Total Emergent Projects			73		
Emergent Projects Closed			67		
Emergent Projects Not Closed			6		
Emergent Projects Not Closed but Transferred			3		
Health and Safety Contract Totals					
Total Contracts			399		
# of Contracts Closed			394		
# of Open Contracts			5		

SPECIAL PROJECTS DIVISION					
PROJECT STATUS REPORT - As of January 1, 2019					
Year of Occupancy	DOE #	School	Disposition	Project Transfer Date	Outstanding Issues Preventing Complete Close-out
Open Design Contracts					
Total Contracts			109		
# of Contracts Closed			98		
# of Open Contracts			11		

PROJECT STATUS REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: February 6, 2019

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No activity during the reporting period

Projects Greater than 90 Days Behind Schedule:

No activity during the reporting period

Revisions to Project Charters:

No activity during the reporting period



Projects that have Expended 75% or More of Board Approved Contingency
 Reporting Period: Jan. 1, 2008 to December 31, 2018

District	Project	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ¹	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

NO DATA TO REPORT

Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Camden	Dudley E.S.	\$3,215,000	\$2,615,168	\$599,832	81.3%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Working towards project close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,754,119	\$71,881	96.1%	99%	1. Removal of unforeseen impacted materials	Project complete and building occupied. Working towards project close-out.
New Brunswick	Paul Robeson Community ES	\$1,599,650	\$2,180,000	\$0	100.0%	99%	Unforeseen structural repairs. On Oct. 4, 2017 Change Order No. 1 for the value of \$2,180,000 was approved by the Member to address unforeseen structural repairs to the existing Robeson ES which served to fully exhaust the project contingency.	Project complete and building occupied. Working towards project close-out.
Paterson	E.S. #24	\$4,616,120	\$4,313,389	\$302,731	93.4%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Working towards project close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Working towards project close-out.

¹ Does not include expended contingency or contingency funds allocated for change orders, amendment:



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy
 Reporting Period: December 2018

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No Activity During the Reporting Period



Revisions to Project Charters

Reporting Period: December 2018

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
No Activity During the Reporting Period							

CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: February 6, 2019

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of Contracts executed during the period December 1 through December 31, 2018.

Noteworthy Items during the reporting period:

- Execution of one contract for selective demolition and abatement services:
 - City of Orange Township Cleveland St. ES – Two Brothers Contracting - \$983,370

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period December 1 through December 31, 2018.

Noteworthy Items during the reporting period:

- Execution of 2 Construction Services Change Orders totaling \$14k, of the 2 executed change orders none required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No Activity to Report



Contracts Executed Report

Reporting Period: 12/1/2018 through: 12/31/2018

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 2. Construction Services											
City Of Orange Township	Cleveland Street E.S.	RenoAdd	Demolition	ES-0043-N02	Two Brothers Contracting, Inc.	S	\$983,370	12/10/2018		\$950,204	
Part 1. Professional Services							\$983,370			\$950,204	
							Total Contract Award			Total Contracts Awarded	
Grand Totals - Professional and Construction Services Combined							\$983,370			1	

** Contracts less than \$10,000 are not displayed

Project Types Legend
 HS Health & Safety
 New New Constuction
 Add Addition
 RenoAdd Addition & Renovation
 Reno Renovation

Contract Types Legend
 Aquisition Property Acquisition Related Costs
 Appraisal Appraisal, Appraisal Review, NRE
 Construction Construction
 Design Design or Site Investigation
 DB Design-Build
 E-Rate E-Rate
 FFE Furniture, Fixtures, and Equipment
 General General Program Cost
 Legal Legal
 Material Material Supply
 ProjectMgmt Project Management Firm
 PreDevelopment Predevelopment or Demolition
 Relocation Relocation Services
 SiteInvstgtn Site Investigation
 Testing Testing
 Title Title Services
 Utilities Utilities Services

MWSBE CERTIFICATIONS
 M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise



Amendments & Change Orders Report

Reporting Period: 12/1/2018 through: 12/31/2018

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %
Construction Services													
Contractor													
New Brunswick	Paul Robeson Community E.S.	ET-0073-B01	10/14/15	8	Hall Construction Co., Inc.	12/11/18	\$31,993,000	\$2,124,978	\$5,129			\$34,123,107	6.65%
Passaic City	Dayton Ave. Educational Campus	NT-0052-B01	01/02/18	2	Terminal Construction Corp.	12/06/18	\$163,560,000	\$5,733	\$9,100			\$163,574,833	0.00%
									\$14,229				
Grand Totals										Total Change Order		Total Change Orders	
										\$14,229		2	

Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order

CONTRACT TERMINATIONS REPORT *(no activity)*

SETTLEMENT CLAIMS *(no activity)*

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Aaron Goss /s/ Aaron Goss
Director SMWBE Initiative & Diversity Management Division
Office of the Chief Of Staff

DATE: February 6, 2019

SUBJECT: Contractor and Workforce Compliance Monthly Update for November 2018

SMWBE and Diversity Management staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, vendors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The total SDA contract dollars awarded through November 30, 2018 was \$360,647,727. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total contract dollars awarded to all SBE contractors was \$61,759,721 (including minorities and women). This represents 17.12% of all SDA contracts.

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$ 44,112,030	12.23%
Small/ Minority Business Enterprises	\$ 5,617,810	1.56%
Small/Women Business Enterprises	\$ 12,029,881	3.34%
Small/Veteran Owned Business Enterprises	\$ -0-	0.00%
Small/Minority/Women Business Enterprises	\$ -0-	0.00%
TOTAL SBE CONTRACTS	\$ 61,759,721	17.12%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 February 6, 2019
 Page 2 of 4

Ethnic Breakdown

Through the month of November 2018, the total SBE contracts awarded with minority participation was 0%.

Ethnicity	Contract Amount	Percentage
American Indian	\$ -0-	0.00%
Asian	\$ -0-	0.00%
Black	\$ -0-	0.00%
Hispanic	\$ -0-	0.00%
Total	\$ -0-	0.00%

WORKFORCE COMPLIANCE MONITORING

For the month of November 2018, there was a contractor workforce of 793 on SDA projects. This represents a total of 56,494 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	61	4,840	8.57%
Hispanic	105	6,442	11.40%
American Indian	1	166	0.29%
Asian	0	0	0.00%
Total Minority Participation	169	11,448	20.26%
Total Non-Minority Participation	624	45,046	79.74%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 February 6, 2019
 Page 3 of 4

There was a contractor workforce of 758,048 total workforce hours and 8,902 total female workforce hours on SDA projects for the period of January 1, 2018 through November 30, 2018. The following table highlights the *Local County Contractor Workforce* participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	758,048	100.00%
*Total Local County Workforce Hours	82,548	10.89%
Total Local County Non-Minority Workforce Hours	41,816	5.52%
Total Local County Female Workforce Hours	849	0.11%
Total Local County Minority Workforce Hours	40,732	5.37%
**Local County Workforce Hours by Ethnicity:		
Black	27,672	3.65%
Hispanic	12,860	1.70%
American Indian	200	0.03%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females.

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 February 6, 2019
 Page 4 of 4

The following table represents contractor and female workforce for all SDA active Capital Projects and all active and completed Emergent Projects for the period of January 1, 2018 through November 30, 2018.

SDA Managed Project	Total Workforce Hours	Minority Workforce Hours & Percentage		Local County Workforce Hours & Percentage	
East Orange, George W Carver ES	15,740	4,420	28.08%	1,216	7.73%
Garfield, James Madison ES	32,380	5,306	16.39%	0	0.00%
Harrison, New ES	9,963	2,179	21.87%	0	0.00%
Irvington, Madison Avenue ES	59,796	20,916	34.98%	7,451	12.46%
Millville, HS	22,163	4,794	21.63%	2,761	12.46%
New Brunswick, Paul Robeson School	10,676	1,604	15.02%	48	0.45%
Newark, South Street ES	69,988	26,018	37.17%	7,415	10.59%
Passaic, Leonard Place ES	70,760	15,828	22.65%	11,656	16.47%
Passaic, Dayton Ave ES	4,399	1,323	37.48%	0	0.00%
Pemberton, Denbo-Crichton ES	6,109	1,618	27.32%	1,228	20.10%
Perth Amboy, Seaman Avenue ES	103,024	20,074	19.48%	15,843	15.38%
Trenton, Central HS	306,577	80,758	26.34%	29,920	9.76%
Vineland, Lincoln Avenue MS	30,763	2,248	7.31%	0	0.00%
Emergent Projects	15,710	7,118	45.31%	5,448	36.68%

Prepared by: Charlotte Brooks

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director, Program Operations

DATE: February 6, 2019

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of December 2018. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- No grants were offered during the reporting period.
- No grants were executed during the reporting period.
- 16 grants impacting 10 districts were closed out during the reporting period representing \$14.6M in total project costs and state share of \$5.7M.
- Since inception, over \$2.8B has been disbursed to 524 regular operating districts through the grant program.
- Since inception over \$3.3B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.


STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY
 Monthly Regular Operating District Grant Report - Summary
 December 2018

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	5	524	514	153
Number of Grant Projects	8	5,409	4,810	599
Total Project Cost Estimate	\$ 5,622,552	\$ 8,961,500,416	\$ 8,334,108,834	\$ 627,391,582
Grant Amount	\$ 2,287,728	\$ 3,015,332,655	\$ 2,737,774,215	\$ 277,558,441
Amount Disbursed	N/A	\$ 2,862,487,533	\$ 2,737,774,215	\$ 124,713,318

Total Funding Offered to School Districts via Grant Program	\$ 3,342,209,450
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Total ROD Grant Funding remaining for new Grant Projects	\$ 79,750,953
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1. Includes grants that have been offered to District's but have not yet been executed.

Monthly Activity ROD Grant Summary		
	Executed	Closed-Out
Districts Impacted	-	10
Number of Grant Projects	-	16
Total Project Cost Estimate	\$ -	\$ 14,598,701
Grant Amount	\$ -	\$ 5,709,252
Amount Disbursed	NA	\$ 5,709,252

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts).

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.

8

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$100,000 OR 10% OF THE CONTRACT VALUE *(no activity)*

COMMUNICATIONS MONTHLY REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-858-5325

MEMORANDUM

TO: Members of the Authority
FROM: /s/ Tony Bianchini, Director of Communications
DATE: January 24, 2018
SUBJECT: Monthly Communications Report

Robert Nixon/SDA Chair announcement

We announced on January 10th that “Acting” was removed from Chairman Nixon’s title and obtained coverage of the announcement in JerseyShoreOnline, New Jersey Globe and CentralJersey.com.

Building Tomorrow’s Schools Today Video

The Communications Department publicly released the “Building Tomorrow’s Schools Today” video at the December 11th information session in Camden. It was also posted on our website, YouTube and social media accounts on December 12th. You can view the video on our website:

<https://www.njsda.gov/NJSDA/Home/PresentationVideo> or on YouTube: <https://youtu.be/ipIjNynB9fo>

Results (As of 1/24/18)

- Website views: 332 views (12/19: 164)
- YouTube: 822 views (12/19: 364)
- Facebook:
 - 27,475 people reached (12/19: 8,424)
 - 719 engagements (12/19: 204)
 - 565 post clicks (12/19: 145)
 - 109 likes (12/19: 43)
 - 9 comments (12/19: 4)
 - 34 shares (12)

SDA New Logo Contest

On January 15th, we launched the SDA New Logo Contest. This contest is opened to students in the four schools that we opened this year in Garfield, New Brunswick, Newark and Vineland. We are promoting the campaign on social media and talking to reporters in these four towns to get additional news coverage on it. The contest ends February 15th and our communications team plans to pick the top selection from each school and then work with Governor Murphy’s office to pick the winner. The winner will meet with SDA executives and receive mention in our publicity campaign.

Communications Report
February 6, 2019
Page 2 of 2

NJSDA Website

The Communications Department continues to make improvements to the NJSDA website (www.njsda.gov) on a weekly basis. We encourage you to view some of the website's recent updates including:

- Added CEO Message from Lizette Delgado Polanco to website homepage
- Added News section to website homepage
- Converting all PDF webpages to HTML/regular webpages

Increase in Social Media Users

SDA continues to grow its social media followers since we launched these accounts in September. You'll now can read about SDA news, events, projects and contractors on a variety of Social Media platforms. Please follow us on: Facebook, Twitter, Instagram and Snapchat: @NewJerseySDA; and on LinkedIn: Search New Jersey Schools Development Authority.

Current Statistics (as of January 24)

- Facebook = 311 followers (12/19: 138)
- Twitter = 312 (12/19 = 249)
- Instagram = 506 (12/19 = 396)
- LinkedIn = 425 (12/19 = 410)

Events

- January 24, 2019 – Woodland Elementary School open house/information session in Plainfield
- January 31, 2019 – Dayton Avenue Educational Complex open house/information session in Passaic

Upcoming Events

- February 2019 – Perth Amboy High School open house/information session

MONTHLY FINANCIAL REPORT *(no report)*

DESIGN CONTRACT DE-OBLIGATIONS REPORT *(no activity)*

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.