

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD MEETING
THURSDAY, JANUARY 3, 2013 AT 9:15 A.M.
ONE WEST STATE STREET, ONE WEST BOARD ROOM

AGENDA

1. NOTICE OF PUBLIC MEETING
2. ROLL CALL
3. APPROVAL OF MEETING MINUTES
 - a. Board Open Session Meeting Minutes of December 5, 2012
 - b. Board Executive Session Meeting Minutes of December 5, 2012
4. AUTHORITY MATTERS
 - a. CEO Report
 - b. Chairman's Report
5. REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE (CHAIRMAN'S REPORT)
 - a. Sole Source Procurement of Goods and Services
6. REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE (CHAIRMAN'S REPORT)
 - a. Award of Contract Approval of Charter and Release of Funds from Program Reserve
 - i. Newark Public Schools – Ridge Street Elementary School – Emergent Project – Boiler Replacement
 - b. Delegation of Authority
 - i. Design Consultant Services for Emergent Projects, Capital Improvement Projects, and Other School Facilities Projects
7. MONTHLY REPORTS
 - a. *For Informational Purposes*
 - i. Active Projects Report
 - ii. Project Close Out Status Report
 - iii. Project Status Reports
 - iv. Contracts Executed Report/Amendments & Change Orders Executed Report
 - v. Contract Terminations Report
 - vi. Settlement Activities Report (*no activity*)
 - vii. Contractor and Workforce Compliance Report
 - viii. Regular Operating District Grant Activity Report
 - ix. Notification of Amendments to Goods and Services Contracts Not Exceeding \$250,000 (*no activity*)
 - x. Communications Report
 - xi. Monthly Financial Report
8. PUBLIC COMMENT(S)
9. EXECUTIVE SESSION
 - a. Litigation/Contract Matter(s) – OPMA Exemption N.J.S.A. 10:4-12b (7) CCD Report (*no activity*)
10. ADJOURNMENT

APPROVAL OF MEETING MINUTES

DECEMBER 5, 2012 OPEN SESSION MINUTES

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING**

WEDNESDAY, DECEMBER 5, 2012

A meeting of the Board of Directors of the New Jersey Schools Development Authority (“SDA”, “NJSDA” or “the Authority”) was held on Wednesday, December 5, 2012 at 9:00 A.M. at the offices of the Authority at One West State Street, Trenton, New Jersey.

Participating were:

Edward Walsh, Chairman
Maureen Hassett (NJEDA)
Kevin Luckie (NJDCA)
James Petrino (Treasury)
Bernard Piaia (NJDOE)
Kevin Egan
Lester Lewis-Powder
Michael Maloney
Joseph McNamara
Robert Nixon
Mario Vargas

being a quorum of the Board. Mr. Vargas, Mr. Maloney, Mr. Piaia, Mr. Petrino and Mr. Lewis-Powder participated in the meeting via telephone conference.

At the Chairman’s request, Marc Larkins, chief executive officer; Jason Ballard, chief of staff; Jane Kelly, vice president & assistant secretary; Andrew Yosha, vice president; Donald Guarriello, vice president and chief financial officer; Albert Barnes, acting chief counsel; Corrado Minervini, director; and Sean Murphy, director, of the SDA

participated in the meeting. Brett Tanzman of the Governor's Authorities Unit also participated in the meeting by teleconference.

The meeting was called to order by the Chairman of the Board, Mr. Walsh. Mr. Walsh requested that Ms. Singleton, assistant to the assistant secretary, read the requisite notice of the meeting. Ms. Singleton announced that the meeting notice had been sent to the *Trenton Times* and *Star-Ledger* at least 48 hours prior to the meeting, and that a meeting notice had been duly posted on the Secretary of State's bulletin board at the State House in Trenton, New Jersey.

Approval of Meeting Minutes

Mr. Walsh then presented the minutes of the Open Session meeting of the Board held November 7, 2012 for consideration and approval. A copy of the minutes and resolution presented were provided to the Members for review in advance of the meeting. Upon motion duly made by Mr. McNamara, and seconded by Ms. Hassett, with Mr. Luckie abstaining, the November 7, 2012 Open Session meeting minutes were approved by the Board upon its vote in favor of the resolution attached hereto as *Exhibit 3a*.

Authority Matters

CEO Report

Mr. Walsh asked Mr. Larkins to provide the report of the CEO. Mr. Larkins reminded the Members that the Oliver Street Elementary School ("Oliver Street") project in the Newark School District was advertised on November 29 and that all proposals are due on January 23, 2013, with a few weeks turnaround for bid opening. He noted that the project is a design/build project. Mr. Larkins thanked SDA director Ritchard Sherman and his Design Studio staff for their hard work in this effort.

Next, Mr. Larkins reported that the SDA is anticipating advertisement in December for a design/build project for the Elliott Street Elementary School (“Elliott Street project”) in the Newark School District. He noted that this is a replacement school for a school that was struck by lightning and burned down. Mr. Larkins noted that he would further update the Members regarding a litigation matter pertaining to the Elliott Street project as the meeting moves into this morning’s Executive Session.

Next, Mr. Larkins reported that the SDA is looking to advance the Paterson Marshall & Hazel Elementary School project (“Marshall”), which is a traditional design-bid-build school. He said that the project schedule had been impacted as the result of the recent SuperStorm Sandy (“the Storm”), noting that the schedule may be pushed back to the early part of 2013.

In continuing, Mr. Larkins reported that proposals for the Phillipsburg High School project (“Phillipsburg project”) are due on December 13. He said that, at the request of interested contractors, the submission schedule was pushed back one (1) week.

Mr. Larkins then reported that the SDA is anticipating receipt of proposals for the design/build project for the New Henry Street Elementary School project (“Henry Street project”) in the Passaic School District. He said that this is for construction of a replacement school.

Next, Mr. Larkins provided the Members with an update regarding the Authority’s procurements. He reported that the SDA has been active this year with procurements for the Capital Program and will continue to be active into the first half of 2013. Mr. Larkins said that the SDA advertised for the design consultant architects pool

in order to advance the emergent projects and other capital improvement projects across the Authority. He said that the architect pool should be in place the early part of 2013.

Mr. Larkins next reported that SDA staff attended a couple of business community events. He said that SDA attended a regularly scheduled meeting with the Association of School Business Officials (“ASBO”) on November 16; and last week SDA staff presented projected activity for 2013 at the Construction Forecast seminar hosted annually by the Alliance for Action. Mr. Larkins reported that, at both events, the SDA received unsolicited positive feedback regarding the work of the Authority.

Next, Mr. Larkins reported that SDA participated in the Governor’s Season of Service event at the Lowes Store in Howell, New Jersey. He said that the event involved a partnership between Lowes and Boston Market to distribute food items to those in need due to Super Storm Sandy.

Lastly, Mr. Larkins reported that the SDA is proud to present the 2013 SDA Budget in today’s meeting. He said that the budget will put the Authority on a path to more accurately report expenses in terms of what it actually costs to run the organization and to advance its projects.

Chairman’s Report

Mr. Walsh asked that SDA staff develop an overall summary of the Capital Projects from the original list, along with the projects that were added and provide the Members with a status update of where the projects are on the list and where the projects potentially will be in 2013. He said that he is interested in the volume of all of the projects and noted that there should be dollar amounts included so that the Members know the total project costs versus where the SDA is with overhead. Mr. Walsh

suggested that the report be provided to the Members in January 2013 and again mid-way through the year. He said that the reporting mechanism can be further discussed at the December SRC meeting. Ms. Hassett added that there is a paragraph in the 2013 Budget memorandum that summarizes the breadth of the portfolio and noted that the paragraph was very helpful.

Audit Committee Report

Mr. Walsh then asked for the report of the Audit Committee. Mr. Nixon advised the Members that the Committee met on November 19, 2012. He said that, as part of the October 2012 New Funding Allocation and Capital Program update, management had reported a \$400,000 increase in commitments in the Unforeseen Events Reserve. He noted that there was no change in the Planning Reserve. He reported a \$300,000 decrease in commitments in the 2008 Capital Plan Emergent Projects Reserve (“CPEPR”) and a \$100,000 increase in commitments in the 2011 CPEPR. He informed the Members that the reserve balance for the Regular Operating Districts (“RODs”) increased by \$2.1 million due entirely to a reduction in state share for projects nearing completion. He also reported that there were no additional grants offered in the current reporting period.

Mr. Nixon then provided the status of audit reports. He said that management had advised the Committee that staff is currently analyzing results of a survey regarding the use of Primavera prior to beginning a Compliance Review of Primavera. He reported that staff had presented the results of the Prompt Payment Audit which indicated a very low probability of Prompt Payment penalty exposure for the Authority. He noted that the

excellent results were related to management's establishment of a Centralized Payment Unit ("CPU") which has increased efficiencies.

Mr. Nixon then presented the 2013 Operating Budget ("Budget") that had been provided to the Members in advance of the meeting. He noted that the Budget had been discussed in detail at the Committee's October and November meetings and at the November 7 Board Meeting. He reported that the Audit Committee had unanimously agreed to advance the Budget to the full Board with a recommendation for approval. Mr. Larkins provided additional details regarding the Authority's operating expenses. Mr. Vargas asked Mr. Larkins to address the fact that merit raises, salary and/or cost of living increases for staff do not appear in the Budget. Mr. Larkins explained that across the State increases have been flat. He advised that for approximately the last five (5) years, SDA employees have had no salary increases. He further explained that, in addition to no increases in salary, SDA employees have been asked to contribute more to health care costs and, to a large extent, to pay for their parking which was previously covered by the state. Mr. Larkins spoke about the dedication of the Authority's employees who are being asked to do more for less pay adding that he is hopeful that eventually the employees will be rewarded and compensated for their hard work. There ensued a brief discussion regarding the reporting of expenses exclusive and inclusive of costs charged to school facilities projects. Ms. Hassett praised staff for providing a high level of detail in the Budget. She noted that the Budget marks the end of the PMF era and stated that the 2013 budget is the appropriate way to attribute and track costs. She further noted the longevity of many members of SDA staff and acknowledged their dedication in these challenging economic times. Mr. Walsh asked if there were any further questions or

comments regarding the Budget. Hearing none, Mr. Walsh called for a vote to approve the 2013 Operating Budget.

The resolution pertaining to the proposed 2013 Operating Budget had been provided to the Members in advance of the meeting. Upon a motion by Mr. Nixon and seconded by Mr. McNamara, the resolution attached hereto as *Exhibit 5a*, was unanimously approved by the Board.

In continuing, Mr. Nixon then reported that management had provided the Committee with the October 2012 Monthly Financial Report. He said that, as of October 2012, the Authority's operating expenditures were at \$29.2 million, which is \$4.2 million lower than budget for the period and a \$2.3 million decrease from the corresponding period in the prior year. He advised the Board that school facilities project expenditures total \$149 million, which is \$7 million higher than spending for the corresponding prior year period due largely to an increase in grant activity offset by a decrease in construction work and related project costs. He said that, since inception, 96% of all SDA disbursements relate to school facilities projects and 4% relate to program administrative and general expenses. Mr. Nixon then advised that of the current year operating expenses of \$29.2 million, approximately \$13.1 million of personnel costs can be attributed to school facilities projects. He reported that the estimated value of current school facilities project activity is approximately \$2.2 billion.

In conclusion, Mr. Nixon reported that Ernst & Young ("E&Y") had discussed with the Committee the SDA 2012 Audit Plan ("Audit"). He advised that E&Y outlined areas of emphasis and the thought process utilized in development of the Audit. He said that E&Y discussed the financial reporting in accordance with the requirements of the

General Accounting Standards Board (“GASB”). He advised that the Committee met privately with E&Y at the conclusion of the meeting to discuss Authority matters in accordance with Executive Order 122.

School Review Committee Report

Change Orders/Amendments

Ernest Bock & Sons, Inc.

Mr. Walsh asked Ms. Hassett to provide the report of the School Review Committee (“SRC”). Ms. Hassett reported that the Committee met on November 19, 2012 and discussed various issues. She reported that the Committee was provided with a proposed change order (#109) for additional work in the amount of \$265,000 and also a resolving change order (#110) in the amount of \$127,425.58 for Ernest Bock & Sons, Inc. (“Bock”) for the Victor Mravlag Elementary School No. 21 project in the Elizabeth School District. A memorandum providing the background and details of the recommended change orders was provided to the Members in advance of the meeting. Ms. Hassett offered the Members an overview of the project and the issues involved.

Following discussion, a resolution for approval of Change Order #109 in the amount of \$265,000.00 and Resolving Change Order #110 in the amount of \$127,425.58 for Bock (Contract No. EL-0016-C03) for the Victor Mravlag Elementary School No. 21 in the Elizabeth School District had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. McNamara, and seconded by Mr. Luckie, the change order and resolving change order were approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6a1*.

Delegation Authority Award

NT-0003-C02 - Phillipsburg – Phillipsburg High School – Construction of New High School

Ms. Hassett reported that the Committee was provided with a recommendation for approval of delegated authority for a construction award and final charter for the Phillipsburg High School (“Phillipsburg”) project in the Phillipsburg School District. She said that Mr. Larkins reported earlier in his CEO report that the technical proposals, which were previously due on December 6, have been granted an extension and are now due on December 13. He said that bids will be opened on December 20. Ms. Hassett explained that, in order to meet the timeframe for the construction schedule, the Members are being asked to delegate authority to Mr. Larkins (CEO), Ms. Hassett (SRC Acting Chair) and Mr. Walsh (Board Chairman) to approve the award provided it is within 110% of the cost construction estimate (“CCE”) of \$87 million. She noted that the final budget charter in the amount of \$134 million is also recommended for approval. Mr. Larkins said that prior to award a teleconference will be scheduled to advise the Members once the presumptive awardee is identified.

A resolution for the Phillipsburg project approving a delegation of authority to the Chief Executive Officer, the Chairman of the Board of Directors and the Acting Chair of the School Review Committee to award a contract consistent with the memorandum presented to the Board and approving a final charter had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Mr. McNamara, and seconded by Mr. Egan, the delegated authority and final charter were unanimously approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6bi*.

Approval of Award: PW1204 – Professional Staffing Services

Referencing the memorandum previously provided to the Board, Ms. Hassett then discussed the recommendation for approval of an award for professional staffing services. She explained that the proposed contract award includes seven (7) firms to assist the Authority with supplementary staffing needs. Ms. Hassett noted that the contract is for two (2) years with an option for the SDA to extend it for an additional year. She said that the compensation for the engagements will not exceed \$1.8 million in the aggregate for the initial two (2) year term and not exceed \$2.7 million if the option to extend for an additional year is exercised. Ms. Hassett noted the listing of the seven (7) firms in the memorandum.

A resolution pertaining to an approval of award for the recommended firms for professional staffing services had been provided to the Members in advance of the meeting. Following discussion, upon a motion by Nixon, and seconded by Ms. Hassett, the award for professional staffing services was approved by the Board upon its unanimous vote in favor of the resolution attached hereto as *Exhibit 6ci*.

Reports

Ms. Hassett reported that Mr. Ballard had provided the Committee with a brief update regarding the status of project closeouts. Mr. Ballard reported that the Department of Transportation work has been completed with regard to the New Brunswick demonstration project. He said that the work was completed seven (7) to nine (9) days ahead of schedule and is anticipated to be advanced for final close out moving forward.

Ms. Hassett noted that the Committee also considered two litigation settlement items that will be discussed in Executive Session.

Public Comments

Mr. Walsh announced that the Public Comments portion of the meeting would begin. He then asked if there were any members of the public present who wished to address the Board.

Reverend Eddie Torres introduced himself as a resident of Camden, New Jersey. He said that he was glad that the Phillipsburg High School project was on today's agenda as it is a school that was the subject of litigation and, as a settlement, the school is now being built. He added that the Phillipsburg parents stood up and spoke about the building of that school and, as a result, the SDA is building that school. Mr. Larkins said that while he did not concur with Rev. Torres' characterization, he agreed that the Phillipsburg parents were supportive of a high school and that the Phillipsburg School is being advanced. Rev. Torres said that he found this ironic because he is addressing the Members today about the Lanning Square ("LSS") replacement school in Camden. He advised the Members that he had attended the Camden School Board meeting held last week and wanted to report to the SDA Board with regards to the Urban Hope Act ("UHA") in his community. He said that Camden appears to be the only city getting UHA Schools. He described what he believed to be a conflict of interest on the part of one board member who abstained from voting on UHA matters until the recent vote on the Knowledge Is Power Program ("KIPP") project. He reported that the KIPP project was a project which involved building five (5) schools. He said that the KIPP project mirrored Camden's proposal to the Authority when money was available but which was

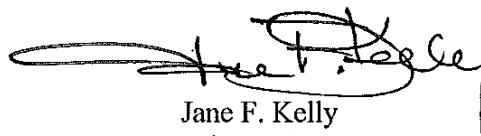
rejected because of cost. He asked if the SDA has received any litigation or attorney information from concerned parents that are suing with regard to the LSS project and stated that he is currently pursuing a \$10 million lawsuit with the Board of Education, the Attorney General, the Mayor of Camden and the Camden School Board because they stopped democracy in the city of Camden. He opined that if the public does not vote for the members of the school board, the public has no say and no democracy. He said that Camden is fighting for the LSS project as it was the first school on the list. He accused the SDA of holding the Camden community hostage. Rev. Torres said that he is Puerto Rican and provided some background regarding his family's history in the community, noting that his mother had worked at LSS until it was shut down. He stated that this is a textbook gentrification plan for how to destroy a community. Rev. Torres then discussed individuals and political influences that were destroying the community by having the school declared unsafe and not replacing it, adding that without a school in an area no one puts investment dollars in that area and people begin to live like rats. He said that the streets have become unsafe and this has caused a mass exodus from the Lanning Square area. Rev. Torres then stated that Cooper Hospital is buying up the now depressed property in the area.

Rev. Torres said that the SDA has held his community hostage by not building the replacement school. He said that Camden sued for \$6 billion dollars and not one shovel was put in the ground before all that money was spent. He said that the Governor took the LSS off the list and the SDA killed the community. He then said that, with regard to the flawed process on the UHA, he had spoken to the aforementioned board member at the last school board meeting regarding her abstention. He said that her abstention put

KIPP into a deadlock with a four (4) to four (4) vote. He then explained that in order to bring that proposal back to the board all the proposals that were rejected should be brought back, not just the one. He said that he thinks there was some sort of payoff because those board members who voted it down changed their vote completely and it passed unanimously. Mr. Walsh asked Rev. Torres what he hoped to accomplish by addressing the Members today. Rev. Torres said he would like to have a meeting with the SDA before he files his lawsuit. In conclusion, he stated that the affirmative vote on KIPP at the last school board meeting cannot happen because the whole process is flawed.

Mr. Walsh thanked Rev. Torres for his remarks and asked if there were any other members of the public present who wished to address the Board. Hearing none, upon motion and with unanimous consent, the meeting was adjourned to executive session.

Certification: The foregoing represents a true and complete summary of the actions taken by the Board of the New Jersey Schools Development Authority at its December 5, 2012 meeting.

A handwritten signature in black ink, appearing to read "Jane F. Kelly", with a large, stylized flourish extending to the left.

Jane F. Kelly
Assistant Secretary

RESOLUTION—3a./3b.**Approval of Minutes**

WHEREAS, the By-Laws provide that the minutes of actions taken at meetings of the New Jersey Schools Development Authority be approved by the Authority's Board of Directors; and

WHEREAS, pursuant to Section 3(k) of P.L. 2007, Chapter 137, the minutes of the December 5, 2012 Board meeting of the New Jersey Schools Development Authority, for the Open and Executive Sessions, was forwarded to the Governor on December 7, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the minutes of the New Jersey Schools Development December 5, 2012 Open and Executive Session meetings are hereby approved.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Dated: January 3, 2013

AUTHORITY MATTERS

CEO REPORT (*ORAL*)

CHAIRMAN'S REPORT (*ORAL*)

REPORT AND RECOMMENDATIONS OF THE AUDIT COMMITTEE

SOLE SOURCE PROCUREMENT OF GOODS AND SERVICES

**MEMORANDUM**

TO: Members of the Authority

FROM: Sean Murphy
Director - Procurement

Anthony Gilfillan
Director – Information Systems

DATE: January 3, 2013

SUBJECT: Sole Source Procurement of Goods & Services

INTRODUCTION

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for goods and services contracts awarded pursuant to a sole source exemption from advertising under NJAC 19:38D-6.2(a)1. A sole source procurement is necessary when only one vendor is capable of or available to provide the goods or services at the time they are required.

BACKGROUND

The Design Studio evaluated building and construction specification documentation solutions. The result of their evaluation is that MasterSpec® provides design and specification professionals a comprehensive, carefully researched, and technically correct building and construction specifications and background research information.

This request is for the purchase of a site license for ARCOM's MasterSpec® Specifications Systems software for program wide use by the NJSDA. This purchase is to include the "Comprehensive Complete Basic Package" with their Linx database to simplify searching and retrieval of specification data.

The Design Studio will be the primary user of the ARCOM software; however, the software will be available program wide for use by other NJSDA staff. The MasterSpec® software will provide crucial information for the development of the NJSDA Materials and Systems Standards, development of program wide LEED and Commissioning Protocol, and to support all aspects of the In-house NJSDA Design effort.

The bundled software and database package includes: Architectural/Structural/Civil and Mechanical/Plumbing/Electrical Engineering Specifications and supporting documentation in an editable and database format. The cost for the bundled software and database package is \$4,790

for the initial year (ARCOM offers discounts for both multi-year engagements as well as for AIA Members). The annual renewal/update cost is \$2,150/year.

The initial annual cost for this software purchase is provided for in the Authority's 2013 Operating Budget; likewise, the annual cost for subsequent software license renewals will be requested in future operating budgets submitted to the Board, as applicable.

SOLE SOURCE JUSTIFICATION

ARCOM has verified that they are the sole source provider of MasterSpec® Specifications Systems, a product of the AIA (American Institute of Architects). A copy of ARCOM's sole source letter is attached. MasterSpec® building and construction specifications, is the most widely used master guide specification system in the industry. The MasterSpec® Specifications System is considered the preeminent industry standard for building and construction specifications by the Architecture and related Engineering professions. MasterSpec® organizational structure is based upon the Construction Specifications Institute's MasterFormat® system.

RECOMMENDATION

Pursuant to regulations, we are seeking the Board's approval to waive advertisement of this procurement and award a contract to ARCOM based on the sole source exemption set forth at NJAC 19:38D-6.2(a)1. The Authority is also seeking the Board's approval to renew the software license annually without further Board approval so long as ARCOM remains the sole source provider and the cost remains below the threshold requiring Board approval in accordance with the NJSDA Operating Authority. In accordance with standard practice prior to upgrade or renewal, the Authority will evaluate the continued need for MasterSpec® and that the MasterSpec® product remains the preeminent industry standard for building and construction specification documentation.

/s/ Sean Murphy
Sean Murphy
Director - Procurement

/s/ Anthony Gilfillan
Anthony Gilfillan
Director – Information Systems

CHIEF EXECUTIVE OFFICER CERTIFICATION

Consistent with Executive Order #37 (Corzine), I hereby certify that the circumstances of this procurement warrant application of the sole source exemption set forth in Section 16c of EO #37.

Members of the Authority
Approval of Sole Source Award
January 3, 2012
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/s/ Marc Larkins

Marc Larkins
Chief Executive Officer



ARCOM
The leader in specifications

332 East 500 South
Salt Lake City, UT 84111

Office: 801.521.9162
Fax: 801.521.9163

www.arcomnet.com

RE: MasterSpec® Specifications Systems

To whom it may concern:

This letter is to verify that ARCOM is the sole source provider of MasterSpec Specifications Systems, a product of the AIA (American Institute of Architects). We are the sole provider authorized and contracting with the AIA to produce, maintain and distribute this product.

Have A Great Day!

Thank you,
Lisa Beyer,
License Coordinator
ARCOM
MasterSpec Specifications
800-424-5080 Ext 240
801-521-9163 Fax
LBeyer@ARCOMnet.com

332 East 500 South
Salt Lake City, UT 84111
800.424.5080

Resolution—5a**Sole Source Procurement of Goods and Services
MasterSpec® Specifications Systems****Resolution**

WHEREAS, a sole source procurement is necessary when only one vendor is capable of or available to provide the goods or services at the time they are required; and

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that goods and services contracts awarded pursuant to a sole source exemption from advertising under NJAC 19:38D-6.2(a)1 receive the approval of the Members of the Authority; and

WHEREAS, MasterSpec® provides design and specification professionals with comprehensive, carefully researched, and technically correct building and construction specifications and background research information; and

WHEREAS, ARCOM has verified that they are the sole source provider of MasterSpec® Specifications Systems, a product of the AIA (American Institute of Architects); and

WHEREAS, for the reasons set forth in detail in the memorandum presented to the Board on this date and incorporated herein, executive management has determined that the purchase of a site license for ARCOM's MasterSpec® Specifications Systems software for program wide use by SDA staff will provide crucial information for the development of the SDA Materials and Systems Standards, development of program wide LEED and Commissioning Protocol, and otherwise support all aspects of the in-house SDA Design effort; and

WHEREAS, the basis for this sole source procurement, comprehensive details as to its intended use by SDA staff, information as to MasterSpec® Specifications Systems' sole source provider status and information as to price are set forth in the materials presented to the Board on this date and incorporated herein; and

WHEREAS, the Chief Executive Officer of the SDA has certified that the circumstances of this procurement warrant application of the sole source exemption set forth in Section 16c of EO #37.

NOW, THEREFORE, BE IT RESOLVED, that, consistent with the sole source exemption set forth in NJAC 19:38D-6.2(a)1, the Members of the Authority hereby authorize and approve a waiver of advertisement of this procurement and award a contract to ARCOM for the goods and services described in detail in the materials presented to the Board on this date.

BE IT FURTHER RESOLVED, that the Members of the Authority further authorize and approve the renewal of the software license annually without further Board approval so long as ARCOM remains the sole source provider and the cost remains below the threshold requiring Board approval in accordance with the NJSDA Operating Authority.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Sole Source Procurement of Goods and Services, MasterSpec®
Specifications Systems, dated January 3, 2013
Dated: January 3, 2013

REPORT AND RECOMMENDATIONS OF THE SCHOOL REVIEW COMMITTEE

CHAIRMAN'S REPORT

**OFFICE OF PROGRAM OPERATIONS - AWARD OF CONTRACT, APPROVAL OF CHARTER AND
RELEASE OF PROGRAM RESERVE - NEWARK PUBLIC SCHOOLS - RIDGE STREET ELEMENTARY
SCHOOL - EMERGENT PROJECT - BOILER REPLACEMENT**



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITYMEMORANDUM

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

Manuel Da Silva
Program Director, Program Operations

RE: District: Newark Public Schools
School: Ridge Street Elementary School
Description: Emergent Project – Boiler Replacement
Package No.: EP-0068-C01
CCE: \$ 731,826.00
Award: \$ 757,000.00
CM: NJSDA Self-Managed

DATE: January 3, 2013

SUBJECT: Award of Contract, Approval of Charter and Release of Funds from Program Reserve
Newark Public Schools - Ridge Street Elementary School
Emergent Project – Boiler Replacement

INTRODUCTION

We are writing to recommend approval by the Members of the Authority of the award of a contract in the amount of \$ 757,000.00 to Sunnyfield Corporation and approval of the charter for this project (copy attached). We are further requesting the release of funds from the NJSDA Program Reserve maintained for emergent projects in the amount of \$1,102,593.00 to address the emergent condition at the Ridge Street Elementary School in the Newark Public Schools (NPS) as approved by the Department of Education (DOE), consistent with the charter.

Pursuant to the NJSDA Operating Authority adopted by the Board on December 1, 2010, as amended on March 7, 2012, Board approval is required for the release of monies from the Program Reserve for emergent projects or emergency situations exceeding \$500,000. Further, the Operating Authority requires Board approval for the award of construction contracts greater than \$500,000. Both the construction award amount and the release of funds from the reserve exceed \$500,000.

BACKGROUND

The Ridge Street Elementary School, built in 1887, is a 50,231 square foot facility educating 875 students in grades Kindergarten through 8. As a result of site visits conducted by NJSDA and DOE in 2011 and 2012 to review potential emergent conditions within the district, the DOE issued a Pre-Construction Approval on April

Members of the Authority

Award of Contract, Approval of Charter, and Release of Funds from Program Reserve
Newark Public Schools, Ridge Street Elementary School - Emergent Project

January 3, 2013

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18, 2012 for an emergent project to address conditions related to the replacement of the boilers and all ancillary equipment at the facility. On May 15, 2012, the NJSDA issued a Task Order assignment to LAN Associates Engineering, Planning, Architecture, Surveying, Inc. under an existing Task Order Contract to perform Environmental Services inclusive of the following:

- Identification and Investigation of the environmental condition;
- Collection of samples and performance of required testing;
- Design and Construction Administration Services related to environmental abatement activities; and
- Third party monitoring related to environmental abatement activities.

Based upon the above-mentioned site visits and investigative assessment, staff has developed the following scope of work to address the condition:

- Removal of the 2 boilers and all associated boiler controls, pumps, piping, breeching and electrical components. A complete abatement of the asbestos containing materials and the mercury light switches is to be performed with this work, within the confines of the boiler room; and
- Provide and install two (2) new, factory-tested, sectional gas-fired cast iron boilers, including new burners, trim and all required ancillary systems for generating steam and the installation of a natural gas line to serve the new boilers. The boilers shall be connected to and integrated within the existing steam distribution system and shall include documents and supplementary items necessary to ensure proper installation and operation; and
- Provide room layout plans, sizing the boiler system's ancillary equipment inclusive of water treatment, water feed and condensate tanks, pumps and sizing of the electrical system. Prepare documents to secure construction permits and prepare record set drawings/plans at the completion of the project.

PROCUREMENT PROCESS

This package was advertised beginning on November 21, 2012 on the NJSDA website, NJ State website and in selected newspapers for interested firms registered as Small Business Enterprises (SBE) to participate in the bidding process.

A mandatory pre-bid conference was held on November 29, 2012.

Project Rating Proposals were received on December 5, 2012. Bidders were evaluated based on the largest of four projects completed in the past seven years, safety records as well as reference checks. Based on evaluation of the information submitted, four (4) bidders received a Project Rating Limit.

Requests for Information (RFIs) were received by December 4, 2012. The addendum containing the responses to the RFIs were issued to the bidders on December 10, 2012.

Price Proposals were received on December 20, 2012. The Price Proposals were publicly opened and the lump sum base bids were read aloud as required by law.

Members of the Authority

Award of Contract, Approval of Charter, and Release of Funds from Program Reserve
 Newark Public Schools, Ridge Street Elementary School - Emergent Project
 January 3, 2013
 Page 3 of 4

Following the public bid opening, the NJSDA performed a review of the Price Proposals to determine the responsiveness of each bidder to the solicitation. The review determined that two (2) bidders were responsive. The results of the review are listed below:

Contractor	Bid Amount	Comments
Sunnyfield Corporation	\$757,000.00	Qualified and responsive bidder.
Amco Enterprises, Inc.	\$796,000.00	Qualified and responsive bidder.

The responsive low bidder was Sunnyfield Corporation.

The bid submitted by Sunnyfield Corporation was 3.44% above the CCE. In order to understand the differential between the CCE and the bid price and to ensure the contractor's Price Proposal was inclusive of all scope elements, a conference was conducted on December 21, 2012 with Procurement, Program Operations, and Sunnyfield Corporation to review the bid. After discussion that also included the Contract Management Division, it was determined that some aspects of the bid were higher and others lower than the CCE, and that the major differentials between the CCE and the bid price were due to:

- The Contractor's pricing for electrical work and pipe insulation is higher than the NJSDA estimate.
- The Contractor's value for general conditions costs are lower than the NJSDA estimate.

At the time of review, Sunnyfield Corporation confirmed that its Price Proposal is inclusive of all scope elements contained in the Contract Documents. The Program Operations Director and the Contract Management Director recommend award of the project to Sunnyfield Corporation.

FINAL BUDGET

Based on Sunnyfield Corporation's bid, the construction cost to address the emergent project is \$757,000.00. The total funding, including pre-design, assessments, architect fees and construction contingency, is estimated at \$ 1,102,593.00.00

BUDGET SUMMARY

▪ Construction Costs	\$ 757,000.00
▪ Construction Contingency (15 %)	\$ 113,550.00
▪ Design Fees 3% Contingency	\$ 22,710.00
▪ Project Management (NJSDA managed)	\$ 89,000.00
▪ Environmental Activities	\$ 82,483.00
▪ Other Costs (5%)	<u>\$ 37,850.00</u>
▪ Total	\$1,102,593.00

Members of the Authority

Award of Contract, Approval of Charter, and Release of Funds from Program Reserve
Newark Public Schools, Ridge Street Elementary School - Emergent Project
January 3, 2013
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SCHEDULE

Construction is anticipated to begin late spring 2013, planned such that the abatement of the asbestos containing materials and the mercury light switches is to be completed while the school is vacant, during the summer months. The schedule recognizes the purchase of long-lead items and includes an overall construction duration of 85 calendar days. Final completion is anticipated to be reached in November, 2013, shortly after the start of the heating season. The school facility is currently being served with one (1) temporary boiler, leased by the district, which shall remain in place until the new boilers are operational and fully functioning.

RECOMMENDATION

The Members of the Authority are requested to approve:

1. The award of the construction contract in the amount of \$757,000.00 to Sunnyfield Corporation.
2. The approval of the charter for the Newark Public Schools – Ridge Street Elementary School Emergent Project.
3. The release of \$1,102,593.00 from the Program Reserve to address the emergent project at the Ridge Street Elementary School in the Newark Public Schools.

/s/ Sean Murphy

Sean Murphy, Procurement Director

/s/ Manuel Da Silva

Manuel Da Silva, Program Director, Program Operations

Reviewed and Recommended by: Andrew Yosha, Vice President, Program Operations

Reviewed and Recommended by: Gregory Voronov, Managing Director, Program Operations

Reviewed and Recommended by: Vincent Lechmanick, Deputy Program Director, Program Operations

Reviewed and Recommended by: Katherine Gallo, Program Officer, Program Operations

Prepared and Recommended by: Theresa dunn Egan, Program Officer, Program Operations

New Jersey Schools Development Authority Emergent Project Charter - Summary

Charter Date
01/03/13

Region: Northern
District: Newark
School Name: Ridge Street Elementary School
Project Type: Emergent
DOE # / Project #: 3570-610-12-0ABS
Project Location: 735 Ridge Street, Newark NJ 07107

Supersedes Charter Dated
N/A

Project Budget: \$ 1,102,593
Anticipated Construction NTP Date 03/21/13
Anticipated Final Completion Date 11/15/13
Project Initiation Date: 04/18/12

Funding Source
2011 Emergent Reserve

Charter Version and Date	Project Summary
<input checked="" type="checkbox"/> Final 01/03/13	Removal of the 2 boilers and all associated boiler controls, pumps, piping, breeching and electrical components. A complete abatement of the asbestos containing materials and the mercury light switches is to be performed with this work, within the confines of the boiler room. Provide and install two (2) new, factory-tested, sectional gas-fired cast iron boilers, including new burners, trim and all required ancillary systems for generating steam and the installation of a natural gas line to serve the new boilers. The boilers shall be connected to and integrated within the existing steam distribution system and shall include documents and supplementary items necessary to ensure proper installation and operation.
Revision # and Date	
<input type="checkbox"/> One	
<input type="checkbox"/> Two	
<input type="checkbox"/> Three	Purpose for Advancement of Emergent Charter
	To establish the final budget for the project inclusive of dollar values for the award for construction, appropriate contingency, and estimated other costs.

Recommendation

Program Director - Project	Date	Managing Director - Capital Planning	Date
Manuel Da Silva		Gregory Voronov	
VP - Program Operations	Date	N/A	Date
Andrew Yosha		N/A	

Approval

(If Project Budget is greater than \$500,000 Attach Board Memo and Minutes indicating authorization of funding)

Chief Executive Officer	Date
Marc Larkins	

New Jersey Schools Development Authority Emergent Project Charter Project Budget

District / Project Name:	Newark / Ridge Street Elementary School
DOE # / Project #:	3570-610-12-0ABS
Charter Date:	01/03/13

Special Considerations:

The other costs have been adjusted to 5% to be inclusive of projected DCA fees for permits and anticipated inspections.

Project Budget:

Construction Costs:	
Building Costs	\$757,000
Site Costs	\$0
Construction Contingency	\$113,550
Total Construction Costs	\$870,550
Other Costs: %	
Design in-house	\$22,710
Construction Admin	N/A
Project Management (SDA Staff)	\$89,000
Other Costs	\$37,850
Total Other Costs	\$149,560
PreDevelopment & Environmental Costs:	
PreDevelopment	\$0
Environmental/Remediation	\$82,483
Total PreDevelopment & Environmental Costs	\$82,483
Total Project Budget	\$1,102,593
2011 Emergent Reserve Impact	
Prior Funding Approved	\$0
Current Funding Requested	\$1,102,593

Resolution—6ai

District:	Newark Public Schools
School:	Ridge Street Elementary School
Description:	Emergent Project – Boiler Replacement
Package No.:	EP-0068-C01
CCE:	\$ 731,826.00
Award:	\$ 757,000.00
CM:	NJSDA Self-Managed

Award of Contract, Approval of Charter and Release of Funds from Program Reserve
 Newark Public Schools - Ridge Street Elementary School
 Emergent Project – Boiler Replacement

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) requires that the Members of the Authority approve the release of monies from the Program Reserve for emergent projects or emergency situations exceeding \$500,000; and

WHEREAS, the SDA Operating Authority further requires Board approval for the award of construction contracts greater than \$500,000; and

WHEREAS, the Newark Ridge Street Elementary School, built in 1887, is a 50,231 square foot facility educating 875 students in grades Kindergarten through 8; and

WHEREAS, following site visits conducted by SDA and DOE staffs to review potential district emergent conditions, DOE issued a Pre-Construction Approval for an emergent project to address conditions related to the replacement of the boilers and all ancillary equipment at the facility; and

WHEREAS, environmental services were performed and, thereafter, a scope of work was established to address the conditions identified; and

WHEREAS, commencing November 21, 2012, a competitive procurement process to obtain the required services was conducted consistent with all applicable laws and regulations; and

WHEREAS, the details, results and a chronology of the procurement process are set forth in the materials presented to the Board on this date and incorporated herein; and

WHEREAS, the responsive low bidder, Sunnyfield Corporation, has confirmed that its price proposal is inclusive of all scope elements contained in the contract documents; and

WHEREAS, based on Sunnyfield Corporation bid, the construction cost to address the emergent project is \$757,000.00, and the total funding, including pre-design, assessments, architect fees and construction contingency, is estimated at \$ 1,102,593.00 and

WHEREAS, the program operations director, the contract management director, contract management director recommend award of the project to Sunnyfield Corporation; and

WHEREAS, both the construction award amount and the release of funds from the reserve in this matter exceed \$500,000.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve the award of a construction contract in the amount of \$757,000.00 to Sunnyfield Corporation (Package No. EP-0068-C01), the approval of the charter for the Newark Public Schools – Ridge Street Elementary School Emergent Project, and the release of \$1,102,593.00 from the Program Reserve to address the emergent project at the Ridge Street Elementary School in the Newark Public School District.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Ridge Street Elementary School, Newark School District (Package No. EP-0068-C01), and Charter, dated January 3, 2013

Dated: January 3, 2013

DELEGATED AUTHORITY AWARD/APPROVAL OF FINAL PROJECT CHARTER

**DESIGN CONSULTANT SERVICES FOR EMERGENT PROJECTS, CAPITAL IMPROVEMENT PROJECTS,
AND OTHER SCHOOL FACILITIES PROJECTS**



MEMORANDUM

6

TO: Members of the Authority

FROM: Sean Murphy
Procurement Director

Manuel DaSilva
Program Director, Program Operations

RE: District: Statewide
Description: Design Consultant Services for Emergent Projects, Capital Improvement Projects and Other School Facilities Projects
Package No: GP-0188-R01
Estimated Fee: \$60,000,000 (aggregate Not-to-Exceed amount)

DATE: January 3, 2012

SUBJECT: Delegated Authority to Award Consultant Contracts

INTRODUCTION

We are writing to request that the Members of the Authority approve the delegation of authority to the Chief Executive Officer, the Chairman of the Board and the Chair of the School Review Committee to award contracts to twenty firms for Design Consultant Services that will provide viable, cost effective solutions for projects throughout the NJSDA Districts involving emergent facilities conditions, capital improvement needs, or other limited scope tasks. Through these twenty engagements resulting from a competitive procurement process, the NJSDA will have available a pool of Design Consultants from which to assign Task Orders on an as-needed basis for time-sensitive, limited-scope projects (i.e., design for renovation of existing school facilities, repair of emergent conditions, but not complete design of new school facilities projects) requiring predesign, design and/or construction administration services. Each of the twenty contracts will individually have a not-to-exceed amount of \$3,000,000 for the three year term: the Term of each Agreement shall extend for a period of three years or until all obligations of the Design Consultant to deliver services pursuant to any existing Task Order have been performed to the satisfaction of the Authority, whichever is later.

We are also requesting that the Members of the Authority approve the issuance of individual Task Order assignments by staff under this engagement to allow for expeditious advancement of projects to address emergent conditions at school facilities, capital improvement projects, and other NJSDA design needs with the exception of complete design of new facilities (such as predesign feasibility studies or post-construction correction of defective conditions).

Members of the Authority
Delegated Authority – Design Consultant Services Award
Package No. GP-0188-R01
Statewide – Emergent Projects, Capital Improvement Projects and Other School Facilities Projects
January 3, 2013
Page 2 of 4

Task Orders may be awarded pursuant to several methods:

- 1) Rotational assignment to pool members; or
- 2) Advertisement to all pool members, for task order award based on competitive selection of proposal most advantageous to the NJSDA based upon considerations of cost, efficiency and approach; or
- 3) Solicitation of proposals from up to six randomly selected pool participants, for task order award to proposal most advantageous to the NJSDA based upon considerations of cost, efficiency and approach.

Further we are requesting that the Members approve the delegation of authority to NJSDA staff and the Chief Executive Officer to execute individual Project Planning Charters for the projects for which design services will be assigned through these task orders. Assignments under this engagement are anticipated to include emergent projects with construction costs that may range from \$50,000 up to \$3 million per school facility, capital improvement projects with construction costs potentially greater than \$3 million per school facility, and other types of projects with cost levels similar to emergent projects. Fees for any given Task Order assignment will be based upon established hourly rates, as determined by the NJSDA and as set forth in the RFP, or as a lump-sum fee consistent with the established hourly rates.

PROCUREMENT PROCESS

In accordance with NJSDA regulations, the NJSDA employed a single-step process for this procurement. The RFP was advertised beginning on November 20, 2012 on the NJSDA website and on the State of New Jersey Business Opportunities website.

The solicitation required interested firms to submit a Technical Proposal. Technical Proposals were received on December 14, 2012 from forty-eight (48) firms. The Technical Proposal provided information regarding the firm's past experience and qualifications as well as the firm's approach to certain core tasks, budgeting and scheduling.

A Selection Committee consisting of three NJSDA staff members will evaluate the responses to the RFP. The evaluations will be based upon the information provided by the firms in response to the RFP for this engagement. The three committee members will independently evaluate the responses submitted for Design Consultant Services based on the following criteria:

- Team Design Consultant Experience
- Team Approach to Pre-Design Investigation and Development of Cost Effective Alternatives
- Team Approach to Control Budget and Schedule

Members of the Authority
 Delegated Authority – Design Consultant Services Award
 Package No. GP-0188-R01
 Statewide – Emergent Projects, Capital Improvement Projects and Other School Facilities Projects
 January 3, 2013
 Page 3 of 4

Each Selection Committee member will evaluate each Technical Proposal with respect to each criterion on a scale of 0 to 10 as follows:

- Outstanding (9-10): depth and quality of response offers significant advantages.
- Superior (7-8): exceeds RFP requirements with no deficiencies.
- Sufficient (5-6): meets RFP requirements with no significant deficiencies.
- Minimal (3-4): meets RFP requirements but contains some significant deficiencies.
- Marginal (1-2): comprehends intent of RFP but contains many significant deficiencies.
- Unsatisfactory (0): requirements not addressed and lack of detail precludes adequate evaluation.

Weighting factors will then be applied to each of the Selection Committee member evaluations to arrive at a total weighted score as follows:

Criteria	Weighting Factor	Maximum Weighted Points
Team Design Consultant Experience	4.0	40
Team Approach to Pre-Design Investigation and Development of Cost Effective Alternatives	3.0	30
Team Approach to Control Budget and Schedule	3.0	30
Total Possible Points		100

Each Technical Proposal can receive a maximum of 100 points per evaluator or 300 points total. Following the final technical ranking, the top twenty (20) most highly-ranked firms will be awarded the engagement.

RECOMMENDATION

The Members are requested to approve:

1. The delegation of authority to the Chief Executive Officer, the Chairman of the Board and the Chair of the School Review Committee to award contracts to twenty firms for Design Consultant Services;
2. The issuance of individual Task Order assignments by NJSDA staff under this engagement; and
3. The delegation of authority to NJSDA staff and the Chief Executive Officer to execute individual Project Planning Charters for the projects for which design services will be assigned under this engagement.

Members of the Authority
Delegated Authority – Design Consultant Services Award
Package No. GP-0188-R01
Statewide – Emergent Projects, Capital Improvement Projects and Other School Facilities Projects
January 3, 2013
Page 4 of 4

The NJSDA’s Procurement Division will provide the Board, for informational purposes, after award, the results of the procurement process.

/s/ Sean Murphy
Sean Murphy
Procurement Director

/s/ Manuel DaSilva
Manuel DaSilva
Program Director, Program Operations

Resolution—6bi.

Delegated Authority to Award Consultant Contracts

Description:	District: Statewide Design Consultant Services for Emergent Projects, Capital Improvement Projects and Other School Facilities Projects
Package No:	GP-0188-R01
Estimated Fee:	\$60,000,000 (aggregate Not-to-Exceed amount)

Resolution

WHEREAS, the Operating Authority of the New Jersey Schools Development Authority (SDA) provides that the Members of the Authority shall approve task order contracts to consultants and contractors; and

WHEREAS, SDA executive management and associated program staff recommend that the Members approve the award of contracts to twenty (20) firms for design consultant services that will provide viable, cost effective solutions for projects throughout SDA Districts involving emergent facilities conditions, capital improvement needs, or other limited scope tasks; and

WHEREAS, through these twenty (20) engagements, resulting from a competitive procurement process, SDA will have available a pool of design consultants from which SDA staff is authorized to assign task orders on an as-needed basis for time-sensitive, limited-scope projects requiring predesign, design and/or construction administration services; and

WHEREAS, it is necessary and appropriate that the SDA Chief Executive Officer effectuate execution of individual Project Planning Charters for the projects for which design services will be assigned under this engagement; and

WHEREAS, the terms and provisions of the contracts to be awarded, the details of the competitive procurement process and the methodology to be followed in award of the task orders are comprehensively set forth in the memorandum presented to the Board on this date and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Authority hereby authorize and approve a delegation of authority to the Chief Executive Officer, the Chairman of the Board and the Chair of the School Review Committee to award contracts to twenty firms for design consultant services to be assigned through individual task orders by SDA staff under this engagement.

BE IT FURTHER RESOLVED, that the Members of the Authority authorize the SDA Chief Executive Officer to effectuate the execution of individual Project Planning Charters for the projects for which design services will be assigned under this engagement.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, but no action authorized herein shall have force and effect until 10 days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the Authority meeting at which this resolution was adopted has been delivered to the Governor for his approval, unless during such 10 day period, the Governor shall approve same, in which case such action shall become effective upon such approval.

Attached: Memorandum, Delegated Authority to Award Consultant Contracts, dated January 3, 2013
Dated: January 3, 2013

MONTHLY REPORTS
(For Informational Purposes)

ACTIVE PROJECTS STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: January 3, 2013

SUBJECT: Active Project Status Report
(For Informational Purposes Only)

The 1st section of the report includes an Activities Summary of projects identified for advancement in the 2011 & 2012 Capital Plans.

The 2nd part of the report displays project completion milestones for all other major capital projects and emergent projects.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



2011 & 2012 Portfolio Projects Activities Summary

as of 12/5/12

2011 Portfolio Projects - sorted by District		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Bridgeton	Buckshutem ES	K-8	581	\$11.9	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved Aug. Board. Design Development.	2 QTR 13
Bridgeton	Quarter Mile Lane ES	PK-8	731	\$34.9	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved Aug. Board. Design Development.	2 QTR 13
Elizabeth	Academic HS	9-12	1,091	\$64.1	Existing Design	Phase 1 Construction completed July 2012. Phase 2 Award approved Nov. Board (Patoch Construction)	12/8/11 07/11/12
Jersey City	ES 3	PK-5	814	\$67.3	Kit of Parts Candidate/ Design-Build	Award for Phase 1 Construction approved at Sep. Board (Tricon). Design Development.	06/25/12
Jersey City	PS 20	K-5	628	\$54.6	Existing Design	Award for Phase 1 Construction approved at Jun. Board (Silverlands Services). Design Development.	04/17/12
Long Branch	Catrambone ES	PK-5	817	\$40.0	Existing Design	Construction Contract Approved April Board (Terminal Construction). Groundbreaking 9/24.	12/20/11
New Brunswick	Redshaw ES	K-5	670	\$49.3	Kit of Parts/ Design-Build	Award for D-B approved at Sep. Board (Hall Construction).	05/29/12
Newark	Oliver St. ES	PK-8	848	\$77.4	Kit of Parts Candidate/ Design-Build	Phase 1 Construction award sent 8/20/12. (Silverlands Services). Design-Build Advertisement 11/29/12.	06/27/12
Paterson	Marshall St. ES	K-8	650	\$42.5	Existing Design	Phase 1 Construction NTP August 2012 (Earle Asphalt). Design Development (revisions).	06/13/12
Paterson	PS 16	PK-8	651	\$61.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing. Land acquisition and related activities ongoing. Design Development. Award for Phase 1 Construction approved at May Board (Tricon).	03/27/12
West New York	Harry L. Bain PS 6	PK-6	736	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District). Award for Demolition of existing structure on SDA owned site approved at June Board. NTP 7/20/12 (Tricon).	02/27/12

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE # 1 - Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups will impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 12/5/12

2012 Portfolio Projects - sorted by District

		1					
District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Gloucester City	Middle School	4-8	811	\$75.7	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Keansburg	Caruso ES	K-4	736	\$46.7	Kit of Parts Candidate/ Design-Build	Preliminary Charter approved October Board. Phase 1 Construction ongoing.	10/20/11
Keansburg	Port Monmouth Road School	PK	318	\$15.1	New Design Procurement	Planning Charter approved October Board. Site Investigation at Port Monmouth Road School ongoing.	3 QTR 15
New Brunswick	Robeson ES	1-5	599	\$29.9	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Newark	Elliot Street ES	PK-8	848	\$47.7	Kit of Parts Candidate/ Design-Build	Site Investigations ongoing. Design Development. This projects overall schedule may be adjusted to stagger advertisement with Oliver Street.	Dec-12
Newark	South Street ES	PK-8	640	\$57.1	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	2 QTR 13
Passaic	Dayton Ave. Campus	PK-8	2,134	\$181.6	Kit of Parts Candidate/ Design-Build	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Phillipsburg	High School	9-12	1,846	\$142.4	Existing Design	Construction Advertisement 9/27/12. Delegated approval of Award and Final Charter approved at Dec. Board.	9/27/2012
West New York	Memorial HS	9-12	1,859	\$61.1	Alternative Delivery (acquisition) & Renovation	Acquisition of Existing St. Joseph's HS on-going. Scoping Conversations with Working Group regarding renovation scope. (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.
 NOTE #1 - Total Estimated Costs, Grade Alignment and Capacity are based upon cost and programmatic assumptions utilized in the 2010 reassessment, which do not include benefits of standardization. Application of principles of standardization and recommendations of DOE/SDA/District Working Groups will impact this information in the future.

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2011 & 2012 Portfolio Projects Activities Summary

as of 12/5/12

2012 Portfolio Projects (Educational Priority that require further conversations with District) - sorted by District

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Elizabeth	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Garfield	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Harrison	MS Grade Level	MS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Millville	HS Grade level	HS	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Paterson	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Perth Amboy	All Grade levels	All	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Union City	ES Grade Level	ES	TBD	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

2012 Portfolio Projects (Facilities Deficiencies) - sorted by District

District	Project	Grade Alignment	Capacity	Total Estimated Cost (millions)	Design Status	Advancement Status	Projected Construction Advertisement Date*
Camden	High School	9-12	1,244	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Hoboken	Connors ES	PK-4	351	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	Cleveland St. ES	PK-8	492	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Orange	High School	9-12	1,048	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD
Trenton	Central HS	9-12	1,843	TBD	TBD	Scoping Conversations with Working Group (DOE/SDA/District).	TBD

*PLEASE NOTE - Projected Construction Advertisement Date reflects the first construction activity for the Project. Dates in the Past are ACTUAL.

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Active Project Status Report

Report Date: 12/4/12

Major Capital Projects

#	District	Project Name	Project Scope	Project Status	Substantial Completion	Status Substantial Completion	Occupancy Date	Status of Occupancy Date	Total Estimated Project Cost
1	Elizabeth	Victor Mravlag ES	New Construction	Construction	Apr-13	On-target	Sep-13	On-target	\$ 45,464,204
2	Long Branch	Catrambone ES	New Construction	Construction	Jun-14	On-target	Aug-13	On-target	\$ 40,026,889
3	New Brunswick	New Redshaw ES	New Construction	Design-Builder	May-15	On-target	Aug-15	On-target	\$ 51,204,641
4	Passaic City	New Henry Street ES	New Construction	Construction	Oct-14	On-target	Jan-15	On-target	\$ 40,250,458
5	Union City	New Columbus ES	New Construction	Complete	Aug-12	Achieved	Sep-12	Achieved	\$ 46,203,896
6	West New York	Public School #3	New Construction	Complete	Apr-12	Achieved	May-12	Achieved	\$ 66,303,105

Emergent Projects

#	District	Project Name	Project Scope	Project Phase	Substantial Completion	Status Substantial Completion	Final Completion	Status of Final Completion	Total Estimated Project Cost
1	Camden City	East Camden M.S.	HVAC	Construction	Jan-13	On-Target	Mar-13	On-Target	\$ 3,379,097
2	Newark	Wilson Avenue School	Building Envelope	Construction	Mar-13	On-Target	Apr-13	On-Target	\$ 3,187,743
3	Paterson	PS #6	Windows	Construction	Apr-13	On-Target	May-13	On-Target	\$ 1,992,309
4	Trenton	Trenton Central HS	Roofing	Complete	Aug-12	Achieved	Dec-12	On-Target	\$ 431,857

PROJECT CLOSEOUT STATUS REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

To: Members of the Authority

From: /s/ Jason E. Ballard, Chief of Staff

Date: January 3, 2013

Subject: Project Close Out Status Report

The attached report provides a listing of projects managed by the SDA, all of which have achieved school occupancy. The listing is further defined by District and year of occupancy, and details those projects that are fully closed out and those which achieved building and/or land transfer to the district.

We continue to advance projects and contracts through the close out process. The following projects have been transferred and/or closed since the last Board Meeting:

Year of Occupancy	Project #	Project Type	District	School	Status
2008	1210-030-08-0IAT	Capital Plan	East Orange	Campus High School (#9 CJ Scott HS)	Closed
Legacy	1770-050-03-0187	Capital Plan	Gloucester City	Gloucester City Junior Senior High School	Transferred
2008	2770-X03-01-0635	Capital Plan	Long Branch	Long Branch High School and Athletic Fields	Transferred
2007	5670-080-01-0557	Capital Plan	West New York	Public School #4	Transferred

Prepared by: Ayisha Cooper
Reviewed by: Carol Petrosino
Bridget Capasso

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Asbury Park					
Legacy	Bradley Primary	Closed		04/29/09	
2008	T. Marshall Primary	Closed		04/29/09	
Barnegat					
Legacy	Barnegat HS	Land and/or School Transferred	10/13/09		Open contract(s)
2007	Brackman MS	Land and/or School Transferred	09/23/09		Open contract(s)
2008	HS Addition	Land and/or School Transferred	10/13/09		Open contract(s)
2008	New Donahue, ES (aka Ronald Reagan)	Land and/or School Transferred	10/13/09		Open contract(s)
2008	Barnegat - Collins, ES	Land and/or School Transferred	07/12/10		Open contract(s)
2009	Barnegat - Dunfee, ES	Land and/or School Transferred	07/12/10		Open contract(s)
Bridgeton					
Legacy	Buckshutem Road ES	Closed		05/12/09	
2009	Bridgeton HS Media Center	Closed		02/23/12	
Buena					
Legacy	Cleary MS	Closed		06/02/09	
2010	Buena MS	Closed		02/23/12	
Burlington City					
Legacy	Burlington City - Samuel Smith ES	Closed		11/24/09	
2007	Wilbur Watt Intermediate School & Stadium Maintenance Bldg. (MB)	Land and/or School Transferred	07/01/11		Open contract(s)
2007	New HS	Land and/or School Transferred	12/29/11		Open contract(s)
Camden					
2009	Camden ECDC	Land and/or School Transferred	11/04/09		Open contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
2009	HB Wilson ES	Land and/or School Transferred	04/14/10		Open contract(s)
2009	Dudley ES	Land and/or School Transferred	02/06/12		Open contract(s)
2011	Morgan Village	Deed transferred to District 08/22/12			
Clark					
2007	Frank Hehny ES	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Carl Kumpf MS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Arthur Johnson HS	Land and/or School Transferred	06/03/10		Open contract(s)
2007	Valley Road ES	Land and/or School Transferred	06/03/10		Open contract(s)
Cumberland					
2009	Cumberland Regional HS	Land and/or School Transferred	06/25/10		Open contract(s)
East Orange					
Legacy	Wahlstrom ECC	Closed		06/30/12	
Legacy	New - Langston Hughes Replacement	Land and/or School Transferred	08/03/09		Open contract(s)
Legacy	East Orange HS				
2008	Campus #9 CJ Scott HS	Closed		11/23/12	
2008	Mildred Barry Garvin				
2010	Benjamin Banneker (New ES #5)	Land and/or School Transferred	07/23/12		Open contract(s)
Egg Harbor City					
2009	Spragg ES	Closed		02/10/12	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Egg Harbor Township					
2007	Slaybaugh ES	Land and/or School Transferred	10/23/12		Open contract(s)
2007	Davenport ES	Land and/or School Transferred	10/23/12		Open contract(s)
2010	New MS	Land and/or School Transferred	01/01/12		Open contract(s)
2011	Egg Harbor Twp HS - Phase 1 (add/reno)				
2011	Egg Harbor Twp HS - Phase 2 (add/reno)				
Elizabeth					
Legacy	Albert Einstein #29	Closed		09/16/09	
Legacy	#44 aka #51	Closed		09/16/09	
Legacy	Dr. MLK Jr. # 52 aka ECC # 45*	Closed		6/13/2012*	
Legacy	#31 Monsignor Joao Antao School	Land and/or School Transferred	07/09/12		Open contract(s)
Legacy	#30 Ronald Reagan Academy	Land and/or School Transferred	07/09/12		Open contract(s)
Legacy	New ES	Land and/or School Transferred	09/23/09		Open contract(s)
2008	Pre K-8 #27 Dr. Antonia Pontoja School	Closed		10/29/09	
2009	Elizabeth New PreK-8 #28	Land and/or School Transferred	08/26/10		Open contract(s)
Garfield					
Legacy	Garfield ECC	Land and/or School Transferred	04/23/09		Open Contract(s) DEP Action Required
2007	Garfield MS	Land and/or School Transferred	06/25/09		Open contract(s)
Gloucester City					
Legacy	JR SR HS	Land and/or School Transferred	11/28/12		Open Retainage

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	Cold Springs ES	Land and/or School Transferred	06/05/09		Open contract(s)
Greater Egg Harbor Township					
2008	Oakcrest Regional, HS (Auditorium upgrade)	Land and/or School Transferred	06/02/09		All contracts at \$0, documentation in final review
2010	Greater Egg Harbor HS (Cedar Creek HS)	Land and/or School Transferred	01/01/12		Open contract(s)
Harrison					
2007	New Harrison HS	Land and/or School Transferred	10/23/12		Open contracts(s)
Hoboken					
2007	Calabro ES # 4	Closed		07/09/12	
Irvington					
2007	Augusta ES	Closed		03/13/09	
2007	Irvington - New Mt. Vernon, ES	Closed		03/13/09	
2007	University Six School	Closed		03/13/09	
Jersey City					
Legacy	ECC #9 - School Site only	Closed		05/24/10	
Legacy	ECC #9 - Parking lot only	Closed		05/24/10	
Legacy	Freshman Academy - Lincoln HS				
Legacy	New ES #3 (Frank R. Conwell ES #3)				
Legacy	Jersey City MS # 4 (Frank R. Conwell MS # 4)				
2007	Heights MS # 7				
2008	ES # 34				
Long Branch					
Legacy	New MS - Building	Closed		07/25/09	
Legacy	New Anastasia ES	Closed		10/23/09	
2007	Gregory ES	Land and/or School Transferred	05/25/12		Open Contract(s)
2008	Long Branch - Athletic Fields & High School	Land and/or School Transferred	12/07/12		Open Contract(s)

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Manchester					
Legacy	Manchester - Manchester Township MS	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Whiting ES	Land and/or School Transferred	07/16/09		Open contract(s)
Legacy	Manchester Township HS				
Millville					
Legacy	Millville ECC	Closed		06/19/09	
Legacy	Lakeside MS	Closed		07/08/09	
Neptune					
Legacy	Neptune ECC	Closed		10/31/06	
Legacy	Gables ES	Closed		04/30/09	
Legacy	Neptune MS	Closed		04/30/09	
Legacy	Summerfield ES	Closed		04/30/09	
Legacy	Shark River Hills ES	Closed		07/13/09	
Legacy	Neptune Township - Green Grove ES	Closed		11/27/09	
Legacy	HS Swing Space	Closed		10/21/11	
2008	Midtown Community ES & Parking	Closed		11/16/11	
2010	Neptune HS Aux. Gym	Closed		10/21/11	
New Brunswick					
2007	McKinley K Center #3	Land and/or School Transferred	07/09/12		Open contract(s)
Newark					
Legacy	Science Park	Deed transferred to District 02/03/12			
2007	1st Avenue ES	Land and/or School Transferred	09/28/11		Open contract(s)
2008	Central HS	Land and/or School Transferred	03/28/12		Open contract(s)
2009	Park ES (aka North Ward Park ES)	Land and/or School Transferred	02/24/10		Open contract(s)
2010	Speedway ES				
Orange					

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Legacy	New Main St. ES	Closed		06/22/09	
2009	Park Ave ES	Land and/or School Transferred	07/19/12		
2010	Lincoln Ave ES	Land and/or School Transferred	09/07/12		Open contracts(s)
Passaic					
Legacy	# 7, Grant, ES	Letter sent to District - Documents needed			
2010	Daniel F Ryan #19 ES aka New ES Main Ave				
Paterson					
Legacy	Panther Academy	Closed		08/15/11	
Legacy	Roberto Clemente, ES	Letter sent to District - No Response			
2008	International HS				
2008	#24 ES				
2010	Roberto Clemente ES K-1 Center (Madison Avenue K Center) parking Lot	Land and/or School Transferred	11/09/11		Open contract(s)
Pemberton					
2011	ECC	Deed transferred to District 03/19/12			
Perth Amboy					
Legacy	ECC I - Ignacio Cruz	Land and/or School Transferred	06/17/10		Open contract(s)
Legacy	#10 ES - Dr. N. H. Ritchardson School	Letter sent to District - No Response			
2009	ECC #2 - Edmund Hmielseki ECC				
Phillipsburg					
Legacy	ECC	Closed		04/27/12	

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**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
Plainfield					
Legacy	Clinton ES - Site only	Land and/or School Transferred	05/06/10		Open contract(s)
Legacy	Hubbard MS				
2008	Emerson ES School Site only				
2009	Clinton ES - Parking/Playground only				
2009	Emerson ES - Parking/Playground only				
Trenton					
Legacy	Mott ES	Closed		05/07/09	
Legacy	P. J. Hill ES	Closed		05/07/09	
Legacy	Gregory ES	Closed		06/30/09	
Legacy	Joyce Kilmer	Closed		12/29/11	
Legacy	Columbus ES	Closed		02/02/12	
2007	Parker ES	Closed		03/13/09	
2010	MLK-Jefferson	Land and/or School Transferred	12/01/11		Open contract(s)
Union City					
Legacy	Jose Marti MS Jose Marti MS Athletic Field	Closed		08/25/11	
2007	ECC @ JFK - Phase I (School only)	Letter sent to District - Documents needed; Deed transferred to District 03/20/12			
2007	ECC @ JFK - Phase II (Schlemm) Parking/Playgrounds	Letter sent to District - Documents needed; Deed transferred to District 03/20/12			
2012	Columbus Elementary School				
Vineland					
Legacy	Petway - ES #1	Closed		03/12/09	
Legacy	MS #1 Thomas Wallace	Closed		03/12/09	
Legacy	Johnstone ES	Closed		05/20/09	
2007	Vets Memorial	Closed		03/13/09	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
West New York					
Legacy	West New York MS	Letter sent to District - Documents needed			
2007	#4	Land and/or School Transferred	11/21/12		Open Contract(s)
2009	ES #2				
2012	West New York #3	Deed transferred to District 09/11/12			
Woodlynne					
Legacy	Woodlynne ES	Closed		06/10/09	
Capital Projects Totals					
Total Capital Projects		126			
Closed Capital Projects		48			
Capital Projects Not Closed		78			
	Capital Projects Not Closed, Land & School Transferred	47			
*Dr. MLK Jr. Center for ECC School # 52 aka ECC # 45 (Legacy) has been closed although an NFA is still needed. The District fulfilled its obligations with the DEP 06/08/2011. The SDA has fulfilled all of its obligations regarding this project.					
Emergent Projects					
Camden					
	Broadway Elementary School	Closed		08/12/11	
	Lanning Square at Feters Elementary School	Closed		11/02/11	
	Sharp Elementary School	Project Transferred	03/20/12		Open contract(s)
	Washington Elementary School	Project Transferred	03/20/12		Open contract(s)
	Molina Elementary School	Project Transferred	10/18/12		Open contract(s)
	East Camden Middle School				
	Camden High School				
East Orange					
	Hart Middle School	Closed		12/02/11	
	Jackson Academy	Closed		12/14/11	

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Houston Elementary School	Project Transferred	05/07/12		Open contract(s)
	Warwick Elementary School	Project Transferred	05/07/12		Open contract(s)
	Cochran Academy	Project Transferred	05/07/12		Open contract(s)
	Louverture				
Irvington					
	Irvington High School - Roof, HVAC, Bathroom				
	Irvington High School - Physical Ed. Field				
	Union Avenue Middle School				
Newark					
	Branch Brook ES	Closed		11/09/11	
	Franklin ES	Closed		11/09/11	
	Sussex Avenue ES	Closed		11/09/11	
	Barringer High School	Closed		12/01/11	
	McKinley	Closed		12/02/11	
	Weequahic High School	Closed		04/02/12	
	South Street	Closed		04/30/12	
	East Side High School	Closed		10/31/12	
	Avon Avenue - Playground	Project Transferred	10/20/11		Open contract(s)
	Maple Avenue	Project Transferred	10/20/11		Open contract(s)
	13th Avenue - Boiler	Project Transferred	11/09/11		Open contract(s)
	Lafayette Street School	Project Transferred	11/09/11		Open contract(s)
	Avon Avenue - Roof				
	Bragaw				
	Horton				
	R. Clemente				
	Speedway				
	American History High School				
	Shabazz				
Passaic					
	School #1 T. Jefferson ES	Closed		10/07/11	
	School #6 MLK Jr.				
	School #11 Memorial				
Paterson					

**NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY
SPECIAL PROJECTS DIVISION
PROJECT STATUS REPORT - As of December 1, 2012**

Year of Occupancy	School	Disposition	Land & School Transferred Date	Date Full Project Close Out	Outstanding Issues remaining for complete close out
	Sage Adult School & Alternative MS/HS	Closed		05/23/12	
	Public School #3	Closed		04/30/12	
	Public School #10	Closed		05/23/12	
	Public School #16	Closed		04/30/12	
	Public School #6				
	Early Learning Center at 14th (aka Rutland Center)				
Trenton					
	Trenton Central HS	Closed		05/21/12	
	TCHS (Main Campus) - Original portion of building				
Emergent Project Totals					
Total Emergent Projects		46			
Emergent Closed Out		18			
Emergent Not Closed		28			
	Emergent Projects Not Closed but Transferred	10			
Health and Safety Contract Totals					
# of Contracts Closed		385			
# of Contracts Open		14			
Total Contracts		399			



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

To: Members of the Authority
From: /s/ Jason E. Ballard, Chief of Staff
Date: January 3, 2013
Subject: Demonstration Projects - Close Out Status

We continue to work to advance the close out of the Demonstration Projects.

The traffic signal work was completed for the New Brunswick High School last month. Completion of this work resolved the remaining construction items for this project. The Redevelopment Entity (DEVCO) is now preparing the required documentation submissions in support of the final close out of the Demonstration Project Grant.

Special Projects continues to work with the various redevelopment entities to finalize various invoices. Once we reach agreement on these final invoices and allocations, we anticipate the closure of the Demonstration Project Grants.

Prepared by: Bruce Lieblich
Reviewed by: Carol Petrosino
Bridget Capasso

PROJECT STATUS REPORT



STATE OF NEW JERSEY
SCHOOLS DEVELOPMENT AUTHORITY

MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director – Program Operations

DATE: January 3, 2013

SUBJECT: Executive Summary – Monthly Project Status Reports

MONTHLY PROJECT STATUS REPORT

Projects that have Expended 75% or More of Board Approved Contingency:

No new data to report

Projects Greater than 90 Days Behind Schedule:

No new data to report.

Revisions to Project Charters:

A revised charter for the Paterson Early Learning Center @ 14th Ave. emergent projects was approved by the CEO increasing the funding for the project by \$20,500 or 6% to account for additional design fees consistent with the design amendment approved by the Members at the July 5, 2012 Board meeting.

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to November 23, 2012

District	Project ¹	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ²	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
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In Construction

Elizabeth	Number 21, Victor Mravlag E.S.	\$8,240,000	\$6,621,963	\$1,618,038	80.4%	65%	1. Unforeseen asbestos abatement 2. Unforeseen structural integrity issues. 3. Project changed from addition/renovation to new construction.	Revised Charters were approved by the Board in accordance with the Operating Authority adding a total of \$8.4M against a total project budget of \$31.9M. Close monitoring of the projected costs will continue. The project is scheduled for completion to allow for occupancy in September 2013.
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Substantially Complete & Building Occupied

Please refer to the Project Close-Out Activity Report for status of close-out activities

Burlington City	Burlington City H.S.	\$17,830,990	\$17,785,094	\$45,896	99.7%	99%	1. Unforeseen soil remediation 2. Unforeseen asbestos abatement.	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Camden	Dudley E.S.	\$3,215,000	\$3,189,804	\$25,196	99.2%	99%	1. Installation of IT/AV systems	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Camden	Camden ECDC	\$11,314,645	\$9,916,987	\$1,397,658	87.6%	99%	1. Unforeseen soil remediation	Project complete and building occupied. Open contract with GC being addressed to advance project to final close-out.
Camden	HB Wilson E.S.	\$3,097,150	\$3,097,150	\$0	100.0%	99%	1. Installation of centralized water filtration system 2. Installation of IT/AV systems	New school project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out. Demolition of existing school adjacent to school building being advanced. Additional funding for demolition will require a charter revision.
East Orange	Mildred B. Garvin E.S.	\$1,429,632	\$1,355,778	\$73,854	94.8%	99%	1. Unforeseen soil remediation 2. Modifications to security system	Project complete and building occupied. Working towards project close-out.
Egg Harbor City	New M.S.	\$1,058,907	\$1,006,608	\$52,299	95.1%	99%	1. Delays caused by design errors and extreme weather	Project substantially complete and building occupied. Open issues with GC regarding site drainage and punchlist items being addressed prior to advancement of project to final close-out.
Newark	Speedway Avenue E.S.	\$1,826,000	\$1,826,000	\$0	100.0%	99%	1. Removal of unforeseen impacted materials	Project substantially complete and building occupied. Open issues with GC regarding change orders and punchlist items being addressed prior to advancement of project to final close-out.
Orange	Lincoln Ave E.S.	\$5,615,000	\$4,926,196	\$688,804	87.7%	99%	1. Unforeseen asbestos abatement 2. Structural repairs to interior walls 3. Extended general conditions	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Orange	Park Avenue E.S.	\$3,360,000	\$3,275,103	\$84,897	97.5%	99%	1. Unforeseen asbestos abatement	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.



Projects that have Expended 75% or More of Board Approved Contingency

Reporting Period: Jan. 1, 2008 to November 23, 2012

District	Project ¹	Board Approved Project Charter Contingency	Contingency Expended/Committed	Contingency Remaining ²	% of Contingency Expended/Committed	Project Completion %	Cause(s)	Current Status
Passaic	E.S. at Main Avenue	\$9,548,320	\$8,259,178	\$1,289,142	86.5%	99%	1. Atrium design changes required by code 2. Unforeseen subsurface sewage line work 3. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Paterson	International H.S. Academy	\$5,039,000	\$4,269,125	\$769,875	84.7%	98%	1. Installation of two foot soil cap required to meet DEP regulations 2. Modifications to smoke evacuation system	Project substantially complete and building occupied. Open issues regarding smoke evacuation system being addressed prior to advancement of project to final close-out.
Paterson	E.S. #24	\$4,616,120	\$4,535,861	\$80,259	98.3%	99%	1. Unforeseen soil remediation and clean fill.	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
Perth Amboy	ECC II	\$2,604,619	\$2,033,074	\$571,545	78.1%	99%	1. Removal of unsuitable soils 2. Adding back Security/IT System (removed and anticipated to be bid as a separate engagement for E-Rate reimbursement)	Project complete and building occupied. Open contract issues with GC being addressed to advance project to final close-out.
West New York	West New York P.S. #2	\$2,708,883	\$2,708,883	\$0	100.0%	99%	1. Unforeseen site foundation issues	Project complete and building occupied. Open contract with GC being addressed to advance project to final close-out.

¹ * Indicates Final Project Charter Revision

² Does not include expended contingency or contingency funds allocated for change orders, amendment



Projects Greater than 90 Days Behind Schedule or with Occupancy Date in Jeopardy

Reporting Period: November 2012

#	Event Date	District	Project	Board Approved Project Charter SubComp Date	Current Contract SubComp Date	Forecasted Contract SubComp Date	# of Days Behind Schedule	Cause(s)	Current Status
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No New Data to Report



Revisions to Project Charters
Reporting Period: November 2012

#	District	Project	Financial & Schedule Impacts	Additional Funds Approved	Additional Funds as % of Total Project Budget	Operating Authority Approval Requirement	Description of Revision
1	Paterson	Early Learning Center @ 14th Ave Emergent Project	Charter Budget Increase No schedule impact, project is complete	\$ 20,500	6.0%	Chief Executive Officer	Increase of \$20,500 to provide additional funding for design fees consistent with the amendment approved by the Members at the July 5, 2012 Board Meeting.

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CONTRACTS EXECUTED REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: January 3, 2013

SUBJECT: Contracts Executed Report and Amendments & Change Orders Report
(For Informational Purposes Only)

Contracts Executed Report

This report contains the activity of contracts executed during the period November 1 through November 30, 2012.

Noteworthy Items during the reporting period:

- Execution of 2 contracts for construction:
 - Construction Contract for the Paterson International HS smoke control system modification project to Hall Building Corporation for \$546,000
 - Construction Contract for the Newark West Side HS electrical switch gear replacement emergent project to Grafas Painting Contrs Inc. T/A GPC, Inc. for \$51,117.

Amendments & Change Orders Report

This report contains the activity of Amendments and Change Orders executed during the period November 1 through November 30, 2012.

Noteworthy Items during the reporting period:

- Execution of 5 Design Amendments totaling \$390k. Of the 5 executed amendments 3 required board approval totaling \$269k.
- Execution of 3 Construction Services Change Order totaling a credit of \$77k. None of the 3 executed change orders required board approval.

Report of change orders less than \$10,000 yet requiring Board Approval

In accordance with the Operating Authority adopted by the Members on December 1, 2010 as amended on March 7, 2012, the Members are to be provided a report of any change order which received delegated approval by the CEO due to the fact that they are valued at less than \$10,000 yet require Board approval due the total change orders exceeding 10% of the contract value.

- No data during the reporting period.



**New Jersey Schools Development Authority
Contracts Executed Report**

Report Period 11/1/12 through 11/30/12

District	School Name(s)	Project Type	Contract Type	Contract Number	Vendor	MWSBE Cert(s)	Contract Award Amount	Contract Execution Date	Per School CCE	Total CCE	
Part 2. Construction Services											
Contractor											
Paterson	New International High School Academy	New	Construction	EP-0063-C01	Hall Building Corporation		\$546,000	11/8/12	496,858	\$496,858	
Newark	West Side H.S.	Reno	Construction	EP-0070-C01	Grafas Painting Contrs Inc. T/A GPC, Inc.	WS	\$51,117	11/29/12	55,183	\$55,183	
Contractor											
Part 2. Construction Services							\$597,117				\$552,041

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Report Period 11/1/12 through 11/30/12

	Total Contract Award	Total Contracts Awarded
Grand Totals - Professional and Construction Services Combined	\$597,117	2

** Contracts less than \$10,000 are not displayed

Project Types Legend

HS	Heath & Safety
New	New Construction
Add	Addition
RenoAdd	Addition & Renovation
Reno	Renovation

Contract Types Legend

Acquisition	Property Acquisition Related Costs
Appraisal	Appraisal, Appraisal Review, NRE
Construction	Construction
Design	Design or Site Investigation
DB	Design-Build
E-Rate	E-Rate
FFE	Furniture, Fixtures, and Equipment
General	General Program Cost
Legal	Legal
Material	Material Supply
ProjectMgmt	Project Management Firm
PreDevelopment	Predevelopment or Demolition
Relocation	Relocation Services
SiteInvstgtn	Site Investigation
Testing	Testing

MWSBE Certifications

M = Minority Business Enterprise
 W = Women Business Enterprise
 S = Small Business Enterprise

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)



New Jersey Schools Development Authority
Amendments & Change Orders Report

Reporting Period 11/1/12 through 11/30/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Design Consultant																
Jersey City	Number 20 E.S.	JE-0010-A01	10/3/03	13	SSP Architects	11/30/12	\$1,665,000	\$1,720,256	7/5/12	\$23,290			\$3,408,546	104.71%	\$1,665,000	1.39%
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-A01	7/8/04	19	Becica Associates LLC	11/8/12	\$1,341,025	\$1,920,271		\$125,000	Yes	10/3/12	\$3,386,296	152.51%	\$1,341,025	9.32%
Paterson	Early Learning Center at 14th (aka Rutland Center)	EP-0025-A01	9/4/09	1	DMR Architects, PC	11/29/12	\$40,000	\$0		\$20,500	Yes	7/5/12	\$60,500	51.25%	\$40,000	51.25%
Paterson	New International High School Academy	PA-0008-A01	5/8/03	15	L+C Design Consultants, PA	11/15/12	\$2,085,000	\$831,787		\$96,998			\$3,013,785	44.54%	\$2,085,000	9.44%
Phillipsburg	New HS (-x01)	NT-0003-A01	3/22/04	10	Design Ideas Group, Architects	11/30/12	\$5,781,326	\$2,399,357	5/2/12	\$123,942	Yes	9/5/12	\$8,304,625	43.64%	\$5,781,326	2.14%
Design Consultant																
Site Acquisition																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L08	4/15/05	46	Verizon of New Jersey, Inc.	11/30/12	\$1,399	\$3,293		\$63			\$4,755	239.98%	\$1,399	239.98%
West New York	Number 4 E.S.	HU-0007-L53	3/15/07	1	Lenaz Associates	11/5/12	\$12,000	\$0		\$-438			\$11,563	-3.64%	\$12,000	-3.64%
West New York	Number 4 E.S.	HU-0007-L54	3/15/07	1	Lenaz Associates	11/5/12	\$12,000	\$0		\$-1,375			\$10,625	-11.45%	\$12,000	-11.45%
Site Acquisition																
Site Investigation																
Gloucester City	Gloucester City Jr. Sr. H.S.	GP-0084-L04	2/14/08	55	Hatch Mott MacDonald, I&E, LLC	11/15/12	\$0	\$1,581,387		\$-665			\$1,580,721	0.00%	\$0	NA
Newark	Oliver Street E.S.	GP-0084-L06	1/18/08	54	Louis Berger Group (The)	11/14/12	\$0	\$3,107,022		\$15,400			\$3,122,423	0.00%	\$0	NA
Newark	Oliver Street E.S.		1/18/08	55	Louis Berger Group (The)	11/19/12	\$0	\$3,122,423		\$15,985			\$3,138,407	0.00%	\$0	NA
Keansburg	Joseph C. Caruso E.S.	GP-0171-L02	12/1/11	4	Hatch Mott MacDonald, LLC	11/5/12	\$0	\$264,352		\$15,335			\$279,687	0.00%	\$0	NA

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 11/1/12 through 11/30/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Site Investigation																
Newark	South Street E.S.	GP-0171-L03	12/1/11	6	Whitman	11/19/12	\$0	\$300,276		\$48,560			\$348,836	0.00%	\$0	NA
Site Investigation																
Relocation																
Paterson	New PS# 16	PA-0024-L91	9/14/12	1	Emiliano Lozada	11/15/12	\$33,180	\$0		\$500			\$33,680	1.50%	\$33,180	1.50%
Paterson	New PS# 16	PA-0024-L92	9/27/12	1	Ramon Perez	11/15/12	\$23,692	\$0		\$500			\$24,192	2.11%	\$23,692	2.11%
Paterson	New PS# 16	PA-0024-L94	9/29/12	1	Jose Polanco	11/29/12	\$9,345	\$0		\$250			\$9,595	2.67%	\$9,345	2.67%
Paterson	New PS# 16	PA-0024-L95	9/29/12	1	Jose Lopez	11/29/12	\$9,345	\$0		\$250			\$9,595	2.67%	\$9,345	2.67%
Paterson	New PS# 16	PA-0024-L96	10/6/12	1	Angel Serrano	11/29/12	\$37,367	\$0		\$500			\$37,867	1.33%	\$37,367	1.33%
Relocation																
Furniture, Fixtures & Equipment																
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-F12	11/27/12	1	Spectrum Industries	11/28/12	\$1,017	\$0		\$-34			\$983	-3.30%	\$1,017	-3.30%
Furniture, Fixtures & Equipment																
Others																
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L06	4/15/05	68	JCP&L	11/14/12	\$8,060	\$10,590		\$66			\$18,716	132.20%	\$8,060	132.20%
Asbury Park	New Early Childhood Center (-x02)		4/15/05	69	JCP&L	11/14/12	\$8,060	\$10,656		\$198			\$18,914	134.66%	\$8,060	134.66%
Asbury Park	New Early Childhood Center (-x02)	ET-0038-L16	8/2/11	15	New Jersey American Water	11/15/12	\$410	\$2,244		\$171			\$2,825	589.66%	\$410	589.66%
Atlantic Cty Spec Serv Sch Dist	Atlantic Co. ES/MS	G5-4072-D01	10/27/10	1	District - Atlantic Cty Spec Serv Sch Dist	11/20/12	\$79,609	\$0		\$-6,822			\$72,787	-8.56%	\$79,609	-8.56%
Barneget Township	New Barneget High School	ET-0002-M01	4/9/08	5	Armand Corporation	11/16/12	\$139,248	\$-23,671		\$7,744			\$123,321	-11.43%	\$139,248	-11.43%
Barneget Township	Joseph T. Donahue E.S.	ET-0064-M01	4/9/08	4	Armand Corporation	11/16/12	\$417,745	\$-116,923		\$34,409			\$335,231	-19.75%	\$417,745	8.23%
Branchburg Township	Stony Brook E.S.	G5-2280-D01	11/10/05	1	District - Branchburg Township	11/1/12	\$1,875	\$0		\$-1,875			\$0	-100.00%	\$1,875	-100.00%
Branchburg Township	Central M.S.	G5-2281-D01	11/10/05	1	District - Branchburg Township	11/1/12	\$4,298	\$0		\$-4,298			\$0	-100.00%	\$4,298	-100.00%
Butler	Aaron Decker E.S.	G5-1655-D01	2/22/04	1	District - Butler	11/7/12	\$683,661	\$0		\$79,302			\$762,963	11.59%	\$683,661	11.59%
Camden City	Morgan Village M.S.	CA-0010-N01	5/21/12	4	USA Environmental Management, Inc.	11/8/12	\$1,870,887	\$0		\$30,712			\$1,901,599	1.64%	\$1,870,887	1.64%



NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 11/1/12 through 11/30/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
Garfield	James Madison School #10 (Most Holy Name)	NT-0014-L18	1/16/08	39	Public Service Electric and Gas Company	11/30/12	\$188	\$736		\$7			\$931	394.37%	\$188	394.37%
Garfield	James Madison School #10 (Most Holy Name)		1/16/08	40	Public Service Electric and Gas Company	11/30/12	\$188	\$743		\$22			\$953	406.18%	\$188	406.18%
Hopewell Valley Regional	Central H.S.	G5-2222-D01	5/11/05	1	District - Hopewell Valley Regional	11/5/12	\$259,154	\$0		\$-214,285			\$44,869	-82.68%	\$259,154	-82.68%
Montclair	Hillside E.S.	G5-1898-D01	8/11/04	1	District - Montclair	11/28/12	\$128,000	\$0		\$-1,173			\$126,827	-0.91%	\$128,000	-0.91%
Montgomery Township	Lower Middle School	G5-3513-D01	1/27/10	1	District - Montgomery Township	11/7/12	\$2,430,366	\$0		\$-1,800,532			\$629,834	-74.08%	\$2,430,366	-74.08%
Multi-District, Project, or Statewide	Marshall Street Elementary School New ES #03 (-x23) New HS (-x01) New Science Park HS	GP-0005-R10	7/3/02	17	Napco Copy Graphics Center Corp.	11/8/12	\$251,397	\$59,856		\$8,251			\$319,504	27.09%	\$251,397	27.09%
Paterson	New PS# 16	GP-0089-R08	8/19/08	29	Hill Wallack, LLP	11/5/12	\$2,000	\$136,355		\$296			\$138,651	6,832.55%	\$2,000	6832.55%
Paterson	New PS# 16		8/19/08	30	Hill Wallack, LLP	11/23/12	\$2,000	\$136,651		\$229			\$138,880	6,844.00%	\$2,000	6844.00%
Paterson	New PS# 16	GP-0089-R12	9/2/08	20	Wolff & Samson, P.C.	11/7/12	\$2,895	\$45,449		\$9,193			\$57,537	1,887.24%	\$2,895	1887.24%
Paterson	New PS# 16		9/2/08	21	Wolff & Samson, P.C.	11/7/12	\$2,895	\$54,641		\$9,036			\$66,573	2,199.34%	\$2,895	2199.34%
Camden	Dudley E.S.	GP-0162-R12	10/20/11	1	Greenbaum, Rowe, Smith & Davis LLP	11/23/12	\$0	\$0		\$1,506			\$1,506	0.00%	\$0	NA
Newark	West Side H.S.	NE-0008-L56	7/1/04	32	City of Newark	11/16/12	\$2,512	\$5,127		\$50			\$7,690	206.07%	\$2,512	206.07%

NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 11/1/12 through 11/30/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Professional Services & Grants																
Others																
Newark	West Side H.S.	NE-0070-L22	4/8/10	94	Public Service Electric and Gas Company	11/30/12	\$22	\$7,380		\$152			\$7,554	34,936.03	\$22	34936.03%
Newark	West Side H.S.		4/8/10	95	Public Service Electric and Gas Company	11/30/12	\$22	\$7,532		\$16			\$7,570	35,010.94	\$22	35010.94%
Northern Valley Regional	No. Valley Reg. Old Tappan-H.S.	G5-2971-D01	5/29/09	1	District - Northern Valley Regional	11/9/12	\$717,280	\$0		\$-22,316			\$694,964	-3.11%	\$717,280	-3.11%
Palmyra Borough	Palmyra H.S.	G5-4409-D01	3/14/11	1	District - Palmyra BOE	11/9/12	\$136,000	\$0		\$-2,128			\$133,872	-1.56%	\$136,000	-1.56%
Paterson	Number 24 E.S.	GP-0100-R07	3/19/12	1	Keefe Bartels	11/23/12	\$2,500	\$0		\$5,088			\$7,588	203.50%	\$2,500	203.50%
Paterson	Number 24 E.S.	PA-0019-G01	11/19/12	1	Concord Engineering Group Inc.	11/28/12	\$0	\$0		\$-60,000			\$-60,000	0.00%	\$0	NA
Piscataway Township	Dwight D. Eisenhower E.S.	G5-0390-D01	7/3/02	1	District - Piscataway Township	11/28/12	\$46,800	\$0		\$-46,800			\$0	-100.00%	\$46,800	-100.00%
Trenton	Roebing School	WT-0008-L06	2/3/04	130	Public Service Electric and Gas Company	11/20/12	\$30,574	\$16,750		\$47			\$47,371	54.94%	\$30,574	54.94%
Trenton	Martin Luther King/Jefferson School	WT-0011-R05	12/1/06	4	Gibbons P.C.	11/23/12	\$359,274	\$43,285		\$10,000			\$412,559	14.83%	\$359,274	14.83%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-M01	5/19/09	3	Epie Management, Inc.	11/7/12	\$1,353,617	\$229,283	12/7/11	\$11,195			\$1,594,095	17.76%	\$1,353,617	0.82%
Union City (Hudson Co.)	Columbus Elementary School (aka New ES)	HU-0012-R03	3/20/12	4	United Water New Jersey	11/13/12	\$3,576	\$7,990		\$-11,566			\$0	-100.00%	\$3,576	-100.00%
Washington Township - Mercer	Sharon E.S.	G5-2054-D01	4/28/05	1	District - Robbinsville	11/23/12	\$73,267	\$0		\$-17,156			\$56,111	-23.41%	\$73,267	-23.41%
West Amwell Township	West Amwell Township E.S.	G5-3459-D01	7/2/10	1	District - West Amwell Township	11/29/12	\$133,400	\$0		\$-3,400			\$130,000	-2.54%	\$133,400	-2.54%
West Milford Township	Aphsawa E.S.	G5-3949-D01	7/25/12	1	District - West Milford Township	11/13/12	\$104,780	\$0		\$-33,715			\$71,065	-32.17%	\$104,780	-32.17%
West Milford Township	Marshall Hill E.S.	G5-3957-D01	7/25/12	1	District - West Milford Township	11/13/12	\$108,616	\$0		\$-38,936			\$69,680	-35.84%	\$108,616	-35.84%
Wyckoff Township	George Washington E.S.	G5-3593-D01	6/9/10	1	District - Wyckoff Township	11/20/12	\$115,200	\$0		\$-46,535			\$68,665	-40.39%	\$115,200	-40.39%
Wyckoff Township	Abraham Lincoln E.S.	G5-3594-D01	6/9/10	1	District - Wyckoff Township	11/20/12	\$92,000	\$0		\$-16,264			\$75,736	-17.67%	\$92,000	-17.67%
Others																
Professional Services & Grants																
										\$-1,635,551						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 11/1/12 through 11/30/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Construction Services																
Contractor																
Egg Harbor Township	Egg Harbor Township H.S.	ET-0087-C02	10/16/08	193	Sambe Construction Co., Inc.	11/20/12	\$26,172,173	\$1,148,063	10/23/09	\$5,745			\$27,325,981	4.40%	\$26,172,173	3.05%
Egg Harbor Township	Egg Harbor Township H.S.		10/16/08	200	Sambe Construction Co., Inc.	11/20/12	\$26,172,173	\$1,153,808	10/23/09	\$328			\$27,326,310	4.40%	\$26,172,173	3.05%
Long Branch	George L. Catrambone E.S. (formerly Elberon)	ET-0068-C01	8/22/12	2	Terminal Construction Corp.	11/20/12	\$27,500,000	\$107,923		\$-83,099			\$27,524,824	0.09%	\$27,500,000	0.09%
Contractor																
Construction Services																
										\$-77,026						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 11/1/12 through 11/30/12

District	School Name(s)	Contract Number	Contract Execution Date	CO #	Vendor Name	CO Execution Date	Contract Award Amount	Prior CO's (cumulative)	Prior Board Approval Date	Current CO Amount	Board Approval Required	Board Approval Date	Revised Contract Amount	Cumulative CO %	RBC Value	Cumulative % since last Board
Other Contracts & Services																
Others																
Union City	Columbus Elementary School (aka New ES)	GP-0041-L01	2/19/04	4	Valley National Title Services	11/29/12	\$125,189	\$7,047		\$7,893			\$140,129	11.93%	\$125,189	11.93%
Paterson	New PS# 16	GP-0041-L08	7/11/08	24	Madison Title Agency, LLC, agent for NJ Title Ins.	11/21/12	\$0	\$21,261		\$984			\$22,245	0.00%	\$0	NA
Newark	Oliver Street E.S.	NE-0013-L02	6/23/08	2	Chicago Title Insurance Company	11/9/12	\$0	\$2,041		\$7,085			\$9,126	0.00%	\$0	NA
Others																
Other Contracts & Services										\$15,962						

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NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY - Monthly Reports (For Informational Purposes)

Reporting Period 11/1/12 through 11/30/12

Total Change Order Summary

Total Change Orders

Grand Totals

\$-1,696,616

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Column Description Legend

CO Execution Date	Date the Change Order was entered into the SIMS system
Revised Contract Amount	Current value of the contract (excluding additional assignments) including current change order
Cumulative CO %	Cumulative percentage change in contract value (excluding additional assignments) over the original contract award amount
RBC Value	Revised Basis Contract Value – This value is the Original Award amount for contracts executed after July 27, 2005 or contracts for which board approval has been required after July 27, 2005. Otherwise, this value is the contract value as of July 27, 2005.
Cumulative % since last Board Approval	Cumulative percentage change in contract value since either the later of July 27, 2005 or last board action date over the RBC Value. If the current change order received approval prior to July 27, 2005 this value is not applicable.

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CONTRACT TERMINATIONS REPORT

NJSDA Terminated Contracts						
January 1, 2012 through November 30, 2012						
Contract #	School Name	Vendor Type	Vendor	Type of Termination	Scope of Termination	Termination Date
EL-0006-M01	Elizabeth - New Academic High School	CM	Bovis Lend Lease	Convenience	Entire Contract	7/11/2012
NT-0019-Z01	Passaic - New Elementary School at Henry Street	Design	RMJM Architects and Planners (formerly Hillier Group)	Cause	Entire Contract	9/28/2012
NE-0003-A01	Newark - South Street Elementary School	Design	Spector Group	Convenience	Entire Contract	11/27/2012
NE-0013-A01	Newark - Oliver Street Elementary School	Design	Spector Group	Convenience	Entire Contract	11/27/2012

SETTLEMENT CLAIMS (*no activity*)

CONTRACTOR AND WORKFORCE COMPLIANCE REPORT



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

1 WEST STATE STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

MEMORANDUM

TO: Members of the Authority

FROM: Karon Simmonds /s/ Karon Simmonds
Director Risk Management and Vendor Services
Office of the Chief Financial Officer

DATE: January 3, 2013

SUBJECT: Contractor and Workforce Compliance Monthly Update for October, 2012

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE REVIEW

Project Approvals:

Two emergent construction projects were verified to be compliant with SBE requirements by the Contractor Compliance Coordinator.

Vendor Services staff continues to participate at mandatory pre-bid and pre-construction meetings to instruct and inform bidders regarding SDA's SBE goals, policies and procedures, including:

- Small Business Enterprise subcontracting goal of 25% of all contracts
- County workforce goals for minorities and females
- Detailed process procedures to monitor and track the progress made toward these goals throughout the life cycle of each project

At these meetings, general contractors are strongly encouraged to identify and hire minority-owned and women-owned firms, as well as locally-based enterprises, for diverse business participation on all school building projects. Additional outreach strategies are discussed and utilized.

SMALL BUSINESS ENTERPRISE (SBE) COMPLIANCE MONITORING

The SDA regularly exceeds the State-mandated 25% SBE goal. The figures below demonstrate compliance with this requirement.

SBE Breakdown

The total SDA contract dollars awarded from January 1 through October 31, 2012 was \$84,145,163.83.

- The total contract dollars awarded to all SBE contractors (January 1 through October 31, 2012), was \$21,155,646.20 (including minorities and women). This represents 25.14% of all SDA contracts.

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 3, 2012
 Page 2 of 3

Type of Business Enterprise	Contract Amount	% of Total SDA Contracts
Small Business Enterprises	\$13,029,675.20	15.48%
Small/ Minority Business Enterprises	\$3,248,489.00	3.86%
Small/Women Business Enterprises	\$4,877,482.00	5.80%
Small/Minority/Women Business Enterprises	\$-0-	0.00%
TOTAL SBE CONTRACTS	\$21,155,646.20	25.14%

Ethnic Breakdown

The total SBE contracts awarded with minority participation were \$3,248,489.00 equaling 3.86% (includes S/MBEs and S/M/WBEs as shown below).

Ethnicity	Contract Amount	Percentage
Native American	\$-0-	0.00%
Asian	\$3,215,173.00	3.82%
Black	\$-0-	0.00%
Hispanic	\$33,316.00	0.04%
Total	\$3,248,489.00	3.86%

WORKFORCE COMPLIANCE MONITORING

For the month of October, 2012 there was a contractor workforce of 137 on SDA projects. This represents a total of 10,073 contractor workforce hours as follows:

Contractor Workforce Breakdown (All Trades/Districts/Counties)			
Ethnicity	Total Workforce	Total Workforce Hours	Workforce Hours Percentage
Black	7	545	5.41. %
Hispanic	34	3,245	32.21%
American Indian	0	0	0.00%
Asian	0	0	0.00%
Total Minority Participation	41	3,790	37.63%
Total Non-Minority Participation	96	6,283	62.37%

Members of the Authority
 Contractor and Workforce Compliance Monthly Update
 January 3, 2012
 Page 3 of 3

There was a contractor workforce of 104,730 total workforce hours and 2,578 total female workforce hours on SDA projects for the period of January 1, 2012 through October 31, 2012. The following table highlights the Local County contractor workforce participation for that period:

Local County Workforce Participation	Workforce Hours	Percentage
*Total Workforce Hours	107,308	100.00%
*Total Local County Workforce Hours	10,508	9.79%
Total Local County Non-Minority Workforce Hours	3,837	3.58%
Total Local County Female Workforce Hours	264	0.25%
Total Local County Minority Workforce Hours	6,671	6.22%
**Local County Workforce Hours by Ethnicity:		
Black	847	0.79%
Hispanic	5,824	5.43%
America Indian	0	0.00%
Asian	0	0.00%

*Total workforce and total local county workforce represent all laborers including females

**Minority breakdown represents Black, Hispanic, American Indian, and Asian laborers. Minority female laborers are captured as female laborers only and are not included in the minority breakdown.

The following table represents contractor and female workforce for all SDA active capital projects and all active and completed emergent projects for the period of January 1, 2012 through October 31, 2012.

SDA Managed Project	Total Workforce Hours	Local County Workforce Hours & Percentage	
Elizabeth, Victor Mravlag E.S.	37,380	4,828	12.92%
Union City, Columbus E.S.	39,297	358	0.91%
West New York, Harry L. Bain P.S. 6	2,162	0	0.00%
Jersey City, P.S. 20	480	0	0.00%
Paterson, Marshall Street E.S.	0	0	0.00%
All Emergent Projects (YTD)	3,980	301	7.56%
Totals	83,299	5,487	6.59%

Prepared by: Lorena Young, Contractor Compliance Analyst
 Nicholas Torrens, Vendor Analyst

REGULAR OPERATING DISTRICTS (RODs) ACTIVITY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: Gregory Voronov
Managing Director

DATE: January 3, 2013

SUBJECT: Regular Operating District Grant Activity Report
(For Informational Purposes Only)

This report summarizes the Regular Operating District Grant activity from inception to date and for the month of November 2012. Also included is a detailed list of grants executed and grants offered during the reporting period.

Monthly Update:

- 1 grant was offered during the reporting period representing \$1.5M in total project costs and state share of \$1.0M.
- 2 grants impacting 1 district were executed during the reporting period representing \$1.7M in total project costs and state share of \$0.7M.
- 22 grants impacting 18 districts were closed out during the reporting period representing \$110.9M in total project costs and state share of \$20.8M.
- Since inception, over \$2.2B has been disbursed to over 500 regular operating districts through the grant program.
- Since inception \$2.9B in funding has been approved by the Department of Education and offered to regular operating districts through the grant program.



Monthly Regular Operating District Grant Report - Summary

As of 11/30/2012

ROD Grant Summary Since Program Inception				
	Offered ¹	Executed	Closed-Out	Active
Districts Impacted	151	506	468	245
Number of Grant Projects	513	3,946	2,913	1,033
Total Project Cost Estimate	\$ 685,524,114	\$ 8,060,400,250	\$ 6,026,641,578	\$ 2,033,758,672
Grant Amount	\$ 236,477,755	\$ 2,611,214,605	\$ 1,928,922,711	\$ 682,291,894
Amount Disbursed	N/A	\$ 2,293,083,018	\$ 1,928,922,711	\$ 364,160,307

Total Funding Offered to School Districts via Grant Program	\$ 2,847,692,359
---	------------------

Total ROD Grant Funding remaining for new Grant Projects	\$ 353,202,050
--	----------------

1. Includes grants that have been offered to District's but have not yet been executed.

ROD Grant Summary - November 2012		
	Executed	Closed-Out
Districts Impacted	1	18
Number of Grant Projects	2	22
Total Project Cost Estimate	\$ 1,687,621	\$ 110,938,192
Grant Amount	\$ 675,049	\$ 20,812,340
Amount Disbursed	NA	\$ 20,812,340

* Report is inclusive of all Regular Operating Districts grants (including vocational school districts)

** Total Project Cost Estimate and Grant Amount may be adjusted as the projects advance. Grant Amount is capped at the value approved in the DOE Final Eligible Cost Approval.



Monthly Regular Operating District Grant Report - Monthly Executed Grant Detail

As of 11/30/2012

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Burlington	Burlington County Special Services	Lumberton Campus	\$ 727,137	\$ 290,855	Re-siding approx 43,200 sf of bldg
Burlington	Burlington County Special Services	Lumberton Campus	\$ 960,484	\$ 384,194	Re-roofing
Grand Total		Grants Executed - 2	\$ 1,687,621	\$ 675,049	



Monthly Regular Operating District Grant Report - Monthly Offered Grant Detail

November 2012

County	District	School Name	Total Project Cost Estimate	Grant Amount	Project Description
Cumberland	Fairfield Township - Cumberland	Fairfield Township ES	\$ 1,479,311	\$ 1,020,268	Demolition of original Fairfield Township ES to provide outdoor PE space for New Fairfield Township ES constructed by the SDA.
Grand Total		Grants Offered - 1	\$ 1,479,311	\$ 1,020,268	

NOTIFICATION OF AMENDMENTS TO GOODS AND SERVICES CONTRACTS NOT EXCEEDING \$250,000

(NO ACTIVITY)

COMMUNICATIONS MONTHLY REPORT



MEMORANDUM

TO: Members of the Authority

FROM: /s/ Kristen MacLean, Director of Communications

DATE: January 2, 2013

SUBJECT: New Jersey Schools Development Authority
Monthly Communications Report

Governor's "Season of Service" Initiative



As part of the Christie Administration's Season of Service initiative, New Jersey Schools Development Authority (SDA) Chief Executive Officer Marc Larkins joined representatives from The Salt and Light Company, a non-profit organization serving Burlington County, to announce a \$350,000 grant for the organization to purchase and renovate a property that will be used as a 10-unit transitional housing facility.

SDA Releases the Biannual Report

The SDA released its Biannual Report on the School Facilities Construction Program on December 19, 2012. The report summarizes activities of the SDA for the time period of April 2012 through September 2012. The report is required to be submitted

Members of the Authority
Communications Report
January 2, 2013
Page 2 of 2

to the Governor and the Legislature pursuant to the Educational Facilities Construction and Financing Act. The report is available on the SDA website: www.NJSDA.gov.

SMWBE Contractor Training Program

The Communications Department initiated outreach efforts for the 2013 SMWBE Contractor Training Program. Program orientation will commence February 12 and sessions will run through April 9, 2013 with a “Graduation” ceremony scheduled for the following week. The SMWBE Contractor Training Program enables small, minority and women-owned businesses to gain valuable knowledge on how to do business with the SDA. Participants receive instruction from SDA staff and subject matter experts on bidding, estimating, scheduling, budgeting, accounting, bonding and marketing.

SDA Highlights Recent Project Activity

The SDA issued press releases throughout the month of December to highlight recent project advancement. A press release was issued for an advertisement for a new facility to replace the Oliver Street Elementary School in Newark. A press release was also issued to announce the start of emergent repairs at the West Side High School in Newark.

Authority Distributes ROD Grant Press Release

The SDA has continued executing state grants across New Jersey through its Regular Operating District (ROD) grant program, furthering the Governor’s commitment to providing the state’s children with modern and efficient schools.

In December, the SDA distributed a press release for two grants executed for Burlington County Special Services School District with a total state share of \$675,049.

Report Prepared by: Edye Maier

MONTHLY FINANCIAL REPORT



1 WEST STATE STREET
P.O. BOX 991
MANTON, NJ 08625-0991
609-943-5955

MEMORANDUM

TO: The Members of the Authority

FROM: Sherman E. Cole, CPA /s/ Sherman E. Cole
Controller

DATE: January 3, 2013

SUBJECT: Monthly Financial Report – November 2012

The Office of the Chief Financial Officer is providing the attached monthly financial report to the Members of the Authority for their information. Included on pages 1 and 2 of this report is a “Financial Summary” of the Authority’s activities for the year. On pages 3 and 4 of the report is a summary of the Authority’s operating expenditures and headcount information. The basic financial statements and cash flow report follow.

Authority Operating Expenses (Actual vs. Budget)

For the November 2012 year to date period, Authority operating expenses total \$31.7 million which is **\$4.8 Million lower** than budget for the corresponding period. The variation of actual expenses versus budget is mainly due to:

- Personnel Expense has a **\$3.5M** positive variance because the Authority is currently 20 FTEs under budget;
- Contract and Professional Outside Services, **\$244K**, Spending has yet to occur as anticipated for; interagency DAG legal fees, and MIS/Project Service consulting fees,
- Management Information System, **\$904K**, anticipated expenditures for the DOE Long Range Facility Project, through November 2012, is \$1.1M, while actual spending is only \$250K.

Members of the Authority
January 3, 2013
Page 2

Authority Operating Expenses (Actual vs. Prior Year)

For the November 2012 year to date period, Authority operating expenses (\$31.7 million) have **decreased \$2.6M** as compared to the corresponding prior year. The decrease in expenses year-over-year is due to:

- Personnel Expense has a **\$3.2M** positive variance due to; 17 fewer FTEs. Partially offsetting the positive variance is an increase in MIS spending \$250K for the DOE Long Range Facility Project, and \$195K for system hardware purchases.

School Facilities Project Expenditures (Actual vs. Prior Year)

For the November 2012 year to date period, project expenditures total \$160 million which is **\$2 million higher** than the spending for the corresponding prior year. The variance is associated with a \$21M increase in grant activity, offset by a \$19M decrease in construction work and related project cost.

Other

Since program inception, 66% of the funds authorized for the SDA Districts have been disbursed. Additionally, since inception 96% of all SDA disbursements relate to school facilities projects and 4% relate to program general and administrative expense.

Included in the program general and administrative expense is an estimate of \$14.8M in personnel costs that can be attributable to school facilities projects.

The estimated *value* of current school facilities project activity is approximately \$2.2B.

Attachment



**New Jersey Schools Development Authority
Monthly Financial Report**

November 2012

(Unaudited)



New Jersey Schools Development Authority
Financial Summary
November 30, 2012

To: The Audit Committee

From: Sherman E. Cole, Controller

The following unaudited financial statements (pages 5 & 6) and supplementary information is presented as of, and for the year-to-date ending, November 30, 2012.

Selected Financial Information:

- ▶ Overall **Cash and Cash Equivalents** has increased by \$186 million to \$548 million, as follows:

■ Receipt of bond and note proceeds (Issued by EDA)	\$ 375,000,000
■ Investment earnings	164,813
■ Miscellaneous revenue	224,675
■ Project costs	(159,796,350)
■ SDA operating expenses	(28,898,384)
■ SDA capital expenditures	(26,142)
■ Deposits (primarily district local shares)	(658,506)
Net Change in Cash	\$ 186,010,106

- ▶ **Prepaid Expenses** total \$270,728 as follows:

- Prepaid insurance of \$49,144.
- Prepaid rents of \$145,564 for the Authority's leased office space in Trenton and Newark.
- Prepaid MIS maintenance service contracts of \$45,682.
- Prepaid security deposits of \$10,937 for the Authority's leased swing space.
- Other prepaids of \$19,401.

- ▶ **Capital Assets** total \$.7 million (net of accumulated depreciation of \$13.2 million), consisting of leasehold improvements (SDA offices), capitalized software, equipment, furniture and fixtures in support of SDA operations. Depreciation on capital assets is calculated using the straight-line method over the life of each asset. For the year to date, **Capital Expenditures** are \$26,142 and **Depreciation Expense** is \$808,870.

- ▶ **Accrued Liabilities** total \$124.4 million, as follows:

- Accrued project costs of \$20.4 million consisting of unpaid invoices (\$10.3 million); retainage (\$10.1 million).
- Pollution remediation obligations (PRO) under GASB 49 net to \$36.1 million (PRO liability \$37.9 million, offset by expected cost recoveries of \$1.8 million).
- Estimated liability for loss contingencies totaling \$54.6 million (contractor claims \$54.6 million).
- Payroll related liabilities of \$1.7 million.
- Post-employment benefits obligation of \$11.3 million.
- Other accrued liabilities of \$.3 million.

- ▶ **Deposits** total \$10.5 million, as follows:

- \$10.4 million is held for local share agreements (pass-through item).
- \$.1 million is for other deposits (pass-through item).

(Continued on Next Page)



New Jersey Schools Development Authority
Financial Summary
November 30, 2012

Financial Summary (Continued)

School Construction Highlights:

▶ **Bond Proceeds & School Facilities Project Disbursements**

- During the current year to date, the SDA has received \$375 million in bond and note proceeds. The total amount of proceeds received from program inception is \$9.020 billion.
- Project disbursements for the month and year-to-date periods total \$11.1 million and \$159.8 million, respectively, as follows:

<u>Category</u>	<u>Month</u>	<u>Year-To-Date</u>	<u>From Inception</u>
■ Construction Contracts	\$ 4,179,041	\$ 34,836,074	\$ 3,709,467,452
■ Grant Agreements	4,959,905	109,565,968	2,379,436,065
■ Site Acquisition Contracts	419,148	4,943,231	572,039,464
■ Demonstration Projects	58,016	(350,109)	629,200,786
■ Project Management & Construction Management Firms	43,220	3,233,215	424,676,249
■ Design/Architect Contracts	667,215	3,414,630	395,829,092
■ Project Insurance	334,716	(2,509,392)	93,989,820
■ School Furniture & Technology Purchases	84,553	4,357,283	111,482,904
■ Interagency Agreements	-	296,921	44,987,087
■ Temporary Classroom Units (SDA owned)	-	-	34,157,261
■ Funding Agreements	10,102	121,224	29,597,174
■ Outside Legal & Claims Consulting Services	126,904	1,550,489	2,589,690
■ Other Project Costs	24,898	525,438	56,344,008
■ Project Credits	-	(797)	(40,147,371)
Total Project Disbursements	10,907,718	159,984,175	8,443,649,681
■ Less: Local Share Disbursements	145,363	(187,825)	(173,017,608)
Total Project Disbursements - State Share	\$ 11,053,081	\$ 159,796,350	\$ 8,270,632,073
■ Invoice Accruals at Month End (not included above)	\$ 10,314,296	\$ 10,314,296	

▶ **Program Funding & Disbursements Allocation** (From Inception)

	<u>Bonding Cap</u> ¹	<u>Available Funding</u> ²	<u>Paid to Date</u> ³	<u>% Paid to Date</u>
■ SDA Districts	\$ 8,900,000,000	\$ 9,006,696,046	\$ 5,943,049,046	66.0%
■ Regular Operating Districts	3,450,000,000	3,492,721,963	2,592,706,869	74.2%
■ Vocational Schools	150,000,000	151,707,018	97,511,342	64.3%
Totals - State Share	\$ 12,500,000,000	\$ 12,651,125,027	\$ 8,633,267,257	68.2%

▶ **Procurement Activity** (Current Year)

- 18 construction contracts have been awarded with an aggregate contract value of \$81,203,429.
- 1 design contract was awarded with an aggregate contract value of \$200,000 (CCE \$1,320,200).
- 165 Section 15 Grant Agreements have been executed with an aggregate contract value of \$61,125,328 (State Share - Non-SDA Districts).
- 74 purchase orders have been issued for school furniture & technology (i.e., computers & related equipment) purchases with an aggregate contract value of \$3,037,808.

1 Of the \$12.5 billion authorized for the school construction program, \$9,020,129,000 principal amount of bond and note proceeds have been received to date.

2 Includes bonding cap amounts as well as other income and miscellaneous revenue earned to date, consisting primarily of interest income on invested funds and State appropriations.

3 These amounts include the allocation of SDA operating expenses and capital expenditures totaling \$362,635,184.



New Jersey Schools Development Authority
Flash Operating Report
November 30, 2012

	Year-To-Date Actual	Year-To-Date Budget	Year-To-Date Prior Yr	Variance - Favorable/(Unfavorable)		Annual Budget
				Actual vs. YTD Budget	Actual vs. Prior Yr	
Authority Operating Expenses:						
Salaries	\$ 16,949,561	\$ 18,045,373	\$ 18,257,731	\$ 1,095,812	\$ 1,308,170	\$ 19,681,320
Employee Benefits	9,584,170	11,825,118	11,514,175	2,240,948	1,930,005	12,658,486
Total Salaries & Benefits	26,533,731	29,870,491	29,771,906	3,336,760	3,238,175	32,339,806
Temporary Employees	-	91,663	-	91,663	-	100,000
Interagency Agreements	113,373	299,288	236,369	185,915	122,996	326,500
Other Contract & Professional Outside Services	279,059	337,626	77,237	58,567	(201,822)	410,400
Employee Expense Reimbursements	13,899	15,180	8,311	1,281	(5,588)	16,625
Training & Professional Development	20,682	75,237	22,282	54,555	1,600	79,730
Parking	45,516	46,750	50,520	1,234	5,004	51,000
Automobiles	59,956	66,913	55,875	6,957	(4,081)	73,000
Communications & Outreach	-	924	232	924	232	1,000
Management Information Systems	1,227,166	2,131,661	818,084	904,495	(409,082)	2,299,000
General Office & Facilities	3,367,658	3,479,498	3,257,101	111,840	(110,557)	3,795,916
Other General	10,182	13,012	10,784	2,830	602	14,100
Total Authority Operating Expenses	31,671,222	36,428,243	34,308,701	4,757,021	2,637,479	39,507,077
Reserve for Unforeseen Events & New Initiatives	-	68,750	-	68,750	-	75,000
SDA Capital Expenditures (Internal)	26,142	54,000	26,142	27,858	-	54,000
Total Authority Operations	\$ 31,697,364	\$ 36,550,993	\$ 34,334,843	\$ 4,853,629	\$ 2,637,479	\$ 39,636,077

(Continued on Next Page)



New Jersey Schools Development Authority
Flash Operating Report
November 30, 2012

Flash Operating Report (Continued)

SDA Headcount by Division/Unit	Current Month	EOY Budget	Variance
Office of Chief Executive Officer (CEO)	3	3	-
COS, Program Assessment & Development	8	7	(1)
COS, Special Projects	9	12	3
Program Operations, Program Operations Management	6	6	-
Program Operations, Capital Planning & Grants Admin.	22	28	6
Program Operations, Safety	10	10	-
Program Operations, Project Teams	74	80	6
Corp Governance & Operations, Management	3	3	-
Corporate Governance & Operations, Human Resources	8	10	2
Corporate Governance & Operations, Chief Counsel	13	12	(1)
Corporate Governance & Operations, MIS/Project Services	15	15	-
Corporate Governance & Operations, Facilities	5	6	1
Corporate Governance & Operations, Communications	10	10	-
Financial Operations, CFO Management	4	4	-
Financial Operations, Controller	12	12	-
Financial Operations, Contract Management	11	14	3
Financial Operations, Real Estate Services	6	7	1
Financial Operations, Procurement & Contract Services	9	9	-
Financial Operations, Risk Management & Vendor Services	12	12	-
Total Full-Time Employees	240	260	20
EOM Budget	260		



New Jersey Schools Development Authority
Statement of Net Position and General Fund Balance Sheet
November 30, 2012

	<u>General Fund</u>		<u>Adjustments</u>		<u>Statement of Net Position</u>	
	<u>Total</u>				<u>Current Yr</u>	<u>Prior Yr End</u>
ASSETS						
Cash and Cash Equivalents	\$	548,481,788			\$	548,481,788
Receivables		165,472	\$	558,297		723,769
Prepaid Expenses		270,728				270,728
Capital Assets (Net of Accumulated Depreciation of \$13,155,508)				686,774		686,774
Total Assets	\$	548,917,988	\$	1,245,071	\$	550,163,059
LIABILITIES						
Accrued Project Costs	\$	20,400,719	\$	90,710,671	\$	111,111,390
Accrued Other Post-Employment Benefits Obligation				11,291,223		11,291,223
Other Accrued Liabilities		963,787		1,012,091		1,975,878
Deposits		10,495,018				10,495,018
Total Liabilities		31,859,524		103,013,985		134,873,509
FUND BALANCE/NET POSITION						
Invested in Capital Assets				686,774		686,774
Nonspendable:						
Prepaid Expenses		270,728		(270,728)		
Restricted:						
Schools Construction Build America Bond Program		151,094,383				151,094,383
Schools Construction Special Revenue Fund		365,693,353		(102,184,960)		263,508,393
Total Fund Balance/Net Position (Deficit)		517,058,464		(101,768,914)		415,289,550
Total Liabilities and Fund Balance/Net Position	\$	548,917,988	\$	1,245,071	\$	550,163,059



New Jersey Schools Development Authority
Statement of Activities and General Fund Revenues, Expenditures and Changes in Fund Balances
November 30, 2012 Year-To-Date

	General Fund Total	Adjustments	Statement of Activities	
			Current Yr	Prior Yr
Revenues				
Program Revenues:				
Bond and Note Proceeds (Issued by EDA)	\$ 375,000,000		\$ 375,000,000	\$ -
Bidding Fees-Plans & Specs	29,975		29,975	4,579
General Revenues:				
Investment Earnings	164,813		164,813	534,888
Rental Income	180,568		180,568	295,732
Other Revenue-OPRA	14,132		14,132	2,702
Total Revenues	<u>375,389,488</u>	<u>-</u>	<u>375,389,488</u>	<u>837,901</u>
Expenditures/Expenses				
Employee Salaries & Benefits	24,788,031	\$ 1,745,700	26,533,731	29,771,906
Administrative & General Expenses	5,137,491		5,137,491	4,536,796
Capital Expenditures	26,142	(26,142)	-	-
Capital Depreciation		808,870	808,870	946,703
School Facilities Project Costs	115,405,426	(8,878,883)	106,526,543	112,921,385
Total Expenditures/Expenses	<u>145,357,090</u>	<u>(6,350,455)</u>	<u>139,006,635</u>	<u>148,176,790</u>
Excess of Revenues Over Expenditures	230,032,398	6,350,455		
Change in Net Position			236,382,853	(147,338,889)
Fund Balance/Net Position (Deficit)				
Beginning of Year	<u>287,026,066</u>	<u>(108,119,369)</u>	<u>178,906,697</u>	<u>369,703,884</u>
End of Period	\$ <u>517,058,464</u>	\$ <u>(101,768,914)</u>	\$ <u>415,289,550</u>	\$ <u>222,364,995</u>



New Jersey Schools Development Authority
Financial Summary
November 30, 2012

Cash Receipts - State Share

Cash Disbursements - State Share

Year	Principal Amount ¹ Bond Proceeds	Appropriations ² from State	Investment Earnings	Miscellaneous ³ Revenue	Project Costs	Operating Expenses	Gross Capital ⁴ Expenditures	Deposits ⁵	Totals
2000	-	\$1,510,975	\$5,013	-	-	\$639,406	\$1,150	-	\$875,432
2001	\$508,600,000	47,125,988	18,862,686	\$10	\$18,967,828	6,705,756	1,735,148	-	547,179,952
2002	629,400,000	(43,500,000)	9,991,010	221,897	460,970,915	11,318,973	1,440,184	\$11,453,239	133,836,074
2003	607,929,000	-	5,488,373	305,596	1,096,480,983	19,983,448	7,609,761	13,612,751	(496,738,472)
2004	1,700,000,000	-	8,098,130	356,167	1,289,801,167	28,882,347	844,489	6,299,119	395,225,413
2005	2,075,000,000	-	17,472,686	638,597	1,332,923,106	27,460,855	194,394	53,393,712	785,926,640
2006	600,000,000	-	39,701,591	446,994	1,069,330,378	30,483,062	349,158	(9,559,780)	(469,573,793)
2007	800,000,000	-	28,304,347	541,065	890,787,821	35,055,800	572,252	(24,223,201)	(121,793,662)
2008	450,000,000	-	13,584,070	837,796	880,936,507	39,760,922	940,178	12,538,723	(444,677,018)
2009	775,000,000	-	2,197,675	260,902	613,756,613	43,258,213	243,801	(40,375,956)	79,823,994
2010	499,200,000	-	(2,749,864)	171,035	282,888,651	41,612,847	82,769	(10,494,369)	161,542,535
2011	-	-	546,039	316,761	173,991,754	34,509,603	26,142	(1,490,714)	(209,155,413)
2012	375,000,000	-	164,813	224,675	159,796,350	28,898,384	26,142	(658,506)	186,010,106
Totals	9,020,129,000	5,136,963	141,666,569	4,321,495	8,270,632,073	348,569,616	14,065,568	10,495,018	
Cash & Cash Equivalents									\$548,481,788

¹ Pursuant to the provisions of the Educational Facilities Construction and Financing Act (C.18A:7G-14a), as amended, the aggregate principal amount of bonds, notes or other obligations the EDA may issue to finance school facilities projects, and the costs related thereto, shall not exceed \$12.5 billion. This limitation excludes indebtedness incurred for refunding purposes.

² Represents funds received prior to the first bond issuance by the EDA in 2001.

³ Consists of rental income and cash receipts for bidding fees and OPRA requests.

⁴ Consists of leasehold improvements (SDA offices), capitalized software, furniture, fixtures & equipment for SDA operations.

⁵ Consists of deposits held for Section 13(B) Local Share Agreements (\$10,365,278); and other deposits (\$129,740)

⁶ 2010 Investment Earnings includes: 2009 New Brunswick legal settlement, \$144,736, and interest income \$1,299,176, offset by the Rebate Arbitrage payment of \$4,193,776



New Jersey Schools Development Authority
Interagency Agreements
November 30, 2012

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2011</u>	<u>Total Payments</u>
<u>Included in Project Costs:</u>				
Department of Community Affairs	Provide code inspections, plan reviews and permits for schools.	\$ -	\$ 19,093,688	\$ 19,093,688
Department of Labor and Workforce Development	Provide training in construction trades to women and minorities pursuant to the Educational Facilities Construction & Financing Act (EFCFA). Also, provide enforcement of prevailing wage requirements on SDA projects.	-	10,541,812	10,541,812
Office of the Attorney General - Division of NJ State Police (services formerly provided by the Bureau of Fiscal Oversight and, prior to that, the Office of Government Integrity)	Perform prequalifying review and investigative services related to vendor integrity as required by the EFCFA.	224,873	5,038,478	5,263,351
Department of Education	Perform educational adequacy reviews for Abbott district schools.	-	3,276,059	3,276,059
New Jersey Institute of Technology	High Performance Schools guideline development and program implementation costs.	48,024	4,116,295	4,164,319
Rutgers University	Perform studies on the potential cost savings that could be realized through the use of standardized design elements, components, and construction materials. Also, includes fees paid to NJ Small Business Development Centers.	-	477,326	477,326
Department of Environmental Protection	Provide expedited environmental remediation review and support services.	24,024	1,611,081	1,635,105
Department of Transportation (terminated)	Provide relocation assistance services.	-	355,875	355,875
Other	Miscellaneous	-	179,552	179,552
Payments Included in Project Costs		<u>296,921</u>	<u>44,690,166</u>	<u>44,987,087</u>

(Continued on Next Page)



New Jersey Schools Development Authority
 Interagency Agreements
 November 30, 2012

Interagency Agreements (Continued)

<u>State of New Jersey Department / Agency</u>	<u>Service(s) Provided to SDA</u>	<u>Current Yr Payments</u>	<u>Payments from Inception through December 31, 2011</u>	<u>Total Payments</u>
<u>Included in Administrative & General:</u>				
Office of the Attorney General - Division of Law (TRE009)	Provide legal services and contract reviews. Also, provide legal support for environmental cost recoveries.	140,316	9,484,870	9,625,186
Governor's Authorities Unit	Annual assessment (not all years)	-	109,388	109,388
Office of the Inspector General (TRE030) (terminated in 2010)	Salaries & benefits for Assistant Inspector Generals assigned to SDA.	-	858,872	858,872
Rutgers University, Center for Organizational Development and Leadership (RUT009) (terminated)	Assist SDA in the development of a mission statement, vision statement and statement of values.	-	8,300	8,300
Department of Community Affairs (terminated)	Salaries & benefits for DCA employee assigned to SDA.	-	349,471	349,471
Payments Included in Administrative & General		<u>140,316</u>	<u>10,810,901</u>	<u>10,951,217</u>
Total Interagency Payments		<u>\$ 437,237</u>	<u>\$ 55,501,067</u>	<u>\$ 55,938,304</u>

PUBLIC COMMENT STATEMENT

We will now begin the Public Comment Portion of the Meeting consistent with the New Jersey Open Public Meetings Act.

We would ask that any member of the public who wishes to address the Board limit their comments to 3 minutes. If there are multiple individuals from the same organization or district who wish to address the Board on the same matter, we would ask that you come up together to offer your remarks.

Please keep in mind that public comment is to afford citizens the opportunity to comment on matters pertinent to the Authority's business. Should you seek answers to questions on any topic, please contact the Authority at 609-943-4585 at your convenience.