## NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY BOARD OF DIRECTORS MEETING

### TUESDAY, JULY 2, 2013

A teleconference meeting of the Board of Directors of the New Jersey Schools Development Authority ("SDA" or "the Authority) was held on Tuesday, July 2, 2013 at 9:00 AM at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Joseph McNamara, Vice Chairman
Maureen Hassett (NJEDA)
Jennifer D'Autrechy (Treasury)
Kevin Luckie (NJDCA)
Bernard Piaia (NJDOE)
Michael Capelli
Kevin Egan
Karim Hutson
Lester Lewis-Powder
Michael Maloney
Robert Nixon
Martin Perez
Mario Vargas

being a quorum of the Board.

The Board's Vice Chairman, Mr. McNamara, chaired the meeting in the absence of the Chairman of the Board, Mr. Walsh. At Mr. McNamara's request, Marc Larkins, chief executive officer; Jason Ballard, chief of staff; Jane Kelly, vice president & assistant secretary; Andrew Yosha, vice president; Donald Guarriello, vice president and chief financial officer; Albert

Barnes, acting chief counsel; Kristen MacLean, director; and Gregory Voronov, program director, of the SDA participated in the meeting. Amy Herbold of the Governor's Authorities Unit also participated in the meeting by teleconference.

The meeting was called to order by Mr. McNamara who requested that Ms. Kelly read the requisite notice of the meeting. Ms. Kelly announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

### Approval of Meeting Minutes

Mr. McNamara then presented for consideration and approval the Open Session Minutes of the June 5, 2013 Board Meeting. A copy of the minutes and a resolution had been provided to the Members for review in advance of the meeting. Upon motion duly made by Ms. Hassett, and seconded by Mr. Maloney, the Open Session meeting minutes of June 5, 2013 were approved by the Board upon its unanimous vote in favor of the resolutions attached hereto as *Exhibit 3a*.

## **Authority Matters**

### CEO Report

Mr. McNamara then asked Mr. Larkins to provide the Board with his CEO report. Mr. Larkins wished everyone a safe and happy 4th of July holiday. He reported that on June 12<sup>th</sup>, SDA staff attended a community meeting regarding the Elliott Street Elementary School (Elliott Street) in the Newark School District. He also reported that SDA staff had attended a beam signing on Thursday, June 20th in the New Brunswick School District for the A. Chester Redshaw Elementary School project (Redshaw). In addition, he advised the Board that on June 27<sup>th</sup>, SDA participated in a ribbon cutting event in Newark for a community garden. He

explained that the land used for the community garden was originally slated for use in connection with a replacement high school project which will not be moving forward in the short term. He said that the Authority entered into an agreement with the City of Newark for a partnership with the Greater Newark Conservancy to operate a community garden at the site. He said that it was very exciting to participate in the event and see two city blocks turned into a community garden. He advised that the Authority is seeking other collaborations whereby SDA-owned property that is currently available might be put to community use.

In terms of procurement activity, Mr. Larkins reported that bids will be opened for the PS No. 20 New Elementary School (PS #20) in the Jersey City School District on July 16. He said that an award is anticipated at the August Board meeting. Mr. Larkins said that the SDA advertised for two (2) projects--one (1) a new elementary school in the Keansburg District on June 27th and (2) an early site package for phase-one of the South Street Project in the Newark School District on June 28th. He said that the return dates on the advertisements stretch out into the month of August.

Mr. Larkins then explained that, for timing reasons, there is an item on today's agenda that did not go through the Committee process. He explained that SDA has a responsibility, along with other state agencies engaged in construction, to set aside one-half (½) of one percent (1%) of certain construction awards for the specific purpose of essentially improving the participation of minorities and women in the construction trades. He said that, historically, in accordance with the statute, funds have been transferred to the Department of Labor (DOL) which has been responsible for running the program for the state. Mr. Larkins explained that, over the last six (6) to twelve (12) months, the Authority has been assessing this program and seeking to develop a program that maximizes its success. He said that one of the programs

explored was a scholarship program to train minorities and women in the construction trades, preparing them for a successful career in construction. He said that the result of these efforts is on today's agenda. He noted that an arrangement was made with the Higher Education Student Assistance Authority (HESAA) which is under the aegis of the secretary of higher education, to administer a scholarship program. He said that, on June 25<sup>th</sup>, the SDA participated in an event with the Governor as he appeared at the Burlington County Community College (BCCC) to announce his support of the scholarship program and the proposed arrangement between the SDA and HESAA.

### Audit Committee Report

Mr. McNamara then asked Mr. Nixon to provide the Audit Committee report to the Board. Mr. Nixon advised the Members that the Audit Committee met on June 17, 2013. He said that management had provided the Committee with the May 2013 New Funding Allocation and Capital Plan Update. He said that management reported an increase of \$400,000 in the Unforeseen Events Reserve balance. He noted a \$14.6 million increase in the Planning Reserve Balance, no change in the 2008 Capital Plan Emergent Projects Reserve balance and a \$5.5 million increase in the Regular Operating Districts Reserve.

Mr. Nixon then advised that the Members were updated with respect to the SDA's contract for internal auditing services. He said that, at this time, there are no plans to continue with the Experis Finance scope of work. He noted that Executive Management requested that an assessment be conducted assessing the value of real-time cost only auditing of projects. Mr. Nixon advised that the Committee reviewed and agreed that real-time cost only auditing is a more efficient and effective way to analyze spending while meeting the current statutory requirements. He noted that historic audits are not reflective of the policies and procedures in

place today. He said that a request for proposals (RFPs) for real-time auditing services is being drafted and that he will be reporting to the Board in the future regarding the RFP.

In continuing, Mr. Nixon said that management had provided the Committee with the results of a statutorily required audit on a Section 13 near-Abbott district project. He advised that the SDA no longer participates in near-Abbott district projects. He noted that the audit looked at documentation supporting execution of the project and the disbursement of funds and determined that state funds were expended in accordance with applicable laws and regulations. He advised that a review is underway for a potential cost recovery matter regarding design errors and omissions.

Mr. Nixon then reported that the Committee was provided with the May 2013 Monthly Financial Report with management advising that, as of May 2013, the Authority's operating expenditures totaled \$15 million, which is \$1.6 million lower than budget for the period due mainly to personnel and IT costs. He said that, as of May 2013 year to date, project expenditures at \$71.6 million are up \$4.5 million as compared to the corresponding prior year; and are down \$32.8 million compared to the 2013 Capital spending forecast. Mr. Nixon reported that, since inception, 66.6% of the funds authorized for the SDA Districts have been disbursed. In conclusion, Mr. Nixon said that the estimated value of current school facilities project activity is approximately \$2.2 billion.

# School Review Committee Report

## 1) Preliminary Project Charter: Elizabeth School District - New Elementary School

Mr. Luckie advised the Members that the School Review Committee (Committee) met on June 17, 2013 and discussed various issues. He reported that the Committee recommends that the Board approve the Preliminary Project Charter for the New Elementary School in the

Elizabeth School District. Mr. Luckie said that the need for this project advanced as part of the 2012 Capital Plan due to overcrowding in the district. He noted that SDA and DOE staffs worked with the district to determine the best approach for meeting the district's needs after reviewing the district's Long Range Facilities Plan along with the proposed and existing school facilities included in that Plan, and considering various alternative project scopes. Mr. Luckie also reported that the project before the Board is a new elementary school to be built on the site of the existing William S. Halloran PS #22 Elementary School without demolishing the existing facility. He added that the project would advance using SDA's Kit of Parts Project delivery approach and that it would be an approximately 133,000 SF new school facility educating 860 students. Mr. Luckie informed the Members that they are requested to approve the Preliminary Project Charter for the Elizabeth School District's New Elementary School and, in so doing, the Board also would be providing the Authority with approval to proceed with in-house design activities and procure necessary professional and construction services in relationship to this project. He noted that the Operating Authority will govern the award of all professional services and construction contracts as well as Board notification regarding the use of contingency monies. Mr. Voronov was available to respond to any questions. Mr. Perez inquired as to why certain costs associated with the Halloran School were not reflected in the charter and the amount of such costs. Mr. Voronov said that he would respond to the inquiry following the meeting.

A resolution for the approval of a Preliminary Project Charter for the New Elementary School had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. Vargas, and seconded by Ms. Hassett, the Preliminary Project Charter was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6ai*.

## Office of Corporate Governance & Operations

1) Memorandum of Understanding (MOU) between the Schools Development Authority (SDA) and the Higher Education Student Assistance Authority (HESAA) to Effectuate the Governor's Industry Vocations Scholarship Program ("NJ-GIVS") pursuant to N.J.S.A. 52:38-7.

Mr. McNamara asked that management discuss with the Board the proposed MOU between the SDA and HESAA. Ms. Kelly said that Mr. Larkins had provided a good overview of the program earlier in the meeting. She reminded the Board that in 2011 the SDA had implemented an in-house SWMBE training program that has met with great success and from which over 40 firms have graduated. She said that with approval of this MOU, the SDA will be taking the next step in its commitment to this initiative. She reminded the Board that on June 25, the Governor had announced a new scholarship initiative. Ms. Kelly then asked Kristen MacLean to discuss the scholarship program and the MOU that is being presented for approval by the full Board.

Ms. MacLean, SDA's director of communications, reported that SDA is very excited to bring this MOU before the Board. She said that, with SDA's significant portfolio of projects across the state, management had noticed that the numbers of women and minorities working on SDA jobs do not reflect the diversity in our state. She said, for example, that, in the month of May 2013, the SDA had 48 minorities working on our active SDA-managed projects comprising 3,311 workforce hours, noting that this represents a participation rate of 20.20%. She said that, for the same reporting period, the SDA had only 1 female working on our projects comprising 16 workforce hours and representing a participation rate of 0.1%. Ms. MacLean said that, with Board approval of this MOU, the SDA will now have another vehicle with which to help us

improve these statistics. She explained that this new program, the Governor's Industry Vocations Scholarship or NJ-GIVS, is to be funded by the SDA, overseen by SDA's communications department and administered in partnership with HESAA. Ms. MacLean said that, by law, the SDA must set aside one half of one percent of its construction contracts over \$1 million for training programs for women and minority group members. She said that the NJ-GIVS scholarship, which will be financed with these mandated "set-aside" funds, will provide up to \$2000 per year to women and minority students who reside in New Jersey for the cost of enrollment in a NJ-TIP eligible certificate program at one of New Jersey's 19 county colleges. She said that the scholarships are renewable for one year after initial award as long as satisfactory academic progress, as determined by HESAA, is made. She said that internal discussions are underway to determine how best to track the progress of the scholarship recipients. She said that the MOU, which would be effective for a three year period and is renewable thereafter, sets aside \$500,000 plus \$50,000 in administrative costs for HESAA in the first year and each amount thereafter will be determined based on the availability of funds. Ms. MacLean then referenced some of the included eligible certificate programs. At the conclusion of Ms. MacLean's remarks, the Members discussed various issues pertinent to SWMBE participation on SDA projects. Specifically, the Board discussed how to improve the participation of SWMBEs on SDA jobs and what additional steps might be taken to encourage contractors to maximize their use of these workers. Mr. Larkins suggested, and the Board agreed, that a separate conversation take place among the Members of the Board to explore these issues in greater detail.

A resolution pertaining to the MOU between the SDA and HESAA had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Vargas and seconded by Mr. Perez, the MOU was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as **Exhibit 7a**.

### Reports

Mr. McNamara referenced the monthly reports and asked Mr. Ballard to update the Members regarding Project Closeouts. Mr. Ballard reported that staff has continued to work on health & safety construction contracts. He also reported that staff is working to de-obligate funds back to the Authority and noted that both he and Mr. Yosha will be reviewing a memorandum in this regard and will present it to the School Review Committee (SRC) at its next With regard to Project Closeouts, Mr. Ballard reported that Bruce Lieblich, who headed up the demonstration projects, recently resigned from the SDA, which stalled the work. He said that, as SDA staff is being brought up to speed on the advancement of that work, the Trenton and Vineland projects are still expected to be the first projects to be completely closed out. Mr. Ballard noted that the Vineland project is currently being vetted by Mr. Yosha and by him, but that he has asked his team to consider some alternatives prior to final closeout. He said that, before allocation of any shared savings, the Authority is moving to have an audit performed on each of the demonstration projects based on some of the issues noted with respect to some of the demonstration projects. Mr. Ballard then opened up the floor for questions. Mr. Vargas had a question regarding the settlement activities. He said that, in terms of claim amounts versus settlement amounts that most claims are at zero or are at a lower amount. However, he said that he noticed that one claim actually went up and inquired as to why. Mr. Larkins replied that the particular matter that Mr. Vargas is referring to was negotiated by way of an independent review. He said that the independent review determined that the claim had a greater entitlement than what the contractor was claiming, but in the context of a larger settlement. He said that when the

money was apportioned for the overall settlement, the SDA apportioned what was believed to be the appropriate amount to that particular claim item. Mr. Larkins noted that, in the SDA's independent reviews, staff does not necessarily turn a "blind eye" to a contractor potentially missing something and failing to assert an entitlement.

### Public Comments

Mr. McNamara then called for the Public Comments portion of the meeting to begin. As Mr. McNamara was participating by teleconference, Ms. Kelly opened the Public Comments and asked that all those seeking to address the Board consistent with the Open Public Meetings Act, please limit their comments to between three (3) and five (5) minutes. She noted that there were present five (5) individuals who had signed up to offer comments, adding that all were present to address issues related to Trenton Central High School (TCHS). She then asked Mr. Nicholas Cirillo to come forward.

Mr. Cirillo, a teacher of social studies at TCHS and debate team coach, introduced himself to the Board. Mr. Cirillo described the impact of good surroundings on the self-esteem of children. He described TCHS building as "a dump" while at the same time being a building of historic significance in New Jersey's capitol city. He said that budgets are "moral statements" and encouraged people to listen to teachers when seeking answers regarding education. He said that poor educational surroundings result in students believing that they do not matter. Mr. Cirillo recognized that SDA is trying to do the right thing and would do so if it had the dollars. He noted the historical beauty of the building, in particular its auditorium. He expressed his appreciation to the Board for receiving his comments and, again, encouraged the Members to listen to teachers when seeking answers regarding education and what needs to be done.

Mr. Emerson Simmons then addressed the Board. He said that this was his third time before the Board in five months. He cited a recent news article and said that certain parts of the TCHS building were only recently fixed because of Hurricane Sandy. He quoted a student as questioning whether the building had to fall on students before something would be done. He referenced changes in certain regulations and minority contractor efforts but said schools are still falling apart. He questioned where the money that was supposed to go to TCHS has gone. He discussed his past history in dealing with the SCC and SDA. He also said that he recognized the needs in other schools. He said that people just walk over the problems and pretend they don't exist. He said that Trenton has had seven schools done but that Trenton has the only high school in the area that has not been done. He said that something must be done. He discussed the departure of residents and the situation of those who remain. He questioned the purpose of SDA, again referencing news articles and his past involvement with these issues. He said that this situation shows the children that the adults don't care. He asked whether a hurricane was required before things would get done. In concluding his remarks, Mr. Simmons thanked the Board for listening.

Mr. Christian Malave, a 2013 graduate of TCHS, addressed the Board. He said that the school is in a state of disrepair. He described rain pouring into classrooms with students having to move so that they would not be electrocuted---a major hazard. He said that until he visited other schools as part of the debating team he didn't think about what a "dump" his school was. He said that he wants to be proud to say that he is a TCHS graduate. He said that he is an example of a student who has been ignored. He said that he has been denied a better place in which to learn and study. He said that students are leaving TCHS for the Daylight/Twilight School as they do not like the environment. He described the floors, the chipped paint, the rain

impacting the fire alarms and other issues. He said that he wanted to address the Board from the perspective of a student, now graduate, of a once-illustrious school that is now a "dump".

Next, Deborah Cornavaca, representing NJEA addressed the Board. She said that it is extremely difficult to continue to come before the Board and listen to the conditions of TCHS and other schools. She said that she believes that "where there is a will, there is a way" and that, given the inaction, she can only conclude that there is "no will". She said that she is before the Board on behalf of 43 organizations that joined the "Healthy Schools Now" Coalition to present a letter that was sent to Governor Christie on June 26th imploring the Governor to address the emergent school repairs. She then read a significant portion of the letter to the Members of the Board. She indicated that she would provide copies of the letter to the Members of the Board. In closing, she asked that the Board consider holding its next Board meeting at TCHS so that the Members might experience the environment in which the children are forced to sit 180 days per year.

Next, Mr. Michael Goodman addressed the Board. He said that he comes before the Board as a parent, a former high school student at TCHS and President of the PTA. Mr. Goodman reported that for years his son was enthused about education and then would say "dad there's got to be something better". Mr. Goodman noted that his son was referring to the "something better" being a better high school. He said that his son would come home every day and his first stop would be to the bathroom and then to get water. Mr. Goodman said he later found out that this was due to the deplorable bathroom and water conditions at the high school. He noted that this practice is common among the students at TCHS. Mr. Goodman said that he is bringing the sentiments of the students and the parents and is stressing their frustration. He asked the Board to act on the shame that the parents are feeling with regards to the conditions

that their children are experiencing when going to school and trying to learn. He echoed Mr. Malave's comments and noted that students are dropping out of TCHS just so that they can go to a nice school like the Daylight/Twilight school. He said the impact of the Board's inactivity is becoming systemic and there is irreparable harm to the students' future. Mr. Goodman implored the Board to do a better job and thanked the Members for their time.

Next, Paul Perez spoke to the Board. Mr. Perez introduced himself as a Trenton resident and said that he was present in support of Mr. Malave. He discussed the hardworking nature of Mr. Malave's father and his values and integrity. He said that Mr. Malave's father, like other residents, has chosen to stay in a city that other people have given up on, to pay taxes and to educate his children there. He asked if the Members have been to TCHS. He said that we have failed at creating a condition where children can learn and asked why we are not protecting the children. He said that this is nothing new but, rather, has been going on since the year 2000. He said we refer to statistics and wonder why our children are not accomplishing things. He said that Trenton needs the SDA. He asked that the Board show the children that they count and that the Board cares. He said that he is very proud of Mr. Malave and that this is why he is here. He said that other children also have the ability to do what he has done and we are cheating them out of the opportunity. He urged the Board to come to the rescue of the City of Trenton.

Next, Mr. Alturrick Kenney addressed the Board. He noted that he is a Board member in Newark Public Schools and said that first he wanted to the thank the SDA for addressing a number of items that had been previously ignored. He highlighted faulty boilers that have been fixed as well as repairs to school facades. He noted the parents' fear of sending their children to unsafe schools and said that new schools matter and that the New Central High School is a wonderful school with up-to-date wiring. He gave a brief history of the old Central High School

and advised that, as a result of being in a new facility, the students feel great pride in attending a state of the art school. He said that the graduation rate is greatly improved and that the students earned \$1.25 million in scholarship funds as a direct result of that new facility and how it has positively affected those students--bringing them out of poverty and giving students more opportunities for higher education. He also mentioned Science High School as a wonderful place of learning. Mr. Kenney said that he was speaking today to fight for a new West Side High School. He said that it is a blighted community in great need of a new school. He stated that young people need to stay engaged and, in order to accomplish this, the school must be wired. He echoed a previous speaker, noting that children need to know and see that their school is on the same level as other schools throughout the state. He also advocated for a New University High School in the Newark School District with all the "bells and whistles" they deserve. He said that, in many cases, poorer children do not have access to the bells and whistles that other children do. He said that a new University High School was captured on an earlier list with the New Jersey Schools Construction Company (NJSCC). He stated that he believes that every child has the right to a fair and equitable education. He asked that the Board not ignore Newark, citing all the school buildings dating back to the 1800's and recognizing the difficulty of wiring a building of that age. In conclusion, Mr. Kenney thanked the Board for their aggressive work for the children and said that the Newark School Board would be aggressive as well to assure that the children of Newark get a fair and equitable education.

Mr. Larkins said that he would like to respond to the comments made on behalf of TCHS. He began his remarks by noting his concerns for TCHS. He said that he has visited the high school on several occasions. Mr. Larkins said that there appears to be a misconception that the state is responsible for every bit of the high school's living environment. He explained that this is

not the case. He then provided a brief history of the project. Mr. Larkins explained that in 2009, the SDA Board had before it for approval a plan to build a brand new high school for Trenton. He addressed Mr. Malave and noted that he had spoken earlier about the Daylight/Twilight School and how the students want to leave TCHS to go to Daylight/Twilight. Mr. Larkins advised that Daylight/Twilight is a project that the SDA delivered for the City of Trenton. Similarly, Mr. Larkins said, in 2009, the SDA was prepared to deliver a new TCHS as well. However, in 2009, Mr. Larkins explained, a contingent of community members from Trenton appeared at a Board meeting and lobbied against a brand new school. He then referenced Mr. Kenney's recent remarks regarding what a new building can deliver to students in terms of technology and the like. He explained that there was a dispute within the City of Trenton as to what type of project the community wanted. He also noted that in 2009 there were no students and community leaders attending the Board meetings and saying that they wanted a new school but there was the group of individuals lobbying against an effort to deliver a new school---a school from which Mr. Malave probably would have graduated had that project moved forward. Mr. Larkins said that, unfortunately, the project was then "shelved". He said that it wasn't until the Christie administration came aboard that a project for TCHS was revived last year. Mr. Larkins explained that the SDA has met with representatives from the Trenton School Board, district leadership and the Superintendent's Office to ensure that the work performed at TCHS is what is required by the district. He explained that the SDA does not go into a community and push a project onto that community because that would not be fair to the community or to the students. He said that this is not the way that the program is set up and it is not how it is supposed to work. Mr. Larkins said that it is important to plan and design the building in a way

that TCHS's leaders would support. He explained that the SDA has spent a significant amount of time to ensure that whatever is delivered is consistent with what the community has asked for.

In continuing, Mr. Larkins reported that the SDA has advertised for a design firm to design the renovations at TCHS, a process that takes time. Mr. Larkins again addressed Mr. Malave and said that he will hear people come to the Board meetings and criticize the Board, but will never hear them say where the SDA is slowing down. He noted that, at each meeting, he asks that the public bring ideas for improvement and constructive suggestions. He reiterated that the SDA is a public organization and invites ideas from the public as to how to improve its processes. Mr. Larkins said that he would appreciate ideas from the public because he wants the SDA to be an effective organization. He noted that, because of the process, the timeline set with the district, the need to design the solutions and to advertise, actual work at the facility will begin in the summer of 2014. He reminded the audience that the work cannot take place while the children are in school.

Mr. Larkins again clarified that the SDA is not responsible for the entirety of the environment of TCHS's building. He said, for example, that the SDA cannot legally spend money to ensure that bathrooms are in a state of repair. He explained that the school has a maintenance budget that is made available to address those types of issues. He said that it is important that the public's passion with regard to TCHS's everyday living environment be directed to the district and the Superintendent's Office and he inquired as to whether that is occurring. Mr. Larkins again referred to the Daylight/Twilight school, by way of example, and said that, while it looks great now, if it is not properly maintained, it will age and break down much faster. He said that he and SDA staff visit buildings all across the State of New Jersey, many ranging from fifty (50) to one hundred (100) years old. He said that it is easy to identify

upon entering the buildings which are being maintained and which are not being maintained. Mr. Larkins encouraged the public to continue to come to SDA Board meetings with their issues so that the Board will continue to hear and understand them. He emphasized that the SDA's Board members are on the Board because they care about the children. He said that the Members are from very diverse backgrounds and that they serve without compensation. He noted that the Members do not serve on the Board to benefit in some personal way but, rather, they are on the Board to support the SDA's purpose and its mission. He said that he hopes that all involved will be reflective and think of suggestions and ways to advance the process faster.

In closing, Mr. Larkins encouraged the TCHS community to look forward to summer 2014, which is the timeline for their project to get underway. He said that he would disseminate as much public information as possible to keep the public informed about the status of the project as it moves forward. Mr. Larkins thanked everyone for coming to the meeting and said that he looks forward to seeing the public at future meetings.

Mr. McNamara asked if there were any other members of the public that wished to address the Board. Hearing none, Mr. McNamara then asked for a motion to adjourn the meeting. Upon motion and with unanimous consent, the meeting was adjourned.

**Certification**: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its July 2, 2013 meeting.

Jane F. Kelly

Assistant Secretary